



Humboldt County Board of Commissioners
September 8, 2025 at 8:30 a.m.
Meeting Minutes

Those present were Chairman Mark Evatz, Commissioners Ron Cerri, Ken Tipton, Jesse Hill and Paige Brooks, Chief Deputy District Attorney Anthony Gordon, County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Evatz called the regular meeting of the Commission to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Evatz asked for public comment. Gini Cunningham representing Age Dementia Friendly and Alzheimer's Awareness for Winnemucca/Humboldt County appeared before the Commission and offered public comment thanking the Commission for putting up the signage and pinwheels in June at the Courthouse; inviting them to lunch at the Senior Citizen's Center for lunch in recognition of Parkinson's Awareness Day; and, noting a movie made in the area and available on YouTube called 100 Miles from a Doctor. Judge Michael R. Montero appeared before the Commission and offered public comment on an item later on the agenda speaking in support of single-point entry request noting grant funding, shared costs and support within the building; he urged the Commission to support the request. Chairman Evatz offered public comment noting National Grandparents' Day and congratulating and thanking all grandparents. No further public comments offered.

APPROVAL OF MINUTES: Consideration and action on correction/approval of minutes for August 18, 2025. Chairman Evatz asked for corrections for the minutes as presented; none offered. Commissioner Cerri noted that he would be voting as to form only as he had not been in attendance at the meeting. The following motion was made by Commissioner Hill and passed unanimously:

Recommending approval of the August 18, 2025 minutes.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR AUGUST 18, 2025 THROUGH SEPTEMBER 8, 2025: The following motion was made by Commissioner Tipton and passed unanimously:

To approve the expenditures for Humboldt County for August 18, 2025 through September 8, 2025.

CONVENE THE MCDERMITT GENERAL IMPROVEMENT DISTRICT BOARD:

Call to Order: Chairman Evatz called the regular meeting of the McDermitt General Improvement Board to Order at 8:40 a.m.

Public Comment: Chairman Evatz asked for public comment; none offered.

Consideration, discussion and possible approval of the expenditures for the time period August 4, 2025 through September 8, 2025 related to the operation of the McDermitt General Improvement District (GID)

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for the express purpose of maintaining and improving the water or sewer systems. Included on the online agenda for review were copies of the McDermitt Sewer and Water Financial Reports for the period of August 2025. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the expenditures for the time period of August 4, 2025 through September 8, 2025 for the operation of the McDermitt General Improvement District in the amount of \$2,506.32.

Public Comment: Chairman Evatz asked for public comment; none offered.

Adjournment: Chairman Evatz adjourned the meeting of the McDermitt General Improvement District at 8:42 a.m.

SIXTH JUDICIAL DISTRICT SPECIALTY COURTS: District Judge Michael R. Montero appeared before the Commission.

REQUEST TO ACCEPT AWARD: Consideration, discussion and possible approval to accept the FY 2025 - 2026 State of Nevada Department of Public Safety, Office of Traffic Safety Grant Award in the amount of \$22,462.00. Judge Montero reviewed the request for the Commission. Judge Montero responded to questions put forth by the Commission. Commissioner Hill noted his only concern would be adding an additional duty to Human Service Director Byrd's Office and Judge Montero responded. Manager Kalkoske commented that he had reached out to Director Byrd and she stated her support for this request. Chairman Evatz noted his concern with IT needing to support this and Judge Montero responded that the provider would handle the support for the equipment. Commissioner Tipton asked about the ability to use the equipment for a county employee that may be suspected of drinking while operating a county vehicle. Judge Montero confirmed that could occur though an MOU may be required. The following motion was made by Commissioner Brooks and passed unanimously:

To accept the FY 2025-2026 State of Nevada Department of Public Safety, Office of Traffic Safety Grant Award in the amount of \$22,462.00.

HUMBOLDT CONNECTIONS SUICIDE PREVENTION TASK FORCE: Juvenile Services Director Pauline Salla appeared before the Commission.

REQUEST TO PLACE BANNER AT COURTHOUSE, WRAP PILLARS WITH PURPLE LIGHTS, AND PROCLAIM SEPTEMBER 2025 AS SUICIDE PREVENTION MONTH: Consideration, discussion and possible approval of a request from the Humboldt Connections Suicide Prevention Task Force to place a Suicide Prevention Awareness Month Banner at Courthouse, wrap purple lights on pillars, and proclaim the month of September 2025 as "Suicide Prevention Month." Director Salla explained that the banner is already displayed and explained what had occurred based on discussion with the County Manager; she

additionally requested a Proclamation to proclaim September Suicide Prevention Month. Chairman Evatz offered the following motion which passed unanimously:

All in favor of allowing the banner and lights to stay up.

Manager Kalkoske read the language of the proposed Proclamation. The following motion was made by Commissioner Cerri and passed unanimously:

That the Humboldt County Commission proclaims the Month of September 2025 as Suicide Prevention month.

(Proclamation No. 09-08-25)

Director Salla noted the upcoming Memory Walk in Hope this Saturday.

ASSESSOR: Assessor Andy Heiser appeared before the Commission.

REQUEST TO ENTER INTO A CONTRACT FOR MAPPING SERVICES: Consideration, discussion and possible approval to enter into a contract with Sidwell for mapping services to adjust spatial data in our GIS system for two fiscal years for a total amount not to exceed \$44,985.00. Assessor Heiser reviewed the request for the Commission noting that the amount is budgeted to be split over two years, to be paid out of his Assessor's Technology Fund. The following motion was made by Commissioner Hill and passed unanimously:

For approval to enter into a contract with Sidwell for mapping services to adjust spatial data in our GIS system for two fiscal years for a total amount not to exceed \$44,985.00.

COMPTROLLER: Comptroller Weston Noyes appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Comptroller Noyes reviewed CTX revenue received for June and explained the situation as identified by the Department of Taxation including that the entire month of June was not included in the amount distributed; he noted that information had been received from Taxation that the additional funding for May and June should be received this week and the first distribution for this fiscal year next week as well as a planned open meeting between local governments and Taxation. Discussion ensued including questions that the Comptroller should present to Taxation at the open meeting, concerns of the Commission regarding the funding outstanding for November, concerns with the amounts being reported by Taxation and the inability to use the data to identify where the amounts are attributable to and the data included in the spreadsheet as displayed. Chairman Evatz suggested that a letter be sent from the Commission identifying the concerns of the Commission with a copy going to the Governor's Office. Discussion continued regarding the Commission's concerns with the data provided.

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LIBRARY: Library Director Jessica Anderson appeared before the Commission.

REQUEST TO WAIVE THE ATTRITION POLICY: Consideration, discussion and possible approval to waive the attrition policy to hire for the McDermitt Branch Library assistant position. Director Anderson reviewed the request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

To approve to waive the attrition policy to hire for the McDermitt Branch Library assistant position at nineteen hours per week.

ECONOMIC DEVELOPMENT: Economic Development Officer Michelle Hammond Allen appeared before the Commission via Teams.

NOTIFICATION OF TRAVEL: Economic Development Officer Michelle Hammond Allen will provide the Commissioners on upcoming Out-of-State Travel occurring September 14-18, 2025. Officer Hammond Allen reviewed her upcoming trip to Washington D.C. for the Nevada Fly-In.

PUBLIC WORKS DEPARTMENT: Public Works Director Daniel Ferraro appeared before the Commission.

REQUEST TO PURCHASE 2026 PICKUP TRUCK: Consideration, discussion and possible approval to purchase a 2026 F350 Diesel Extended Cab Pickup from Humboldt Ford in the amount not to exceed \$60,067.01. Included on the online agenda was a staff report detailing the quotes received from Nevada State Purchasing via their website for dealers Champion Chevrolet and Reno Dodge and a quote received from Humboldt Ford including the recommendation to approve the purchase from Humboldt Ford. Director Ferraro reviewed the request for the Commission noting this item was included in the budget. After discussion the following motion was made by Commissioner Brooks and passed unanimously:

To approve the purchase of a 2026 F350 Diesel Extended Cab Pickup from Humboldt Ford in the amount not to exceed \$60,067.01.

REQUEST TO CONTRACT FOR PROFESSIONAL SERVICES: Consideration, discussion and possible approval of a contract with Keller Associates for the Gold Country Booster Pump Station review and design in an amount not to exceed \$10,000 and to authorize the County Manager to sign the contract. Included on the online agenda for review was a staff report detailing the request (see attached). Director Ferraro reviewed the request for the Commission. Manager Kalkoske offered a disclosure that his nephew is a shareholder but that he has not been involved in this process whatsoever. Director Ferraro responded to questions put forth by the Commission including that the cost would be borne by the Gold Country Water Fund and an explanation by Manager Kalkoske as to the next steps for the actual improvement to the system. The following motion was made by Commissioner Hill and passed unanimously:

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For approval of a contract with Keller Associates for the Gold Country Booster Pump Station review and design in an amount not to exceed \$10,000.00 and to authorize the County Manager to sign the contract.

GENERAL PROJECTS: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Director Ferraro reported on road grading throughout the County, sign replacement work, cattle guard base preparation, road repairs on Bottle Creek due to the rain which allowed for road work though additional grading is still scheduled, repairs due to storm damage on some roads, mechanic interviews scheduled, a sanitary survey for Gold Country, water leaks over the weekend and issues that were assisted with for the Tribal water system in McDermitt. Commissioner Hill asked about the culvert extensions on Lambert with Director Ferraro responding as to what is planned. Commissioner Cerri asked how the mag chloride is holding up due to the lack of rain in some areas with Director Ferraro responding.

Chairman Evatz recessed the meeting at 9:55 a.m. reconvening at 10:08 a.m.

TECHNOLOGY SERVICES DEPARTMENT: Technology Services Coordinator Alex Brooks and Administrative Clerk Tammy Bendell appeared before the Commission.

REQUEST TO PURCHASE PORT NETWORK SWITCHES: Consideration, discussion and possible approval to purchase three Cisco Catalyst 9300 48 port network switches, from Amplify SI, in an amount not to exceed \$29,000.00. Coordinator Brooks reviewed the request for the Commission noting that these are included in the budget. The following motion was made by Commissioner Brooks and passed unanimously:

To approve the purchase three Cisco Catalyst 9300 48 port network switches, from Amplify SI, in an amount not to exceed \$29,000.00.

REQUEST TO PURCHASE SECURITY CAMERAS: Consideration, discussion and possible approval to purchase eight security cameras, licenses and cloud storage, from Amplify SI, in the amount not to exceed \$24,506.16. Coordinator Brooks reviewed the request for the Commission explaining that these cameras were requested by the Buildings & Grounds Director for the new building location. Coordinator Brooks confirmed that this cost was included in the IT budget. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

For approval to purchase eight security cameras, licenses and cloud storage, from Amplify SI, in the amount not to exceed \$24,506.16.

WINNEMUCCA EVENTS COMPLEX: WCVA Director Kim Petersen appeared before the Commission.

REQUEST TO APPROVE SWAMP COOLER PLATFORMS: Consideration, discussion and possible approval of an agreement with Lumos & Associates to design platforms to access swamp coolers in an amount not to exceed \$5,000.00. Included on the online agenda was a Staff Report detailing the request (see attached).

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Director Petersen reviewed the request for the Commission noting that this is occurring due to a SCAT/OSHA inspection finding. Discussion ensued for the need as these platforms have not been in place for years. Chairman Evatz noted his concern with this noting his belief that this is regulatory creep. Discussion continued including that extensions have been required and what the repercussions for failure to address could be. Building & Safety Director Andrew Arminio appeared before the Commission and noted the Uniform Mechanical Code does require this type of working surface. Chairman Evatz stated that until they show you chapter and verse, he is opposed to doing anything, unless it is going to provide a safer working environment for our employees, that we should make sure we know what we are getting into. Commissioner Hill asked why the area was not engineered this way and questioned if it is grandfathered in. Director Arminio stated he would have to look into it. Commissioner Hill stated his agreement with Chairman Evatz's comments. Commissioner Cerri concurred. Chairman Evatz continued detailing his concerns. After discussion the following motion was made by Commissioner Brooks:

That we come back in two weeks and the Director see if he can find the proper information.

Commissioner Hill asked that more clarification be provided and asked Director Arminio for information to allow the Commission to make an educated decision. Manager Kalkoske commented on language of the CFR which requires the ability to tie-off. Discussion ensued. Chairman Evatz called Commissioner Brooks motion to a vote and it passed unanimously.

BUILDING AND SAFETY: Building & Safety Director Andrew Arminio appeared before the Commission.

UPDATE: A presentation by Humboldt County Building and Safety Director Andrew Arminio to update the Board on projects within Humboldt County. Director Arminio provided an update handout to the Commission including permit statistics; he reviewed the update for the Commission. Discussion ensued regarding the inspector, a contract employee, who is on site at the lithium project with Commissioner Cerri noting the importance that the inspector work for the County not the company. Director Arminio confirmed that the inspector reports to him. Manager Kalkoske noted that perception was why they are proceeding this way. Discussion ensued. Director Arminio continued reviewing his update and responded to questions from the Commission. Discussion continued including Chairman Evatz and Commissioner Hill offering thanks to Director Arminio. Chairman Evatz suggested that perhaps the Comptroller can put together an accounting to show the financials for this situation. Manager Kalkoske indicated that he would follow up on that. Manager Kalkoske offered comment on Director Arminio's efforts noting that the Director has his full support.

COUNTY MANAGER: County Manager Don Kalkoske appeared before the Commission.

REQUEST TO APPROVE RESOLUTION FOR DESIGNATION OF CODE ENFORCEMENT OFFICIAL:

Consideration, discussion and possible approval of a resolution to designate an enforcement official to administer and enforce the provisions of Title 8 of the Humboldt County Code, including building, housing, and safety regulations, pursuant to NRS 171.17751 and Chapter 8.04 of the Humboldt County Code. Manager Kalkoske reviewed the request for the Commission. Manager Kalkoske read the language of the proposed resolution. Building Official Arminio offered comment. Discussion ensued. After discussion the following motion was made by Commissioner Hill and passed unanimously:

For the approval of the resolution to designate an enforcement official to administer and enforce the provisions of Title 8 of the Humboldt County Code, including building, housing, and safety regulations, pursuant to NRS 171.17751 and Chapter 8.04 of the Humboldt County Code.

(Resolution No. 09-08-25a)

Comptroller Noyes appeared before the Commission and offered comment on permit fees for the Building Department and costs associated including a comparison and budgeted amounts.

REQUEST TO APPROVE PURCHASE OF LAND TO EXPAND SHOOTING PARK: Consideration, discussion and possible approval to purchase APN 06-0391-30 to ensure safety at the shooting park and allow for future improvements, in an amount not to exceed \$100,000 to cover the appraised value and other fees, and to allow the County Manager to sign the purchase agreement. Manager Kalkoske reviewed the request for the Commission and provided handouts to the Commission including a letters of support for this purchase from the State of Nevada Department of Wildlife and the Humboldt County Shooting Park Committee. Discussion ensued regarding the impact of ownership including possible fencing and signage needs to identify potential hazards, the need for fencing due to the potential grazing in the area, where the funding would be obtained from and that non-profit organization are very involved. The Commission stated their support for this purchase. The following motion was made by Commissioner Tipton and passed unanimously:

To approve the purchase APN 06-0391-30 to ensure safety at the shooting park and allow for future improvements, in an amount not to exceed \$100,000.00 to cover the appraised value and other fees, and to allow the County Manager to sign the purchase agreement.

Chairman Evatz recessed the meeting at 11:18 a.m. reconvening at 11:25 a.m.

REQUEST TO APPROVE IMPLEMENTATION OF SINGLE POINT ENTRY FOR THE COURTHOUSE:

Consideration, discussion and possible approval of implementation of the Single Point Entry for the Courthouse. The costs associated with the security personnel to man the checkpoint will be borne equally between the Justice Court, District Court and Humboldt County. The additional security officer will total

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roughly \$60,000 annually and the necessary other appurtenances are a one-time expense estimated at \$5,130 for a grand total of \$65,130.00 for FY25/26. Recurring fees would be for the security personnel, X-ray permitting, and X-ray dosimetry (unknown at this time). Attached to the online agenda for review was a staff report and layout. Manager Kalkoske reviewed the request for the Commission. Discussion ensued regarding the break out of the costs and how that will change with the inclusion of the rest of the county administrative offices, the set-up for the equipment, the number of security guards required and employee access. Shane Bell, Sixth Judicial District Court employee, appeared before the Commission and offered comments. Undersheriff Damon Kuskie appeared before the Commission and offered comments. Commissioner Brooks stated her support. Commissioner Tipton noted his prior opposition but stated he has given up on that stance. Commissioner Hill commented on his prior opposition but stated he has to listen to our law enforcement, courts and county employees who support this, he tends to go along with it. Commissioner Cerri stated his agreement with both sides of this but indicated if the employees would feel safer then he will support it. Discussion ensued regarding the impact on voting, employee access, concerns with the ramp access, concerns with having a separate employee entrance and still having Buildings and Grounds in the building and that the security site at the court level will go away following the implementation of this plan. The following motion was made by Commissioner Brooks and passed unanimously:

To approve the implementation of the Single Point Entry for the Courthouse. The costs associated with the security personnel to man the checkpoint will be borne equally between the Justice Court, District Court and Humboldt County. The additional security officer will total roughly \$60,000.00 annually and the necessary other appurtenances are a one-time expense estimated at \$5,130.00 for a grand total of \$65,130.00 for FY25/26. Recurring fees would be for the security personnel, X-ray permitting, and X-ray dosimetry.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Cerri reported on a WCVA meeting, a BLM meeting and the ribbon cutting for the new school in Orovada project. Commissioner Brooks reported on a Museum event, the continued process to hire a new museum director, an upcoming musical festival, a tour of the pipeline project, that a local artist was selected for input on the Burning Man sticker, the 4-H and Labor Day festivities; she noted the upcoming homecoming football game and an Airport Board meeting. Commissioner Tipton reported on the pipeline tour and a Public Lands Natural Resource meeting with NACO; he noted his attendance at the Labor Day festivities

and stated that he would not be in attendance at the next Commission meeting as he would be attending WIR. No further reports offered.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Kalkoske identified a letter to the Governor related to the CTX issues, fencing around the shooting park additional land acquisition and the issue with the WCVA swamp cooler platforms. Commissioner Cerri asked for an update on the Orovada HVAC project. Manager Kalkoske responded. Chairman Evatz asked about the status of work at the Chimney Dam reservoir recreation area. Manager Kalkoske responded. Chairman Evatz asked about a project at the Martin Creek campground. Manager Kalkoske will look into. Chairman Evatz asked for a report from Economic Development Officer Hammond Allen on her trip up north.

PUBLIC COMMENT: Chairman Evatz asked for public comment. Chairman Evatz noted the events discussed during the earlier public comment period by Gini Cunningham. No further public comment offered.

ADJOURNMENT: Chairman Evatz adjourned the meeting at 12:20 p.m.

ATTEST: Marena Diaz Deputy Clerk APPROVED: Ron Cerri Vice-Chairman

(Minutes approved by the Commission and signed by the Chairman on 09-22-2025)

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Monday, September 8, 2025
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street,
Winnemucca, NV 89445

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
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Or by phone: +1 775-446-0241, Conference ID: 784 788 070#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

5. APPROVAL OF MINUTES (POSSIBLE ACTION)

Consideration and action on correction/approval of minutes for August 18, 2025.
Discussion and possible action.

5.A) Minutes

[HCC081825unapprovedUNOFFICIAL.pdf](#)

6. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR AUGUST 18, 2025 THROUGH SEPTEMBER 8, 2025 (POSSIBLE ACTION)

7. CONVENE THE MCDERMITT GENERAL IMPROVEMENT DISTRICT BOARD (POSSIBLE ACTION)

A. Public Comment

B. Consideration, discussion and possible approval of the expenditures for the time period August 4, 2025 through September 8, 2025 related to the operation of the McDermitt General Improvement District (GID) for the express purpose of maintaining and improving the water or sewer systems. Discussion and possible action.

C. Public Comment

D. Adjournment

7.A) McDermitt GID

[McDermitt Sewer - July 2025.pdf](#)

[McDermitt Water - July 2025.pdf](#)

8. SIXTH JUDICIAL DISTRICT SPECIALTY COURTS: REQUEST TO ACCEPT AWARD (POSSIBLE ACTION)

Consideration, discussion and possible approval to accept the FY 2025 - 2026 State of Nevada Department of Public Safety, Office of Traffic Safety Grant Award in the amount of \$22,462. Discussion and possible action.

8.A) Judicial Court Award

[Commission Meeting Agenda Request 09.08.2025.pdf](#)

[District Court_LFD_Agmt_2025.pdf](#)

9. HUMBOLDT CONNECTIONS SUICIDE PREVENTION TASK FORCE: REQUEST TO PLACE BANNER AT COURTHOUSE, WRAP PILLARS WITH PURPLE LIGHTS, AND PROCLAIM SEPTEMBER 2025 AS SUICIDE PREVENTION MONTH (POSSIBLE ACTION)

Consideration, discussion and possible approval of a request from the Humboldt Connections Suicide Prevention Task Force to place a Suicide Prevention Awareness Month Banner at Courthouse, wrap purple lights on pillars, and proclaim the month of September 2025 as "Suicide Prevention Month." Discussion and possible action.

9.A) Suicide Prevention Request

[Staff Report - Suicide Prevention Month 2025.pdf](#)

[Proclamation Suicide Prevention Month September.pdf](#)

10. ASSESSOR: REQUEST TO ENTER INTO A CONTRACT FOR MAPPING SERVICES (POSSIBLE ACTION)

Consideration, discussion and possible approval to enter into a contract with Sidwell for

mapping services to adjust spatial data in our GIS system for two fiscal years for a total amount not to exceed \$44,985. Discussion and possible action.

10.A) Assessor

[Staff Report - Contract Approval for Sidwell Spatial Adjustment.pdf](#)
[Sidwell_GIS_Contract_09-08-2025.pdf](#)

11. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Information Only.

12. LIBRARY: REQUEST TO WAIVE THE ATTRITION POLICY (POSSIBLE ACTION)

Consideration, discussion and possible approval to waive the attrition policy to hire for the McDermitt Branch Library assistant position. Discussion and possible action.

12.A) Library [Library_Request_for_Waiver_of_Attrition_Policy - McD.pdf](#)

13. ECONOMIC DEVELOPMENT: NOTIFICATION OF TRAVEL (INFORMATION ONLY)

Economic Development Officer Michelle Hammond Allen will provide the Commissioners on upcoming Out-of-State Travel occurring September 14-18, 2025. Information only.

13.A) Economic Development

[25Sept8_MHA GOED Travel.pdf](#)

14. PUBLIC WORKS DEPARTMENT: REQUEST TO PURCHASE 2026 PICKUP TRUCK;
REQUEST TO CONTRACT FOR PROFESSIONAL SERVICES (POSSIBLE ACTION);
GENERAL PROJECTS (INFORMATION ONLY)

A. Consideration, discussion and possible approval to purchase a 2026 F350 Diesel Extended Cab Pickup from Humboldt Ford in the amount not to exceed \$60,067.01. Discussion and possible action.

B. Consideration, discussion and possible approval of a contract with Keller Associates for the Gold Country Booster Pump Station review and design in an amount not to exceed \$10,000 and to authorize the County Manager to sign the contract. Discussion and possible action.

C. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Information only.

14.A) Purchase Truck

[Staff Report PW Truck.pdf](#)
[Staff Report Keller Associates.pdf](#)
[Humboldt Ford PU Bid_09-08-2025.pdf](#)
[Keller Contract_09-08-2025.pdf](#)

15. TECHNOLOGY SERVICES DEPARTMENT: REQUEST TO PURCHASE PORT NETWORK SWITCHES; REQUEST TO PURCHASE SECURITY CAMERAS (POSSIBLE

ACTION)

- A. Consideration, discussion and possible approval to purchase three Cisco Catalyst 9300 48 port network switches, from Amplify SI, in an amount not to exceed \$29,000.00. Discussion and possible action.
- B. Consideration, discussion and possible approval to purchase eight security cameras, licenses and cloud storage, from Amplify SI, in the amount not to exceed \$24,506.16. Discussion and possible action.

15.A) TSD Purchases - Switches and Cameras

[TSD_CameraPurchase_09-08-2025.pdf](#)

[TSD_SwitchPurchase_09-08-2025.pdf](#)

16. WINNEMUCCA EVENTS COMPLEX: REQUEST TO APPROVE SWAMP COOLER PLATFORMS (POSSIBLE ACTION)

Consideration, discussion and possible approval of an agreement with Lumos & Associates to design platforms to access swamp coolers in an amount not to exceed \$5,000. Discussion and possible action.

16.A) WEC

[WEC_Swap Cooler Platforms.pdf](#)

17. BUILDING AND SAFETY UPDATE (INFORMATION ONLY)

A presentation by Humboldt County Building and Safety Director Andrew Arminio to update the Board on projects within Humboldt County. Information only.

18. COUNTY MANAGER: REQUEST TO APPROVE RESOLUTION FOR DESIGNATION OF CODE ENFORCEMENT OFFICIAL (POSSIBLE ACTION)

Consideration, discussion and possible approval of a resolution to designate an enforcement official to administer and enforce the provisions of Title 8 of the Humboldt County Code, including building, housing, and safety regulations, pursuant to NRS 171.17751 and Chapter 8.04 of the Humboldt County Code. Discussion and possible action.

18.A) County Manager

[Staff Report - Enforcement Official Resolution 09082025.pdf](#)

[RESOLUTION for County Enforcement Official 08182025.pdf](#)

19. COUNTY MANAGER: REQUEST TO APPROVE PURCHASE OF LAND TO EXPAND SHOOTING PARK (POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase APN 06-0391-30 to ensure safety at the shooting park and allow for future improvements, in an amount not to exceed \$100,000 to cover the appraised value and other fees, and allow the County Manager to sign the purchase agreement. Discussion and possible action.

19.A) County Manager

[Staff Report - Shooting Park Expansion 09082025.pdf](#)

[Shooting Range expansion.pdf](#)

[Wright Shooting Park Appraisal_09-08-2025.pdf](#)

20. COUNTY MANAGER: REQUEST TO APPROVE IMPLEMENTATION OF SINGLE POINT ENTRY FOR THE COURTHOUSE (POSSIBLE ACTION)

Consideration, discussion and possible approval of implementation of the Single Point Entry for the Courthouse. The costs associated with the security personnel to man the checkpoint will be borne equally between the Justice Court, District Court and Humboldt County. The additional security officer will total roughly \$60,000 annually and the necessary other appurtenances are a one-time expense estimated at \$5,130 for a grand total of \$65,130.00 for FY25/26. Recurring fees would be for the security personnel, X-ray permitting, and X-ray dosimetry (unknown at this time). Discussion and possible action.

20.A) County Manager

[Staff Report - Single Point Entry Implementation 09082025.pdf](#)

[SPE Implementation Plan.pdf](#)

21. MISCELLANEOUS REPORTS AND CORRESPONDENCE

Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Central Nevada Regional Water Authority (CNRWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

22. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

23. PUBLIC COMMENT:

Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

24. ADJOURNMENT

25. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at _____ By: _____

State of Nevada Website: www.notice.nv.gov _____ A.M. By: _____

MEETING DATE: September 8, 2025
DATE POSTED: September 3, 2025 POSTED BY: MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;
fax: (202) 690-7422; or
email: intake@usda.gov

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HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.humboldtcountynv.gov

STAFF REPORT

DATE: Friday, August 22, 2025
TO: County Commission
FROM: Daniel Ferraro, Public Works Director
SUBJECT: Purchase a New One Ton Pickup
REQUESTED AGENDA DATE: September 8th, 2025

SUMMARY

Public Works crews utilize pickups to access work areas throughout the county. The outlying crews utilize heavy-duty pickups to transport fuel and parts to their work areas. The current fleet of heavy-duty vehicles is aging and in need of replacement to more reliable transportation. Currently Public Works has a 2007 Chevy 2500HD Unit 104 with 264,700 miles that is need of being replaced. This unit will be auctioned off upon approval and replacement. This is a budgeted line item for the current fiscal year.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

To assure acquisition within the current fiscal year.

PREVIOUS ACTION

Budget Approval of \$100,000.00

BACKGROUND

The Public Works Department utilizes pickup trucks daily to haul fuel, parts, and equipment to work sites for road maintenance operations.

On August 7th, 2025, the Public Works Department publicly opened bids for a new one-ton pickup, pursuant to NRS 332. One vendor responded to the solicitation with that being Humboldt Ford. Their bid was for a new F350 Extended Cab Diesel Pickup that met all Public Works specifications in the amount of \$60,067.01 including fees and delivery to Winnemucca. To establish price comparisons, PW staff reviewed the Nevada State Purchasing website at other dealers. Champion Chevrolet in Reno priced out a new one-ton diesel extended cab pickup at \$58,810.00 plus fees and delivery. Reno Dodge in Reno priced out a new one-ton diesel crew cab pickup at \$60,576.00 plus fees and delivery. Humboldt Fords quote is in line with other dealers offerings and is a local dealer.

FISCAL IMPACT

This purchase would be taken from our approved machinery budget items. Budgeted amount was \$100,000.00 and this purchase price is below the budgeted amount.

RECOMMENDATION

Public Works recommends the approval of a purchase of a new F350 diesel extended cab pickup from Humboldt Ford as they were the lowest, responsive, and only quote received through solicitation. They are a local dealer and the pickup will be delivered to Winnemucca without additional costs.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

All quotes included.

POSSIBLE MOTION

Should the Board agree with Staff's recommendation; a possible motion would be: "move to approve the purchase of one 2026 F350 Diesel Extended Cab Pickup from Humboldt Ford in the amount not to exceed \$60,067.01."



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.humboldtcountynv.gov

STAFF REPORT

DATE: Friday, August 29, 2025
TO: County Commission
FROM: Daniel Ferraro, Public Works Director
SUBJECT: Professional Services Contract for Gold Country Booster Pump Engineering
REQUESTED AGENDA DATE: September 8, 2025

SUMMARY

The Public Works Department water operators have been experiencing ongoing issues with the booster pump station for Gold Country Water. During high flow conditions, booster pumps are maxed out to capacity and causing pressures swings of 10-15 PSI within the system. The pressure swings in the system cause water users to see fluctuations in their sprinklers, showers, and other water usage as well as it being hard on infrastructure inside the water system itself. To address this issue and be able to provide safe drinking water reliably to customers, Public Works staff have engaged Keller Associates, Inc, to evaluate and model an improvement to help improve the booster station and increase its total capacity for high flow conditions.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

Pressure issues have increased through the summer high flow season and beginning work on the issue now will allow for improvements to be made prior to the next high flow conditions and allow the water system to remain operational during construction in the low flow winter season.

PREVIOUS ACTION

None.

BACKGROUND

The booster pump station in Gold Country is to provide consist pressure throughout the water system during all times of use. The booster pump station is comprised on two booster pumps that are capable of 300 gpm each and one diesel powered booster pump for fire flow demand and power outages. The booster pump one is operated by a VFD and ramps up and down as the system needs. Once maxed out on capacity, the second booster comes online to assist booster pump one. Booster pump two is not on a VFD and is either full on or full off. Here lies another issue with the booster stations as water demand requires more than 300 gpm but less than 600 gpm. Booster one is ramped up to 100% and booster two kicks on sending 300gpm and more than what the water demand is therefore it starts up and shuts done as pressure spikes in the system. It is a constant on and off cycle for booster pump two until water demand drops below 300 gpm or above 600 gpm. This issue combined with the issue of water demand being above 600 gpm in high flow situations results in additional wear and tear on the booster pumps as well as

inefficiency issues and additional power costs with so many starts and stops. Engaging Keller Associates to review these items and come up with a better booster pump design and capacity will pay off in the long run for the county. Keller Associates will bill by the hour for work completed and will have an engineered plan to submit to the State for approval prior to any construction or replacement pumps are installed.

FISCAL IMPACT

This item was not budgeted but will be taken from the Gold Country Budget in Repairs and Maintenance with a budgeted amount of \$75,000 of which \$6500 has been spent so far. County Manager has indicated grant funding that can be used to reimburse the Gold Country Budget after money has been spent on the system.

RECOMMENDATION

Public Works recommends approval of the professional services contract with Keller Associates in the amount not to exceed \$10,000.00 with monthly invoices submitted for hourly work completed by Keller for the project.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Keller scope of work.

POSSIBLE MOTION

Should the Board agree with Staff's recommendation; a possible motion would be: "Move to approve the contract to Keller Associates for booster pump station review and design in an amount not to exceed \$10,000.00 with County Manager having signature authority to sign and enter contract."



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.humboldtcountynv.gov

AGENDA REQUEST FORM

DATE: August 26, 2025
TO: County Commission
FROM: Kim Petersen, Director Ag. District #3 
SUBJECT: Engineering Agreement

REQUESTED AGENDA DATE: September 8, 2025

SUMMARY AND BACKGROUND:

A short time back, a representative from SCATS, which is an arm of OSHA, inspected the large overhead commercial swamp coolers located on the back of the Winnemucca Events Complex Event Center. During their inspection, SCATS determined that for safety purposes while accessing the swamp coolers, a safety platform needed to be added to each of the 4 swamp coolers.

Due to the magnitude of the work to be performed, the design of the platforms and how it will be attached to the existing structure requires the services of a structural engineer. I reached out to Mr. Eric Hutchens, P.E., of Lumos & Associates, a company with which we have worked with in the past, to request a proposal for the engineering work. I have attached a copy of their proposal/agreement.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

The lack of platforms on the swamp coolers is a violation of OSHA safety requirements and needs to be addressed ASAP. SCATS will be notified immediately upon approval of the agreement with Lumos & Associates indicating that we are proceeding with a solution to the issue.

PREVIOUS ACTION: N/A

FISCAL IMPACT IF APPLICABLE:

An amount not to exceed \$5,000 will be paid through the event center services and supplies account. The fees for making the repairs are currently unknown.

Click or tap here to enter text

RECOMMENDATION:

Approve the proposal/agreement submitted by Lumos & Associates for an amount not to exceed \$5,000.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

See attached.

POSSIBLE MOTION:

Approve the proposal/agreement submitted by Lumos & Associates for an amount not to exceed \$5,000.



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.humboldtcountynv.gov

STAFF REPORT

DATE: Friday, August 29, 2025
TO: County Commission
FROM: Don Kalkoske, County Manager
SUBJECT: Shooting Range Expansion

REQUESTED AGENDA DATE: September 8, 2025

SUMMARY:

The Humboldt County Shooting Park has grown over the years to be known throughout the state and bordering states as a landmark facility that we can be proud of. With support for the County, various other NGO's and a board tasked with managing the facility, the park is continually improving. More recently, the county was instrumental in obtaining a portion of BLM land for expansion of the long range within the shooting park. The long range now goes out to 1000 yards and beyond and has been well received by those that utilize the park.

PREVIOUS ACTION:

In April of 2025, the commission approved obtaining an appraisal for this parcel.

BACKGROUND:

To assure the parks continued improvements and safety, the Board of County Commissioners approved moving forward with purchasing a 640 acre parcel, due north of the park. The purchase of this parcel would ensure that no improvements or other would be constructed on that parcel, that is directly down range from the shooting park. The importance of this property is not only for maintaining "safety" at the shooting park, it also allows for future improvements relative to range distance for the park as gun and ammunition distance increases with modern technology.

FISCAL IMPACT:

The fiscal impact of this purchase would come from the Shooting Park account, which does not have enough funding to support this purchase, however the fund that supports this account, Other General Government may be able to support this without augmentation. This has been discussed with the Comptroller and he is in agreement with moving in this direction if the commission wishes. Total cost after real-estate commissions, title and other fees would be \$99,586.70.

RECOMMENDATION:

It is staff's recommendation to move forward with purchasing this parcel to ensure safety at the shooting park and allow for future improvements.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

J.S. Wright & Assoc. Appraisal of APN 06-0391-30

POSSIBLE MOTION:

A possible motion for this item may be; “Move to approve the purchase of APN 06-0391-30 in an amount not to exceed \$100,000 to cover the appraised value and other fees, and allow the County Manager to sign the purchase agreement.”



JOE LOMBARDO
Governor

STATE OF NEVADA

DEPARTMENT OF WILDLIFE

6980 Sierra Center Parkway, Suite 120

Reno, Nevada 89511

Phone (775) 688-1500 • Fax (775) 688-1595

ALAN JENNE
Director

JORDAN GOSHERT
Deputy Director

CALEB MCADOO
Deputy Director

MICHAEL SCOTT
Deputy Director

August 27, 2025

Don Kalkoske, County Manager &
Humboldt County Board of Commissioners
50 W. Fifth Street
Winnemucca, Nevada 89445

Dear County Manager & Commissioners,

On behalf of the Nevada Department of Wildlife, I would like to express strong support for the continued operation and property expansion of the Humboldt County Shooting Park located outside Winnemucca, Nevada. This facility serves a vital role in the community by promoting safe and responsible firearm handling, providing training opportunities, and fostering a strong shooting sports community.

The Humboldt County Shooting Park demonstrates a commitment to safety through its adherence to established protocols, range safety officer presence, and promotion of safe firearm practices. The facility offers a controlled environment for individuals to practice and improve their marksmanship skills, which is essential for responsible firearm ownership and use, including for hunting and self-defense purposes.

The shooting range contributes to the local economy and provides a valuable space for community members to connect and participate in shooting sports and competitions.

The proposed property acquisition is significant to the community and the continued success of the Humboldt County Shooting Park. The Nevada Department of Wildlife supports the purchase of the adjacent parcel solely for the purpose of maintaining and ensuring public safety. This support is provided with the understanding that the acquired property will not be used for any other recreational activity and will be managed exclusively as a safety buffer for shooting range operations.

Thank you for your time and consideration. Please feel free to contact me directly.

Sincerely,

A handwritten signature in black ink, appearing to read "Aaron Keller".

Aaron Keller
Statewide Outdoor Education Coordinator
Nevada Department of Wildlife

To Humboldt County Commissioners

9/5/25

We are writing on behalf of the Humboldt County Shooting Park Committee. We are in full support of the land purchase adjacent to the Shooting park and its ranges, from private land owners to Humboldt county.

This will increase the infrastructure around the shooting park and Humboldt county itself. Currenting the Shooting park committee facilitates nearly all management, included but not limited to growth, improvements and maintenance. This will continue if the land acquisition goes forward.

Support for this project is predicated on the following:

1. We have the most visited park in the county, at peak times seeing more that 60 vehicles a day and typically reported at around an average of 40 vehicles per day.
2. This land offers a boundary to the range, where as private homes would not be built, which would catastrophically damage, or possibly even permanently close the range.
3. This is a critical parcel to protect the boundary or our range, and will offer further expansion.

This was voted on by committee at 6pm om Wednesday September 3rd 2025 by our volunteer committee and passed unanimously. Those in attendance are listed below.

Steve Delsadato Walt Curtis Andy Heiser Walt Curtis Vic Christensen

Bryan Hooper Marty Dorris AL Brinkotter

Sincerely,

Bryan A Hooper Secretary/Treasurer HCSP

775-223-6132

nvhoopers@gmail.com