



Humboldt County Board of Commissioners
March 25, 2024 at 8:30 a.m.
Budget Hearing Minutes

Those present were Chairman Jesse Hill, Commissioners Tom Hoss, Ron Cerri, Ken Tipton and Mark Evatz, County Manager Don Kalkoske, Comptroller Gina Rackley, Deputy Clerk of the Board Maria Diaz and Clerk of the Board Tami Rae Spero (via Teams (exited the hearings between 11:45 a.m. to 3:54 p.m.)). No legal counsel present.

CALL TO ORDER: Chairman Hill called the budget hearings to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Hill asked for public comments. Comptroller Gina Rackley offered public comment on the hiring of the new Comptroller and her concerns about not being involved with the hiring process and asked that the Commission make that decision and not staff. No further public comment was offered.

FISCAL YEAR 2024-2025 BUDGET WORKSHOP: This meeting is the first public hearing on the fiscal year 2024-2025 budgets. The Board of County Commissioners is required to hold budget hearings in accordance with NRS 354.596. The county offices, departments, and boards will present and discuss their fiscal year 2024- 2025 budget proposals with the Board of County Commissioners during the budget workshops. The budget workshops may include the presentation, review, and discussion of revenues, expenditures, and transfers to and from county funds, and specific funding requests including, but not limited to, additions or deletions to personnel, equipment, supplies, and services used or received. The Board of County Commissioners may take action for tentative approval of the proposed budget, but all budgets are subject to final approval and action at the time final budgets are submitted.

NOTE: Miscellaneous General Fund Budgets will be reviewed as time permits throughout the meeting.

FISCAL YEAR 2024-2025 BUDGET OVERVIEW BY COUNTY MANAGER AND OMPTRROLLER/AUDITOR:

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), and an overview of the FY2025 budget (see attached). County Manager Don Kalkoske will provide an annual budget message (see attached). Manager Kalkoske summarized his message as provided to the Commission. Discussion ensued regarding whether the Department Heads understood the issues

03/25/2024 – Budget Hearings

Page 1 of 24

with expenditures exceeding revenues. Comptroller Rackley summarized her message but noted information as to revenues received from the State. Discussion ensued regarding the projections for property taxes and net proceeds; how those projections are determined; what the overall revenues should be for the year and what the proposed expenditures are and how the process works; what is the status of the current budget; the status of the Expenditure Review Committee and whether it needs to be reconvened and what that committee did; what the amount of the ending fund balance should be; what the average COLA should be and the impact of personnel on the budget.

ASSESSOR (100-007): Assessor Andy Heiser appeared before the Commission and reviewed his budget request. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the Assessor's budget for fiscal year 2024 through 2025.

ASSESSOR TECHNOLOGY FUND (217): Assessor Heiser reviewed his budget request for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

To tentatively approve the Assessor's Technology Fund 217 as presented.

Based on an earlier question from Commissioner Evatz, Comptroller Rackley noted what the statutory limit is for the expenditures less capital and what the resulting ending fund balance would be for Humboldt using that limit.

COOPERATIVE EXTENSION (203): Cooperative Extension Agent Brad Schultz reviewed his budget request for the Commission. Discussion ensued regarding the proposed budget. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the Cooperative Extension budget for 24/25.

Chairman Hill stated that Court budget will be skipped at this point as the Judge is not available. (at the end of the budget hearings on March 26, 2024, a motion was made and passed to table this item to the April 1st regular County Commission meeting).

6TH JUDICIAL DISTRICT COURT (FUND 205):

Juvenile Probation (034):

District Court (043):

Law Library (045):

Specialty Court (208):

03/25/2024 – Budget Hearings

GENERAL FUND (100): Manager Don Kalkoske appeared before the Commission.

Commissioners (001): Manager Kalkoske reviewed the budget for the Commission. Discussion ensued regarding dues and assessments and the travel line-item with the recommendation to add an additional \$5,000.00. The following motion was made by Commissioner Tipton and passed unanimously:

To approve the Commissioners' budget department with the changes tentatively.

County Manager (002): Manager Kalkoske reviewed the budget request for the Commission explaining his intent to leave the vacant position in the budget and explaining. Commissioner Hoss questioned including the HR Director in this budget as well as the amount identified for salaries for the positions. Discussion ensued regarding the need for the additional position in the office including the need for assistance in tracking public lands issues and how to address that and regarding the HR position and where it could be included. Commissioner Hoss noted his concerns with vacancies and offered comments on leaving them in the budgets and what that can lead to; he stated that he would like to see the HR Director out from under the Manager's budget. Chairman Hill stated that is something that can be agendized in the future for discussion. Discussion ensued as to what the Board could do as to removing positions due to the agenda; the determination was that they could choose not to fund the position. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

To approve tentatively.

Personnel (014): Manager Kalkoske reviewed the budget request for the Board. Based on a question from Commissioner Hoss, Comptroller Rackley reviewed the Wellness line-item. The following motion was made by Commissioner Hoss and passed unanimously:

To approve tentatively as is.

Chairman Hill recessed the meeting at 9:53 a.m. reconvening at 9:58 a.m.

Other General Government (015): Manager Kalkoske reviewed the budget request for the Commission. Discussion ensued regarding the increases to this budget including the purchase of a new folding machine, an increase to professional services, the increase to transfer to other funds, insurance increases and what is involved, what the reserve/contingency line-items are used for, the shooting range line-item and the need to maintain it at \$5,000.00 and how the Humboldt Water Basin Authority line-item works. Commissioner Evatz offered suggestions that the Insurance Reserve be cut in half, that the

03/25/2024 – Budget Hearings

water plan be left as is and that the contingency be cut in half. Discussion ensued regarding the contingency fund. After discussion the following motion was made by Commissioner Evtz and passed unanimously:

To tentatively approve the Other General Government, 015, with these modifications with the adjustment to the Insurance Reserve line-item from seventy-five down to thirty and then whatever the new number is applying a ten percent toward that to determine what the contingency is.

Insect Control (061): Manager Kalkoske reviewed the request for the Commission. Discussion ensued. The following motion was made by Commissioner Evtz and passed unanimously:

To tentatively approve department 061 Insect Control budget as presented.

Intergovernmental (086): Comptroller Rackley reviewed the request for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

To tentatively approve as presented the Intergovernmental Department.

EMERGENCY MANAGEMENT (100-036): Emergency Manager Carol Lynn appeared before the Commission and reviewed her budget for the Commission noting that she had distributed a breakout of said request for review by the Commission including a request for a part-time position. Commissioner Tipton spoke in opposition to the new position. Manager Lynn responded and explained. Discussion ensued. Commissioner Hoss noted that Manager Lynn is doing a great job but spoke in opposition to the department growing. Commissioner Evtz offered comment on involving the Sheriff's Office and other options for businesses but noted his concern with adding personnel due to budget concerns. Commissioner Cerri stated his appreciation for the department, but he is not in favor of growing government through use of General Fund monies. Manager Lynn responded noting her efforts with grants but explained the plan to cut grants at a federal level. Chairman Hill asked why a split position is being sought rather than adding hours to the Emergency Manager position. Manager Lynn responded. Comptroller Rackley noted the limits on Manager Lynn's hours due to PERS. Chairman Hill noted his concerns with a shared position stating that he is not against the idea but that the plan may not be the best for the County. The following motion was made by Commissioner Evtz and passed unanimously:

To tentatively approve the Department 039 Emergency Management with the modifications to take it back to the current half-time employment scenario as opposed to a full-time one and the rest staying the same.

03/25/2024 – Budget Hearings

95-80 RDA (220): Community & Economic Development Officer Michelle Hammond Allen appeared before the Commission and reviewed her budget request including her request for a part-time position. Discussion ensued regarding the Service and Supplies line-item, the Brownsfield Grant what it is and how it works, the travel and training line-item and how it is utilized, how the funding from the State works, the pass-thru funds for Pershing County, the status of projects based on the current budget amounts remaining, the employee request, the ability to contract out assistance with projects in place of an employee, and the use of GOED funding and Brownsfield grant funding including that the request for the position is funded from GOED funds but the Brownsfield grant could be amended to allow for staffing. All Commissioners stated their opposition to the additional position with Chairman Hill indicating that he would be open to the request in the future but not as the presented shared position with another department which is not handling these types of duties. The following motion was made by Commissioner Cerri and passed unanimously:

To amend the budget, denying the part-time position and approving the rest of the budget tentatively.

Chairman Hill asked what the reduction for removal of the position would be. Comptroller Rackley confirmed that it would be \$45,000.00.

Chairman Hill recessed the meeting at 11:08 a.m. reconvening at 11:13 a.m.

HUMAN SERVICES (201 AND 211): Human Services Director Denni Byrd appeared before the Commission.

Indigent Services (201): Director Byrd reviewed her budget request for the Commission including her plan to obtain a software program for case management. Discussion ensued regarding the purpose of the Indigent/State line-item. The following motion was made by Commissioner Evatz and passed unanimously:

To tentatively approve the 201 Fund for Indigent Services.

Indigent Medical (211): Discussion ensued regarding this Funds balance and how the Fund works. Commissioner Evatz suggested a reduction of \$200,000.00 to this Fund, noting that while it is not General Fund it still shows as being fiscally responsible and can be augmented if necessary. The following motion was made by Commissioner Evatz and passed unanimously:

To tentatively approved Fund 211, Indigent Medical, Class 52 Services and Supplies with an adjustment in whatever one of those areas or all three of those categories to take the total down to \$700,000.00 instead of \$919,600.00.

CLERK (004): Clerk Spero appeared before the Commission via Teams and reviewed the budget request noting the items identified in the IT budget and the removal of the business license line item. Discussion ensued regarding the book binding line-item and the microfilm line-item. The following motion was made by Commissioner Evatz and passed unanimously:

To tentatively approve Clerk, 004 as submitted.

Elections (003): Deputy County Clerk Jessica Aguire-Koepke appeared before the Commission. Deputy Koepke reviewed the budget request for the Commission. Discussion ensued regarding the request for a trailer for the transporting of election equipment with a suggestion of using a rental. The following motion was made by Commissioner Tipton and passed unanimously:

To tentatively approve the 003 elections as presented.

Clerk Spero noted that, as this is only the tentative budget, her Office would explore the option of renting a trailer and return with that information at the time of the final budget discussion.

TREASURER (005): Treasurer Rhona Lecumberry appeared before the Commission and reviewed her budget request. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the Treasurer's budget, 005, as presented.

RECORDER (100-006): Recorder Tia Lange appeared before the Commission and reviewed her budget request. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the Recorder's budget, 006, as presented.

Recorder Technology Fund: Recorder Lange reported on the status of her Technology Fund. Based on discussion it was determined that no motion was needed for this item as statute only requires an update is required for the Board.

COMPTROLLER/AUDITOR DISCUSSION REGARDING KINGS RIVER GID RENT PAYMENT: Consideration and discussion regarding Kings River GID rent payment to the County. Included on the on-line agenda was a staff report reviewing the information associated with this request (see attached). Comptroller Rackley informed the Commission that the Kings River General Improvement District's tax revenue is not sufficient to pay their expenditures; she noted that she had the Assessor and Treasurer look into

different tax rates for the District but due to the amount of agricultural land in the district which is abated that did not result in enough additional revenue to pay their bills; she noted that they are a conservative district and the only bills that they have are industrial insurance for the Board, utilities, insurance and rent which is paid back to the County which is as a result of the revenue bond that the County took out for them in 2004 in the amount of \$95,000.00 to pay a portion of the cost of their community hall; she detailed what had occurred with the funding for the facility including grants and donations, that payments began in 2005 and at about two years into the process the County just paid off the bond and allowed the District to pay that back by paying rent which they have done noting the rate of interest paid on this loan, that they have paid a total of \$104,229.00 to date which covers the \$95,000.00 plus the initial premium of \$9,229.00. She explained that she had worked with our Auditor on what has been done including the rate of interest being paid and so offered the suggestion that the County could say that they are happy with what has been paid by the District and this would free up some of their revenue though she would still recommend that they do increase their tax rate as that additional \$1,000.00 per year in addition to this payment amount would help build up their ending fund balance as by the end of this fiscal year, they won't be able to pay their bills. Comptroller Rackley noted that this is just a discussion item to see if the Commission has a desire to pursue it. Chairman Hill stated that he would be in favor of calling it even as the County shouldn't be in the business of making money off one of their smaller boards. The Commission concurred. Comptroller Rackley indicated that she will reach out to the Kings River Board about the issue and try to get an item on the Commission's second meeting in April to discuss the matter further. Chairman Hill thanked the Comptroller for her work on this issue.

COMPTROLLER/AUDITOR (100-010): Comptroller Gina Rackley appeared before the Commission.

Comptroller/Auditor (100-010): Comptroller Rackley reviewed her budget request for the Commission.

The following motion was made by Commissioner Evatz and passed unanimously:

To tentatively approve Department 010 Comptroller as presented.

Rural Street Lights (100-051): Comptroller Rackley reviewed the budget request for the Commission.

The following motion was made by Commissioner Evatz and passed unanimously:

To tentatively approve Rural Street Lights, Department 051, as presented.

Chairman Hill recessed the meeting at 12:03 p.m. reconvening at 12:25 p.m.

03/25/2024 – Budget Hearings

Public Health Nurse (100-060): Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

To tentatively approve Public Health Nurse, Department 060, as presented.

Other Culture & Recreation (100-071): Comptroller Rackley reported that there is no budget associated with this item. No action required.

Community Support (100-080): Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

To approve Department 080, Community Support as presented, tentatively.

Stabilization Fund (206): Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the Stabilization Fund, 206, as presented.

Genetic Marker Test (213): Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the Genetic Marker Test budget, number 213, as presented.

Unemployment Compensation (214): Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Evatz and passed unanimously:

For 214, Unemployment Compensation, to tentatively approve the services and supplies with an adjustment from \$50,000.00 down to \$25,000.00.

Payment in Lieu of Taxes (PILT) (215): Comptroller Rackley reviewed the budget request for the Commission noting the proposal to transfer funds to the Road Fund and to the Capital Projects Fund. Discussion ensued regarding the status of PILT and its funding. The following motion was made by Commissioner Tipton and passed unanimously:

To tentatively approve Fund 215, PILT, as presented.

Compensated Absences (216): Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Evatz and passed unanimously:

To tentatively approve Fund 216, Compensated Absences, as presented.

Capital Projects (301): Manager Kalkoske reviewed the budget request for the Commission including that he hopes the McDermitt Communication site is done by the end of this fiscal year, there will be the buildings, towers and site construction for Eagle Creek and Double H communication sites and the

shelter for the Saipan Peak communication site. Discussion ensued regarding the Eagle Creek and Golconda sites and the work being done with BLM based on a change; what funds in this Fund can be used for and the process, that no other projects are included in this Fund, the status of items such as the well in Grass Valley, the Court renovation, the ADA compliance project and the on-going nature of the Communications project. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve Capital Projects budget, Department 301.

Building Reserve (302): Manager Kalkoske reviewed the budget request for the Commission noting what had been spent from the current budget year and indicating that this budget only includes the Buildings & Grounds building based on the retreat direction as to the court project. Commissioner Evatz voiced concern about the level of the funding based on what is being spent. Discussion ensued as to how this Fund works in comparison to the Capital Projects, what is planned for this year, who manages projects and what the Owner Representative does with projects, the plan to aggressively build the Building Reserve Fund for the ability to save towards a larger project and the status and plan for the Buildings & Grounds building. The following motion was made by Commissioner Tipton and passed unanimously:

To approve as presented, tentatively, Building Reserve, number 302.

Debt Service Fund (400): Comptroller Rackley explained that as the County has no debt, so there is nothing to be approved with this Fund. No action taken.

Solid Waste Management (502): Comptroller Rackley explained that a portion of the salaries associated with the Comptroller's Office and the County Manager's Office are paid for out of this Fund due to the work with the landfill processes. Manager Kalkoske reviewed the budget request related to the proposed transfer sites for Denio, Orovada, Kings River and Paradise Valley with two sites being included in this budget request. Discussion ensued including what the proposal is for the sites, where they will be located, the closure of the current locations, how much of the work can be done in-house, whether doing one site a year to stretch out the impact on the budget as well as the impact on Public Works is better or bundling the projects which may result in cost savings as to a contractor and issues with blowing trash and if there are less costly ways to address that. Based on a question from Commissioner Evatz as to the increase to the Contract line-item, Comptroller Rackley noted a contract with the landfill operator, DeLong Construction, and a required increase. Discussion ensued regarding the reason for the

redo of the transfer sites with concerns expressed about the cost identified. Manager Kalkoske suggested that if one is approved in this budget, Public Works could see what they can get done to drive the costs down. Chairman Hill asked if the engineering needs to be looked at as maybe we are overengineering the sites. Commissioner Hoss noted that the design was engineered per Subtitle D and explained; he suggested that plans must exist somewhere which he could research rather than having new ones drawn up. Chairman Hill asked if the plan had been prepared by Dowl or if this was just an estimate. Manager Kalkoske explained that the plans used were taken from Pershing County and provided to Dowl to assist in building off of with current and updated engineering as required, so the project is ready to go to bid but he was waiting for budget hearings. Commissioner Ceri noted that most people in the rural areas have their own dumpster but sometimes it isn't sufficient, so they go to the transfer site; he commented on the usage in the Orovada area. Commissioner Hoss suggested looking at the size proposed to see if smaller would work. Commissioner Evatz suggested providing funding to improve the fencing to capture blowing trash and evaluating whether there are any safety issues to address because based on where we stand financially, he just does not have the appetite to spend this kind of money even spread out over two years. Chairman Hill concurred with Commissioner Evatz's comments noting the erosion to ending fund balance and that the service is being provided to our residents and while it may not be ideal, it is safe, and it works, so he would support cutting this cost until we are doing better financially. The following motion was made by Commissioner Evatz and passed unanimously:

For Fund 502, Solid Waste Management, that we tentatively approve the budget as submitted for wages, benefits, services and supplies, but that we don't approve the \$1,000,000.00 Capital Outlay; that we ask the County Manager to come back with something that addresses the garbage capture fencing need, as well as any underlying safety issues that haven't been identified in an amount not to exceed \$100,000.00.

Opioid Settlement Fund (221): Comptroller Rackley reviewed the request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

To tentatively the Opioid Settlement Fund as presented.

Self-Insurance Fund (504): Comptroller Rackley reviewed the request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

To approve the Self-Insurance Fund, 504 as presented.

03/25/2024 – Budget Hearings

JUSTICE COURT (100-042): Justice of the Peace Jim Loveless and Court Administrator Carmen Garcia appeared before the Commission.

Justice Court (100-042): Justice of the Peace Loveless noted that an error was made, and they neglected to put a funding request in for the Substitute Judges line-item and that request would be for \$20,000.00. He continued reviewing the budget request for the Commission. Discussion ensued including removing \$1,000.00 from the Professional Services line-item, the removal of \$500.00 for alcohol monitoring, to reduce the Interpreter line-item to \$3,000.00, to reduce the Postage line-item to \$2,000.00, a reduction to Services and Supplies line-item by \$1,000.00 for a total reduction of \$7,500.00. The following motion was made by Commissioner Evatz and passed unanimously:

To tentatively approve Department 042, Justice Court with these modifications under Class 51 wages and salaries adding \$20,000.00 into the line-item of Substitute Judge, under Services and Supplies, changing Services and Supplies from \$5,050.00 to \$4,000.00, Postage from \$4,000.00 to \$2,000.00, Interpreters from \$6,000.00 to \$3,000.00, eliminating Alcohol Monitoring to zero and Professional Services to zero.

Administrative Assessment (209): Justice of the Peace Loveless reviewed the budget request for the Commission. The following motion was made by Commissioner Cerri:

To tentatively approve the Administrative Assessment budget, number 209, as presented.

Commissioner Evatz noted reductions that could be made to the Fund in Services and Supplies to help in offsetting the additional \$20,000.00 added in the prior budget request. Commissioner Cerri commented on the status of the current budget and stated that his motion stands as made. Chairman Hill called Commissioner Cerri's motion to a vote, and it passed unanimously.

Administrative Assistant/Court Facilities (219): Justice of the Peace Loveless reviewed the budget request for the Commission with Comptroller Rackley noting the inclusion of funding in this Fund for the proposed Court Improvement Project. The following motion was made by Commissioner Tipton and passed unanimously:

To approve Fund 219 as presented, tentatively.

PLANNING (100-011): Senior Planning Technician Betty Lawrence appeared before the Commission and reviewed the budget request for the Commission. Discussion ensued regarding the Postage line-item and the ability to reduce by \$1,000.00 and the purpose of the Professional Services line-item. The following motion was made by Commissioner Cerri and passed unanimously:

03/25/2024 – Budget Hearings

To tentatively approve the Planning budget with the reduction in the postage from \$2,000.00 down to \$1,000.00.

Mrs. Lawrence commented that the Administrative Clerk that is shared by her Department and the Building Department is doing above and beyond what an Administrative Clerk II does so she will be making the request to get her moved up and appropriately compensated.

DISTRICT ATTORNEY (100-040): District Attorney Kevin Pasquale and Office Manager Nancy Jurad appeared before the Commission.

District Attorney (100-040): District Attorney Pasquale reviewed the budget request for the Commission noting the inclusion of an additional Deputy position due to the direction from the State that more public defenders will be added and the inclusion of funds for signing bonuses. Discussion ensued regarding the mandate from the State as to whether there is any State funding available, that funding is only available for the public defender positions, what the amount of the signing bonuses would be, how using bonuses for these positions could impact other positions and the difficulty in filling the positions. District Attorney Pasquale noted that, if the increase does not occur on the public defender side, he would not need the additional position and only half of the funding for the signing bonuses. Chairman Hill commented that, while he is okay with the bonuses, he is not in favor of the additional position at this time. Discussion ensued regarding reducing the postage to \$2,000.00 and the salary/benefits by \$179,200.00 which puts the total reduction at \$181,700.00. The following motion was made by Commissioner Evatz and passed unanimously:

For the District Attorney line item, Department 040, that we tentatively approve the budget as submitted with the modifications as discussed, which includes removal of the one position and the associated bonus of \$27,500.00 that was tied to that and then down under Services and Supplies that we take the Postage from \$4,500.00 to \$2,000.00 and that should equate to a total reduction for 040 of \$181,700.00.

Child Support (100-041): District Attorney Pasquale reviewed the budget request for the Commission. Discussion ensued regarding a reduction in postage and the travel line-item. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

For Department 041, Child Support Enforcement, to tentatively approve the budget as submitted with a modification to Service and Supplies, the line-item Postage from \$8,500.00 down to \$5,500.00.

Check Restitution (210): Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

To approve tentatively number 210, Check Restitution, as presented.

Chairman Hill recessed the meeting at 2:09 p.m. reconvening at 2:20 p.m.

BUILDING INSPECTOR (100) (100-033): Manager Kalkoske reviewed the budget for the Commission noting that the budget as presented contains only the salary for an Inspector and half the salary for the administrative clerk position shared with Planning, but that augmentation may be needed if a Building Official is hired and explained what is being looked at for the department. Discussion ensued as to what is occurring with the Building Official duties currently. Commissioner Cerri noted the cost savings with contracting the official duties and asked why we don't continue to do that. Manager Kalkoske responded as to the difficulty with that. Chairman Hill commented on the need for getting someone into the position locally and explained the benefit to the community of that. Commissioner Evatz noted the importance of being open for business. Discussion ensued regarding the difference between the Official and the Inspector positions. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

To tentatively approve the Building Inspector, 033, as presented.

PUBLIC DEFENDER (100-048): Matt Stermitz, Humboldt County Public Defender appeared before the Commission. Comptroller Rackley reviewed the budget request for the Commission noting that there is an increase of COLA in the salary line-item and an increase to the Conflict Counsel line-item. Commissioner Hoss asked about the sufficiency of the PERS amount based on the salaries and Comptroller Rackley responded. Discussion ensued regarding the DIDS study regarding public defender coverage of the County with Manager Kalkoske explaining what he is looking at currently and Public Defender Stermitz commenting. Manager Kalkoske noted that the item would come before the Commission on a future agenda. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

For tentative approval of the budget for the Public Defender as presented.

ALTERNATE PUBLIC DEFENDER (100-049): Manager Kalkoske noted that the current Alternate Public Defender, Maureen McQuillan has tendered her resignation. Public Defender Stermitz explained the difference between the Public Defender and the Alternate Public Defender for the Commission.

03/25/2024 – Budget Hearings

Discussion ensued regarding the department, including that it may need to be dissolved based on the DIDS determination. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

That the 049, Alternate Public Defender that we approve that budget on a tentative basis and look forward to subsequent discussions led by the County Manager.

LIBRARY (207): Library Director Jessica Anderson appeared before the Commission and reviewed the budget request for the Commission. Discussion ensued regarding the request for a part-time position and the current staffing. Commissioner Cerri noted his concern about adding a new position and stated that he is not in favor. Commissioners Tipton and Hoss concurred with Commissioner Cerri's comments. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the Library's budget on 207 as presented minus/denying the hiring of a half-time position.

LIBRARY MEMORIAL FUND (740): Director Anderson reviewed the budget request for the Commission. Discussion ensued regarding the Printing and Advertising line-item and the Summer Learning line-item funding levels and that this Fund is just donation driven. The following motion was made by Commissioner Evatz and passed unanimously:

To tentatively approve the Fund 740, the Library Memorial Fund, as presented.

SHERIFF'S OFFICE: Sheriff Angel Cardenas, Under Sheriff Damon Kuskie, Captain Sean Wilkin and Captain Jeremy Peters appeared before the Commission.

Patrol (100-030): Captain Wilkin noted a correction for the budget as presented, stating that the overall total should be \$5,581,365.00 as the line-item for Radio Contract and Maintenance was left blank but should have been maintained at \$50,000.00. Discussion ensued regarding the Telephone line-item and what has been included in there, the Postage line-item, the Overtime line-item, staffing issues, the B&A line-item, the Radio Contract and Maintenance line-item and vehicles including issues with getting them in and the lease program. The following motion was made by Commissioner Evatz and passed unanimously:

To tentatively approve the Sheriff, Patrol Department, 030 budget as presented.

Detention (100-031): Captain Peters noted a correction for the line-item for Travel and Training as it was entered as \$2,000.00 but should have been \$20,000.00 which puts the total request at \$4,045,353.00.

03/25/2024 – Budget Hearings

Discussion ensued regarding the medical coverage for the Detention Center including the four options available for the service and the costs associated with those services, the Service Agreement Machine Cost line-item, the Groceries line-item, equipment rental, a reduction of the Grocery line-item to \$250,000.00, how inmate medical is currently handled, concerns with physician coverage if the current doctor retires as well as the need to increase that coverage by the doctor for two nurses, concerns with liability for Detention Deputies working in a medical capacity, the loss of grant funding for the cost of the nurse coverage, the benefits of Recon coverage including physician coverage and prescriptions, other counties using the service, that the proposed budget figure includes dental coverage which is not included in the Recon package and concerns with the increase in this budget due to inmate medical. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

That for Department 031, Detention, that we approve the budget as tentatively submitted with these modifications, that the Service and Supplies line-item goes from \$55,000.00 to \$45,000.00 for a \$10,000.00 savings, that the Service Agreement and Machine Costs goes from \$70,053.00 to \$60,000.00 for another \$10,000.00, roughly, savings, that the Groceries go from \$300,000.00 to \$275,000.00 for a \$25,000.00 savings, with the Travel and Training adding that zero so it goes from \$2,000.00 up to the \$20,000.00 as explained and that the Inmate Medical goes from \$560,000.00 to \$400,000.00 with a note to figure it out and the Equipment Rental goes from \$6,000.00 to \$3,000.00.

Dispatch (100-032): Comptroller Rackley noted a correction for the PERS under Central Control taking it from \$10,000.00 to \$100,000.00. Under Sheriff Kuskie reviewed the request for the Commission. Discussion ensued regarding staffing, various line-items within the budget and the group insurance line-item. The following motion was made by Commissioner and passed unanimously:

To tentatively approve the Dispatch budget, 032, with the change in the PERS Central Control with the change from \$10,000.00 to \$100,000.00 and to amend the dollar amount for the services and supply from \$40,000.00 to \$30,000.00.

Task Force (100-037): Captain Wilkin reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

To tentatively approve the Task Force, 037, as presented.

911 Enhancement (218): Comptroller Rackley reviewed the request for the Commission noting that this is in alignment with the five-year master plan as adopted by the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

To tentatively approve the 911 Enhancement Fund as presented.

Chairman Hill recessed the meeting at 4:22 p.m. reconvening at 4:27 p.m. moving to item 26 on the agenda.

TECHNOLOGY SERVICES DEPARTMENT: Technology Director Mike DeTullio appeared before the Commission.

COMPUTER SYSTEMS (100-008): Director DeTullio reviewed the budget request for Computer Systems. Discussion ensued regarding the separation of the one position out of the TV District Fund which is currently part of a three-way split with Communications and Computers and splitting the position just between those two departments which are part of the General Fund, the Services and Supplies line-item, the Contracts and Agreements line-item, Professional Services line-item, Special Department Projects line-item, Software line-item; discussion ensued regarding the cameras. Commissioner Tipton asked if Service and Supplies could be reduced to \$35,000.00 and Professional Services to \$25,000.00. The following motion was made by Commissioner Tipton and passed unanimously:

For tentative approval of 008 Computer Systems with the changes of Services and Supplies dropped from \$40,000.00 to \$35,000.00 and Professional Services from \$35,000.0 to \$25,000.00 and that the position shared by the three departments remain split three ways.

COMMUNICATIONS (100-012): Director DeTullio reviewed the budget request for the Commission including a request for an additional employee in this department. The following motion was made by Commissioner Tipton and passed unanimously:

To approve tentatively the Communications 012 with the only change being the salary to one third, one third, one third.

HUMBOLDT TV DISTRICT (501): Director DeTullio reviewed the request for the Commission noting that an increase in salaries will occur with the previously discussed position being moved back into this Fund. Discussion ensued regarding the utility line-item, the services and supplies line-item being reduced to \$30,000.00 and the Capital line-item. The following motion was made by Commissioner Tipton and passed unanimously:

03/25/2024 – Budget Hearings

To tentatively approve for Fund 501 Humboldt Television cutting services and supplies from \$50,000.00 to \$30,000.00 and changing the salaries to one third, one third, one third.

QUINN RIVER TV (709): The following motion was made by Commissioner Cerri and passed unanimously:

To approve the Quinn River TV District 709 tentatively.

DENIO TV (710): Comptroller Rackley reviewed the request, noting that that this Fund needs to be dissolved and explained. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

To approve tentatively as presented.

PUBLIC COMMENT: Chairman Hill asked for public comment; none offered.

Chairman Hill recessed the budget hearings at 5:11 p.m. to reconvene at 8:30 a.m. on Tuesday, March 26, 2024.

Chairman Hill reconvened the Budget Hearings at 8:30 a.m. on Tuesday, March 26, 2024.

Those present were Chairman Jesse Hill, Commissioners Tom Hoss, Ron Cerri, Ken Tipton and Mark Evatz, County Manager Don Kalkoske, Comptroller Gina Rackley, Deputy Clerk of the Board Maria Diaz and Clerk of the Board Tami Rae Spero (via Teams). No legal counsel present.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

BUILDINGS & GROUNDS (100-009): Facilities Manager Joaquin Padilla and Administrative Clerk Rebecca Azurmendi appeared before the Commission. Manager Padilla reviewed the request for replacing the cyber key system noting that the cost would be reduced from \$400,000.00 to \$224,000.00 and discussion ensued. Discussion ensued regarding the salary reduction due to retirements. Review occurred as to the Service and Supplies line-items including the removal of the fair buildings line-item from the budget, what the Sage Heights line-item encompasses and how the line-item should be budgeted to cover projects. Commissioner Hoss asked that the trees in the Sage Heights area be trimmed back and maintained. Discussion continued as to the Services and Supplies including janitorial coverage for the different departments, the tooling increase including how the tool allowance impacts this, the replacement of vacuums and the plan to have an employee who will be taking over the HVAC maintenance so this line-item includes supplies for that, but this will result in a reduction in contracted services. Commissioner Evatz stated that he could only support \$145,000.00 at this point. Clerk

03/25/2024 – Budget Hearings

Azurmendi reviewed the costs for items/tools identified for purchase; she noted that the snow removal services are currently included in the Services and Supplies line-item, and they want to move that to the Contracts and Agreements line-item. Review continued for the Services and Supplies line-item for individual buildings including utility costs. Commissioner Hoss asked that utility usage be reviewed for all facilities to see if anything can be done to result in a reduction of the costs. Discussion ensued including direction to the County Manager to review the need for awareness for those in the different buildings. Review continued including the individual line-items within Service and Supplies with discussion as to the removal of the rental line-item, the plan for the Training line-item, whether the Detention Center line-item is sufficient given what needs to be repaired and the reduction of the Contract and Agreements line-item. Review occurred as to the Special Projects line-item including the demolition plan for the abandoned houses and the cost as well as the hope to get a Brownsfield grant to reimburse the cost, that the costs included are for the installation and electrical of the secondary back-up generator for Dispatch which is being purchased in the current budget, the lock system both the current cyber-key system and the planned replacement of that with a different system and the possibility to put this off at this time due to the cost, elevator inspections, the backup system IT agreement which is in this budget, the snow removal contract request, the weed control contract, the proposed child support expansion project and the power improvement for the library. Chairman Hill stated that he would rather see some non-essential capital projects put on hold rather than a cut to services and supplies so as not to sacrifice service. Discussion ensued regarding the employee with HVAC experience. Betty Lawrence with the Planning Department offered comment via Teams on the partial wall request to separate the Recorder and the Planning /Building Department in the Annex building which is not included in this budget proposal but is a need and explained; she commented on the need for carpet on her side of the building. Chairman Hill asked for review on these requests. Recorder Lange offered comments via Teams in support of the wall. Discussion ensued regarding the child support expansion and the demolition of the buildings. After discussion Chairman Hill reviewed the following budget changes – Services & Supplies reduced to \$160,000.00 from \$200,000.00, Utilities will remain the same but with direction as to a campaign to help with usage, Travel & Training reduced to \$5,000.00 from \$10,000.00, Contract & Agreements remains at \$75,000.00, Special Projects remains the same amount with the reduction on the Library electrical project but the addition of the wall/carpet at the annex

03/25/2024 – Budget Hearings

building, Capital Outlay removed \$220,000.00 for key lock system, add the siding for the 4-H Building which will be paid for by the Extension Department but should be coordinated by Buildings & Grounds; this results in a total reduction of \$445,000.00 based on the original cost estimate for the key lock system of \$400,000.00 for a total budget request of \$2,413,050.00.

Commissioner Evatz asked Manager Padilla that things be tracked for better justification for future budget requests, and he suggested that the individual department's requests not be put as "wants", as they may be more than a want for that department. The following motion was made by Commissioner Tipton and passed unanimously:

To tentatively approve the Facilities Operations budget, Department 009, with the following changes including reducing the service and supplies to \$160,000.00, reducing Travel and Training by \$5,000.00, cutting out the Capital Outlay in Machinery for the key lock system and that on the Special Projects we leave the demolition project for the Melarkey Street houses conditional on getting a grant to remove those, to add \$20,000 for carpet replacement and a wall in the County Annex and to cut the whole County Library Nevada room cost of \$20,000.00.

Chairman Hill recessed the meeting at 10:15 a.m. reconvening at 10:22 a.m.

PUBLIC WORKS DEPARTMENT (202): Public Works Director Dan Ferraro and Jennifer Trujillo, Administrative Specialist appeared before the Commission.

Road Fund (202): Director Ferraro reviewed the Road Fund request for the Commission. Review of the Special Projects line-item occurred including discussion on the proposed well at the landfill, the extension of the Lambert Bridge, the status of review by Buildings & Grounds for the Denio house and the need to accomplish that before final budget. Chairman Hill suggested removing the radio item to clean up the budget. Commissioner Evatz suggested that the second services and supplies line-item needs to be brought back up to \$20,000.00 and questioned what capital items are still outstanding and how many of the projects are actually completed. Commissioner Cerri commented that he agreed with Commissioner Evatz on the increase to Services & Supplies, on the reduction in Transfer to Other Funds by \$500.00, that he is okay with the Capital Outlay request except for the shop extension which is a want not a need and could be delayed, that in the Special Projects line-item he supports the shop roof replacement, noted the need to explore other options for the well at the landfill, suggested that if Lambert is not a safety hazard, that can be removed, his support for the lights in Golconda and the Denio

fence but the Golconda shop is something that he can go either way on, that the shop heater can wait as it is working and that Denio house needs to be looked at. Discussion ensued regarding what is included in the budget for this fiscal year's request and what is part of future plans for the department, the Lambert Bridge proposal and concerns about the decreasing Fund balance but the need to provide services.

Chairman Hill stated his agreement with the motor grader, questioned the water pump and belly dumps and trailers, that the shop extension should be cut as it is a want, he is good with shop truck and the roof repair, he agreed that options need to be explored for the well at the landfill for sharing costs, that he could go either way with the extensions and he agreed with the Denio fence and lights for Golconda, that the Golconda shop can be put off, he is good with the heater as if it goes out we utilize the money, if it doesn't we don't which allows us to avoid an emergency meeting/approval, he agreed that the Denio house needs to be looked at as has been requested previously and he would not support the purchase of another house until we have a no go on repairs. Commissioner Evatz concurred noting his support for some sort of extension on the Lambert Bridge to get that finished up. Commissioners Tipton and Hoss agreed. Discussion ensued regarding the need for the belly dumps and the water pump which Director Ferraro identified as a need; Chairman Hill stated he was good with the water pump.

Comptroller Rackley clarified that the removal of the one mechanic position results in a reduction of \$89,900.00 in salaries/benefits, the Transfers Out line-item is reduced by \$500.00, that the removal of the Radio Contract/Maintenance is a reduction to the budget of \$600.00, the increase of \$5,000.00 to Services and Supplies line-item, a reduction in machinery of two belly dumps and the shop extension for a total of \$380,000.00 and that with future planned projects being removed the Special Projects line-item is reduced to \$149,000.00 saving \$41,000.00. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the Road Fund, 202, with the reductions and additions so stated by the Comptroller.

Regional Transportation Fund (204)/ County (204-053): Public Works Director Ferraro reviewed the budget request for the Commission explaining the increase is based on the dust control costs. Review occurred including the Fund balance and the difference between gravel hauling and rock purchase. Commissioner Evatz noted the amounts budgeted in road maintenance compared to the expenditures

and his concerns with that. Director Ferraro noted the pavement preservation project planned for this Fund. Commissioner Evatz noted that for the last few years the budget estimate had been 30% higher than the actual expenditures. Manager Kalkoske responded noting what is involved in the bid process for these types of projects including the timeframe between budgets and bidding and price fluctuations. Commissioner Evatz commented that at some point, if we are trying to get expenses to match revenues, overestimating can just as bad as underestimating when you are looking at taxpayer dollars and that he is just trying to get to some kind of semblance of a balanced budget. After discussion the following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Hoss, Cerri and Tipton voting aye and Commissioner Evatz voting nay:

To tentatively approve the Regional Transportation budget, Fund 204 as presented.

City (204-052): Comptroller Rackley noted that she had provided the Commission with what the City's request was for this budget.

PUBLIC WORKS: Director Ferraro commented that the following budgets contain a request for an additional wastewater employee, noting that the main justification for that is the Gold County acquisition and the amount of work involved with it.

Paradise Sewer (708): Director Ferraro reviewed the request for the Commission. Comptroller Rackley noted a rate study needs to be done for this entity as the budget, as it stands, cannot be approved as there is not enough fund balance to cover the request. Discussion ensued related to items within the budget including what the current Fund balance is, the amount brought in annually, what the short-lived Asset line-item is, the amount of depreciation, a possible reduction for repair and maintenance, what the process is for a rate study and the need to start that process and what items are contained in the budget request including testing. Discussion ensued regarding cutting the Short-Lived Asset line-item to \$100.00, reducing Repair & Maintenance to \$1,000.00 and adding \$3,000.00 for a rate study. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

For Fund 708, Paradise Valley Sewer District, under Class 52 Service and Supplies changing the Repairs and Maintenance from \$5,000.00 to \$1,000.00, under Short-Lived Assets changing it from \$2,500.00 to \$100.00 and then back under Services and Supplies under a new line-item of Contracted Services, a line-item of \$3,000.00 for a Rate Study.

Star City Water (503): Director Ferraro reviewed the budget request for the Commission. Discussion ensued regarding the fund balance for this entity. The following motion was made by Commissioner Tipton and passed unanimously:

To approve Fund 503, Star City Water as presented, tentatively.

McDermitt Water (760): Director Ferraro reviewed the budget request for the Commission. Discussion ensued regarding the Repairs and Maintenance line-item and the proposal for the new truck stop and how that will impact the system. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the budget for McDermitt Water as presented.

McDermitt Sewer (761): Director Ferraro reviewed the budget request for the Commission. Comptroller Rackley noted that the rate study done for this Fund must be implemented due to concerns with the ending fund balance, so as it stands, this budget cannot be approved. Discussion ensued. Commissioner Evatz suggested that the Services and Supplies line-item be reduced from \$20,000.00 to \$15,000.00, that the Repairs/Maintenance go from \$20,000.00 to \$5,000.00 and the Short-Lived Asset line-item to \$100.00. The following motion was made by Commissioner Evatz and passed unanimously:

For Fund 761 to tentatively approve the McDermitt Sewer District as presented with modifications as outlined and captured by the Comptroller.

Gold Country Water (505): Director Ferraro reviewed the budget request for the Commission. Comptroller Rackley noted that no funds were provided with this purchase and reviewed the funds available. Discussion ensued including that any capital costs would need to be funded by grants or loans, the lack of approval of grant funding, the opportunity for inter-fund loans, other options to share equipment between systems, the status of the meters, the issues that were identified with the funds available for this system when it was purchased, the possible ability of using any left over ARPA funds for these systems, the need for a capital line item on the bills and the situation with the operator of the system. The following motion was made by Commissioner Evatz and passed unanimously:

To tentatively approve Fund 505 for the Gold Country Water as submitted.

Chairman Hill recessed the meeting at 12:08 p.m. reconvening at 12:15 p.m.

WINNEMUCCA EVENTS COMPLEX FUND (212): WCVA Director Kim Petersen appeared before the Commission.

03/25/2024 – Budget Hearings

Ag District 3 (212-070): Director Peterson reviewed the budget request for the Commission including the Capital Projects identified including the Barn 8 & 9 metal roof retrofit, the sidewalk for the restroom/shower facility, the landscaping & irrigation retrofit, the grading & installing of base rock for two of the campgrounds, the security camera phase 2, tree & irrigation system for campground C and the exterior painting of the Exhibit Hall, the Cooperative Extension Office and the grandstand. Discussion ensued regarding that the funding for these projects comes from the 2%, the importance of preventative maintenance, the plan for Cooperative Extension to repair their building, that the WCVA is not involved in funding these projects as presented unless something changed and the need for a multi-functional building that will also serve as the 4-H sale building. The following motion was made by Commissioner Evatz and passed unanimously:

To approve Department 070 Ag District 3 tentatively approve as submitted.

Indoor Events Center (212-073): Director Petersen reviewed the budget request for the Commission including the Capital Projects identified of the Event Center roof seal and the flagpole replacement. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

To tentatively approve the Fund 073, Indoor Events Center budget as presented.

REVIEW AND POSSIBLE REVISIONS OF WORKSHOP ACTIONS: Consideration, discussion, and possible actions based on review of the decisions made during the hearing, including, but not limited to revisions to individual budgets. Comptroller Rackley reported that the changes made results in a reduction of \$2,560,603.00, over all of the budgets, but what is not included is the contingency fund amendment, but she will provide that as well as a break-out of all the reductions via email to the Commission later today. Discussion ensued regarding the District Court budget which is still pending. The following motion was made by Commissioner Tipton and passed unanimously:

To table item number eight which is the judicial and re-agendize it on a future Commission meeting.

Chairman

PUBLIC COMMENT: Chairman Hill asked for public comment; none offered.

ADJOURNMENT: Chairman Hill adjourned the meeting at 1:02 p.m.

ATTEST:  _____ APPROVED:  _____
Clerk Chairman

03/25/2024 – Budget Hearings

(Minutes approved by the Commission and signed by the Chairman on 4-15-24)



Humboldt County Comptroller / Auditor

TEL 775.623.6467
FAX 775.623.6449
EMAIL gina.rackley@humboldtcountynv.gov
WEBSITE www.hcnv.us

Gina Rackley
Comptroller / Auditor
50 W. 5th Street #203
Winnemucca, NV 89445

To: Humboldt County Board of Commissioners
Don Kalkoske, County Manager

From: Gina Rackley, Comptroller

Subject: Comptroller's Budget Message for Fiscal Year 2024-2025

The General Fund is the County's largest and most comprehensive fund encompassing a wide variety of functions and programs. Humboldt County's 2024-2025 Budget reflects a General Fund in which budgeted expenditures and other financing uses are \$30,359,145. This is an increase in expenses of \$1,417,315 over Fiscal Year 2024. As of the time of preparing this message, the final revenue projections have not been received by the State of Nevada. I expect to have those final projections that include abatements and exemptions on March 25th (the last date allowed for release pursuant to NRS 361.4535(2)).

For the salary and benefits projections, I did not include a COLA due to upcoming negotiations, I did budget for 2.5% merit increase for general and law enforcement employees, exempt employees and management. For elected officials I have used the NRS currently in effect (NRS 245.043). The following pages of this message will reflect what a COLA increase would equate to in total and by fund.

The budget being presented to you does include 44 vacant or new positions. They can be identified on the salary projection sheets in each department and listed alphabetically beginning with the word "Vacancy".

Over all funds, the total expenditures requested are \$67,614,478 broken down as follows:

| | |
|-----------------------|----------------------------|
| Salaries | \$17,105,181 (25%) |
| Benefits | \$10,659,995 (16%) |
| Services and Supplies | \$30,038,552 (44%) |
| Capital Outlay | <u>\$ 9,810,750 (15%)</u> |
| | <u>\$67,614,478</u> |

For the General Fund the breakdown for the total request of \$30,359,145 is as follows:

| | |
|-----------------------|----------------------------|
| Salaries | \$11,581,958 (38%) |
| Benefits | \$ 7,375,555 (24%) |
| Services and Supplies | \$ 10,619,882 (35%) |
| Capital Outlay | <u>\$ 781,750 (3%)</u> |
| | <u>\$30,359,145</u> |

It is anticipated that the County will utilize a portion of unassigned fund balance to maintain the level of services that our citizens have become accustomed to over the last several years. However, it is anticipated that the actual ending fund balance will be greater since historically the County has not spent 100% of its expenditure appropriations.

Many of the Capital Projects approved in the FY2024 budget have not yet been completed. You will see some of these requests being carried forward to FY2025 due to factors which the Department Heads or Elected Officials will address individually during their respective hearings. The total amount budgeted in the current fiscal year for capital projects was \$7,041,943 whereas only \$2,633,130 has been spent to date. The majority of this difference is in the Road Fund, Wmca Events Complex, Capital Projects and Building Reserve.

As presented by our auditor's, the General Fund ending balance as of June 30, 2023 was \$15,362,984. A decrease of <\$1,740,767> from FY2022 which was mainly the result of the significant decrease in Net Proceeds received and it is projected to receive a similar amount in the current fiscal year. Net Proceeds are received the last week in May each fiscal year.

On a high note, interest rates remain strong and Treasurer Lecumberry has done a great job managing the County's investments and continues to stay in communication regularly with our investment advisors. Fiscal year through February \$1,876,697 has been received in interest earnings compared to \$1,508,181 total for FY2023. Although investments are always an uncertain source of revenue, it is the only way to generate revenue with asking the taxpayers to reach into their pockets. I commend Rhona and the job that she is doing with investments including continued education and networking to strengthen her investment knowledge.

Humboldt County maintains a balance of \$1,050,843 in the County's stabilization fund as authorized by NRS 354.6115. The money in this fund can only be used to mitigate the effects of natural disasters (tab 27).

I look forward to these upcoming budget hearings and working with you all again to adopt a budget that works to benefit the citizens and taxpayers of Humboldt County.

Sincerely,



Gina Rackley

County Manager,
Don Kalkoske

Humboldt County Courthouse
50 West Fifth Street Room 205
Winnemucca, Nevada 89445

County Manager's Office Humboldt County, Nevada



March 14, 2024

Fiscal Year 2024-2025 Budget Message

Dear County Commissioners,

As we enter the Budget Planning season, we look to the near and long-term future, and the challenges ahead. Every new year brings new concerns, while we continue to wrestle with the issues that have challenged the county for many years. The core of these issues is focused on funding. Traditionally, Humboldt County has stuck hard and fast to the goal of not raising taxes on its constituents. With that, Humboldt County continues to have the lowest taxes among Nevada counties and the country as a whole. Unfortunately, conditions on the ground are similar to those around the country with inflation taking its toll on every aspect of our lives from utility and fuel prices, to clothing and food. Nothing has been spared from this reality.

In the meantime, the county infrastructure continues to age and show signs of wear and tear as well as lack of space required to perform services. Efforts have been made to provide options for resolving these issues. Unfortunately, the decisions available are expensive and funding options minimal. Although a recent funding option for a new justice facility was not approved, we will continue to review funding opportunities for this project.

In addition to a new justice facility, Humboldt County's adult detention facility is more than 30-years old. While it continues to supply a secure facility for the handling of inmates awaiting trial, it is showing its age as a 24/7 facility. Repairs that seem to be simple, are requiring a major undertaking. With much of the infrastructure not easily accessible, repairs often require specialized contractors.

One bright spot related to our county facilities, is the new Facilities Operations building. This project has been approved and we are working towards construction of a new building near the current Public Works equipment shop. This new building will alleviate many safety concerns with having the department housed in the basement of the courthouse.

More challenges are on the horizon, including the operation of the Gold Country Water system that the county acquired in July 2023. With the acquisition of this system, the current connections managed by Public Works, more than doubled. While this is a new system for us, the system is anything but new and has been plagued with equipment/infrastructure failures since taking over ownership. Compounding the problems with equipment failures, are the rising

nitrate levels in the system water supplies. To help this situation, a new well and intertie to the Star City Water System is planned this year and currently in the design phase. Lastly, adding to the responsibilities of staff, SPB Utilities recently informed us that they will no longer service the system.

With the high nitrate levels in the Grass Valley area, the ongoing effort to fund and build a waste water collection and treatment facility in Grass Valley is another major project that needs to be addressed. Fortunately, we have identified several sources of funding to start this effort. Unfortunately, we are at the mercy of the funding sources and their timeframes. We have secured funding for the engineering of the project and are currently underway with design of the collection system. While the engineering is being completed for the design, we will continue working to secure funding for the construction of the system.

Although infrastructure maintenance and improvement costs are great, some of the greatest hurdles all departments are faced with are inflation and availability of goods. In relation to the rising costs of goods, another challenge is the rising cost of salaries and benefits for our most valuable resource – our employees.

Other hurdles our departments are facing are availability of vehicles and labor market shortages. While we have worked with Enterprise Fleet Management for department vehicle needs in the past, we are pivoting their usage to just include the HCSO patrol vehicles. Fiscally, this may lead to a larger upfront cost for vehicles in other departments; but overall, we will see a savings.

The labor market is extremely competitive as the county strives to find exceptional candidates. While the talent pool is good and people are beginning to show signs of migrating to rural areas, the costs of securing these individuals has gone up with competition from the mines and new businesses coming into the market. More important than salaries and benefits, the biggest challenge for the county and every other employer in Humboldt County, is housing. With upcoming growth from new mines, and other new employers the need will grow ever more daunting as hundreds of new permanent jobs are on the horizon.

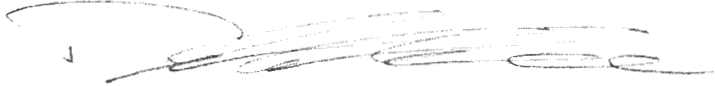
The good news for housing is that our Economic Development Officer has been networking with developers, builders and investors and a number of very exciting projects are being considered to increase the production of single-family homes, townhomes, and RV Parks.

From a fiscal perspective, Humboldt County continues to be in a strong financial position due to the excellent work of the County Commissioners, elected officials and management efforts year in and year out. While expenditures outpaced revenues in fiscal year 2023 by \$1.7 million, this was outstanding considering the inflationary pressure that has hit the county hard in the form of increases on goods, services and utilities. Our ending fund balance continues to be strong at \$15 million.

With this being my first budget cycle as County Manager, I look back at previous years and am extremely proud of our employees and their ongoing efforts to innovate and maximize available revenues and manage expenses. We have shown that when we invest in our greatest resource-, our people-, we can accomplish anything.

In closing, we are living our mission: to maintain effective and efficient government that is providing for the needs of the community, as well as planning for the future to ensure Humboldt County remains a great place to live and work. Looking ahead to 2025, I am excited by the opportunity to continue serving our residents and proud of the work our employees do every day to make Humboldt County the best place to live, work and play.

Sincerely,

A handwritten signature in black ink, appearing to read "Don Kalkoske". The signature is written in a cursive style with a large initial "D" and "K".

Don Kalkoske
County Manager



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.hcnv.us

STAFF REPORT

DATE: Monday, March 11, 2024
TO: County Commission
FROM: Gina Rackley, Comptroller
SUBJECT: Kings River GID Rent Payment
REQUESTED AGENDA DATE: March 25, 2024

SUMMARY

In 2004, Humboldt County took out a Revenue Bond for Kings River GID in the amount of \$95,000 to cover their portion of the Orovada Community Hall (they also received over \$260,000 in grants and donations). The interest rate for the loan was 4.25% beginning 01/07/2005 through 07/07/2034 with Humboldt County paying the USDA and Kings River making a lease/rent payment annually to the County to reimburse the cost of the payment. In 2008 Humboldt County paid off the revenue bond and the Kings River GID has continued to make the annual payment to the County in the amount of \$5,634.

Kings River GID has a property tax rate of .20 / \$100 of assessed value that brings in approximately \$12,000 annually. The GID only has 4 expenses; Industrial Insurance for the board (\$500), Utilities (\$5,000) Insurance (\$5,100) and the rent payment (\$5,634) which total about \$16,234 annually. Their expenditures are exceeding their revenues by approximately \$4,200 each year. I asked Treasurer Lecumberry to run a tax projection to raise their tax rate, but because so much of their property is ag land and what is improved is already abated, even doubling their tax rate would only bring in approximately \$1,000 more in property taxes. The fund balance as of today is \$12,135.

Kings River has paid a total of \$104,229 to date so the initial premium plus \$9,229 in interest has been paid. I would like to discuss some options with the board on how to proceed and assist Kings River GID.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

Budget from Kings River GID is due by April 1st.

PREVIOUS ACTION

None

BACKGROUND

See the above summary

FISCAL IMPACT

\$5,634 annually for a total of \$54,175 if the agreement through the original amortization schedule of 07/07/2034.

RECOMMENDATION

This is for discussion only to determine the Commissions desire before proposing any possible changes to the Kings River GID board.

POSSIBLE MOTION

Information item only. No motion to be made.

Below reflects what the respective percentage in COLA would cost in additional salary and benefits.

| TOTAL ALL FUNDS | | Regular | Law Enforcement | Total |
|------------------------|----|----------------|------------------------|-----------------|
| 1% | \$ | 181,665.57 | \$ 54,926.81 | \$ 236,592.39 |
| 2% | \$ | 363,331.15 | \$ 109,853.62 | \$ 473,184.77 |
| 3% | \$ | 544,996.72 | \$ 164,780.43 | \$ 709,777.16 |
| 4% | \$ | 726,662.30 | \$ 219,707.24 | \$ 946,369.54 |
| 5% | \$ | 908,327.87 | \$ 274,634.06 | \$ 1,182,961.93 |

Itemized by Fund:

| General Fund | | | Regular | Law Enforcement | Total |
|---------------------|----------|------------------|----------------|------------------------|---------------|
| Current | Salaries | \$ 11,581,958.00 | 8,081,483.00 | 3,500,475.00 | |
| | 1% | \$ 115,819.58 | \$ 80,814.83 | \$ 35,004.75 | |
| | PERS | | \$ 27,072.97 | \$ 17,502.38 | |
| | MCR | | \$ 1,171.82 | \$ 253.78 | |
| | 1% = | | \$ 109,059.61 | \$ 52,760.91 | \$ 161,820.52 |
| | 2% | | \$ 218,119.23 | 105,521.82 | \$ 323,641.05 |
| | 3% | | \$ 327,178.84 | 158,282.73 | \$ 485,461.57 |
| | 4% | | \$ 436,238.45 | 211,043.64 | \$ 647,282.09 |
| | 5% | | \$ 545,298.07 | 263,804.55 | \$ 809,102.61 |

| Indigent Fund | | | Regular | Law Enforcement | Total |
|----------------------|----------|---------------|----------------|------------------------|--------------|
| Current | Salaries | \$ 191,600.00 | 191,600.00 | | |
| | 1% | \$ 1,916.00 | \$ 1,916.00 | | |
| | PERS | | \$ 641.86 | | |
| | MCR | | \$ 27.78 | | |
| | 1% = | | \$ 2,585.64 | | \$ 2,585.64 |
| | 2% | | \$ 5,171.28 | | \$ 5,171.28 |
| | 3% | | \$ 7,756.93 | | \$ 7,756.93 |
| | 4% | | \$ 10,342.57 | | \$ 10,342.57 |
| | 5% | | \$ 12,928.21 | | \$ 12,928.21 |

| Road Fund | | | Regular | Law Enforcement | Total |
|------------------|----------|-----------------|----------------|------------------------|--------------|
| Current | Salaries | \$ 1,464,000.00 | 1,464,000.00 | | |
| | 1% | \$ 14,640.00 | \$ 14,640.00 | | |
| | PERS | | \$ 4,904.40 | | |
| | MCR | | \$ 212.28 | | |
| | 1% = | | \$ 19,756.68 | | \$ 19,756.68 |
| | 2% | | \$ 39,513.36 | | \$ 39,513.36 |
| | 3% | | \$ 59,270.04 | | \$ 59,270.04 |
| | 4% | | \$ 79,026.72 | | \$ 79,026.72 |
| | 5% | | \$ 98,783.40 | | \$ 98,783.40 |

| Cooperative Extension | | | Regular | Law Enforcement | Total |
|------------------------------|----------|---------------|----------------|------------------------|-----------------|
| Current | Salaries | \$ 143,123.00 | 143,123.00 | | |
| | 1% | \$ 1,431.23 | \$ 1,431.23 | | |
| | PERS | | \$ 479.46 | | |
| | MCR | | \$ 20.75 | | |
| | 1% = | | \$ 1,931.44 | \$ | 1,931.44 |
| | 2% | | \$ 3,862.89 | \$ | 3,862.89 |
| | 3% | | \$ 5,794.33 | \$ | 5,794.33 |
| | 4% | | \$ 7,725.78 | \$ | 7,725.78 |
| | 5% | | \$ 9,657.22 | \$ | 9,657.22 |

| 6th Judicial District | | | Regular | Law Enforcement | Total |
|------------------------------|----------|-----------------|----------------|------------------------|----------------------|
| Current | Salaries | \$ 1,951,300.00 | 1,808,289.00 | 143,011.00 | |
| | 1% | \$ 19,513.00 | \$ 18,082.89 | \$ 1,430.11 | |
| | PERS | | \$ 6,057.77 | \$ 715.06 | |
| | MCR | | \$ 262.20 | \$ 20.74 | |
| | 1% = | | \$ 24,402.86 | \$ 2,165.90 | \$ 26,568.76 |
| | 2% | | \$ 48,805.72 | 4,331.80 | \$ 53,137.52 |
| | 3% | | \$ 73,208.58 | 6,497.70 | \$ 79,706.28 |
| | 4% | | \$ 97,611.44 | 8,663.61 | \$ 106,275.05 |
| | 5% | | \$ 122,014.30 | 10,829.51 | \$ 132,843.81 |

| Library | | | Regular | Law Enforcement | Total |
|----------------|----------|---------------|----------------|------------------------|------------------|
| Current | Salaries | \$ 591,500.00 | 591,500.00 | | |
| | 1% | \$ 5,915.00 | \$ 5,915.00 | | |
| | PERS | | \$ 1,981.53 | | |
| | MCR | | \$ 85.77 | | |
| | 1% = | | \$ 7,982.29 | \$ | 7,982.29 |
| | 2% | | \$ 15,964.59 | \$ | 15,964.59 |
| | 3% | | \$ 23,946.88 | \$ | 23,946.88 |
| | 4% | | \$ 31,929.17 | \$ | 31,929.17 |
| | 5% | | \$ 39,911.46 | \$ | 39,911.46 |

| Specialty Court | | | Regular | Law Enforcement | Total |
|------------------------|----------|---------------|----------------|------------------------|-----------------|
| Current | Salaries | \$ 129,600.00 | 129,600.00 | | |
| | 1% | \$ 1,296.00 | \$ 1,296.00 | | |
| | PERS | | \$ 434.16 | | |
| | MCR | | \$ 18.79 | | |
| | 1% = | | \$ 1,748.95 | \$ | 1,748.95 |
| | 2% | | \$ 3,497.90 | \$ | 3,497.90 |
| | 3% | | \$ 5,246.86 | \$ | 5,246.86 |
| | 4% | | \$ 6,995.81 | \$ | 6,995.81 |
| | 5% | | \$ 8,744.76 | \$ | 8,744.76 |

| Wmca Events Complex | | | Regular | Law Enforcement | Total |
|----------------------------|----------|---------------|----------------|------------------------|--------------|
| Current | Salaries | \$ 624,500.00 | 624,500.00 | | |
| | 1% | \$ 6,245.00 | \$ 6,245.00 | | |
| | PERS | | \$ 2,092.08 | | |
| | MCR | | \$ 90.55 | | |
| | 1% = | | \$ 8,427.63 | \$ | 8,427.63 |
| | 2% | | \$ 16,855.26 | \$ | 16,855.26 |
| | 3% | | \$ 25,282.88 | \$ | 25,282.88 |
| | 4% | | \$ 33,710.51 | \$ | 33,710.51 |
| | 5% | | \$ 42,138.14 | \$ | 42,138.14 |

| NV 95-80 RDA | | | Regular | Law Enforcement | Total |
|---------------------|----------|---------------|----------------|------------------------|--------------|
| Current | Salaries | \$ 102,100.00 | 102,100.00 | | |
| | 1% | \$ 1,021.00 | \$ 1,021.00 | | |
| | PERS | | \$ 342.04 | | |
| | MCR | | \$ 14.80 | | |
| | 1% = | | \$ 1,377.84 | \$ | 1,377.84 |
| | 2% | | \$ 2,755.68 | \$ | 2,755.68 |
| | 3% | | \$ 4,133.52 | \$ | 4,133.52 |
| | 4% | | \$ 5,511.36 | \$ | 5,511.36 |
| | 5% | | \$ 6,889.20 | \$ | 6,889.20 |

| Humboldt Telephone | | | Regular | Law Enforcement | Total |
|---------------------------|----------|---------------|----------------|------------------------|--------------|
| Current | Salaries | \$ 116,300.00 | 116,300.00 | | |
| | 1% | \$ 1,163.00 | \$ 1,163.00 | | |
| | PERS | | \$ 389.61 | | |
| | MCR | | \$ 16.86 | | |
| | 1% = | | \$ 1,569.47 | \$ | 1,569.47 |
| | 2% | | \$ 3,138.94 | \$ | 3,138.94 |
| | 3% | | \$ 4,708.41 | \$ | 4,708.41 |
| | 4% | | \$ 6,277.87 | \$ | 6,277.87 |
| | 5% | | \$ 7,847.34 | \$ | 7,847.34 |

| Solid Waste Mgmt | | | Regular | Law Enforcement | Total |
|-------------------------|----------|--------------|----------------|------------------------|--------------|
| Current | Salaries | \$ 42,700.00 | 42,700.00 | | |
| | 1% | \$ 427.00 | \$ 427.00 | | |
| | PERS | | \$ 143.05 | | |
| | MCR | | \$ 6.19 | | |
| | 1% = | | \$ 576.24 | \$ | 576.24 |
| | 2% | | \$ 1,152.47 | \$ | 1,152.47 |
| | 3% | | \$ 1,728.71 | \$ | 1,728.71 |
| | 4% | | \$ 2,304.95 | \$ | 2,304.95 |
| | 5% | | \$ 2,881.18 | \$ | 2,881.18 |

Star City Water

| | | | Regular | Law Enforcement | Total |
|---------|----------|----|----------------|------------------------|--------------|
| Current | Salaries | \$ | 42,500.00 | 42,500.00 | |
| | 1% | \$ | 425.00 | 425.00 | |
| | PERS | | \$ | 142.38 | |
| | MCR | | \$ | 6.16 | |
| | 1% = | | \$ | 573.54 | \$ |
| | 2% | | \$ | 1,147.08 | \$ |
| | 3% | | \$ | 1,720.61 | \$ |
| | 4% | | \$ | 2,294.15 | \$ |
| | 5% | | \$ | 2,867.69 | \$ |

Gold County Water

| | | | Regular | Law Enforcement | Total |
|---------|----------|----|----------------|------------------------|--------------|
| Current | Salaries | \$ | 56,500.00 | 56,500.00 | |
| | 1% | \$ | 565.00 | 565.00 | |
| | PERS | | \$ | 189.28 | |
| | MCR | | \$ | 8.19 | |
| | 1% = | | \$ | 762.47 | \$ |
| | 2% | | \$ | 1,524.94 | \$ |
| | 3% | | \$ | 2,287.40 | \$ |
| | 4% | | \$ | 3,049.87 | \$ |
| | 5% | | \$ | 3,812.34 | \$ |

Paradise Valley Sewer

| | | | Regular | Law Enforcement | Total |
|---------|----------|----|----------------|------------------------|--------------|
| Current | Salaries | \$ | 5,500.00 | 5,500.00 | |
| | 1% | \$ | 55.00 | 55.00 | |
| | PERS | | \$ | 18.43 | |
| | MCR | | \$ | 0.80 | |
| | 1% = | | \$ | 74.22 | \$ |
| | 2% | | \$ | 148.45 | \$ |
| | 3% | | \$ | 222.67 | \$ |
| | 4% | | \$ | 296.89 | \$ |
| | 5% | | \$ | 371.11 | \$ |

McDermitt Water District

| | | | Regular | Law Enforcement | Total |
|---------|----------|----|----------------|------------------------|--------------|
| Current | Salaries | \$ | 43,500.00 | 43,500.00 | |
| | 1% | \$ | 435.00 | 435.00 | |
| | PERS | | \$ | 145.73 | |
| | MCR | | \$ | 6.31 | |
| | 1% = | | \$ | 587.03 | \$ |
| | 2% | | \$ | 1,174.07 | \$ |
| | 3% | | \$ | 1,761.10 | \$ |
| | 4% | | \$ | 2,348.13 | \$ |
| | 5% | | \$ | 2,935.16 | \$ |

McDermitt Sewer District

| | | | Regular | Law Enforcement | Total |
|---------|----------|----|----------------|------------------------|--------------|
| Current | Salaries | \$ | 18,500.00 | 18,500.00 | |
| | 1% | \$ | 185.00 | 185.00 | |
| | PERS | | \$ | 61.98 | |
| | MCR | | \$ | 2.68 | |
| | 1% = | | \$ | 249.66 | \$ 249.66 |
| | 2% | | \$ | 499.32 | \$ 499.32 |
| | 3% | | \$ | 748.97 | \$ 748.97 |
| | 4% | | \$ | 998.63 | \$ 998.63 |
| | 5% | | \$ | 1,248.29 | \$ 1,248.29 |

Notice of Public Meeting
Humboldt County Board of Commissioners Budget Hearings
Monday, March 25, 2024
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
[JOIN](#)

Or by phone: +1 775-446-0241, Conference ID: 239 557 372 977

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. FISCAL YEAR 2024-2025 BUDGET WORKSHOP (FOR POSSIBLE ACTION)

This meeting is the first public hearing on the fiscal year 2024-2025 budgets. The Board of County Commissioners is required to hold budget hearings in accordance with NRS 354.596. The county offices, departments, and boards will present and discuss their fiscal year 2024-2025 budget proposals with the Board of County Commissioners during the budget workshops. The budget workshops may include the presentation, review, and discussion of revenues, expenditures, and transfers to and from county funds, and specific funding requests including, but not limited to, additions or deletions to personnel, equipment, supplies, and services used or received. The Board of County Commissioners may take action for tentative approval of the proposed budget, but all budgets are subject

to final approval and action at the time final budgets are submitted.

NOTE: Miscellaneous General Fund Budgets will be reviewed as time permits throughout the meeting.

5. FISCAL YEAR 2024-2025 BUDGET OVERVIEW BY COUNTY MANAGER AND COMPTROLLER/AUDITOR (INFORMATION ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), and an overview of the FY2025 budget. County Manager Don Kalkoske will provide an annual budget message. Information Only.

6. ASSESSOR (100-007)/ASSESSOR TECHNOLOGY FUND (217) (FOR POSSIBLE ACTION)

- A. Assessor (007)
- B. Assessor Technology Fund (217)

7. COOPERATIVE EXTENSION (203) (FOR POSSIBLE ACTION)

8. 6TH JUDICIAL DISTRICT COURT (FUND 205) (FOR POSSIBLE ACTION)

- A. Juvenile Probation (034)
- B. District Court (043)
- C. Law Library (045)
- D. Specialty Court (208)

*** This may be delayed until later in the day or a later date depending on the Judge's court calendar.

9. GENERAL FUND (100) (FOR POSSIBLE ACTION)

- A. Commissioners (001)
- B. County Manager (002)
- C. Personnel (014)
- D. Other General Government (015)
- E. Insect Control (061)
- F. Intergovernmental (086)

10. EMERGENCY MANAGEMENT (100-036) FOR POSSIBLE ACTION)

11. 95-80 RDA (220) (FOR POSSIBLE ACTION)
12. HUMAN SERVICES (201 AND 211) (FOR POSSIBLE ACTION)
 - A. Indigent Services (202)
 - B. Indigent Medical (211)
13. CLERK (004) (FOR POSSIBLE ACTION)
 - A. Clerk (004)
 - B. Elections (003)
14. TREASURER (005) (FOR POSSIBLE ACTION)
15. RECORDER (100-006) (FOR POSSIBLE ACTION)
 - A. Recorder (100-006)
 - B. Recorder Technology Fund
16. COMPTROLLER/AUDITOR DISCUSSION REGARDING KINGS RIVER GID RENT PAYMENT (INFORMATION ONLY); AND COMPTROLLER/AUDITOR (100-010) (FOR POSSIBLE ACTION)
 - A. Consideration and discussion regarding Kings River GID rent payment to the County. Information only.
 - B. Comptroller/Auditor (100-010)
 - C. Rural Street Lights (100-051)
 - D. Public Health Nurse (100-060)
 - E. Other Culture & Recreation (100-071)
 - F. Community Support (100-080)
 - G. Stabilization Fund (206)
 - H. Genetic Marker Test (213)
 - I. Unemployment Compensation (214)
 - J. Payment in Lieu of Taxes (PILT) (215)
 - K. Compensated Absences (216)
 - L. Capital Projects (301)
 - M. Building Reserve (302)

- N. Debt Service Fund (400)
- O. Solid Waste Management (502)
- P. Opioid Settlement Fund (221)
- Q. Self Insurance Fund (504)

16.A) Comptroller - Staff Report Kings River GID
[Staff Report Kings River GID.pdf](#)

- 17. JUSTICE COURT (100-042) (FOR POSSIBLE ACTION)
 - A. Justice Court (100-042)
 - B. Administrative Assessment (209)
 - C. Administrative Assistant/Court Facilities (219)
- 18. PLANNING (100-011) (FOR POSSIBLE ACTION)
- 19. DISTRICT ATTORNEY (100-040) (FOR POSSIBLE ACTION)
 - A. District Attorney (100-040)
 - B. Child Support (100-041)
 - C. Check Restitution (210)
- 20. BUILDING INSPECTOR (100) (100-040) (FOR POSSIBLE ACTION)
- 21. PUBLIC DEFENDER (100-048) (FOR POSSIBLE ACTION)
- 22. ALTERNATE PUBLIC DEFENDER (100-049) (FOR POSSIBLE ACTION)
- 23. LIBRARY (207)/LIBRARY MEMORIAL FUND (740) (FOR POSSIBLE ACTION)
 - A. Library (207)
 - B. Library Memorial Fund (740)
- 24. SHERIFF'S OFFICE (FOR POSSIBLE ACTION)
 - A. Patrol (100-030)
 - B. Detention (100-031)
 - C. Dispatch (100-032)
 - D. Task Force (100-037)
 - E. 911 Enhancement (218)
- 25. BUILDINGS & GROUNDS (100-009) (FOR POSSIBLE ACTION)
- 26. TECHNOLOGY SERVICES DEPARTMENT - COMPUTER SYSTEMS (100-008)
AND COMMUNICATIONS (100-012)/HUMBOLDT TV DISTRICT (501)/QUINN
RIVER TV (709)/DENIO TV (710) (FOR POSSIBLE ACTION)

- A. Computer Systems (100-008)
- B. Communications (100-012)
- C. Humboldt TV District (501)
- D. Quinn River TV District (709)
- E. Denio TV District (710)

27. PUBLIC WORKS DEPARTMENT (202) (FOR POSSIBLE ACTION)

- A. Road Fund (202)
- B. Regional Transportation Fund (204)
- C. City (204-052)
- D. County (204-053)
- E. Paradise Sewer (708)
- F. Star City Water (503)
- G. McDermitt Water (760)
- H. McDermitt Sewer (761)
- I. Gold Country Water (505)

28. WINNEMUCCA EVENTS COMPLEX FUND (212) (FOR POSSIBLE ACTION)

- A. Ag District 3 (212-070)
- B. Indoor Events Center (212-073)

29. REVIEW AND POSSIBLE REVISIONS OF WORKSHOP ACTIONS AND NEED TO RECONVENE ON TUESDAY, MARCH 26, 2024 (FOR POSSIBLE ACTION)

Consideration, discussion, and possible actions based on review of the decisions made during the hearing, including, but not limited to revisions to individual budgets, and a determination to continue the hearings into Tuesday, March 26, 2024 (if necessary). Discussion and possible action.

30. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

31. ADJOURNMENT

32. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at _____ By: _____

State of Nevada Website: www.notice.nv.gov _____ A.M. By: _____

MEETING DATE: March 25, 2024 & March 26, 2024 (if necessary)
DATE POSTED: March 20, 2024 POSTED BY: MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. **EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;
fax: (202) 690-7422; or
email: intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.

Notice of Public Meeting
Humboldt County Board of Commissioners Budget Hearings
Tuesday, March 26, 2024
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
[JOIN](#)

Or by phone: +1 775-446-0241, Conference ID: 239 557 372 977

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. FISCAL YEAR 2024-2025 BUDGET WORKSHOP (FOR POSSIBLE ACTION)

This meeting is the first public hearing on the fiscal year 2024-2025 budgets. The Board of County Commissioners is required to hold budget hearings in accordance with NRS 354.596. The county offices, departments, and boards will present and discuss their fiscal year 2024-2025 budget proposals with the Board of County Commissioners during the budget workshops. The budget workshops may include the presentation, review, and discussion of revenues, expenditures, and transfers to and from county funds, and specific funding requests including, but not limited to, additions or deletions to personnel, equipment, supplies, and services used or received. The Board of County Commissioners may take action for tentative approval of the proposed budget, but all budgets are subject

to final approval and action at the time final budgets are submitted.

NOTE: Miscellaneous General Fund Budgets will be reviewed as time permits throughout the meeting.

5. FISCAL YEAR 2024-2025 BUDGET OVERVIEW BY COUNTY MANAGER AND COMPTROLLER/AUDITOR (INFORMATION ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), and an overview of the FY2025 budget. County Manager Don Kalkoske will provide an annual budget message. Information Only.

6. ASSESSOR (100-007)/ASSESSOR TECHNOLOGY FUND (217) (FOR POSSIBLE ACTION)

- A. Assessor (007)
- B. Assessor Technology Fund (217)

7. COOPERATIVE EXTENSION (203) (FOR POSSIBLE ACTION)

8. 6TH JUDICIAL DISTRICT COURT (FUND 205) (FOR POSSIBLE ACTION)

- A. Juvenile Probation (034)
- B. District Court (043)
- C. Law Library (045)
- D. Specialty Court (208)

*** This may be delayed until later in the day or a later date depending on the Judge's court calendar.

9. GENERAL FUND (100) (FOR POSSIBLE ACTION)

- A. Commissioners (001)
- B. County Manager (002)
- C. Personnel (014)
- D. Other General Government (015)
- E. Insect Control (061)
- F. Intergovernmental (086)

10. EMERGENCY MANAGEMENT (100-036) FOR POSSIBLE ACTION)

11. 95-80 RDA (220) (FOR POSSIBLE ACTION)
12. HUMAN SERVICES (201 AND 211) (FOR POSSIBLE ACTION)
 - A. Indigent Services (202)
 - B. Indigent Medical (211)
13. CLERK (004) (FOR POSSIBLE ACTION)
 - A. Clerk (004)
 - B. Elections (003)
14. TREASURER (005) (FOR POSSIBLE ACTION)
15. RECORDER (100-006) (FOR POSSIBLE ACTION)
 - A. Recorder (100-006)
 - B. Recorder Technology Fund
16. COMPTROLLER/AUDITOR DISCUSSION REGARDING KINGS RIVER GID RENT PAYMENT (INFORMATION ONLY); AND COMPTROLLER/AUDITOR (100-010) (FOR POSSIBLE ACTION)
 - A. Consideration and discussion regarding Kings River GID rent payment to the County. Information only.
 - B. Comptroller/Auditor (100-010)
 - C. Rural Street Lights (100-051)
 - D. Public Health Nurse (100-060)
 - E. Other Culture & Recreation (100-071)
 - F. Community Support (100-080)
 - G. Stabilization Fund (206)
 - H. Genetic Marker Test (213)
 - I. Unemployment Compensation (214)
 - J. Payment in Lieu of Taxes (PILT) (215)
 - K. Compensated Absences (216)
 - L. Capital Projects (301)
 - M. Building Reserve (302)

- N. Debt Service Fund (400)
- O. Solid Waste Management (502)
- P. Opioid Settlement Fund (221)
- Q. Self Insurance Fund (504)

16.A) Comptroller - Staff Report Kings River GID
[Staff Report Kings River GID.pdf](#)

- 17. JUSTICE COURT (100-042) (FOR POSSIBLE ACTION)
 - A. Justice Court (100-042)
 - B. Administrative Assessment (209)
 - C. Administrative Assistant/Court Facilities (219)
- 18. PLANNING (100-011) (FOR POSSIBLE ACTION)
- 19. DISTRICT ATTORNEY (100-040) (FOR POSSIBLE ACTION)
 - A. District Attorney (100-040)
 - B. Child Support (100-041)
 - C. Check Restitution (210)
- 20. BUILDING INSPECTOR (100) (100-040) (FOR POSSIBLE ACTION)
- 21. PUBLIC DEFENDER (100-048) (FOR POSSIBLE ACTION)
- 22. ALTERNATE PUBLIC DEFENDER (100-049) (FOR POSSIBLE ACTION)
- 23. LIBRARY (207)/LIBRARY MEMORIAL FUND (740) (FOR POSSIBLE ACTION)
 - A. Library (207)
 - B. Library Memorial Fund (740)
- 24. SHERIFF'S OFFICE (FOR POSSIBLE ACTION)
 - A. Patrol (100-030)
 - B. Detention (100-031)
 - C. Dispatch (100-032)
 - D. Task Force (100-037)
 - E. 911 Enhancement (218)
- 25. BUILDINGS & GROUNDS (100-009) (FOR POSSIBLE ACTION)
- 26. TECHNOLOGY SERVICES DEPARTMENT - COMPUTER SYSTEMS (100-008)
AND COMMUNICATIONS (100-012)/HUMBOLDT TV DISTRICT (501)/QUINN
RIVER TV (709)/DENIO TV (710) (FOR POSSIBLE ACTION)

- A. Computer Systems (100-008)
- B. Communications (100-012)
- C. Humboldt TV District (501)
- D. Quinn River TV District (709)
- E. Denio TV District (710)

27. PUBLIC WORKS DEPARTMENT (202) (FOR POSSIBLE ACTION)

- A. Road Fund (202)
- B. Regional Transportation Fund (204)
- C. City (204-052)
- D. County (204-053)
- E. Paradise Sewer (708)
- F. Star City Water (503)
- G. McDermitt Water (760)
- H. McDermitt Sewer (761)
- I. Gold Country Water (505)

28. WINNEMUCCA EVENTS COMPLEX FUND (212) (FOR POSSIBLE ACTION)

- A. Ag District 3 (212-070)
- B. Indoor Events Center (212-073)

29. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

30. ADJOURNMENT

31. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynev.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynev.gov> at _____ By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: March 25, 2024 & March 26, 2024 (if necessary)

DATE POSTED: March 20, 2024 **POSTED BY:** MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. **EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

fax: (202) 690-7422; or

email: intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.

| Dept / Fund | Account Number | Increase / Decrease | |
|------------------|------------------------|--------------------------|-------------------------------|
| Commission | Travel | \$ 5,000.00 | |
| Other Gen'l | Ins Reserve | \$ (45,000.00) | |
| Other Gen'l | Contingency | | to 10% of the GF expenditures |
| Emergency Mgmt | Remove Vacant Position | \$ (42,700.00) | |
| NV 95-80 RDA | Remove Vacant Position | \$ (42,700.00) | |
| Indigent Medical | Reduce Overall Budget | \$ (219,600.00) | |
| Unemployment | | \$ (25,000.00) | |
| Solid Waste | Capital Outlay | \$ (900,000.00) | |
| Justice Court | Substitute Judge | \$ 20,000.00 | |
| Justice Court | Service & Supplies | \$ (1,050.00) | |
| Justice Court | Postage | \$ (2,000.00) | |
| Justice Court | Interpreters | \$ (3,000.00) | |
| Justice Court | Alcohol Monitoring | \$ (500.00) | |
| Justice Court | Professional Services | \$ (1,000.00) | |
| Planning | Postage | \$ (1,000.00) | |
| DA | Postage | \$ (2,500.00) | |
| DA | Salaries & Benefits | \$ (179,200.00) | |
| Child Support | Postage | \$ (3,000.00) | |
| Library | Salaries & Benefits | \$ (32,100.00) | |
| Sheriff | Radio Contract | \$ 50,000.00 | |
| Detention | Travel & Training | \$ 18,000.00 | |
| Detention | Groceries | \$ (25,000.00) | |
| Detention | Inmate Medical | \$ (160,000.00) | |
| Detention | Service & Supplies | \$ (10,000.00) | |
| Detention | Serv Agr Machine Cost | \$ (10,053.00) | |
| Detention | Equipment Rental | \$ (3,000.00) | |
| Dispatch | PERS Central Control | \$ 90,000.00 | |
| Dispatch | Service & Supplies | \$ (10,000.00) | |
| Computer | Service & Supplies | \$ (5,000.00) | |
| Computer | Professional Services | \$ (10,000.00) | |
| Computer | Salaries & Benefits | \$ (24,820.00) | Split Mgr 1/3 - 1/3 - 1/3 |
| Communications | Salaries & Benefits | \$ (24,820.00) | Split Mgr 1/3 - 1/3 - 1/3 |
| Humboldt TV | Service & Supplies | \$ (20,000.00) | |
| Humboldt TV | Salaries & Benefits | \$ 49,640.00 | Split Mgr 1/3 - 1/3 - 1/3 |
| Bldg & Grounds | Machinery | \$ (400,000.00) | |
| Bldg & Grounds | Service & Supplies | \$ (40,000.00) | |
| Bldg & Grounds | Travel & Training | \$ (5,000.00) | |
| Road Fund | Remove Vacant Mechanic | \$ (89,900.00) | |
| Road Fund | Transfers | \$ (500.00) | |
| Road Fund | Radio Contract | \$ (600.00) | |
| Road Fund | Service & Supplies | \$ 5,000.00 | |
| Road Fund | Machinery | \$ (380,000.00) | |
| Road Fund | Special Dept Projects | \$ (41,000.00) | |
| Paradise Sewer | Repairs & Maint | \$ (4,000.00) | |
| Paradise Sewer | Short Lived Asset | \$ (2,400.00) | |
| Paradise Sewer | Professional Services | \$ 3,000.00 | |
| McDermitt Sewer | Service & Supplies | \$ (15,000.00) | |
| McDermitt Sewer | Repairs & Maint | \$ (15,000.00) | |
| McDermitt Sewer | Short Lived Asset | \$ (4,900.00) | |
| | | \$ (2,560,703.00) | |