



Humboldt County Board of Commissioners
June 3, 2024 at 8:30 a.m.
Meeting Minutes

Those present were Chairman Jesse Hill, Commissioners Tom Hoss, Ron Cerri, Ken Tipton and Mark Evatz, Chief Deputy District Attorney Wendy Maddox, County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero (via Teams).

CALL TO ORDER: Chairman Hill called the regular meeting to order at a special place of meeting the Humboldt County Library Meeting Room, 85 E. 5th Street, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Hill asked for public comments. Debra Gay appeared before the Commission and noted paperwork provided to the Commission including a request to have an agenda item related to the Crossroad Paper Mill and obtaining answers for the public's questions; she continued discussing the need to address the issue with the industrial zoning for the Rose Creek area and problems with that and a request to discuss that with the Commission as well. Debra Lyon appeared before the Commission and offered public comment stating that mag chloride was placed on Lambert Drive and she is not happy; she discussed the issues and her concerns with this as well as cement boards on the side of the bridge and the wash boarding of the road. Christina Kenison appeared before the Commission and requested an agenda item related to a missing resolution from 1992 related to the County's involvement with the airport as well as other resolutions. Commissioner Mark Evatz offered thanks to the Road Department crew for the work on his road; he continued commenting on the graduating seniors and congratulating them.

COUNTY MANAGER: APPROVAL OF A RESOLUTION RECOGNIZING BILL CRAWFORD'S 100TH BIRTHDAY: Consideration, discussion and possible approval of a Resolution in recognition of Bill Crawford's 100th birthday. The proposed resolution was included on the online agenda for review. Chairman Hill read the language of the resolution. The following motion was made by Commissioner Tipton and passed unanimously:

To approve the resolution as read in by the Chair.

Following the required signatures said Resolution was presented to Mr. Crawford's son Craig Crawford and family.

(Resolution No. 06-03-24)

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 8, 2021; March 29, 2021; May 6, 2024; and May 20, 2024. Chairman Hill asked for corrections. Commissioner Evatz noted that he had not been on the

Commission in 2021 and had not been in attendance for the May 6th meeting so he would be approving as to form only. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the minutes for March 8, 2021; March 29, 2021; May 20, 2024; and May 6, 2024 as presented.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR MAY 20, 2024 THROUGH JUNE 3, 2024: The following motion was made by Commissioner Evatz and passed unanimously:

To approve the expenditures for Humboldt County for the period of May 20, 2024 through June 3, 2024.

TECHNOLOGY SERVICES DEPARTMENT: Technology Services Director Mike DeTullio appeared before the Commission.

REQUEST TO PURCHASE AND INSTALL AUDIO/VISUAL EQUIPMENT SYSTEMS FOR THE DISTRICT COURTROOMS: Consideration, discussion and possible approval to purchase and install two audio visual equipment systems from ConvergeOne in an amount \$53,248.58 and to hire Premier Wireless Services to install the systems in an amount not to exceed \$50,927.00. A Staff Report detailing the request was included on the online agenda for review (see attached). Director DeTullio reviewed the request for the Commission. Discussion ensued regarding the time-frame for the project. District Judge Michael Montero appeared before the Commission and discussed the need for this noting that it is currently budgeted for in this fiscal year. Discussion ensued regarding the amounts identified and the time line for installation. The following motion was made by Commissioner Evatz and passed unanimously:

To approve Technology Services Department's request to purchase and install an audio/visual equipment system for the district courtrooms in a very expeditious manner; to procure the materials or parts and materials form Converge One in the amount of \$53,248.58 and for Premier Wireless Services to install the system in an amount not to exceed \$50,927.00.

Chairman Hill stated that the Commission would skip to item 9 on the agenda as item 8 is time specific.

9:00 A.M - JOINT CITY OF WINNEMUCCA AND HUMBOLDT COUNTY COMMISSION: Present on behalf of the Winnemucca City Council were Mayor Rich Stone, City Councilmen Mike Owens (via Teams), Pam Coats and Ashley Maden and City Manager Alicia Heiser. City Councilmen Theresa Mavity and Vince Mendiola were not in attendance.

Call to Order: Chairman Hill convened the County Commission and Mayor Stone convened the City Council at 9:01 a.m. for their joint meeting.

Public Comment: Chairman Hill asked for public comment; none offered.

APPROVAL OF SHARED COST AGREEMENT FOR FISCAL YEAR 2024-2025: Consideration, discussion, and possible approval of the Humboldt County and City of Winnemucca Shared Cost Agreement that outlines sharing of costs associated with public services for Airport operations, Animal Control (including the spay

neuter program), Building Department, Cemetery, Dispatch, Economic Development, Golf Course, Parks, Planning, Swimming Pool and Recreation for fiscal year 2024-2025. A copy of the proposed agreement was included on the online agenda for review. Manager Heiser reviewed the departments that the City manages as well as the shares, noting that capital costs are not included in this agreement. Comptroller Gina Rackley reviewed the County's portion of the agreement. Commissioner Cerri noted his concerns with the cost share agreement related to animal control as not all parts of the county are included and asked for justification for sharing these costs. Manager Heiser responded noting what areas are included and suggested that the vast majority of the county is included. Commissioner Cerri disagreed. Commissioner Evatz offered suggestions as how to determine what is included. Comptroller Rackley noted what is included in the agreement for this item. Commissioner Cerri asked why this area is not treated like other districts where only the users pay for the service. Discussion ensued. Commissioner Hoss asked how the new pool going to affect this agreement. Manager Heiser responded. Discussion ensued regarding the shooting park and sharing costs on that facility based on a question from Commissioner Tipton. Chairman Hill asked for public comment as to this item. Melissa Murphy appeared before the Boards and offered public comment on the discussion as to the animal control issue noting the need for additional funding for the facility. Christina Kenison appeared before the Boards and asked about comments made as to the population in the Grass Valley area and whether this is the only time that the City and County come together to have anything to do with the airport jointly and how funds are distributed between the two. Manager Heiser responded (not all responses were picked up on the sound system for most of the interchange). Mrs. Kenison asked about the split between the County and City as to the airport and the ownership of the property. Mayor Stone noted that this discussion is related to the Cost Share Agreement not the airport. Mrs. Kenison stated that she wants the Commission to know that there are a lot of questions about the actual ownership and that the county citizens are footing the bill for half of the airport but we have no vote in it when we live next to it; that the residents around the airport are seeing a very unbalanced issue going on. Debra Gay asked about the costs for using the new pool for county residents Mayor Stone responded. Discussion ensued regarding how to address the concerns voiced by Commissioner Cerri as to the animal control costs. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

That the County approves the cost share agreement with acknowledgement of the follow-up work in the category of animal control to be determined jointly by the City Manager with the Comptroller as presented and read into the record by the City Manager and the Comptroller.

A motion for approval was offered by Councilperson Maden and passed.

Adjournment: Mayor Stone and Chairman Hill adjourned the joint meeting at 9:34 a.m.

Chairman Hill moved back to item 11 on the agenda.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

REQUEST TO REVIEW THE INSURANCE RENEWAL PROPOSAL FROM ANTHEM BLUE CROSS BLUE SHIELD FOR FISCAL YEAR 2024-2025: Consideration, discussion and possible approval of a proposal for County provided health insurance plans for FY 2024-2025 and request for approval from Anthem to provide administrative services with no cost increase of the current year cost and stop loss coverages with increases over the current year costs for the specific stop loss of 28.5% and the aggregate stop loss of 9.98%, and from Kansas City Life to provide dental, vision and life insurance with no cost increase over the current year costs. A copy of the Staff Report for the insurance renewal proposal was included on the online agenda for review. Comptroller Rackley reviewed the request for the Commission. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the renewal of our insurance for the fiscal year 2024-2025 from Anthem Blue Cross Blue Shield as presented by the Comptroller.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley offered no report.

Chairman Hill recessed the meeting at 8:55 a.m. reconvening at 9:01 a.m. and returned to item 8 on the agenda.

EMERGENCY MANAGER: Emergency Manager Carol Lynn appeared before the Commission.

UPDATE ON GRANT AWARDS: Emergency Manager Carol Lynn will update the Commissioners regarding grant awards. Manager Lynn offered an update to the Board detailing the grants, time-frames, amounts received and actions taken with funding. Chairman Hill offered his thanks to Manager Lynn and noted what she does for the county.

PUBLIC WORKS DEPARTMENT: Public Works Director Daniel Ferraro appeared before the Commission.

REQUEST TO WAIVE THE ATTRITION POLICY: Consideration, discussion and possible approval to waive the attrition policy to hire for the vacant position of Road Maintenance Equipment Operator. Director Ferraro reviewed the request for the Commission. Commissioner Cerri offered congratulations to Martin Gusky on his retirement. The following motion as made by Commissioner Cerri and passed unanimously:

To waive the attrition policy to hire for the vacant position of Road Maintenance Equipment Operator.

REQUEST TO PURCHASE A VEHICLE: Consideration, discussion and possible approval to purchase one

2006 Peterbilt 379 truck from Peterbilt Truck Parts & Equipment in an amount not to exceed \$65,428.25. A Staff Report detailing the request including the quotes received was included on the online agenda for review (see attached). Director Ferraro reviewed the request for the Commission noting that there is sufficient funding within the current budget to cover the cost. Darren Quilici, lead mechanic with the Department reviewed the issues with the vehicle being replaced and offered his recommendation for replacement rather than more repairs. Discussion ensued. The following motion was made by Commissioner Tipton and passed unanimously:

To purchase a 2006 Peterbilt 379 truck from Peterbilt Truck Parts & Equipment in an amount not to exceed \$65,428.25.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County. Director Ferraro reviewed the status of the mag chloride project and noted his support of the use of said product; he noted the upcoming meeting regarding the Paradise Valley Sewer District rate increase. Commissioner Cerri asked about the application of mag to Lambert Drive as noted during public comment. Director Ferraro responded explaining that it was determined that it was in the County's best interest to do mag this year on those roads as they were not done last year to assist with dust and prolong/preserve the roads and reduce the required maintenance.

HUMAN SERVICES: Human Services Director Denni Byrd appeared before the Commission.

REQUEST TO ACCEPT THE NEVADA LOCAL JUSTICE REINVESTMENT GRANT: Consideration, discussion and possible approval to accept the Nevada Local Justice Reinvestment Grant Program grant in the amount of \$153,291.00. Director Byrd reviewed the request for the Commission. Discussion ensued. The following motion was made by Commissioner Evatz and passed unanimously:

To approve to accept the Nevada Local Justice Reinvestment Grant Program grant in the amount of \$153,291.00 as presented.

Chairman Hill signed the paperwork as provided to him by Director Byrd.

FACILITIES OPERATIONS:

REQUEST FOR APPROVAL TO CONTRACT WITH CTA FOR DESIGN PURPOSES FOR THE OROVADA COMMUNITY CENTER HVAC UPDRADE: Consideration, discussion and possible action to approve to contract with CTA for design purposes for the Orovada Community Center HVAC upgrade in an amount not to exceed \$33,840.00. Manager Kalkoske reviewed the request for the Commission. Discussion ensued including the time line for the ARPA funding and for the completion of the project, whether there is sufficient funding left with ARPA funds to cover the cost, if not, how any additional cost overages will

be covered, that items have been added to the original request the costs of other projects in the County, whether this level is needed at the facility and how long this project has been going on. Chief Deputy District Attorney Maddox asked that if approved, the contract be subject to the District Attorney's approval. The following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss voting nay:

To approve the contract with CTA for design purposes for the Orovada Community Center HVAC upgrade in an amount not to exceed \$33,840.00 subject to review/approval by the DA's Office.

WINNEMUCCA EVENTS CENTER: WCVA Director Kim Petersen appeared before the Commission.

REQUEST TO MOVE PREVIOUSLY APPROVED SIGN RETROFIT PROJECT FROM FY 23/24 BUDGET TO THE FY 24/25 BUDGET: Consideration, discussion and possible approval to move the previously approved sign retrofit project from FY 23/24 to FY 24/25. A copy of a Staff Report detailing the request was included on the online agenda for review (see attached). Director Petersen reviewed the request for the Commission noting issues as to the sign being on NDOT right-of-way and the intent to try and place the sign on private property. Commissioner Hoss commented on an NDOT meeting at which this intersection was discussed; he suggested that this item be dropped until NDOT decides what to do at this location. Manager Kalkoske offered comment of how NDOT's process would work. Discussion ensued including budget impact. The following motion was made by Commissioner Tipton and passed Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss voting nay:

To approve the move of the previously approved sign retrofit project from fiscal year 23-24 to fiscal year 24-25.

COUNTY MANAGER: Manager Don Kalkoske appeared before the Commission.

COMPTROLLER RECRUITMENT EVALUATION COMMITTEE ASSIGNMENT: Consideration, discussion and possible approval to direct the County Manager to create a Comptroller Recruitment Evaluation Committee and to assign a Commissioner to the committee. Manager Kalkoske reviewed the request for the Commission. Chairman Hill noted concern with including the Commission in duties that fall to the Manager. Discussion ensued. Chief Deputy District Attorney Maddox reviewed the statutory language related to the Comptroller position.

Chairman Hill recessed the meeting at 10:34 a.m. reconvening at 10:38 a.m. and continuing with discussion on item 16.

Chief Deputy District Attorney Maddox reviewed the statutory language noting that it is acceptable to appoint one Commissioner and explained. Manager Kalkoske reviewed who had currently agreed to be on the committee. Commissioner Hoss volunteered to serve on the committee. The following motion

was made by Commissioner Evatz and passed unanimously:

To accept Commissioner Hoss' voluntary participation on the Comptroller Evaluation Committee, which will lead to an appointment by the County Manager for the Comptroller's position and subsequent confirmation by this Board.

DISCUSSION RELATED TO COMMISSIONERS INPUT ON POTENTIAL BILL DRAFT REQUESTS FOR NEXT YEAR'S LEGISLATIVE SESSION: Consideration and discussion to gather the Commissioners' input regarding potential Bill Draft Requests for the 2025 Nevada Legislative Session. No discussion ensued.

MISCELLANEOUS REPORTS AND CORRESPONDENCES:

Other information and upcoming meetings: Chairman Hill noted the following upcoming meetings - June 4, 2024 Winnemucca City Council Meeting, June 13, 2024 Regional Planning Commission Meeting, June 17, 2024 Paradise Valley Sewer District Public Hearing Meeting, June 17, 2024 Humboldt County Board of Commissioners Regular Meeting and June 18, 2024 Winnemucca City Council Meeting.

Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Hoss commented on the Earthquake Functional Exercise and noted a meeting with the Nevada Department of Transportation (NDOT). Commissioner Cerri reported on the monthly BLM/County meeting and a WCVA meeting. Commissioner Evatz noted the need to have a new appointment for him made as the county representative to the State Land Use Planning Advisory Council. Commissioner Tipton reported on a NACO Board of Directors' meeting. Chairman Hill reported on his attendance at negotiation meetings for the county and a Humboldt Development Authority meeting. Chairman Hill asked for an update on treatment plan for Mormon Crickets as well as mosquitos.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. The following items were identified - Reports on crickets and mosquitos and an update on the Grass Valley Sewer Nitrate Mitigation Project. Commissioner Cerri asked what obligation the Commission has to place the items on the agenda related to what was requested during public comment. Chief Deputy District Attorney Maddox responded explaining what is noted on the agenda and how that is handled. Commissioner Cerri noted concerns with the Paradise Valley Sewer public meeting and the time and place; he suggested that consideration should be made as to having the meeting in that community or a later time for the public's convenience. Discussion ensued.

PUBLIC COMMENT: Chairman Hill asked for public comment. Melissa Murphy appeared before the Commission and offered public comment noting a request she had made previously that an item be placed before the Commission to discuss paving Sunset Road and her disappointment that it had not occurred; she continued commenting on this request and the need for the Commission to help with this and for that

to occur it must be on the agenda to allow for discussion; she again requested that Manager Kalkoske place this matter on an agenda. Commissioner Evatz offered public comment thanking teachers, administrators and staff at the schools for their time and efforts; he noted the upcoming Elko Mine Expo and commented on what is occurring at that. No further public comment offered.

ADJOURNMENT: Chairman Hill adjourned the meeting at 11:15 a.m.

ATTEST: J. Speno Clerk APPROVED: Joseph Hill Chairman

(Minutes approved by the Commission and signed by the Chairman on 06/17/24)

Notice of Public Meeting

Humboldt County Board of Commissioners & City of Winnemucca City Council Joint Meeting

Monday, June 3, 2024

8:30 AM

Humboldt Library
85 E.5th Street
Winnemucca, Nevada 89445

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:

[Join the meeting now](#)

Or by phone: +1 775-446-0241, Conference ID: 257 876 930#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. COUNTY MANAGER: APPROVAL OF A RESOLUTION RECOGNIZING BILL CRAWFORD'S 100TH BIRTHDAY (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a Resolution in recognition of Bill Crawford's 100th birthday. Discussion and possible action.

- 4.A) Crawford Resolution

[BC Resolution 06032024.pdf](#)

5. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 8, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; November 8, 2021; December 13, 2021; March 26, 2024; April 15, 2024; April 22, 2024 (Special Meeting); May 6, 2024; and May 20, 2024. Discussion and possible action.

5.A) Minutes

[HCC03082021unapprovedUNOFFICIAL.pdf](#)
[HCC032921Budgets unapprovedUNOFFICIAL.pdf](#)
[HCC052024unapprovedUNOFFICIAL.pdf](#)
[HCC050624unapprovedUNOFFICIAL.pdf](#)

6. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR MAY 20, 2024 THROUGH JUNE 3, 2024 (FOR POSSIBLE ACTION)

7. TECHNOLOGY SERVICES DEPARTMENT: REQUEST TO PURCHASE AND INSTALL AUDIO/VISUAL EQUIPMENT SYSTEMS FOR THE DISTRICT COURTROOMS (DISCUSSION AND POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase and install two audio visual equipment systems from ConvergeOne in an amount \$53,248.58 and to hire Premier Wireless Services to install the systems in an amount not to exceed \$50,927.00. Discussion and possible action.

7.A) Tech Services

[TSD - District Court Rooms AV Systems.pdf](#)

8. 9:00 A.M - JOINT CITY OF WINNEMUCCA AND HUMBOLDT COUNTY
COMMISSION: APPROVAL OF SHARED COST AGREEMENT FOR FISCAL YEAR
2024-2025 (FOR POSSIBLE ACTION)

1. Call to Order
2. Public Comment
3. Consideration, discussion, and possible approval of the Humboldt County and City of Winnemucca Shared Cost Agreement that outlines sharing of costs associated with public services for Airport operations, Animal Control (including the spay neuter program), Building Department, Cemetery, Dispatch, Economic Development, Golf Course, Parks, Planning, Swimming Pool and Recreation for fiscal year 2024-2025. Discussion and possible action.
4. Public Comment
5. Adjournment

8.A) Cost Share Agreement

[Staff Report Cost Share Agreement.pdf](#)

9. COMPTROLLER: REQUEST TO REVIEW THE INSURANCE RENEWAL
PROPOSAL FROM ANTHEM BLUE CROSS BLUE SHIELD FOR FISCAL YEAR
2024-2025 (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a proposal for County provided health insurance plans for FY 2024-2025 and request for approval from Anthem to provide administrative services with no cost increase of the current year cost and stop loss coverages with increases over the current year costs for the specific stop loss of 28.5% and the aggregate stop loss of 9.98%, and from Kansas City Life to provide dental, vision and life insurance with no cost increase over the current year costs. Discussion and possible action.

9.A) Comptroller - Anthem Insurance

[Staff Report Insurance Renewal Proposal.pdf](#)

10. COMPTROLLER: FINANCIAL REPORT (INFORMATION ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

11. EMERGENCY MANAGER: UPDATE ON GRANT AWARDS (INFORMATION ONLY)

Emergency Manager Carol Lynn will update the Commissioners regarding grant awards. Information only.

11.A) Emergency Manager - Grants

[6-6-24 Staff Agenda - Grant awards.pdf](#)

12. PUBLIC WORKS DEPARTMENT: REQUEST TO WAIVE THE ATTRITION POLICY ; REQUEST TO PURCHASE A VEHICLE (FOR POSSIBLE ACTION); GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

- A. Consideration, discussion and possible approval to waive the attrition policy to hire for the vacant position of Road Maintenance Equipment Operator. Discussion and possible action.
- B. Consideration, discussion and possible approval to purchase one 2006 Peterbilt 379 truck from Peterbilt Truck Parts & Equipment in an amount not to exceed \$65,428.25. Discussion and possible action.
- C. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County. Information only.

12.A) Public Works

[Staff Report Attrition Policy Waiver -Equip Operator - 6-3-2024.pdf](#)

12.B) Truck Purchase

[Staff Report PW Truck.pdf](#)

13. HUMAN SERVICES: REQUEST TO ACCEPT THE NEVADA LOCAL JUSTICE REINVESTMENT GRANT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to accept the Nevada Local Justice Reinvestment Grant Program grant in the amount of \$153,291. Discussion and possible action.

13.A) Human Services - Grant

[Staff Report and Grant Award docs NLJR Grant.pdf](#)

14. FACILITIES OPERATIONS: REQUEST FOR APPROVAL TO CONTRACT WITH CTA FOR DESIGN PURPOSES FOR THE OROVADA COMMUNITY CENTER HVAC UPDRADE (FOR POSSIBLE ACTION)

Consideration, discussion and possible action to approve to contract with CTA for design purposes for the Orovada Community Center HVAC upgrade in an amount not to exceed \$33,840. Discussion and possible action.

14.A) Orovada HVAC project

[Staff Report-CTA Proposal and Supporting Documents.pdf](#)

15. WINNEMUCCA EVENTS CENTER: REQUEST TO MOVE PREVIOUSLY APPROVED SIGN RETROFIT PROJECT FROM FY 23/24 BUDGET TO THE FY 24/25 BUDGET (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to move the previously approved sign retrofit project from FY 23/24 to FY 24/25. Discussion and possible action.

15.A) WEC Signage

[Agenda Request WEC Sign Retrofit 2024.pdf](#)

16. COUNTY MANAGER: COMPTROLLER RECRUITMENT EVALUATION COMMITTEE ASSIGNMENT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to direct the County Manager to create a Comptroller Recruitment Evaluation Committee and to assign a Commissioner to the committee. Discussion and possible action.

16.A) Comptroller Committee

[Staff Report - Comptroller Recruitment Committee Assignment 06032024.pdf](#)

17. COUNTY MANAGER: DISCUSSION RELATED TO COMMISSIONERS INPUT ON POTENTIAL BILL DRAFT REQUESTS FOR NEXT YEAR'S LEGISLATIVE SESSION (DISCUSSION ONLY)

Consideration and discussion to gather the Commissioners' input regarding potential Bill Draft Requests for the 2025 Nevada Legislative Session. Discussion only.

17.A) BDR

[Agenda Request for BDR Suggestions.pdf](#)

18. MISCELLANEOUS REPORTS AND CORRESPONDENCES

1. Other information and upcoming meetings:

June 4, 2024 Winnemucca City Council Meeting

June 13, 2024 Regional Planning Commission Meeting

June 17, 2024 Paradise Valley Sewer District Public Hearing Meeting

June 17, 2024 Humboldt County Board of Commissioners Regular Meeting

June 18, 2024 Winnemucca City Council Meeting

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

19. FUTURE AGENDA ITEMS:

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

20. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

21. ADJOURNMENT

22. NOTICE

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynev.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623- 6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website <https://www.humboldtcountynv.gov> at _____ By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: June 3, 2024
DATE POSTED: May 29, 2024 **POSTED BY:** MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

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(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

fax: (202) 690-7422; or

email: intake@usda.gov

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HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.humboldtcountynv.gov

STAFF AGENDA REQUEST

DATE: May 20, 2024
TO: County Commission
FROM: Mike DeTullio, Director-Technology Services
SUBJECT: Approval to Purchase Audio/Visual Equipment Systems for the District Courtrooms and Installation of the Systems

REQUESTED AGENDA DATE: **June 3, 2024**

SUMMARY AND BACKGROUND:

The Technology Services Department and the Sixth Judicial District Court are requesting approval to purchase two audio/visual equipment systems, from ConvergeOne, in the amount of 53,248.58, to replace the current systems in both district courtrooms and to hire Premier Wireless Services to install the systems, in the amount of \$50,927.00.

In April 2021, the District Court, at the recommendation of the county's technology services department, hired Sound Planning, a fairly unknown vendor to the county, to purchase and install audio/visual systems in both of the district courtrooms. The county's technology services department discovered this vendor and had the same vendor install teams meeting room in five county facility meeting rooms previous to the district court rooms systems equipment and installation. All of these audio/visual systems were put in place due to the coronavirus and social distancing and isolation conditions. All of these systems were paid for with CARES Act funding.

The technology services department began experiencing issues with certain components of these systems in the various county facility meeting rooms about a year after installation as well as the district court courtroom systems. For example, the controlling HP Slice computers kept failing and were eventually replaced by Dell products which are proving to work much better. Sound Planning, the vendor the systems equipment and installation were obtained from, was difficult to contact when problems occurred and could not get here quickly in the event of the need for an emergency service call, as it is based out of Reno and sometimes could not get here for days due to current work schedules. In addition, Sound Planning continued to quote an annual service contract of a little over \$20,000.00 per year for the county facility meeting rooms alone and it was a fairly limited contract. The technology services department did not renew the service contract with Sound Planning for the 2023-2024 fiscal year and began maintaining the meeting room systems equipment.

Due to the regular issues with the systems equipment and vendor that the district court has also been experiencing, they reached out to the technology services department to explore the possibility, scope and cost to replace the systems in the courtrooms. The district court, technology services department and

vendor ConvergeOne initiated requests and began having meetings to discuss. The equipment manufacturer eventually joined in the meetings and two system configurations were agreed upon by the parties and a quote generated. The ConvergeOne vendor is a well-established and trusted county vendor. The equipment being requested to be purchased is manufactured by Cisco, which is the same brand as much of the network equipment being run by the county currently.

Technology Services has reached out to an established and trusted county vendor, Premier Wireless Services, for installation of the systems equipment, a quote was submitted for \$50,927.00. In addition, ConvergeOne also reached out to an installation vendor, CCS Presentation Systems, for installation of the systems equipment, a quote was submitted for \$50,085.60. The technology services department would recommend approval to hire Premier Wireless Services for this installation even though their quote is a little higher, as they are an established and trusted county vendor and are essentially local, based out of Elko. CCS Presentation Systems, is an unknown vendor and is based out of Las Vegas.

This purchase is being made in consideration of NRS 332.115 – Contracts not adapted to award by competitive solicitation; purchase of certain equipment by local law enforcement agency, response agency or other local governmental agency; purchase of goods commonly used by hospital. (1) Contracts which by their nature are not adapted to award by a competitive solicitation, including contracts for: (o) Supplies, materials, equipment or services that are available pursuant to an agreement with a vendor that has entered into an agreement with the General Services Administration or another federal governmental agency located within or outside this State ... Also, the Technology Services Department is required to purchase Cisco products from only one third party vendor and is not allowed to obtain quotes from other vendors for Cisco products. Therefore, only quote has been obtained in support of the purchase of the systems equipment but two quotes were obtained for the installation of the equipment.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

For approval to purchase audio/visual equipment for both of the district court rooms, from ConvergeOne, in the amount of \$53,248.58 and to hire Premier Wireless Services for installation of the systems equipment, for the amount of \$50,927.00.

PREVIOUS ACTION:

None

HAS DISTRICT ATTORNEY REVIEWED AGREEMENT/CONTRACT IF APPLICABLE:

N/A

FISCAL IMPACT IF APPLICABLE:

The fiscal impact of this purchase would be an expenditure from the Sixth Judicial District Court, fiscal year 2023-2024 funds, of \$53,248.58 for the purchase of audio visual equipment and \$50,927.00 for the installation of the equipment.

RECOMMENDATION:

It is recommended that the Technology Services Department's request for approval to purchase audio/visual equipment for both district court rooms, from ConvergeOne, in the amount of \$53,248.58, and to hire Premier Wireless Services, to install this equipment, in the amount of \$50,927.00, be approved.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Quote from ConvergeOne for audio/visual equipment, Quote from Premier Wireless Services and Quote from CCS presentation Systems.

POSSIBLE MOTION:

Motion to approve the Technology Services Department's request, as presented, to purchase audio/visual equipment for both district court rooms, from ConvergeOne, in the amount of \$53,248.58, and to hire Premier Wireless Services, to install this equipment, in the amount of \$50,927.00.



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.hcnv.us

STAFF REPORT

DATE: Thursday, May 23, 2024
TO: County Commission
FROM: Gina Rackley, Comptroller
SUBJECT: City County Cost Sharing Agreement

REQUESTED AGENDA DATE: June 3, 2024 Joint Meeting

SUMMARY

Fiscal Year 2024-2025 City County Cost Sharing Agreement

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

Annually, the City Council and County Commission hold a joint meeting for the purpose of discussing and approving a cost sharing agreement for certain activities that support each other's entities.

PREVIOUS ACTION

FY 2023-2024 Agreement was approved on July 24, 2023

BACKGROUND

The City and County first created the cost share agreement in 2002 which has proven to be a cost-effective program for our citizens and allows for shared services to be compensated by both the City and County. This cooperative arrangement has been a model example throughout the State of Nevada, many times referred to and envied by entities that do not have the open working agreement that the City of Winnemucca and Humboldt County have.

The cost share agreement allows the City and the County to share facilities/departments and minimize duplication of efforts. The agreement also allows the City and the County to treat the public equitably without differentiating between City and County residents. City residents pay a higher tax rate than County residents. However, County residents utilize City facilities such as the cemetery, parks, swimming pool, and golf course without the increased tax rate. Without the County contribution to the operation of these facilities, the City would likely need to consider raising the fees for all users or having a different rate for County residents. Similarly, the City contributes toward the operational cost of the dispatch center because the City Police Department and City residents rely on the services provided by dispatch. There are other departments included in the cost share agreement that can be discussed in more detail at the meeting if desired.

FISCAL IMPACT

The amount that the City could owe the County is \$463,487 (\$59,440 higher than FY24) and the amount that the County could owe the City is \$617,543 (\$44,653 higher than FY24). Variables that will affect the final amounts will be based upon a true-up billing that is completed after all expenses have been posted for the fiscal year. For the 24-25 agreement we are including a 65/35 split of the building official salary

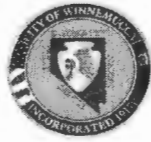
and benefits, which is the largest portion of the increased amount that the City could owe the County for the fiscal year.

RECOMMENDATION

Approve the Fiscal Year 2024-2025 City County Cost Sharing Agreement.

POSSIBLE MOTION

Move to approve the Fiscal Year 2024-2025 City County Cost Sharing Agreement as presented.



**CITY-COUNTY SHARING AGREEMENT
FISCAL YEAR 2024-2025
FINAL BUDGET**



CITY OR COUNTY FUNCTION	FY 24-25 FINAL BUDGET ALLOCATED COST	LESS REVENUE REDUCTION -17.9%	COUNTY SHARE WITHOUT CAPITAL OUTLAY		CITY SHARE WITHOUT CAPITAL OUTLAY		AMOUNT OWED BY COUNTY TO CITY	AMOUNT OWED BY CITY TO COUNTY
			%	\$	%	\$		
GENERAL GOVERNMENT:								
PLANNING DEPT. (COUNTY)	\$155,050 **	(\$27,725) \$127,325	75%	95,494	25%	\$31,831	\$0	\$31,831
ECONOMIC DEVELOPMENT (COUNTY)	\$122,050		50.0%	61,025	50%	\$61,025	\$0	\$61,025
PUBLIC SAFETY:								
ANIMAL CONTROL (CITY)	\$35,600		50%	\$17,800	50%	\$17,800	\$17,800	\$0
SPAY/NEUTER PROGRAM (CITY)	\$60,000		50%	\$30,000	50%	\$30,000	\$30,000	\$0
BUILDING INSPECTOR	\$152,215		65%	\$98,940	35%	\$53,275	\$0	\$53,275
DISPATCH CENTER (COUNTY)	\$1,288,200 **	(\$230,350) \$1,057,850	70%	\$740,495	30%	\$ 317,355	\$0	\$317,355
PUBLIC WORKS:								
AIRPORT (CITY)	** OPERATIONS (\$27,490)		50% OPERATIONS (\$13,700)		50% OPERATIONS (\$13,700)		(\$13,700)	\$0
CEMETERY (CITY)	\$205,050		\$51,263		75%	\$153,788	\$51,263	\$0
PARKS/POOLS/RECREATION (CITY)	\$1,330,450		\$532,180		60%	\$798,270	\$532,180	\$0
* Total Budget figures for County General Fund departments have been reduced by 17.9% prior to computing the shared cost percentages in order to equitably reflect county wide Ad Valorem taxes which comprise 17.9% of the County's General Fund revenue for fiscal year 2024-2025.							COUNTY OWES	CITY OWES
** Revenue has been deducted.							\$617,543	\$463,487
INSECT CONTROL PROGRAM Note: The County pays the monthly cost to VDCI for the mosquito and black fly program. Actual aerial costs are not known until the true up billing.	\$500,000		70%	\$350,000	30%	\$150,000		Note: Expenditures associated with these programs are billed as they occur throughout the year, not as part of the Shared Cost Agreement.
AIRPORT CONSTRUCTION PROGRAM	\$118,200		50%	\$58,100	50%	\$58,100		

APPROVED BY HUMBOLDT COUNTY BOARD OF COMMISSIONERS:

APPROVED BY WINNEMUCCA CITY COUNCIL:

Jesse Hill, Chairman

Date

Rich Stone, Mayor

Date



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.humboldtcountynv.gov

STAFF REPORT

DATE: Thursday, May 23, 2024
TO: County Commission
FROM: Daniel Ferraro, Public Works Director
SUBJECT: Purchase a Used Semi Truck FY 2023-2024

REQUESTED AGENDA DATE: June 3rd, 2024

SUMMARY

The Public Works Department is in need of a used Semi Truck to replace Unit 154. Unit 154 is a used Peterbilt Semi Truck that has had a history of breakdowns and recently lost its diesel engine. It is a unit in the daily fleet for operators and needs to be replaced. PW staff got a quote to replace the engine and it came in at 52k. Public Works has found a quality used 2006 Peterbilt at a dealer in Sparks and fits the needs of the county. The cost of a used truck is within 13K of replacing the engine on 154. PW feels purchasing a new used semi-truck would be the better route with cost savings instead of putting more money into a problematic semi-truck which has already cost significant county funds to keep in the fleet and operable.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

Unit 154s engine failed and is no longer operable. Need a replacement in the fleet for this downed truck.

PREVIOUS ACTION

None.

BACKGROUND

The Public Works Department utilizes semi-trucks on a daily basis to haul water, rock, and equipment to county maintained roads for road maintenance operations.

We solicited quotes from Peterbilt Truck Parts & Equipment, and other various vendors with no response. In addition, we compared pricing online from various retailers.

1. Peterbilt Truck Parts & Equipment (Sparks, NV)
 - a. 2006 Peterbilt 379
 - i. 609,477 miles
 - ii. \$65,428.25
2. Truck Paper (Hesperia, CA)
 - a. 2005 Peterbilt 379
 - i. 920,000 miles
 - ii. \$72,000.00

3. Truck Paper (Upland, CA)
 - a. 2005 Peterbilt 379
 - i. 238,000 miles
 - ii. \$70,000.00
4. Truck Paper (Hendersen, CO)
 - a. 2005 Peterbilt 379 EXHD
 - i. 1,300,000 miles
 - ii. \$72,750.00
5. Truck Paper (Tucson, AZ)
 - a. 2004 Peterbilt 379 EXHD
 - i. 1,060,680 miles
 - ii. \$69,900.00
6. Truck Paper (Sacramento, CA)
 - a. 2001 Peterbilt 379 EXHD
 - i. 1,179,965 miles
 - ii. 79,500.00

FISCAL IMPACT

This purchase would be taken from our approved machinery budget items. Savings on other capital purchases have surpluses of approximately \$230,050 in the budget line item that can be utilized.

RECOMMENDATION

Quotes received range from \$65,428.25 to \$79,500.00.

An exhaustive online search was completed for comparable units. Peterbilt Truck Parts & Equipment LLC is able to provide a quality used unit that's on the lot. It is recommended that the Board of County Commissioners approve the purchase of one 2006 Peterbilt 379 in an amount not to exceed \$65,428.25.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

All quotes included.

POSSIBLE MOTION

Should the Board agree with Staff's recommendation; a possible motion would be: "move to approve the purchase of one 2006 Peterbilt 379 in an amount not to exceed \$65,428.25 from Peterbilt Truck Parts & Equipment LLC in Sparks, NV.



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.humboldtcountynv.gov

AGENDA REQUEST FORM

DATE: May 21, 2024
TO: County Commission
FROM: Kim Petersen, Director Ag. District #3
SUBJECT: WEC Sign Retrofit

A handwritten signature in black ink, appearing to be "Kim Petersen", written over the "FROM" line.

REQUESTED AGENDA DATE: June 3, 2024

SUMMARY AND BACKGROUND:

Due to unforeseen circumstances, the Ag. District #3 Board is requesting to roll the previously approved Ag. District #3 FY 2023/24 Capital Project Funds for the retrofit of the WEC sign to FY 2024/25.

On January 2, 2024, the commission approved Ag. District #3's request to accept the proposal from Nevada Advertising in the amount of \$41,800 to upgrade the WEC sign from a letter board to a full-color electronic message center. When the Ag. District #3 directed Nevada Advertising to begin the process of retrofitting the sign it came to our attention that the sign is located on the NDOT right of way. Understanding that this could be an issue in the future and not wanting to risk the cost of upgrading the sign the Ag. District #3 put the project on hold, pending a viable solution.

We believe we have resolved the matter, but no work will likely begin this fiscal year.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

End of FY 2023/24

PREVIOUS ACTION:

(See Background)

HAS DISTRICT ATTORNEY REVIEWED AGREEMENT/CONTRACT IF APPLICABLE:

N/A

FISCAL IMPACT IF APPLICABLE:

A budget augmentation would have to be made to move the funds from FY 2023/24 to FY 2024/25

RECOMMENDATION:

Make a motion to move the WEC sign retrofit project, including the approved contractor (Nevada Advertising) and the approved funds from FY 2023/24 to FY 2024/25.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

POSSIBLE MOTION:

Authorize the County Comptroller to roll the project, contractor (Nevada Advertising), and funds from FY 2023/24 to FY 2024/25 in the amount of \$41,800 to retrofit the WEC sign.