



**Humboldt County Board of Commissioners**  
**February 17, 2026 at 8:30 a.m.**  
**Meeting Minutes**

Those present were Vice-Chairman Paige Brooks, Commissioners Ken Tipton, Jesse Hill and Mark Evatz, Chief Deputy District Attorney Wendy Maddox, County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero. Chairman Ron Cerri was not in attendance.

**CALL TO ORDER:** Vice-Chairman Brooks called the regular meeting of the Commission to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

**PLEDGE OF ALLEGIANCE:** All present recited the Pledge of Allegiance.

**PUBLIC COMMENT:** Vice-Chairman Brooks asked for public comment. Vice-Chairman Brooks offered public comment thanking both the City and the County as well as the community related to the wrestling event that occurred this past weekend and discussed what was involved including those that won their divisions.

Commissioner Hill offered public comment doing a shout out to Adrian and the Buildings & Grounds crew for ice management this morning.

Michelle Miller appeared before the Commission and offered public comment as to the public guardian position including that no RFP was done which was the same as what occurred with the public defender contract when there were local law offices that could have taken pieces of the contract; she continued commenting on the issues with using the Nevada Guardianship services including the costs and what will and won't be offered for that cost, the amount of work that Denni Byrd handles, how the cost breaks out and what that would provide if local attorneys were used and what is involved with a guardianship cases. Melissa Munro appeared before the Commission and offered public comment on her obligation to serve the public and how one of the ways to do that is by handling contracts locally and noted her skills and ability to step forward and help fill gaps.

John Denilofs appeared before the Commission and offered public comment regarding issues with Nevada being the worst state to raise a family in, events that occurred when he was volunteering to assist on turkey giving day and issues that happened at the site that resulted in law enforcement responding and included violence against him and now his involvement with the court and that he is not guilty.

Tom Hoss appeared before the Commission and offered public comment regarding a letter received from the Regional Planning Commission regarding a piece of property on Rose Creek Road which appears on today's agenda for a set to; he commented on what was including in the letter, he questioned why commercial owners are being forced to change the land designation of the properties and questioned

02/17/2026

Page 1 of 9

why the Planning Department does not follow their own guidelines noting an issue with the size of the property in question and what is allowed; he continued noting what had occurred with a piece of property he owns with the County forcing him to change the designation and what the Planning Department required him to do; he stated that there are a lot of things happening and we don't have a plan, we don't have guidance, we don't have anything.

Michelle Miller appeared before the Commission and offered public comment on the numbers associated with attorney time per year.

No further public comment offered.

APPROVAL OF MINUTES: Consideration and action on correction/approval of minutes for February 2, 2026. The following motion was made by Commissioner Tipton and passed with Vice-Chairman Brooks and Commissioners Tipton, Hill and Evatz voting aye and Chairman Cerri being absent:

*To approve the minutes as presented for February 2, 2026.*

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR FEBRUARY 2, 2026 THROUGH FEBRUARY 17, 2026: The following motion was made by Commissioner Hill and passed with Vice-Chairman Brooks and Commissioners Tipton, Hill and Evatz voting aye and Chairman Cerri being absent:

*For the recommendation of the approval of the expenditures for February 2, 2026 through February 17, 2026.*

COUNTY MANAGER AND HUMAN SERVICES: County Manager Don Kalkoske and Human Services Director Denni Byrd appeared before the Commission.

REQUEST TO APPROVE AGREEMENT WITH NEVADA GUARDIAN SERVICES: Consideration, discussion and possible approval for a Professional Services Agreement with Nevada Guardian Services in an amount not to exceed \$35,000.00. Manager Kalkoske reviewed the request for the Commission. Chief Deputy District Attorney Maddox noted a paragraph on page two of the last page that needs to be stricken; she explained what this service would provide. Manager Kalkoske noted a meeting with the Carson City Public Guardian who has agreed to assist at no cost and would serve as the first option but the request is to keep this option available if necessary. Manager Kalkoske and Director Byrd along with Chief Deputy District Attorney Maddox and District Attorney's Office Manager Nancy Jurad answered questions as put forth by the Commission including how often this type of service has been used, what is required for certification, that this is not intended to be a permanent option but is being considered to help the county to get over this hump, what is being looked for is experience, the number of protected persons currently being covered, what Director Byrd is looking for including support, knowledge and the ability to have time for the training as well as the ability to handle the day-to-day management tasks. The

following motion was made by Commissioner Evatz and passed with Vice-Chairman Brooks and Commissioners Tipton, Hill and Evatz voting aye and Chairman Cerri being absent:

*To approve the request for professional services agreement with Nevada Guardian Services in an amount not to exceed \$35,000.00 subject to the correction in regard to a paragraph on the last page which is out.*

DISTRICT ATTORNEY'S OFFICE: Chief Deputy District Attorney Wendy Maddox and Office Manager Nancy Jurad appeared before the Commission. As Gabrielle Carr was present via Teams, Vice-Chairman Brooks allowed item two for the District Attorney's Office to proceed first.

REQUEST TO AUGMENT THE 2025-2026 FISCAL YEAR BUDGET TO HIRE FOR LEGAL SECRETARY III: Consideration, discussion and possible approval to augment the 2025-2026 Fiscal Year budget to hire for the position of Legal Secretary III position. Chief Deputy District Attorney Maddox reviewed the request for the Commission. Mrs. Jurad offered comment in support of the position. Commissioner Tipton asked if this would still be required to be advertised. Manager Kalkoske confirmed it would be opened in-house. Commissioner Hill noted that he hopes that we are adding a position that is needed and not just adding a position to put someone in the seat. Chief Deputy District Attorney Maddox responded as to what the burden is on the Office. Commissioner Evatz asked if other applicants would be considered and what the budgetary burden is for the next fiscal year with Chief Deputy District Attorney Maddox and Mrs. Jurad responding. The following motion was made by Commissioner Evatz and passed with Vice-Chairman Brooks and Commissioners Tipton, Hill and Evatz voting aye and Chairman Cerri being absent:

*To approve the augmentation of the 2025-2026 Fiscal Year budget in the amount of \$50,990.00 to hire for the position of Legal Secretary III.*

REQUEST TO RENEW THE CARR LAW RESOLVE PROFESSIONAL AGREEMENT: Consideration, discussion and possible approval to renew the professional services agreement with Carr Law Resolve, LLC for legal services with an increase in hourly rates from \$200 per hour to \$300 per hour. Chief Deputy District Attorney Maddox reviewed the request for the Commission. Ms. Carr offered comment on what she has to offer and her prior experience as well as the ability to do an RFP for this service though it is not required by statute. Commissioner Evatz offered comment on the past benefit of Ms. Carr's services but noted the need to capture this in the budget with Chief Deputy District Attorney Maddox confirming it was included in their budget. Commissioner Hill offered comments noting his preference to go out to RFP for this to see what is out there. Commissioner Tipton noted his concern about the increase. Ms. Carr noted that the amount being proposed is on the low end but agreed that an RFP may be the way to go, as she wants the County to have the best representation for the best price. Chief Deputy District

02/17/2026

Attorney Maddox offered comment as to her communications with Ms. Carr when she has questions based on Ms. Carr's knowledge and further noted that this is something that the District Attorney has requested to assist their office so if the matter were to be put out to RFP, it may not be someone that the District Attorney would want to contract with. Commissioner Hill again voiced concern and spoke in support of RFP. Discussion ensued. The following motion was made by Commissioner Tipton and passed with Vice-Chairman Brooks and Commissioners Tipton and Evatz voting aye, Commissioner Hill voting nay and Chairman Cerri being absent:

*To approve to renew the professional services agreement with Carr Law Resolve, LLC for legal services with an increase in hourly rates from \$200.00 per hour to \$300.00 per hour.*

Vice-Chairman Brooks recessed the meeting at 9:38 a.m. reconvening at 9:44 a.m.

COMPTROLLER: Comptroller Weston Noyes appeared before the Commission.

APPROVAL OF PETITION AND RESOLUTION FOR EXEMPTION TO THE DEPARTMENT OF TAXATION:

Consideration, discussion, and possible approval of a petition to the Department of Taxation for the exemption of filing requirements of the tentative budget, an independent audit report and the additional publishing and filing requirements as the anticipated expenditures are not anticipated to exceed \$300,000.00 for McDermitt GID, Quinn River TV and Denio TV. Comptroller Noyes reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed with Vice-Chairman Brooks and Commissioners Tipton, Hill and Evatz voting aye and Chairman Cerri being absent:

*For approval of a petition to the Department of Taxation for the exemption of filing requirements of the tentative budget, an independent audit report and the additional publishing and filing requirements as the anticipated expenditures are not anticipated to exceed \$300,000.00.*

*(Resolutions No. 02-17-26/02-17-26a/02-17-26b)*

FINANCIAL REPORT: Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Comptroller Noyes informed the Commission that budget forms have been provided to departments and special districts.

TREASURER: Treasurer Rhona Lecumberry appeared before the Commission.

REQUEST TO RECLASSIFY AND HIRE FOR POSITION OF DEPUTY TREASURER I POSITION: Consideration, discussion and possible approval to reclassify the position of Administrative Clerk II shared by the Comptroller and Treasurer offices to a full-time Deputy Treasurer I position in the Treasurer's Office, and that the Treasurer be allowed to fill the position. Included on the online agenda was a copy of the staff

02/17/2026

Page 4 of 9

report detailing this request (see attached). Treasurer Lecumberry reviewed the request for the Commission noting there is room within her budget for this cost. After discussion the following motion was made by Commissioner Evatz and passed with Vice-Chairman Brooks and Commissioners Tipton, Hill and Evatz voting aye and Chairman Cerri being absent:

*For approval of the reclassification of the position of Administrative Clerk II shared by the Comptroller and Treasurer offices to a full-time Deputy Treasurer I position in the Treasurer's Office, and that the Treasurer be allowed to fill the position.*

PLANNING:

SET TO PUBLIC HEARING: Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for request related to the following:

RZ-26-01: Zone change request submitted by Regional Planning Commission on behalf of Brian Sandvig to change the C (Commercial) zoning designation to RR-1.25 (Rural Ranchette 1.25-acre minimum lot size) zoning designation on property located at 5805 W Rose Creek Road (APN 13-0091-17). Vice-Chairman Brooks read the title of the item to be set to public hearing. Commissioner Tipton asked if this was a request from the property owner or if this is being done by the RPC. Manager Kalkoske responded. Commissioner Tipton would like information on this question provided at the time of the public hearing. The following motion was made by Commissioner Tipton:

*For a set to for RZ-26-01 a zone change request submitted by to change the C, Commercial, zoning designation to Rural Ranchette 1.25-acre minimum lot size zoning designation on property located at 5805 W Rose Creek Road, APN 13-0091-17.*

Commissioner Hill noted the same concerns on this matter as well as some that some of them align with the public comment so he would like the questions to be addressed during the public hearing. Discussion began with Chief Deputy District Maddox noting that this is just a set to and she does not want to get too far off of that. Vice-Chairman Brooks called Commissioner Tipton's motion to a vote and it passed with Vice-Chairman Brooks and Commissioners Tipton, Hill and Evatz voting aye and Chairman Cerri being absent.

Commissioner Evatz suggested, as all these items will be heard at the same time, that the titles be read and a single motion be made.

RZ-26-02: Zone change request submitted by Bartt Campbell to rezone property from M-1 (Industrial) zoning district to RR-2.5 (Rural Ranchette with a 2.5-acre minimum lot size) zoning district on property located at 7160 Market St (APN 13-0232-23). Vice-Chairman Brooks read the title of the item to be set to public hearing.

02/17/2026

MP-26-01: Master Plan Amendment application submitted by John Burhans as agent for Humboldt County School District to amend the OSMU (Open Space Multiple Use) Master Plan designation to P-F (Public Facility) Master Plan designation. Subject property is located at 1105 Key Road, Orovada, NV (APN 03-0493-07). Vice-Chairman Brooks read the title of the item to be set to public hearing.

RZ-26-03: Zone Change application submitted by Jon Burhans as agent for Humboldt County School District to change the M-3 (Open Land Use) zoning designation to P-F (Public Facility) zoning designation. Subject property is located at 1105 Key Road, Orovada, NV (APN 03-0493-07). Vice-Chairman Brooks read the title of the item to be set to public hearing.

The following motion was made by Commissioner Hill and passed with Vice-Chairman Brooks and Commissioners Tipton, Hill and Evatz voting aye and Chairman Cerri being absent:

*To set to public hearing the last three items read into the record by the Chair, RZ-26-02, MP-26-01 and RZ-26-03.*

PUBLIC WORKS DEPARTMENT: Public Works Director Daniel Ferraro appeared before the Commission.

REQUEST TO APPROVE RETAINING SALVAGE AGREEMENTS: Consideration, discussion and possible approval of the Nevada Public Agency Insurance Pool (NPAIP) Salvage Retention Agreement for a 1999 Kenworth W900 truck and a 2009 Brenner 7500 trailer. Included on the online agenda for review was a staff report detailing the request (see attached). Director Ferraro reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed with Vice-Chairman Brooks and Commissioners Tipton, Hill and Evatz voting aye and Chairman Cerri being absent:

*For the recommendation for approval of the Nevada Public Agency Insurance Pool for the salvage retention agreement to have Don sign those for the 1999 Kenworth W900 and the 2009 Brenner 7500 trailer so we will keep those as salvage.*

REQUEST TO PURCHASE A NEW 2025 MACK TRUCK: Consideration, discussion and possible approval to purchase a new 2025 Mack Granite semi-truck from Tech Equipment in an amount not to exceed \$156,155.00. The purchase is to replace Unit 161, which was deemed a total loss by the insurance carrier following an accident. Included on the online agenda for review was a staff report detailing the request including the quotes received from Tec Equipment and Velocity Sourcewell with the recommendation to approve the purchase from Tec Equipment (see attached). Director Ferraro reviewed the request for the Commission. Commissioner Hill asked about the quotes received including the phone call with Peterbilt and noted concern with the automatic transmission proposal. After discussion the following motion was made by Commissioner Hill and passed with Vice-Chairman Brooks and Commissioners Tipton, Hill and Evatz voting aye and Chairman Cerri being absent:

02/17/2026

Page 6 of 9

*For the approval to purchase a new 2025 Mack Granite semi-truck from Tech Equipment in an amount not to exceed \$156,155.00, the purchase is to replace Unit 161, which was deemed a total loss by the insurance carrier following an accident.*

GENERAL PROJECTS: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Director Ferraro reported on the culvert replacement project, road cover projects and road grading on various roads; he continued reporting that Assistant Public Works Director Sonny Bengoa has announced his retirement, on cattleguard replacement on McNinch, the status of the engine rebuild on unit 157, issues with the new blade that was recently delivered and what is occurring to address the issues, that the part for the pump for the Gold Country Water Station was received and the station is back online, that water sampling is occurring, that a sanitary survey is occurring this week for the Star City system, the status of well four in the Gold Country system and that the advertising of a bid for the mobile home for the Denio yard has begun.

SHERIFF: Sheriff Angel Cardenas appeared before the Commission.

LIQUOR BOARD CALL TO ORDER: Sheriff Cardenas called the Humboldt County Liquor Board meeting to order at 10:17 a.m.

PUBLIC COMMENT: Sheriff Cardenas asked for public comment; none offered.

SECOND QUARTER 2026 LIQUOR LICENSES APPROVAL: Consideration, discussion and possible approval for sixteen (16) liquor license for the 2nd Quarter 2026 including: Chloe Dufurrena - Say When, Inc – 018; Micaela Fregoso, Gen Mgr. - Pilot Travel Centers, LLC – 126; Juanita Kennedy - Paradise Valley Bar & Grill – 127; Norman Calhoun Jr & Barry Wilkinson - Quinn River Mere, LLC – 156; Manjinder Singh & Kirandeep Kaur - A-1 Fuel Stop – 158; Jeffery Siegel - Diamond Inn Bar – 159; Jojinder Lal - McDermitt Gas Lean Motel – 160; Giovanni & Shannon Giordano - Sawtooth Station -164; Tiara Tocco - Denio Junction – 186; Gurjot Singh Nagra - BJ's Market, LLC – 187; Saif Oraha/SMO Fuels, Inc - Valmy Chevron SMO Fuels – 191; Kimberly S. Riley - Walmart Delivery – 201; Dennis O'Keefe - Golden Gate – McDermitt – 202; Ted Rookstool - Windspur Supply – 203; Bhupinder Singh - Golconda Stop-Water Hole-Store – 206; Bhupinder Singh - Golconda Stop-Water Hole-Bar – 207. Sheriff Cardenas recommended approval for these liquor licenses. The following motion was made by Commissioner Tipton, was seconded and passed with Commissioners Brooks, Tipton, Hill and Evatz voting aye and Commissioner Cerri being absent:

*To approve the sixteen liquor licenses as presented.*

PUBLIC COMMENT: Sheriff Cardenas asked for public comment; none offered

ADJOURNMENT: Sheriff Cardenas adjourned the Humboldt County Liquor Board meeting at 10:19 a.m.

02/17/2026

Page 7 of 9

WINNEMUCCA EVENTS CENTER: WCVA Director Mike Mieras appeared before the Commission.

REQUEST TO PURCHASE STATIONARY LOADING CHUTE: Consideration, discussion and possible approval to purchase a stationary loading chute from Hanssen C&C in an amount not to exceed \$10,793.00. Included on the online agenda for review was a staff report detailing the request including the bid proposals received from Hanssen C&C and MJE Livestock Equipment and a recommendation to approve the lowest bid from Hanssen C&C. Director Mieras reviewed the request for the Commission. Director Mieras responded to questions put forth by Commissioner Evatz. The following motion was made by Commissioner Hill and passed with Vice-Chairman Brooks and Commissioners Tipton, Hill and Evatz voting aye and Chairman Cerri being absent:

*For approval to purchase a stationery loading chute from Hanssen C&C in an amount not to exceed \$10,793.00.*

COUNTY MANAGER: Manager Don Kalkoske appeared before the Commission.

REQUEST TO APPROVE THE 2026 HUMBOLDT COUNTY INDIGENT DEFENSE PLAN: Consideration, discussion and possible approval of the 2026 Humboldt County Indigent Defense Plan. A copy of the proposed plan was included on the online agenda for review (see attached). Manager Kalkoske reviewed the request for the Commission. The following motion was made by Commissioner Tipton and passed with Vice-Chairman Brooks and Commissioners Tipton, Hill and Evatz voting aye and Chairman Cerri being absent:

*For approval of the 2026 Humboldt County Indigent Defense Plan.*

#### MISCELLANEOUS REPORTS AND CORRESPONDENCE:

Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Evatz noted an upcoming meeting for SLUPAC. Vice-Chairman Brooks reported on an Airport Board meeting, a Museum Board meeting, a Senior Center lunch and again noted what a great job the City and County did with this weekend's wrestling tournament. No further reports offered.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Commissioner Tipton asked for an item to discuss identifying Humboldt County as a Right to Hunt county and/or supporting NACO in legislative action to make Nevada a Right to Hunt state. Commissioner Evatz asked about his prior request for an update on the Grass Valley Wastewater Treatment Project with Manager Kalkoske explained what is occurring and the planned presentation for the Board in late March or early April. Commissioner Evatz continued asking about a landfill assessment to create a long-term plan for expansion. Manager Kalkoske responded that there is something in the works and it will be on a future agenda. Commissioner Evatz

02/17/2026

continued asking for follow-up from NDOT on US 95 noting the need to continue reaching out to them to obtain a response, recognition for Andy Rieber and looking to form a game plan for growth in the Grass Valley area including future tie-ins to the system when it is completed. No additional items identified.

PUBLIC COMMENT: Chairman Cerri asked for public comment. Commissioner Hill offered public comment regarding the need for competitive bidding and how obtaining bids whether NRS requires it or not assists with the decision-making process. Commissioner Evatz concurred and supported the competitive bid process noting the issue of information on bid amounts coming forward in a public meeting, which results in the ability to have a competitive bid opportunity going out the window and that we need to be more cognizant of that.

Commissioner Evatz offered public comment congratulating Sonny Bengoa on his retirement and thanking Director Ferraro for bringing it up.

Massey Mayo, on behalf of Mansfield Mayo, appeared before the Commission and offered public comment related to the approval of the Indigent Defense Plan earlier in the meeting noting that Mansfield Mayo has assumed a significant number of cases as the Nevada State Public Defender had the attorneys assigned here resign and suggesting that the Commission should be asking more questions and more data points should be provided such as information on caseloads; she continued commenting that the majority of the attorneys are coming from out of county noting how that cost is handled but suggesting that it is not sustainable and noting issues that type of representation results in. She continued suggesting that the Commission have a more thorough discussion as to the Plan noting how the current plan compensates attorneys and what must be paid for out of pocket by counsel; she suggested that aspects of the business part of the process are not being presented to the Commission and noted the difficulty in having attorneys come and live here as well as the continued lack of attorneys for the local Nevada State Public Defender's Office.

Sheriff Angel Cardenas appeared before the Commission and offered public comment thanking the community leaders who had joined him at the Senior Center as well as thanking the Building & Grounds team for addressing the sidewalks and roadways this morning. No further public comment offered.

ADJOURNMENT: Chairman Cerri adjourned the meeting at 10:42 a.m.

ATTEST:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 03-02-26)

Notice of Public Meeting  
Humboldt County Board of Commissioners Regular Meeting  
**Tuesday, February 17, 2026**  
**8:30 AM**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street,  
Winnemucca, NV 89445

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

**[Join the meeting now](#)**

**Meeting ID: 250 292 166 491 65**

**Passcode: uR36us76**

**Or by phone: +1 775-446-0241, Conference ID: 623 054 656#**

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

5. APPROVAL OF MINUTES (POSSIBLE ACTION)

Consideration and action on correction/approval of minutes for February 2, 2026.  
Discussion and possible action.

5.A) Minutes

[HCC020226unapprovedUNOFFICIAL.pdf](#)

6. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR FEBRUARY 2, 2026 THROUGH FEBRUARY 17, 2026 (POSSIBLE ACTION)

7. COUNTY MANAGER AND HUMAN SERVICES: REQUEST TO APPROVE AGREEMENT WITH NEVADA GUARDIAN SERVICES (POSSIBLE ACTION)

Consideration, discussion and possible approval for a Professional Services Agreement with Nevada Guardian Services in an amount not to exceed \$35,000.  
Discussion and possible action.

7.A) COUNTY MANAGER AND HUMAN SERVICES

[Staff Report - NGS Agreement 02172026.pdf](#)  
[NGSHuCo\\_PG\\_Services\\_2026\\_NGS\\_Signed.pdf](#)

8. DISTRICT ATTORNEY'S OFFICE: REQUEST TO AUGMENT THE 2025-2026 FISCAL YEAR BUDGET TO HIRE FOR LEGAL SECRETARY III; REQUEST TO RENEW THE CARR LAW RESOLVE PROFESSIONAL AGREEMENT (POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to augment the 2025-2026 Fiscal Year budget to hire for the position of Legal Secretary III position.  
Discussion and possible action.
- B. Consideration, discussion and possible approval to renew the professional services agreement with Carr Law Resolve, LLC for legal services with an increase in in hourly rates from \$200 per hour to \$300 per hour. Discussion and possible action.

8.A) District Attorney

[DA-Staff Report\\_02-17-2026.pdf](#)  
[DA-Staff Report\\_Carr\\_02-17-2026.pdf](#)

9. COMPTROLLER: APPROVAL OF PETITION AND RESOLUTION FOR EXEMPTION TO THE DEPARTMENT OF TAXATION (POSSIBLE ACTION); FINANCIAL REPORT (INFORMATIONAL ONLY)

- A. Consideration, discussion, and possible approval of a petition to the Department of Taxation for the exemption of filing requirements of the tentative

budget, and independent audit report and the additional publishing and filing requirements as the anticipated expenditures are not anticipated to exceed \$300,000. Discussion and possible action.

- B. Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Information Only.

#### 9.A) Comptroller

[Staff Report Resolution for Exemption.pdf](#)  
[Exemption - Petition and Resolution MCDERMITT GID.pdf](#)  
[Exemption - Petition and Resolution QUINN RIVER TV.pdf](#)  
[Exemption - Petition and Resolution DENIO TV.pdf](#)

#### 10. TREASURER: REQUEST TO RECLASSIFY AND HIRE FOR POSITION OF DEPUTY TREASURER I POSITION (POSSIBLE ACTION)

Consideration, discussion and possible approval to reclassify the position of Administrative Clerk II shared by the Comptroller and Treasurer offices to a full-time Deputy Treasurer I position in the Treasurer's Office, and that the Treasurer be allowed to fill the position. Discussion and possible action.

#### 10.A) Treasurer

[Request to Hire Deputy Treasurer.pdf](#)

#### 11. PLANNING: SET TO PUBLIC HEARING: (POSSIBLE ACTION)

Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for request related to the following:

**RZ-26-01:** Zone change request submitted by Regional Planning Commission on behalf of Brian Sandvig to change the C (Commercial) zoning designation to RR-1.25 (Rural Ranchette 1.25 acre minimum lot size) zoning designation on property located at 5805 W Rose Creek Road (APN 13-0091-17).

**RZ-26-02:** Zone change request submitted by Bartt Campbell to rezone property from M-1 (Industrial) zoning district to RR-2.5 (Rural Ranchette with a 2.5-acre minimum lot size) zoning district on property located at 7160 Market St (APN 13-0232-23).

**MP-26-01:** Master Plan Amendment application submitted by John Burhans as agent for Humboldt County School District to amend the OSMU (Open Space Multiple Use) Master Plan designation to P-F (Public Facility) Master Plan designation. Subject property is located at 1105 Key Road, Orovada, NV; assessor's parcel #03-0493-07.

**RZ-26-03:** Zone Change application submitted by Jon Burhans as agent for Humboldt County School District to change the M-3 (Open Land Use) zoning designation to P-F (Public Facility) zoning designation. Subject property is located at 1105 Key Road, Orovada, NV; assessor's parcel #03-0493-07.

Discussion and possible action.

- 11.A) Planning: Set to Public Hearing  
[RZ-26-01,02,03&MP-26-01.pdf](#)

10. PUBLIC WORKS DEPARTMENT: REQUEST TO APPROVE RETAINING SALVAGE AGREEMENTS; REQUEST TO PURCHASE A NEW 2025 MACK TRUCK (POSSIBLE ACTION); GENERAL PROJECTS (INFORMATION ONLY)

- A. Consideration, discussion and possible approval of the Nevada Public Agency Insurance Pool (NPAIP) Salvage Retention Agreement for a 1999 Kenworth W900 truck and a 2009 Brenner 7500 trailer. Discussion and possible action.
- B. Consideration, discussion and possible approval to purchase a new 2025 Mack Granite semi-truck from Tech Equipment in an amount not to exceed \$156,155.00. The purchase is to replace Unit 161, which was deemed a total loss by the insurance carrier following an accident. Discussion and possible action.
- C. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Information only.

12.A) Public Works

[Staff Report Insurance Claim.pdf](#)  
[NPAIP member salvage retention agreement truck.pdf](#)  
[NPAIP member salvage retention agreement trailer.pdf](#)  
[Staff Report PW Semi Truck.pdf](#)  
[Tec Quote.pdf](#)  
[Velocity Sourcewell.pdf](#)

13. SHERIFF: LIQUOR BOARD (POSSIBLE ACTION)

The Humboldt County Sheriff's Office is requesting that the Humboldt County Liquor Board be convened.

- A. Public Comment
- B. Consideration, discussion and possible approval for sixteen (16) liquor license for the 2nd Quarter 2026 as attached. Discussion and possible action.
- C. Public Comment
- D. Adjournment

13.A) Sheriff - Liquor

[Staff Report - 2026 2nd Quarter Liquor License.pdf](#)

14. WINNEMUCCA EVENTS CENTER: REQUEST TO PURCHASE STATIONARY LOADING CHUTE (POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase a stationary loading chute from Hanssen C&C in an amount not to exceed \$10,793. Discussion and possible action.

14.A) WEC

[Agenda Request Loading Chute 2-17-2026.pdf](#)

[Supporting Documents Loading Chute.pdf](#)

15. COUNTY MANAGER: REQUEST TO APPROVE THE 2026 HUMBOLDT COUNTY INDIGENT DEFENSE PLAN (POSSIBLE ACTION)

Consideration, discussion and possible approval of the 2026 Humboldt County Indigent Defense Plan. Discussion and possible action.

15.A) County Manager

[Staff Report - Indigent Defense Plan 02172026.pdf](#)

[Humboldt County Plan\\_Jan\\_2026.pdf](#)

16. MISCELLANEOUS REPORTS AND CORRESPONDENCE

Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Central Nevada Regional Water Authority (CNRWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

17. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

18. PUBLIC COMMENT:

Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make

comments on any agenda item at the Commission meeting. All public comment may be limited to three

(3) minutes per person, at the discretion of the Commission.

19. ADJOURNMENT

20. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

# CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at \_\_\_\_\_ By: \_\_\_\_\_

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov). \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: February 17, 2026

DATE POSTED: February 11, 2026 POSTED BY: MICHELLE COOK

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. **EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

fax: (202) 690-7422; or

email: [intake@usda.gov](mailto:intake@usda.gov)

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# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
Winnemucca, Nevada 89445  
[www.humboldtcountynv.gov](http://www.humboldtcountynv.gov)

## STAFF REPORT

**DATE:** Monday, February 9, 2026  
**TO:** County Commission  
**FROM:** Daniel Ferraro, Public Works Director  
**SUBJECT:** Purchase a New Semi Truck FY 2025-2026  
**REQUESTED AGENDA DATE:** February 17, 2026

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### SUMMARY

The Public Works Department is requesting approval to purchase a new 2025 Mack Granite semi-truck to replace Unit 161, which was deemed a total loss by the insurance carrier following an accident. Unit 161 was used daily for hauling water and rock, and the department has been short one truck since the loss. The replacement unit would be placed into service immediately. Several factors support the decision to pursue a new truck rather than a used replacement: First, insurance will issue a claim payment of \$43,436.67 for the wrecked truck and trailer, with the truck valued at \$35,269.67. Public Works staff conducted an extensive search and were unable to find a used semi-truck with comparable mileage and condition to Unit 161 within that price range. Comparable used units currently available range from \$69,500 to \$80,000 and typically have approximately 600,000 miles and unknown maintenance histories. Second, during FY 2025–2026, Public Works procured four pieces of equipment approved through the budget cycle and achieved total savings of \$198,530.14. The original budgeted amount was \$730,000.00, while actual expenditures totaled \$531,469.86. These savings provide an opportunity to address this unplanned equipment loss without additional budget impact. Third, the department recently hired an employee with a Class A license restricted to automatic transmissions. This reflects a broader industry trend towards automatic semi-trucks, with fewer drivers licensed for manual transmissions. The County currently does not have any automatic semi-trucks, which limits staffing flexibility and future recruitment opportunities. Fourth, Public Works has historically purchased most semi tractors as used units. Over the past two years, two used trucks required engine rebuilds totaling \$76,518.14. Maintaining aging equipment has proven costly and unpredictable. A new truck would include manufacturer warranties, reduce near-term maintenance risk, and provide valuable operational experience to inform future fleet decisions. Based on the availability of funds, current market conditions, staffing considerations, and long-term operational needs, Public Works recommends proceeding with the purchase of a new semi-truck to meet both immediate and future departmental requirements.

**WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:**

Unit 161 has been determined to be totaled and salvaged out.

**PREVIOUS ACTION**

None.

**BACKGROUND**

Public Works researched Sourcewell contract pricing from Nevada dealers for a semi tractor meeting the required specifications, including a minimum of 475 horsepower, 1,850 lb-ft of torque, automatic transmission, 46,000 lb rear axles, 24.5-inch tires, dual fuel tanks, and a wet kit. One Sourcewell contract was identified. Velocity Truck Centers in Sparks, Nevada provided a Sourcewell quote for a 2025 Western Star 49X semi tractor with a contract price of \$188,918.02. In addition to Sourcewell pricing, Public Works staff requested direct quotes from Nevada dealers. A quote was received from TEC Equipment in Sparks, Nevada for a 2025 Mack Granite semi-truck in the amount of \$156,155.00. Other dealers either did not respond or did not have semi-trucks available that met the required specifications. Based on a comparison of the Sourcewell contract pricing and the dealer quote, the direct purchase from TEC Equipment represents the best value. The 2025 Mack Granite semi-truck meets all required specifications and is priced \$32,763.02 less than the Sourcewell contract option. Therefore, Public Works recommends purchasing the 2025 Mack Granite semi-truck from TEC Equipment in the amount of \$156,155.00.

**FISCAL IMPACT**

This purchase would be taken from our machinery/capital expenditures budget. The savings on other capital purchases have surpluses of \$198,530.14 in the budget line item that can be utilized. In addition the insurance claim payment will be applied to the 202 Road Fund in the amount of \$43,436.67 which will offset some of this capital expenditure.

**RECOMMENDATION**

It is recommended that the Board of County Commissioners approve the purchase of one 2025 Mack Granite semi-truck from Tec Equipment in Sparks NV in an amount not to exceed \$156,155.00.

**LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

All quotes included.

**POSSIBLE MOTION**

Should the Board agree with Staff's recommendation; a possible motion would be: "move to approve the purchase of one 2025 Mack Granite semi-truck from Tec Equipment in Sparks NV in an amount not to exceed \$156,155.00.



# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
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## STAFF REPORT

**DATE:** Monday, January 26, 2026  
**TO:** County Commission  
**FROM:** Daniel Ferraro, Public Works Director  
**SUBJECT:** Authorization for Insurance Claim Closure

**REQUESTED AGENDA DATE:** February 2nd, 2026

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### SUMMARY

Public Works Department experienced a rollover accident on October 6th, 2025, involving Unit 161 and Trailer 239. Unit 161 is a 1999 Kenworth W900 with 616,803 miles and Unit 239 is a 2009 Brenner tanker trailer with a 7500-gallon capacity. Insurance adjusters from Davies Insurance inspected the damaged vehicles and gave estimates for the damage. It was determined both units are a total loss and would be sent for salvage. We requested that Davies Insurance provide us the break down of what having them salvage the units and take ownership of each would be and the comparison of the county doing the salvage and retaining ownership of the vehicles. Either option, the truck and trailer are no longer road worthy and cannot be insured or licensed for highway use again.

### WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

Insurance claim and quotes received.

### PREVIOUS ACTION

N/A

### BACKGROUND

The following estimates were received from Davies Insurance. If the POOL handles the claim and salvage the payout to the county would be \$62,236.67 less the \$10,000.00 maintenance deductible, for a total payout of \$52,236.67. If the county retains the salvage, the total settlement would be \$62,236.67, less the \$10,000.00 maintenance deductible and salvage pro quotes of \$7100.00 for the truck and \$1700 for the trailer, for a net payout of \$43,436.67. The difference between options is \$8800.00. In discussions with lead mechanic there is value in parts/tires greater than \$8800.00 in both units. These parts/tires can be utilized in other county equipment and save the county some parts expense in the future. The recommendation from Public Works is to have the county retain the salvage and receive an insurance payout for the units of \$43,436.67. If that option is approved, there are two salvage agreements to be signed by the county manager. Once these agreements are signed, the total loss will be reported to the POOL and NMVTIS, and the units

will be removed from the vehicle schedule. Additionally, the County will need to report the total loss to the DMV and obtain the salvage titles. After the salvage titles are received, we will proceed with closing the claim.

**FISCAL IMPACT**

The difference in claims received is \$8800.00. The county will receive either \$52,235.67 or \$43,436.67 in insurance settlement of these two units lost in the wreck pending which option the county commissioners choose to go.

**RECOMMENDATION**

Public Works recommends the approval of the county retaining salvage of the two units and a claim settlement of \$43,436.67 from Davies Insurance.

**LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

Salvage Agreements

**POSSIBLE MOTION**

Should the Board agree with Staff's recommendation; a possible motion would be: "move to approve the county retaining salvage of the two units and a claim settlement of \$43,436.67 from Davies Insurance, and authorization of the county manager to sign the two salvage retention agreements."



## **HUMBOLDT COUNTY PLAN FOR DELIVERING INDIGENT DEFENSE SERVICES**

### **I. STATEMENT OF POLICY**

#### **A. Objectives**

1. Achieving Equality and Equal Justice for All before the law.

2. Meeting the Federal and State Constitutional requirements of providing appointed counsel, while not creating any economic disincentive or impairing the ability of appointed counsel to provide effective representation.

3. Promoting the integrity of the relationship between an appointed attorney and a client. Humboldt County shall administer this plan in a manner that ensures the Nevada State Public Defender and other appointed counsel are free from political and undue budgetary influence and subject to judicial supervision, in the same manner and to the same extent as retained counsel or as a prosecuting attorney.

4. Implementing the requirements of appointed counsel deriving from the U.S. and Nevada Constitutions, Nevada Revised Statutes, Nevada and 6th Judicial District Court Rules, Nevada Rules of Criminal Practice, and any regulations promulgated by the Nevada Department of Indigent Defense Services.

### **II. DEFINITIONS**

A. "Ancillary Services" are defense services other than attorney fees, including: (1) investigator services, (2) expert witnesses and/or their services, (3) and any other expenses that the Public Defender or Conflict Counsel can reasonably justify as needed for the effective assistance of counsel.

B. "DIDS" refers to the Nevada Department of Indigent Defense Services or its designee.

C. "Expert Witness" is a person qualified by knowledge, skill, experience, training, or education to render an opinion on scientific, technical, or other specialized matters.

D. "Indigent person" means a person who is unable, without substantial financial hardship to himself/herself or his/her dependents, to obtain competent, qualified legal counsel on his/her own and who:

1. is confined and entitled to a prompt, counseled, adversarial bail hearing within 48 hours after being taken into custody;

2. is charged with a felony or gross misdemeanor;
3. is charged with a misdemeanor where the prosecution is seeking jail time (incarceration);
4. is alleged to have violated probation or other Court supervision, the and the Court has determined the person is entitled to the appointment of counsel, and jail time or a sentence of confinement may be imposed;
5. is a juvenile alleged to have committed an act of juvenile delinquency other than a minor traffic offense, or alleged to be a child in need of supervision;
6. is entitled to appointment of counsel under the Sixth Amendment to the U.S. Constitution or any provision of the Nevada Constitution, or the Court is likely to impose jail time; and/or
7. faces loss of liberty for criminal contempt.

E. "Investigator" is a person licensed private investigator by the State of Nevada who is qualified to secure evidence and subpoena witnesses: or an employee of the Nevada State Public Defender or private counsel, and is employed or contracted, in connection of the affairs of either office for the purposes of securing evidence or witnesses, and serving witness subpoenas.

F. "Public Defender" means the office of the Nevada State Public Defender and any private counsel with whom they contract with to provide indigent defense services.

G. "Representation" includes counsel and Ancillary Services that the Public Defender or Conflict Counsel can reasonably justify as needed for the effective assistance of counsel.

H. "Conflict Counsel" means private counsel who are on the DIDS list of eligible indigent defense providers maintained pursuant to *NRS 180.430* and who are not contracted to provide first-tier indigent defense services to Humboldt County.

### III. FINANCIAL ELIGIBILITY FOR REPRESENTATION:

A. Indigency Determination: An indigent person is entitled to appointed counsel.

- "Indigency" means the inability of a defendant, without causing the defendant or any of his or her dependents to have substantial financial hardship, to obtain competent, qualified legal counsel on his or her own.

- "Substantial hardship" is presumptively determined to include all defendants who receive public assistance, as that term is defined in *NRS 422A.065*; reside in-public housing, as the term is defined in *NRS 315.021*; or who has a household income that is less than 200 percent of the Federal Poverty Guidelines.

- A person is presumed to have a substantial hardship rendering him/her indigent if he/she is currently serving a sentence in a correctional institution, housed in a mental health facility, or is a minor.

- Defendants not falling below the presumptive threshold are subject to a more rigorous screening process to decide if their circumstances would result in a substantial financial hardship if they retained private counsel. Those circumstances include the seriousness of charges being faced, monthly income and expenses, and local private counsel rates.

B. Screening for Eligibility: Pretrial Services shall provide an initial screening of financial eligibility of an incarcerated individual within 48 hours of being taken into custody and provide a recommendation to the Court with regard to the eligibility of the incarcerated individual for appointed counsel based upon the above provisions herein. The initial screening shall be forwarded to the Nevada State Public Defender and the applicable Justice, Municipal, or District Court before the incarcerated individual is seen by a judge. A Court receiving the initial screening shall further investigate the application for appointed counsel. The Court's decision on whether to appoint counsel must *be* based on the criteria in section III(A) of this plan or as otherwise required by law.

C. Partial Eligibility: If the court determines that a defendant can afford counsel, but cannot be effectively represented due to inability to pay for appropriate Ancillary Services, the court shall order reasonably necessary services be provided at no cost to the defendant, subject to the procedures established by DIDS for the approval and payment of Ancillary Services. A copy of the order will be forwarded to DIDS.

#### IV. PRETRIAL RELEASE

A. Risk Assessments: Pretrial Services will meet with an incarcerated individual within 48 hours of being taken into custody, for purposes of conducting a risk assessment for pretrial release. Copies of the risk assessment any other documents obtained by Pretrial Services relevant to release, such as charging documents, or probable cause affidavits, will be forwarded to the Nevada State Public Defender/and any of their contracted counsel for Humboldt County, the Prosecutor, and the relevant Court in sufficient time for the Public Defender to meaningfully dialogue with the incarcerated individual concerning pretrial release.

B. Detention Hearings: Detention hearings will take place within 48 hours of being taken into custody. The Public Defender or their contracted counsel and Pretrial Services will attend the hearings.

C. Release: Pretrial Services will provide supervision and services to any released indigent person as ordered by the relevant Court as a necessary condition of pretrial release. Pretrial Services will provide assistance to the indigent person to assist the indigent person in complying

with the conditions of pretrial release, including appearing at all future proceedings, if any. Pretrial Services will provide prompt notice to the indigent person's defense counsel of any difficulties the indigent person may have in complying with the conditions of release.

#### V. APPOINTMENT OF COUNSEL.

##### A. Counsel:

1. The Nevada State Public Defender, or their contacted counsel, will provide first-tier indigent defense representation and will be assigned to represent all indigent persons appointed defense counsel by the Court.
2. Conflict Counsel will provide second-tier indigent defense representation.
3. All indigent defense providers must seek qualification from and be qualified by DIDS for the level of cases they handle.

##### B. Conflicts:

1. The Public Defender, their Contracted Counsel, and Conflict Counsel shall, as soon as practicable upon appointment, conduct a conflict check to determine if any conflict of interests exists that would prevent representation of the indigent person.
2. When the indigent defense counsel determines he/she is conflicted out of representing an indigent person, he/she shall provide written notice of the conflict to the relevant Court and DIDS.
3. Upon the relevant Court's determination that the indigent defense counsel is conflicted out, the Court shall direct DIDS to select Conflict Counsel to represent the indigent person.
4. The Humboldt County District Attorney's office shall have no authority to determine whether a Public Defender or Conflict Counsel has a conflict of interest.

##### C. Appearance:

1. The Public Defender or their Contracted Counsel shall be present at the initial appearance in person, or if allowed by the Court via Zoom, and be prepared to address appropriate release conditions in accordance with relevant statutes, rules of criminal procedure, and caselaw.
2. A timely initial appearance must not be delayed pending a determination of the indigency of a defendant.
3. Thereafter, counsel for the indigent person shall be present at all other critical stages of the legal proceeding, whether in or out of court, in person, or if allowed by the Court via Zoom.

##### D. Number and Qualifications of Counsel in Capital Cases:

1. Number: A person charged with an Open Murder case that is reasonably believed by the Court and the Prosecutor to result in a capital charge, shall be represented by two attorneys.

2. Qualifications: Appointment of indigent defense counsel representing a defendant charged in a capital case shall comport with *Nevada Supreme Court Rule (S.C.R.) 250*.

F. Compensation: Conflict Counsel is entitled to compensation for services reasonably provided in representing an indigent person at the current DIDS established rate. Conflict Counsel shall submit detailed claims of services provided in representing an indigent person to DIDS for review, approval, and payment pursuant to their procedures and practices.

G. Case Related Expenses:

1. Prior to incurring any Ancillary Services more than \$2,500.00, indigent defense counsel shall obtain pre-authorization from DIDS to incur such case-related expenses, pursuant to their procedures and practices.

2. Private counsel is entitled to reimbursement for Ancillary Services, pursuant to DID's procedures and practices.

3. Indigent Defense Counsel shall submit detailed claims for reimbursement for Ancillary Services to DIDS for review, approval, and payment pursuant to their procedures and practices.

VI. TRAINING

All Indigent Defense Counsel is expected to meet all requirements for education, training and experience, as promulgated in regulations approved and adopted by DIDS.

VII. DUTIES OF INDIGENT DEFENSE COUNSEL

A. Standards of Performance: Services rendered by appointed Indigent Defense Counsel shall be commensurate as much as possible with those rendered by private legal counsel and shall meet the legal standards for representation specified in the United States Supreme Court decision in *Strickland v. Washington*, 466 U.S. 668, 104 S. Ct. 2052 (1984). Representation shall be provided in a professional, skilled manner guided by applicable regulations; laws; Nevada Rules of Professional Conduct; the Nevada Indigent Defense Standards of Performance adopted by the October 16, 2008, *Nevada Supreme Court Order in Administrative Docket 411*, or the same as may be amended; and the American Bar Association's Criminal Justice Standards for the Defense Function. Additionally, Indigent Defense Counsel must advise all clients not to waive any of their substantive legal rights or plead guilty at the initial appearance, unless doing so is in the client's best interests. Indigent Defense Counsel must make all reasonable efforts to meet with their client within seven days following the assignment of the case and at least

twenty-four hours before any critical court hearing, and shall keep their clients informed on a regular basis of significant updates in the client's case.

B. Continuity in Representation: All Indigent Defense Counsel shall endeavor to provide consistency in the representation of indigent persons so that the same attorney represents a person through every stage of the their case without delegating the representation to others, except for administrative and other tasks that do not affect the substantial rights of the defendant.

C. Workload Standard: The workload of the Indigent Defense Counsel must allow him/her to give each client the time and effort necessary to ensure effective representation. Any counsel who provides indigent defense services shall not accept a workload that, because of its excessive size, interferes with counsel's competence, diligence, or representation of their clients. Indigent Defense Counsel shall maintain caseload data and submit reports in accordance with the DIDS regulations.

D. No Receipt of Other Payment: Appointed Indigent Defense Counsel may not require, request, or accept any payment or promise of payment or any other valuable consideration for representation under their appointment, unless such payment is approved in a Request for Attorney Fees through and by DIDS and in accordance with this Plan.

E. Use of Client Surveys: Client surveys authorized by DIDS shall be provided to clients at the conclusion of Indigent Defense Counsel's representation.

#### VIII. CLIENT COMMUNICATION

A. Confidentiality: Humboldt County shall provide a private room for Indigent Defense Counsel within the Courthouse for purposes of private discussions between counsel and clients, including a room adjacent to the courtrooms reserved for all counsel representing indigent persons. The Humboldt County Detention Center and the Humboldt County Juvenile Detention Center shall provide space for private discussions between counsel and clients within their respective facilities. The Humboldt County Detention Center and the Humboldt County Juvenile Detention Center shall provide private rooms for telephonic conferences between counsel and their clients.

B. Data Collection: Humboldt County and Indigent Defense Counsel will utilize data collection and case management systems provided by DIDS at state expense for caseload and time reporting, as specified in the Board on Indigent Defense Services Regulations.

#### IX. EFFECTIVE DATE; MODIFICATION

This plan is effective \_\_\_\_\_, 2026 and will remain in effect until otherwise modified in writing. This plan may be modified by formal action of the Humboldt Board of County Commissioners.



# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
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## STAFF REPORT

**DATE:** Tuesday, February 3, 2026  
**TO:** County Commission  
**FROM:** Don Kalkoske, County Manager  
**SUBJECT:** Contract with Nevada Guardian Services

**REQUESTED AGENDA DATE:** February 17, 2026

**ITEM TYPE:**  Action  Information Only

### **SUMMARY/DETAILS:**

Since Human Services has taken over of Public Guardian/Public Administrator duties and with other duties pertaining to Pre-trial services, Denni Byrd (Director) has had limited time for training in the guardian duties. She is currently working on that training to be completed by July 2026, however the training will only provide her with a broad overview of the duties. With the guardian duties comes a lot of lengthy processes in dealing with Medicare/Medicaid along with Social Security issues. These are time consuming tasks and the department doesn't have the manpower or experience to complete all duties thoroughly.

We approached Nevada Guardian Services regarding assistance in dealing with these matters. They are willing to provide needed guardian services to Protected Persons currently residing in Clark County as well as providing training and guidance in dealing with other items including; estate management, insurance, benefits, social security, and Medicare/Medicaid.

### **WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:**

This is being brought before the board to assure Human Services are provided the best training and guidance needed in dealing with guardianship issues currently encountered.

### **PREVIOUS ACTION:**

None

### **FISCAL IMPACT:**

Total cost of the contract is \$35,000 and is un-budgeted and may require augmentation.

### **RECOMMENDATION:**

It is staff's recommendation to proceed with this contract to provide the needed training and guidance to the Department.

### **POSSIBLE MOTION:**

A possible motion for this item may be; "Move to approve the Professional Services Agreement with Nevada Guardian Services in an amount not to exceed \$35,000."



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50 W. 5<sup>th</sup> Street  
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[www.humboldtcountynv.gov](http://www.humboldtcountynv.gov)

## STAFF REPORT

**DATE:** Thursday, February 5, 2026  
**TO:** County Commission  
**FROM:** Rhona Lecumberry, Treasurer  
**SUBJECT:** Request to Reclassify Position and Rehire  
**REQUESTED AGENDA DATE:** February 17, 2026

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### **SUMMARY**

The Treasurer is requesting to reclassify the full-time position shared with the Comptroller's Office into a full-time position solely within the Treasurer's Office.

### **WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:**

This position has recently become vacant. While it was filled, we discovered the necessity for a full-time position in the Treasurer's Office. In contrast, the Comptroller's Office has determined they would be better suited to reallocate resources amongst existing staff to enhance departmental efficiency.

### **PREVIOUS ACTION**

The Board approved a full-time position to be shared between the Comptroller and Treasurer during the 2025-2026 budget session.

### **BACKGROUND**

Over the last few years, the Treasurer's Office has taken on more responsibilities with water companies, restitution and general growth of the County. Initially, we anticipated that a part-time position would be sufficient to manage these increased duties; however, the shared position revealed that part-time support was not enough to alleviate the workload from these duties. My staff is tremendous, but they have taken on more and more duties and it has become unsustainable long term. Furthermore, this position is necessary to establish a succession plan in the Treasurer's office as we anticipate departmental changes in the near future.

### **FISCAL IMPACT**

Reclassifying the position from an Administrative Clerk II to a Deputy Treasurer I will result in a downgrade from an HCG19 to HCG18. There is room in the Treasurer's salaries to absorb the additional salary that will no longer be paid by the Comptroller's Office. Going into the 2026-2027 budget, it will result in an increase in salaries for the Treasurer's Office from a part-time position to a full-time position.

**LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

Deputy Treasurer Job Description

**POSSIBLE MOTION**

A possible motion would be that the Commission approve the reclassification of the Admin Clerk position shared by the Comptroller and Treasurer offices to a full-time Deputy Treasurer I position in the Treasurer's Office, and that the Treasurer be allowed to fill the position since it has recently been vacated.