



**Humboldt County Board of Commissioners
January 5, 2026 at 9:00 a.m.
Meeting Minutes**

Those present were Chairman Mark Evatz, Commissioners Ken Tipton, Jesse Hill and Paige Brooks, Legal Counsel Gabrielle Carr, County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero. Commissioner Ron Cerri was not in attendance.

CALL TO ORDER: Chairman Evatz called the regular meeting of the Commission to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Evatz asked for public comment. Lorne Lyon appeared before the Commission and offered public comment related to item 20 on agenda explaining his experience as a supervisor and his thoughts on the ethics violation to be discussed by the Commission. No further public comment offered.

APPROVAL OF MINUTES: Consideration and action on correction/approval of minutes for December 15, 2025. Chairman Evatz asked for corrections for the minutes as presented; none offered. The following motion was made by Commissioner Brooks and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

To approve the minutes from December 15, 2025 as presented.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR DECEMBER 15, 2025 THROUGH JANUARY 5, 2026: The following motion was made by Commissioner Tipton and passed with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

To approve the expenditures for Humboldt County for the time period December 15, 2025 through January 5, 2026.

COUNTY MANAGER AND HUMAN RESOURCES:

ANNUAL SERVICE AWARDS PRESENTATION TO HUMBOLDT COUNTY OFFICIALS AND EMPLOYEES: Robin Monchamp – Library, Jennifer Trujillo – Public Works Department, Tanner Ames – Library, Drake Kavanaugh – Juvenile Probation, Nikki Anderson – District Attorney/Child Support Division, Taylor Stokes – Sixth Judicial District Court, Cory Chapman – Sheriff’s Office, Nicole Bengochea – Assessor’s Office, Charlene Fetterly – Winnemucca Convention & Visitors Authority, Rick Ponce – Sheriff’s Office, Pauline Salla – Juvenile Probation, Eliana Sandoval – Sixth Judicial District Court, Ron Cerri – Humboldt County Commission, Carmen Garcia – Union Township Justice Court, Bryan Casalez – Facilities Operations, Pam Brooks – Treasurer’s Office, Carrie Micone – Sheriff’s Office, Eva Tregellas – District Attorney’s Office, and Kim Petersen – Winnemucca Convention & Visitors Authority. Commissioner Hill and Manager Kalkoske

presented the awards with the following individuals present and accepting: Nicole Bengochea, Assessor's Office, Deputy Cory Chapman of the Sheriff's Office, Charlene Fetterly of the Winnemucca Convention and Visitor's Authority, Taylor Stokes with Sixth Judicial District Court, Paulie Salla with Juvenile Probation Department, Eliana Sandoval with Sixth Judicial District Court, Pam Brooks with the Treasurer's Office, Bryan Casalez with Facilities Operations, Carmen Garcia with Union Township Justice Court and Tanner Ames with the Library.

FIX THE TERM OF THE CHAIR AND THE VICE-CHAIR, NOMINATE AND ELECT CHAIR AND VICE-CHAIR: Consideration, discussion and possible approval to set the term of the office of Chairman and Vice Chairman of the Board for the Humboldt County Commission and to include nomination and election of chairman and vice chairman of the board pursuant to NRS 244.070. Chairman Evatz offered his thanks to the Commission and staff for their support and assistance during his term as Chairman. The following motion was made by Commissioner Tipton with Chairman Evatz and Commissioners Tipton, Hill and Brooks voting aye and Commissioner Cerri being absent:

To select Commissioner Ron Cerri as our Chairman the next year and to select Commissioner Paige Brooks as Vice-Chair for the period running, starting today through January 4, 2027.

Commissioner Evatz stated that based on discussion with the new Vice Chair, he would continue to chair this meeting. Commissioner Hill offered the Commission's thanks to Commissioner Evatz for his leadership as Chairman over the prior year.

DETERMINATION OF COMMISSION ASSIGNMENTS FOR 2026: Consideration, discussion and possible approval of specific assignments for individual Commissioners regarding other Boards and Committees on which they serve, including Nevada Association of Counties (NACO), Regional Airport Board, Central Nevada Water Authority (CNWA), Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Convention & Visitors Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Nevada Works Board, State Land Use Planning Advisory Council (SLUPAC) and other boards of which Commissioners have historically served on. Commissioner Hill noted discussion he had with Commissioner Cerri about assuming the duties of the WCVA going forward due to Commissioner Cerri being termed out at the end of this term. The following motion was made by Commissioner Brooks with Commissioners Evatz, Tipton, Hill and Brooks voting aye and Chairman Cerri being absent:

To keep all of our meetings the same except for WCVA which will be Jesse for this next year.

MCDERMITT GENERAL IMPROVEMENT DISTRICT BOARD:

01/05/2026

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Call to Order: Commissioner Evatz called the regular meeting of the McDermitt General Improvement District Board to order at 9:21 a.m.

Public Comment: Commissioner Evatz asked for public comment; none offered.

Consideration, discussion and possible approval of the expenditures for the time period December 15, 2025 through January 5, 2026 related to the operation of the McDermitt General Improvement District (GID) for the express purpose of maintaining and improving the water or sewer systems. The following motion was made by Commissioner Tipton and passed with Commissioners Evatz, Tipton, Hill and Brooks voting aye and Chairman Cerri being absent:

To approve the expenditures of \$402.70 from December 15, 2025 to January 5, 2026.

Public Comment: Commissioner Evatz asked for public comment; none offered.

Adjournment: Commissioner Evatz adjourned the meeting of the McDermitt General Improvement District Board at 9:23 a.m.

COMPTROLLER: Treasurer Rhona Lecumberry appeared before the Commission on behalf of Comptroller Weston Noyes.

FINANCIAL REPORT: Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Treasurer Lecumberry reported on the October CTX receipts.

EMERGENCY MANAGER: Emergency Manager Carol Lynn appeared before the Commission.

NOTIFICATION OF OUT-OF-STATE TRAVEL: Emergency Manager Carol Lynn will update the Board on future out-of-state travel related to the Incident Management Team Association Symposium in Tacoma, Washington during the dates of Feb. 2-6, 2026. Manager Lynn reviewed her travel plans for the Commission. Commissioner Evatz requested the Manager Lynn provide a report to the Commission upon her return.

Commissioner Evatz stated that the Commission would proceed with agenda item number 14 as the next item is time specific.

PLANNING: Senior Planning Technician Betty Lawrence appeared before the Commission.

10:00 A.M. PUBLIC HEARING: Commissioner Evatz called the public hearing to order at 10:06 a.m.

REQUEST TO APPROVE VARIANCE APPLICATION: Consideration, discussion and possible approval for a variance application VA-25-05 submitted by Don Kalkoske, Manager for Humboldt County to allow creation of a 2,800-sf parcel from an existing 1-acre parcel. Creation of the parcel will allow infrastructure, a lift station, for the proposed sewer system in the area. The property is located at 3055 Mars Avenue; Assessor's Parcel Number 13-0455-26. Commissioner Evatz read the title of the item set to 01/05/2026

public hearing. Manager Kalkoske reviewed the request for the Commission noting that this is a part of the Grass Valley Wastewater Treatment Nitrate Mitigation Project and explaining why this location is critical to the project. Based on a question from Commissioner Evatz, Manager Kalkoske confirmed that this meets the needs of engineering design and the engineer has approved it. Commissioner Evatz asked for public comment; none offered. Based on a question from Legal Counsel Carr, Technician Lawrence confirmed that residents within 300-feet of this property were noticed of this hearing. The following motion was made by Commissioner Tipton:

To approve the variance application VA-25-05 to allow creation of a 2,800 square foot parcel from an existing one-acre parcel to allow infrastructure for a lift station for the proposed sewer system in the area for the property located at 3055 Mars Avenue, Assessor Parcel Number 13-0455-26.

Legal Counsel Carr noted that, per Code to grant this variance, the required findings under Humboldt County Code 17.66.020 A, B, C and D must be made. Manager Kalkoske reviewed the findings as required for this section in 17.66.020 including:

A. - that no variance will be granted unless it is found that there are exceptional or extraordinary circumstances or conditions applicable to the property such as size, shape, topography which don't apply generally to other property in the vicinity within the same district. He explained that this was reviewed with the engineering firm and not being able to utilize this property would severely hinder the development of that wastewater collection system.

B. – that the granting of the variance will not constitute a grant or special privilege inconsistent with limitations upon other properties in the vicinity within the same with the same zoning. He explained that neither he nor Technician Lawrence saw that to be the case with this variance.

C. – that the granting of the variance will not be material detrimental to the public health, safety, general welfare or injurious to property and improvements in the area in which the property is located. He explained that we have gone through this and this is a public health project to get this wastewater treatment facility installed so this is helping the issue that we have out there. Commissioner Hill asked for elaboration on this questioning whether this will be a closed system with no effluent being exposed to the air. Manager Kalkoske confirmed that is the case, that it would all be underground except for the backup generator and that there would be manhole access.

D. - that the granting of this variance is necessary for the preservation and enjoyment of a substantial property right of the applicant which right is possessed by other owners under like conditions in the same district. He stated that he does not see that this variance hinders in any way since this property is

best suited for this purpose and that if you found another property in another location you would go through the same process.

Based on direction from Legal Counsel Carr the following amended motion was made by Commissioner Tipton and passed with Commissioners Tipton, Hill, Evatz and Brooks voting aye and Chairman Cerri being absent:

To approve the variance application VA-25-05 to allow creation of a 2,800 square foot parcel from an existing one-acre parcel to allow infrastructure for a lift station for the proposed sewer system in the area for the property located at 3055 Mars Avenue, Assessor Parcel Number 13-0455-26 to include the findings as read into the record by our County Manager.

Dave Mendiola, former County Manager, offered public comment (via Teams) and thanked Manager Kalkoske and the team including the Commission and Dowl Engineering for continuing to pursue this project noting the importance of it for the County and the Grass Valley area.

Commissioner Evatz stated that the Commission would now proceed to agenda item 18.

PUBLIC WORKS DEPARTMENT: Public Works Director Dan Ferraro appeared before the Commission.

GENERAL PROJECTS A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Director Ferraro reported on grading, cover projects, the status of the Sperry Lane pit crushing, the completion of the advance testing with Dowl Engineering, cattle guard replacements and the impact on the current budget and transport of unit 157 for a determination of the cost for re-build. Commissioner Evatz asked about Bottle Creek Road with Director Ferraro indicating that he had not heard anything recently.

BUILDING AND SAFETY: Building and Safety Director Andrew Arminio appeared before the Commission.

UPDATE: A presentation by Humboldt County Building and Safety Director Andrew Arminio to update the Board on projects within Humboldt County. Director Arminio reviewed three years of statistics for the department including the number of permits issued, permit fees collected including the total amount associated with the Thacker Pass project, the number of inspections conducted and reviewed the December statistics as well as the status of the Thacker Pass project; he continued reviewing the Department status including monthly goals. Director Arminio addressed questions put to him by the Commission including what the breakout of commercial to residential permits and the struggles with the State Fire Marshall. Commissioner Brooks stated her thanks for these updates. Manager Kalkoske noted that Director Arminio had reached the level of Master Code Professional. The Commission offered their congratulations.

TECHNOLOGY SERVICES: Technology Services Coordinator Alex Brooks and Administrative Clerk Tammy Bendell appeared before the Commission.

REQUEST TO APPROVE TO PURCHASE NETWORK SWITCHES Consideration, discussion and possible approval to purchase three (3) Cisco Catalyst 9300 48 port network switches, from Amplify SI, in an amount not to exceed \$41,000.00. Coordinator Brooks reviewed the request for the Commission noting these would cover the fairgrounds and the events center noting that the budget can cover the cost. Commissioner Evatz asked why the WCVA is not covering this cost with Manager Kalkoske explaining that this item had not appeared in any budget and the WCVA runs pretty lean on their budget. Commissioner Hill asked if the plan was to bring these facilities under the County IT's purview rather than using a third-party company. Coordinator Brooks confirmed it was and explained. After discussion the following motion was made by Commissioner Hill and passed with Commissioners Tipton, Hill, Evatz and Brooks voting aye and Chairman Cerri being absent:

For the approval to purchase three Cisco Catalyst 9300 48 port network switches, from Amplify SI, in an amount not to exceed \$41,000.00.

WINNEMUCCA EVENTS CENTER AND FACILITY OPERATIONS: Charlene Fetterly Administrative Clerk at the County Fairgrounds and Adrian Gonzalez, Facility Operations Manager appeared before the Commission.

REQUEST TO PURCHASE DOORS FOR EXHIBIT HALL Consideration, discussion and possible approval to purchase doors for the Exhibit Hall in the amount of \$33,550.00 from Fast Glass. Ms. Fetterly and Manager Gonzalez reviewed the request including that this project was budgeted for, what responses for quotes were received, which doors will be replaced and the time frame for installation. The Commission noted concerns with the lack of competitive bids for this project and the need for those to be pursued in the future. After discussion the following motion was made by Commissioner Hill and passed with Commissioners Tipton, Hill, Evatz and Brooks voting aye and Chairman Cerri being absent:

For approval to purchase doors for the Exhibit Hall in the amount of \$33,550.00 from Fast Glass.

Commissioner Evatz recessed the meeting at 9:52 a.m. reconvening at 10:05 a.m. and returning to item 13 on the agenda.

SHERIFF/DETENTION CENTER: Captain Jeff Stark appeared before the Commission.

REQUEST TO PURCHASE BIOMETRIC MONITORS: Consideration, discussion and possible approval to purchase two (2) biometric monitors with a three-year subscription from Reassurance Solutions LLC, in an amount not to exceed \$10,000.00. Captain Stark reviewed the request for the Commission and responded to questions as put forth by the Commission. The following motion was made by

Commissioner Brooks and passed with Commissioners Tipton, Hill, Evatz and Brooks voting aye and Chairman Cerri being absent:

To approve the purchase of two biometric monitors with a three-year subscription from Reassurance Solutions LLC in an amount not to exceed \$10,000.00.

COUNTY MANAGER: County Manager Don Kalkoske appeared before the Commission.

REQUEST TO APPROVE SQUARE ONE AGREEMENT: Consideration, discussion and possible approval for the employment agreement and the mobile equipment agreement with Square One Solutions for providing employment services of the WCVA Director position in an amount not to exceed \$156,000 annually. The term of this Agreement is for three years, effective January 5, 2026, through January 5, 2029 inclusive. This Agreement will automatically be extended for successive two-year periods, each period to end at 5:00 p.m. on January 5, provided that neither party provides notice to the other party that they do not wish to extend this Agreement. Manager Kalkoske reviewed the request for the Commission. The new WCVA Director Mike Mieras appeared before the Commission and introduced himself to the Board. Commissioner Evatz offered thanks and best of luck to Kim Petersen who retired yesterday, and his best of luck wishes to Mr. Mieras. Manager Kalkoske responded to questions about the language of the contract if the employment was to be terminated. The following motion was made by Commissioner Hill:

For approval for the employment agreement and the mobile equipment agreement with Square One Solutions for providing employment services of the WCVA Director position in an amount not to exceed \$156,000.00 annually. The term of this Agreement is for three years, effective January 5, 2026, through January 5, 2029 inclusive. This Agreement will automatically be extended for successive two-year periods, each period to end at 5:00 p.m. on January 5, provided that neither party provides notice to the other party that they do not wish to extend this Agreement.

Legal Counsel Carr noted for the record that the District Attorney's Office had reviewed and approved this agreement. The following amended motion was made by Commissioner Hill and passed with Commissioners Tipton, Hill, Evatz and Brooks voting aye and Chairman Cerri being absent:

For approval for the employment agreement and the mobile equipment agreement with Square One Solutions for providing employment services of the WCVA Director position in an amount not to exceed \$156,000 annually. The term of this Agreement is for three years, effective January 5, 2026, through January 5, 2029 inclusive. This Agreement will automatically be extended for successive two-year periods, each period to end at 5:00 p.m. on January 5, provided that neither party provides notice to the other

party that they do not wish to extend this Agreement and that the DA's Office has already reviewed and approved this agreement.

DISTRICT ATTORNEY: Chief Deputy District Attorney Anthony Gordon appeared before the Commission.

ETHICS CASE RESOLUTION: Humboldt County District Attorney's Office will provide details on resolution requirements of Case 24-184C with the Nevada Commission on Ethics, which was closed on November 12, 2025. Chief Deputy District Attorney Gordon reviewed what had occurred with this violation explaining that the matter was on the Nevada Ethics Commission's agenda on November 12, 2025 and they had discussed and approved a proposed stipulation agreement concerning an ethics complaint regarding Don Kalkoske, the County Manager; he reviewed the history of the situation indicating that the complaint was filed against Manager Kalkoske on December 12, 2024 alleging a conflict of interest between his position and the employment of his daughter, Reese, who also works for the County and his ability to supervise her. He continued explaining the process that the Ethics Commission followed with the complaint including that a settlement conference that occurred with a member of the Ethics Commission at which the stipulated resolution was reached in which Manager Kalkoske would stipulate individually to two violations of the Nevada Ethics Law dealing with his position and as to what they alleged that he was giving benefit to his daughter and well as his supervisory authority within her direct chain of command. He explained that with the admission of these violations the County would provide ethics training for the County and its management, which has occurred, and they executed a transfer of authority of any supervision or evaluation over Reese and that would now be done by the District Attorney as an elected official which took her out of Manager Kalkoske's chain of command and Manager Kalkoske was fined \$2,500.00 which he is personally responsible for. Deputy District Attorney Gordon explained that when the issue came up his Office relied on the County's Personnel Policy which indicated that a person employed at time of election of a relative may continue in such employment as it kind of exempted somebody within the third degree of consanguinity but the Ethics Commission interpreted that as being applicable to an elected official and since Manager Kalkoske is an appointed official it did not apply to him which the District Attorney's Office disagreed with; he continued stating that the Ethics Commission wanted something formal with an elected official handling the supervision with the Ethics Commission delegating the authority to the District Attorney.

Chief Deputy District Attorney Gordon responded to questions as put forth by the Commission including that the case is now closed, that the separate supervision applies only to Reese Kalkoske not her supervisor, that the supervision lies with the District Attorney's Office not the person specifically and

that the District Attorney is not handling day-to-day supervision just final authority for evaluations and discipline.

Commissioner Hill stated for the record on Manager Kalkoske's behalf that this issue was discussed at length during the hiring process and the Commission was of the understanding that the Code would protect from the appearance of impropriety but with now knowing that elected and appointed are two different things that would be his bad as the Chairman at the time. Commissioner Tipton commented that the Commission has one employee and they take that responsibility seriously noting the time that went into creating the process for doing performance evaluations with goals and objectives; he stated that he believes this was unfair to the County Manager that the County Commission was not involved with the Ethics Commission's investigation; he commented on the County Manager's accountability to the County Commission noting that there is not a unique set of standards in play here. Commissioner Brooks stated that she wanted to make sure that Supervisor Gonzalez is alright with what occurred. Manager Kalkoske stated that everyone including Supervisor Gonzalez and Chairman Evatz signed off on the transfer of authority. Commissioner Tipton again noted his concern, with the County Manager being the County Commission's employee, that there was no notification to this Commission, that they did not have input, good or bad, in the process; he stated that it baffles him that as an employer they don't have any right to know what is going on. Discussion ensued regarding the issue.

MISCELLANEOUS REPORTS AND CORRESPONDENCE: Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Brooks noted upcoming meetings of the Airport Board, the Museum Board and CNRWA meeting; she commented on the hiring of a weed board person in Paradise. Commissioner Tipton reported on a Hospital Board meeting and meetings with Andy Rieber related to the sage grouse plan and the Waters of the US rewrite. No further reports offered.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Commissioner Evatz asked that an invitation be sent to the NDOT leadership to explain why things have not been progressing including fencing and passing lanes and a report from Dowl on their progress. Manager Kalkoske responded that the report on the testing reported on earlier in the meeting by Director Ferraro would be available toward the end of the month so he is looking at February for that report to come before the Commission. Commissioner Evatz also asked that a review of the financial portion be discussed. Commissioner Tipton asked for an update on the lithium mining operation at McDermitt. Commissioner Evatz suggested that the Vale BLM Office be asked for a report on what is occurring on our border. Commissioner Tipton asked for an update from WCVA Director Mieras as to what he feels we need and a report from BLM on fires and how they will be

handled in the future. Manager Kalkoske responded on what he has heard. Commissioner Evatz asked for a report from our congressional representatives; he further suggested that acknowledgement of Andy Rieber's efforts would also be in order.

PUBLIC COMMENT: Commissioner Evatz asked for public comment. Commissioner Brooks offered kudos to Dan and all of the members of the fire department as there was a fire out in Paradise which they were quick to respond to. Lorne Lyon appeared before the Commission and offered public comment stating that the HR Department should not be under the County Manager and noted his prior requests under the Freedom of Information Act for work performance standards for certain jobs which has never been provided; he stated that if he does not receive it the next time he makes a request he will file a complaint. No further public comment offered.

ADJOURNMENT: Commissioner Evatz adjourned the meeting at 11:02 a.m.

ATTEST:  1/20/20 APPROVED:  _____
Clerk Chairman

(Minutes approved by the Commission and signed by the Chairman on 01-20-2026)

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Monday, January 5, 2026
9:00 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street,
Winnemucca, NV 89445

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

[Join the meeting now](#)

Meeting ID: 262 855 044 703 31

Passcode: GZ7Ex2em

Or by phone: +1 775-446-0241, Conference ID: 633 968 687#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

5. APPROVAL OF MINUTES (POSSIBLE ACTION)

Consideration and action on correction/approval of minutes for December 15, 2025. Discussion and possible action.

5.A) Minutes

[HCC121525unapprovedUNOFFICIAL.pdf](#)

6. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR DECEMBER 15, 2025 THROUGH JANUARY 5, 2026 (POSSIBLE ACTION)
7. COUNTY MANAGER AND HUMAN RESOURCES: ANNUAL SERVICE AWARDS PRESENTATION TO HUMBOLDT COUNTY OFFICIALS AND EMPLOYEES (INFORMATION ONLY)
8. FIX THE TERM OF THE CHAIR AND THE VICE-CHAIR, NOMINATE AND ELECT CHAIR AND VICE-CHAIR (POSSIBLE ACTION)

Consideration, discussion and possible approval to set the term of the office of Chairman and Vice Chairman of the Board for the Humboldt County Commission and to include nomination and election of chairman and vice chairman of the board pursuant to NRS 244.070. Discussion and possible action.

9. DETERMINATION OF COMMISSION ASSIGNMENTS FOR 2026 (POSSIBLE ACTION)
- 10.

Consideration, discussion and possible approval of specific assignments for individual Commissioners regarding other Boards and Committees on which they serve, including Nevada Association of Counties (NACO), Regional Airport Board, Central Nevada Water Authority (CNWA), Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Convention & Visitors Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Nevada Works Board, State Land Use Planning Advisory Council (SLUPAC) and other boards of which Commissioners have historically served on. Discussion and possible action.

9.A) Assignments [COMMISSIONERS_APPOINTMENTS-2026_draft.pdf](#)

11. CONVENE THE MCDERMITT GENERAL IMPROVEMENT DISTRICT BOARD (POSSIBLE ACTION)
 - A. Public Comment
 - B. Consideration, discussion and possible approval of the expenditures for the time period December 15, 2025 through January 5, 2026 related to the operation of the McDermitt General Improvement District (GID) for the express purpose of maintaining and improving the water or sewer systems. Discussion and possible action.
 - C. Public Comment
 - D. Adjournment

11. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2026 (July 1, 2025 through June 30, 2026). Information Only.

12. EMERGENCY MANAGER: NOTIFICATION OF OUT-OF-STATE TRAVEL (INFORMATION ONLY)

Emergency Manager Carol Lynn will update the Board on future out-of-state travel related to the Incident Management Team Association Symposium in Tacoma, WA during the dates of Feb. 2-6, 2026. Information only.

12.A) Emergency Manager

[1-5-26 Staff Agenda - IMTA Symposium travel.pdf](#)

13. 10:00 A.M. PUBLIC HEARING: REQUEST TO APPROVE VARIANCE APPLICATION (POSSIBLE ACTION)

Consideration, discussion and possible approval for a variance application VA-25-05 submitted by Don Kalkoske, Manager for Humboldt County to allow creation of a 2,800-sf parcel from an existing 1-acre parcel. Creation of the parcel will allow infrastructure, a lift station, for the proposed sewer system in the area. The property is located at 3055 Mars Avenue; assessor's parcel #13-0455-26. Discussion and possible action.

13.A) Public Hearing

[VA-25-05.pdf](#)

14. PUBLIC WORKS DEPARTMENT: GENERAL PROJECTS (INFORMATION ONLY)

A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on projects within Humboldt County. Information only.

15. BUILDING AND SAFETY UPDATE (INFORMATION ONLY)

A presentation by Humboldt County Building and Safety Director Andrew Arminio to update the Board on projects within Humboldt County. Information only.

16. TECHNOLOGY SERVICES: REQUEST TO APPROVE TO PURCHASE NETWORK SWITCHES (POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase three (3) Cisco Catalyst 9300 48 port network switches, from Amplify SI, in an amount not to exceed \$41,000.00. Discussion and possible action.

16.A) Technology Services

[Agenda Request Form Template_2023 - TSD FY25-26 SWITCH PURCHASE - Jan 2026.pdf](#)

17. WINNEMUCCA EVENTS CENTER AND FACILITY OPERATIONS: REQUEST TO PURCHASE DOORS FOR EXHIBIT HALL (POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase doors for the Exhibit Hall in the amount of \$33,550 from Fast Glass. Discussion and possible action.

17.A) WEC - EXHIBIT HALL DOORS

[Exhibit Hall Doors Purchase.pdf](#)

18. DETENTION: REQUEST TO PURCHASE BIOMETRIC MONITORS (POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase two (2) biometric monitors with a three-year subscription from Reassurance Solutions, LLC in an amount not to exceed \$10,000. Discussion and possible action.

18.A) Detention

[Reassurance Solutions Agenda.pdf](#)

19. COUNTY MANAGER: REQUEST TO APPROVE SQUARE ONE AGREEMENT (POSSIBLE ACTION)

Consideration, discussion and possible approval for the employment agreement and the mobile equipment agreement with Square One Solutions for providing employment services of the WCVA Director position in an amount not to exceed \$156,000 annually. The term of this Agreement is for three years, effective January 5, 2026, through January 5, 2029 inclusive. This Agreement will automatically be extended for successive two-year periods, each period to end at 5:00 p.m. on January 5, provided that neither party provides notice to the other party that they do not wish to extend this Agreement. Discussion and possible action.

19.A) County Manager

[Staff Report - SquareOne Agr 01052026.pdf](#)

[HuCo-SquareOne-WCVA Director 01052026.pdf](#)

20. DISTRICT ATTORNEY: ETHICS CASE RESOLUTION (INFORMATION ONLY)

Humboldt County District Attorney's Office will provide details on resolution requirements of Case 24-184C with the Nevada Commission on Ethics, which was closed on November 12th, 2025. Information only.

21. MISCELLANEOUS REPORTS AND CORRESPONDENCE

Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Central Nevada Regional Water Authority (CNRWA), Western

Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

22. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

23. PUBLIC COMMENT:

Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on the matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

24. ADJOURNMENT

25. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St., Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at _____ By: _____

State of Nevada Website: www.notice.nv.gov, _____ A.M. By: _____

MEETING DATE: January 5, 2026
DATE POSTED: December 24, 2025 POSTED BY: MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. **EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;
fax: (202) 690-7422; or
email: intake@usda.gov

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**HUMBOLDT COUNTY BOARD OF COMMISSIONERS
2026 APPOINTMENTS/COMMITTEE ASSIGNMENTS**

Jesse Hill County Commission Seat A	Paige Brooks -Vice Chair County Commission Seat B	Ron Cerri – Chairman County Commission Seat C	Ken Tipton County Commission Seat D	Mark Evatz County Commission Seat E
Debt Management Commission	Local Emergency Planning Committee	Winnemucca Convention & Visitors Authority		State Land Use Planning Committee (SLUPAC)
Humboldt Development Authority	Landfill Committee (quarterly)	The Humboldt Foundation	Public Lands Steering Committee	Landfill Committee (quarterly)
Paradise Valley/Sonoma Conservation District Board - 2 yr. term	Airport Board	Humboldt River Basin Water Authority	Welfare and Indigent Services Committee (Not currently meeting as of 01/05/2022) [HCC 8.36.030]	
ATV Advisory Board	Humboldt Museum Board	Elk Management Committee (Coordination Oversight Team)	Humboldt River Basin Water Authority (Alternate)	
NACO Board of Directors (alternate)	NACO Board of Directors (alternate)	NACO Board of Directors (alternate)	NACO Board of Directors (primary)	NACO Board of Directors (alternate #1)
Broadband Action Committee		Regional Transportation Commission	Western Interstate Region (WIR-NaCo) Commission	Regional Transportation
Central NV Water Authority (Alt.)	Central NV Water Authority	Board of Equalization	Hospital Board	National & State Public Lands and Natural Resources Steering Committees
Opioid Committee	Pool/PACT	Budget and Expense Review Committee	WNDD	
** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID	** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID	** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID	** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID	** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID

NOTES:

* Chairman and Vice Chairman elected by Board of Commissioners to one-year terms

** All five Commissioners serve on these Boards

Weston Noyes, Comptroller, will be the County's representative for the POOL/PACT Executive Committee



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.humboldtcountynv.gov

STAFF AGENDA REQUEST

DATE: December 18, 2025
TO: County Commission
FROM: Alex Brooks, Technology Services Coordinator/Acting Manager
SUBJECT: Request for Approval to Purchase Network Switches from Amplify SI
REQUESTED AGENDA DATE: **January 5, 2025**

SUMMARY AND BACKGROUND:

The Technology Services Department is requesting approval to purchase three (3) Cisco Catalyst 9300 48 port network switches, from Amplify SI, in an amount not to exceed \$41,000.00. This cost includes the purchase of all hardware and software support for three (3) years.

The Technology Services Department has been asked to supply internet service and begin supporting the Humboldt County Fairgrounds and Events Center's information technology needs as soon as possible and for the foreseeable future. This purchase of network switches will be necessary to accommodate the request and will enable the Technology Services Department to add the Fairgrounds and Event Center's staff workstations and other technology equipment to the County's existing network so that it can be efficiently managed by the department's technicians.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

For Approval to purchase three (3) Cisco Catalyst 9300 48 port network switches, from Amplify SI, in an amount not to exceed \$41,000.00.

PREVIOUS ACTION:

None

HAS DISTRICT ATTORNEY REVIEWED AGREEMENT/CONTRACT IF APPLICABLE:

N/A

FISCAL IMPACT IF APPLICABLE:

The fiscal impact of this purchase would be an expenditure of an amount not to exceed \$41,000.00, from the approved fiscal year 2025-2026 Technology Services Computer Systems Division computer equipment line-item budget. The Technology Services Computer Systems Division's has \$48,417.30 remaining in its Computer Equipment budget line item.

This purchase would be made in consideration of NRS 332.115 (1)(g)(j)(o)(s). This purchase which by its nature is not adapted to award by a competitive solicitation, including contracts for: (g) Hardware and associated peripheral equipment and devices for computers; (j) Equipment containing hardware or software for computers; (o) Supplies, materials, equipment or services that are available pursuant to an agreement with a vendor that has entered into an agreement with the General Services Administration or another federal governmental agency located within or outside this State; and (s) The design of, and equipment and services associated with, systems of communication, are not subject to the requirements of this chapter for a competitive solicitation, as determined by the governing body or its authorized representative.

Lastly, the Technology Services Department is required to purchase Cisco products from only one third party vendor and is not allowed to obtain quotes from other vendors for Cisco products. Therefore, only one quote has been obtained in support of this purchase.

RECOMMENDATION:

It is recommended that the Technology Services Department's request for approval to purchase three (3) Cisco Catalyst 9300 48 port network switches, from Amplify SI, in an amount not to exceed \$41,000.00, be approved.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Quote from Amplify SI

POSSIBLE MOTION:

Motion to approve Technology Services Department's request, as presented, to purchase three (3) Cisco Catalyst 9300 48 port network switches, from Amplify SI, in an amount not to exceed \$41,000.00.