



Humboldt County Board of Commissioners
July 21, 2025 at 8:30 a.m.
Meeting Minutes

Those present were Chairman Mark Evatz, Commissioners Ron Cerri, Ken Tipton, Jesse Hill and Paige Brooks, Chief Deputy District Attorney Anthony Gordon, County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Evatz called the regular meeting of the Commission to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Evatz asked for public comment. County Recorder Tia Lange appeared before the Commission and offered public comment on the recent need for a new plotter for her Office including thanking Manager Kalkoske, Comptroller Noyes, Assessor Heiser and his staff and her Deputies for assisting with the situation while the plotter was down and noting that the new plotter was now in place in her Office. No further public comment offered.

APPROVAL OF MINUTES: Consideration and action on correction/approval of minutes for June 16, 2025 and July 7, 2025. Chairman Evatz asked for corrections for the minutes of June 16th and July 7th. Chairman Evatz noted that he would be acting as to form only on the minutes of June 16th as he had not been in attendance; he further noted a correction to the minutes of July 7th changing the adjournment time from p.m. to a.m. Commissioner Cerri noted a correction for the minutes of June 16th on page 4, the motion for the cost share agreement which showed him voting aye but he voted nay due to the animal control issue. The following motion was made by Commissioner Tipton and passed unanimously:

To approve the minutes for June 16th and July 7th with the correction on the June 16th minutes to Commission Cerri voting nay on page four on the City County agreement, a cost share agreement and a correction from the Chair on the time on July 7th as a.m. not p.m.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR JULY 7, 2025 THROUGH JULY 21, 2025: The following motion was made by Commissioner Brooks and passed unanimously:

To approve the expenditures for Humboldt County for July 7, 2025 through July 21, 2025.

LITHIUM AMERICAS UPDATE REGARDING THE THACKER PASS PROJECT: Representatives from Lithium Americas will update the Board on the Thacker Pass Lithium Mine project. Lithium Americas' Community Relations Director Maria Anderson and Tim Crowley, Vice-President, (via Teams) appeared before the Commission. Director Anderson reported on the project status via a power point presentation including engineering, procurement, Thacker Pass, Workforce Hub, Construction Workforce, Job Opportunities and Local Hiring, Job Training, Q2 Stakeholder Meetings and Orovada Elementary School Update. A question and answer period occurred between the Commission and representatives. Mr. Crowley commented on concerns expressed by residents of the Orovada community regarding security surveillance and that the commitment is for their security to remain on site; he requested that, if there are any concerns about the Allied trucks following citizens, said instances be reported as that is outside their scope of work.

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Gareth Young, VP of Operations and Cami Awohi, General Manager with Target Hospitality who are overseeing the construction phase of the work force hub appeared before the Commission and reported on the status of the project.

NEVADA DEPARTMENT OF TRANSPORTATION UPDATE: Representatives from the Nevada Department of Transportation will present an update on Humboldt County needs as expressed in the 2024 Humboldt County Workshop. Rebecca Kapular, Assistant Director of Planning and Sajid Sulahria, Deputy Director of Nevada Department of Transportation appeared before the Commission with other representatives present in the audience. Director Kapular reviewed a power point presentation as to the Rural Engagement Process. Commissioner Cerri and Chairman Evatz both voiced frustration with the situation on US 95 and the continued County request for passing lanes and lack of anything happening. Director Kapular responded noting funding issues and the method used to rank projects. Commissioner Cerri noted the need to communicate as to the best location for a passing lane. Director Sulahria offered comment on the situation. Chairman Evatz commented on prior discussion and lack of communication with the recent installation of passing lanes which were placed in the wrong spot. Director Kapular responded noting a new position approved who will manage rural engagement and her hope that will assist with engagement at the local level. Director Sulahria offered comment indicating the need to engage with the local District Engineer. Commissioner Hill suggested that what is missing is involvement in the workshops by the local government. Commissioner Tipton asked if the Commission were to send a letter voicing the Commission's pleasures or displeasures, where would that go. Director Kapular stated it could be sent directly to her. Discussion ensued including Chairman Evatz's recommendation that more engagement occur with the local NDOT staff as they appear before the County RTC every month and report on projects. Director Kapular continued reviewing the power point including needs identified at the workshop. Chairman Evatz reiterated the need for extensive passing lanes on US 95 between Paradise Hill and Orovada with Director Kapular stating that had been noted. Director Kapular continued with comments offered by the Commission. Director Kapular reviewed the Statewide Transportation Improvement Program and upcoming planned projects; she reviewed the steps going forward. Commissioner Tipton noted concerns with the condition of the road between Winnemucca Boulevard and Reinhart. Discussion ensued. Director Sulahria explained issues with funding for the preservation projects across the State but stated they will take the concerns back to the materials division. Director Kapular continued reviewing the next steps. The Commission offered thanks for the presentation but reiterated the need for better coordination and communication with the Commission. Commissioner Hill asked about the beautification projects, how they are prioritized with maintenance and how they are maintained. Director Sulahria responded. Based on a question from Commission Cerri, Director Sulahria commented on the status of I-11. Discussion ensued regarding the east/west bound lanes of I-80 in the canyon area and improvements.

Chairman Evatz recessed the meeting at 9:49 a.m. reconvening at 9:57 a.m.

DOWL: David Pulley, Dowl Engineering appeared before the Commission.

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UPDATE ON THE GRASS VALLEY WASTEWATER TREATMENT FACILITY PROJECT: Representatives from DOWL will provide an update on the Grass Valley wastewater treatment facility project. Mr. Pulley reviewed what has occurred with the project to this point including the area proposed to be involved with phase one, an overall review of where the lines are being proposed to be installed, the proposed plan for the Grass Valley Nitrate Reduction Project including the areas considered for potential sewer through the collection system and the Geotechnical Engineering Report. A question and answer period ensued between the Commission and Mr. Pulley and Manager Kalkoske including the process for identifying the location of the sewer treatment facility and locations for lift stations and the treatment process that is being looked at. Mr. Pulley continued reviewing the proposed project time line and proposed project costs. Based on a question from Commissioner Hill, Mr. Pulley addressed injection versus infiltration. Commissioner Hill offered comment on the purchase of private land with Manager Kalkoske responding. Commissioner Cerri commented on the ability to work with BLM for the location with Manager Kalkoske responding. Commissioner Tipton asked about grant funding with Manager Kalkoske responding and discussion ensuing.

Chairman Evatz recessed the meeting at 10:44 a.m. reconvening at 10:48 a.m.

COMPTROLLER: Comptroller Weston Noyes appeared before the Commission.

DEBT MANAGEMENT POLICY AND CAPITAL IMPROVEMENT PLAN RESOLUTION: Consideration, discussion and possible approval of the Annual Debt Management Policy Resolution and Capital Improvement Plan Resolution for 2025. Comptroller Noyes reviewed the request for the Commission. The following motion was made by Commissioner Brooks and passed unanimously:

To approve the annual Debt Management Policy Resolution and Capital Improvement Plan Resolution for 2025.

(Resolution Nos. 07-21-25/07-21-25a)

FINANCIAL REPORT: Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Comptroller Noyes reported on the what is happening in his Department; he commented on his plan to review the financial ability of the county to address the projects going forward as noted during discussion on the prior item. Chairman Evatz concurred and stated that it is important for the Comptroller to present the top three or four options for raising capital and how that is managed and how the users participate in that process.

ASSESSOR: Assessor Andy Heiser appeared before the Commission.

NOTIFICATION OF TRAVELING OUT OF STATE: The Assessor's Office will provide an update regarding future out-of-state travel. Assessor Heiser reported on planned out of state travel for training by his employees.

BUILDING AND SAFETY: Building Official Andrew Arminio appeared before the Commission.

REQUEST TO APPROVE INTERLOCAL AGREEMENT: Consideration, discussion and possible approval of an interlocal agreement between Humboldt County and the Nevada Housing Division (NHD) that outlines responsibilities and authority

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related to the inspection, permitting, and enforcement of codes for manufactured homes within Humboldt County. Official Arminio reviewed the request for the Commission and provided a copy of a previous agreement for review. Manager Kalkoske noted that legal counsel had reviewed and approved. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

To approve the interlocal agreement between Humboldt County and the Nevada Housing Division.

NEVADA RURAL HOUSING AUTHORITY: Nevada Rural Housing Authority Deputy Executive Director Mishon Hurst appeared before the Commission.

RESOLUTION AND APPROVAL TO TRANSFER THE 2025 PRIVATE ACTIVITY BOND VOLUME CAP TO NEVADA RURAL HOUSING AUTHORITY: Consideration, discussion, and possible approval of a Resolution to transfer the Humboldt County 2025 Private Activity Bond Volume Cap in the amount of \$596,739.45 to the Nevada Rural Housing Authority (NRHA) for its single-family programs in 2025 pursuant to NAC 348A.180. Ms. Hurst reviewed the request for the Commission including the use in Humboldt County. Chairman Evtz asked about the interest rates available with this program. Ms. Hurst responded. The following motion was made by Commissioner Hill and passed unanimously:

For the recommendation of the approval a Resolution to transfer the Humboldt County 2025 Private Activity Bond Volume Cap in the amount of \$596,739.45 to the Nevada Rural Housing Authority for its single-family programs in 2025 pursuant to NAC 348A.180.

(Resolution No. 07-21-25b)

Ms. Hurst discussed the status of the wait list for applications and that they are continuing to look at financing options to develop land in the future.

PUBLIC WORKS DEPARTMENT: Public Works Director Daniel Ferraro appeared before the Commission.

REQUEST TO SELL OR TRANSFER COUNTY SURPLUS INVENTORY: Consideration, discussion and possible approval for a request to sell or transfer Humboldt County surplus inventory in accordance with NRS 332.185. Included on the online agenda was a list of items identified for disposal (see attached). Director Ferraro reviewed the request for the Commission with Technology Services Coordinator Alex Brooks providing information on other methods for disposal. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

Based upon finding that it is in the best interest of the county and that the property no longer serves a public purpose that we authorize the disposal of said property in accordance with NRS Chapter 332.

REQUEST TO APPROVE PROPOSAL FOR INTERTIE FOR WATER SYSTEM: Consideration, discussion and possible approval for a proposal summary for the intertie for water systems in Humboldt County to Four Point Engineering in an amount not to exceed \$71,462.00. Included on the online agenda for review was a Staff Report detailing the request (see attached). Director Ferraro reviewed the request for the Commission including the bids received and offered his recommendation to award the bid to Four Point Engineering. The following motion was made by Commissioner Cerri and passed unanimously:

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To approve the intertie for water systems in Humboldt County to Four Point Engineering in an amount not to exceed \$71,462.00.

GENERAL PROJECTS: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Director Ferraro reported on road grading, back slope work and mowing; he reviewed outstanding bids, employment interviews and testing status for employees, a sewer issue at the Shop. Discussion ensued regarding the impact of the Buildings & Grounds tying into the sewer line for the new shop. Manager Kalkoske responded explaining that the new building is not on this line and what the understanding had been as to the County's responsibility related to this line.

TECHNOLOGY SERVICES DEPARTMENT: Technology Services Coordinator Alex Brooks and Administrative Clerk Tammy Bendell appeared before the Commission.

REQUEST TO PURCHASE COMPUTER EQUIPMENT: Consideration, discussion and possible approval to purchase computer equipment to replace computers with expired warranty, out of service or new hardware from Dell Computers, in an amount not to exceed \$116,724.78. Included on the online agenda were copies of a list of equipment being proposed for purchase (see attached). Coordinator Brooks reviewed the request for the Commission. After discussion the following motion was made by Commissioner Brooks and passed unanimously:

To approve the purchase of computer equipment to replace computers with expired warranty, out of service or new hardware from Dell Computers, in an amount not to exceed \$116,724.78.

AGRICULTURAL DISTRICT #3: WCVA Director Kim Petersen appeared before the Commission.

REQUEST TO PURCHASE ARENA GROOMER: Consideration, discussion and possible approval to purchase a specialized arena groomer to use in conjunction with the existing arena groomer from ABI Attachments in an amount not to exceed \$41,644.00. Director Petersen reviewed the request for the Commission. Based on a question from Commissioner Brooks, Director Petersen confirmed that the purchase was budgeted for and that there was only one bid as it is a specialty item. Commissioner Hill asked about training. Director Petersen responded. Commissioner Hill noted the need to be trained properly to fully use the equipment. Commissioner Brooks noted the need to store the equipment properly as well. Commissioner Cerri asked how it would be used with the current groomers and whether a new tractor will be needed. Director Petersen responded. After discussion the following motion was made by Commissioner Hill and passed unanimously:

For approval on the specialized arena groomer in conjunction with existing arena groomers to purchase an ABI Attachments, groomer and the mount not to exceed \$41,644.00.

Discussion ensued regarding the painting of the building, the landscaping and the condition of the grass at the extension building.

FACILITY OPERATIONS: Facility Operations Manager Adrian Gonzalez appeared before the Commission.

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REQUEST TO APPROVE AND ACCEPT A CHANGE ORDER FROM C.R. DRAKE AND SONS FOR THE DISPATCH GENERATOR INSTALLATION: Consideration, discussion and possible approval and acceptance of a change order request from C.R. Drake and Sons for the Humboldt County 911 Dispatch Generator #2 installation in an amount not to exceed \$4,534.44. Manager Gonzalez reviewed the request for the Commission with Manager Kalkoske addressing the increase in costs. Commissioner Hill asked about the delay in ordering the equipment from when the bid was approved. Manager Gonzalez and Manager Kalkoske responded. The following motion was made by Commissioner Hill and passed unanimously:

To approve the change order for the Dispatch generator in the amount not to exceed \$4,534.44.

COUNTY MANAGER: County Manager Don Kalkoske appeared before the Commission.

PRIORITIES, GOALS AND EXPECTATIONS FY 25/26: Consideration, discussion and possible approval on setting of the County Manager's Priorities, Goals and Expectations for FY 25/26. A copy of the Priorities, Goals and Expectations was included on the online agenda for review (see attached). Manager Kalkoske noted that the request had been to put his goals into SMART Goals and reviewed what was being presented today including the funding portion for the number one item. Discussion ensued with Chairman Evatz asking that a deadline for the securing of the land be included on item one. Commissioner Hill concurred. Manager Kalkoske responded. Discussion ensued. Commissioner Cerri noted that his position will continue to be is that the users must pay for this project. Manager Kalkoske responded. Discussion ensued. Commissioner Tipton asked about the funding identified for the public safety project. Manager Kalkoske responded explaining what he is looking at for phase two and phase three. Commissioner Cerri commented on the single point entry item and stated that he wants to know the long-term fiscal impact. Manager Kalkoske responded as to what the plan is. Discussion ensued. Chairman Evatz stated that this item will be tabled to the August 4th meeting.

MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings: No items identified.
2. Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Brooks reported on attendance at an Airport Board meeting. No further reports provided.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Kalkoske noted the following item for future agendas continued discussion and possible action for his Goals/Expectations item; he asked if any Commissioners want to participate in the sewer facility tour to let him know. Discussion ensued regarding the NACO Conference and Commissioner attendance.


PUBLIC COMMENT: Chairman Evatz asked for public comment. Chairman Evatz offered public comment on the Muleys guzzler project at the Shooting Range and thanked the volunteers and NDOW for their assistance. Shane Bell with the Sixth Judicial District Court appeared before the Commission and offered public comment in support of the single point entry option for the courthouse. Michelle Hammond Allen appeared before the Commission and offered public comment on out of state travel and the status of the appropriation funding that was received through Congressman Amodei's Office

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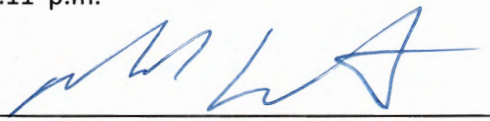
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as well as what needs to be looked at with that funding; she commented on the ability of the Commissioners to meet with her and Manager Kalkoske related to the funding situation and stated her support for the Commission attending the tour of the facility in California.

ADJOURNMENT: Chairman Evatz adjourned the meeting at 12:11 p.m.

ATTEST: 

Clerk

APPROVED: 

Chairman

(Minutes approved by the Commission and signed by the Chairman on 08.04.2025)

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Monday, July 21, 2025
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street,
Winnemucca, NV 89445

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
[Join the meeting now](#)

Or by phone: +1 775-446-0241, Conference ID: 695 909 550#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

5. APPROVAL OF MINUTES (POSSIBLE ACTION)

Consideration and action on correction/approval of minutes for June 16, 2025 and July 7, 2025. Discussion and possible action.

5.A) Minutes

[HCC061625unapprovedUNOFFICIAL.pdf](#)

[HCC070725unapprovedUNOFFICIAL.pdf](#)

6. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR JULY 7, 2025 THROUGH JULY 21, 2025 (POSSIBLE ACTION)

7. LITHIUM AMERICAS UPDATE REGARDING THE THACKER PASS PROJECT (INFORMATION ONLY)

Representatives from Lithium Americas will update the Board on the Thacker Pass Lithium Mine project. Information only.

8. NEVADA DEPARTMENT OF TRANSPORTATION UPDATE (INFORMATION ONLY)

Representatives from the Nevada Department of Transportation will present an update on Humboldt County needs as expressed in the 2024 Humboldt County Workshop. Information only.

8.A) NDOT

[Humboldt County Agenda Request Form.pdf](#)

[Humboldt County Tour Presentation .pdf](#)

9. DOWL: UPDATE ON THE GRASS VALLEY WASTEWATER TREATMENT FACILITY PROJECT (INFORMATION ONLY)

Representatives from DOWL will provide an update on the Grass Valley wastewater treatment facility project. Information only.

10. COMPTROLLER: DEBT MANAGEMENT POLICY AND CAPITAL IMPROVEMENT PLAN RESOLUTION (FOR POSSIBLE ACTION); FINANCIAL REPORT (INFORMATIONAL ONLY)

A. Consideration, discussion and possible approval of the Annual Debt Management Policy Resolution and Capital Improvement Plan Resolution for 2025. Discussion and possible action.

B. Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Information Only.

10.A) Comptroller

[Staff Report Debt Mgmt Policy and CIP.pdf](#)

[DMP Annual Update 25.pdf](#)

[CIP Resolution FY 2025.pdf](#)

11. ASSESSOR: NOTIFICATION OF TRAVELING OUT OF STATE (INFORMATION ONLY)

The Assessor's Office will provide an update regarding future out-of-state travel. Information only.

11.A) Assessor

[Staff Report - Out of State Travel 7.28.2025.pdf](#)

12. BUILDING AND SAFETY: REQUEST TO APPROVE INTERLOCAL AGREEMENT (POSSIBLE ACTION)

Consideration, discussion and possible approval of an interlocal agreement between Humboldt County and the Nevada Housing Division (NHD) that outlines responsibilities and authority related to the inspection, permitting, and enforcement of codes for manufactured homes within Humboldt County. Discussion and possible action.

12.A) Building & Safety

[Interlocal Agreement Staff report HUD 07212025.pdf](#)

[Humboldt County Interlocal 2025.pdf](#)

[Attachment A Scope of Work Humboldt County.pdf](#)

13. NEVADA RURAL HOUSING AUTHORITY: RESOLUTION AND APPROVAL TO TRANSFER THE 2025 PRIVATE ACTIVITY BOND VOLUME CAP TO NEVADA RURAL HOUSING AUTHORITY (FOR POSSIBLE ACTION)

Consideration, discussion, and possible approval of a Resolution to transfer the Humboldt County 2025 Private Activity Bond Volume Cap in the amount of \$596,739.45 to the Nevada Rural Housing Authority (NRHA) for its single-family programs in 2025 pursuant to NAC 348A.180. Discussion and possible action.

13.A) NV Housing Authority Bond

[Nevada Rural Housing Authority_PABC_2025.pdf](#)

[Humboldt County Draft Resolution 2025.pdf](#)

[Humboldt Progress Report 2025.pdf](#)

14. PUBLIC WORKS DEPARTMENT: REQUEST TO SELL OR TRANSFER COUNTY SURPLUS INVENTORY; REQUEST TO APPROVE PROPOSAL FOR INTERTIE FOR WATER SYSTEM (POSSIBLE ACTION); GENERAL PROJECTS (INFORMATION ONLY)

- A. Consideration, discussion and possible approval for a request to sell or transfer Humboldt County surplus inventory in accordance with NRS 332.185. Discussion and possible action.
- B. Consideration, discussion and possible approval for a proposal summary for the intertie for water systems in Humboldt County to Four Point Engineering in an amount not to exceed \$71,462.00. Discussion and possible action.
- C. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Information only.

14.A) PW Inventory

[Staff Report - Auction items.pdf](#)

[PUBLIC WORKS INVENTORY.pdf](#)

[Staff Report-GC-SC Intertie 2025-2026.pdf](#)

15. TECHNOLOGY SERVICES DEPARTMENT: REQUEST TO PURCHASE COMPUTER EQUIPMENT (POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase computer equipment to replace computers with expired warranty, out of service or new hardware from Dell Computers, in an amount not to exceed \$116,724.78. Discussion and possible action.

15.A) Tech Services

[TSD Initial Computer Equip Order FY25-26.rev.pdf](#)

16. AGRICULTURAL DISTRICT #3 REQUEST TO PURCHASE ARENA GROOMER (POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase a specialized arena groomer to use in conjunction with the existing arena groomer from ABI Attachments in an amount not to exceed \$41,644. Discussion and possible action.

16.A) Ag Dist. #3

[Ag Dist. 3 -Groomer Request.pdf](#)

17. FACILITY OPERATIONS: REQUEST TO APPROVE AND ACCEPT A CHANGE ORDER FROM C.R. DRAKE AND SONS FOR THE DISPATCH GENERATOR INSTALLATION (POSSIBLE ACTION)

Consideration, discussion and possible approval and acceptance of a changer order request from C.R. Drake and Sons for the Humboldt County 911 Dispatch Generator #2 installation in an amount not to exceed \$4,534.44. Discussion and possible action.

17.A) Facility Operations

[Staff Report- C.R. Drake and Sons Change Order Req and Supporting Documents.pdf](#)

18. COUNTY MANAGER: PRIORITIES, GOALS AND EXPECTATIONS FY 25/26 (POSSIBLE ACTION)

Consideration, discussion and possible approval on setting of the County Manager's Priorities, Goals and Expectations for FY 25/26. Discussion and possible action.

18.A) Priorities and Goals

[2025 SMART goals 07212025.pdf](#)

19. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings:

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Central Nevada Regional Water Authority (CNRWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

20. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

21. PUBLIC COMMENT:

Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

22. ADJOURNMENT

23. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St., Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at _____ By: _____

State of Nevada Website: www.notice.nv.gov _____ A.M. By: _____

MEETING DATE: July 21, 2025

DATE POSTED: July 16, 2025 POSTED BY: MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. **EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;
fax: (202) 690-7422; or
email: intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.

PUBLIC WORKS – HUMBOLDT COUNTY INVENTORY FOR SALE AND/OR TRANSFER (07-21-25)

Item Number	Manufacture	Model Number	Identifier / MAC SN	
1	CISCO	SG550XG-24T 24-Port	DN212601AX	
2	CISCO	Catalyst 2960 Plus Series SI PoE-8	FCW1848A50G	
3	CISCO	Catalyst 2960 Plus Series SI PoE-8	FCW1848A50J	
4	CISCO	Catalyst 2960-X Series	FCW2006B20V	
5	NETGEAR	FS728TP	2F45355J00112	
6	CISCO	Catalyst 2960-X Series	FJC2213W1CD	
7	CISCO	Catalyst 2960 Plus Series SI PoE-8	FCW1848B4EE	
8	CISCO	Catalyst 2960 Plus Series SI PoE-8	FCW1848B4EM	
9	CISCO	Catalyst 2960G Series	FOC1540W1P4	
10	CISCO	ESW 540 24-Port	DN1424E50N	
11	CISCO	Catalyst 2960-X Series	FJC2213W1JQ	
12	BLONDER TONGUE	AQT8-QAM SERIES	6288	
13	CISCO	Catalyst 2960 Plus Series SI PoE-8	FCW1848B4FG	
14	Spectracom	NetClock 9483	3774	
15	HID	Mini Token	0981783785	
16	HID	Mini Token	0981783890	
17	HID	Mini Token	0981783904	
18	HID	Mini Token	0981783912	
19	HID	OMNIKEY 5025 CL	KJ-12229774-1820-000661	
20	HID	OMNIKEY 5025 CL	KJ-12229774-1820-000651	
21	HID	OMNIKEY 5025 CL	KJ-12229774-1820-000656	
22	HID	OMNIKEY 5025 CL	KJ-12229774-1820-000640	
23	ICRealttime	KB300	KB3001906JA9900006	
24	Ubiquiti Inc.	NVR	K60223295E226	
25	Middle Atlantic Products	DT-VFD-14	11131409	JAVS Cabinet
26	Lowell Manufacturing Co.	L-70-24		JAVS Cabinet
27	Xerox	VersaLink C405	4HX974714	Removed
28	Xerox	VersaLink C400	7HB781951	
29	HP	Jet Enterprise M553n	CNBCH82018	
30	Xerox	VersaLink C400	7HB780347	
31	Xerox	Versalink B400	6HB045051	
32	HP	LaserJet P4015n	JPDF280158	
33	HP	LaserJet 1320	CNDC51W2DY	
34	HP	LaserJet 1320	CNFC55H084	
35	Marshall Electronics Inc.	CV610-UB	1U20071585	
36	Marshall Electronics Inc.	CV610-UB	1U20071092	
37	Marshall Electronics Inc.	CV610-UB	1U10401545	



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.humboldtcountynv.gov

STAFF REPORT

DATE: Friday, July 11, 2025
TO: County Commission
FROM: Daniel Ferraro, Public Works Director
SUBJECT: 2025-2026 Gold Country and Star City Intertie
REQUESTED AGENDA DATE: July 21, 2025

SUMMARY

The Public Works Department has completed its Invitation to Solicitation for “2025-2026 Gold Country and Star City Intertie.” Three bids were received for the project. This project is funded by approved state OFA funds. The project is to install an 8 inch mainline with connections and valves between Gold Country and Star City Water. This inter tie is needed to allow support from one system to another for blending purposes for nitrate mitigation and in emergency situations if a system equipment failure happens. The project has a completed by date of October 17th, 2025.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

Public Works has been working with Dowl Engineering on this project, and this is the next step to completing the project after working through engineering design and state permitting/funding.

PREVIOUS ACTION

N/A

BACKGROUND

The Public Works department operates and maintains Gold Country and Star City water systems in the county. The water systems are located adjacent to each other and each has wells that are high in nitrates and require blending treatments to maintain water quality. This intertie would allow an additional option to water operators on where they can pull water from and blend with other water to reduce nitrate levels in the systems. It would also allow a second cross connection between the two systems that could be used in emergency situations when equipment in either of the systems may fail. The solicitation was advertised in accordance with NRS 332.045 and the following responses were received.

Bidder	PRODUCT		TOTAL PRICE
FOUR POINT ENGINEERING	BASE SOLICITATION		\$71,462.00
TIMBERLINE ENTERPRISES LLC	BASE SOLICITATION		\$112,170.32
RESOURCE DEVELOPMENT COMPANY LLC	BASE SOLICITATION		\$158,550.00

Three companies submitted a bid for this project as the base solicitation. Four Point Engineering submitted a base solicitation of \$71,462.00 for the intertie installation project. Timberline Enterprises LLC submitted a base solicitation of \$112,170.32. Resource Development Company LLC submitted a base solicitation of \$158,550.00. Four Point Engineering is the lowest responsive and responsible bidder for meter installation and base solicitation.

FISCAL IMPACT

State OFA funds have been approved for this project. They will be utilized to cover the cost of the intertie and the lowest bid received is lower than the budgeted amount through the state for this project.

RECOMMENDATION

Four Point Engineering is the lowest responsive and responsible bidder for the intertie installation bid. It is recommended that the Board of County Commissioners approve the Proposal Summary for the intertie for water systems in Humboldt County to Four Point Engineering in an amount not to exceed \$71,462.00.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

None.

POSSIBLE MOTION

Should the Board agree with Staff's recommendation; a possible motion would be: "Move to approve the Proposal Summary for the intertie for water systems in Humboldt County to Four Point Engineering in an amount not to exceed \$71,462.00.

TECHNOLOGY SERVICES DEPARTMENT COMPUTER EQUIPMENT 52291

Department	Item	Warranty Expires or Requested	Unit Price	Qty	IT FY 25-26	Qty	Final Price	IT Final
Administrator					\$0.00	0		\$0.00
Alternate Public Defender					\$0.00	0		\$0.00
Assessor	Dell Pro Max Micro FCM2250 CTO Base	R/W	2,268.35	4	\$9,073.40	4	\$1,853.88	\$7,415.52
	34" Curved Conferencing Monitor - David - All others keeping current monitor(s)	W	660.24	1	\$660.24	1	\$660.24	\$660.24
	SUBTOTAL				\$9,733.64			\$8,075.76
Building & Grounds	Desktops - New Building - Construction Projected Completion - October 2025	R	1,041.41	5	\$5,207.05		\$1,002.35	\$0.00
	24" UltraSharp USB-C Hub Monitor - New Building - Construction Projected Completion - October 2025	R	288.74	5	\$1,443.70		\$288.74	\$0.00
	Desktops - Admin and Adrian	R	1,041.41	2	\$2,082.82	2	\$1,002.35	\$2,004.70
	34" Curved Conferencing Monitors - Admin	R	660.24	1	\$660.24	1	\$660.24	\$660.24
	SUBTOTAL				\$9,393.81			\$2,664.94
Building Safety	Laptops - Emily and New Staff (New Staff Member - ordered 7/1/25)	R	2,036.99	2	\$4,073.98	1	\$2,036.99	\$2,036.99
	Docking Stations - Emily and New Staff (New Staff Member - ordered 7/1/25)	R	339.99	2	\$679.98	1	\$339.99	\$339.99
	34" Curved Conferencing Monitor for New Staff Member (Ordered 7/1/25)	R	660.24	1	\$660.24		\$660.24	\$0.00
	iPad Air 13 and Accessories for New Staff Member (Ordered 7/8/25)	R	1,200.00	1	\$1,200.00			\$0.00
	Fujitsu ScanSnap iX1600 Scanner - Front Desk - Assessor Office has spares that can be used here	R	500.00	1	\$500.00			\$0.00
	SUBTOTAL				\$7,114.20			\$2,376.98
County Clerk	Laptops - Maria, Candice, Wyatt	R/W	2,036.99	3	\$6,110.97	3	\$2,036.99	\$6,110.97
	Docking Stations - Jessica, Maria, Candice, Wyatt	R	339.99	4	\$1,359.96	4	\$339.99	\$1,359.96
	Monitors - 34" Curved Conferencing - Jessica, Maria, Candice, Wyatt	R	660.24	4	\$2,640.96	4	\$660.24	\$2,640.96
	Desktop - Microfilm	W	1,041.41	1	\$1,041.41	1	\$1,002.35	\$1,002.35
	24" UltraSharp USB-C Hub Monitor - Microfilm	W	288.74	1	\$288.74	1	\$288.74	\$288.74
	SUBTOTAL				\$11,442.04			\$11,402.98
Comptroller	Laptop - Weston, Shauna and Michelle	W	2,036.99	3	\$6,110.97	3	\$2,036.99	\$6,110.97
	24" Video Conferencing Monitor - Weston	W	356.99	1	\$356.99	1	\$356.99	\$356.99
	24" UltraSharp USB-C Hub Monitor - Weston	W	288.74	1	\$288.74	1	\$288.74	\$288.74
	Docking Station - Weston, Shauna and Michelle	W	339.99	3	\$1,019.97	3	\$339.99	\$1,019.97
	34" Curved Conferencing Monitor - Michelle	W	660.24	1	\$660.24	1	\$660.24	\$660.24
	SUBTOTAL				\$8,436.91			\$8,436.91
District Attorney	Laptop - Anthony, Elizabeth, Wendy, Kevin, Stephen, Nancy, Aaron	W	2,036.99	7	\$14,258.93	7	\$2,036.99	\$14,258.93
	Desktop - Tamara, Eva, Gina, Kevin, Karin, Jordyn, Aaron, Chris	W	1,041.41	8	\$8,331.28	8	\$1,002.35	\$8,018.80
	27" UltraSharp USB-C Hub Monitor - Tamara, Eva, Gina	W	365.55	3	\$1,096.65	3	\$365.55	\$1,096.65
	27" Video Conferencing Monitor - Eva, Gina, Kevin	W	419.99	3	\$1,259.97	3	\$419.99	\$1,259.97
	24" Video Conferencing Monitor - Chris	W	356.99	1	\$356.99	1	\$356.99	\$356.99
	34" Curved Conferencing Monitor - Aaron, Karin, Jordyn	W	660.24	3	\$1,980.72	3	\$660.24	\$1,980.72
	SUBTOTAL				\$27,284.54			\$26,972.96
District Attorney-CS					\$0.00			\$0.00
District Court	Desktop - Taylor	W	1,041.41	1	\$1,041.41	1	\$1,002.35	\$1,002.35
	24" UltraSharp USB-C Hub Monitor - Taylor	W	288.74	1	\$288.74	1	\$288.74	\$288.74

	Docking Stations - Large and Small Courtrooms	W	339.99	2	\$679.98	2	\$339.99	\$679.98
	24" UltraSharp USB-C Hub Monitor - Large and Small Courtrooms	W	288.74	2	\$577.48	2	\$288.74	\$577.48
	SUBTOTAL				\$2,587.61			\$2,548.55
Economic Development	Dell Latitude 7640 Laptop - Michelle and New Staff	R	2,036.99	2	\$4,073.98	2	\$2,036.99	\$4,073.98
	Docking station - New Staff	R	339.99	1	\$339.99	1	\$339.99	\$339.99
	34" Conferencing Curved Monitor - New Staff	R	660.24	1	\$660.24	1	\$660.24	\$660.24
	kb/mouse -New Staff - Will Provide from TSD Spares	R	50.00	1	\$50.00	1		\$0.00
	SUBTOTAL				\$5,124.21			\$5,074.21
Emergency Management	iPad Pro 13 - Amazon (Ordered 7/9/25)	R	1,299.00	1	\$1,299.00	1		\$0.00
	Portable Digital Projector - Amazon (Ordered 7/9/25)	R	200.00	1	\$200.00	1		\$0.00
	SUBTOTAL				\$1,499.00			\$0.00
Human Resources					\$0.00			\$0.00
Human Services					\$0.00			\$0.00
Justice Court	Laptops - Judge, Shelby, Corey, Carmen, Eva, Jovita, Debbie	W	2,036.99	7	\$14,258.93	7	\$2,036.99	\$14,258.93
	Docking Stations	W	339.99	7	\$2,379.93	7	\$339.99	\$2,379.93
	34" Curved Conferencing Monitors - Judge, Shelby, Corey, Carmen, Eva, Jovita, Debbie	W	660.24	7	\$4,621.68	7	\$660.24	\$4,621.68
	SUBTOTAL				\$21,260.54			\$21,260.54
Juvenile Services					\$0.00			\$0.00
Library - Main					\$0.00			\$0.00
Library - McDermitt					\$0.00			\$0.00
Library - Denio					\$0.00			\$0.00
Planning & Zoning					\$0.00			\$0.00
Public Works - Road Dept					\$0.00			\$0.00
Public Defender					\$0.00			\$0.00
Recorder					\$0.00			\$0.00
Treasurer	Desktop - Pam (New Staff will be shared with Comptroller and to use Gina's old laptop)	W/R	1,041.41	1	\$1,041.41	1	\$1,002.35	\$1,002.35
	34" Curved Conferencing Monitors - Pam and New Staff	W/R	660.24	2	\$1,320.48	2	\$660.24	\$1,320.48
	Docking Station - New Staff	R	339.99	1	\$339.99	1	\$339.99	\$339.99
	SUBTOTAL				\$2,701.88			\$2,662.82
Sheriff's Office	Desktops - Liz, Gabby, Miryah, C. Negus, Murillo, Ponce, Sheriff, Squad Room-3	W	1,041.41	10	\$10,414.10	10	\$1,002.35	\$10,023.50
	Laptop - Non-Networked Investigations, Undersheriff	W	2,036.99	2	\$4,073.98	2	\$2,036.99	\$4,073.98
	24" Video Conferencing Monitor - Liz, Gabby, Miryah	W	356.99	3	\$1,070.97	3	\$356.99	\$1,070.97
	24" UltraSharp USB-C Hub Monitor - Liz, Gabby, Miryah, Squad Room-3, PMI Computer	W	288.74	7	\$2,021.18	7	\$288.74	\$2,021.18
	34" Curved Conferencing Monitors - C. Negus, Murillo, Ponce	W	660.24	3	\$1,980.72	3	\$660.24	\$1,980.72
	SUBTOTAL				\$19,560.95			\$19,170.35
Sheriff-Detention Center	Desktop - Sgt Waveview	W	1,041.41	1	\$1,041.41	1	\$1,002.35	\$1,002.35

PRIORITIES

1) Grass Valley Nitrate Mitigation Project

Goal:

Complete 100% of location feasibility study by **December 15, 2025**, determine location and initiate land acquisition negotiations based on completed appraisals.

- **Specific:** Finalize location feasibility for the WWTF.
 - **Measurable:** From 60%/70% to 100% completion.
 - **Achievable:** Testing is ongoing.
 - **Relevant:** Addresses water quality and regulatory compliance.
 - **Time-bound:** Completion target: December 15, 2025.
-

2) Public Safety Project (Communication Site Upgrades)

Goal:

Achieve 100% completion of Phase 2 of the Public Safety Communications Site Upgrade by **October 31, 2026**, and begin planning for Phase 3 in Q1 of 2027 based on lessons learned and resource availability.

- **Specific:** Complete Phase 2, then begin Phase 3 planning.
 - **Measurable:** 100% Phase 2; documented Phase 3 kickoff plan.
 - **Achievable:** Timeline matches current project planning.
 - **Relevant:** Supports emergency communication infrastructure.
 - **Time-bound:** October 31, 2026, for Phase 2 completion.
-

3) Gold Country Water – Well #5

Goal:

Issue an engineering task order and initiate test well development for Well #5 by **March 31, 2026**, following the property acquisition procedures that are currently underway.

- **Specific:** Move to engineering and test well stage.
- **Measurable:** Task order issued.

- **Achievable:** Appraisals are already complete.
 - **Relevant:** Addresses future water supply reliability.
 - **Time-bound:** Target deadline: March 31, 2026.
-

4) Facility Operations Building

Goal:

Ensure construction of the Facility Operations Building stays on schedule for **completion by December 31, 2025.**

- **Specific:** Monitor and maintain construction schedule.
 - **Measurable:** On-schedule milestones met quarterly.
 - **Achievable:** Construction already underway.
 - **Relevant:** Supports operational capacity.
 - **Time-bound:** Completion by December 31, 2025.
-

5) Single Point Entry

Goal:

Implement the Single Point Entry system, including signage, access control hardware, and SOPs, by **September 15, 2025**, with commission approval, stakeholder input and phased installation.

- **Specific:** Complete setup of secure lobby and staff entry.
 - **Measurable:** Install signage, push bars, access systems; finalize SOPs.
 - **Achievable:** Initial planning and data gathering underway.
 - **Relevant:** Increases public and staff safety.
 - **Time-bound:** Implementation by September 15, 2025.
-

6) Budget Process

Goal:

Complete all department-level budget meetings by **March 13, 2026**, to allow adequate time for board review.

- **Specific:** Meet with all departments; deliver consolidated budget.
 - **Measurable:** 100% of departments consulted.
 - **Achievable:** Meetings are already being held.
 - **Relevant:** Critical for fiscal planning.
 - **Time-bound:** Complete meetings by March 13, 2026.
-

GOALS**1) Management Training****Goal:**

Provide at least one structured management training per quarter (internal or external), and ensure management staff attend mandatory annual trainings from POOL/PACT or other providers by **June 30, 2026**.

- **Specific:** Schedule regular management training.
 - **Measurable:** Mandatory trainings attended by all management staff.
 - **Achievable:** Training is already occurring.
 - **Relevant:** Supports leadership development.
 - **Time-bound:** Reviewed annually, next cycle by June 30, 2026.
-

2) Empowering Department Heads**Goal:**

Delegate at least two operational or decision-making tasks per quarter to each Department Head **Q3 2025**.

- **Specific:** Delegation of responsibilities.
 - **Measurable:** At least two tasks per department per quarter.
 - **Achievable:** Already in progress.
-

- **Relevant:** Increases leadership capacity.
 - **Time-bound:** Feedback from staff on assigned tasks presented.
-

EXPECTATIONS

1) Timely Communication with Board

Goal:

Ensure that all emergency or critical updates are communicated to board members within **2 hours** of incident awareness, with a standard template and contact protocol in place by **September 30, 2025**.

- **Specific:** Develop and follow emergency communication template.
 - **Measurable:** 100% compliance with 2-hour rule.
 - **Achievable:** Process-oriented.
 - **Relevant:** Supports transparency and responsiveness.
 - **Time-bound:** Template in place by September 30, 2025.
-

2) Weekly Reports

Goal:

Provide commissioners with the weekly report, to enhance engagement, and encourage board feedback to determine if contents meet expectations.

- **Specific:** Deliver weekly report and gather feedback (if necessary).
- **Measurable:** One report weekly.
- **Achievable:** Already being produced.
- **Relevant:** Promotes clear communication.
- **Time-bound:** Consistently deliver weekly report and encourage board feedback as needed on a weekly basis.