



**Humboldt County Board of Commissioners**  
**October 6, 2025 at 8:30 a.m.**  
**Meeting Minutes**

Those present were Chairman Mark Evatz, Commissioners Ron Cerri, Ken Tipton, Jesse Hill and Paige Brooks, Chief Deputy District Attorney Anthony Gordon, County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero.

**CALL TO ORDER:** Chairman Evatz called the regular meeting of the Commission to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

**PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.

**PUBLIC COMMENT:** Chairman Evatz asked for public comment. Debra Gay appeared before the Commission and offered public comment regarding item 9 on the agenda (see attached) related to cardboard recycling plants and their classification and information regarding the water reinjection process; she requested that the classification approved be industrial not commercial and explained. No further public comment offered.

**APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR SEPTEMBER 22, 2025 THROUGH OCTOBER 6, 2025:** The following motion was made by Commissioner Hill and passed unanimously:

*To approve the expenditures for Humboldt County for September 22, 2025 through October 6, 2025.*

**CONVENE THE MCDERMITT GENERAL IMPROVEMENT DISTRICT BOARD:** Chairman Evatz convened the regular meeting of the McDermitt General Improvement District Board at 8:39 a.m.

**Public Comment:** Chairman Evatz asked for public comment; none offered

**EXPENDITURES:** Consideration, discussion and possible approval of the expenditures for the time period September 8, 2025 through October 6, 2025 related to the operation of the McDermitt General Improvement District (GID) for the express purpose of maintaining and improving the water or sewer systems. Copies of the September Financial Reports for the McDermitt Sewer and Water were included on the online agenda for review. The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the expenditures for the McDermitt General Improvement District in the amount of \$4,685.42.*

**Public Comment:** Chairman Evatz asked for public comment; none offered

**Adjournment:** Chairman Evatz adjourned the regular meeting of the McDermitt General Improvement District at 8:41 a.m.

**COMPTRROLLER:** Treasurer Rhona Lecumberry appeared before the Commission on behalf of Comptroller Weston Noyes.

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FINANCIAL REPORT: Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Treasurer Lecumberry reviewed information provided by Comptroller Noyes including the status of the audit process, that there is no further update for CTX but there is a meeting with the local governments on October 23, 2025 which he will be attending to convey our concerns. Manager Kalkoske reviewed discussion that had occurred at the NACO conference regarding the CTX issue. Discussion ensued. Chairman Evatz asked that the Director of Taxation be contacted to determine that person's involvement in the meeting discussed.

TREASURER/COMPTROLLER: Treasurer Rhona Lecumberry appeared before the Commission.

REQUEST TO HIRE SHARED POSITION: Consideration, discussion and possible approval to hire an Administrative Clerk position to be shared between the Treasurer's Office and the Comptroller's Office. This position was approved in the FY26 within the Administrative Clerk series. The series ranges from an HCG15 at \$19.37 per hour to an HCG19, starting at \$22.71 per hour, depending upon experience. Treasurer Lecumberry reviewed the request for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve the hiring of an administrative clerk position to be shared between the Treasurer's Office and the Comptroller's Office; this position was approved in the FY26 budget.*

Chairman Evatz stated that the Commission would move to item 10 on the agenda as it is not yet time for the public hearing.

10:00 A.M. PUBLIC HEARING: Chairman Evatz called the continued public hearing to order at 10:00 a.m.

CONTINUATION OF APPEAL FILED BY CHRISTINA KENISON REGARDING APPROVAL OF CONDITIONAL USE PERMIT UH-25-03: Consideration, discussion and possible action on an appeal filed by Christina Kenison with the Clerk of the Board of County Commissioners, concerning the Regional Planning Commissions approval of UH-25-03, a Conditional Use Permit submitted by Ron Sasine on behalf of Crossroads Paper, LLC. Subject property is located off of West Rose Creek Road at the I-80 Interchange; Assessor's parcel #'s 05-0803-04, 05-0484-02, 05-0484- 03 and 05-0484-04. This item is a continuation of the September 22, 2025 hearing. Included on the online agenda for review was a copy of the appeal, the RPC packet, the draft RPC minutes and the Notice of Public Hearing. Chairman Evatz read the title of the item set to public hearing. Chairman Evatz noted that Debra Gay appeared during the public comment at the beginning of the meeting and offered comments related to this item which have been included in the record. Chairman Evatz asked for additional public comment. Appellant Christina Kenison appeared before the Commission and offered comments on items that occurred at the prior hearing including

comments made by Commissioner Hill related to the industrial/commercial designation noting that even if it were commercial it still would not fall under the proper zoning district law; that the Planning Commission did not have all the relevant information for their vote and she explained; and, that in county records there is a clear differentiation between commercial and industrial.

Chairman Evatz asked for clarification from John and/or Ron Sasine with Crossroads Paper related to sewer management/human wastewater stream management related to employees and how that will be handled. John Sasine responded. Ron Sasine (via Teams) offered comment. Commissioner Cerri asked how the commercial versus industrial determination came about. Senior Planning Technician Betty Lawrence appeared before the Commission and responded noting that this business is not manufacturing and explained. Commissioner Brooks asked what other commercial businesses similar in nature are in Humboldt County. Technician Lawrence responded that there are none; she noted that mines are on property zoned M-3. Commissioner Hill asked if milling, mining and processing of materials are allowable under a conditional use in this zoning. Technician Lawrence confirmed it was. Commissioner Tipton asked legal counsel if the Planning Commission has done anything that does not meet NRS. Chief Deputy District Attorney Gordon stated that he does not have any problems. Chairman Evatz asked about prior appeals and how many had the RPC's decision overturned. Technician Lawrence stated that she does not recall any. Chairman Evatz noted concerns with adding more septics in the area and the wastewater management system as it relates specifically to human sewage. Cody Black with Shaw Engineering appeared before the Commission via Teams and addressed the concerns expressed by Chairman Evatz. Chairman Evatz offered comment on water concerns and nitrate concerns. Commissioner Cerri asked about the ability to recycle/re-use water which may cut the water usage. Ron Sasine responded agreeing and explained what is planned. Chairman Evatz asked about the utilization of the landfill. Ron Sasine responded explaining the need for a long-term partnership with the County and the plan to be part of that. Chairman Evatz asked about the ability to keep the water out of the landfill. Ron Sasine responded explaining the critical portion of the process that removes excess water from landfill bound materials; he commented on the company's plan to be involved with the landfill usage. Chairman Evatz commented on the need to manage the water being brought into the landfill. Commissioner Tipton asked if the cardboard being brought in would be baled. Ron Sasine responded. Technician Lawrence commented on appeals previously heard by the Commission. Appellant Kenison appeared before the Commission and commented on the M-3 zoning and what is allowed and what is industrial and what is allowed in other areas for these types of mills; she commented on what will be allowed as to the wastewater as referred to by Mr. Black; she continued commenting on what is

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referenced in the County Master Plan noting that M-3 is not mentioned under Commercial or Industrial. No further public comments offered. Commissioner Hill stated that he does not believe that this Board has seen enough evidence to warrant an overturn of the Planning Commission's decision. The following motion was made by Commissioner Hill and passed unanimously:

*To deny the appeal filed by Christina Kenison with the Clerk of the Board of County Commissioners, concerning the Regional Planning Commissions approval of UH-25-03, a Conditional Use Permit submitted by Ron Sasine on behalf of Crossroads Paper, LLC; subject property is located off of West Rose Creek Road at the I-80 Interchange; Assessor's parcel number's 05-0803-04, 05-0484-02, 05-0484-03 and 05-0484-04 based that under 17.44.04 as this falls under one of the conditional uses allowed.*

NEVADA 95-80 RDA: Economic Development Officer Michelle Hammond-Allen appeared before the Commission (via Teams).

Chairman Evatz recessed the meeting at 10:39 a.m. reconvening at 10:46 a.m. and proceeding to item 16 on the agenda.

INFORMATIONAL REPORT ON THE WASHINGTON D.C. FLY-IN FROM SEPTEMBER: Economic Development Officer Michelle Hammond-Allen will update the Board on recent activities. Officer Hammond-Allen offered a report.

HUMBOLDT DEVELOPMENT AUTHORITY: Economic Development Officer Michelle Hammond-Allen appeared before the Commission (via Teams).

CONSIDERATION OF THE APPOINTMENT AND REAPPOINTMENT TO FILL EXPIRED POSITIONS ON THE HUMBOLDT DEVELOPMENT AUTHORITY BOARD: Consideration, discussion and possible approval to reappoint Board Member Andree Rose and to appoint Shane Hall to the Humboldt Development Authority Board for terms set to expire on June 30, 2029. Officer Hammond-Allen reviewed the request. Chairman Evatz asked if the ability to apply for these positions was put out to the public. Officer Hammond-Allen responded. The following motion was made by Commissioner Brooks and passed unanimously:

*To reappoint member Andree Rose and to appoint Shane Hall to the HDA Board for terms set to expire on June 30, 2029.*

SHERIFF: Undersheriff Damon Kuskie and Office Manager Liz Sjoblom appeared before the Commission.

REQUEST TO PURCHASE NEW FINGERPRINT MACHINES: Consideration, discussion and possible approval to purchase two new fingerprint machines for the Administrative Office and the Detention Center from Idemia in an amount not to exceed \$44,000.00 for Unit 1 (031-55000), and not to exceed \$18,000 for

Unit 2 (030-55000). Manager Sjoblom reviewed the request for the Commission. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*For approval to purchase two new fingerprint machines for the administrative office and the Detention Center from Idemia in an amount not to exceed \$44,000.00 for Unit 1, 031-55000, and not to exceed \$18,000.00 for Unit 2, 030-55000.*

LIQUOR BOARD: Undersheriff Kuskie convened the Humboldt County Liquor Board meeting at 9:06 a.m.

Public Comment: Undersheriff Kuskie asked for public comment; none offered.

SPECIAL LIQUOR LICENSE: Consideration, discussion and possible approval of a Special Event Liquor License on behalf of Aryn Williams and Topsy Tavern for the 5th Annual Trade or Pay & Shoot event on September 13, 2025. Undersheriff Kuskie noted that this had been previously approved by the Sheriff due to the date of the event. The following motion was made by Commissioner Evatz, was seconded and passed unanimously:

*To approve this one that happened back on September 13, 2025.*

Public Comment: Undersheriff Kuskie asked for public comment; none offered.

Adjournment: Undersheriff Kuskie adjourned the Humboldt County Liquor Board meeting at 9:08 a.m.

PUBLIC WORKS DEPARTMENT: Public Works Director Daniel Ferraro appeared before the Commission at 11:05 a.m. and offered comment on the items previously discussed.

REQUEST TO PURCHASE FLAT RACKS FOR OLD MILL ROAD BRIDGE: Consideration, discussion and possible approval to purchase a 2' x 40' Flat Racks in an amount not to exceed \$21,500.00, which includes freight. Included on the online agenda for review was a copy of a staff report detailing the request (see attached). Manager Kalkoske reviewed the request for the Commission as no representative for the Public Works Department was present. Discussion ensued including the discrepancy in the language between the proposed motion and the recommendation. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To approve the purchase of flat racks in an amount not to exceed \$21,500.00 and to be signed off at the county manager's discretion on which one to buy.*

Chairman Evatz asked that we make sure that the items purchased meet the needs of public safety in terms of navigation. Discussion ensued regarding the location for these. After discussion Chairman Evatz called Commissioner Tipton's motion to a vote and it passed unanimously.

Director Ferraro responded to question regarding the request as previously approved including clarifying the size proposed.

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GENERAL PROJECTS: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Manager Kalkoske commented on an accident which occurred this morning noting that is why Director Ferraro is not in attendance today, but that he does not have a lot of information as of yet.

Director Ferraro stated that the driver was okay but the truck was significantly damaged. Director Ferraro offered comments on the budget approval for frame rails for replacement on unit 1581 and the comparison between rails and used trucks noting that they are looking for direction of how to proceed. Discussion ensued including the benefit of knowing the history of a piece of equipment. Director Ferraro updated the Commission on the sanitary survey for Gold Country, the hiring of a new mechanic and an operator, that Lambert Bridge is completed, road work ongoing due to the moisture including addressing potholes.

Chairman Evatz stated the Commission would now proceed to item 17 on the agenda.

FACILITY OPERATIONS: Nate Stickel, Facility Operations Coordinator appeared before the Commission.

REQUEST TO APPROVE AND ACCEPT BID FOR COURTHOUSE CHILLER AND AHU REPLACEMENT: Consideration, discussion and possible approval and to accept the bid from Nevada Chiller and Boiler for the Humboldt County Courthouse Chiller & AHU Replacement project in an amount not to exceed \$998,185.00. Included on the online agenda for review was a staff report detailing the request (see attached) and copies of the bid packets from American Chiller Services Inc. (\$858,622.00), Nevada Chiller and Boiler (\$998,185.00) and Michael Clay Corporation (\$2,647,348.20). Coordinator Stickel reviewed the request for the Commission and spoke in support of awarding the bid to Nevada Chiller and Boiler explaining his familiarity with Nevada Chiller and concerns with American Chiller. Discussion ensued regarding the cause for not accepting the lower bid with Chairman Evatz noting his concern with the difference between the bids and with not considering the lower bid. Commissioner Brooks noted the importance of the working relationship and commented on another project that she had toured where the recommended bidder had handled it. Commissioner Hill also voiced concern about the difference between the bids and not accepting the lowest bid. Chairman Evatz commented on his support of accepting the lower bid and the need for the Facilities Department to verify that the work is done correctly. Commissioner Hill asked about the equipment included in the bids. Coordinator Stickel responded. Commissioner Cerri noted his concerns which are similar to Commissioner Hill's. Commissioner Hill asked about the products bid and questioned whether the products are comparable. Commissioner Tipton asked about the ability of legal counsel to add teeth to an agreement. Chief Deputy District Attorney Gordon responded. Discussion continued including the equipment bid with

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Coordinator Stickel noting his preference for the Carrier product as opposed to the DB. Chairman Evatz stated that the County should be able to identify the product we want included in the bid with Manager Kalkoske responded explaining concerns with sole sourcing. Discussion ensued. Facilities Operations Manager Adrian Gonzalez appeared before the Commission (via Teams) noting the difference in the actual bids including equipment, warranties and service provided explaining what had been provided as to scope of work including guidelines for equipment and a mandatory walk through; he further noted that ACS has had management changes which resulted in different people in place than those that provided the quote; he explained what is provided as to servicing the equipment and warranty periods within the bids provided. Commissioner Hill observed that the Commission values Mr. Stickel's expertise and opinion and offered the following motion with Commissioners Tipton, Hill and Brooks voting aye and Chairman Evatz and Commissioner Cerri voting nay:

*Recommendation to accept the bid from Nevada Chiller and Boiler for the Humboldt County Courthouse Chiller and AHU Replacement project in an amount not to exceed \$998,185.00.*

Chairman Evatz recessed the meeting at 9:48 a.m. reconvening at 10:00 a.m. and returning to item 9 on the agenda, the public hearing.

**BUILDING AND SAFETY UPDATE:** A presentation by Humboldt County Building Official, Andrew Arminio to update the Board on projects within Humboldt County. Official Arminio provided an update and addressed questions from the Board including the number of permits issued, fees collected, number of inspections conducted, applications received, number of projects in plan check for the Thacker Pass Project, the time frames for plan checks, how the third-party plan check company is being held accountable, the need for retaining a third-party company for plan checks and costs associated with the third-party. Commissioner Brooks noted a compliment she had received regarding Official Arminio. Commissioner Hill stated that Official Arminio has taken this department and done a really good job with it; he noted that the Board is here to support him and to let them know if there are any issues. Official Arminio continued reviewing large permit projects and steps that are being taken to handle those reviews, meetings held with Lithium Americas, work occurring with the City to assist until their contracted official is on site, the goals for the department and certifications received by both himself and staff. Discussion ensued regarding staffing and the goals with Official Arminio offering comment on his intention to work hard to make sure the projects run smoothly.

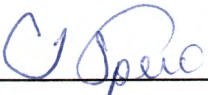
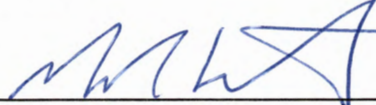
Chairman Evatz stated the Board would return to item 14 on the agenda as Public Works Director Daniel Ferraro appeared before the Commission at 11:05 a.m.

MISCELLANEOUS REPORTS AND CORRESPONDENCE: Reports from Commissioners regarding other Boards and Committees on which they serve. Commissioner Brooks reported on her attendance at a Central Nevada Regional Water Authority meeting, an I-80 tour, the meeting with Governor Lombardo and the annual NACO conference. Manager Kalkoske commented on the NACO conference. Commissioner Tipton reported on a WIR meeting and a BLM monthly meeting. No further reports offered. Commissioner Brooks commented on the status of the park in Paradise Valley and that the bar is open. Commissioner Cerri commented on the installation of the HVAC units at the Orovada Community Hall. Manager Kalkoske commented on the utilization of the equipment at Paradise. Discussion ensued regarding the NACO Conference and the possibility of Humboldt hosting an upcoming annual conference and the current situation with hotel rooms in the community.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Chairman Evatz asked for a report from NVEnergy due to the situation with the power outages. Commissioner Tipton offered comment on discussion that ensued at WIR regarding the issues with the power companies. Commissioner Hill asked that we look at some clean up by the old dog pound facility and the new Facilities building. Manager Kalkoske commented.

PUBLIC COMMENT: Chairman Evatz asked for public comment. Brenda Haggard appeared before the Commission and offered public comment as to the traffic and speeding on her street; she requested that a sign be installed showing the speed people are traveling. No further public comment offered.

ADJOURNMENT: Chairman Evatz adjourned the meeting at 11:39 a.m.

ATTEST:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 10.20.25)

Notice of Public Meeting  
Humboldt County Board of Commissioners Regular Meeting  
**Monday, October 6, 2025**  
**8:30 AM**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street,  
Winnemucca, NV 89445

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

**[Join the meeting now](#)**

**Meeting ID: 297 854 464 374**

**Passcode: Bv68Kx6d**

**Or by phone: +1 775-446-0241, Conference ID: 481 425 270#**

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR SEPTEMBER 22, 2025 THROUGH OCTOBER 6, 2025 (POSSIBLE ACTION)

6. CONVENE THE MCDERMITT GENERAL IMPROVEMENT DISTRICT BOARD (POSSIBLE ACTION)

- A. Public Comment
- B. Consideration, discussion and possible approval of the expenditures for the time period September 8, 2025 through October 6, 2025 related to the operation of the McDermitt General Improvement District (GID) for the express purpose of maintaining and improving the water or sewer systems. Discussion and possible action.
- C. Public Comment
- D. Adjournment

6.A) McDermitt

[McDermitt Sewer Financial Report - 09.24.25.pdf](#)  
[McDermitt Water Financial Report - 09.24.25.pdf](#)

7. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Information Only.

8. TREASURER AND COMPTROLLER: REQUEST TO HIRE SHARED POSITION (POSSIBLE ACTION)

Consideration, discussion and possible approval to hire an Administrative Clerk position to be shared between the Treasurer's Office and the Comptroller's Office. This position was approved in the FY26 within the Administrative Clerk series. The series ranges from an HCG15 at \$19.37 per hour to an HCG19, starting at \$22.71 per hour, depending upon experience.

8.A) Treasurer

[Staff Report - Request to Hire Administrative Position.pdf](#)  
[Humboldt County, Nevada - Class Specification Admin Clerk.pdf](#)

9. 10:00 A.M. PUBLIC HEARING: CONTINUATION OF APPEAL FILED BY CHRISTINA KENISON REGARDING APPROVAL OF CONDITIONAL USE PERMIT UH-25-03 (POSSIBLE ACTION)

Consideration, discussion and possible action on an appeal filed by Christina Kenison with the Clerk of the Board of County Commissioners, concerning the Regional Planning Commissions approval of UH-25-03, a Conditional Use Permit submitted by Ron Sasine on behalf of Crossroads Paper, LLC. Subject property is located off of West Rose Creek Road at the I-80 Interchange; Assessor's parcel #'s 05-0803-04, 05-0484-02, 05-0484-03 and 05-0484-04. This item is a continuation of the September 22, 2025 hearing. Discussion and possible action.

9.A) Public Hearing - Kenison- Continuation

[UH-25-03 Public Hearing Appeal 092225.pdf](#)  
[UH-25-03 RPC Packet.pdf](#)  
[8-14-2025 RPC\\_Minutes\\_DRAFT.pdf](#)

10. NEVADA 95-80 RDA: INFORMATIONAL REPORT ON THE WASHINGTON D.C. FLY-IN FROM SEPTEMBER (INFORMATION ONLY)

Economic Development Officer Michelle Hammond-Allen will update the Board on recent activities. Information only.

11. HUMBOLDT DEVELOPMENT AUTHORITY: CONSIDERATION OF THE APPOINTMENT AND REAPPOINTMENT TO FILL EXPIRED POSITIONS ON THE HUMBOLDT DEVELOPMENT AUTHORITY BOARD (POSSIBLE ACTION)

Consideration, discussion and possible approval to reappoint Board Member Andree Rose and to appoint Shane Hall to the Humboldt Development Authority Board for terms set to expire on June 30, 2029. Discussion and possible action.

11.A) HDA

[25Sept\\_HDA Board Appointments.pdf](#)

12. SHERIFF: REQUEST TO PURCHASE NEW FINGERPRINT MACHINES (POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase two new fingerprint machines for the Administrative Office and the Detention Center from Idemia in an amount not to exceed \$44,000.00 for Unit 1 (031-55000), and not to exceed \$18,000 for Unit 2 (030-55000). Discussion and possible action.

12.A) Sheriff

[Staff Report - Fingerprint Machines for Detention and Sheriff's Office.pdf](#)

13. SHERIFF: LIQUOR BOARD (POSSIBLE ACTION)

The Humboldt County Sheriff's Office is requesting that the Humboldt County Liquor Board be convened.

- A. Public Comment
- B. Consideration, discussion and possible approval of a Special Event Liquor License on behalf of Aryn Williams and Topsy Tavern for the 5<sup>th</sup> Annual Trade or Pay & Shoot event on September 13, 2025. Discussion and possible action.
- C. Public Comment
- D. Adjournment

13.A) Liquor Board

[Staff Report - Special Liquor License-Topsy Tavern 5th Annual Trade or Pay & Shoot.pdf](#)

14. PUBLIC WORKS DEPARTMENT: REQUEST TO PURCHASE FLAT RACKS FOR OLD MILL ROAD BRIDGE (POSSIBLE ACTION); GENERAL PROJECTS (INFORMATION ONLY)

- A. Consideration, discussion and possible approval to purchase a 2' x 40' Flat Racks in an amount not to exceed \$21,500.00, which includes freight. Discussion and possible action.
- B. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Information only.

14.A) Public Works

[Staff Report Paradise Bridge revised.pdf](#)

15. FACILITY OPERATIONS: REQUEST TO APPROVE AND ACCEPT BID FOR COURTHOUSE CHILLER AND AHU REPLECEMENT (DISCUSSION AND POSSIBLE ACTION)

Consideration, discussion and possible approval and to accept the bid from Nevada Chiller and Boiler for the Humboldt County Courthouse Chiller & AHU Replacement project in an amount not to exceed \$998,185. Discussion and possible action.

15.A) Facility Operations

[STAFF REPORT AND BID PACKETS 9-25-25.pdf](#)

16. BUILDING AND SAFETY UPDATE (INFORMATION ONLY)

A presentation by Humboldt County Building Official, Andrew Arminio to update the Board on projects within Humboldt County. Information only.

17. MISCELLANEOUS REPORTS AND CORRESPONDENCE

Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Central Nevada Regional Water Authority (CNRWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

18. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

19. PUBLIC COMMENT:

Public comment is designated for discussion only. The public has the opportunity to

address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

20. ADJOURNMENT

21. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

# CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.; Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at \_\_\_\_\_ By: \_\_\_\_\_

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov). \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: October 6, 2025

DATE POSTED: September 30, 2025 POSTED BY: MICHELLE COOK

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

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(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;  
fax: (202) 690-7422; or  
email: [intake@usda.gov](mailto:intake@usda.gov)

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From: **Daniel Gay** danielgay@sbcglobal.net  
Subject: **industrial or not**  
Date: **Oct 6, 2025 at 7:38:14 AM**  
To: **debbie gay** debbie.gay@sbcglobal.net

Grok Cardboard recycling plant. Would that be considered commercial type business or would it be considered industrial The plant we are talking about would be using Rapid infiltration to re inject the so called clean water back into the ground

Searched for "NAICS code for cardboard recycling plant"

5 results

Show All (3)

A cardboard recycling plant, which processes collected cardboard waste into reusable materials (such as pulp for new paper products), is classified as an industrial business. This determination is based on standard industry categorization systems like the North American Industry Classification System (NAICS), where such facilities fall under NAICS code 562920 (Materials Recovery Facilities). These are defined as operations that sort, process, and recover recyclable materials from waste streams, which aligns with manufacturing-like activities involving machinery, large-scale handling, and resource transformation—hallmarks of industrial operations.

#### Key Reasons for Industrial Classification

- **NAICS and SIC Alignment:** Recycling plants aren't grouped with retail, office-based, or service-oriented "commercial" entities (e.g., NAICS 44-45 for retail or 54 for professional services). Instead, they match industrial waste management and processing under NAICS 5629 (Remediation and Other Waste Management Services) or SIC 4953 (Refuse Systems). For cardboard specifically, processing involves industrial equipment like shredders, pulpers, and balers, not typical commercial activities.
- **Scale and Operations:** Commercial businesses generate cardboard waste (e.g., retail stores or offices), but a dedicated recycling plant handles high-volume industrial processing. It's akin to a manufacturing facility, often located in zoned industrial areas due to noise, traffic, and environmental impacts.
- **Regulatory Context:** In places like California (via CalRecycle), "commercial solid waste" includes office/recyclable materials from businesses, but the facilities processing them are treated as industrial. Texas environmental regs similarly distinguish industrial generators (e.g., manufacturing/recycling plants) from non-industrial (e.g., retail).

#### Regarding the Water Reinjection Process

The use of rapid infiltration—a wastewater treatment method where treated effluent is applied to soil for natural filtration and groundwater recharge—doesn't alter the industrial classification. This is a common environmental compliance practice for industrial facilities with water-intensive operations (e.g., pulping cardboard requires significant water). It falls under industrial permitting (e.g., EPA or state wastewater discharge regs) and reinforces the plant's industrial nature, as it involves engineered systems for managing process byproducts at scale. If the plant exceeds certain thresholds (e.g., discharge volume), it would require industrial stormwater or NPDES permits, not commercial ones. If you're evaluating this for zoning, permits, insurance, or taxes, check local regulations (e.g., via your city's planning department or NAICS lookup tools), as definitions can vary slightly by jurisdiction. For example, some areas might overlap "light industrial" for smaller plants. Let me know if you need help with a specific location or more details!



# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
Winnemucca, Nevada 89445  
[www.hcnv.us](http://www.hcnv.us)

## STAFF REPORT

**DATE:** Thursday, September 25, 2025  
**TO:** County Commission  
**FROM:** Adrian Gonzales – Facility Operations, Nathan Stickel – Facility Operations  
**SUBJECT:** Request for Approval to Accept the Bid from Nevada Chiller and Boiler, for the Humboldt County Courthouse Chiller and AHU Replacement PWP-HU-2025-463

**REQUESTED AGENDA DATE:** October 6, 2025

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### SUMMARY

Facility Operations is requesting approval to accept the bid from Nevada Chiller and Boiler for the Humboldt County Courthouse Chiller & AHU Replacement – PWP-HU-2025-463

### WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

For approval to accept the bid and to contract Nevada Chiller and Boiler for the Humboldt County Courthouse Chiller & AHU Replacement public works project. Three bids were submitted for consideration: Nevada Chiller and Boiler, American Chiller Services Inc., and Michael Clay Corporation. This project was published via Invitation to Bid according to statute in the Great Basin Sun and the Reno Gazette. Additionally, the project was published on the Humboldt County website with a publishing date beginning July 30, 2025, and closing date of September 11, 2025. The submitted sealed bids were opened publicly on September 11, 2025, at 4:00 p.m.

Nevada Chiller Boiler has established a strong reputation for reliability and professionalism with well-established years of industry experience. Nevada Chiller and Boiler have completed numerous HVAC projects and services at the Humboldt County Courthouse. Facility Operations has consistently had positive experiences with Nevada Chiller Boiler, noting their exceptional customer service and support.

### PREVIOUS ACTION

The existing HVAC system at the Humboldt County Courthouse has a documented history of ongoing maintenance issues, resulting in significant financial strain and the diversion of valuable staff resources. These maintenance issues have included emergency service calls to external contractors for compressor repairs and instances where the HVAC unit has unexpectedly shut down or experienced a catastrophic event. The HVAC system also displays stress fractures throughout the unit which can indicate vibration and mechanical fatigue, thermal expansion and contraction, corrosion and/or material degradation.

**BACKGROUND**

The Humboldt County Courthouse has a current HVAC system that exhibits ongoing systemic issues, operational setbacks, and long-standing problems. This project was budgeted previously for the 2025-2026 fiscal year.

Placement of the new HVAC system will provide the Humboldt County Courthouse with several positive aspects such as, but not limited to, improved indoor air quality, protecting the building from climate extremes, and meeting new energy efficiency requirements.

**FISCAL IMPACT**

Expenditure of an amount not to exceed \$998,185.00 from the Capital Projects Budget.

**RECOMMENDATION**

Facility Operations was recently made aware that as of September 16, 2025, there was a change in management and the departure of our primary point of contact at American Chiller Services Inc.

It is recommended that the request be approved to accept the bid and to contract Nevada Chiller Boiler, for the Humboldt County Courthouse & AHU Replacement – PWP-HU-2025-463.

**LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

Bid Packets from Nevada Boiler and Chiller, Michael Clay Corporation, and American Chiller Services Inc.

**POSSIBLE MOTION**

Motion to approve Facility Operation’s request, as presented, to accept the bid and contract with Nevada Chiller and Boiler for the Humboldt County Courthouse Chiller & AHU Replacement public works project, in an amount of \$998,185.00.



# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
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[www.humboldtcountynv.gov](http://www.humboldtcountynv.gov)

## STAFF REPORT

**DATE:** Wednesday, September 24, 2025  
**TO:** County Commission  
**FROM:** Daniel Ferraro, Public Works Director  
**SUBJECT:** Flat Racks for Bridge on Old Mill Road, Paradise  
**REQUESTED AGENDA DATE:** October 6, 2025

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### SUMMARY

The Old Mill Road bridge in Paradise Valley, Nevada has been flagged in an inspection as needing repair. Its condition suggests structural deterioration that if ignored could limit load capacity or lead to closure. Because this bridge is a rural connector, keeping it open is important for local access, ranching, and emergency services.

### WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

To facilitate the purchase and delivery of necessary products to complete this project.

### PREVIOUS ACTION

None

### BACKGROUND

Old Mill Road is a local rural road serving the Paradise Valley area of Humboldt County, Nevada. It provides primary access for ranching operations, residents, and service vehicles. Because of limited alternate routes, the bridge is an important connector in the local transportation network. The structure is a short-span rural bridge crossing a drainage or wash. Like many in northern Nevada, it was originally built with basic timber or concrete elements designed for light to moderate traffic. Over time, exposure to flash floods, freeze-thaw cycles, and heavy agricultural loads has contributed to its deterioration. Repairing the Old Mill Road bridge with flat racks is a practical solution. The bridge is in poor condition and requires corrective action. Flat racks provide an immediate, durable, and economical fix that restores safe passage for residents, agriculture, and emergency response. The Public Works Department solicited quotes from vendors for 40' Flat Racks that would address this situation. We received one quote from Dry Box in an amount of \$21,500.00, which includes freight.

**FISCAL IMPACT**

This item was not budgeted, however, in the 2025-2026 Budget, the Public Works Department has \$200,000.00 allocated for Road Maintenance in the RTC fund.

**RECOMMENDATION**

To facilitate this purchase, we recommend purchasing the 2x 20' Flat Racks in an amount not to exceed \$15,500.00, which includes freight.

**POSSIBLE MOTION**

Should the Board agree with Staff's recommendation; a possible motion would be: "Move to approve the purchase of 2x 40' Flat Racks in an amount not to exceed \$21,500.00, which includes freight."