



**Humboldt County Board of Commissioners**  
**August 4, 2025 at 8:30 a.m.**  
**Meeting Minutes**

Those present were Chairman Mark Evatz, Commissioners Ron Cerri, Ken Tipton, Jesse Hill and Paige Brooks, Chief Deputy District Attorney Anthony Gordon, County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero.

**CALL TO ORDER:** Chairman Evatz called the regular meeting of the Commission to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

**PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.

**PUBLIC COMMENT:** Chairman Evatz asked for public comment. Chairman Evatz offered public comment regarding the receipt of a resignation letter from the WCVA Director Kim Petersen and explained what the planned process will be for filling the position including the need to reach out to the County Human Resources if someone is interested in the position. No further public comment offered.

**APPROVAL OF MINUTES:** Consideration and action on correction/approval of minutes for July 21, 2025. Chairman Evatz asked for corrections for the minutes of July 21, 2025; none offered. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve minutes for July 21, 2025 as presented.*

**APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR JULY 21, 2025 THROUGH AUGUST 4, 2025:**

The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the expenditures for July 21, 2025 through August 4, 2025.*

**McDERMITT GENERAL IMPROVEMENT DISTRICT BOARD:**

**Call to Order:** Chairman Evatz called the McDermitt General Improvement District Board to order at 8:35 a.m.

**Public Comment:** Chairman Evatz asked for public comment; none offered.

**EXPENDITURES:** Consideration, discussion and possible approval of the expenditures for the time period July 7, 2025 through August 4, 2025 related to the operation of the McDermitt General Improvement District (GID) for the express purpose of maintaining and improving the water or sewer systems. Included on the online agenda for review were copies of the McDermitt Sewer and Water Financial Reports for the period ending July 23, 2025. The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the expenditures for the period of July 7, 2025 through August 4, 2025 for the operation of the McDermitt General Improvement District in the amount of \$15,908.73.*

**Public Comment:** Chairman Evatz asked for public comment; none offered.

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Adjournment: Chairman Evatz adjourned the meeting for the McDermitt General Improvement District at 8:36 a.m.

TREASURER: Treasurer Rhona Lecumberry appeared before the Commission.

FOURTH QUARTER FINANCIAL REPORT: The Treasurer's Office will provide the 4th Quarter Financial Report for the 2024- 2025 fiscal year. Treasurer Lecumberry reviewed revenues including centrally assessed, net proceeds, gas tax, CTX, property taxes and investments as well as interest rates; she commented on the effect of tariffs on investments.

NEVADA DIVISION OF FORESTRY: Eric Antle, Deputy Administrator with the Nevada Division of Forestry appeared before the Commission.

WILDLAND FIRE PROTECTION PROGRAM ANNUAL INTERLOCAL CONTRACT: Consideration, discussion and possible approval of the 2025-2027 Wildland Fire Protection Program Interlocal Contract between the State of Nevada, Division of Forestry and Humboldt County to provide fire protection services at a cost of \$166,986.00 per year, not to exceed \$333,972.00 and to allow County Manager, Don Kalkoske to sign the agreement, pending review and approval of the District Attorney's Office. A copy of the proposed contract was included on the online agenda for review. Manager Kalkoske reviewed the request noting his support for the proposal. Mr. Antle offered comment including the purpose of this agreement and the number of fires in Humboldt County to date noting that as long as the contract discussion is continuing the County remains under the prior agreement with the Division. Pursuant to a question from Chairman Evatz, Mr. Antle explained how the funding from the contract is allocated. Commissioner Cerri asked if the Division is still using inmates for firefighting. Mr. Antle responded as to the relocation of the crew who were previously housed in Humboldt County at the honor camp to Carson City and how they are being used including continued response to Humboldt County; he identified the operational honor camps that continue to exist in the State. Commissioner Cerri asked how the contract amount is assessed. Mr. Antle explained how the formula is factored to include risk and cost liability and reviewed what is considered. Commissioner Tipton asked if there will be an impact on this contract if the proposed realignment of the BLM fire service into a separate fire service occurs. Mr. Antle responded that there will be no impact. Based on questions from Commissioner Tipton, Mr. Antle explained who owns the property that the conservation camp is located on, what the maximum occupancy of the facility was and that a septic system was used for the building. Commissioner Hill offered no questions but noted his hope that the resources are not committed elsewhere when needed in Humboldt County and requested to see information next year as to what is allocated as far as this funding for contract contractors and more detail as to where the funding goes to see where Humboldt County's funds are spent. Based on questions from Chairman Evatz,

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Mr. Antle explained who makes the decision as to where resources are allocated as well as the available inmate crews and fire fighters along the I-80 corridor noting that they are recruiting for positions. Commissioner Cerri asked about the status of RFPs with Humboldt County and Mr. Antle responded noting the intention of the Division to supply all the terms of this agreement with Humboldt County and explained. Chairman Evatz asked about the interaction between the Division and NVEnergy related to service outages. Mr. Antle responded and noting that, based on comments from Chairman Evatz, the Division intends to support the County as a partner in conversations with NVEnergy and offered to attend any meetings to make sure that Humboldt County is represented correctly because the Division does have a good statewide working relationship with the leadership at NVEnergy. Mr. Antle offered his thanks to the County for the Commission's time and the decision to continue to be a partner. The following motion was made by Commissioner Brooks and passed unanimously:

*To approve the 2025-2027 Wildland Fire Protection Program Interlocal Contract between the State of Nevada, Division of Forestry and Humboldt County to provide fire protection services at a cost of \$166,986.00 per year, not to exceed \$333,972.00 and to allow County Manager, Don Kalkoske to sign the agreement.*

Chairman Evatz noted the need for review by the District Attorney's Office.

COMPTROLLER: Comptroller Weston Noyes appeared before the Commission.

ADOPTION OF UPDATED HUMBOLDT COUNTY PROCUREMENT POLICY FOR FEDERAL AWARDS: Consideration, discussion, and possible approval regarding an update to the Humboldt County Procurement Policy. A copy of the proposed procurement policy was included on the online agenda for review. Comptroller Noyes reviewed the request for the Commission. Manager Kalkoske offered comment noting that this is just for the federal aspect and is still bound by the capital policy the county has to come before the Commission if the amount is \$10,000.00 or more. Comptroller Noyes noted that this does not take away any oversight by the Commission and the policy does specifically mention the need to obtain reasonable prices for quotes for any purchase; he noted that the auditors were involved in the creation of this policy. Chairman Evatz observed that it is good practice regardless to open it up from a competitive perspective as that typically drives a better price for the purchaser. The following motion was made by Commissioner Hill and passed unanimously:

*To recommend approval regarding an update to the Humboldt County Procurement Policy.*

FINANCIAL REPORT: Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Comptroller Noyes stated that the audit is ongoing and noted his submission of the Capital

Improvement Plan, Debt Management Policy and the Indebtness Reports on behalf of the County and Special Districts to the Department of Taxation. He stated his hope to have an in depth CTX Report in September. Chairman Evatz asked for an update on the items identified in last year's audit and the progress made in addressing those issues.

**PUBLIC WORKS DEPARTMENT:** Public Works Director Daniel Ferraro appeared before the Commission.

**REQUEST TO PURCHASE THE REMANUFACTURED TRANSMISSION FOR JOHN DEERE WHEEL LOADER:** Consideration, discussion and possible approval to purchase a transmission and installation for Unit 333, John Deere Wheel Loader from TD Equipment in an amount not to exceed \$43,039.81. A copy of the Staff Report detailing the request was included on the online agenda (see attached). Director Ferraro reviewed the request for the Commission including a review of the quotes received from Papé Equipment and TD Equipment and recommended the acceptance of the quote from TD Equipment as it would not require transport; he explained the funding availability in the budget. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*For approval to purchase a transmission and installation for Unit 333, John Deere Wheel Loader and have TD Equipment in Winnemucca perform the repairs in an amount not to exceed \$43,039.81.*

**GENERAL PROJECTS:** A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Director Ferraro reported on mowing, grading and back slope work on various roads throughout the County. He continued reviewing the bid status for the grader and the blade pickup; he noted that an employee had left and that he would be coming forward for a waiver at a future meeting. He stated that the water systems have been stable and explained what would occur with the upcoming sanitary survey for Gold Country.

**SHERIFF:** Sheriff Angel Cardenas and Captain Jeff Stark appeared before the Commission.

**REQUEST TO EXTEND RECON HEALTHCARE SERVICES CONTRACT:** Consideration, discussion and possible approval to extend the Recon Healthcare Services contract for fiscal year 2025-2026 with an amount not to exceed \$420,000.00. Included on the online agenda was a copy of the proposed contract for review. Captain Stark reviewed the request for the Commission. Commissioner Brooks asked how the company had performed in the prior year. Captain Stark and Sheriff Cardenas responded. Chairman Evatz and Commissioner Hill congratulated Captain Stark on his promotion. Commissioner Cerri noted his concern with the increase in costs related to this contract. Discussion ensued including that the contract will be open for negotiation after this renewal. The following motion was made by Commissioner Brooks and passed unanimously:

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*To extend the Recon Healthcare Services contract for fiscal year 2025-2026 in an amount not to exceed \$420,000.00.*

Chairman Evatz recessed the meeting at 9:28 a.m. reconvening at 9:40 a.m.

OPIOID LITIGATION GRANT REVIEW COMMITTEE: Pauline Salla, Chairperson for the Opioid Litigation Grant Review Committee appeared before the Commission.

RECOMMENDATION FOR THE THIRD ROUND OF FUNDING GRANTEES: Consideration, discussion and possible approval regarding determination of funding levels of six grantee applications for the Opioid Litigation funding round three. Current grant requests exceed the total amount available for this round of funding and per implementation of the grant review subcommittee, the county commission holds the authority to determine funding levels. Included on the online agenda was a staff report detailing the information related to this item (see attached). Chairman Evatz noted that his wife does serve on this committee but as she is not receiving any funding, he would not be abstaining from discussion and action on this item. Chairperson Salla offered comment on this item including that the possible acceptance of additional opioid funding would occur later in the meeting. Jana Nettleton representing Community in Schools appeared before the Commission and commented on their program including the proposed use for the requested funding and responded to questions put forth by the Commission. Renee Mayo, Massey Mayo and Deanna Eastman representing the Family Support Center appeared before the Commission and offered comments on their program including the proposed use for the requested funding and responded to questions put forth by the Commission. Commissioner Tipton asked how long this funding is expected for. Chairperson Salla responded. Discussion ensued regarding how Lander and Pershing Counties use their funding and available state funding. Undersheriff Damon Kuskie and Captain Jeff Stark representing the Humboldt County Detention Center appeared before the Commission and offered comments on their program including the proposed use for the requested funding and responded to questions put forth by the Commission. Undersheriff Damon Kuskie and Captain Sean Wilkin representing the Humboldt County Sheriff's Office K-9 Program appeared before the Commission and offered comments on their program including the proposed use for the requested funding and responded to questions put forth by the Commission. Based on a question from Commissioner Hill, Chairperson Salla reviewed the priorities identified by the Committee which include justice programs, prevention, treatment and intervention and education/awareness and explained how some of the applicants fit within those priorities. Human Services Director Denni Byrd representing Health and Human Services appeared before the Commission and offered comments on her program including the proposed use for the requested funding and responded to questions put forth by the Commission. Emma White representing Life is Worth It appeared

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before the Commission (via Teams) and offered comments on her program including the proposed use for the requested funding and responded to questions put forth by the Commission. Commissioner Tipton asked about efforts to reduce to the requests due to the limited funding. Chairperson Salla responded.

Chairman Evatz recessed the meeting at 11:22 a.m. reconvening at 11:27 a.m.

Chairman Evatz offered thanks to the six applicants for their efforts with the applications. Discussion ensued regarding the options as the funding available was not sufficient to cover the full amount requested. Chairperson Salla commented on the ability to work with the grantees to obtain data and the benefit of the questions related to services for the northern and underserved areas.

Chairman Evatz offered his suggestions including removing the Detention Center request and asking all others to cut 15%.

Commissioner Hill noted his concern with “cutting” and the impact on the programs and offered his suggestions that funding be provided to the Family Support Center, the Sheriff’s Office K-9 Program, the Human Services Department with a cut to \$185,500.00 and all others being cut with the understanding that additional funding may be available in the future.

Commissioner Brooks concurred with Commissioner Hill’s suggestions and noted her concerns with some of the school programs as to the benefit.

Commissioner Tipton asked Captain Wilkin about the time frame for the second dog noting the potential for including the request in a future budget and looking at including this program in the City/County cost share agreement. Captain Wilkin explained the time line.

Commissioner Tipton concurred pretty much with Commissioner Hill’s suggestions but suggested that we can hold off on the K-9 program and explained; he commented on his concerns with the Life is Worth It education/awareness program.

Commissioner Cerri offered his suggestions to keep Community In Schools, the Family Support Center, Health and Human Services with cuts of the K-9 program and Life is Worth It.

Discussion ensued regarding the K-9 Program costs including the impact on future budget requests, the benefit of trying the educational/awareness programs but the need for information from the school district as to how these programs will be implemented, the potential for an improved revenue source through grants and fund raising for the Family Support Center, other potential funding sources for the Detention Center request and future funding through this committee information including when funding opportunities occur.

Commissioner Hill stated that he would consider including the education/awareness piece if we can maintain a successful dog program.

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Chairman Evatz offered suggestions for reductions including removing \$47,000.00 from the K-9 program, reducing the \$9,000.00 as offered for the Life is Worth It program and remove the Detention Center request.

Discussion ensued regarding the differences between the education/awareness programs. With Ms. Nettleton and Ms. White offering comments on their programs.

Chairman Evatz continued suggesting the removal of the Life is Worth It program and the reduction to \$180,000.00 for the Human Services Department.

Family Support Center representative Renee Mayo appeared before the Commission and offered to cut their request by \$10,000.00.

After discussion Comptroller Noyes offered the following recap:

To approve \$55,700.00 for Community In Schools, \$288,493.00 for the Family Support Center, to remove the Detention Center request, reduce the K-9 Program request to \$100,000.00, reduce the Human Services request to \$187,000.00 and remove the Life is Worth It Program.

The following motion was made by Commissioner Hill and passed unanimously:

*To fund these according to the recommendations that we just had Weston and his spreadsheet read into the record.*

Chief Deputy District Attorney Gordon asked that the reiterate what is being approved and what is being cut. Comptroller Noyes stated that Community In Schools is being funded at \$55,700.00, the Family Support Center being funded at \$288,493.00, the Detention Center request is denied, the K-9 Program is approved for \$100,000.00, the Human Services Program is being funded at \$187,000.00 and the Life is Worth It Program request is denied.

Chairman Evatz stated the Commission's appreciation of the time and effort by all the applicants noting his pride that our community that is able to support what we can and to have resource available to our citizens.

TECHNOLOGY SERVICES DEPARTMENT: Technology Services Coordinator Alex Brooks and Administrative Assistant Tammy Bendell appeared before the Commission. County Project Representative Mike Sheppard appeared before the Commission.

PUBLIC SAFETY COMMUNICATION PROJECT UPDATE: Technology Services Department will provide an update regarding progress on the Public Safety Communication Project. Mr. Sheppard provided an update on Phase 2 of the radio project including photos of the sites. Discussion ensued including the time line for completion of the project and the situation with BLM.

REQUEST TO APPROVE CELLSITE TO TRANSPORT REFURBISHED COMMUNICATION SITE SHELTER:

Consideration, discussion and possible approval to transport a refurbished communication site shelter for the Valmy Firehouse site by CellSite Solutions in an amount not to exceed \$22,793.00. Mrs. Bendell reviewed the request for the Commission. After discussion the following motion was made by Commissioner Brooks and passed unanimously:

*To approve the transport of a refurbished communication site shelter for the Valmy Firehouse site by CellSite Solutions in an amount not to exceed \$22,793.00.*

REQUEST FOR MAGA TRUCK TO TRANSPORT AND SET UP BUILDINGS AT EAGLE CREEK AND DOUBLE H:

Consideration, discussion and possible approval to contract with Maga Trucking for transportation of the Eagle Creek Communication site shelters from the Thermobond Buildings production plant in Elhart, Indiana to the Maga Trucking Yard in Winnemucca, Nevada in the amount not to exceed \$41,800 and to transload, haul and set up the buildings at the Eagle Creek Communication site in the amount not to exceed \$26,900, for a total of \$68,700.00. Mrs. Bendell reviewed the request for the Commission. The following motion was made by Commissioner Brooks and passed unanimously:

*To approve a contract with Maga Trucking for transportation of the Eagle Creek Communication site shelters from the Thermobond Buildings production plant in Elhart, Indiana to the Maga Trucking Yard in Winnemucca, Nevada in the amount not to exceed \$41,800 and to transload, haul and set up the buildings at the Eagle Creek Communication site in the amount not to exceed \$26,900, for a total of \$68,700.00.*

Consideration, discussion and possible approval to contract with Maga Trucking for transportation of the Double H communication site shelter from the Thermobond Buildings production plant in Elhart, Indiana to the Maga Trucking Yard in Winnemucca, Nevada in the amount not to exceed \$51,560 and to transload, haul and set up the buildings at the Double H Communication site in the amount not to exceed \$29,800, for a total of \$81,360.00. Mrs. Bendell reviewed the request for the Commission. The following motion was made by Commissioner Brooks and passed unanimously:

*To approve a contract with Maga Trucking for transportation of the Double H communication site shelter from the Thermobond Buildings production plant in Elhart, Indiana to the Maga Trucking Yard in Winnemucca, Nevada in the amount not to exceed \$51,560 and to transload, haul and set up the buildings at the Double H Communication site in the amount not to exceed \$29,800, for a total of \$81,360.00.*

COUNTY MANAGER: County Manager Don Kalkoske appeared before the Commission.

CONSIDERATION AND POSSIBLE APPROVAL TO PARTICIPATE IN THE PURDUE PHARMA L.P./SACKLER, OPIOID LITIGATION, BANKRUPTCY SETTLEMENT: Consideration, discussion and possible approval to participate in the Purdue Pharma L.P./Sackler bankruptcy settlement through the One Nevada Agreement

in regard to ongoing opioid litigation. The initial settlement plan was approved in 2021 and the current settlement plan and allocations are projected to provide approximately \$2 million more to the State with total allocations of approximately \$250,000 to Humboldt County. Manager Kalkoske reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

*To approve participation in the Purdue Pharma L.P./Sackler bankruptcy settlement through the One Nevada Agreement in regards to the ongoing opioid settlement.*

CONSIDERATION AND POSSIBLE APPROVAL OF SETTLEMENTS WITH ALVOGEN, AMNEAL, APOTEX, HIKMA, INDIVIOR, MYLAN, SUN AND ZYDUS IN THE PENDING OPIOID LITIGATION: Consideration, discussion and possible approval of the settlements with Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus through the One Nevada Agreement regarding the ongoing opioid litigation against various defendants including drug manufacturers, wholesale distributors, detailers, pharmacies, health care providers and other unnamed defendants in the National Opioid Civil Litigation and to authorize the Chairman or Vice Chairman to sign the Subdivision Participation Release Form for each named entity. Manager Kalkoske reviewed the request for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve the settlements with all of the companies listed in item eight on today's agenda and to authorize the Chairman or Vice-Chairman to sign the subdivision participation release form for each named entity.*

PRIORITIES, GOALS AND EXPECTATIONS FY 25/26: Consideration, discussion and possible approval on setting of the County Manager's Priorities, Goals and Expectations for FY 25/26. A copy of the County Manager's Priorities, Goals and Expectations for FY 25/26 was included on the online agenda for review (see attached). Chairman Evatz asked for clarification on the communications item; Manager Kalkoske responded. Discussion ensued with Manager Kalkoske as to his comfort with the items identified. The following motion was made by Commissioner Hill and passed unanimously:

*To accept the goals and expectations for the 25/26 year and that we approve those goals and expectations.*

#### MISCELLANEOUS REPORTS AND CORRESPONDENCE:

1. Other information and upcoming meetings:
2. Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Tipton commented on a visit he had made to the Humboldt Conservation Camp and possible benefits of purchasing and selling it to a developer. Discussion ensued. Commissioner Tipton offered comment on the Superior event. Commissioner Brooks reported on a Landfill Committee meeting and a LEPC meeting; she stated that she had also attended the Superior dinner and noted the upcoming





# HUMBOLDT COUNTY

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Winnemucca, Nevada 89445  
[www.humboldtcountynv.gov](http://www.humboldtcountynv.gov)

## STAFF REPORT

**DATE:** Wednesday, July 23, 2025  
**TO:** County Commission  
**FROM:** Daniel Ferraro, Public Works Director  
**SUBJECT:** Authorization to pay for replacement transmission on a wheel loader  
**REQUESTED AGENDA DATE:** August 4th, 2024

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### SUMMARY

Recently, Unit 333 a 2014 Model 624K John Deere Wheel Loader that the county owns and operates daily had a major breakdown. The transmission began making significant noise and was taken out of service immediately. County mechanics trouble shot the issue and determined the transmission has lost components and is on the verge of complete failure. This issue was verified by TD mechanics who were called out to verify what the county mechanics had found. The wheel loader is inoperable and has been taken out of service. This is a relatively new machine and was purchased by the county in 2020-2021 budget cycle to replace aging heavily used loaders. The loader with a new transmission still has a lot of life and useable hours left in it. Quotes were secured from two different vendors for the transmission replacement. The cost of repairs are projected at \$41,006.30-\$43,039.81. Public Works is requesting authorization to pay for the replacement transmission and install on Unit 333.

### WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

The county utilizes wheel loaders regularly for the repair and maintenance of the county road system. The cost of the transmission replacement is over \$10,000.00 so Public Works is seeking commissioner input on this item.

### PREVIOUS ACTION

None.

### BACKGROUND

Public Works requested a quote for the repairs from Pape Machinery as that is where the loader was purchased. Public Works also requested a quote from TD Equipment for the repairs as they initially inspected the loader and are a local source provider. Pape's quote came in at \$41,006.30 for the remanufactured transmission and install. Of the quote \$34,346.30 is parts and \$6660.00 is for labor. TD Equipment's quote came in at \$43,036.81. Of the second quote \$32,239.81.00 is

for the reman transmission/parts and \$10,800.00 for labor. The two quotes are close in total price and labor hours. To have Pape complete the task the loader would be required to be hauled to and from Reno by county operators and equipment. The TD quote comes with a 1 year, 2000-hour warranty on the transmission. Taking in the factors of each quote, Public Works would like to request the job be awarded to TD Equipment even though their quote is \$2033.51 more. The time and equipment to get the loader to Reno and back would be more expensive in the long run when factors of fuel, mileage, and man hours are accounted for and one trip there and one trip back. There would be no transportation costs to get the loader to TD Equipment.

**FISCAL IMPACT**

We will utilize our special projects account to pay for the transmission repair in the amount not to exceed \$43,039.81. from TD Equipment.

**RECOMMENDATION**

To approve the purchase of the remanufactured transmission and installation for Unit 333 in the amount not to exceed 43,039.81, from TD Equipment.

**LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

None

**POSSIBLE MOTION**

Should the Board agree with Staff's recommendation; a possible motion would be: "Move To approve the purchase of the remanufactured transmission and installation for Unit 333 in the amount not to exceed 43,039.81, from TD Equipment.



# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
Winnemucca, Nevada 89445  
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## STAFF REPORT

**DATE:** July 22, 2025  
**TO:** County Commission  
**FROM:** Pauline Salla, Opioid Grant Review Committee  
**SUBJECT:** Notice of Applications for Opioid Funding  
**REQUESTED AGENDA DATE:** August 4, 2025

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### SUMMARY

This marks the third round of funding applications for the Humboldt County Opioid Litigation Funds. The Grant Review Committee has thoroughly reviewed all submitted applications, and a summary will be provided for each.

As of now, the confirmed fund balance is \$790,144.36. However, this amount does not reflect the \$158,904.00 awarded to the Frontier Community Coalition during Round 2. Their first draw request has been submitted and forwarded to the Comptroller's Office for processing. Once this amount is disbursed, the remaining available balance will be \$631,240.36.

The Commission is currently considering six funding requests, totaling \$788,988.72. This exceeds the available balance by \$157,748.36. These six applications collectively address all three priority areas identified in the county's Opioid Needs Assessment.

Agency	Priority Area	Amount Requested
Community in Schools (CIS)	Education and Awareness	\$ 55,700.00
Family Support Center	Treatment/Recovery	\$ 298,493.00
HCSO Detention Center	Justice	\$ 38,556.72
HCSO K9 Program	Justice	\$ 147,000.00
Health and Human Services	Treatment/Recovery	\$ 199,500.00
Life is Worth It (Emma White)	Education and Awareness	\$ 49,739.00

### WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

**The Commission has final approval on funding grant applications through the Opioid Litigation Committee.**

### PREVIOUS ACTION

The commission has previously approved three other applications during round one and round two.

**BACKGROUND**

Humboldt County is a designated opioid litigating county and receives funds from national settlements related to the opioid epidemic. In November 2023, the Commission approved a comprehensive Community Needs Assessment developed by the Opioid Task Force. The assessment identified three key priority areas for funding and intervention:

1. Justice Programs
2. Education and Awareness
3. Prevention, Treatment, and Recovery

**FISCAL IMPACT**

This funding is earmarked strictly for activities to address the opioid epidemic

**RECOMMENDATION**

The Commission determines funding amounts for grantee applications after consideration and discussion. The Commission may seek clarification from applicants if additional information is needed.

**LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

Grant review committee summary with considerations will be provided

**POSSIBLE MOTION**

Determined by the Commission

## **PRIORITIES**

### **1) Grass Valley Nitrate Mitigation Project**

**Goal:**

Complete 100% of location feasibility study by **December 15, 2025**, determine location and initiate land acquisition negotiations based on completed appraisals. Land acquisition includes commission decision on location and negotiations with private owners and/or begin right-of-way process with BLM and will be completed by **April 30, 2026**.

- **Specific:** Finalize location feasibility for the WWTF.
  - **Measurable:** From 60%/70% to 100% completion.
  - **Achievable:** Testing is ongoing.
  - **Relevant:** Addresses water quality and regulatory compliance.
  - **Time-bound:** Completion target: December 15, 2025 and April 30, 2026.
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### **2) Public Safety Project (Communication Site Upgrades)**

**Goal:**

Achieve 100% completion of Phase 2 of the Public Safety Communications Site Upgrade by **October 31, 2026**, and begin planning for Phase 3 in Q1 of 2027 based on lessons learned and resource availability.

- **Specific:** Complete Phase 2, then begin Phase 3 planning.
  - **Measurable:** 100% Phase 2; documented Phase 3 kickoff plan.
  - **Achievable:** Timeline matches current project planning.
  - **Relevant:** Supports emergency communication infrastructure.
  - **Time-bound:** October 31, 2026, for Phase 2 completion.
- 

### **3) Gold Country Water – Well #5**

**Goal:**

Issue an engineering task order and initiate test well development for Well #5 by **March 31, 2026**, following the property acquisition procedures that are currently underway.

- **Specific:** Move to engineering and test well stage.
  - **Measurable:** Task order issued.
  - **Achievable:** Appraisals completed.
  - **Relevant:** Addresses future water supply reliability.
  - **Time-bound:** Target deadline: March 31, 2026.
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#### 4) Facility Operations Building

**Goal:**

Ensure construction of the Facility Operations Building stays on schedule for **completion by December 31, 2025.**

- **Specific:** Monitor and maintain construction schedule.
  - **Measurable:** On-schedule milestones met quarterly.
  - **Achievable:** Construction already underway.
  - **Relevant:** Supports operational capacity.
  - **Time-bound:** Completion by December 31, 2025.
- 

#### 5) Single Point Entry

**Goal:**

Implement the Single Point Entry system, including commission approval on plan, signage acquisition, access control hardware, and SOPs, by **September 15, 2025**, with stakeholder input and phased installation.

- **Specific:** Obtain commission approval of plan and complete setup of secure lobby and staff entry.
- **Measurable:** commission approval, install signage, push bars, access systems; finalize SOPs.
- **Achievable:** Initial planning and data gathering underway.
- **Relevant:** Increases public and staff safety.
- **Time-bound:** Implementation by September 15, 2025.

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## 6) Budget Process

### Goal:

Complete all department-level budget meetings by **March 13, 2026**, to allow adequate time for board review.

- **Specific:** Meet with all departments; deliver consolidated budget.
  - **Measurable:** 100% of departments consulted.
  - **Achievable:** Meetings are already being held.
  - **Relevant:** Critical for fiscal planning.
  - **Time-bound:** Complete meetings by March 13, 2026.
- 

## GOALS

### 1) Management Training

#### Goal:

Provide at least one structured management training per quarter (internal or external), and ensure management staff attend mandatory annual trainings from POOL/PACT or other providers by **June 30, 2026**.

- **Specific:** Schedule regular management training.
  - **Measurable:** Mandatory trainings attended by all management staff.
  - **Achievable:** Training is already occurring.
  - **Relevant:** Supports leadership development.
  - **Time-bound:** Reviewed annually, next cycle by June 30, 2026.
- 

### 2) Empowering Department Heads

#### Goal:

Delegate at least two operational or decision-making tasks per quarter to each Department Head **Q3 2025**.

- **Specific:** Delegation of responsibilities.

- **Measurable:** At least two tasks per department per quarter.
  - **Achievable:** Already in progress.
  - **Relevant:** Increases leadership capacity.
  - **Time-bound:** Feedback from staff on assigned tasks presented.
- 

## EXPECTATIONS

### 1) Timely Communication with Board

**Goal:**

Ensure that all emergency or critical updates are communicated to board members within **2 hours** of incident awareness, with a standard template and contact protocol in place by **September 30, 2025**.

- **Specific:** Develop and follow emergency communication template.
  - **Measurable:** 100% compliance with 2-hour rule.
  - **Achievable:** Process-oriented.
  - **Relevant:** Supports transparency and responsiveness.
  - **Time-bound:** Template in place by September 30, 2025.
- 

### 2) Weekly Reports

**Goal:**

Provide commissioners with the weekly report, to enhance engagement, and encourage board feedback to determine if contents meet expectations.

- **Specific:** Deliver weekly report and gather feedback (if necessary).
- **Measurable:** One report weekly.
- **Achievable:** Already being produced.
- **Relevant:** Promotes clear communication.
- **Time-bound:** Consistently deliver weekly report and encourage board feedback as needed on a weekly basis.

Notice of Public Meeting  
Humboldt County Board of Commissioners Regular Meeting  
**Monday, August 4, 2025**  
**8:30 AM**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street,  
Winnemucca, NV 89445

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

**Click here to join the meeting:**  
**[Join the meeting now](#)**

**Or by phone: +1 775-446-0241, Conference ID: 794 978 646#**

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

5. APPROVAL OF MINUTES (POSSIBLE ACTION)

Consideration and action on correction/approval of minutes for July 21, 2025.  
Discussion and possible action.

5.A) Minutes

[HCC072125unapprovedUNOFFICIAL.pdf](#)

6. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR JULY 21, 2025 THROUGH AUGUST 4, 2025 (POSSIBLE ACTION)
7. CONVENE THE MCDERMITT GENERAL IMPROVEMENT DISTRICT BOARD (POSSIBLE ACTION)
  - A. Public Comment
  - B. Consideration, discussion and possible approval of the expenditures for the time period July 7, 2025 through August 4, 2025 related to the operation of the McDermitt General Improvement District (GID) for the express purpose of maintaining and improving the water or sewer systems. Discussion and possible action.
  - C. Public Comment
  - D. Adjournment

7.A) McDermitt GID

[McDermitt Sewer Financial Report - 07.23.25.pdf](#)

[McDermitt Water Financial Report - 07.23.25.pdf](#)

8. TREASURER: FOURTH QUARTER FINANCIAL REPORT (INFORMATION ONLY)

The Treasurer's Office will provide the 4th Quarter Financial Report for the 2024-2025 fiscal year. Information only.

8.A) Treasurer

[Quarterly Financial Report - 6-30-25.pdf](#)

9. NEVADA DIVISION OF FORESTRY: WILDLAND FIRE PROTECTION PROGRAM ANNUAL INTERLOCAL CONTRACT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of the 2025-2027 Wildland Fire Protection Program Interlocal Contract between the State of Nevada, Division of Forestry and Humboldt County to provide fire protection services at a cost of \$166,986.00 per year, not to exceed \$333,972.00 and to allow County Manager, Don Kalkoske to sign the agreement, pending review and approval of the District Attorney's Office. Discussion and possible action.

9.A) WFPP Contract

[Humboldt County WFPP Contract.pdf](#)

10. COMPTROLLER: ADOPTION OF UPDATED HUMBOLDT COUNTY PROCUREMENT POLICY FOR FEDERAL AWARDS (POSSIBLE ACTION); FINANCIAL REPORT (INFORMATIONAL ONLY)

- A. Consideration, discussion, and possible approval regarding an update to the Humboldt County Procurement Policy. Discussion and possible action.
- B. Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026

(July 1, 2025 through June 30, 2026). Information Only.

10.A) Comptroller

[Staff Report Update to Procurement Policy.pdf](#)  
[Procurement Policy \(Revised 07.29.25\).pdf](#)

11. PUBLIC WORKS DEPARTMENT: REQUEST TO PURCHASE THE  
REMANUFACTURED TRANSMISSION FOR JOHN DEERE WHEEL LOADER  
(POSSIBLE ACTION); GENERAL PROJECTS (INFORMATION ONLY)

- A. Consideration, discussion and possible approval to purchase a transmission and installation for Unit 333, John Deere Wheel Loader from TD Equipment in an amount not to exceed \$43,039.81. Discussion and possible action.
- B. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Information only.

11.A) PW - Transmission

[Staff Report Transmission Rebuild.pdf](#)

12. SHERIFF: REQUEST TO EXTEND RECON HEALTHCARE SERVICES  
CONTRACT (POSSIBLE ACTION)

Consideration, discussion and possible approval to extend the Recon Healthcare Services contract for fiscal year 2025-2026 with an amount not to exceed \$420,000. Discussion and possible action.

12.A) Sheriff

[Sheriff- Recon Healthcare Extension.pdf](#)

13. OPIOID LITIGATION GRANT REVIEW COMMITTEE: RECOMMENDATION FOR  
THE THIRD ROUND OF FUNDING GRANTEES (POSSIBLE ACTION)

Consideration, discussion and possible approval regarding determination of funding levels of six grantee applications for the Opioid Litigation funding round three. Current grant requests exceed the total amount available for this round of funding and per implementation of the grant review subcommittee, the county commission holds the authority to determine funding levels. Discussion and possible action.

13.A) Opioid Grant Funding Committee

[Opioid Committee\\_080425.pdf](#)

14. TECHNOLOGY SERVICES DEPARTMENT: PUBLIC SAFETY COMMUNICATION  
PROJECT UPDATE (INFORMATION ONLY); REQUEST TO APPROVE CELLSITE  
TO TRANSPORT REFURBISHED COMMUNICATION SITE SHELTER; REQUEST  
FOR MAGA TRUCK TO TRANSPORT AND SET UP BUILDINGS AT EAGLE CREEK  
AND DOUBLE H (POSSIBLE ACTION)

- A. Technology Services Department will provide an update regarding progress on the Public Safety Communication Project. Information only.

- B. Consideration, discussion and possible approval to transport a refurbished communication site shelter for the Valmy Firehouse site by CellSite Solutions in an amount not to exceed \$22,793. Discussion and possible action.
- C. Consideration, discussion and possible approval to contract with Maga Trucking for transportation of the Eagle Creek Communication site shelters from the Thermobond Buildings production plant in Elhart, Indiana to the Maga Trucking Yard in Winnemucca, Nevada in the amount not to exceed \$41,800 and to transload, haul and set up the buildings at the Eagle Creek Communication site in the amount not to exceed \$26,900, for a total of \$68,700. Discussion and possible action.
- D. Consideration, discussion and possible approval to contract with Maga Trucking for transportation of the Double H communication site shelter from the Thermobond Buildings production plant in Elhart, Indiana to the Maga Trucking Yard in Winnemucca, Nevada in the amount not to exceed \$51,560 and to transload, haul and set up the buildings at the Double H Communication site in the amount not to exceed \$29,800, for a total of \$81,360. Discussion and possible action.

14.A) TSD

[TSD-Maga - Eagle Creek to Wmca.pdf](#)

[TSD-Double H to Wmca.pdf](#)

[TSD-CellSite Building - Valmy FH - Transport from IA to Wmca.pdf](#)

15. COUNTY MANAGER: CONSIDERATION AND POSSIBLE APPROVAL TO PARTICIPATE IN THE PURDUE PHARMA L.P./SACKLER, OPIOID LITIGATION, BANKRUPTCY SETTLEMENT; AND CONSIDERATION AND POSSIBLE APPROVAL OF SETTLEMENTS WITH ALVOGEN, AMNEAL, APOTEX, HIKMA, INDIVIOR, MYLAN, SUN AND ZYDUS IN THE PENDING OPIOID LITIGATION (FOR POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to participate in the Purdue Pharma L.P./Sackler bankruptcy settlement through the One Nevada Agreement in regard to ongoing opioid litigation. The initial settlement plan was approved in 2021 and the current settlement plan and allocations are projected to provide approximately \$2 million more to the State with total allocations of approximately \$250,000 to Humboldt County. Discussion and possible action.
- B. Consideration, discussion and possible approval of the settlements with Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus through the One Nevada Agreement regarding the ongoing opioid litigation against various defendants including drug manufacturers, wholesale distributors, detailers, pharmacies, health care providers and other unnamed defendants in the National Opioid Civil Litigation and to authorize the Chairman or Vice Chairman to sign the Subdivision Participation Release Form for each named entity.

Discussion and possible action.

15.A) Purdue

[Staff Report - Purdue Sackler Settlement.pdf](#)  
[Participation Forms FINAL.pdf](#)

16. COUNTY MANAGER: PRIORITIES, GOALS AND EXPECTATIONS FY 25/26  
(POSSIBLE ACTION)

Consideration, discussion and possible approval on setting of the County Manager's Priorities, Goals and Expectations for FY 25/26. Discussion and possible action.

16.A) County Manager

[2025 SMART goals 08042025.pdf](#)

17. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings:
2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Central Nevada Regional Water Authority (CNRWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

18. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

19. PUBLIC COMMENT:

Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. Additionally, public comment may be heard on any item listed on the Agenda.

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20. ADJOURNMENT

21. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

## CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.; Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at \_\_\_\_\_ By: \_\_\_\_\_

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov) \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: August 4, 2025

DATE POSTED: July 30, 2025 POSTED BY: MICHELLE COOK

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. **EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;  
fax: (202) 690-7422; or  
email: [intake@usda.gov](mailto:intake@usda.gov)

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