



**Humboldt County Board of Commissioners**  
**May 6, 2024 at 8:30 a.m.**  
**Meeting Minutes**

Those present were Chairman Jesse Hill, Commissioners Tom Hoss and Ron Cerri, Legal Counsel Gabrielle Carr (via Teams), County Manager Don Kalkoske and Clerk of the Board Tami Rae Spero (via Teams). Commissioner Tipton joined the meeting via telephonic means at 8:44 a.m. but did have difficulty with being heard and disconnected at times. Commissioner Mark Evatz was not in attendance.

CALL TO ORDER: Chairman Hill called the regular meeting to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Hill asked for public comments. Brad Wigglesworth, Chairman of the Airport Board, offered public comment on an item on the City Council meeting agenda regarding a professional services agreement with Armstrong Consultants which should come before the Airport Board prior to being before the Council and explained why this is important to the Commission. Christina Kenison appeared before the Commission and offered public comment to add to Mr. Wigglesworth's comments and the legal requirement of the Commission to be a partner in all airport decisions and explained; she commented on the development along Rose Creek Road and the plan for the area and the lack of knowledge by those residents of the plans for the area including the feeling of being ignored by the County and explained. No further public comment was offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for April 8, 2021 (Special Meeting); June 21, 2021; July 6, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; December 13, 2021; April 15, 2024; and April 22, 2024 (Special Meeting). Chairman Hill asked for corrections. Clerk Spero noted a correction to the minutes of April 8, 2021 heading to as to the date. No further corrections offered. The following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri and Hoss voting aye and Commissioners Tipton and Evatz being absent:

*To approve the minutes with the correction as stated by the Clerk for the April 8, 2021 minutes, to approve the minutes as presented with that correction.*

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR APRIL 15, 2024 THROUGH MAY 6, 2024: Commissioner Tipton asked about a settlement item for Bob Dolan included with the expenditures. Commissioner Cerri asked for more information on that payment that appeared on the utility report as well as to why this was approved without the Commission's input as it was over the \$5,000.00 limit; he asked, if it was a settlement, who agreed to the settlement as should that not have been the Commission

who made that decision. Chairman Hill asked legal counsel Carr if she had any input. Legal counsel Carr responded that she had no insight as to the settlement but, if the Commission wanted to pull that item from the approval of the expenditures, they could do so pending more information on it or they could table the entire item pending that information. Based on a question from Commissioner Cerri, Manager Kalkoske confirmed that this amount had already been paid. Manager Kalkoske explained the situation that occurred with a contractor related to a Detention Center project and an issue with logistics between the contractor and the Detention Center with the project not proceeding under the prior administration and the current administration not wishing to proceed at this time; that he had been contacted by the contractor seeking the upfront costs and he had tried to negotiate that but it did not go anywhere so the contractor had retained Mr. Dolan and a demand letter had been provided to the County which resulted in the District Attorney negotiating with Mr. Dolan and essentially cutting the cost in half; he stated his understanding of the Commission's concerns but indicated that he had not brought this matter forward because this contract had been approved back in 2022. Commissioner Cerri responded that the Commission had approved a contract that they anticipated would move forward so when the contract was cancelled then the money the Commission approved was also cancelled; he indicated that this is new and the Commission did not approve money for this settlement which is his issue as our policies were not followed that anything over \$5,000.00 requires approval of this Board; that the decision to settle should have been the decision of this Commission not the District Attorney's Office, not the County Manager's office as any dollars spent in this County ultimately fall on this Board; that even if it had to be a closed session the Commission should have been involved and, that while he understood this amount has already been paid, he would expect to see this done differently if it were to ever occur again in accordance with our policies. Chairman Hill noted that he had some of the back story on the situation as he had went over it with both the County Manager and the District Attorney as to the agreement that the County entered with Creative Construction Landscaping back in 2021 noting that it was very clear in the contract that, if the job was cancelled, there would be some money owed; he noted that a lot of things have changed since the contract was entered including new administration in both the Sherrif's Office and the District Attorney's Office so it is hard to put any blame on anybody but the take away is the importance of having the District Attorney's Office review contracts before they are signed; he explained that the amount was negotiated down including some attorney fees and that the District Attorney's Office did this to protect the County from further damages. He indicated that he had discussed this with the prior County Manager and was told that it had been taken care of but apparently it was not. Commissioner Hoss commented on what had occurred internally including the difficulty in finding a copy of the contract, noting that the

County Manager had indicated he had one and would provide a copy, but continued stating that the County needs to do a closer review of contracts including not allowing clauses like the one here and they need to make sure that the District Attorney always reviews contracts and that they sign that they have done so; he questioned who had approved it under the prior administration and stated the need for concern as this is the taxpayers' money. Wendy Maddox, Chief Deputy District Attorney appeared via Teams and responded to the questions stating that this was a legally binding contract as it wasn't cancelled at all and the amount was due and owing. Commissioner Cerri again voiced his concern that a settlement was made without the Commission being involved. Chief Deputy District Attorney Maddox indicated that she could not really respond to that concern as she had not reviewed the law as to what is required to come before the Commission but noted that the County was already on the hook for it so the full amount could have been paid out without coming before the Board as the Board had already approved the contract. Commissioner Cerri indicated that the Commission should have at least been able to see the contract and see what was occurring for themselves. Chief Deputy District Attorney Maddox responded that she would be happy to have a conversation about that in more detail but that this was actually a proposal that turned out to be an agreement/contract that was attached to the agenda and approved by the Commission maybe two years ago, that legal had never approved it but it was signed by the Chairman at that time, Commissioner French. Commissioner Hoss asked for confirmation that legal counsel had not approved the contract. Chief Deputy District Attorney Maddox confirmed that was correct. Commissioner Hoss asked for a closed session to discuss the matter. Chairman Hill suggested that the item be tabled to the end of the meeting as a legal meeting is planned at that time. Commissioner Hoss commented on an expenditure for the Winnemucca Events Complex related to utilities and asked if outside help could be obtained from the utility companies to look at options, as the costs currently are not sustainable. Manager Kalkoske stated that he would look into the situation. Chairman Hill stated that this item would be tabled to the end of the meeting. *(discussion continued on page 4, paragraph 3)*

WILDLIFE COMMISSION and COUNTY ADVISORY BOARD UPDATE: Eddie Booth of the Nevada Department of Wildlife (NDOW), Wildlife Commission, will present an update on Commission and County Advisory Board (CAB) and Wildlife Commission issues that relate to Humboldt County. Eddie Booth, State Wildlife Commissioner, Tom Cassinelli, County Advisory Board Chairman and Nevada Department of Wildlife Biologist, Ed Partee appeared before the Commission. Mr. Booth and Mr. Cassinelli offered comments on their respective positions and Boards. Discussion ensued regarding tag quota issues including how the process works, that the sportsmen support the program, the involvement of youth and how the local advisory boards work including the meeting schedule. Mr. Partee offered a report on what is occurring

with the local NDOW office and discussion ensued. Discussion ensued regarding predator maintenance, the presence of wolves, of moose as well as moose hunts, actions related to Lahontan Cutthroat Trout, and changes in boating/fishing regulations for Humboldt County as to Knott Creek and Onion Reservoir.

Chairman Hill recessed the meeting at 9:30 a.m. reconvening at 9:35 a.m.

Chairman Hill stated that legal has advised the Commission that they cannot go into closed session and talk about the issue with the expenditures under item 5 on the agenda as the decision has been made and the bill paid; he again noted the importance of having all contracts run by the District Attorney's Office to prevent these types of issues. Chief Deputy District Attorney Maddox explained that the Commission cannot have a closed session just because, those are for potential and existing litigation only so, as the settlement is done, there is no longer potential or existing litigation; she offered to send a copy of the contract to the Commission and noted that the Office has changed the process throughout the County for contracts with the department heads being required to look at them first with the County Manager and the District Attorney's Office then reviewing them; she noted that it is important that, if a chairman ever signs a contract, that they not sign it until legal has done so. Commissioner Cerri questioned, as the finances of this county are involved, shouldn't this Commission be involved in agreeing to any settlement with, of course, the recommendation of the District Attorney's Office. Chief Deputy District Attorney Maddox responded that oftentimes settlement agreements are brought before the Commission but this was a different situation where the Board had already approved the contract with the clause for a down payment through a properly agendized item which indicated that was how they wanted to spend taxpayer public money and as the settlement was for less than the amount approved it did not have to come before the Board again. Discussion ensued. The following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri and Hoss voting aye and Commissioners Tipton and Evatz being absent:

*To approve the expenditures for Humboldt County from April 15, 2024 through May 6, 2024 as presented.*

WELLNESS COMMITTEE: Senior Planning Technician Betty Lawrence appeared before the Commission.

THE 2024 WELLNESS CELEBRATION: Betty Lawrence will update the Board regarding the third Wellness Celebration which will be held this year on May 16 from 11 a.m. to 2 p.m. Mrs. Lawrence reviewed the plan for the Commission. Chairman Hill spoke as to participation in the event. Commissioner Hoss thanked Mrs. Lawrence for her help with this.

LONGEST DAY ALZHEIMER'S AWARENESS EVENT: Consideration, discussion and possible approval for a request to place a banner and pinwheels on the front lawn of the Courthouse during the month of June in recognition of the Longest Day - Alzheimer's Awareness. Mrs. Lawrence reviewed the plan for the

Commission and spoke to the impact of Alzheimer's impact on society and noted an upcoming brain health forum. Chairman Hill spoke as to participation in this event. The following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri and Hoss voting aye and Commissioners Tipton and Evatz being absent:

*To approve the request to place a banner and pinwheels on the front lawn of the Courthouse during the month of June.*

Chairman Hill stated that the next item would be skipped at this time until Director Salla is available.

HUMBOLDT CONNECTIONS: Juvenile Director Pauline Salla and Chairperson for the Humboldt Connection Suicide Prevention Task Force appeared before the Commission.

REQUEST TO PLACE A MENTAL HEALTH AWARENESS BANNER ON THE FRONT OF THE COURTHOUSE AND TO PLACE GREEN LIGHTS AROUND PILLARS: Chairperson Salla reviewed the request for the Commission. Facilities Operations Manager Joaquin Padilla offered comment. Chairperson Salla continued reviewing a request for use of the parking lot for the Mental Health Awareness bar-b-que on May 11<sup>th</sup> and noting the Veterans' breakfast and the brain forum; she asked for the Commission to be involved in the various activities. Legal counsel Carr noted that the use of parking lot is not on the agenda but questioned if that needs approval by the Commission or if the parking lot utilization can be approved by the Manager. The following motion was made by Commissioner Hoss and passed with Chairman Hill and Commissioners Cerri and Hoss voting aye and Commissioners Tipton and Evatz being absent:

*To approve the request by Humboldt Connection to place a mental health awareness banner on the front of the courthouse and to place green lights around the pillars as soon as possible.*

Chairman Hill stated that the Board would now return to item 13 on the agenda.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

REQUEST TO APPROVE A SERVICE AGREEMENT WITH TYLER TECHNOLOGIES TO CONVERT TO A HOSTED/CLOUD ENVIRONMENT: Consideration, discussion and possible action to approve a service agreement with Tyler Technologies to convert the financial software to a Hosted / Cloud environment in an amount not to exceed \$71,695 annually. A copy of the proposed agreement was included on the online agenda for review. Comptroller Rackley reviewed the request for the Commission noting IT Director DeTullio's support of this request and the County Manager's and legal counsel's review of the agreement and explaining the benefit for access by the auditors as well as use in the case of an emergency. It was noted that it is included in the budget. Discussion ensued regarding the storage provided and the impact on the storage provided by the County via server with more cloud storage being used. After discussion the following motion was made by Commissioner Hoss and passed with Chairman Hill and Commissioners

Cerri, Tipton and Hoss voting aye and Commissioner Evatz being absent:

*To approve a service agreement with Tyler Technologies to convert the financial software to a hosted/cloud environment.*

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley reviewed the February CTX amounts for the Commission.

TREASURER: Treasurer Rhona Lecumberry appeared before the Commission.

RETURN OF SALE RESOLUTION: Consideration, discussion and possible approval for a Resolution adopting the Return of Sale of the 2024 Delinquent Tax Sale. Included on the online agenda for review was a copy of the proposed resolution with a list of parcels sold (see attached). Treasurer Lecumberry reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri, Tipton and Hoss voting aye and Commissioner Evatz being absent:

*To approve the resolution adopting the return of sales of the 2024 delinquent tax sale.*

*(Resolution No. 05-06-24)*

QUARTERLY FINANCIAL INVESTMENT REPORT: Humboldt County Treasurer Rhona Lecumberry will present the quarterly financial investment report. Treasurer Lecumberry reviewed revenues, expenditures and investment revenues.

DISTRICT ATTORNEY: Office Manager Nancy Jurad appeared before the Commission via Teams.

REQUEST TO WAIVE ATTRITION POLICY: Consideration, discussion and possible approval to waive the attrition policy to hire two (2) Caseworker I/II positions within the Child Support Division of the District Attorney's Office. Mrs. Jurad reviewed the request for the Commission. Discussion ensued. The following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri, Tipton and Hoss voting aye and Commissioner Evatz being absent:

*To approve the request to waive the attrition policy for two caseworker I/II positions that are currently vacant in the Child Support Division of the District Attorney's Office.*

PUBLIC WORKS DEPARTMENT: Public Works Director Daniel Ferraro appeared before the Commission.

REQUEST TO APPROVE ELECTRICAL ENGINEERING FOR DENIO WELL PROJECT: Consideration, discussion and possible approval for Harney Electric to provide the electrical engineering that will provide power to the Denio Well project in an amount not to exceed \$14,497. Director Ferraro reviewed the request for the Commission. After discussion the following motion was made by Commissioner Cerri:

*To approve for Harney Electric to provide electrical engineering that will provide power to the Denio Well*

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*Project in an amount not to exceed \$14,497.00.*

Commissioner Hoss asked about the wording of the item. Discussion ensued with the Chairman stating that he believed it was clear. Chairman Hill called Commissioner Cerri's motion to a vote and it passed with Chairman Hill and Commissioners Cerri, Tipton and Hoss voting aye and Commissioner Evatz being absent.

REQUEST COUNTY TAKE OVER ROAD MAINTENANCE: Consideration, discussion and possible action to set to public hearing a request to designate Vern Drive and Larry Drive as a minor county road pursuant to NRS 403.170, as well as acceptance of the roads into the county-maintained road system per HCC 16.50.040. Director Ferraro reviewed the request for the Commission. Legal counsel Carr noted the need for publication of the hearing. The following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri and Hoss voting aye and Commissioners Tipton and Evatz being absent:

*To move to set to public hearing for discussion and possible action for Vern Drive and Larry Drive to be added to the County Maintenance System as a minor designated road at a time set by the County Clerk.*

REQUEST TO PURCHASE GENERATOR: Consideration, discussion and possible approval to purchase an Atlas Copco Generator from Smith Power Products to replace a Public Works generator in an amount not to exceed \$89,950. Included on the online agenda was a Staff Report detailing the quotes received (see attached). Director Ferraro reviewed the request for the Commission. Discussion ensued regarding placing GPS trackers on the equipment staged remotely, that it was not a budgeted item but that there are sufficient funds in the Capital line item, the condition of the current generator, the hours to be expected on a generator at this location, why the new generator was chosen rather than used and additional costs associated with freight from some of the vendors. The following motion was made by Commissioner Hoss:

*To approve.*

Legal counsel Carr requested that the motion specify who it is with as several vendors were discussed. The following amended motion was made by Commissioner Hoss and passed with Chairman Hill and Commissioners Cerri, Tipton and Hoss voting aye and Commissioner Evatz being absent:

*To approve to purchase an Atlas Copco Generator from Smith Power Products to replace the public works generator.*

Discussion ensued regarding the ability to move this one as needed.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County. Director Ferraro reported on road work on

various roads in the County. He continued informing the Commission that a watering schedule is being implemented for the Gold Country and Star City systems due to the nitrate levels but noted that it is voluntary at this point as there is not a lot of enforcement; he explained the benefit of this explaining how it would work and noting that it is a tool that the County has in its water conservation plans in Code for water utilities and that it is for the overall water quality and to benefit the users to protect them. He indicated that flyers and pamphlets were sent out to the users and information was included on the bills. Commissioner Hoss noted contact he had received and there were concerns that it was not clear that it was specific to Gold Country and Star City users; he agreed that it was a start and it needs to be addressed and commented on the benefits of conservation. Chairman Hill offered comments on the due diligence done by the County to keep the nitrates down and asked if we have exceeded. Director Ferraro responded explaining the impact of the second well on the situation which puts us right on the cusp. Chairman Hill commented on the letter that went out which indicated that it was mandatory but now that is being rolled back to voluntary which is a concern; he continued stating that the Commission should probably have a conversation as a board and an agenda item, if this sort of thing is going to go out, as is it a Commission decision or a Public Works decision; he further suggested that, if it is going to say mandatory on the letter, then it should be mandatory and we figure out a way to enforce it just so everyone is on the same page. Director Ferraro continued discussing weed spraying at the gun range. Chairman Hill noted that, based on a conversation he had with Kent Arrien, the group has historically handled this with money they receive from the county but the quotes are coming in high so Kent has asked if the County could assist and explained what is being looked at. Discussion ensued. Commissioner Cerri suggested that the costs associated with the shooting park should be included as part of the shared cost agreement with the City as city residents use the facility as well noting the County's participation in the city parks/pool which is part of the agreement. Director Ferraro reported on the demonstration of two cap blades and notification received from the Union Pacific Railroad late last week that they were going to re-do the railroad crossing on Herschell Road which was shut down yesterday. Discussion ensued as to the short notice and the impact of that as well as the need to build a relationship with the Union Pacific Railroad representatives going forward.

Chairman Hill recessed the meeting at 10:47 a.m. reconvening at 10:52 a.m. and returning to item 8 on the agenda.

TECHNOLOGY SERVICES: Technology Services Director Mike DeTullio appeared before the Commission.

REQUEST TO HIRE FOR THE TECHNOLOGY SERVICES COORDINATOR POSITION: Consideration, discussion and possible action to approve a request to hire for the position of Technology Services Coordinator.

Director DeTullio spoke in support of the request. Commissioner Cerri noted his concern with leaving the manager position on the books. Discussion ensued regarding leaving the position available or removing it entirely, that the job description would remain but the position would not be identified in this budget and what it would take to recreate the job description if eliminated. Based on a question from Chairman Hill, legal counsel Carr indicated that elimination of the manager position would need to be placed on a future agenda for action but noted that there are numerous positions that have been created throughout the county through the years for different needs at different times and that, in order to fill one of those positions, the request would need to come to this Board for approval. Commissioners Cerri and Hoss noted their issues with allowing the manager position to continue to exist. Discussion continued related to said concerns and that this position/job description has been approved by HR. After discussion the following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri, Tipton and Hoss voting aye and Commissioner Evatz being absent:

*To approve the request to hire for the position of Technology Services Coordinator for Technology Services.*

Commissioner Hoss requested paperwork from HR related to the approval of the job description and everything involved with the position.

SHERIFF: Undersheriff Damon Kuskie appeared before the Commission.

LIQUOR BOARD: Undersheriff Damon Kuskie convened the Humboldt County Liquor Board at 11:19 a.m. for the consideration, discussion and possible approval of a liquor license application submitted on behalf of Brian Ford for Back Burner Smoke Haus for the Winnemucca Trap Club 2024 Spring Fling and Miners Trap Shoot on April 27, 2024. Undersheriff Kuskie explained that this license had already been approved as allowed by County Code due to the timing of the request. The following motion was made by Commissioner Hill and passed with Commissioners Cerri, Tipton, Hill and Hoss voting aye and Commissioner Evatz being absent:

*To approve the liquor license on April 27, 2024.*

Undersheriff Kuskie adjourned the Humboldt County Liquor Board at 11:19 a.m.

BUILDINGS AND GROUNDS: Facilities Operations Manager Joaquin Padilla appeared before the Commission.

REQUEST TO APPROVE BID PROPOSAL AND TO ENTER INTO AGREEMENT WITH C.R. DRAKE AND SONS:

Consideration, discussion and possible approval for a bid proposal and to enter into an agreement with C.R. Drake and Sons for the Humboldt County 911 Dispatch Generator #2 installation in an amount not to exceed \$54,868. A Staff Report detailing the request was included on the online agenda for review (see attached). Manager Padilla reviewed the request for the Commission noting that one bid was disqualified

due to lack of a bid bond. Questions were put forth by Commissioner Hoss including whether the other company included a check as they did not have a bid bond. Owner Representative Mike Sheppard appeared before the Commission via Manager Padilla's cell phone and explained that the company did not understand the bond requirement and they did not submit either a bid bond or a cashier's check. Commissioner Hoss asked legal counsel if this would create an issue. Legal counsel Carr responded that, if the bid packet was clear as to requirements, a bid could be rejected if those requirements were not met. Commissioner Hoss asked why a back-up was needed. Mr. Sheppard explained. Commissioner Hoss asked about the testing of the current generators. Manager Padilla responded. Commissioner Cerri asked about the total project cost and whether this approval will be within the proposed project cost. Manager Padilla responded that it will be under and explained and confirmed that this will complete the project as nothing additional is required. Commissioner Tipton commented on the need for this and agreed that since it is under budget it needs to get done. The following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri, Tipton and Hoss voting aye and Commissioner Evatz being absent:

*To approve the facilities operation request as presented to accept the bid proposal presented by CR Drake and Sons for the Humboldt County 911 Dispatch generator number two installation in an amount not to exceed \$54,868.00.*

COUNTY MANAGER: County Manager Don Kalkoske appeared before the Commission.

APPROVAL TO AUTHORIZE LAURA GRANIER AND HOLLAND & HART LLP TO REPRESENT HUMBOLDT COUNTY: Consideration, discussion and possible approval to authorize Laura Granier and Holland and Hart LLP. to represent the County in regard to BLM's proposed Public Lands Rule to prepare and file any necessary pleadings and directing any other litigation means, as well as authorizing Public Lands and Resource consultant, Andy Rieber to provide technical assistance to Laura Granier throughout litigation on this issue. Commissioner Tipton explained why he had requested this item to be on the agenda and spoke in support of the request. Commissioner Cerri commented on his reason for support of the request. Chairman Hill noted possible concerns with allowing comments to be made without input of the County. Manager Kalkoske explained the review of comments identified for the County prior to submission. Discussion ensued. The following motion was made by Commissioner Cerri:

*To approve and authorize Laura Granier of Holland and Hart to represent Humboldt County*

Legal counsel Carr noted that there are two items that deal with the same representation so it would be best to make the motions clear as to which item is being dealt with.

The following amended motion was made by Commissioner Cerri and passed with Chairman Hill and

Commissioners Cerri, Tipton and Hoss voting aye and Commissioner Evatz being absent:

*To authorize Laura Granier and Holland and Hart LLP to represent the County in regard to BLM's proposed Public Lands Rule to prepare and file any necessary pleadings and directing any other litigation means, as well as authorizing Public Lands and Resource Consultant, Andy Rieber to provide technical assistance to Laura Granier throughout litigation on this issue.*

Consideration, discussion and possible approval to authorize Laura Granier and Holland and Hart LLP. to represent the County in regard to Sage Grouse/ BLM's draft Land Use Plan Amendment EIS in the submission of any comments or responses, as well as authorizing Public Lands and Resource consultant, Andy Rieber to provide technical assistance to Laura Granier in regard to any response or comment to this issue. The following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri, Tipton and Hoss voting aye and Commissioner Evatz being absent:

*To approve and authorize Laura Granier from Holland and Hart to represent the County on item B as read into the record by the Chair.*

APPROVAL FOR AN AGREEMENT FOR CONTRACT PUBLIC DEFENDER SERVICES: Consideration, discussion and possible approval for an agreement with Mansfield & Mayo for Contract Public Defender Services. Manager Kalkoske reviewed the request for the Commission noting that the District Attorney has reviewed the agreement but noted concerns which have been provided to Mansfield & Mayo so the suggestion would be that, if the Commission approves, it would be with the caveat that the District Attorney approves. Manager Kalkoske provided a copy of the proposed contract to the Commission for review noting the costs included. Legal counsel Carr noted that her understanding from the District Attorney's Office is that their recommendation is to do a RFP so there are a number of possible contracts to be considered by the County rather than just one and the need for the District Attorney to approve the contract prior to approval so the recommendation is also to table to another date. Discussion ensued regarding the defense requirements put in place by the Department of Indigent Defense, including how costs are addressed. Chairman Hill commented on receiving the contract just now and the need for contract review by both the Commission and the District Attorney and his concerns with proceeding without that review. Manager Kalkoske responded. Legal counsel Carr offered comment on the recommendation to do a Request for Proposal noting that, while that is not required, when you have a number of proficient legal counsel interested in working for the county, it might be responsible, fiscally, to take a look at all options. Chairman Hill noted that, while he is on board with competitive bidding, the Commission has been given conflicting information as to what is required before as to professional services so what needs to be figured out is what goes out to competitive bidding and what doesn't.

Discussion ensued regarding the requirement for an RFP for this matter.

Patrick Mansfield of Mansfield & Mayo appeared before the Commission and offered comments as to his concerns with the District Attorney opposing this contract as it goes back to Commissioner Cerri's issue on a prior agenda item, they should only object to the legalities of a contract and not necessarily the substance as that is for this Board; he stated that he does not specifically know what is happening in the background on the communications between the County Manager and the District Attorney's Office but it believes it may be improper, he believes it is up to this Board and, as the Board just stated, it doesn't need to go out to RFP, so the two coupled cause him concern; he stated that Mansfield & Mayo is just here to offer a solution for an immediate problem that the County has, that Ms. Mayo has already taken on a number of cases, that the proposed contract almost mirrors the one from Lyon County and commented on why Lyon County did an RFP due to the number of jurisdictions involved.

Massey Mayo of Mansfield & Mayo explained the use of contracted attorneys to cover this agreement and commented on their work with the County Manager; she noted the impact of the current public defender's upcoming vacation on the required processes which she believes creates some exigent circumstances; she continued noting her concern, as they were kind of directed to work with the County to get this proposal on board but now their number is public and so asking them to go out to bid is highly improper in her opinion; that they would have been happy to participate in the bid process, if that had been requested earlier, but now their numbers are exposed; she continued reviewing what DIDs currently pays as a comparable. Legal counsel Carr offered clarification on the record that her understanding is that the District Attorney's Office is suggesting that there be further review of the contract prior to approval as the terms have not been approved by their Office, not that they object to it; she continued noting the issue that was discussed earlier related to lack of review by legal counsel; that she had been directed by the District Attorney's Office to make the recommendation that a Request for Proposal be done for this particular item because there are other attorneys interested in it, which is an option the Board has but, as noted, it is not required by statute because these are considered professional services which are exempt from the competitive requirements.

Chairman Hill offered comment noting that Ms. Mayo is correct, their numbers have been exposed and this has happened more than once for some reason and he thinks that is unfair; that, if this were going to be done through competitive bidding, that should have occurred far ahead of time; that statute does not require the Board going to bid on this so that suggestion doesn't bear any weight with him right now but, he does think that, to fall in line with what was discussed, all contracts should be looked at by the District Attorney and should be fully supported before the Board approves them to protect the County.

Commissioner Hoss stated his understanding and agreed that the contract needs to be fully reviewed to make sure Humboldt County is covered but other than that he finds this acceptable. Commissioner Tipton tended to agree but indicated that he would have liked to see an RFP go out but given the way it has been handled he would support approving it conditioned on approval of contract by the District Attorney's Office. Public Defender Matt Stermitz offered comments noting that, while he had not seen the contract, he believes that it requires more study from the number standpoint; he offered comments as to the creation of the County Public Defender's Office and why that had occurred; he discussed the court schedule and the required availability of counsel to meet that schedule as well as the need for the right qualifications. Mr. Mansfield noted the ability to participate virtually and Ms. Mayo spoke to their ability to cover the needs, as well as the difficulty for rural communities to have sufficient coverage by attorneys; she stated their understanding of the need for legal counsel to review the contract as proposed and noted the ability to modify the contract.

Public Defender Stermitz offered comments on the requirements of personal appearance in the court room, the need to have attorneys present in the county five days a week and the need for the Judges to review the proposed contract.

Chairman Hill again noted his concern with the numbers provided by Mansfield & Mayo being made public and suggested that given final review by the District Attorney to make sure the County is protected, he is okay with moving forward.

Manager Kalkoske noted the need for the Department of Indigent Defense to approve the contract also. Comptroller Gina Rackley offered comment as to the financial information related to the DID's coverage. Discussion ensued regarding how the contract would work related to other coverage required and how cases are assigned. Legal counsel Carr noted that, if the contract is approved today, language would need to be included in any motion making it subject to approval by the District Attorney's Office and the Department of Indigent Defense; she asked about a "not to exceed amount" as this is an open-ended contract. Manager Kalkoske responded as to the difficulty of establishing a "not to exceed amount" and discussion ensued regarding putting in place a "not to exceed amount" including what is duties are in the contract amount with the understanding that, if that amount is reached, the matter would come back before the Commission for further consideration. Discussion ensued regarding the amount of the contract, what is included, how costs are accounted for, Mr. Stermitz's concerns, the need for the service to be put in place and issues with it continuing to be put off, concerns with the proposed amounts provided by Mansfield & Mayo being made public, the need for review by the District Attorney's Office, that District Attorney Pasquale and Manager Kalkoske have been working on putting a contract together

that everyone can agree to, that if the motion is made to approve subject to the District Attorney's review the matter would not come back before the Commission but it would if the District Attorney does not provide approval. Discussion ensued as to what would occur if material changes were made to the contract and whether the public has been given notice as the proposed agreement was not attached to the agenda. Ms. Mayo clarified Mansfield & Mayo's part in the agreement preparation. Commissioner Tipton suggested that based on everything it would be better to put this on the next agenda. Chairman Hill asked if a motion would be needed to table the matter. Legal counsel Carr responded that it makes more sense legally and offers protection to the Board to put it in the form of a motion. The following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri, Tipton and Hoss voting aye and Commissioner Evatz being absent:

*To table it until the next meeting subject to the DA's review and working with Mayo/Mansfield on cleaning up the agreement and bringing it back to our next meeting.*

Chairman Hill recessed the meeting at 12:44 p.m. reconvening at 12:50 p.m.

DISCUSSION RELATED TO COMMISSIONERS INPUT ON POTENTIAL BILL DRAFT REQUESTS FOR NEXT YEAR'S LEGISLATIVE SESSION: Consideration and discussion to gather the Commissioners' input regarding potential Bill Draft Requests for the 2025 Nevada Legislative Session. No items presented or discussed under this item.

#### MISCELLANEOUS REPORTS AND CORRESPONDENCE:

Other information and upcoming meetings: The following future meetings were noted on the online agenda - May 7, 2024 Winnemucca City Council Meeting, May 9, 2024 Regional Planning Commission Meeting, May 20, 2024 McDermitt General Improvement District Board Special Meeting - Public Hearing, May 20, 2024 Humboldt County Board of Commissioners Meeting and May 21, 2024 Winnemucca City Council Meeting.

Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Cerri offered no report. Commissioner Tipton reported on a Humboldt River Water Authority Board, a Legislative meeting regarding Bill Draft Requests and a meeting with the BLM about MOUs related to EAs. Commissioner Hoss reported on a Central Nevada Regional Water Authority meeting. Chairman Hill offered no report.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Commissioner Cerri noted the May 15<sup>th</sup> special meeting to view the horse/burro facility in Paradise Valley. Commissioner Hoss commented on the ability of the public to view the facility. Commissioner Cerri asked for a future agenda item for an update on a nuisance

complaint that was filed two or three months ago related to a property in Orovada. Clerk Spero noted a letter sent out regarding that nuisance explaining the inability to pursue it via the nuisance code. The contract for the alternate public defender services was identified for a future agenda.

Chairman Hill stated that the Commission would be proceeding to a closed session with legal counsel. The following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri, Tipton and Hoss voting aye and Commissioner Evatz being absent:

*To go into closed session.*

The Commission entered closed session at 1:06 p.m.

Commissioner Cerri offered the following motion which passed with Chairman Hill and Commissioners Hoss and Cerri voting aye and Commissioners Tipton and Evatz being absent:

*To come out of closed session and resume our regular session at this time.*

The Commission entered open session at 1:35 p.m.

PUBLIC COMMENT: Chairman Hill asked for public comment. Jim Kienholtz with the Golconda Fire Protection District Board appeared before the Commission and offered public comment regarding issues with current members of said Board including the failure to comply with statutory requirements for filling vacancies on the Board.


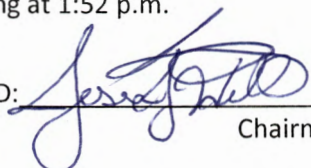
Lena Sturgell appeared before the Commission and offered public comments regarding issues with the Golconda Fire Board.

Deborah Gay appeared before the Commission and offered public comments in opposition to the paper plant proposal including issues with the rapid infiltration system process and requested an environmental impact study be completed.

Michelle Miller appeared before the Commission via Teams and offered public comment noting that Miller Law handles Indigent Defense contracts locally and commented on the closure on Herschell Road and the potential issues it could cause and the lack of notification to residents; she commented on her plan to gather additional information on the paper plant project.

Clerk Spero noted correspondence regarding the nuisance complaint mentioned earlier by Commissioner Cerri had been re-emailed to the Chairman, Commissioner Cerri and Manager Kalkoske.

ADJOURNMENT: Chairman Hill adjourned the meeting at 1:52 p.m.

ATTEST:  Clerk      APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 6/03/24)

Notice of Public Meeting  
Humboldt County Board of Commissioners Regular Meeting  
**Monday, May 6, 2024**  
**8:30 AM**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street, Winnemucca, Nevada 89445

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

**Click here to join the meeting:**  
[\*\*JOIN\*\*](#)

**Or by phone: +1 775-446-0241, Conference ID: 860 693 010#**

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular

and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; November 8, 2021; December 13, 2021; March 26, 2024; April 15, 2024; and April 22, 2024 (Special Meeting). Discussion and possible action.

#### 4.A) Minutes

[HCC040821unapprovedUNOFFICIAL.pdf](#)  
[HCC062121unapprovedUNOFFICIAL.pdf](#)  
[HCC070621unapprovedUNOFFICIAL.pdf](#)  
[HCC071921unapprovedUNOFFICIAL.pdf](#)  
[HCC080921unapprovedUNOFFICIAL.pdf](#)  
[HCC081221unapprovedUNOFFICIAL.pdf](#)  
[HCC08232021unapprovedUNOFFICIAL.pdf](#)  
[HCC121321unapprovedUNOFFICIAL.pdf](#)  
[HCC042224unapprovedUNOFFICIAL.pdf](#)  
[HCC041524unapprovedUNOFFICIAL.pdf](#)

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR APRIL 15, 2024 THROUGH MAY 6, 2024 (FOR POSSIBLE ACTION)
6. WILDLIFE COMMISSION: COUNTY ADVISORY BOARD UPDATE (INFORMATION ONLY)

Eddie Booth of the Nevada Department of Wildlife (NDOW), Wildlife Commission, will present an update on Commission and County Advisory Board (CAB) and Wildlife Commission issues that relate to Humboldt County.

#### 6.A) CAB update

[Staff Report - NDOW-CAB Presentation 05062024.pdf](#)

7. WELLNESS COMMITTEE: THE 2024 WELLNESS CELEBRATION (INFORMATION ONLY) AND LONGEST DAY ALZHEIMER'S AWARENESS EVENT (FOR POSSIBLE ACTION)
  - A. Betty Lawrence will update the Board regarding the third Wellness Celebration which will be held this year on May 16 from 11 a.m. to 2 p.m. Information only.
  - B. Consideration, discussion and possible approval for a request to place a banner and pinwheels on the front lawn of the Courthouse during the month of June in recognition of the Longest Day - Alzheimer's Awareness. Discussion and possible

action.

7.A) Wellness Celebration 2024

[Wellness Celebration.pdf](#)

[Age Dementia Friendly.pdf](#)

8. HUMBOLDT CONNECTIONS: REQUEST TO PLACE MENTAL HEALTH AWARENESS BANNER ON THE FRONT OF THE COURTHOUSE AND TO PLACE GREEN LIGHTS AROUND PILLARS (FOR POSSIBLE ACTION)

8.A) Mental Health Awareness Month - 2024

[Staff Report MH Awareness Month.pdf](#)

9. COMPTROLLER: REQUEST TO APPROVE A SERVICE AGREEMENT WITH TYLER TECHNOLOGIES TO CONVERT TO A HOSTED / CLOUD ENVIRONMENT (FOR POSSIBLE ACTION); FINANCIAL REPORT (INFORMATIONAL ONLY)

A. Consideration, discussion and possible action to approve a service agreement with Tyler Technologies to convert the financial software to a Hosted / Cloud environment in an amount not to exceed \$71,695 annually. Discussion and possible action.

B. Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

9.A) Comptroller

[Tyler Technologies Hosted Cloud Software Agreement.pdf](#)

10. TREASURER: RETURN OF SALE RESOLUTION (FOR POSSIBLE ACTION); QUARTERTLY FINANCIAL INVESTMENT REPORT (INFORMATION ONLY)

A. Consideration, discussion and possible approval for a Resolution adopting the Return of Sale of the 2024 Delinquent Tax Sale. Discussion and possible action.

B. Humboldt County Treasurer Rhona Lecumberry will present the quarterly financial investment report. Information only.

10.A) Treasurer

[Combined Staff Report - Return of Sale of Trust](#)

[Property.pdf Quarterly Financial Report - 3-31-24.pdf](#)

11. DISTRICT ATTORNEY: REQUEST TO WAIVE ATTRITION POLICY (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to waive the attrition policy to hire two

(2) Caseworker I/II positions within the Child Support Division of the District Attorney's Office. Discussion and possible action.

11.A) District Attorney Attrition Waiver

[Agenda Request Form Template Waiver Attrition Policy Caseworker Child Support 2024.pdf](#)

12. PUBLIC WORKS DEPARTMENT: REQUEST TO APPROVE ELECTRICAL ENGINEERING FOR DENIO WELL PROJECT; REQUEST COUNTY TAKE OVER ROAD MAINTENANCE; REQUEST TO PURCHASE GENERATOR (FOR POSSIBLE ACTION); GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

A. Consideration, discussion and possible approval for Harney Electric to provide the electrical engineering that will provide power to the Denio Well project in an amount not to exceed \$14,497. Discussion and possible action.

B. Consideration, discussion and possible action to set to public hearing a request to designate Vern Drive and Larry Drive as a minor county road pursuant to NRS 403.170, as well as acceptance of the roads into the county-maintained road system per HCC 16.50.040. Discussion and possible action.

C. Consideration, discussion and possible approval to purchase an Atlas Copco Generator from Smith Power Products to replace Public Works generator in an amount not to exceed \$89,950. Discussion and possible action.

D. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County. Information only.

12.A) Denio Well Project

[Staff Report 5-6-2024-Denio Well electrical.pdf](#)

[Staff Report - Vern and Larry Drive.pdf](#)

[Staff Report PW Generator.pdf](#)

13. TECHNOLOGY SERVICES: REQUEST TO HIRE FOR THE TECHNOLOGY SERVICES COORDINATOR POSITION (FOR POSSIBLE ACTION)

Consideration, discussion and possible action to approve a request to hire for the position of Technology Services Coordinator. Discussion and possible action.

13.A) Technology Services

[Agenda Request Form Template\\_2023 - TSD - Request to Hire TSD Coord.pdf](#)

14. SHERIFF: LIQUOR BOARD (FOR POSSIBLE ACTION)

Undersheriff Damon Kuskie is requesting to convene the Humboldt County Liquor Board. Consideration, discussion and possible approval of a liquor license application submitted

on behalf of Brian Ford for Back Burner Smoke Haus for the Winnemucca Trap Club 2024 Spring Fling and Miners Trap Shoot on April 27, 2024. Discussion and possible action.

14.A) Sheriff - Liquor Board

[Staff Report - Special Liquor License-Back Burner Smoke Haus Trap Club.pdf](#)

15. BUILDINGS AND GROUNDS: REQUEST TO APPROVE BID PROPOSAL AND TO ENTER INTO AGREEMENT C.R. DRAKE AND SONS (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for a bid proposal and to enter into an agreement with C.R. Drake and Sons for the Humboldt County 911 Dispatch Generator #2 installation in an amount not to exceed \$54,868. Discussion and possible action.

15.A) Building and Grounds

[Staff Report- C.R. Drake and Sons Bid Proposal and Supporting Documents.pdf](#)

16. COUNTY MANAGER: APPROVAL TO AUTHORIZE LAURA GRANIER AND HOLLAND & HART LLP TO REPRESENT HUMBOLDT COUNTY (FOR POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to authorize Laura Granier and Holland and Hart LLP. to represent the County in regard to BLM's proposed Public Lands Rule to prepare and file any necessary pleadings and directing any other litigation means, as well as authorizing Public Lands and Resource consultant, Andy Rieber to provide technical assistance to Laura Granier throughout litigation on this issue. Discussion and possible action
- B. Consideration, discussion and possible approval to authorize Laura Granier and Holland and Hart LLP. to represent the County in regard to Sage Grouse/ BLM's draft Land Use Plan Amendment EIS in the submission of any comments or responses, as well as authorizing Public Lands and Resource consultant, Andy Rieber to provide technical assistance to Laura Granier in regards to any response or comment to this issue. Discussion and possible action.

17. COUNTY MANAGER: APPROVAL FOR AN AGREEMENT FOR CONTRACT PUBLIC DEFENDER SERVICES (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for an agreement with Mansfield & Mayo for Contract Public Defender Services. Discussion and possible action.

17.A) Public Defender Contract

[Staff Report - Contract Public Defender - Mansfield Mayo 05062024.pdf](#)

18. COUNTY MANAGER: DISCUSSION RELATED TO COMMISSIONERS INPUT ON POTENTIAL BILL DRAFT REQUESTS FOR NEXT YEAR'S LEGISLATIVE SESSION (INFORMATION ONLY)

Consideration and discussion to gather the Commissioners' input regarding potential Bill Draft Requests for the 2025 Nevada Legislative Session. Information only.

18.A) 2025 Legislative Session Discussion  
[Agenda Request for BDR Suggestions.pdf](#)

## 19. MISCELLANEOUS REPORTS AND CORRESPONDENCE

### 1. Other information and upcoming meetings:

May 7, 2024 Winnemucca City Council Meeting

May 9, 2024 Regional Planning Commission Meeting

May 20, 2024 McDermitt General Improvement District Board Special Meeting - Public Hearing

May 20, 2024 Humboldt County Board of Commissioners Meeting

May 21, 2024 Winnemucca City Council Meeting

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

## 20. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

## 21. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

## 22. ADJOURNMENT

23. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

# CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcounytv.gov> at \_\_\_\_\_ By: \_\_\_\_\_

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov). \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: May 6, 2024  
DATE POSTED: May 1, 2024 POSTED BY: MICHELLE COOK

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. **EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;  
fax: (202) 690-7422; or  
email [intake@usda.gov](mailto:intake@usda.gov)

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**2024**  
**HUMBOLDT COUNTY DELINQUENT TAX AUCTION**  
**Date Deed Recorded: May 20, 2024**

<i>Parcel #</i>	<i>Location</i>	<i>Previous Owner</i>	<i>Successful Bidder</i>	<i>Minimum Sale Price</i>	<i>Actual Sale price</i>	<i>Excess Proceeds</i>
06-0101-14	Paradise Ranchos Area	Betty L. Player	Todd VanDehey	1,200.00	13,750.00	11,343.07
06-0164-13	Paradise Ranchos Area	Preston H. Harris Tr	Todd VanDehey	900.00	9,500.00	7,538.71
06-0342-20	Paradise Ranchos Area	Juan Manuel De Leon Carpio	Todd VanDehey	1,100.00	10,000.00	7,838.45
06-0681-14	Golconda Rural	Peter A. Trier	Mike Kincade	1,200.00	9,500.00	7,232.84
07-0231-03	Valmy Rural	Ronald K. Fontana	Todd VanDehey	700.00	3,000.00	1,829.68
07-0411-11	Valmy Rural	John A. & Arlene C. Gustafson Trs	Jeff Reese	700.00	1,500.00	452.68
07-0431-06	Valmy Rural	Ronald K. Fontana	Jeff Reese	700.00	1,750.00	704.68
07-0654-08	Valmy Rural	Jon Brock Rogers & Patricia Rogers	Kent Taylor	800.00	6,750.00	5,138.88
07-0654-15	Valmy Rural	Stephanie McCown	Kent Taylor	800.00	12,750.00	10,689.34
08-0063-12	N. Kramer Ave., Golconda	Gewitter	Erica Zoe Gillis	600.00	1,100.00	236.56
08-0063-18	N. Kramer Ave., Golconda	Paul Sabesky	Erica Zoe Gillis	600.00	1,100.00	236.56
08-0073-16	N. Adelaide Ave., Golconda	Alberto & Huendy Andrade	*** Did not sell ***	1,700.00	-	-
08-0113-20	Golconda	Grant Sabesky	Adam Wozniak	1,200.00	1,200.00	-
08-0113-23	N. Adelaide Ave., Golconda	Grant Sabesky	*** Did not sell ***	1,300.00	-	-
08-0323-12	Golconda	Richard F. Prehoda	Robert Kennerson	700.00	1,900.00	876.18
08-0581-02	Golconda	Lavinia T. Eberlein	Brandon Crawford	1,100.00	11,500.00	9,105.41
14-0234-12	Elk St.	Daniel G. Gullbert	Kent Taylor	800.00	4,250.00	2,910.06
16-0311-06	5335 Royal Dr.	L&P Nichols / Joyce Reed	Araceli Herrera	5,000.00	76,000.00	69,754.32
						-

**\$ 165,550.00 \$ 135,887.42**

SUMMARY: Return of Sale of Trust Property

RESOLUTION NUMBER: \_\_\_\_\_

WHEREAS, the Board of County Commissioners of Humboldt County, Nevada, on the 4th day of March, 2024 duly ordered the sale at public auction of the hereinafter described real property held by Rhona Lecumberry, as County Treasurer and Ex-Officio Tax Receiver of Humboldt County, Nevada, in trust; and

WHEREAS, after due and legal notice of the place and manner of said sale was duly given in the manner required by NRS 361.595, by publication in the *Great Basin Sun*, a newspaper published within the County of Humboldt, State of Nevada, said property was sold at public auction on the 19th day of April, 2024, beginning at 10:00 o'clock a.m. of said day in the Commissioners Meeting Room of the Humboldt County Courthouse, Humboldt County Nevada, in pursuance of said Order of Sale; and

WHEREAS, at said sale the property described in Exhibit "A" attached hereto was sold to the persons or entities listed for the total sum of One Hundred Sixty-five Thousand Five Hundred Fifty Dollars (\$165,550.00), which were the highest and best bids for the same and the whole amount bid and paid for said property;

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Humboldt County, Nevada as follows:

1. That the Humboldt County Treasurer and Ex-Officio Tax Receiver of Humboldt County Nevada, in trust, execute and file a Tax Deed for record with the County Recorder of Humboldt County, Nevada and deliver said Tax Deed for properties sold to said purchaser on the attached list.

ADOPTED the 6th day of May, 2024 by the Board of County Commissioners, Humboldt County, Nevada.

\_\_\_\_\_  
Jesse Hill, Chairman

ATTEST:

\_\_\_\_\_  
Tami Rae Spero, Humboldt County Clerk



# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
Winnemucca, Nevada 89445  
[www.hcnv.us](http://www.hcnv.us)

## STAFF REPORT

**DATE:** Wednesday, April 10, 2024  
**TO:** County Commission  
**FROM:** Joaquin Padilla, Facility Operations  
**SUBJECT:** Request to Approve Bid Proposal Presented by C.R. Drake and Sons for the Humboldt County 911 Dispatch Generator #2 Installation.

**REQUESTED AGENDA DATE:** **May 6, 2024**

---

### SUMMARY

Facility Operations is requesting approval to accept the bid proposal presented by C.R. Drake and Sons for the Humboldt County 911 Dispatch Generator #2 Installation.

### WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

For approval to accept the bid proposal presented by C.R. Drake and Sons for the Humboldt County 911 Dispatch Generator #2 installation in an amount not to exceed \$54,868.00. A Request for Proposal (RFP) and specifications were prepared by CTA, Inc and Facility Operations put this out to bid through the Humboldt County Website, Reno Gazette, and Great Basin Sun for approximately 3 weeks. The bid opening date was Thursday April 4, 2024 and two (2) bids were received. One bid was received from First Electric and Automation in an amount of \$36,146.60 and the other bid from C.R. Drake and Sons in the amount of \$54,868.00. Although the bid proposal from First Electric and Automation is the lower bid, there was no bid bond submitted with their bid proposal and no bonding company. Mike Sheppard had a discussion with Facility Operations Manager, Joaquin Padilla, and it was recommended to award the bid to C.R. Drake and Sons. The provided proposal is \$62,893.00 under the original budget of \$117,761.00.

### PREVIOUS ACTION

This project was approved in the 2022-2023 budget and has gone through several phases since the forward moving process. The phases included the purchase of the generator through Cummins, which was approved at the February 21, 2023 Commissioner Meeting. It was brought back in front of the Commissioners at their May 1, 2023 meeting with an updated cost and a proposal from CTA, Inc., for the area design for a proper fit for the generator.

### BACKGROUND

Facility Operations is preparing for the final phase of this project, putting out the RFP for the electrical portion and installation of the generator. The Humboldt County Dispatch Center is a 24 hour, seven days a week facility that is the hub of public safety communications. Due to this

building being a 24/7 operation, it requires a reliable back up power supply in the even that NV Energy has a power outage. The generator/back up power supply system currently at the dispatch center was designed to support two backup generators. During the construction of the new center in 2013, it was decided to reduce cost and only install one generator. This facility should have two standby generators, as the main system will only keep the facility operations for 3 hours in the event of a loss of NV Energy Utility Power and a single generator failure.

**FISCAL IMPACT**

The fiscal impact of this purchase would be an expenditure from the Facility Operations' approved budget for Fiscal Years 2022-2023, 2023-2024, and 2024-2025, in a total project amount not to exceed \$241,804.00.

**RECOMMENDATION**

It is recommended that the Facility Operations' request to accept the bid proposal presented by C.R. Drake and Sons for the Humboldt County 911 Dispatch Generator #2 Installation, in an amount not to exceed \$54,868.00, be approved.

**LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

C.R. Drake and Sons Bid Packet and First Electric and Automation Bid Packet.

**POSSIBLE MOTION**

Motion to approve Facility Operations' request, as presented, to accept the bid proposal presented by C.R. Drake and Sons for the Humboldt County 911 Dispatch Generator #2 Installation, in an amount not to exceed \$54,868.00.