



Humboldt County Board of Commissioners
January 2, 2024 at 8:30 AM
Meeting Minutes

Those present were Vice-Chairman Jesse Hill, Commissioners Ron Cerri, Tom Hoss and Mark Evatz, Chief Deputy District Attorney Wendy Maddox, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero. Chairman Ken Tipton was not in attendance initially but joined during the County Manager contract discussion.

CALL TO ORDER: Vice-Chairman Hill called the regular meeting to order in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Vice-Chairman Hill asked for public comment. Lorne Lyon appeared before the Commission and offered public comment noting his educational experience and experience with concrete and issues with the manner in which the concrete was poured for the Lambert Bridge; Vice-Chairman Hill noted the 3-minute limit. Mr. Lyon continued addressing issues with the Lambert Bridge and the lack of using a concrete vibrator and the forms remaining in place. Vice-Chairman Hill noted the 3-minute rule based on a time notation by legal counsel. Mr. Lyon closed by stating that there needs to be confirmation that a concrete vibrator was used and that the forms need to be removed to confirm that there are no voids there.

Rhona Lecumberry, Humboldt County Treasurer, offered public comment regarding the appointment of the TSD Director including concerns that the position was not advertised internally per policy which is inconsistent with other positions and departments throughout the County and the agreement to work remotely for 18-months which sets precedence and does not ensure that the employee will actually move here so it appears to be granting of a special concession. Treasurer Lecumberry continued commenting that it would be prudent for the County to begin considering a "Plan B" as the County would not want to be in the same position in eighteen months or sooner if the incoming Director had a change of plans; that she believes even Pool/Pact recommends a secondary option for IT services; she noted that she had planned to bring forth some ideas today for this but due to time constraints that item was removed from the agenda; she further noted a prior meeting with Manager Mendiola of her and other elected officials in which concerns were expressed at that point; she suggested that with the impending retirement of the current director this would be the time to re-evaluate the structure of the department and consider splitting with IT and Communications being separate as they used to be or even outsourcing the IT portion; she questioned the urgency of filling this position at this time given that other departments do not have directors in place so again this department is being treated differently. Treasurer Lecumberry continued

and asked that the appointment of Mr. DeTullio from Manager to Director be delayed until other options can be discussed and to make sure that County policy is being followed; she noted that she would have an item on the next agenda with more on these topics at which discussion can occur.

Tia Lange, Humboldt County Recorder, offered public comment expressing her concerns about the inconsistency of how different departments are treated; that we have a protocol in place, and it should be followed for every department.

No further public comment was offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for December 11, 2023; and December 13, 2023 (Special Meeting). Vice-Chairman Hill asked for corrections for the minutes of December 11, 2023; none offered. The following motion was made by Commissioner Evatz and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

To approve the minutes for the December 11, 2023 as submitted.

Vice-Chairman Hill asked for corrections for the minutes of December 13, 2023; none offered. Commissioner Evatz stated that he would be abstaining from decision on the minutes for the December 13, 2023 meeting as he had not been in attendance. The following motion was made by Commissioner Cerri and passed with Vice-Chairman Hill and Commissioners Cerri and Hoss voting aye, Commissioner Evatz abstaining and Chairman Tipton being absent:

To approve the December 13, 2023 minutes as presented noting the abstention of Mr. Evatz as he was not in attendance that day.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR DECEMBER 11, 2023 THROUGH JANUARY 2, 2024: The following motion was made by Commissioner Cerri and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

To approve the expenditures for Humboldt County for December 11, 2023 through January 2, 2024 as presented.

COUNTY MANAGER AND HUMAN RESOURCES:

ANNUAL SERVICE AWARDS PRESENTATION TO HUMBOLDT COUNTY OFFICIALS AND EMPLOYEES: Vice-Chairman Hill and Human Services Director Kellie Kranovich presented awards to the following employees:

30 YEAR - SPERO, TAMI R - County Clerk - County Clerk

25 YEAR - COX, COLLEEN - Chief Deputy Assessor - Assessor

20 YEAR - RAMIREZ, GEORGINA "Gina" - Legal Secretary III - District Attorney; LECUMBERRY, RHONA L - Treasurer - Treasurer

15 YEAR - JENKINS, TAMARA - Administrative Clerk IV - District Attorney; ANDERSON, JESSICA L - Library Director – Library; LAWRENCE, ELIZABETH “Betty” - Senior Planning Technician – Planning; ACEVEDO, JUAN - Fairground Attendant – Fairgrounds; GOODALE, SHANE D - Deputy Sheriff Patrol – Sheriff; NEGUS, KYLE A - Sergeant – Patrol – Sheriff; BARTON, SHARON L - Volunteer & Events Specialist Co-Op Extension

10 YEAR - ALCARAZ, JUAN “Jonny” - Facilities Attendant - Convention Center; MENDOZA, LUIS A – Sergeant Detention Center – Sheriff; PATCHEN, JOSEPH A - Sergeant Detention Center – Sheriff; DURICK, CAMI Dispatch Supervisor Dispatch – Sheriff; SALLA, JEAN PIERRE - Drug Court Data Entry Clerk - District Court; SANCHEZ, EVA J - Justice Court Clerk III - Justice Court; AVILA, RODOLFO “Rudy” - Deputy Sheriff Patrol - Sheriff; SJOBLUM, ELIZABETH - Office Manager - Sheriff

5 YEAR - JEPPSEN, JAMIE R - Deed & Title Review Specialist – Assessor; AMES, DEBRA I - Child Support Caseworker I - Child Support/District Attorney; STARK, JEFFREY S - Sergeant Detention Center – Sheriff; HOOVER, AMY J - Dispatcher Dispatch – Sheriff; MADDOX, WENDY N - Chief Deputy District Attorney - District Attorney; FOWLER, RITA - Court Master - District Court; BYRD, DENNI J - Human Services Director - Human Services; FRANKLIN, DANIELLE C - Youth Advisor - Juvenile Probation; DIAZ, MARIO H - Youth Advisor - Juvenile Probation; MENICUCCI, ANGELA M - Youth Advisor - Juvenile Probation; CRUTCHER, MARTICA H - Library Specialist – Library; DELANEY, JARRET M - Road Maintenance Equipment Operator - Road Department; ARROYO, MARK A - Road Maintenance Equipment Operator - Road Department; RODRIGUEZ-OCHOA, JUAN - Road Maintenance Equipment Operator - Road Department; LEAL, GABRIELA - Administrative Clerk IV – Sheriff; DIQUARTO, DURAN C - Deputy Sheriff Patrol - Sheriff; BENDELL, TAMMY M - Administrative Clerk IV – Technology Services Department.

Vice-Chairman Hill recessed the meeting at 8:57 a.m. reconvening at 9:04 a.m.

FIX THE TERM OF THE CHAIR AND THE VICE-CHAIR, NOMINATE AND ELECT CHAIR AND VICE-CHAIR:

Consideration, discussion and possible approval to set the term of the office of Chairman and Vice Chairman of the Board for the Humboldt County commission and to include nomination and election of chairman and vice chairman of the board pursuant to NRS 244.070. Manager Mendiola reviewed the request for the Commission. The following motion was made by Commissioner Evatz and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent: *To set the term for a one-year period commencing with today’s meeting through the initial meeting of the following year.*

The following motion was made by Commissioner Cerri and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

To nominate Commissioner Jesse Hill as Chairman of the Board.

Commissioner Jesse Hill assumed the role of Chairman at this point in the meeting.

The following motion was made by Chairman Hill and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

To put Commissioner Hoss as Vice-Chair for the next year.

DETERMINATION OF COMMISSION ASSIGNMENTS FOR 2024: Consideration, discussion and possible approval of specific assignments for individual Commissioners regarding other Boards and Committees on which they serve, including Nevada Association of Counties (NACO), Regional Airport Board, Central Nevada Water Authority (CNWA), Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Convention & Visitors Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Nevada Works Board, State Land Use Planning Advisory Council (SLUPAC) and other boards of which Commissioners have historically served on. Discussion ensued. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

That the Humboldt County Board of Commissioners 2024 appointments and committee assignments be approved as posted on the agenda and that a subsequent calendar of associated meetings be sent to each Commissioner as it coordinates with their committee assignments.

APPROVAL OF A CONTRACT WITH DON KALKOSKE FOR THE POSITION OF COUNTY MANAGER: Consideration, discussion and possible approval of an employment contract, which is subject to changes by the District Attorney's Office, with Don Kalkoske, current Public Works Director, to the position of County Manager and have the Chairman sign the employment contract. Chief Deputy District Attorney Maddox reviewed the contract and changes made from the prior contract. Discussion ensued. Human Resources Director Kellie Kranovich discussed the manner in which the contracted salary was determined. Chairman Hill commented on the salary range for the position and what had occurred with the negotiation noting that he felt this was a fair salary and was a fair negotiation for the Commission. Commissioner Hoss asked that the section related to teaching, consulting or writing assignment needs to be eliminated as this position needs to be dedicated to being a County Manager. Discussion ensued with Mr. Kalkoske agreeing to the removal. Discussion ensued regarding the salary range for the position and whether COLA is applicable the first year; Chief Deputy District Attorney Maddox noted the language in the contract indicates that any salary adjustments shall be adjusted consistent with the salary adjustments provided to all other exempt management employees of the county, so if you want the authority to decide to this specific employee you would need to include language that says "unless not approved by the Board" in subsection 6(b). *(Commissioner Ken Tipton joined the meeting at this point)*. Commissioner Cerri asked how long two County Manager's salaries would be paid for. Manager Mendiola responded noting that there would be sufficient funds in the budget due to the prior departure of an employee in the office.

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Commissioner Evatz asked when the goals and objectives would be set. Manager Mendiola responded that it normally occurs at the Retreat meeting. Discussion ensued. Discussion ensued regarding the evaluation process. Chairman Hill asked that an item be placed on the next agenda to discuss evaluation forms, the process and goals and expectations so that Mr. Kalkoske will have clear direction moving forward. Commissioner Hoss offered the following motion:

That the language on the conditions of employment on 3(c) be removed from this agreement.

Chief Deputy Maddox offered proposed language that the Commission would have to approve it, given that if it is removed entirely, it can be done without the Commission being aware. Commissioner Hoss noted his concerns with leaving the language in the contract. Discussion ensued regarding the proposed language offered by Chief Deputy Maddox *“Employees shall request approval of the Board of Commissioners at the next regular or special meeting of the Board.”* Commissioner Cerri stated that he would like the language related to merit also be included as offered by Chief Deputy Maddox for both 6(b) - *“The annual base salary of employee may be adjusted consistent with the salary that has been provided to all other exempt management employees of the county unless not approved by the Humboldt County Board of Commissioners on behalf of the county for this employee.”*

And 6(c) - *“In addition to the base salary set forth above, the County may pay employee merit pay consistent with the amount allowed for other exempt unrepresented management employees unless not approved by the Humboldt County Board of County Commissioners on behalf of the county for this employee. Any merit shall be based upon employee’s performance evaluation pursuant to section seven below.”*

Mr. Kalkoske stated that he did not foresee any issues but that he would like to view the changes. Commissioner Hoss offered the following amended motion and it passed unanimously:

To approve the contract with all of the additions and subtractions that we had as the District Attorney put forth.

HUMAN RESOURCES: Human Resources Director Kellie Kranovich appeared before the Commission.

DISCUSSION REGARDING THE TRANSITION PROCESS OF THE COUNTY MANAGER POSITION: Human Resources Director Kellie Kranovich will provide information regarding the transition process for the County Manager position. Director Kranovich reviewed the proposal for Mr. Kalkoske to assume the duties on January 8th with Mr. Mendiola remaining until his retirement date in March to assist with the transition. Commissioner Evatz asked about accountability. It was confirmed that Mr. Kalkoske would be the Manager and have the accountability as of January 8th (Commissioner Evatz pointed at Mr. Kalkoske and Mr. Kalkoske confirmed his understanding). Discussion ensued regarding the amount of annual/sick

time available for Manager Mendiola. Manager Mendiola offered comment on the plan as discussed with Mr. Kalkoske.

REQUEST TO WAIVE ATTRITION POLICY TO HIRE FOR THE TECHNOLOGY SERVICES DIRECTOR POSTION:

Consideration, discussion and possible approval to waive the attrition policy for the Technology Services Director position due to the retirement of current director Ric Grantham on January 5, 2024. Manager Mendiola reviewed the request for the Commission noting that this was part of the succession planning done by Director Grantham. Chairman Hill noted the language of the agenda item. Commissioner Hoss stated that he would not be in favor of waiving the policy at this time as there is more discussion that needs to occur related to the department. Commissioner Evatz asked about what is being asked with this item. Chairman Hill responded. Commissioner Tipton stated that Mr. Grantham does need to be replaced so he does believe we should proceed with the waiver. Commissioner Cerri stated his agreement with Commissioner Hoss on not waiving the policy at this time; that we need to allow the new County Manager to evaluate this position and perhaps looking at separating IT from Communications. Discussion ensued. Commissioner Hoss stated his withdrawal of his opposition to waiving and stated his agreement with Commissioner Cerri's comments. The following motion was made by Commissioner Evatz (withdrawn):

To not approve the attrition policy for this position and that we direct the incoming county manager to do a thorough analysis and evaluation with recommendation of how we go forward with these IT/Communication related positions.

Manager Mendiola commented on the incoming County Manager's involvement with the process. Chairman Hill offered comment on the agenda item language and offered his opinion that we remove roadblocks and allow the Manager to do his job as he sees fit; he stated his support for waiving the attrition policy. Commissioner Cerri stated that he would like to put this item on the retreat agenda for further discussion not only for a waiver but to separate the departments.

Commissioner Evatz withdrew his prior motion. Director Kalkoske offered comment, following comments by legal counsel about sticking to the agenda item language, on his reasons for supporting the waiver of the attrition policy to continue moving forward and keep stability in the department. Commissioner Cerri asked if there would be an issue with continuing this matter for two weeks. Manager Mendiola responded stating that of course it could be delayed as Manager DeTullio is doing the job but, in his opinion, he thinks the Commission needs to stay out of it, as it is the new Manager's job which is why he brought him in to discuss how to go about doing it; he noted comments brought up during public comment that maybe it wasn't done consistently and that can be discussed during the next item but it is probably true. He continued stating that in terms of a critical position the 911 Dispatch Center doesn't work without these

people as people's lives are in jeopardy every day and this individual will still be in their position but the true control of this that belongs to the County Manager until someone is placed in the Director's position and there are a lot of intricacies to that system; so while the Board can put this off, he does not think it would be the right thing to do; he stated that the Commission needs to move forward and they have the person so just put them in place. Director Kalkoske commented that waiving the policy and filling the position does not hinder us from making changes. Manager Mendiola offered comment on discussion on moving forward with cloud storage and such and offered that is discussion that needs to occur between the County Manager and the Director of the department to move forward. Chief Deputy District Attorney Maddox noted concerns with Open Meeting Law concerns. Chairman Hill offered comments that he does not want to see us go without coverage but there are people in place and a manager in place so to put this off would allow the new County Manager to obtain more understanding of the department, would allow an agenda item that would allow for broader discussion and would allow the lack of proper advertising of the position; he stated that he does still support the waiver. Commissioner Cerri offered comments opposing waiving at this point. The following motion was made by Commissioner Cerri and passed unanimously:

To table this item to the Retreat and not to waive the attrition policy at this time.

Commissioner Evatz asked if the approval or non-approval of the attrition policy impacts the hiring policy for the county. Discussion ensued including the purpose of the attrition policy. Comptroller Rackley offered comment on the purpose of the attrition policy and what the concerns were voiced during public comment. Chairman Hill called Commissioner Cerri's motion to a vote and it passed unanimously.

APPOINTMENT OF MIKE DETULLIO TO THE POSITION OF TECHNOLOGY SERVICES DIRECTOR: Consideration, discussion and possible approval to appoint Mike DeTullio, currently the Technology Services Manager, to the position of Technology Services Director. Commissioner Evatz offered comment on making should that Manager Mendiola comment. Director Kranovich offered comment on the language in policy. The following motion was made by Commissioner Evatz and passed unanimously:

To table this agenda item due to the prior item being tabled as there is no formal position.

Chairman Hill recessed the meeting at 10:25 a.m. reconvening at 10:33 a.m.

SHERIFF: Under Sheriff Damon Kuskie and Sergeant Jeremy Peters appeared before the Commission.

REQUEST FOR A CURRENT PART-TIME RESERVE DEPUTY VACANCY BE TRANSFERRED TO A PART-TIME CLERICAL POSITION: Consideration, discussion and possible approval of a request for a current open part-time reserve deputy vacancy be transferred to a part-time clerical position. Under Sheriff Kuskie reviewed

the request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the request for the current part-time reserve deputy vacancy to be transferred to a part-time clerical position.

LIQUOR BOARD: Under Sheriff Kuskie convened the Humboldt County Liquor Board at 10:37 a.m. for consideration, discussion and possible approval of a special liquor license on behalf of Walter Cooley from the Winnemucca Masons for the Golconda Fireman's Ball event on December 15th, 2023; it was noted that Sheriff Cardenas has approved this license for this event as it was brought to the Sheriff too late to get on the previous Agenda. This has been approved for events in the past. Under Sheriff Kuskie reviewed the request for the Board and recommended approval. The following motion was made by Commissioner Hill, was seconded and passed unanimously:

To approve the special liquor license on behalf of Walter Cooley from the Winnemucca Masons for the Golconda Fireman's Ball event that was held on December 15th, 2023.

Under Sheriff Kuskie adjourned the Liquor Board meeting at 10:38 a.m.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

RESOLUTION ESTABLISHING A NEW FUND TITLED OPIOID SETTLEMENT FUND: Consideration, discussion, and possible approval of a Resolution to establish an Opioid Settlement Fund to account for the monies set aside for the collection and spending of opioid settlements for Humboldt County. Comptroller Rackley reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To approve establishing a new Fund titled Opioid Settlement Fund.

(Resolution No. 01-02-24)

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley reported on the financials received from the auditors and on the funding received for CTX for October.

Chairman Hill stated that the Public Hearing would be skipped at this time as water counsel is not yet available.

10:00 A.M. PUBLIC HEARING: Chairman Hill called the Public Hearing to order at 10:50 a.m.

REQUEST TO AMEND HUMBOLDT COUNTY ORDINANCE: Consideration, discussion and possible approval of a request to amend Humboldt County Ordinance 13.36 for the purpose of providing a detailed process

for will serve letters for the purchase or leasing of county water rights. A copy of the proposed Ordinance was included on the on-line agenda for review. Therese Ure Stix with Schroeder Law appeared before the Commission via Teams. Manager Mendiola reviewed the request for the Commission. Mrs. Ure Stix reviewed the ordinance language for the Commission. Chief Deputy District Attorney Maddox asked if statutory notice had been accomplished. Clerk Spero confirmed that publication had occurred. Commissioner Cerri asked what this obligates the County to do including the need to cap or plug the well. Mrs. Ure Stix responded. Commissioner Hoss asked how do we know if there is water down there. Mrs. Ure Stix responded. Commissioner Hoss noted his concerns with the availability of water in the area. Mrs. Ure Stix responded. Commissioner Cerri asked if the Ordinance indicates that the County makes no claims as to the quality of the water. Mrs. Ure Stix responded. Manager Mendiola offered comment noting that the best place for that language would be in the banking agreement which will come before the Commission in the future. Chairman Hill asked if these rights can be sold. Mrs. Ure Stix responded. Chairman Hill asked for public comment; none offered.

The following motion was made by Commissioner Cerri and passed with Chairman Hill and Commissioners Cerri and Evatz voting aye, Commissioner Hoss voting nay and Commissioner Tipton being absent:

To approve the request to amend Humboldt County Ordinance 13.36 for the purpose of providing a detailed process for will serve letters for the purchase or leasing of county water rights.

(Ordinance No. 01-02-24)

ECONOMIC DEVELOPMENT:

REQUEST TO APPROVE PARCEL MAPPING PROJECT FOR SAGE HEIGHTS PARCEL APN-10-0214-03:

Consideration, discussion and possible approval of the Sage Heights reuse mapping plan that includes parceling APN-10-0214-03 which have been identified and eligible as Brownfields sites. This proposed re-use includes parceling the existing parcel into 4 separate parcels to define the use, as well as move forward with the previously determined use as the site for the new Facilities Operations building. Manager Mendiola reviewed the request for the Commission. Discussion ensued. *(Commissioner Tipton left the meeting during discussion)*. The following motion was made by Commissioner Evatz and passed unanimously:

To approve a request for a parcel mapping project for the Sage Heights parcels as read into the record including the mapping plan.

Chairman Hill stated that the Commission would return to item 16 as water counsel is now available.

WINNEMUCCA EVENT CENTER: Winnemucca Convention & Visitors Center Director Kim Petersen appeared before the Commission.

REQUEST TO INSTALL A REMOTELY PROGRAMMABLE MESSAGE CENTER: Consideration, discussion and possible approval of a proposal from Nevada Advertising in an amount not to exceed \$41,800 to install a remotely programmable electronic message center to replace the manual reader board located at the intersection of East Winnemucca Blvd and Fairgrounds Road. Included on the on-line agenda for review was a copy of the Staff Report detailing the proposals received from YESCO and Nevada Advertising and a copy of the County Checklist for Capital Purchases (see attached). Director Petersen reviewed the request for the Commission. Commissioner Hoss asked if the amount is included in the budget. Director Petersen confirmed it was. Commissioner Hoss noted the concern related to dust in the arena during events. Chairman Hill asked that no discussion occur related to Commissioner Hoss' comment as it is off the agenda item. Discussion ensued regarding the location and what is planned to improve the structure. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Cerri and Evatz voting aye, Commissioner Hoss voting nay and Commissioner Tipton being absent:

To approve the installation of a remotely programmable message center from Nevada Advertising in amount not to exceed \$41,800.00.

PUBLIC WORKS DEPARTMENT: Public Works Director Don Kalkoske and Asst. Public Works Director Daniel Ferraro appeared before the Commission.

REQUEST TO WAIVE THE ATTRITION POLICY TO HIRE A PUBLIC WORKS DIRECTOR POSITION: Consideration, discussion and possible action to waive the attrition policy to proceed to fill the Public Works Director position. Director Kalkoske reviewed the request for the Commission. Commissioner Evatz asked if the filling of the position would follow the county policies. Director Kalkoske responded that it would. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Hoss, Cerri and Evatz voting aye and Commissioner Tipton being absent:

To waive the attrition policy to proceed to fill the Public Works Director position.

REQUEST TO WAIVE THE ATTRITION POLICY TO HIRE FOR A MECHANIC POSITION: Consideration, discussion and possible action to waive the attrition policy to hire for the position of Mechanic. Director Kalkoske reviewed the request for the Commission. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Hoss, Cerri and Evatz voting aye and Commissioner Tipton being absent:

To waive the attrition policy so they can hire a mechanic.

REQUEST TO PURCHASE FENCING FOR GOLCONDA YARD: Request to purchase fencing to construct a perimeter with approximately 1400 linear feet of fencing for the Golconda Yard in an amount not to exceed \$31,789. Included on the on-line agenda were the Staff Report offering the recommendation to

award the contract to the vendor with the lowest responsive quote, Artistic Fence Co. Inc. and copies of the proposals received from Artistic Fence Co. Inc. and General Fence. Director Kalkoske reviewed the request for the Commission noting that the project is budgeted for. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Hoss, Cerri and Evatz voting aye and Commissioner Tipton being absent:

To approve of fencing to construct perimeter with approximately fourteen hundred linear feet of fencing for the Golconda Yard in an amount not to exceed \$31,789.00.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Asst. Public Works Director Ferraro reported on road work including repairs, grading, material cover application, weed burning, sign and light installation and cattle guard cleaning and repairs on various roads in the County and the hauling of rock for the Denio Firehouse construction project; he noted a bid going out for rock crushing in Denio. Chairman Hill read a thank you for the work on Sand Pass Road. Commissioner Evatz thanked the department for the quick response and communication. Chairman Hill also stated his appreciation. Commissioner Evatz asked about the status of the engineering for the transfer stations. Director Kalkoske responded. Commissioner Cerri asked about a response from the Department related to the public comment offered. Director Kalkoske responded stating that vibration was done and that the plan is to leave the forms in place and explained. Chairman Hill stated his understanding but suggested having a look at it so that it does not give off the appearance of a dilapidated structure and making sure it looks professional and clean. Director Kalkoske responded. Commissioner Hoss offered his thanks for the job with the roads and keeping staff happy.

APPROVAL OF AMENDED PROFESSIONAL SERVICES AGREEMENT WITH ANDY RIEBER FOR CONSULTING SERVICES RELATED TO PUBLIC LANDS POLICY: Consideration, discussion and possible approval of an amended agreement with Andy Rieber to provide consulting services related to public lands policy in an amount not to exceed \$300,000 over a three-year period. The current agreement has a "not to exceed" of \$150,000, however, Ms. Rieber has reached the "not to exceed" amount due to extreme efforts by the BLM to alter public lands management plans in the last year. The amendment will only provide an additional \$150,000 for this work over the next three years. Manager Mendiola reviewed the request for the Commission. Commissioner Hoss asked for clarification as to the time-frame. Manager Mendiola responded. Commissioner Cerri commented on what Ms. Rieber is currently working on. Discussion ensued regarding the term of the contract and the amounts associated with the contract as well as the

benefit of having Ms. Rieber assist Humboldt County. Manager Mendiola noted two changes to the contract with the zip code and the travel rate. The following motion was made by Commissioner Evatz and passed with Chairman Hill and Commissioners Hoss, Cerri and Evatz voting aye and Commissioner Tipton being absent:

To amend the professional services agreement with Andy Rieber for consulting services related to public lands policy to include a change in the zip code and an increase in travel cost per hour to \$75.00 an hour and the additional not to exceed of \$150,000.00.

Chairman Hill recessed the meeting at 11:39 a.m. reconvening at 11:42 a.m.

DISCUSSION REGARDING POSSIBLE RETREAT AGENDA FOR 2024: Consideration, discussion and possible action regarding the suggested agenda for the 2024 annual Humboldt County Commissioners Retreat to be held on Monday, January 29 at the Humboldt County Courthouse Commissioners Room beginning at 8:00 a.m. Possible topics include the following and the County Manager is requesting input from the Commissioners prior to the final publication of the agenda on Wednesday, January 24, 2024: An update on the Grass Valley Nitrate Project; Justice Facility Funding via Public/Private Partnership (focused on the Agreement with PFIC); Open Meeting Law Training; FEMA Training (4-Hours) Request from Emergency Manager. Chairman Hill noted the need to add discussion related to the Technology Services Department. Manager Mendiola noted that the location will not be here in the meeting room due to early voting, that it might be at the Library. Commissioner Evatz asked about the Justice Facility funding item. Manager Mendiola responded. Discussion ensued. Commissioner Hoss asked about the FEMA training and how that will be handled. Manager Mendiola responded. Commissioner Cerri and Chairman Hill indicated they would not want to do the training at the Retreat; Chairman Hill noted the purpose of the Retreat and suggested that the training needs to be done separately. Chief Deputy District Attorney Maddox offered comment on the Open Meeting Law training and noted training planned for department heads and suggested that the Commission could opt to attend one of the other trainings. Chairman Hill suggested that he did not see a need for a special training for the Commission so that can be removed. Discussion ensued regarding the judicial facility subcommittee. Chairman Hill suggested that discussion as to the FEMA Training be placed on a future agenda for clarification and information. Chairman Hill added bringing back the performance strategy and setting goals for the new County Manager.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

Other information and upcoming meetings as noted on the agenda - January 9, 2024 Winnemucca City Council Meeting, January 11, 2024 Regional Planning Commission Meeting, January 16, 2024 Humboldt

County Board of Commissioners Meeting and January 29, 2024 Humboldt County Commissioners Annual Retreat.

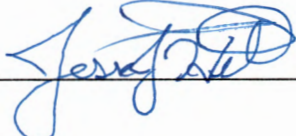
Reports from Commissioners regarding other Boards and Committees on which they serve: Chairman Hill offered no report. Commissioner Hoss noted his attendance at the Airport Board Meeting, the Museum Board Meeting and the Commission Special Meeting. No further reports offered.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Mendiola stated that he would bring the current formats for County Manager performance evaluation for the Commission to see what is currently available, the future of the TSD Department, the FEMA training and the Retreat agenda. Commissioner Evatz asked about the status of the Environmental Resource Committee and asked for follow up on that as well as a report from the Sheriff on the plan for handling law enforcement with the Lithium man camp coming in as well as whether the Comptroller or Treasurer have any financial considerations that need to be in the department heads minds when preparing budgets. Commissioner Cerri asked about the status of what occurred with the City as to tying into the City's facility from Grass Valley; Manager Mendiola responded. Discussion ensued. Emergency Manager Carol Lynn offered comment (via Teams) about a scheduled meeting with the local emergency responders and Lithium about the workplace hub.

PUBLIC COMMENT: Chairman Hill asked for public comment. Chairman Hill stated his appreciation of being nominated as Chair and offered comment about how to conduct ourselves and meetings per what has been provided from NACO including letting the budget process work and staying on agenda items and that all Commissioners offer motions to make this a group effort and to seek direction from the Chairman. Commissioner Evatz offered thanks to the organizers of the saddle bronc event on New Year's Eve. No further public comment offered.

ADJOURNMENT: Chairman Hill adjourned the meeting at 12:14 p.m.

ATTEST:  _____
Clerk

APPROVED:  _____
Chairman

(Minutes approved by the Commission and signed by the Chairman on 3/18/24)

**HUMBOLDT COUNTY BOARD OF COMMISSIONERS
2024 APPOINTMENTS/COMMITTEE ASSIGNMENTS**

Jesse Hill County Commission Seat A - Chair	Tom Hoss County Commission Seat B – Vice Chair	Ron Cerri County Commission Seat C	Ken Tipton County Commission Seat D	Mark Evatz County Commission Seat E
Debt Management Commission	Local Emergency Planning Committee	Winnemucca Convention & Visitors Authority		State Land Use Planning Committee (SLUPAC)
Humboldt Development Authority	Landfill Committee (quarterly)	The Humboldt Foundation	Public Lands Steering Committee	Landfill Committee (quarterly)
Paradise Valley/Sonoma Conservation District Board - 2 yr. term	Airport Board	Humboldt River Basin Water Authority	Welfare and Indigent Services Committee (Not currently meeting as of 01/05/2022) [HCC 8.36.030]	State Hospital Indigent Board
ATV Advisory Board	Humboldt Museum Board	Elk Management Committee (Coordination Oversight Team)	Humboldt River Basin Water Authority (Alternate)	Indigent Accident Fund (IAF-NACO)
NACO Board of Directors (alternate)	NACO Board of Directors (alternate)	NACO Board of Directors (alternate)	NACO Board of Directors (primary)	NACO Board of Directors (alternate #1)
Broadband Action Committee		Regional Transportation Commission	Western Interstate Region (WIR-NaCo) Commission	Regional Transportation
Central NV Water Authority (Alt.)	Central NV Water Authority	Board of Equalization	Hospital Board	National & State Public Lands and Natural Resources Steering Committees
Opioid Committee	Pool/PACT	Budget and Expense Review Committee	WNDD	
** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID Paradise Valley Sewer Board	** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID Paradise Valley Sewer Board	** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID Paradise Valley Sewer Board	** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID Paradise Valley Sewer Board	** Building Board of Appeals [HCC 15.04.160] Humboldt County Fire Protection District Board of Health Liquor Board McDermitt GID Paradise Valley Sewer Board

NOTES:

* Chairman and Vice Chairman elected by Board of Commissioners to one-year terms

** All five Commissioners serve on these Boards

Dave Mendiola, County Manager, will be the County's representative for the NevadaWorks Board


Gina Rackley, Comptroller, will be the County's representative for the POOL/PACT Executive Committee



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.hcnv.us

STAFF REPORT

DATE: Thursday, December 14, 2023
TO: County Commission
FROM: Kim Petersen, WEC Director 
SUBJECT: WEC Sign Retrofit
REQUESTED AGENDA DATE: January 2, 2024

SUMMARY

The Ag District #3 Board has solicited and received proposals to design, provide, and install a remotely programmable electronic message center to replace the manual reader board located at the intersection of East Winnemucca Blvd and Fairgrounds Rd.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

The Ag District #3 Board is moving forward with the project at this time to meet the June 30, 2024, deadline for FY 2023/2024 expenditures.

PREVIOUS ACTION

During its December 13, 2023, meeting, the Ag District #3 Board approved the acceptance of the lowest qualified proposal submitted by Nevada Advertising in the amount not to exceed \$44,000, \$41,800 if the Humboldt County Commission agrees to take advantage of the 5% discount by paying the full amount in advance.

BACKGROUND

The Ag District #3 Board is continually seeking opportunities to reduce costs, improve efficiency, and provide better service for our customers. Moving to a remotely programmable electronic message center will not only reduce the extensive amount of staff time currently required to place and remove the individual letters on the existing sign each week but will allow WEC the ability to promote several current and upcoming events concurrently using eye-catching graphics and programming. WEC staff will be responsible for the design, placement, and scheduling of the content on the message center.

On November 21, 2023, a request for proposals to retrofit the existing Winnemucca Events Complex reader board (see attached), was emailed to both sign companies, YESCO Sign and Nevada Advertising, known to service the Winnemucca Area. Mr. Brian Stone, Mgr., Winners Hotel and Casino was contacted due to the number of properties they own locally and throughout the state to see if he was aware of other sign companies that would install and service our sign

into the future; he was not aware of any other companies than the two listed. Both sign companies submitted a proposal per the guidelines established.

- | | |
|---|---------------|
| 1. YESCO Sign | \$48,008.07 |
| 2. Nevada Advertising | **\$44,000.00 |
| ** 5% discount if prepaid < \$2,200 > = \$41,800.00 | |

FISCAL IMPACT

The funds for this project, in the amount of \$45,000 was included and approved in Ag District #3's FY 2023/2024 Budget.

RECOMMENDATION

To support Ag District #3's request to accept the lowest responsible proposal from Nevada Advertising, in the amount of \$41,800 (after pre-payment) and to authorize the expenditure from Ag District #3's Capital Project Account (070).

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

- Ag District #3 WEC sign retrofit request for proposals.
- Request for proposal distribution confirmation. (YESCO Signs and Nevada Advertising)
- Ag District #3's list of approved capital projects.
- YESCO Sign proposal \$48,008.07
- Nevada Advertising proposal \$44,000 - \$2,200 (prepaid discount) = \$41,800.00
- Memo sent to Humboldt County District Attorney's office on 11/30/2023.

POSSIBLE MOTION

Accept on behalf of Ag District #3, the lowest and responsible proposal from Nevada Advertising for an amount not to exceed \$41,800, including taking advantage of the \$2,200 discount by pre-paying in full, to perform the WEC sign retrofit per the RFP.

CHECKLIST FOR PURCHASING CAPITAL ASSETS (OR ANY CONTRACTS)

(Amended November 2023)

Humboldt County's **capital assets** are those assets that have a useful life of over one year and a cost of \$5,000 or more. **This can also be materials as part of a capital improvement.**

Department/Office	<u>AY DISTRICT #3</u>
Asset Description	<u>WEC SIGN RETROFIT - ELEC. MESSAGE CENTER</u>
Asset Location	<u>WILKINSON AVENUE EVENTS COMPLEX</u>
Budgeted Amount	<u>\$ 45,000</u>
Requested Amount	_____
Fund	<u>OTO</u>
Line Item	<u>CAPITAL PROJECTS</u>

- 1 Check to ensure the specific asset was approved in the budget process. If your're unsure contact the Comptroller's office. List the FY budget when this was approved and specify line item: _____
- 2 Contact District Attorney (Mike MacDonald) via email with project details to ascertain specific requirements per NRS 332 (See below)
- 3 **NRS 332.039 (Circle appropriate requirement/exception below)**
 - a. Over \$50,000 RFP must be advertised in a newspaper at least once and not less than 7 days before bid opening
 - b. Over \$25,000 but not more that \$50,000 request for bids must attempt to get minimum of **three (3) bids.** persons capable of performing the contract (Both Attached)
 - c. All bids including unsuccessful bids must be retained for 7 years after date of execution of the contract (**Proposals/Bids received must be attached**)
 - d. Exceptions to requirements for competitive bidding:
 - List NRS: _____
 - List Specific Reason: _____
- 4 Document all efforts to entertain proposals as well as each response to the request and the mode that was used to to solicit the proposal (ie email/phone/text, etc)
- 5 Check with License Dept (Annex Building) to ensure contractor is licensed in city/county and with State Contractors Board and what contractors bid limit is.

(**Has every effort been made to standardize equipment to reduce costs and long-term maintenance.)
- 6 File all procurement documentation with the County Manager's office (ie. All bids, proof of publication and this checklist). Date received by Admin _____
- 7 Place on Commission agenda for final approval. Date: 1/22/27 Date Approved: _____ of \$5,000 or more before purchasing.
- 8 Submit voucher to Administrator for signature. (Date Voucher Approved by Administrator).
- 9 Submit a copy of this checklist with the voucher and invoice for payment to the Comptroller's office.

Submitted date

 Signature of Purchaser (Department Head/Elected Official)
 (By signing this document you attest to the fact that you have followed the above Humboldt County Capital Asset purchasing procedures)

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Tuesday, January 2, 2024
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

**VIRTUAL AND IN PERSON
Commission Meeting Room is Open**

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:

JOIN

Or by Phone: +1 775-446-0241
Phone Conference ID: 615 379 07#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August

5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019;
November 4, 2019; November 25, 2019 (Special); December 16,2019; January 6, 2020;
January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March
19, 2020; April 6, 2020; April 14, 2020 (Special); April 20,

2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; February 21, 2023; March 20, 2023; March 27 & 28, 2023 (Budget Hearing); May 1, 2023, July 10, 2023; August 1, 2023; August 21, 2023; September 5, 2023; October 2, 2023; December 11, 2023; and December 13, 2023 (Special Meeting). Discussion and possible action.

4.A) Minutes - HCC121323

HCC121123unapprovedUNOFFICIAL.pdf

HCC121323unapprovedUNOFFICIAL.pdf

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR DECEMBER 11, 2023 THROUGH JANUARY 2, 2024 (FOR POSSIBLE ACTION)
6. COUNTY MANAGER AND HUMAN RESOURCES: ANNUAL SERVICE AWARDS PRESENTATION TO HUMBOLDT COUNTY OFFICIALS AND EMPLOYEES (FOR INFORMATION ONLY)
7. FIX THE TERM OF THE CHAIR AND THE VICE-CHAIR, NOMINATE AND ELECT CHAIR AND VICE-CHAIR (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to set the term of the office of Chairman and Vice Chairman of the Board for the Humboldt County commission and to include nomination and election of chairman and vice chairman of the board pursuant to NRS 244.070. Discussion and Possible action.

8. DETERMINATION OF COMMISSION ASSIGNMENTS FOR 2024 (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of specific assignments for individual Commissioners regarding other Boards and Committees on which they serve, including Nevada Association of Counties (NACO), Regional Airport Board, Central Nevada Water Authority (CNWA), Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Convention & Visitors Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Nevada Works Board, State Land Use Planning Advisory Council (SLUPAC) and other boards of which Commissioners have historically served on. Discussion and possible action.

8.A) Assignments

COMMISSIONERS_APPOINTMENTS_tentative-01-02-2024.pdf

9. APPROVAL OF A CONTRACT WITH DON KALKOSKE FOR THE POSITION OF COUNTY MANAGER (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of an employment contract, which is subject to changes by the District Attorney's Office, with Don Kalkoske, current Public Works Director, to the position of County Manager and have the Chairman sign the employment contract. Discussion and possible action.

9.A) County Manager Contract

Agenda Request - County Manager Employment

Agreement.pdf County Manager- Contract DK 12202023.pdf

10. HUMAN RESOURCES: DISCUSSION REGARDING THE TRANSITION PROCESS OF THE COUNTY MANAGER POSTION (INFORMATION ONLY); REQUEST TO WAIVE ATTRITION POLICY TO HIRE FOR THE TECHNOLOGY SERVICES DIRECTOR POSTION (FOR POSSIBLE ACTION)

A. Human Resources Director Kellie Kranovich will provide information regarding the transition process for the County Manager position. Information only.

B. Consideration, discussion and possible approval to waive the attrition policy for the Technology Services Director position due to the retirement of current director Ric Grantham on January 5, 2024. Discussion and possible action.

10.A) Waiver Request

Agenda Request - Waiver of Attrition Policy for Tech Svcs Director.pdf

11. APPOINTMENT OF MIKE DETULLIO TO THE POSITION OF TECHNOLOGY SERVICES DIRECTOR (FOR POSSIBLE ACTION).

Consideration, discussion and possible approval to appoint Mike DeTullio, currently the Technology Services Manager, to the position of Technology Services Director. Discussion and possible action.

11.A) DeTullio appointment

Agenda Request - Mike DeTullio's Appointment.pdf

12. SHERIFF: REQUEST FOR A CURRENT PART-TIME RESERVE DEPUTY VACANCY BE TRANSFERRED TO A PART-TIME CLERICAL POSITION (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request for a current open part-time reserve deputy vacancy be transferred to a part-time clerical position. Discussion and possible action.

12.A) Transfer

Staff Report - Part-time Position Transfer.pdf

13. SHERIFF: LIQUOR BOARD (FOR POSSIBLE ACTION)

Convene the Humboldt County Liquor Board:

Consideration, discussion and possible approval of a special liquor license on behalf of Walter Cooley from the Winnemucca Masons for the Golconda Fireman's Ball event on December 15th, 2023.

PLEASE NOTE: Sheriff Cardenas has approved this license for this event as it was brought to us too late to get on the previous Agenda. This has been approved for events in the past.

Adjourn the Liquor Board

13.A) Liquor

Staff Report - Special Liquor License-Golconda Fireman's Ball.pdf

14. RESOLUTION ESTABLISHING A NEW FUND TITLED OPIOID SETTLEMENT FUND (FOR POSSIBLE ACTION)

Consideration, discussion, and possible approval of a Resolution to establish an Opioid Settlement Fund to account for the monies set aside for the collection and spending of opioid settlements for Humboldt County. Discussion and possible action.

14.A) Opioid Fund

Staff Report Opioid Settlement Fund.pdf

Resolution Establishing Fund.pdf

15. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

16. 10:00 A.M. PUBLIC HEARING: REQUEST TO AMEND HUMBOLDT COUNTY ORDINANCE (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request to amend Humboldt County Ordinance 13.36 for the purpose of providing a detailed process for will serve letters for the purchase or leasing of county water rights.

16.A) Will Serve Ordinance

Agenda Request - Ordinance Amendment Chapt 13.36.pdf

Ordinance Amending County Code - Will-Serve.pdf

2023 12-04 Humboldt County Code 13.36 ordinance edited tas dam.pdf

17. ECONOMIC DEVELOPMENT: REQUEST TO APPROVE PARCEL MAPPING PROJECT FOR SAGE HEIGHTS PARCEL APN-10-0214-03 (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of the Sage Heights reuse mapping plan that includes parceling APN-10-0214-03 which have been identified and eligible as Brownfields sites. This proposed re-use includes parceling the existing parcel into 4 separate parcels to define the use, as well as move forward with the previously determined use as the site for the new Facilities Operations building. Discussion and possible action.

17.A) Sage Heights

24Jan2_HCBF SageHeightsParceling_Agenda Request.pdf
Sage Heights Map.pdf

18. WINNEMUCCA EVENT CENTER: REQUEST TO INSTALL A REMOTELY PROGRAMMABLE MESSAGE CENTER (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a proposal from Nevada Advertising in an amount not to exceed \$41,800 to install a remotely programmable electronic message center to replace the manual reader board located at the intersection of East Winnemucca Blvd and Fairgrounds Road. Discussion and possible action.

18.A) Message Center

Staff Report WEC Sign Retrofit.pdf

19. PUBLIC WORKS DEPARTMENT: REQUEST TO WAIVE THE ATTRITION POLICY TO HIRE A PUBLIC WORKS DIRECTOR POSITION; REQUEST TO WAIVE THE ATTRITION POLICY TO HIRE FOR A MECHANIC POSITION; REQUEST TO PURCHASE FENCING FOR GOLCONDA YARD (FOR POSSIBLE ACTION) AND GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

- A. Consideration, discussion and possible action to waive the attrition policy to proceed to fill the Public Works Director position. Discussion and possible action.
- B. Consideration, discussion and possible action to waive the attrition policy to hire for the position of Mechanic. Discussion and possible action.
- C. Request to purchase fencing to construct a perimeter with approximately 1400 lineal feet of fencing for the Golconda Yard in an amount not to exceed \$31,789. Discussion and possible action.
- D. A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Information only.

19.A) Attrition policy and fencing

Staff Report Attrition Policy Waiver 12-11-2023.pdf
Staff Report Attrition Policy Waiver - Mechanic 01022024.pdf
Staff Report -1-2-2024 Golconda Yard Fence.pdf

20. APPROVAL OF AMENDED PROFESSIONAL SERVICES AGREEMENT WITH ANDY RIEBER FOR CONSULTING SERVICES RELATED TO PUBLIC LANDS POLICY (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of an amended agreement with Andy Rieber to provide consulting services related to public lands policy in an amount not to exceed \$300,000 over a three-year period. The current agreement has a "not to

exceed" of \$150,000, however, Ms. Rieber has reached the "not to exceed" amount due to extreme efforts by the BLM to alter public lands management plans in the last year. The amendment will only provide an additional \$150,000 for this work over the next three years. Discussion and possible action.

20.A) Rieber Agreement

Agenda Request - Rieber Amendment 01-02-2024.pdf

Revised 2024-01-02 AMENDMENT ANDREA

RIEBER64.pdf Andrea_Rieber_2022-10-17_executed.pdf

21. DISCUSSION REGARDING POSSIBLE RETREAT AGENDA FOR 2024
(FOR POSSIBLE ACTION)

Consideration, discussion and possible action regarding the suggested agenda for the 2024 annual Humboldt County Commissioners Retreat to be held on Monday, January 29 at the Humboldt County Courthouse Commissioners Room beginning at 8:00 am. Possible topics include the following and the County Manager is requesting input from the Commissioners prior to the final publication of the agenda on Wednesday, January 24, 2024: (Discussion and possible action)

- An update on the Grass Valley Nitrate Project
- Justice Facility Funding via Public/Private Partnership (focused on the Agreement with PFIC)
- Open Meeting Law Training
- FEMA Training (4-Hours) Request from Emergency Manager

21.A) Retreat Discussion Items

Agenda Request - Tentative Retreat Agenda Items.pdf

22. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings

January 9, 2024 Winnemucca City Council Meeting

January 11, 2024 Regional Planning Commission Meeting

January 16, 2024 Humboldt County Board of Commissioners Meeting

January 29, 2024 Humboldt County Commissioners Annual Retreat

2. Reports from Commissioners regarding other Boards and Committees on which

they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

23. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

24. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Individual comments will be limited to three (3) minutes.

25. ADJOURNMENT

26. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street,

Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at __ 4:00 ____ P.M.

By: __DM__

Humboldt County Website: <https://www.humboldtcountynv.gov> at _____. By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: January 2, 2024

DATE POSTED: December 26, 2023 POSTED BY: DAVE MENDIOLA

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the

Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;
fax: (202) 690-7422; or
email: intake@usda.gov

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