



Humboldt County Board of Commissioners
November 4, 2024 at 8:30 a.m.
Meeting Minutes

Those present were Chairman Jesse Hill, Commissioners Ron Cerri, Ken Tipton and Mark Evatz, District Attorney Kevin Pasquale, County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero (via Teams). Commissioner Tom Hoss was not in attendance.

CALL TO ORDER: Chairman Hill called the regular meeting to order at a special place of meeting the Humboldt County Library Meeting Room, 85 E. 5th St., Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Hill asked for public comment. Debra Lyon appeared before the Commission and offered public comment about her displeasure with Lambert Drive and the way it is being maintained and explained; she requested that the item be placed on the agenda for discussion. No further public comment offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for: No minutes presented for consideration.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR OCTOBER 21, 2024 THROUGH NOVEMBER 4, 2024: The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss being absent:

To approve the expenditures for Humboldt County for the period of October 21, 2024 through November 4, 2024.

CLOSED SESSION FOR LEGAL COUNSEL: Closed session pursuant to NRS 241.015(4)(c), to receive information from legal counsel.

CLOSED SESSION: Pursuant to NRS 288.220 (1), any negotiation or informal discussion between a local government employer and an employee organization or employees as individuals, whether conducted by the governing body or through a representative or representatives and/ or NRS 288.220 (4) any meeting of the governing body of a local government employer with its management representative or representatives.

The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss being absent:

Per agenda item number six that that we move into closed session for legal counsel information only.

The Commission entered closed session at 8:34 a.m. returning to open session at 9:34 a.m. based on the following motion made by Commissioner Tipton and passed with Chairman Hill and Commissioner Cerri, Tipton and Evatz voting aye and Commissioner Hoss being absent:

To return to open session.

COUNTY MANAGER:

REQUEST DIRECTION REGARDING AN APPEAL IN THE CASE OF NEVADANSCAN V. STATE OF NEVADA:

Consideration, discussion and possible action to move forward with an appeal in the case NevadansCan v. State of Nevada. Humboldt County joined the lawsuit in 2020 which seeks declaratory relief from the "Red Flag" law passed by the Nevada Legislature during the 2019 session as unconstitutional. Recently the court granted the State's motion to dismiss the entire complaint with prejudice. Appealing this decision will keep the case alive and require additional costs, which are yet to be determined. Manager Kalkoske reviewed the request for the Commission. Chairman Hill offered comment noting the changes made to the "red flag" laws since this action commenced but noted there are still some issues; he commented that our Sheriff and Judges are smart and have the ability to use their judgment on these matters. Commissioner Evatz noted that other counties moving forward but suggested that, as we do not have standing, it may not be a good use of funds; he commented on what should be watched going forward. Discussion ensued. No action taken.

LABOR RELATIONS: Human Resources Director Kellie Kranovich and Deputy Comptroller Weston Noyes appeared before the Commission.

APPROVAL OF SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH THE HUMBOLDT COUNTY LAW

ENFORCEMENT ASSOCIATION: Consideration, discussion, and possible action on a request from Kellie Kranovich, Human Resources Director, for approval of a successor collective bargaining agreement with the Humboldt County Law Enforcement Association following a tentative collective bargaining agreement being reached by the County and HCLEA negotiating teams. If approved by the Board, the collective bargaining agreement will be effective beginning on July 1, 2024, for two years. A copy of the proposed agreement was included on the online agenda for review. Director Kranovich offered comment. Deputy Comptroller Noyes noted the fiscal impact of this agreement for the period of the agreement including for fiscal year 2024-2025 the 3.6% COLA of \$130,737.89 bringing the total salary and benefit costs for HCLEA to \$3,690,808.96 and for fiscal year 2025-2026 the 3.6% COLA of \$225,261.48 bringing the total salary and benefit costs for HCLEA to \$3,916,070.44. The following motion was made by Commissioner Tipton and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss being absent:

To approve the agreement that the County Committee has reached with the HCLEA for the amounts as read into the record by the Deputy Comptroller.

DOWL ENGINEERING: David Pulley, Civil Engineer with Dowl Engineering appeared before the Commission.

UPDATE REGARDING GRASS VALLEY SEWER PROJECT: Representatives from DOWL Engineering will provide an update on the Grass Valley Sewer Project. Mr. Pulley reviewed a power point for the Commission providing an update on the GV Nitrate Project. A question and answer period followed the presentation with discussion. No action taken.

COMPTROLLER: Comptroller Gina Rackley and Deputy Comptroller Weston Noyes appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2025 (July 1, 2024 through June 30, 2025), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Deputy Comptroller Noyes reviewed the August CTX funding received. Comptroller Rackley reviewed the ARPA funds situation including the need to obligate the funds and the proposal for that process. Discussion ensued.

ASSESSOR'S OFFICE: Assessor Andy Heiser appeared before the Commission.

REQUEST TO ADOPT A RESOLUTION REQUIRING ASSESSOR TO PREPARE A LIST OF ALL TAXPAYERS: Consideration, discussion, and possible adoption of a Resolution requiring the Humboldt County Assessor to prepare a list of all taxpayers on the secured tax roll in the County and the total valuation of property on which they severally pay taxes and directing the Assessor to publish such list and valuations, on or before January 1, 2025, on the Humboldt County website, post the information in various locations throughout Humboldt County, and to otherwise comply with NRS Chapter 361.300. A copy of the proposed resolution was included on the online agenda for review. Assessor Heiser reviewed the request for the Commission. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss being absent:

To adopt a Resolution requiring the Humboldt County Assessor to prepare a list of all taxpayers on the secured tax roll in the County and the total valuation of property on which they severally pay taxes and directing the Assessor to publish such list and valuations, on or before the 1st of January 2025, as stated on the agenda.

(Resolution No. 11-04-24)

JUVENILE SERVICES: Juvenile Services Director Pauline Salla appeared before the Commission.

UPDATE REGARDING THE KITCHEN: Director of Juvenile Services Pauline Salla will provide an update on the kitchen expansion project. Director Salla reviewed the project for the Board including issues with the

original proposal as to the designation of the kitchen as commercial, the status of the bid, the costs involved and the funding being sought. A question and answer period followed the presentation with discussion. No action taken.

SET TO PUBLIC HEARING:

TO AMEND ORDINANCE TO ESTABLISH THE PARADISE VALLEY SEWER DISTRICT: A. Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for an ordinance amending Title 13 titled "Public Services", Chapter 13.24 "Paradise Valley Sewer District" to add section 13.24.080 to allow the members (trustees) of the local governing board to be appointed by the Board of County Commissioners, annual compensation for each trustee at zero dollars and 00/100s (\$0), terms of office. To amend sections 13.24.045 (B) Fee for Sewer Use Unit to be set by the board (D) Method of Payment to occur on a quarterly basis or through real property taxes, and 13.24.060 Connection charge to be set at actual cost plus \$500.00, and other matters properly related thereto. A copy of the proposed Ordinance was included on the online agenda for review. Chairman Hill read the title of the item to be set to public hearing. Manager Kalkoske reviewed the request for the Commission. The following motion was made by Commissioner Tipton and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss being absent:

To set to public hearing, at a date to be determined by the County Clerk, an ordinance amending Title 13 titled "Public Services", Chapter 13.24 "Paradise Valley Sewer District" to add section 13.24.080 to allow the members (trustees) of the local governing board to be appointed by the Board of County Commissioners, annual compensation for each trustee at zero dollars and zero cents and terms of office. To amend sections 13.24.045 (B) Fee for Sewer Use Unit to be set by the board (D) Method of Payment to occur on a quarterly basis or through real property taxes, and 13.24.060 Connection Charge to be set at actual cost plus \$500.00, and other matters properly related thereto.

Chairman Hill recessed the meeting at 10:48 a.m. reconvening at 10:54 a.m.

PUBLIC WORKS DEPARTMENT: Public Works Director Daniel Ferraro appeared before the Commission.

PURCHASE OF RECOVERED STOLEN WATER PUMP FROM DAVIES INSURANCE: Consideration, discussion and possible approval to purchase the Thompson Water pump from Davies Insurance in an amount not to exceed \$33,500. The pump was stolen in November 2021 and recovered in December 2023. Davies Insurance paid out to the county for the loss the amount of \$37,223.00. A copy of the Staff Report detailing the request was included on the online agenda for review (see attached). Director Ferraro reviewed the request for the Commission. Discussion ensued with Director Ferraro confirming the need for the pump.

The following motion was made by Commissioner Tipton and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss being absent:

To purchase the Thompson Water pump from Davies Insurance in an amount not to exceed \$33,500.00.

PURCHASE OF A CLASS 5 SERVICE TRUCK: Consideration, discussion and possible approval to purchase a new Class 5 Service Truck from Cobalt Truck Equipment in an amount not to exceed \$196,441.98. A copy of the Staff Report detailing the request was included on the online agenda for review including bid proposals provided by Cobalt, Advanced Truck Body & Equipment and Technology International (see attached). Director Ferraro reviewed the request for the Commission. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss being absent:

To approve the purchase a new Class 5 Service Truck from Cobalt Truck Equipment in an amount not to exceed \$196,441.98.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Ferraro reviewed road work on various roads in the County including repairs, grading and mowing; he noted an upcoming snow plow training for Buildings & Grounds noting the new plow and tires have been received and will be used for the training; he noted concerns with the house in Denio voiced by Buildings & Grounds so it will be brought before the Commission in the future. Chairman Hill offered comment on the new snow plow and usage; he commented on the pros and cons of mag chloride use on roads as well as the forms on the Lambert Bridge. Director Ferraro responded. Discussion ensued. Based on a question from Commissioner Evatz, Director Ferraro commented on the status of salt/sand for the upcoming winter season.

SHERIFF'S OFFICE: Captain Sean Wilkin appeared before the Commission.

REQUEST TO ENTER INTO A FIVE-YEAR CONTRACT WITH MOTOROLA SOLUTIONS: Consideration, discussion and possible approval to enter into a contract with Motorola Solutions for five (5) Motorola V-S00 In-Car Camera systems for the five Enterprise lease vehicles that will be built by Sierra Electronics after they are delivered to Champion Chevrolet in an amount not to exceed \$67,000.00. A copy of the proposal was included on the online agenda for review. Captain Wilkin reviewed the request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss being absent:

To approve entering into a contract Motorola Solutions for five Motorola V-500 In-Car Camera systems for the five Enterprise lease vehicles that will be built by Sierra Electronics in an amount not to exceed \$67,000.00.

REQUEST TO ACCEPT UNITED WE STAND GRANT AWARD: Consideration, discussion and possible approval to accept the FY25 United We Stand grant award in the amount of \$31,879.00 for equipment. Captain Wilkin reviewed the request for the Commission. Discussion ensued. The following motion was made by Commissioner Tipton and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss being absent:

To approve and accept the FY25 United We Stand grant award in the amount of \$31,879.00 for equipment.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

1. Other information and upcoming meetings: The following dates were noted on the agenda - November 5, 2024 Winnemucca City Council Meeting November 5, 2024 Presidential Election Day, November 11, 2024 Veterans Day – All Humboldt County offices closed, November 14, 2024 Regional Planning Commission Meeting, November 15, 2024 Humboldt County Board of Commissioners Special Meeting – Canvass the Vote, November 18, 2024 Humboldt County Board of Commissioners Meeting, November 19, 2024 Winnemucca City Council Meeting and November 28 – 29, 2024 Thanksgiving Holiday – All Humboldt County offices closed.

2. Reports from Commissioners regarding other Boards and Committees on which they serve: No report offered by Chairman Hill, Commissioner Cerri or Commissioner Evatz. Commissioner Tipton reported on a Hospital Board meeting.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Kalkoske noted working with Dowl to get a schedule together and ARPA items identified for December 16th as well as the Paradise Valley Ordinance. Commissioner Evatz asked for a comprehensive update for the communication project including end date and costs. Manager Kalkoske responded that he is looking at the Retreat for that update. Commissioner Cerri asked about the status of the nuisance ordinance. Manager Kalkoske responded explaining what is occurring with the process. Chairman Hill asked about the status of the HVAC repairs for the courthouse. Manager Kalkoske responded.

PUBLIC COMMENT: Chairman Hill asked for public comment. Commissioner Evatz offered public comment on the status of voting and encouraged everyone to participate and vote. Christina Kenison appeared before the Commission and offered public comment on the need for the Master Plan to be reviewed as it is very far out of date; she commented on discussion occurring in her community, her

Notice of Public Meeting

Humboldt County Board of Commissioners Regular Meeting

Monday, November 4, 2024

8:30 AM

Humboldt Library

85 E.5th Street

Winnemucca, NV 89445

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:

[Join the meeting now](#)

Or by phone: +1 775-446-0241, Conference ID: 295 608 273#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 5, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019;

November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; September 16, 2024; October 7, 2024; and October 21, 2024. Discussion and possible action.

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR OCTOBER 21, 2024 THROUGH NOVEMBER 4, 2024 (FOR POSSIBLE ACTION)

6. CLOSED SESSION FOR LEGAL COUNSEL (FOR INFORMATION ONLY)

Closed session pursuant to NRS 241.015(4)(c), to receive information from legal counsel. Information only.

7. CLOSED SESSION (FOR INFORMATION ONLY)

Pursuant to NRS 288.220 (1), any negotiation or informal discussion between a local government employer and an employee organization or employees as individuals, whether conducted by the governing body or through a representative or representatives and/ or NRS 288.220 (4) any meeting of the governing body of a local government employer with its management representative or representatives. For Information Only.

8. COUNTY MANAGER: REQUEST DIRECTION REGARDING AN APPEAL IN THE CASE OF NEVADANSCAN V. STATE OF NEVADA (POSSIBLE ACTION)

Consideration, discussion and possible action to move forward with an appeal in the case NevadansCan v. State of Nevada. Humboldt County joined the lawsuit in 2020 which seeks declaratory relief from the "Red Flag" law passed by the Nevada Legislature during the 2019 session as unconstitutional. Recently the court granted the State's motion to dismiss the entire complaint with prejudice. Appealing this decision will keep the case alive and require additional costs, which are yet to be determined. Discussion and possible action.

9. LABOR RELATIONS: APPROVAL OF SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH THE HUMBOLDT COUNTY LAW ENFORCEMENT ASSOCIATION (POSSIBLE ACTION)

Consideration, discussion, and possible action on a request from Kellie Kranovich, Human Resources Director, for approval of a successor collective bargaining agreement with the Humboldt County Law Enforcement Association following a tentative collective bargaining agreement being reached by the County and HCLEA negotiating teams. If approved by the Board, the collective bargaining agreement will be effective beginning on July 1, 2024, for two years. For discussion and possible action.

9.A) HCLEA Agreement

[20241104 Memorandum -Staff Report for Negotiated Successor Law Enforcement Collective Bargaining Agreement.pdf](#)

[2024-2026 Agreement between Humboldt County and the HCLEA No-Redline.pdf](#)

10. DOWL ENGINEERING: UPDATE REGARDING GRASS VALLEY SEWER PROJECT (INFORMATION ONLY)

Representatives from DOWL Engineering will provide an update on the Grass Valley Sewer Project. Information only.

10.A) DOWL

[GV prelim sewer prj update 2024 11 04.pptx](#)

11. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2025 (July 1, 2024 through June 30, 2025), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

12. ASSESSOR'S OFFICE: REQUEST TO ADOPT A RESOLUTION REQUIRING ASSESSOR TO PREPARE A LIST OF ALL TAXPAYERS (POSSIBLE ACTION)

Consideration, discussion, and possible adoption of a Resolution requiring the Humboldt County Assessor to prepare a list of all taxpayers on the secured tax roll in the County and the total valuation of property on which they severally pay taxes and directing the Assessor to publish such list and valuations, on or before January 1, 2025, on the Humboldt County website, post the information in various locations throughout Humboldt County, and to otherwise comply with NRS Chapter 361.300. Discussion and possible action.

12.A) Assessor Resolution

[Resolution for the tax roll_2025.pdf](#)

13. JUVENILE SERVICES: UPDATE REGARDING THE KITCHEN (INFORMATION ONLY)

Director of Juvenile Services Pauline Salla will provide an update on the kitchen expansion project. Information only.

13.A) Kitchen Update

[Juvenile Services.pdf](#)

14. SET TO PUBLIC HEARING: TO AMEND ORDINANCE TO ESTABLISH THE PARADISE VALLEY SEWER DISTRICT (FOR POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for an ordinance amending Title 13 titled "Public Services", Chapter 13.24 "Paradise Valley Sewer District" to add section 13.24.080 to allow the members (trustees) of the local governing board to be appointed by the Board of County Commissioners, annual compensation for each trustee at zero dollars and 00/100s (\$0), terms of office. To amend sections

13.24.045 (B) Fee for Sewer Use Unit to be set by the board (D) Method of Payment to occur on a quarterly basis or through real property taxes, and 13.24.060 Connection charge to be set at actual cost plus \$500.00, and other matters properly related thereto. Discussion and possible action.

14.A) Set to Public Hearing

[Chapter 13.24 PV GID re-establish board and other related.pdf](#)

15. PUBLIC WORKS DEPARTMENT: PURCHASE OF RECOVERED STOLEN WATER PUMP FROM DAVIES INSURANCE; PURCHASE OF A CLASS 5 SERVICE TRUCK (FOR POSSIBLE ACTION); AND GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

- A. Consideration, discussion and possible approval to purchase the Thompson Water pump from Davies Insurance in an amount not to exceed \$33,500. The pump was stolen in November 2021 and recovered in December 2023. Davies Insurance paid out to the county for the loss the amount of \$37,223.00. Discussion and possible action.
- B. Consideration, discussion and possible approval to purchase a new Class 5 Service Truck from Cobalt Truck Equipment in an amount not to exceed \$196,441.98. Discussion and possible action.
- C. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

15.A) Public Works

[Public Works pump truck purchase.pdf](#)
[Public Works Service Truck.pdf](#)

16. SHERIFF'S OFFICE: REQUEST TO ENTER INTO A FIVE-YEAR CONTRACT WITH MOTOROLA SOLUTIONS; REQUEST TO ACCEPT UNITED WE STAND GRANT AWARD (POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to enter into a contract with Motorola Solutions for five (5) Motorola V-500 In-Car Camera systems for the five Enterprise lease vehicles that will be built by Sierra Electronics after they are delivered to Champion Chevrolet in an amount not to exceed \$67,000. Discussion and possible action.
- B. Consideration, discussion and possible approval to accept the FY25 United We Stand grant award in the amount of \$31,879.00 for equipment. Discussion and possible action.

16.A) Sheriff's Office

[HCSO Motorola V500 Quote.pdf](#)
[HCSO FY25 UWS Staff Report.pdf](#)

17. MISCELLANEOUS REPORTS AND CORRESPONDENCE

- 1. Other information and upcoming meetings:

November 5, 2024 Winnemucca City Council Meeting
November 5, 2024 Presidential Election Day
November 11, 2024 Veterans Day – All Humboldt County offices closed
November 14, 2024 Regional Planning Commission Meeting
November 15, 2024 Humboldt County Board of Commissioners
Special Meeting – Canvass the Vote
November 18, 2024 Humboldt County Board of Commissioners Meeting
November 19, 2024 Winnemucca City Council Meeting
November 28 – 29, 2024 Thanksgiving Holiday – All Humboldt County offices
closed

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

18. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

19. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

20. ADJOURNMENT

21. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St., Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at _____ By: _____

State of Nevada Website: www.notice.nv.gov _____ A.M. By: _____

MEETING DATE: November 4, 2024
DATE POSTED: October 30, 2024 POSTED BY: MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445 (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;
fax: (202) 690-7422; or
email: intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.humboldtcountynv.gov

STAFF REPORT

DATE: Tuesday, October 22, 2024
TO: County Commission
FROM: Daniel Ferraro, Public Works Director
SUBJECT: Purchase of Stolen Water Pump Back from Insurance
REQUESTED AGENDA DATE: November 4th, 2024

SUMMARY

Unit 251, a Thompson Water pump was stolen November 2021 from the Golconda area. It was purchased brand new in February 2020 for \$36,021.00 directly from Thompson Pump. Davies Insurance paid out to the county for the loss the amount of \$35,223.00. In December 2023 the Tehama County Sheriff's Department in Red Bluff CA recovered the pump in an investigation and raid. In June 2023, Per, insurance agent's recommendation, Public Works was able to get the pump transported back to the county yard. Once recovered at the county yard, our mechanics inspected and tested the pump. It was in surprisingly good condition. It has 64 hours on it and when it was stolen it had 57 hours. So only 7 hours were put on the unit when stolen. Davies insurance also completed an inspection and appraisal of the unit at the county shop. They established a current value of \$33,500.00.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

The county utilizes water pumps on a daily basis to pump water for road grading purposes in remote locations. This pump was purchased brand new by the county and given its condition after being stolen, the county would like to purchase it back from the insurance company. Pumps of the same type are bringing 50k-60k new currently and this would be a better alternative to buying a new pump again.

PREVIOUS ACTION

None.

BACKGROUND

Unit 251, a Thompson Water pump was stolen November 2021 from the Golconda area. It was purchased brand new in February 2020 for \$36,021.00 directly from Thompson Pump. Davies Insurance paid out to the county for the loss the amount of \$37,223.00. In December 2023 the Tehama County Sheriff's Department in Red Bluff CA recovered the pump in an investigation

and raid. In June 2023, Per, insurance agent's recommendation, Public Works was able to get the pump transported back to the county yard. Once recovered at the county yard, our mechanics inspected and tested the pump. It was in surprisingly good condition. It has 64 hours on it and when it was stolen it had 57 hours. So only 7 hours were put on the unit when stolen. Davies insurance also completed an inspection and appraisal of the unit at the county shop. They established a current value of \$33,500.00.

FISCAL IMPACT

On 2-9-22, Nevada Public Agency Insurance Pool/Davies Insurance paid the county \$35,223 for the stolen pump. These funds went back to the county road fund and would be used for this buy back of \$33,500. So, the initial purchase was \$36,021.00. The insurance payment was \$35,223 for a net loss of \$798.00. Then the buy back is \$33,500.00 so the county would be positive \$1723.00 on this unit and have our water pump back for service. This transfer of funds would happen in the machinery budget for the road fund.

RECOMMENDATION

To approve the purchase of the water pump Unit 251 in the amount not to exceed 33,500.00 from Nevada Public Agency Insurance Pool/Davies Insurance.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

None

POSSIBLE MOTION

Should the Board agree with Staff's recommendation; a possible motion would be: "Move To approve the purchase of the water pump Unit 251 in the amount not to exceed 33,500.00 from Nevada Public Agency Insurance Pool/Davies Insurance.



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
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STAFF REPORT

DATE: Tuesday, October 22, 2024
TO: County Commission
FROM: Daniel Ferraro, Public Works Director
SUBJECT: Purchase of New Class 5 Service Truck
REQUESTED AGENDA DATE: November 4, 2024

SUMMARY

In the 2024-2025 Budget, the Public Works Department has allocated \$234,900 for the purchase of a new class 5 service truck. The service truck will be utilized throughout the county at various locations to repair and maintain county equipment and fleet vehicles. The new service truck would replace unit 152. Specifications for the new service truck were advertised and opened publicly pursuant to NRS 332 on October 10th, 2024 at the Humboldt County Clerk's Office. Three vendors responded to the solicitation, Cobalt, Advanced Truck Body and Equipment, and Technology International.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

The purchase of a new service truck was approved in this year's budget and the need for a service truck with updated technology and capabilities is imminent. Delivery time is 4-6 months and purchase needs to happen in this fiscal year budget cycle.

PREVIOUS ACTION

Budget approval.

BACKGROUND

On October 10th, 2024, the Public Works Department publicly opened bids for a new service truck, pursuant to NRS 332. Three vendors responded to the solicitation, Cobalt, Advanced Truck Body and Equipment, and Technology International.

- 1) Cobalt Truck Equipment (Ford F550/IMT Dominator I 11' w/ crane/body)
 - a. Exceptions: Number of Filters
 - b. Price as Bid: \$192,142.00
 - c. Full Options: \$6979.99
 - d. Delivery April 2025 freight included.

- 2) Advanced Truck Body and Equipment (Ford F550/ Titan 38 11' w/ crane/body)
 - a. Exceptions: Drawer Combinations
 - b. Price as Bid: \$209,350.00
 - c. Full Options: Included
 - d. Delivery \$6600.00. No timeframe provided.

- 3) Technology International (Ford F600/Load King Voyager w/ crane/body)
 - a. Exceptions: None
 - b. Price as Bid: \$208,850.00
 - c. Full Options: Included
 - d. Delivery 4-6 months, Freight Included in price.

FISCAL IMPACT

In the approved 2024-2025 Budget, the Public Works Department has allocated \$234,900.00 for the purchase of a new service truck. The purchase of the service truck will come out of the capital outlay/machinery budget. The purchase price (\$192,142.00) plus the options package required (\$4299.98) brings the full purchase price to \$196,441.98. The options package includes Master Lock system for all compartments (\$1035.00), flood lights installed on the bed(\$445.00), yellow safety strobe lights front and back(\$994.98), heavy duty cab protector/headache rack(995.00), and a crane storage box(\$830.00).

RECOMMENDATION

Cobalt Truck Equipment out of Nampa Idaho is the lowest responsive bidder for the service truck solicited. Their bid meets all the specifications listed for the service truck and includes freight to the Public Works Shop in Winnemucca. The other bids met specifications but were not the lowest bids. It is Public Works' recommendation to approve the purchase of a Ford F550 service truck with an 11' IMT Dominator I service body and crane with the stated options package in the amount not to exceed \$196,441.98 from Cobalt Truck Equipment.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

None – Solicitation amounts summarized above

POSSIBLE MOTION

Should the Board agree with Staff's recommendation; a possible motion would be: "move to approve the purchase of a Ford F550 service truck with an 11' IMT Dominator I service body and crane with the stated options package in the amount not to exceed \$196,441.98 from Cobalt Truck Equipment.