



Humboldt County Board of Commissioners
March 4, 2024 at 8:30 a.m.
Meeting Minutes

Those present were Chairman Jesse Hill, Commissioners Tom Hoss, Ron Cerri, Ken Tipton and Mark Evatz, Legal Counsel Gabrielle Carr (via Teams), County Manager Don Kalkoske, Clerk of the Board Tami Rae Spero (via Teams) and Deputy Clerk of the Board Maria Diaz.

CALL TO ORDER: Chairman Hill called the regular meeting to order at the regular place of meeting the Humboldt County Meeting Room, Courthouse, #201, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Hill asked for public comment; none offered.

APPROVAL OF BOARD OF COMMISSION MINUTES: Discussion and action on correction/approval of minutes for January 16, 2024, January 29, 2024, February 16, 2024, and February 20, 2024. Chairman Hill asked for corrections for the minutes of January 16, 2024; none offered. The following motion was made by Commissioner Tipton and passed unanimously:

To approve the minutes as presented for January 16, 2024.

Chairman Hill asked for corrections for the minutes of January 29, 2024. Commissioner Hoss noted that there are two different names for the County Manager indicated in the minutes. Clerk Spero noted that both current Manager Kalkoske and prior Manager Mendiola addressed the Commission during the Retreat, and she was not sure how to refer to them. Discussion ensued with the Chairman directing that Mr. Kalkoske be referred to as the current Manager and Mr. Mendiola be referred to as retiring Manager. The following motion was made by Commissioner Hoss and passed unanimously:

To make the corrections for the HCC Retreat on 1/29/2024 as noted with approval today and signature at a later date.

Chairman Hill asked for corrections for the minutes of February 16, 2024; none offered. The following motion was made by Commissioner Tipton and passed with Chairman Hill and Commissioners Hoss, Tipton and Evatz voting aye and Commissioner Cerri abstaining as he had not been in attendance:

To approve the minutes as presented for February 16, 2024.

Chairman Hill asked for corrections for the minutes of February 20, 2024; none offered. The following motion was made by Commissioner Tipton and passed unanimously:

To approve the minutes as presented from February 20, 2024.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR FEBRUARY 20, 2024 THROUGH MARCH 4, 2024: The following motion was made by Commissioner Evatz and passed unanimously:

To approve the expenditures for Humboldt County for the period of February 20th through March 4, 2024.

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APPOINTMENT OF MEMBERS TO SPECIAL DISTRICTS AND BOARDS: Consideration, discussion and possible approval of the following board appointments: Pueblo Rural Fire Protection District - Per 13.40 HCC Tim Dufurrena - to Seat D with a term to expire January 6, 2025 and Golconda General Improvement District - Per 13.04 HCC Ethan Cote - Seat E with a term to expire January 2, 2027.

Commissioner Cerri questioned, if the fact that Tim Dufurrena is the fire chief, creates a conflict. Manager Kalkoske noted that this item had been sent to the legal and no comments were offered. Discussion ensued. Chairman Hill asked for clarification from legal counsel. Legal counsel Carr indicated that she would take a look and try to report back by the end of the meeting. Chairman Hill stated that the item for Pueblo would be tabled to the end of the meeting to see if clarification can be received and requested a motion for the Golconda GID appointment. Ethan Cote, the proposed appointee, addressed the Commission as to the reason he is seeking appointment to this board. The following motion was made by Commissioner Tipton and passed unanimously:

To appoint Ethan Cote to Seat E of the Golconda General Improvement District with term to expire January 2, 2027.

Based on response from legal counsel (included at the end of the meeting), Commissioner Evatz offered the following motion and it passed unanimously:

To appoint Tim Dufurrena to Seat D within the Pueblo Rural Fire Protection District per 13.40 of Humboldt County Code with a term to expire January 6, 2025 with instruction to Mr. Dufurrena that he recuses himself on any aspects of conflict, per Nevada Ethics Law.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

REQUEST TO HIRE ADDITIONAL ACCOUNTING TECHNICIAN: Consideration, discussion and possible approval to hire an additional Accounting Technician per Staff Report. Comptroller Rackley reviewed the request for the Commission. Chairman Hill stated his support. Commissioner Cerri agreed. Commissioner Hoss asked about space. Comptroller Rackley responded. Commissioners Evatz and Tipton supported the prior comments. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the additional accounting technician position in the Comptroller's office.

UPDATE THE FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) to the County. Comptroller Rackley reported on December's CTX and on the status of the ARPA projects. Discussion ensued regarding the Orovada HVAC issue.

TREASURER: Treasure Rhona Lecumberry appeared before the Commission.

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REQUEST TO APPROVE A RESOLUTION TO SELL THE DELINQUENT TAX PROPERTIES AT THE 2024 AUCTION
Consideration, discussion and possible approval of a Resolution requesting to sell the delinquent tax properties reflected in the attached "2024 List of Parcels" at auction, to be held on April 19, 2024 per attached Staff Report. Included on the on-line agenda for review was a copy of the proposed Resolution and a copy of the list of the 2024 List of Parcels (see attached). Treasurer Lecumberry reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To approve a resolution to sell the delinquent tax properties at the 2024 auction.

(Resolution No. 03-04-24)

Chairman Hill recessed the meeting at 8:55 a.m. reconvening at 9:01 a.m.

PLANNING: Senior Planning Technician appeared before the Board.

9:00 A.M PUBLIC HEARING: REQUEST FOR AN ABANDONMENT SUBMITTED BY JOSE FIGUEROA:
Consideration, discussion, and possible approval for an Abandonment request submitted by Jose Figueroa to abandon the 60'x967.22'/990.15' right-of-way created by Sonoma Ranchos No. 2 Subdivision Map recorded December 15, 1958 as Document #105273. Assessor's parcel #'s 13-0222-03 & 13-0231-01. Included on the on-line agenda for review was a copy of the Planning Staff Report recommending approval, a copy of the Abandonment Application for AH-24-01 and maps and images of the area to be abandoned. Statutory notice had been accomplished. Chairman Hill read the title of the item set to public hearing. Mrs. Lawrence reviewed the request for the Commission. Commissioner Tipton asked where the right-of-way is situated. Mrs. Lawrence responded noting that the adjacent property owner offered no response to her notification. Chairman Hill noted his concern with this type of abandonment, but as this one is unique, it probably makes sense. Discussion ensued. Commissioner Hoss noted his concern with the ability for the fire department to access. Discussion ensued. Chairman Hill asked for public comment; none offered. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Cerri, Tipton and Evatz voting aye and Commissioner Hoss voting nay due to his concerns with access for the fire department:

To approve the recommendation from staff on the request to abandon the 60-foot by 967.22 feet/990.15 feet right-of-way, created by Sonoma Ranchos Number 2 Subdivision Map recorded December 15, 1958 as document number 105273 the right-of-way runs along the easterly property line of Assessor's Parcel Number 13-0222-03, the western property line of the sister parcel is number 13-0231-10.

REPORT FROM COMPTROLLER ON OPIOID LITIGATION FUND: Report from Comptroller regarding the balance of monies received to date in the Opioid litigation fund. Comptroller Gina Rackley and Juvenile

Services Director Pauline Salla appeared before the Commission. Comptroller Rackley reported on the fund balance including what has been received in settlements and what has been received in interest.

FORMATION OF OPIOID LITIGATION GRANT REVIEW SUBCOMMITTEE: Consideration, discussion and possible action for creation of Opioid Litigation Grant Review Subcommittee, with members to be appointed by County Manager. Manager Kalkoske reviewed the request for the Commission. Director Salla offered comment noting that while the subcommittee was discussed but it was not clearly identified as to who would be sitting on said subcommittee; she explained the purpose of this grant review committee noting that they have mirrored the State system as much as they could, as that was the goal. Chairman Hill asked if the language of the agenda is correct. Manager Kalkoske offered comment noting that as far as he could tell he could not find where the subcommittee was formed. Legal counsel Carr offered comment noting that it was recommended to put this on an agenda as a clean-up as it was not made clear in prior meetings; she noted that there are two parts – to create the committee and allow the County Manager to appoint to the committee. After discussion the following motion was made by Commissioner Evatz:

To support the creation of the Opioid Litigation Grant Review Subcommittee.

Discussion ensued as to how the funding is determined and the form used by the State which assists with scoring the requests that are brought forward for recommendations for funding which Director Salla reviewed the usage of. Chairman Hill noted his concern with creating an official committee. Director Salla reviewed how the committee will meet, including how the applications are reviewed with a summary provided. Discussion ensued regarding whether the sub-committee would provide recommendations and that may be necessary as the Commission may not be as familiar with everything to make an informed decision and concerns were discussed with creating an official committee that offers recommendations as it must comply with the Open Meeting Law and the options available. Legal counsel Carr asked for clarification on the process for the Commission and Director Salla responded. Legal counsel Carr explained that, if the sub-committee is making recommendations, they would be subject to the Open Meeting Law. Commissioner Cerri asked who monitors the use of grant funding. Director Salla responded. Director Salla encouraged the Commission to make it an Open Meeting committee for transparency. Legal counsel Carr suggested, if that is the desire of the Commission, that the duties and responsibilities, the number of members and their terms be identified so that there is clarity. Commissioner Hoss asked how this will coordinate with the grant coordinator position. Comptroller Rackley responded. Discussion ensued. Commissioner Evatz withdrew his prior motion and offered the following motion which passed unanimously:

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To create an opioid litigation grant Review Subcommittee with members to be appointed by the County Manager.

REVIEW OF FUNDING APPLICATION FOR THE FAMILY RESOURCE CENTER: Consideration, discussion and possible approval to determine the funding amount for the application submitted by the Family Support Center in the amount of \$276,120.00. Director Salla stated that the Grant Review Committee had met, and those members are in the audience today; she noted that the Commission had received a summary which the Family Support Center had also received. Renee Mayo, Executive Director of the Family Support Center appeared before the Commission and explained the Hope Program for the Commission and answered questions as put forth by the Commission. Commissioner Cerri asked about the availability of funding going forward. Comptroller Rackley responded. Discussion ensued regarding the financial support for the Center. Chairman Hill asked if there were other applications for this funding. Director Salla responded that this was the only application received. Chairman Hill stated his support for this request. After clarification by legal counsel as to the title of the requestor, the following motion was made by Commissioner Evatz and passed unanimously:

To approve the funding for the Family Support Center in the amount of \$276,120.00.

Legal counsel Carr recommended that the Commission ask Manager Kalkoske to report at the next meeting as to the numbers of members for the subcommittee, what their duties and responsibilities are and whether the committee will be subject to the Open Meeting Law, for the Commission to approve as a whole. Manager Kalkoske stated that he would work with Director Salla on that; discussion ensued regarding the need to proceed with the process.

PUBLIC WORKS DEPARTMENT: Public Works Director Daniel Ferraro appeared before the Commission.

REQUEST TO PURCHASE A SHOP HEATER: Consideration, discussion and possible approval to purchase and install a new shop heater from Flores Heating and Air, in an amount not to exceed \$8,680.00. Director Ferraro reviewed the request for the Commission. Discussion ensued the need for an emergency, that Flores had the lowest and most responsive bid for the last heater installed and the potential to replace the last heater left. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

To approve the purchase to install a new shop heater from Flores Heating and Air in the amount of \$8,680.00.

TO APPROVE THE PURCHASE OF A NEW AGRICULTURAL WELL: Consideration, discussion and possible action to accept solicitation/bid to purchase and drill a new agricultural well and submersible pump from Fred Anderson Drilling in an amount not to exceed \$149,880.00. Included on the on-line agenda for review 03/04/2024

was a Staff Report detailing the bids received from West Coast Pump & Well Works, Stone House Drilling and Fred Andersen Drilling including a recommendation that the bid be awarded to Fred Andersen Drilling as the lowest responsive bidder. Director Ferraro reviewed the request for the Commission. Commissioner Cerri noted concern about applying for an agricultural permit. Director Ferraro responded on what is being done to change the usage type. Discussion ensued with Fred Anderson of the drilling company as to the permitting of the well and concerns about the ability to prove-up based on usage. Chairman Hill asked, if there is any chance that this item is approved, and it ends up that we will not be able to pump. Mr. Anderson responded, and discussion ensued. Administrative Clerk Jen Trujillo of the Public Works Department commented on her discussion with the County's legal counsel and that their recommendation was to obtain a water survey for not only a change of use but also the place of use. Discussion ensued regarding the size of the well bid and that what has been provided is a fair estimate for that size of well. Commissioner Cerri questioned if we should approve or wait for the approval of the permits. Discussion ensued regarding the proposal and when the timeline begins and the timeline for the cost as bid. Chairman Hill noted his concern that the cost may not be honored since we are a way out on the permitting. Mr. Anderson offered comment. Chairman Hill commented that it is good for the county to secure these water rights and secure our own source of water so that we can continue to provide a service for the constituents, but he has concerns about the permitting. Discussion ensued with it noted that the pump is included. Commissioner Evatz asked where the funding for our water consultants is covered. Director Ferraro responded including where the wiring for the pump would be covered within the budget. Discussion ensued regarding the time frame for this expenditure and that it may impact next year's budget. Chairman Hill noted his concern that this well gets drilled and we don't have rights. Manager Kalkoske responded. Discussion ensued. The following motion was made by Commissioner Tipton and passed unanimously:

To approve the bid from Fred Anderson Drilling Company in an amount not to exceed \$149,880.00 contingent on obtaining the proper permits and that Fred Anderson Drilling's one hundred and twenty days to complete starts after the permits are obtained and that any increase in cost because of any delays that may occur be brought back before the Commission.

GENERAL ROAD PROJECTS UPDATE: A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Ferraro reported on road grading, rock cover, road work, culvert replacement, addressing a tumbleweed issue on Sand Pass, screening of rock in the Eden Valley Pit and

that Sonny Bengoa is the new Assistant Superintendent for Public Works. Commissioner Evatz stated appreciation of the grading and gravel on the roads in Grass Valley.

Chairman Hill recessed the meeting at 10:30 a.m. reconvening at 10:35 a.m.

WINNEMUCCA EVENTS COMPLEX: WCVA Director Kim Petersen appeared before the Commission.

REQUEST TO PURCHASE AND INSTALL CIRCULATION FANS IN THE PAVILION: Consideration, discussion and possible action to accept solicitation/bid for purchase and installation of four (4) circulation fans in the Pavilion from Arbon Equipment Corporation in an amount not to exceed \$45,742.00. Included on the on-line agenda for review were copies of the Staff Report detailing the request and indicating that only one proposal had been received and recommending award of bid to Arbon Equipment Corporation including copies of the proposal, the quote, the checklist for acquiring capital assets and the Ag District #3 Capital Projects list. Director Petersen reviewed the request for the Commission. Commissioner Cerri supported the request and noted the need to improve on the facility due to competition. Commissioner Evatz stated his agreement and noted his appreciation for the attempt to get competitive bids. Commissioner Tipton agreed that they are needed. Commissioner Hoss asked about the status of the building given the winds. Director Petersen responded and commented on the need to scale back on the fans due to the weight. Chairman Hill noted his appreciation of the efforts to obtain bids and the need to continue to upgrade the facility but also the need to maintain what we have. Commissioner Hoss noted his appreciation for the budget information and requested that is always done. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the purchase and installation of four circulation fans in the pavilion at the fairgrounds from Arbon Equipment Corporation in an amount not to exceed \$45,742.00.

TECHNOLOGY SERVICES DEPARTMENT: Technology Services Director Mike DeTullio appeared before the Board.

REQUEST TO PURCHASE TAIT RADIO SOFTWARE OPTION: Consideration, discussion and possible approval to purchase Tait Radio Software Options from Racom in an amount not to exceed \$7,099.56, excluding shipping. Included on the on-line agenda was a Staff Report detailing the request and recommending approval to purchase the software from Racom as the lowest bidder as well as copies of the quotes received from Eagle Communications and Racom. Director DeTullio reviewed the request for the Commission. Discussion ensued regarding the discount via NASPO pricing, and the recommendation offered. Chairman Hill noted that Eagle is Nevada based and will probably be more responsive and we do have a relationship with them. Director DeTullio stated that he is good with either. Commissioner Evatz suggested that with only a \$300.00 difference, he would prefer to keep it Nevada based. Chairman Hill

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asked legal counsel if based on the language of the agenda if the Commission can make a different choice. Legal counsel Carr recommended that the item be reagendaized and explained. Director DeTullio said that two weeks delay is acceptable. Chairman Hill suggested that all bids be included on the agenda to allow for an option. Commissioner Cerri stated his support of giving this company a chance as the low bidder and offered the following motion which passed unanimously:

To approve the request to purchase the Tait Radio Software Option from Racom in an amount not to exceed \$7,099.56.

DISTRICT ATTORNEY: Chief Deputy District Attorney Wendy Maddox and Office Manager Nancy Jurad appeared before the Commission (via Teams).

REQUEST TO CONTRACT WITH MCQUEARY LAW AS INDEPENDENT CONTRACTOR: Consideration, discussion and possible approval for a request to contract with McQueary Law to act as Independent Contractor to provide legal services to the County in an amount not to exceed \$22,000.00. A copy of the proposed professional services agreement was included on the on-line agenda for review. Legal counsel Carr reviewed the request for the Commission. Commissioner Hoss asked about item 20 which has a misspelling that he would like checked. Legal counsel Carr noted a spelling correction and a correction for the correct contact information. Discussion ensued regarding the budget availability and the addition of funds in the next budget cycle. The following motion was made by Commissioner Tipton and passed unanimously:

To approve the contract with the changes noted to McQueary Law.

COUNTY MANAGER: Facilities Manager Joaquin Padilla and Mike Sheppard, Owner Representative for building projects appeared before the Commission.

REQUEST TO APPROVE THE DISTRICT ATTORNEY'S OFFICE REMODEL PROJECT: Consideration, discussion and possible approval for the bid award and change order to Great of Nevada for the District Attorney office remodel, in an amount not to exceed \$32,736. Funding for this will come from Nevada Child Support Incentive monies. Included on the on-line agenda for review was a Staff Report and copies of the quotes and change order invoice from Great of Nevada, LLC. Manager Padilla noted there is a correction to the amount payable to Great of Nevada and apologized to the Commission for not bringing this forward previously due to miscommunication and lack of clarification; he indicated that the amount to be paid to Great Nevada is \$12,993.00. Chairman Hill noted what had occurred with the lack of approval, but the work has been done; he stated his support for payment as the work was done. Discussion ensued as to what the fix is, so this won't happen again. Manager Padilla responded. Commissioner Evatz commented on the need to ensure that this does not happen again. Mr. Sheppard offered comment that he was

involved to and explained what occurred. Nancy Jurad offered comment on the funding available and the work order change and the cost difference. The following motion was made by Commissioner Evatz and passed unanimously:

To pay the balance due to Great Nevada in the amount not to exceed \$12,993.00.

REQUEST TO WAIVE THE ATTRITION POLICY TO HIRE FOR THE POSITION OF COMPTROLLER: Consideration, discussion and possible approval to waive the attrition policy to hire for the position of Comptroller. Manager Kalkoske reviewed the request for the Commission. Discussion ensued as to the manner in which the hiring and selection process would be handled. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the waiver of the attrition policy for the County Manager to initiate the hiring process for the position of Comptroller.

PROPERTY ACQUISITION: Consideration, discussion and possible direction to County Manager to begin process, according to NRS 244, for acquisition of property located at 26 W 6th Avenue (APN 15039511) that is currently listed for sale. Manager Kalkoske reviewed the request for the Commission. Chairman Hill noted that the County can only pay appraised value and questioned where the funding would come from; he stated his support. Manager Kalkoske responded. Discussion ensued regarding if anyone resides there, contact with the realtor, the need for a commercial appraiser, how the property will be maintained if purchased, concerns about whether it is needed, that it will be removed from the tax rolls, that it will be using capital funds that are needed for other purposes, that this will add to other properties that are not be maintained on that block, the cost for the appraisal(s), the statutory requirement language for appraisal and that a decision for purchase could be made after the appraisal. After discussion the following motion was made by Commissioner Tipton and passed with Chairman Hill and Commissioners Tipton and Evatz voting aye and Commissioners Hoss and Cerri voting nay:

To authorize the County Manager to review and provide information as to acquisition of property located at 26 West Sixth Street and to obtain an appraisal on it, if it can be done for less than \$2,000.00.

APPOINTMENT OF A REPRESENTATIVE TO THE BOARD OF NEVADAWORKS: Consideration, discussion and possible appointment of a Commissioner or other county representative to represent the County on the NevadaWorks Board per attached Staff Report. Manager Kalkoske reviewed the request for the Commission. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

To appoint the County Manager, Don Kalkoske, to be the representative to the Board of NevadaWorks.

Discussion ensued regarding the ability of the County Manager to delegate the authority to another person. The following motion was made by Commissioner Evatz and passed unanimously:

To get rid of the last approved motion in favor of having the County Manager or his representative for the county assignment to the Board of NevadaWorks.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

1. Other information and upcoming meetings: The following meetings were noted - March 5, 2024 Winnemucca City Council Meeting, March 14, 2024 Regional Planning Commission Meeting, March 18, 2024 Humboldt County Commission Meeting, March 19, 2024 Winnemucca City Council Meeting, March 25 & 26, 2024 Humboldt County Budget Hearings.

2. Reports from Commissioners regarding other Boards and Committees on which they serve: Chairman Hill and Commissioner Cerri offered no report. Commissioner Evatz offered a report on a SLUPAC meeting. Commissioner Tipton reported on a Public Lands/Natural Resource meeting, a NACO meeting and noted his attendance at the Ranch Hand Rodeo and a Hospital Board meeting. Commissioner Hoss noted upcoming meetings of the Airport Board and the Museum Board and his planned attendance at the Lincoln Day Dinner.

Manager Kalkoske asked about the status of legal counsel's research as to item 6 on the agenda. Legal counsel Carr responded explaining that her best recommendation is that the Commission can appoint whatever individual they choose with the understanding that the person appointed has the responsibility to ensure that they comply with any ethics requirements on their job duties and responsibilities and any task or responsibilities they take on for Board of Commissioners as an appointee. Chairman Hill stated that the Commission would return to item 6 on the agenda after future agenda items.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Kalkoske noted the duties and responsibilities for the Opioid Grant Review Committee. Chairman Hill noted what needed to be determined as to the committee to bring it back before the Commission to be transparent. Commissioner Evatz asked for an update from Lithium Nevada. Commissioner Hoss asked how the budget process is going with the County Manager. Manager Kalkoske responded. Commissioner Hoss wanted to offer a suggestion as to the process. Legal counsel Carr noted concerns about the Open Meeting Law related to giving direction to the County Manager when there is no agenda item. Chairman Hill suggested a one-on-one meeting between Commissioner Hoss and Manager Kalkoske. No further items identified.

Chairman Hill stated that the Commission would now return to item 6 on the agenda.

PUBLIC COMMENT: Chairman Hill asked for public comment. Commissioner Hoss commented on the Ranch Hand Rodeo and complaints he had received from constituents and suggested that it would be appropriate to bring Director Petersen in to go over the complaints received and look at what can be done about those; he commented on the attendance at the event. No further public comment offered.

ADJOURNMENT: Chairman Hill adjourned the meeting at 11:43 a.m.

ATTEST:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 03/18/24)

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Monday, March 4, 2024
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
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Or by phone: +1 775-446-0241, Conference ID: 636 608 27#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

4. APPROVAL OF BOARD OF COMMISSION MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020;

January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; February 21, 2023; March 20, 2023; March 27 & 28, 2023 (Budget Hearing); May 1, 2023, July 10, 2023; August 1, 2023; August 21, 2023; September 5, 2023; October 2, 2023; January 2, 2024; January 16, 2024; January 29, 2024 (Commission Retreat); February 5, 2024; February 16, 2024 (Special Canvass); and February 20, 2024. Discussion and possible action.

4.A) Minutes

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5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR FEBRUARY 20, 2024 THROUGH MARCH 4, 2024 (FOR POSSIBLE ACTION)
6. APPOINTMENT OF MEMBERS TO SPECIAL DISTRICTS AND BOARDS (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of the following board appointments:

Pueblo Rural Fire Protection District - Per 13.40 HCC

Tim Dufurrena - to Seat D with a term to expire January 6, 2025

Golconda General Improvement District - Per 13.04 HCC

Ethan Cote - Seat E with a term to expire January 2, 2027

6.A) Appointment Requests

[PFD-2024-03-04 Agenda Request Form.pdf](#)
[Agenda Request - Golconda Board Appointment_Cote.pdf](#)

7. COMPTROLLER: REQUEST TO HIRE ADDITIONAL ACCOUNTING TECHNICIAN (FOR POSSIBLE ACTION) AND TO UPDATE THE FINANCIAL REPORT (INFORMATIONAL ONLY)

- A. Consideration, discussion and possible approval to hire an additional Accounting Technician per Staff Report. Discussion and possible action.
- B. Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) to the County. Information Only.

7.A) Comptroller - Technician

[Staff Report Add Accounting Tech Position.pdf](#)

8. TREASURER: REQUEST TO APPROVE A RESOLUTION TO SELL THE DELINQUENT TAX PROPERTIES AT THE 2024 AUCTION (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a Resolution requesting to sell the delinquent tax properties reflected in the attached "2024 List of Parcels" at auction, to be held on April 19, 2024 per attached Staff Report. Discussion and possible action.

8.A) Treasurer

[Staff Report - 2024 Resolution to Sell.pdf](#)

[2024 List of Parcels - Resolution to Sell.pdf](#)

[2024 Resolution to Sell.pdf](#)

9. 9:00 A.M PUBLIC HEARING: REQUEST FOR AN ABANDONMENT SUBMITTED BY JOSE FIGUEROA (FOR POSSIBLE ACTION)

Consideration, discussion, and possible approval for an Abandonment request submitted by Jose Figueroa to abandon the 60'x967.22'/990.15' right-of-way created by Sonoma Ranchos No. 2 Subdivision Map recorded December 15, 1958 as Document #105273. Assessor's parcel #'s 13-0222-03 & 13-0231-01. Discussion and possible action.

9.A) Planning [AH-24-01.pdf](#)

[AH-24-01 Staff Report.pdf](#)

10. REPORT FROM COMPTROLLER ON OPIOID LITIGATION FUND (FOR INFORMATION ONLY), FORMATION OF OPIOID LITIGATION GRANT REVIEW SUBCOMMITTEE, AND REVIEW OF FUNDING APPLICATION FOR THE FAMILY RESOURCE CENTER (FOR POSSIBLE ACTION)

- A. Report from Comptroller in regards to the balance of monies received to date in the Opioid litigation fund. Information only.
- B. Consideration, discussion and possible action for creation of Opioid Litigation Grant Review Subcommittee, with members to be appointed by County Manager. Discussion and possible action.
- C. Consideration, discussion and possible approval to determine the funding amount for the application submitted by the Family Support Center in the amount of \$276,120. Discussion and possible action.

10.A) Family Support Funding

[Staff Report Opioid Funding 022024.pdf](#)

[Humboldt MASTER NOFO Evaluation 2024.xlsx](#)

11. PUBLIC WORKS DEPARTMENT: REQUEST TO PURCHASE A SHOP HEATER; TO APPROVE THE PURCHASE OF A NEW AGRICULTURAL WELL (FOR POSSIBLE ACTION) AND GENERAL ROAD PROJECTS UPDATE (FOR INFORMATION ONLY)

- A. Consideration, discussion and possible approval to purchase and install a new shop heater from Flores Heating and Air, in an amount not to exceed \$8,680.00. Discussion and possible action.
- B. Consideration, discussion and possible action to accept solicitation/bid to purchase and drill a new agricultural well and submersible pump from Fred Anderson Drilling in an amount not to exceed \$149,880. Discussion and possible action.
- C. A presentation by Humboldt County Public Works Director Dan Ferraro to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

11.A) Public Works

[Staff Report Shop Heater-2-20-2024.pdf](#)
[Public Works-Agenda Request_Denio.PDF](#)
[Denio Permits.pdf](#)

12. WINNEMUCCA EVENTS COMPLEX: REQUEST TO PURCHASE AND INSTALL CIRCULATION FANS IN THE PAVILION (FOR POSSIBLE ACTION)

Consideration, discussion and possible action to accept solicitation/bid for purchase and installation of four (4) circulation fans in the Pavilion from Arbon Equipment Corporation in an amount not to exceed \$45,742. Discussion and possible action.

12.A) WEC - Fans

[WEC - pavilion fans.pdf](#)

13. TECHNOLOGY SERVICES DEPARTMENT: REQUEST TO PURCHASE TAIT RADIO SOFTWARE OPTION (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase Tait Radio Software Options from Racom in an amount not to exceed \$7,099.56, excluding shipping. Discuss and possible action.

13.A) TSD

[Agenda Request - TSD Radio Modules to Upgrade Radios-Pub Safety Com.pdf](#)
[Estimate_120613_from_Eagle_Communications_LLC.pdf](#)
[Estimate_120614_from_Eagle_Communications_LLC.pdf](#)
[Humbolt Cnty Communications - Tait Software Licenses Quote 02_02_2024.pdf](#)

14. DISTRICT ATTORNEY: REQUEST TO CONTRACT WITH MCQUEARY LAW AS INDEPENDENT CONTRACTOR (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for a request to contract with McQueary Law to act as Independent Contractor to provide legal services to the County in an amount not to exceed \$22,000. Discussion and possible action.

14.A) McQueary Law

[Agenda Request McQueary Law Independant Contract 2024.pdf](#)

[McQuery Humboldtcontract-1.pdf](#)

15. COUNTY MANAGER: REQUEST TO APPROVE THE DISTRICT ATTORNEY'S OFFICE REMODEL PROJECT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for the bid award and change order to Great of Nevada for the District Attorney office remodel, in an amount not to exceed \$32,736. Funding for this will come from Nevada Child Support Incentive monies. Discussion and possible action.

15.A) DA Remodel

[Staff Report - DA Office Remodel 03042024.pdf](#)

[GoN DA Remodel Bid.pdf](#)

[GoN DA Remodel CCO #1.pdf](#)

16. COUNTY MANAGER: REQUEST TO WAIVE THE ATTRITION POLICY TO HIRE FOR THE POSITION OF COMPTROLLER (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to waive the attrition policy to hire for the position of Comptroller. Discussion and possible action.

16.A) County Manager - Waive Attrition Policy

[Staff Report Packet - Wavier of Attrition - Comptroller 03042024.docx.pdf](#)

17. COUNTY MANAGER: PROPERTY ACQUISITION (FOR POSSIBLE ACTION)

Consideration, discussion and possible direction to County Manager to begin process, according to NRS 244, for acquisition of property located at 26 W 6th Avenue (APN 15039511) that is currently listed for sale. Discussion and possible action.

17.A) County Manager - Appraisal

[Agenda Request - Property Acquisition 26 W Sixth St.pdf](#)

18. APPOINTMENT OF A REPRESENTATIVE TO THE BOARD OF NEVADAWORKS (FOR POSSIBLE ACTION)

Consideration, discussion and possible appointment of a Commissioner or other county representative to represent the County on the Nevadaworks Board per attached Staff Report. Discussion and possible action.

18.A) Nevadaworks

[Staff Report - Nevadaworks appointment 03042024.pdf](#)

19. MISCELLANEOUS REPORTS AND CORRESPONDENCE (INFORMATION ONLY)

1. Other information and upcoming meetings:

March 5, 2024 Winnemucca City Council Meeting
March 14, 2024 Regional Planning Commission Meeting
March 18, 2024 Humboldt County Commission Meeting
March 19, 2024 Winnemucca City Council Meeting
March 25 & 26, 2024 Humboldt County Budget Hearings

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

20. FUTURE AGENDA ITEMS (INFORMATION ONLY)

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

21. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

22. ADJOURNMENT

23. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the location at the time and date listed on the first page of this agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If

the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcounynv.gov> at _____ By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: March 4, 2024
DATE POSTED: February 28, 2024 POSTED BY: MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. **EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;
fax: (202) 690-7422; or
email: intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.

**Parcel List for
April 2024 Delinquent Tax Auction**

Parcel Number	Prior Owners	Tax Amount Owed as of 2/16/23	Acreage	Location
05-0278-10	Eagle Land LLC	\$ 488.00	40.57	Lot 10 S9 T37N R34E
05-0681-01	Online Land Sales LLC	\$ 551.91	41.63	Lot 1 S1 T37N R34E
06-0101-14	Betty L. Player	\$ 873.49	8.89	
06-0164-13	Preston H. Harris Tr	\$ 593.65	8.89	Paradise Ranchos
06-0172-11	Tierney O'Heren	\$ 2,021.59	4.85	3385 Fremont St.
06-0342-20	Juan Manuel De Leon Carpio	\$ 758.54	10.00	Paradise Ranchos
06-0681-14	Peter A. Trier	\$ 927.86	40.39	Golconda Rural
07-0231-03	Ronald K. Fontana	\$ 440.01	5.00	Golconda Rural
07-0411-11	John A. & Arlene C. Gustafson Trs	\$ 470.01	5.00	Valmy Rural
07-0431-06	Ronald K. Fontana	\$ 440.01	5.00	Valmy Rural
07-0654-08	Jon Brock & Patricia Rogers	\$ 501.93	40.23	Valmy Rural
07-0654-15	Stephanie McCown	\$ 530.10	80.26	Valmy Rural
07-0751-02	Michael Keith Noel Small	\$ 551.08	20.00	Valmy Rural
08-0063-12	Gewitter	\$ 311.77	0.16	N. Kramer Ave., Golconda
08-0063-18	Paul Sabesky	\$ 311.77	0.16	N. Kramer Ave., Golconda
08-0073-16 *	Alberto & Huendy Andrade	\$ 1,593.78	0.16	N. Adelaide Ave., Golconda
08-0113-20 *	Grant Sabesky	\$ 1,053.02	0.16	Golconda
08-0113-23 *	Grant Sabesky	\$ 1,168.11	0.16	N. Adelaide Ave., Golconda
08-0323-12	Richard F. Prehoda	\$ 400.06	0.16	Golconda
08-0324-18	Michael Small	\$ 388.04	0.32	S. Noble Ave., Golconda
08-0581-02	Lavinia T. Eberlein	\$ 860.38	20.00	Golconda
14-0233-07	Cindy Campo	\$ 478.45	4.77	Big Horn St.
14-0234-12	Daniel G. Guilbert	\$ 488.45	4.84	Elk St.
16-0311-06	L&P Nichols / Joyce Reed	\$ 4,650.06	0.15	5335 Royal Dr.

* Held over from prior auctions as they did not sell

\$ 20,852.07