



**Humboldt County Board of Commissioners
September 16, 2024 at 8:30 a.m.
Meeting Minutes**

Those present were Chairman Jesse Hill, Commissioners Tom Hoss, Ken Tipton and Mark Evatz, Legal Counsel Gabrielle Carr (via Teams), County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero. Commissioner Ron Cerri was not in attendance.

CALL TO ORDER: Chairman Hill called the regular meeting to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Hill asked for public comment. Debra Gay appeared before the Commission and offered public comment about the Master Plan and that Rose Creek Road and Airport Road are not addressed in what is available on the website as well as the lack of a COMM zoning in the Master Plan; she requested a full copy of the Master Plan and asked who approved it; she questioned the use of COMM for the Dinero Ranch noting that there are water issues due to a creek that floods and that properties that flood cannot be sold per the Master Plan ; she asked that the Master Plan be reviewed and explained why she believes there are issues stating that something needs to be done and further discussion needs to occur about Dinero Ranch before it is allowed to be turned into COMM/Industrial as the area has been allowed to turn into a residential area; that the Master Plan should be redone as it was not done correctly; that she requests that this matter be put on an agenda for discussion and she would like to be put on the agenda for discussion about this area, the flooding issues and the Master Plan; she stated that what we are doing just needs to stop.

Commissioner Evatz offered public comment congratulating Andy Heiser and his team on hosting the annual Nevada State Assessors' meeting and the Family Support Center on their successful fundraiser noting the important resource the facility is for the community.

No further public comment offered.

Chairman Hill stated that item 11 on the agenda will be tabled at this time as no action was taken at the RPC meeting on the item.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); and September 3, 2024. Chairman Hill noted no corrections had been offered for the minutes as presented. Discussion ensued regarding the manner for approval as Commissioners Hill, Hoss and Evatz had not been on the Board in 2020. Clerk

Spero offered comment as to approving as to form rather than content. Legal Counsel Carr concurred stating that, even if a Commissioner had been absent from a specific meeting, they could approve as to form. Chairman Hill and Commissioners Hoss and Evatz noted that they would be approving the minutes presented for 2020 as to form only. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Hoss, Tipton and Evatz voting aye and Commissioner Cerri being absent:

To approve the minutes as presented in item four of today's agenda, acknowledging that some will be approved to form only.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR SEPTEMBER 3, 2024, THROUGH SEPTEMBER 16, 2024: The following motion was made by Commissioner Tipton and passed with Chairman Hill and Commissioners Hoss, Tipton and Evatz voting aye and Commissioner Cerri being absent:

To approve the expenditures for September 3, 2024 through September 16, 2024 as presented.

REQUEST TO WAIVE IMPROVEMENT STANDARDS FOR PAVING, CURB, GUTTER AND SIDEWALKS:

Consideration, discussion and possible approval of a request from David Louk in regards to a parcel map (PH24-06), for APN 10-0681-24, to waive the development standards as allowed pursuant to Humboldt County Code (HCC) 16.04.220 through 16.04.260 that are within one-half mile of the City of Winnemucca, pursuant to HCC 16.32.170 (A) that require curbs, gutter, sidewalks and paved street with "V" ditches to be built to certain standards of the City of Winnemucca and for the board to make the required findings under HCC 16.04.260. David Louk appeared before the Commission and spoke in support of the request. Legal Counsel Carr reviewed the requirements under statute for approval of this request. Discussion ensued regarding whether this matter was approved by the RPC previously. Chairman Hill tabled this item pending clarification.

The Commission returned to this item at 9:43 a.m. Chairman Hill read the title of the item as previously tabled. Legal Counsel Carr stated that she had discussed this item with both Chief Deputy District Attorney Wendy Maddox and Senior Planning Technician Betty Lawrence noting that this does not actually directly affect the Master Plan and is actually through Chapter 16; she indicated that the recommended language for a motion had been provided to Manager Kalkoske. The following motion was made by Commissioner Tipton and passed with Chairman Hill and Commissioners Hoss, Tipton and Evatz voting aye and Commissioner Cerri being absent:

Based upon a finding that the conditions under Humboldt County Code 16.04.240 exist, to approve the request from David Louk regarding parcel map PH-24-06 for APN 10-0681-24 to waive development standards for curbs, gutters and paved streets under HCC Chapter 16.

Commissioner Hill recessed the meeting at 9:46 a.m. reconvening at 9:56 a.m. and returning to item 8 on the agenda.

NV ENERGY PRESENTATION REGARDING EMERGENCY DE-ENERGIZATION POLICY: Representatives from NV Energy will present the Emergency De-Energization policy to the Board. Commissioner Evatz offered comment on his request for this item due to his concern with the power being turned off during a fire which does not allow for the use of water wells to assist with fire suppression. NV Energy representatives Chloe Chism, Government Relations Adviser and Danyale Howard, Director of Natural Disaster Protection Program appeared before the Commission. Ms. Chisholm commented on the partnership between the County and NV Energy. Director Howard offered comment including a power point presentation related to the Natural Disaster Protection Plan including the emergency de-energization policy. Based on a question from Chairman Hill, legal counsel Carr responded that the Commission could ask questions, they just cannot take any action. A question and answer period occurred between the Commission and the NV Energy representatives. Commissioner Evatz noted concerns with unintended consequences based on this policy. Emergency Manager Carol Lynn appeared before the Commission and asked if meetings had occurred with the fire chiefs or representatives of the rural fire districts as well as the ability to use a test type function. Director Howard responded. Continued question/answer period with the Commission and NV Energy representatives. Commissioner Hoss asked for assistance for the rural areas. Winnemucca Rural Fire Chief Torrey Sheen appeared before the Commission and noted concerns with the indication that the Fire District had requested the power be turned off for a prior fire incident which the department had not done and issues that occurred with that; he questioned who had requested the power outage. Director Howard stated she would look into it. Discussion ensued with a request for a local fire officer to be placed on site that knows the area and the need to promote the fact that generators need to be obtained for continued water access during a fire incident.

Chairman Hill stated that the Commission would be returning to item 6 on the agenda.

COMPTROLLER: Deputy Comptroller Wesley Noyes and Comptroller Gina Rackley appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller's Office will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2025 (July 1, 2024 through June 30, 2025), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Deputy Comptroller Noyes informed the Commission that expenditures for 23/24 are still being received and that two deposits have been received related to the Indigent Defense and Diesel Tax;

he noted that revenues are continuing to exceed expenditures for 23/24 and that the conversion to the cloud for the accounting system occurred last week.

TREASURER: Treasurer Rhona Lecumberry appeared before the Commission.

REQUEST TO ADJUST FISCAL YEAR 24/25 REAL PROPERTY TAX ROLL: Consideration, discussion and possible approval of and adjustment of the fiscal year 24/25 Real Property Tax Roll for parcel number 02-0301-20. A copy of the Request for Adjustment(s) for AMS Enterprises was included on the online agenda for review. Treasurer Lecumberry reviewed the request for the Commission. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Hoss, Tipton and Evatz voting aye and Commissioner Cerri being absent:

To approve the adjustment of the fiscal year 24/25 real property tax for parcel number 02-0301-20 as presented by our Treasurer.

LIBRARY: Library Director Jessica Anderson appeared before the Commission.

REQUEST TO USE THE COUNTY PARKING LOT FOR LIBRARY TRUNK OR TREAT COMMUNITY EVENT:

Consideration, discussion and possible approval of a request from the Humboldt County Library to use the County parking lot for the Trunk or Treat event scheduled October 23 from 4 p.m. to 6:30 p.m. Director Anderson spoke in support of the request for the Commission. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Hoss, Tipton and Evatz voting aye and Commissioner Cerri being absent:

To approve the request from the Humboldt County Library to use the county parking lot for the Trunk or Treat event scheduled for October 23rd from 4:00 p.m. to 6:30 p.m.

PLANNING:

SET TO PUBLIC HEARING: *This item was previously noted by the Chairman as tabled.*

A MASTER PLAN AMENDMENT APPLICATION: Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for MP-24-02 A Master Plan Amendment application submitted by Miguel Esquibel as owner of Dinero Ranch, LLC to amend the MDR (Medium Density Residential) Master Plan designation to a COMM (Commercial) Master Plan designation per HCC 17.71. Subject property is located off Rose Creek Road; assessor's parcel numbers 05-0803-04 and 05; 13-0193-02; 14-0011-02 and 03.

FACILITY OPERATIONS: Facilities Operations Manager Mark McCreary

REQUEST TO PURCHASE PLOW ATTACHMENT AND SET OF TIRES: Consideration, discussion and possible approval to purchase a QP-102 Snow-Wolf Auto Wing Plow attachment and a set of 4 new tires for a skid steer loader in an amount not to exceed \$12,456.25. Included on the online agenda for review was a copy

09/16/2024

Page 4 of 10

of the Staff Report detailing the quotes received from SnowWolf and Empire Equipment Rentals. Manager McCreary reviewed the request for the Commission and recommended approval of the bid from SnowWolf. Discussion ensued regarding the Empire bid and the costs/plan for delivery. The following motion was made by Commissioner Tipton and passed with Chairman Hill and Commissioners Tipton and Evatz voting aye, Commissioner Hoss voting nay and Commissioner Cerri being absent:

To approve to purchase a QP-102 Snow-Wolf Auto Wing Plow attachment and a set of four new tires for a skid steer loader in an amount not to exceed \$12,456.25.

Commissioner Hoss noted that he does not believe this purchase is warranted at this time and explained. Legal counsel Carr asked that the motion identify who the item is being purchased from. The following amended motion was made by Commissioner Tipton and passed with Chairman Hill and Commissioners Tipton and Evatz voting aye, Commissioner Hoss voting nay and Commissioner Cerri being absent:

To approve to purchase a QP-102 Snow-Wolf Auto Wing Plow attachment and a set of four new tires for a skid steer loader in an amount not to exceed \$12,456.25 and is coming from SnowWolf with shipping included.

Administrative Clerk Rebecca Azurmendi appeared before the Commission via Teams and stated that a representative from SnowWolf had confirmed that shipping and handling was included in the bid as provided. Based on a request from Commissioner Hoss, Commissioner Evatz asked that the shipping information be provided in writing. Clerk Azurmendi confirmed she would obtain that and provide it to the County Manager for distribution to the Commission.

PUBLIC WORKS DEPARTMENT: Public Works Director Daniel Ferraro appeared before the Commission.

REQUEST TO APPROVE ROCK CRUSHING BID: Consideration, discussion and possible approval of a bid for rock crushing at Eden Valley South Community pit from Hunewill Construction in an amount not to exceed \$98,600.00. Included on the online agenda was a copy of a Staff Report detailing the request. Director Ferraro reviewed the request for the Commission. The following motion was made by Commissioner Tipton and passed with Chairman Hill and Commissioners Hoss, Tipton and Evatz voting aye and Commissioner Cerri being absent:

To approve a bid for rack crushing at Eden Valley South Community Pit from Hunewill Construction in an amount not to exceed \$98,600.00.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Ferraro reported on road grading throughout the County, road work on

various roads, back slope work, a water leak in McDermitt and what was involved with replacing the service line, the removal of old concrete box culverts with replacement of culvert pipes on certain roads, equipment issues, the status of the chip seal on Cordero with work on the cattle guards and the plan for the slurry seal. Discussion ensued regarding the water line issue in McDermitt and the equipment issues.

SHERIFF: Undersheriff Damon Kuskie appeared before the Commission.

REQUEST TO WAIVE ATTRITION POLICY: Consideration, discussion and possible approval to waive the attrition policy to fill the position of Central Control Operator. Undersheriff Kuskie reviewed the request for the Commission. The following motion was made by Commissioner Tipton and passed with Chairman Hill and Commissioners Hoss, Tipton and Evatz voting aye and Commissioner Cerri being absent:

To waive the attrition policy to fill a position of Central Control Operator.

REQUEST TO APPROVE COST INCREASE TO PURCHASE RADIOS. Consideration, discussion and possible retroactive approval for an additional \$2,316.24 for the purchase Viking portable radios. The original cost estimate for these radios was \$49,220.00 and prepared based on the pricing available at the time which increased upon completing the order. Undersheriff Kuskie reviewed the request for the Commission. Chairman Hill noted his concerns with exceeding the Commission's not to exceed as set. Commissioner Evatz concurred and offered comment. Commissioner Hoss stated his opposition to allowing for the additional funding and explained. Discussion ensued. Legal Counsel Carr offered a recommendation that the Department Heads be reminded of the necessity to comply with the not to exceed amounts as applied and approved by the Commission; she suggested that rarely should the need to come back for an increase occur; she noted the ability to alter the amount for public safety issues. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Tipton and Evatz voting aye, Commissioner Hoss voting nay and Commissioner Cerri being absent:

To approve the additional \$2,316.24 for the purchase of Viking portable radios and that our County Manager get the word out that we need to be a little bit more disciplined around the not to exceed amounts as in this case, it should have been brought back in front of the Commission before purchase.

TECHNOLOGY SERVICES: Technology Services Director Mike DeTullio appeared before the Commission via Teams.

PUBLIC SAFETY COMMUNICATION SITE UPGRADES PROJECT UPDATE: Technology Services Director Mike DeTullio will provide an update regarding the CSI Public Safety Communication Site Upgrades Project. Craig Trygstad with CSI Telecommunications provided an update on the project. Mike Sheppard, County Project Representative, offered comment on the project including what was involved with delivery. Discussion ensued regarding the amount related to delivery, the costs increases and the timeframe for

this project. Commissioner Hoss offered comment on his concerns with this project and concerns as to whether the County can afford it. Mr. Trygstad responded. Director DeTullio shared the 3Q24 Updated 3-year plan for the Humboldt County Public Safety Radio System for the Commission to review. Mr. Trygstad commented about the impacts on the schedule. Discussion ensued as to the impacts on the time frame and the costs. Mr. Trygstad and Mr. Sheppard continued reviewing what is planned.

APPROVAL OF CHANGE ORDER FOR THERMOBOND BUILDING SHELTER: Consideration, discussion and possible approval of a change order to the original purchase agreement of a Thermobond Building Shelter for the CSI Public Safety Communication Project - Phase II - Eagle Creek for an additional \$8,770.00. The original purchase agreement was for a single building in the amount of \$538,180.00, however after reviewing the site with contractors, it was determined that delivery of the single unit was impossible and the change order accounts for modifying the purchase agreement to two smaller buildings. As with previous items such as this, delivery will be negotiated and be brought back before the board at a later date. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Tipton and Evatz voting aye, Commissioner Hoss voting nay and Commissioner Cerri being absent:

To approve the additional \$8,770.00 for the two-building approach as presented.

Discussion ensued regarding how delivery will occur and whether the company's delivery would have allowed for the single shelter.

REQUEST TO AWARD DOUBLE H AND EAGLE CREEK TELECOMMUNICATIONS PROJECT TOWERS: Consideration, discussion and possible approval to award contract for Double H and Eagle Creek Telecommunications Projects tower purchases bid to Valmont Telecommunications in an amount not to exceed \$188,157.00. Mr. Sheppard reviewed the plan for this. Discussion ensued. Mr. Sheppard offered comment on the bid information provided to the Commission noting issues with the Valmont paperwork which would result in an increase in costs due to the delivery costs. Mr. Trygstad revised his recommendation to go with Western Utility. Commissioner Evatz commented on the need to bring this item back. Discussion ensued with Director DeTullio noting the preference to go with Valmont due to the department's experience with the company but offering, if the Commission's preference is the lower bid, that is fine. Manager Kalkoske asked legal counsel about the ability to change vendors given the language of the agenda. Legal Counsel Carr stated that her best recommendation would be not to take action on this item to comply with the Open Meeting Law and offered suggestions as to what the language of an agenda item would be to include all bidders. Chairman Hill concurred and asked that competitive bid items not be agendized specific to a certain vendor to allow the Commission to do their job. The following

motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Hoss, Tipton and Evatz voting aye and Commissioner Cerri being absent:

To reset item C for the telecommunications tower for the Double H and Eagle Creek Projects and to ensure that it includes FOB proximity to Winnemucca where ever that location might be.

Commissioner Evatz asked for a status update on the communication project for a future agenda.

REQUEST TO PURCHASE MERAKI WI-FI ACCESS POINTS: Consideration, discussion and possible approval to purchase 3 Meraki Wi-fi access points and 3 indoor Meraki Wi-fi access points with accompanying licenses from Amplify SI, in an amount not to exceed \$10,378.59. Director DeTullio reviewed the request for the Commission. Discussion ensued. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Hoss, Tipton and Evatz voting aye and Commissioner Cerri being absent:

To approve the three Meraki Wi-Fi access points and three indoor Meraki Wi-fi access points with accompanying licenses from Amplify SI, in an amount not to exceed \$10,378.59.

REQUEST TO PURCHASE SECURITY CAMERAS: Consideration, discussion and possible approval to purchase 26 security cameras, licenses and cloud storage from Amplify SI, in an amount not to exceed \$65,117.76. Director DeTullio reviewed the request for the Commission. Discussion ensued. Commissioner Evatz noted concerns with placing cameras for security without a common form of justification; he questioned how these requests are vetted. Discussion ensued. Director DeTullio noted that the Sheriff's Office has made some recommendations as well as inclusion of some areas that have had safety incidents; he explained what is looked at. Commissioner Hoss commented on issues with hearing the presentation and asked that be looked into and that presenters appear in person. Discussion continued. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Hoss, Tipton and Evatz voting aye and Commissioner Cerri being absent:

To suggest that you come back with these, that you go through these twenty-six security comeras after you develop some kind of a justification, a single form justification, that everyone has to go through the same scrutiny and approvol of that process and if it ends up being all twenty-six cameras and you come back in front of us.

COUNTY MANAGER: Manager Don Kalkoske appeared before the Commission.

REQUEST TO WAIVE ATTRITION POLICY TO BEGIN RECRUITMENT FOR THE PUBLIC DEFENDER POSITION: Consideration, discussion and possible approval to waive the attrition policy to begin recruitment for the position of Public Defender. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Hoss, Tipton and Evatz voting aye and Commissioner Cerri being absent:

To approve the request to waive the attrition policy for recruitment of a public defender as presented on item sixteen of today's agenda.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

Other information and upcoming meetings: Chairman Hill noted the following upcoming meetings - October 7, 2024 Humboldt County Board of Commissioners Meeting (held at the library), October 8, 2024 Winnemucca City Council Meeting, October 10, 2024 Regional Planning Commission Meeting, October 21, 2024 Humboldt County Board of Commissioners Meeting (held at the library) and October 22, 2024 Winnemucca City Council Meeting.

Reports from Commissioners regarding other Boards and Committees on which they serve: Chairman Hill and Commissioner Evatz offered no report. Commissioner Tipton commented on the BLM's release of maps for utilities including solar. Commissioner Hoss reported on an Airport Board meeting, noted items on the City Council agenda including a plan to lease water by the City to Lithium, commented on a Regional Planning Commission meeting and the item related to Dinero Ranch and concerns with the Master Plan; he offered a recommendation that the County needs to bring a planner in and asked that an item be placed on the agenda for discussion to include that the person does work on the Master Plan.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. The following items were identified including the cameras, the planning director, a comprehensive update on the communications project, a DOWL update, a BLM update and an update on Lithium. Commissioner Hoss asked about working with NV Energy and getting something done in the north; he suggested a letter be sent to the PUC regarding the issue with power shutoffs. Discussion ensued including the placement of generators at fire district well sites and other options. Commissioner Hoss asked for discussion with the Sheriff's Office regarding traffic control during fire incidents.

PUBLIC COMMENT: Chairman Hill asked for public comment. Commissioner Evatz commented on the hand rail replacement for the 5th Street entrance and commented on it being suicide prevention month and the need to be aware. Pauline Salla appeared before the Commission on behalf of Humboldt Connections and offered thanks to the Commission for wearing purple and teal and detailed what is occurring and planned for Suicide Awareness month. No further public comment offered.

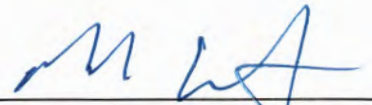
ADJOURNMENT: Chairman Hill adjourned the meeting at 11:59 a.m.

ATTEST:



Clerk

APPROVED:



Chairman

(Minutes approved by the Commission and signed by the Chairman on 01-06-2025)

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Monday, September 16, 2024
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street,
Winnemucca, NV 89445

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:

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Or by phone: +1 775-446-0241, Conference ID: 108 933 719#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 5, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019;

October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); and September 3, 2024. Discussion and possible action.

4.A) Minutes

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5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR SEPTEMBER 3, 2024, THROUGH SEPTEMBER 16, 2024 (FOR POSSIBLE ACTION)
6. REQUEST TO WAIVE IMPROVEMENT STANDARDS FOR PAVING, CURB, GUTTER AND SIDEWALKS (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request from David Louk in regards to a parcel map (PH24-06), for APN 10-0681-24, to waive the development standards as allowed pursuant to Humboldt County Code (HCC) 16.04.220 through 16.04.260 that are within one-half mile of the City of Winnemucca, pursuant to HCC 16.32.170 (A) that require curbs, gutter, sidewalks and paved street with "V" ditches to be built to certain standards of the City of Winnemucca and for the board to make the required findings under HCC 16.04.260.

6.A) Louk

[Staff Agenda Request for Mitchell.pdf](#)

7. NV ENERGY PRESENTATION REGARDING EMERGENCY DE-ENERGIZATION POLICY (INFORMATION ONLY)

Representatives from NV Energy will present the Emergency De-Energization policy to the Board. Information only.

7.A) NV Energy Presentation

[Agenda Request - NV Energy_09-16-2024.pdf](#)

8. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller's Office will provide an overview of current conditions with

respect to Humboldt County revenues and expenditures for fiscal year 2025 (July 1, 2024 through June 30, 2025), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

9. TREASURER: REQUEST TO ADJUST FISCAL YEAR 24/25 REAL PROPERTY TAX ROLL (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of and adjustment of the fiscal year 24/25 Real Property Tax Roll for parcel number 02-0301-20. Discussion and possible action.

9.A) Roll Adjustment

[Roll Adjustment Form 02-0301-20.pdf](#)

10. HUMBOLDT COUNTY LIBRARY REQUEST TO USE THE COUNTY PARKING LOT FOR LIBRARY TRUNK OR TREAT COMMUNITY EVENT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request from the Humboldt County Library to use the County parking lot for the Trunk or Treat event scheduled October 23 from 4 p.m. to 6:30 p.m. Discussion and possible action.

10.A) Library - Trunk or Treat

[Library - Trunk or Treat.pdf](#)

11. PLANNING: SET TO PUBLIC HEARING: A MASTER PLAN AMENDMENT APPLICATION (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for MP-24-02 A Master Plan Amendment application submitted by Miguel Esquibel as owner of Dinero Ranch, LLC to amend the MDR (Medium Density Residential) Master Plan designation to a COMM (Commercial) Master Plan designation per HCC 17.71. Subject property is located off Rose Creek Road; assessor's parcel numbers 05-0803-04 and 05; 13-0193-02; 14-0011-02 and 03. Discussion and possible action.

11.A) Planning - Set to Public Hearing

[MP-24-02.pdf](#)

12. FACILITY OPERATIONS: REQUEST TO PURCHASE PLOW ATTACHMENT AND SET OF TIRES (POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase a QP-102 Snow-Wolf Auto Wing Plow attachment and a set of 4 new tires for a skid steer loader in an amount not to exceed \$12,456.25. Discussion and possible action.

12.A) Facility Operations

[Staff Report- SnowWolf Auto Wing Plow and Tires and Updated Quotes.pdf](#)

13. PUBLIC WORKS DEPARTMENT: REQUEST TO APPROVE ROCK CRUSHING BID

(POSSIBLE ACTION); GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

- A. Consideration, discussion and possible approval of a bid for rock crushing at Eden Valley South Community pit from Hunewill Construction in an amount not to exceed \$98,600. Discussion and possible action.
- B. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

13.A) Rock Crushing Bid

[Staff Report-Rock Crushing 2024-2025.pdf](#)

14. SHERIFF: REQUEST TO WAIVE ATTRITION POLICY; REQUEST TO APPROVE COST INCREASE TO PURCHASE RADIOS (POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to waive the attrition policy to fill the position of Central Control Operator. Discussion and possible action.
- B. Consideration, discussion and possible retroactive approval for an additional \$2,316.24 for the purchase Viking portable radios. The original cost estimate for these radios was \$49,220.00 and prepared based on the pricing available at the time which increased upon completing the order. Discussion and possible action.

14.A) Sheriff

[Staff Report - Attrition Waiver for Central.pdf](#)

[Sheriff - Portable Radios.pdf](#)

15. TECHNOLOGY SERVICES: PUBLIC SAFETY COMMUNICATION SITE UPGRADES PROJECT UPDATE (INFORMATION ONLY); APPROVAL OF CHANGE ORDER FOR THERMOBOND BUILDING SHELTER, REQUEST TO PURCHASE MERAKI WI-FI ACCESS POINTS, REQUEST TO PURCHASE SECURITY CAMERAS, REQUEST TO AWARD DOUBLE H AND EAGLE CREEK TELECOMMUNICATIONS PROJECT TOWERS (POSSIBLE ACTION)

- A. Technology Services Director Mike DeTullio will provide an update regarding the CSI Public Safety Communication Site Upgrades Project. Information only.
- B. Consideration, discussion and possible approval of a change order to the original purchase agreement of a Thermobond Building Shelter for the CSI Public Safety Communication Project - Phase II - Eagle Creek for an additional \$8,770.00. The original purchase agreement was for a single building in the amount of \$538,180.00, however after reviewing the site with contractors, it was determined that delivery of the single unit was impossible and the change order accounts for modifying the purchase agreement to two smaller buildings. As with previous items such as this, delivery will be negotiated and be brought back before the board at a later date. Discussion and possible action.
- C. Consideration, discussion and possible approval to award contract for Double H and Eagle Creek Telecommunications Projects tower purchases bid to Valmont Telecommunications in an amount not to exceed \$188,157. Discussion and possible action.
- D. Consideration, discussion and possible approval to purchase 3 Meraki Wi-fi access

points and 3 indoor Meraki Wi-fi access points with accompanying licenses from Amplify SI, in an amount not to exceed \$10,378.59. Discussion and possible action.

- E. Consideration, discussion and possible approval to purchase 26 security cameras, licenses and cloud storage from Amplify SI, in an amount not to exceed \$65,117.76. Discussion and possible action.

15.A) Technology Services

[Agenda Request Form Template_2023-TSD CSI Pub Safety Comm Site Upgrade Update 2.pdf](#)

[Agenda Request Form-TSD CO EC Bldg.pdf](#)

[Agenda Request Form Template_2023 - TSD Bid Award for EC & HH](#)

[Towers.pdf](#) [Agenda Request Form Template_2023-TSD - Wifi APs.pdf](#)

[Agenda Request Form Template_2023-TSD - Spec Dept Proj - Cameras.pdf](#)

16. COUNTY MANAGER: REQUEST TO WAIVE ATTRITION POLICY TO BEGIN RECRUITMENT FOR THE PUBLIC DEFENDER POSITION (POSSIBLE ACTION)

Consideration, discussion and possible approval to waive the attrition policy to begin recruitment for the position of Public Defender. Discussion and possible action.

16.A) County Manager - Public Defender position

[Staff Report - Public Defender waiver of attrition - 09162024.pdf](#)

17. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings:

October 7, 2024 Humboldt County Board of Commissioners Meeting (Held at the library).

October 8, 2024 Winnemucca City Council Meeting

October 10, 2024 Regional Planning Commission Meeting

October 21, 2024 Humboldt County Board of Commissioners Meeting (Held at the library).

October 22, 2024 Winnemucca City Council Meeting October 25, 2025

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

18. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

19. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

20. ADJOURNMENT

21. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St. Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at _____ By: _____

State of Nevada Website: www.notice.nv.gov _____ A.M. By: _____

MEETING DATE: September 16, 2024
DATE POSTED: September 11, 2024 POSTED BY: MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;
fax: (202) 690-7422; or
email: intake@usda.gov

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HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.humboldtcountynv.gov

AGENDA REQUEST FORM

DATE: August 30, 2024
TO: County Commission
FROM: Kim Petersen, Director Ag. District #3
SUBJECT: WEC Event Center Roof Seal

REQUESTED AGENDA DATE: September 16, 2024

SUMMARY AND BACKGROUND:

After 24 years the Event Center roof is beginning to leak. The Ag. District #3 Board has solicited proposals to clean the roof, seal all penetrations, seams, and fasteners, and replace all rubber pipe boots.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

In an attempt to complete the job prior to the wet season.

PREVIOUS ACTION:

This capital improvement project was approved in Ag. District #3's FY 24/25 budget request.

HAS DISTRICT ATTORNEY REVIEWED AGREEMENT/CONTRACT IF APPLICABLE:

Sent to the District Attorney's Office on 8/28/2024.

FISCAL IMPACT IF APPLICABLE:

The Ag. District #3 Board budgeted \$35,000 for this project.

RECOMMENDATION:

Approve Ag. District #3's request to proceed with this project by approving the lowest bid from CTR Roofing, Inc., Sparks, NV in the amount of \$33,800.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

- * Request for Proposal.
- * Project Scope.
- * Bid Proposal – CTR Roofing, Sparks, NV - \$33,800.
- * Bid Proposal – Static Roofing Systems, Inc, San Leandro, CA - \$48,866
- * Capital Project Checklist

POSSIBLE MOTION:

Approve and accept the lowest bid to perform the Event Center Roof Seal Project submitted by CTR Roofing, Inc., in the amount of \$33,800



MCDERMITT, NEVADA
JOB NO. 7745-06
9-9-2024

ABANDONMENT OF A PORTION OF THAT CERTAIN SEWER EASEMENT RECORDED AS INSTRUMENT NO. 2008-902 LOCATED IN THE SOUTHEAST QUARTER OF SECTION 32, TOWNSHIP 48 NORTH, RANGE 38 EAST, M.D.B.&M AND BEING 5 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

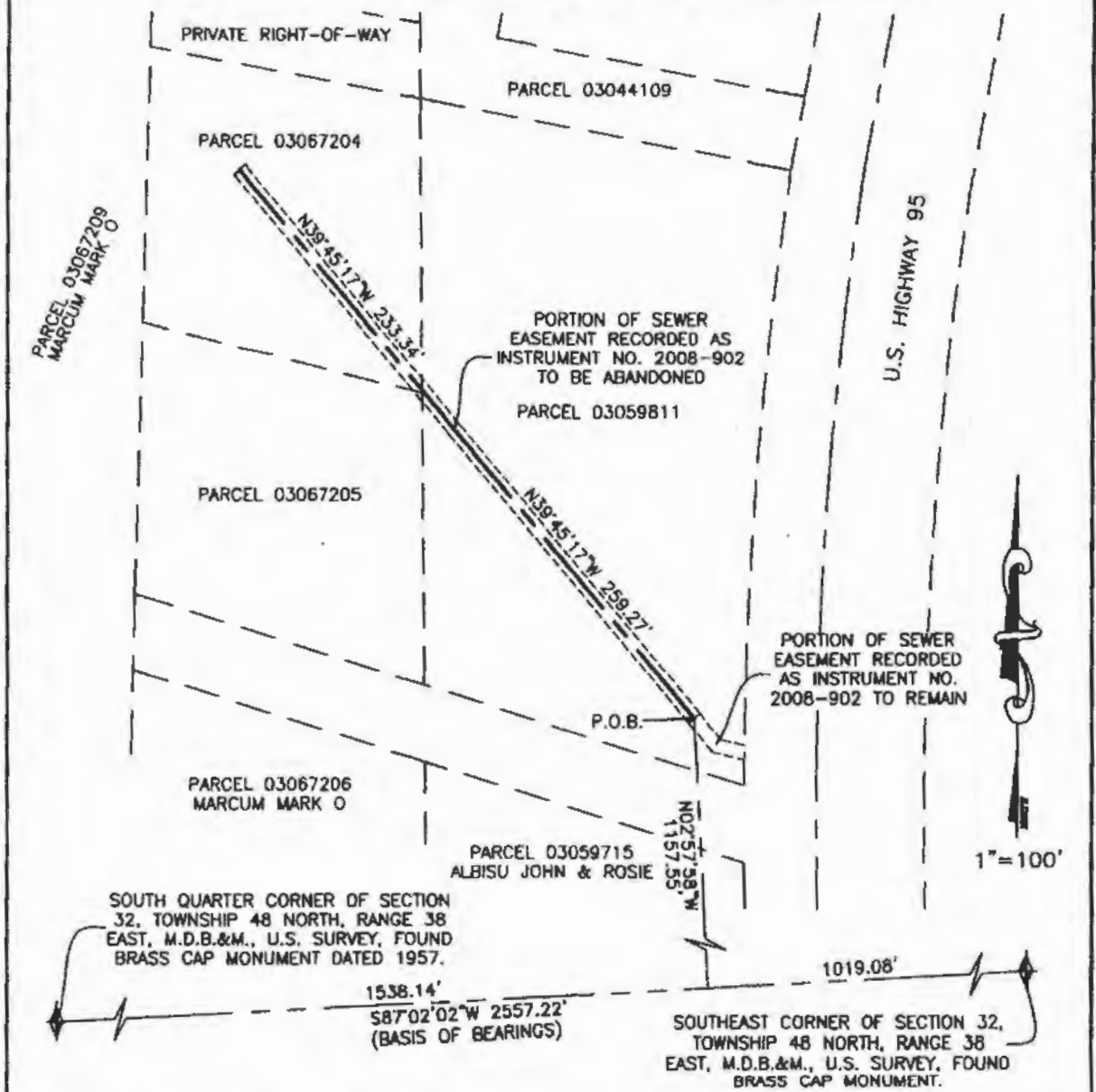
BEGINNING AT A POINT BEING 1019.08 FEET SOUTH 87°02'02" WEST ALONG THE SECTION LINE AND 1157.55 FEET NORTH 02°57'58" WEST FROM THE SOUTHEAST CORNER OF SAID SECTION 32 (SOUTHEAST CORNER BEING NORTH 87°02'02" EAST 2557.22 FEET FROM THE SOUTH QUARTER CORNER OF SAID SECTION 32); THENCE NORTH 39°45'17" WEST 259.27 FEET; THENCE NORTH 39°45'17" WEST 233.34 FEET TO THE POINT OF TERMINUS.

CONTAINING 4,926 SQUARE FEET OR 0.113 ACRES.

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SEWER EASEMENT ABANDONMENT



**Reeve
& Associates, Inc.**

5180 S 1500 W, WINDHOLE, UTAH 84403
TEL: (801) 821-3100 FAX: (801) 821-2686 www.raia.com
LAND PLANNERS • CIVIL ENGINEERS • LAND SURVEYORS
TRAFFIC ENGINEERS • STRUCTURAL ENGINEERS • LANDSCAPE ARCHITECTS

Project Info.

Designer: N. ANDERSON
Date: 9-9-2024
Name: EASEMENT ABANDON
Number: 7745-06
Scale: 1"=100'