



Humboldt County Board of Commissioners
January 26, 2026 at 8:32 a.m.
Retreat Meeting Minutes

Those present were Chairman Ron Cerri, Commissioners Paige Brooks, Ken Tipton, Jesse Hill and Mark Evatz, Chief Deputy District Attorney Anthony Gordon, County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Cerri called the annual retreat of the Commission to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Cerri asked for public comment; none offered.

8:30 A.M. - 10:00 A.M. - PLANNING: MOCK PLANNING MEETING: Scott Carey, Nevada American Planning Association President, will facilitate a mock planning commission meeting for training and education using a simulated land use application, policy recommendation or other relevant topics to practice the roles and responsibilities of planning commissioners. The mock scenario will help new and experienced commissioners and the public understand the meeting procedures, legal frameworks, and ethical considerations involved in making decisions and/or recommendations on land use applications. Mr. Carey appeared before the Commission and presented a power point presentation entitled "Mock Planning Commission Workshop". The Board of Commissioners became part of the audience for their roles with other individuals playing the roles of the Planning Commission. The role-playing presentation commenced at 8:43 a.m. to include questions responded to by Mr. Carey and information provided as to the contents of the script in relation to items identified in said presentation.

Chairman Cerri recessed the meeting at 9:38 a.m. reconvening at 10:00 a.m.

10:00 A.M. - 10:30 A.M.: BUREAU OF LAND MANAGEMENT CONSOLIDATE FIRE PROGRAM: Donovan Walker from the Winnemucca BLM Field Office, will provide information on the consolidated fire program and affects, if any, to their agency program. Interagency Fire Management Officer for the Winnemucca Field Office Donovan Walker reviewed the proposal for the fire program noting that consolidation is not the proper term, it would be unification and elevation and explained including how this will change the hierarchy, that it will not result in the reduction of equipment or budgets, that the cooperative fire protection agreements will remain though what they are called will change and riders will be done to identify the servicing agency changes; that the name will change from the BLM to Wildland Fire Service. Officer Walker responded to questions put forth by the Commission and the Manager. He continued reviewing the possibility of boundary changes to the geographic areas including the current alignment and

how resources are managed including personnel; he explained a planned dispatch study as well as the status of other specific programs. Officer Walker continued responding to questions.

10:30 A.M. - 12:00 P.M.: PRESENTATION BY USDA AND NDEP OFFICE OF FINANCIAL ASSISTANCE ON FUNDING PROGRAMS FOR INFRASTRUCTURE DEVELOPMENT PROJECTS: A presentation by the U.S. Department of Agriculture and Nevada Department of Environmental Protection, Office of Financial Assistance on funding programs available for infrastructure development projects. Matt Livingston and Chris Flores with the Office of Financial Assistance at the Nevada Division of Environmental Protection appeared before the Commission and provided a power point presentation related to the State Revolving Loan Fund and responded to questions as put forth by the Commission. Alida Ceballos, State Director, Laura Bevan, Community Programs Loan Specialist and Roger Haga, State Environmental Coordinator with USDA Rural Development appeared before the Commission and presented a power point presentation related to funding opportunities through the organization and responded to questions as put forth by the Commission.

Chairman Cerri recessed the meeting at 11:28 a.m. reconvening at 11:41 a.m.

12:00 P.M. - 1:00 P.M.: ALAN KALT PRESENTATION ON CTX 101: Alan Kalt from POOL/PACT will provide a presentation on consolidated tax revenue. Alan Kalt appeared before the Commission and presented a power point presentation entitled "Financial Leadership for Elected Officials Local government Finance CTX" including financial leadership, local government sample revenue allocations, Humboldt County revenues FY 24 governmental fund types including CTX, Humboldt County revenues FY23 and FY24 General Fund only, consolidated taxes and what is included and how it is distributed, CTX revenue FY 26 projections and where it comes from, consolidated tax distribution basis of the six revenue sources, Humboldt County 1st tier CTX allocation FYE 6-30-2026 budget, sales tax rate within State of Nevada, sales tax- state and local government distributions, 2nd tier distributions Humboldt County FYE 6-20-2026, computing the BCCRT Sales Tax, basic city county relief tax break out, computing the SCCRT Sales Tax, Department of Taxation website resources, SCCRT data March 15, 2025 revenue projections, SCCRT revenue projections: guarantee vs. non-guarantee, computing the government services tax, governmental services tax detail, computing the cigarette and liquor tax, population statistics, cigarette and liquor tax detail, computing the real property transfer tax, real property transfer tax detail, computing the 2nd tier distribution, taxable sales, historical consolidated tax revenues, historical taxable sales FY 24 and FY 23 statistics statewide and Humboldt County specific, DTAX accounting system changes, taxable sales data FY 14 through F 24, SCCRT rate taxable sales data, BCCRT rate taxable sales data, taxable sales data for top

business codes in the county 2026 and information on Pool/Pact. Mr. Kalt responded to questions put forth by the Commission and noted what Pool/Pact can provide to the County.

PUBLIC COMMENT: Chairman Cerri asked for public comment; none offered.

ADJOURNMENT: Chairman Cerri adjourned the meeting at 1:03 p.m.

1:00 P.M. - 2:00 P.M.: LUNCH

2:00 P.M.: INSPECTION OF THE HUMBOLDT COUNTY DETENTION CENTER: The Commissioners will take a tour of the adult detention facility as part of their annual responsibilities to survey the condition and operations of the jail. There may be comments and discussion on the information presented, but the Humboldt County Board of Commissioners will not take action at the gathering on any matter presented. The Board of Commissioners re-convened at the Humboldt County Detention Center for the annual inspection. Following said inspection including the Dispatch Center the Board adjourned at 3:30 p.m.

ATTEST:  _____ APPROVED:  _____
Clerk Chairman

(Minutes approved by the Commission and signed by the Chairman on 02-02-2026.)

Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS ANNUAL RETREAT
Monday, January 26, 2026
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street,
Winnemucca, NV 89445

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

[Join the meeting now](#)

Meeting ID: 213 383 857 233 66

Passcode: t6FX95NA

Or by phone: +1 775-446-0241, Conference ID: 872 383 346#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

5. 8:30 A.M. - 10:00 A.M. - PLANNING: MOCK PLANNING MEETING (INFORMATION ONLY)

Scott Carey, Nevada American Planning Association President, will facilitate a mock planning commission meeting for training and education using a simulated land use application, policy recommendation or other relevant topics to practice the roles and responsibilities of planning commissioners. The mock scenario will help new and experienced commissioners and the public understand the meeting procedures, legal frameworks, and ethical considerations involved in making decisions and/or recommendations on land use applications. Information only.

6. 10:00 A.M. - 10:30 A.M.: BUREAU OF LAND MANAGEMENT CONSOLIDATE FIRE PROGRAM (INFORMATION ONLY)

Donovan Walker from the Winnemucca BLM Field Office, will provide information on the consolidated fire program and affects, if any, to their agency program. Information only.

7. 10:30 A.M. - 12:00 P.M.: PRESENTATION BY USDA AND NDEP OFFICE OF FINANCIAL ASSISTANCE ON FUNDING PROGRAMS FOR INFRASTRUCTURE DEVELOPMENT PROJECTS (INFORMATION ONLY)

A presentation by the U.S. Department of Agriculture and Nevada Department of Environmental Protection, Office of Financial Assistance on funding programs available for infrastructure development projects.

8. 12:00 P.M. - 1:00 P.M.: ALAN KALT PRESENTATION ON CTX 101 (INFORMATION ONLY)

Alan Kalt from POOL/PACT will provide a presentation on consolidated tax revenue. Information only.

9. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

10. ADJOURNMENT

11. 1:00 P.M. - 2:00 P.M.: LUNCH

12. 2:00 P.M.: INSPECTION OF THE HUMBOLDT COUNTY DETENTION CENTER
(INFORMATION ONLY)

The Commissioners will take a tour of the adult detention facility as part of their annual responsibilities to survey the condition and operations of the jail. There may be comments and discussion on the information presented, but the Humboldt County Board of Commissioners will not take action at the gathering on any matter presented. Information only.

NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynev.gov> at _____ By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: January 26, 2026

DATE POSTED: January 21, 2026 **POSTED BY:** MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

fax: (202) 690-7422; or

email: intake@usda.gov

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