



**Humboldt County Board of Commissioners**  
**November 20, 2023 at 8:30 AM**  
**Meeting Minutes**

Those present were Chairman Ken Tipton, Commissioners Ron Cerri, Jesse Hill, Tom Hoss and Mark Evatz, District Attorney Kevin Pasquale, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Tipton called the regular meeting to order in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for July 24, 2023, September 18, 2023, October 16, 2023 and November 6, 2023. Chairman Tipton asked for corrections for the minutes of July 24, 2023; none offered. The following motion was made by Commissioner Evatz and passed unanimously:

*To approve the minutes as published for the July 24, 2023 Humboldt County Board of Commissioners meeting.*

Chairman Tipton asked for corrections for the minutes of September 18, 2023; none offered. The following motion was made by Commissioner Hill and passed unanimously:

*To approve the September 18, 2023 minutes as presented.*

Chairman Tipton asked for corrections for the minutes of October 16, 2023; none offered. The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the minutes as presented for the October 16, 2023 meeting.*

Chairman Tipton asked for corrections for the minutes of November 6, 2023; none offered. The following motion was made by Commissioner Hill and passed unanimously:

*To approve the November 6, 2023 minutes as presented.*

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR NOVEMBER 6, 2023 THROUGH NOVEMBER 20, 2023: Commissioner Hill disclosed for the record two expenditures one for him for his Winnemucca Rural Fire pay and one for his business Stoney Basin for Golconda Water District for blowing out the sprinkler system at the school house. The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the expenditures for November 6, 2023 through November 20, 2023.*

The following motion was made by Commissioner Cerri and passed unanimously:

*To go into closed session.*

The meeting went into closed session at 8:37 a.m.

11/20/2023

Page 1 of 15

CLOSED SESSION:

ASSESSOR'S OFFICE NOTICE OF APPEAL AND INFININET LLC DECISION BY REGIONAL PLANNING COMMISSION: Pursuant to NRS 241.015(3)(b)(2), to receive information from legal counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction, or advisory power, and to deliberate toward a decision on the matter, or both.

The following motion was made by Commissioner Hill and passed unanimously:

*To close the closed session and open the general meeting.*

The meeting returned to open session at 9:22 a.m.

Chairman Tipton stated that the Commission would go to item 7, the public hearing at this time.

PLANNING:

9:00 A.M. PUBLIC HEARING:

AN APPEAL FILED BY NICK KARCHELLA REGARDING UH-23-13: Consideration, discussion and possible action of an appeal filed by Nick Karchella regarding the vote, decision and findings of the Humboldt Regional Planning Commission at their September 14 meeting, 2023 meeting regarding the denial of a Conditional Use Permit Application, UH-23-13, submitted by Mr. Karchella on behalf of Infininet, LLC to allow placement of a 30 ft. high self-supporting tower equipped to function as an internet broadcast tower for residential and commercial use on property located at 10645 Reins Way, Assessor's Parcel Number 10-0627-05. Included on the on-line agenda for review was a copy of the appeal filed by Nick Karchella, the Planning Department packet and copies of the statutory notices. Chairman Tipton read the title of the item set to public hearing. Chairman Tipton noted that this item was discussed during the closed session and the Board has decided that the Planning Commission's ruling should be overturned and the Commission would be doing that. Chairman Tipton asked for public comment; none offered. Appellant Nick Karchella offered no comment but thanked the Commission for their decision. The following motion was made by Commissioner Evatz and passed unanimously:

*To overturn that denial and support issuance of a conditional use permit to Mr. Karchella on behalf of Infininet, LLC to allow placement of a thirty-foot high self-supporting tower equipped to function as an internet broadcast tower for residential and commercial use on a property located at 10645 Reins Way Assessor's Parcel 10-0627-05.*

ASSESSOR: Assessor Andy Heiser appeared before the Commission.

NOTICE OF APPEAL: Consideration, discussion, and possible action to authorize the District Attorney's Office to appeal the denial of its Petition for Judicial Review of the Nevada's State Board of Equalization's

11/20/2023

Page 2 of 15

decision dated August 24, 2022, which adopted the Humboldt County Board of Equalization's decision dated February 24, 2022, pursuant to NRS 233B.135 and NRS 150 of the Nevada Administrative Procedure Act. Said authority shall include but is not limited to filing any associated or responsive pleadings, and engaging in settlement talks, while having the Assessor's Appeal pending in the Nevada Appellate Courts. The following motion was made by Commissioner Evatz and passed unanimously:

*To authorize the DA's Office to appeal the denial as read into the record.*

RESOLUTION DIRECTING THE COUNTY ASSESSOR TO TAKE CERTAIN ACTIONS REGARDING THE SECURED TAX ROLL: Consideration, discussion, and possible adoption of a Resolution requiring the Humboldt County Assessor to prepare a list of all taxpayers on the secured tax roll in the County and the total valuation of property on which they severally pay taxes and directing the Assessor to publish such list and valuations, on or before January 1, 2024, on the Humboldt County website, post the information in various locations throughout Humboldt County, and to otherwise comply with NRS Chapter 361.300. A copy of the proposed Resolution was included on the on-line agenda for review. Assessor Heiser reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

*To have the Humboldt County Assessor to prepare a list of all taxpayers on the secured tax roll in Humboldt County and the total valuation of property on which they severally pay taxes and directing the Assessor to publish such list and valuations, on or before January 1, 2024, on the Humboldt County website, post the information in various locations throughout Humboldt County, and to otherwise comply with NRS Chapter 361.300.*

*(Resolution No. 11-20-23)*

GRANT AND/OR CASH DONATION REQUEST FOR COMMUNITY SUPPORT: Consideration, discussion, and possible approval for grants and/or monetary donations to Silver State International Rodeo and the Boys & Girls Club of Winnemucca. The Commissioners requested that representatives from Silver State and the Boys & Girls Club be given an opportunity to discuss their projects. The total budget for said grants/donations is \$40,000 for FY 2023-24 with \$28,060 awarded to date. Boys & Girls Club Executive Director Nathan Green appeared before the Commission and reviewed the request from the Club for \$7,000.00. Commissioner Cerri offered concern that this may not be a proper use of tax dollars and explained. Commissioner Evatz asked what other avenues are available for the funding, if this request is denied. Director Green responded. Commissioner Hoss concurred that the amount requested is not a good spend for tax dollars. Commissioner Hill asked if there are stipulations as to how the community support dollars are awarded. Manager Mendiola stated that there is no policy nor stipulation.

Commissioner Hill offered comment on clean-up done at the location which alleviated his concerns about the inability to maintain what the club has; he stated that he would be in support of awarding a portion of what is requested. Chairman Tipton noted that the initial process indicated that they would become self-supporting but that there continues to be requests for funding. Director Green responded. Discussion ensued regarding the funding for the Club. Chairman Tipton stated that he would be in support of a portion of the request. The following motion was made by Commissioner Evatz and passed with Chairman Tipton and Commissioners Cerri, Hill and Evatz voting aye and Commissioner Hoss voting nay: *To support the BGC's request in the amount of up to \$2,500 in support of their healthy lifestyle related project.*

Kathy Gonzalez, secretary for the Silver State Rodeo, appeared before the Commission and spoke in support of the group's request for funding. Commissioner Hill asked what the funding is used for. Ms. Gonzalez responded. Discussion ensued regarding the request and the participation level. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*To grant the SSIR funding in the amount of \$5,000.00.*

Chairman Tipton recessed the meeting at 9:47 a.m. reconvening at 9:55 a.m.

Chairman Tipton stated that the Commission would move to item 13 on the agenda at this time.

JUVENILE SERVICES: Juvenile Services Director Pauline Salla appeared before the Commission.

CRITICAL STAFF NEEDS REQUEST: Consideration, discussion and possible approval of a request for the Commission to determine a critical labor shortage to hire retired law enforcement or retired public servants to fill department vacancies. Director Salla reviewed the request for the Commission. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*That the Commission identifies Juvenile Services as critical need and allows them to hire as such.*

OPIOID NEEDS ASSESSMENT REPORT: Consideration, discussion and possible acceptance and approval of Opioid Litigation Needs Assessment Report and the Notice of Funding Opportunity Application. Director Salla and Commissioner Hill presented the report to the Commission. Discussion ensued regarding the report, suggested changes, the status of implementing a committee to allow for the funds to begin being used, the need for changes to identify the authority of the Commission in the approval process, the need to have a review process in place for the process and how the members of the committee will be selected. The following motion was made by Commissioner Hill:

*To accept and approve the Opioid Litigation Needs Assessment Report and the Notice of Funding Application with a change to item 38 on the Notice of Funding Application on page 19, to change the wording from "request for such amendments must be made to the Humboldt county Commission Grant*

*Review Committee” that wordage needs to be changed to “request for such amendments must be made to the Humboldt County Commission Review Committee and ultimately approved by the Humboldt County Board of Commissioners”.*

Commissioner Evatz indicated that he would like consideration to be included in the Review committee for the annual review of the Needs Assessment at the three years but perhaps, at least initially, maybe six months or a year.

Commissioner Hill offered the following amended motion which passed unanimously:

*To accept and approve the Opioid Litigation Needs Assessment Report and the Notice of Funding Application with a change to item 38 on the Notice of Funding Application on page 19, to change the wording from “request for such amendments must be made to the Humboldt county Commission Grant Review Committee” that wordage needs to be changed to “request for such amendments must be made to the Humboldt County Commission Review Committee and ultimately approved by the Humboldt County Board of Commissioners” and to include that the Needs Assessment will be brought before the Commission and assessed annually.*

#### PLANNING:

SET TO PUBLIC HEARING FOR A ZONE CHANGE REQUEST SUBMITTED BY REGIONAL PLANNING COMMISSION ON BEHALF OF MARIA FRANCES LOPEZ: Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for the following:

RH-23-37 – Zone Change request submitted by Regional Planning Commission on behalf of Maria Frances Lopez to change the C (Commercial) zoning designation to GC (General Commercial) zoning designation. Subject property is located at 4400 W Winnemucca Boulevard; assessor’s parcel # 13-0043-19. Chairman Tipton read the title of the item set to public hearing. The following motion was made by Commissioner Cerri and passed unanimously:

*To set to public hearing item RH-23-37 as read into the agenda by the Chairman.*

STRACK NUISANCE COMPLAINT FOLLOW-UP: Consideration, discussion and possible action on a follow-up report per Humboldt County Code (HCC) 8.04.010, related to a nuisance complaint filed against property located at 3200 E. Donald Lane, Winnemucca, NV, Assessor’s Parcel Number 14-0153-12 and owned by Bill Strack. A copy of the report from Deputy Manda Howard was provided to the Commission and property owner for review. The Complainant was not present. Property owner Bill Strack appeared before the Commission. Commissioner Cerri asked if the clean up was complete. Mr. Strack stated that he believed they were 100% complete on the side of the property that affects the neighbors and explained what has occurred to address the squatter situation and the clutter; he noted continued issues with

security at the site and efforts to remodel the house with the person engaged to do that living at the site; he noted the plan to engage with the Sheriff's Office to report and document the vandalism; he discussed the location of the equipment on the property and noted theft challenges with the mobility of said equipment and the ongoing problem with theft on the site. He noted his plan to liquidate the property locally; he discussed the need for a task force to address theft in the community; he noted that the complainant has not appeared; that he had reached out to neighbors about the ability for him to fence the site but no one has responded as to the need to do that; that he had reached out about re-zoning and that the entire area is a challenge; that they will continue to secure and remove equipment. Discussion ensued regarding theft in the community and in that area. Chairman Tipton noted that the Complainant has failed to appear two times. The following motion was made by Commissioner Evatz:

*To dismiss this agenda item as not finding a basis for progress on a nuisance complaint.*

Commissioner Hoss asked about image 29 in the documentation showing trash on-site. Mr. Strack responded that the loader which would have been used to clear the trash has been damaged and, again noted the issues with theft and hotwiring. Discussion ensued that the image referred to was from the initial investigation not the update provided.

Chairman Tipton called Commissioner Evatz's motion to a vote and it passed unanimously.

Mr. Strack noted that he had travelled 600 miles and that he was available to the Commission for any counsel or recommendations.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley noted that she had sent out the quarterly report and reviewed information contained in it and offered an update on the audit.

Chairman Tipton stated that the Commission would move to item 19 at this time.

EMERGENCY MANAGER: Emergency Manager Carol Lynn appeared before the Commission.

REQUEST TO OFFICIALLY CLOSE THE MAY 1, 2023 DECLARATION OF EMERGENCY RELATED TO SPRING THAW FLOODING: Consideration, discussion and possible approval to officially close the May 1, 2023, Declaration of Emergency addressing the spring thaw flooding that was occurring within the County. The following motion was made by Commissioner Evatz:

*That the Commission officially close the May 1, 2023 declaration of emergency related to the spring thaw flooding.*

11/20/2023

Page 6 of 15

Discussion ensued regarding the request. After discussion, Chairman Tipton called Commissioner Evatz's motion to a vote and it passed unanimously.

Chairman Tipton recessed the meeting at 11:23 a.m. reconvening at 11:29 a.m.

**PUBLIC WORKS DEPARTMENT:** Public Works Director Don Kalkoske appeared before the Commission.

**REQUEST TO PURCHASE MOBILE HOME:** Consideration, discussion and possible approval to purchase a mobile home to replace the current mobile home in Denio in an amount not to exceed \$150,430 from Solid Gold Homes, LLC with an additional cost associated with the purchase and installation estimated at \$30,000.00. Director Kalkoske reviewed the request noting that the installation will be \$30,000.00 to \$35,000.00 with the higher amount including a block foundation for the new home; he discussed what he would be looking at including finding the resident out there a rental which allows for the new home to be placed on the current location; he noted concerns with the aluminum wiring and the need to make the location more livable for the staff member assigned to the location. Discussion ensued regarding what the \$30,000.00 would cover including the removal of the old home with \$35,000.00 allowing for the block foundation; he noted that the additional funds could be brought forward on a future agenda, that the request currently is just to purchase the home. Based on a question that Commissioner Evatz asked as to whether other vendors had been contacted, Director Kalkoske stated that this purchase had been put out to bid per NRS, that an additional response had been received but it was after the bid window was closed. Commissioner Evatz asked if this would address issues long term. Director Kalkoske confirmed it would. Commissioner Cerri noted his concerns that, when the property was purchased, the indication was that there was a house on it that was livable plus this is a secondary house for this employee and that due to budget concerns he would like to see if we could get by for a bit longer with this house. Commissioner Hoss asked if it is habitable. Director Kalkoske stated it is livable but noted areas of concern within the building and questioned how much the Commission would want to put into it for repairs when it will ultimately need to be replaced; he offered that he could have Buildings & Grounds go out and provide a quote but he suggested the cost would be in the neighborhood of \$50,000.00 just to replace the wiring. Discussion ensued regarding the electrical system. Commissioner Evatz asked if there is a policy for remote assignments. Manager Mendiola responded that there is a remote policy but it does not address vehicles or housing. Discussion ensued regarding why this individual is living remotely. Chairman Tipton stated that he would like to hear what our local crew has to say but he noted the difficulty in obtaining people to work in these remote areas. Commissioner Evatz suggested that the Commission ask the Building & Grounds department to go out and take a look plus look at other options for housing this individual. Commissioner Hill noted that a problem has been identified which hasn't been called a hazard

but aluminum wiring does have a concern; that he agrees with Commissioner Cerri's financial concerns but there is the people side of it and we are asking someone to reside out there and that in all fairness we have an obligation to provide them with a decent place to live; he noted the difficulty of getting people to work in these remote areas. Discussion continued. Jennifer Trujillo, Administrative Clerk with Public Works, noted that the remote employees pay a minimal rent for the locations where they live and that in the case of this employee he has a daughter that resides with him. Discussion ensued regarding the alternatives for living in these accommodations. The following motion was made by Commissioner Hill and failed with Commissioner Hill and Hoss voting aye and Chairman Tipton and Commissioners Cerri and Evatz voting nay:

*To approve the \$150,430.00 to replace the current mobile home in Denio with an upgraded mobile home from Solid Gold Homes.*

Commissioner Evatz and Chairman Tipton asked that additional investigation be done as to what it would cost to fix the issues. Commissioner Cerri asked that photos be provided to the Commission.

REQUEST TO DISPOSE OF TWO WALK-N-ROLL ATTACHMENTS: Consideration, discussion and possible approval to dispose of two "Walk-N-Roll" attachments to Washoe County per NRS 332.185. The units to be disposed of are 8-13 years old and were originally purchased for \$17,000.00. Director Kalkoske reviewed the request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

*Based upon a finding that it is in the best interest of the County and that the property no longer serves a public purpose, that the Commission authorize the disposal of said property in accordance with NRS Chapter 332.*

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Kalkoske reported on road work on various roads in the County. Commissioner Hill asked about agreements for Sand Pass for water and Director Kalkoske responded and discussion ensued. Discussion ensued regarding the work done on Lambert with Commissioner Evatz suggesting that the County Manager should contact the constituents in the area to let them know that the Commission has taken care of the issue and that the Public Works Department has done a nice job.

TECHNOLOGY SERVICES: Technology Services Director Ric Grantham appeared before the Commission.

CSI TELECOMMUNICATIONS UPDATE: A presentation by Humboldt Technology Services Director, Ric Grantham and CSI Telecommunications Inc. Lead Consulting Engineer Craig Trygstad, to update the

Commissioners on the CSI Public Safety Communication Site Upgrades Project within Humboldt County and to discuss other technologies. Mr. Trygstad offered a power point presentation entitled Humboldt County Radio System Project update and Completion Plan review of CSI Telecommunications including the company information and the project team, issues that were found with the system when the project began and what improvements were pursued; discussion ensued regarding the need/purpose for the Blue Mountain site and how communication is handled for NDOW. Mr. Trygstad continued reviewing the proposed three-year plan and discussion occurred during said presentation as to status, estimated costs, the potential impact of the lithium mine site on the infrastructure and the need to discuss that with Mr. Crowley, the status of this type of communication equipment compared to satellite options, Commissioner Hoss' request for a five-year plan and his experience with communications as a member of the fire department, his concerns with the thermo buildings and how long it will take and whether we will be behind in technology by the time they are done, how those concerns can be addressed by purchasing the buildings now, concerns with Director Grantham retiring which will impact the ability of the department to proceed, that the infrastructure will still work even with changes from the FCC, that in Director Grantham's professional opinion going away from terrestrial sites would be the wrong way to go which he explained, that Commissioner Hoss just wants better quality communications and questioned who will be making the decisions when Director Grantham leaves, the involvement of Michael Sheppard going forward, that the accountability that will need to be put on the new County Manager, discrepancies with Double H and Eagle Creek in the finances and what caused the discrepancies and how they were addressed, the status of equipment and what can be done with those items at this time, the time-frame, status and installation of the first Thermobond building and how many buildings will be required and where they will be installed, if they are bullet proof and what the budgeted amount for these buildings is.

**BID AWARD FOR EAGLE CREEK:** Consideration, discussion and possible approval to award a contract for Eagle Creek Telecommunications Project Phase 1 bids to H. E. Hunewill Construction Co., Inc., for civil work, in an amount not to exceed \$202,036.84. Director Grantham reviewed the request for the Commission. After discussion the following motion was made by Commissioner Hill and passed with Chairman Tipton and Commissioners Hill, Cerri and Evatz voting aye and Commissioner Hoss voting nay:

*To approve the contract for Eagle Creek Telecommunications Project Phase One and to award the bid to Hunewill Construction for the civil work in an amount not to exceed \$202,036.84.*

**REQUEST TO PURCHASE THERMOBOND BUILDINGS:** Consideration, discussion and possible approval to purchase Public Safety Communication Shelters form Thermobond Buildings, in an estimated amount of

\$538,180.00 for the Eagle Creek site and \$577,081.00 for the Double H site, for a total estimated amount of \$1,115,261.00 and pay a 20% down payment of \$223,052.20 upon submission of a purchase order for same. Director Grantham reviewed the request for the Commission including which fiscal years said costs would impact. Commissioner Evatz noted the amount identified for site work and discussion ensued with Mr. Trygstad and Manager Mendiola offering comment. The following motion was made by Commissioner Cerri and passed with Chairman Tipton and Commissioners Hill, Cerri and Evatz voting aye and Commissioner Hoss voting nay:

*To purchase public safety communication shelters from Thermobond Buildings for Eagle Creek and Double H sites for a total not to exceed of \$1,115,261.00 and that we will have a twenty-percent down payment of \$223,052.20.*

Chairman Tipton recessed the meeting at 1:02 pm reconvening at 1:33 p.m.

FACILITIES OPERATIONS: Facilities Supervisor Joaquin Padilla, Adrian Gonzalez, Maintenance Operations Supervisor and Administrative Clerk Rebecca Azumendi appeared before the Commission.

REQUEST TO APPROVE AND ACCEPT PROPOSAL FOR TWO EVAPORATORS: Consideration, discussion and possible approval to accept the proposal presented by A1 Commercial Services to replace two (2) evaporators on the Detention Center walk-in freezer in an amount not to exceed \$13,500.00. Supervisor Padilla reviewed the request for the Commission noting that these items were already ordered under an emergency need and were in the process of being installed. Chairman Tipton stated his support for moving forward to address the issue. Commissioner Evatz asked when this was done and why only one quote was received if the initial issue was in July. Supervisor Padilla responded that the first issue in July was addressed but issues re-occurred recently so the company consulted with in July was contacted and it was determined that replacement was the only option and given the circumstances was deemed an emergency so only a single quote was obtained from that company.

The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the facility operations request as presented to accept the proposal for A1 Commercial Services to replace two evaporators on the detention center walk in freezer in an amount not to exceed \$13,500.00.*

APPROVAL OF A LETTER OF CONCERN TO THE BUREAU OF LAND MANAGEMENT REGARDING A POSSIBLE LAND SWAP IN ELKO COUNTY: Consideration, discussion and possible approval of a letter concerning a proposed land swap in Elko County between the Bureau of Land Management and the Winecup/Gamble Ranch. A copy of the proposed letter was included on the on-line agenda for review. Chairman Tipton commented on the issue. Andy Reiber, appearing via Teams, reviewed the letter as proposed noting that while the agenda item indicates that this letter is to the BLM, it is actually addressed to the Nevada

Congressional Delegation and explained. Commissioner Evatz asked who would receive courtesy copies and offered suggestions. Ms. Reiber concurred that all of them should be included. Commissioner Evatz offered some proposed additions to the language of the letter. Ms. Reiber agreed to make suggested changes to the language. Commissioner Hoss noted concern with language indicating that Humboldt County would not be impacted by this action and asked that it be made more stern. Ms. Reiber responded explaining what the point of the language was. After discussion an amendment to the language was determined to identify that users of public lands would be impacted. Commissioner Hill asked if there is follow-up on this type of letter and what the impact was for these types of letters. Ms. Reiber responded. Commissioner Evatz asked that language be included requesting them to get back to the Commission with their thoughts and potential actions. Chairman Tipton asked that NACO also receive a courtesy copy of the letter to keep the avenue open for them to do something; he also noted the need to include the State Land Use Planning Advisory Council. The following courtesy copied entities were identified – BLM, state and local, SLUPAC, Governor’s Office, State Legislators for Humboldt’s District, Elko County, Chairman of the Board of Wildlife Commissioners, the Nevada Mining Association and the Lander County Commission. The following motion was made by Commissioner Evatz and passed unanimously:

*To approve a letter of concern to our Congressional Delegation and others as denoted by our CC list regarding a possible land swap in Elko County with the modifications, updates, and changes that were discussed here at this meeting subject to review by the Chairman.*

CONSIDERATION OF A VEHICLE USE POLICY FOR INCLUSION IN THE HUMBOLDT COUNTY PERSONNEL POLICY: Consideration, discussion and possible approval of a new vehicle use policy for inclusion in the current personnel policy to address the use of county vehicles. A copy of the proposed policy was included on the on-line agenda for review. Manager Mendiola reviewed what the current vehicle policy is noting that the catalyst for this had to do with an agreement he had entered into with an employee that was working remotely and explained; he continued stating what they had tried to capture with this proposed policy including past issues with the IRS; he explained what he had looked at and what the goal is today. Comptroller Rackley explained what had occurred in the past with the IRS audit related to vehicle usage and a fine levied for improper vehicle use; she noted that the IRS has made it clear that the Technology Department is not identified as public safety per the IRS so any employees taking vehicles home would need to be taxed on the usage; she noted that because of the added language, related to approval of the Commission, she does feel better about the proposed policy. Commissioner Evatz offered comment on the situation identified by the Manager which he would define as a mistake and offered the opinion that the policy should have different sections and that there needs to be a broader discussion and explained.

Commissioner Hoss voiced concern about setting a precedence for vehicle usage for department managers; he noted the current costs for vehicles and voiced concern about what this could cost the county; he stated that he does not support getting started with this; he questioned who would verify that the vehicles are being properly maintained; he commented on the number of employees that choose to work in Humboldt and, if someone wants to work for this County, it is up to them to get here.

Commissioner Hill offered comment that we have great person in the management position but maybe in the wrong location; that he cannot support a policy change, at this point, to accommodate for one person as he does not think it is fair to the other managers; he noted that the County Manager is retiring so he believes big policy changes need to take place after the new administration is in place.

Commissioner Cerri concurred with Commissioner Hill's comments and commented on the need for someone who lives out of town to commute which is a personal choice; he noted his concern with the opportunity for abuse.

Chairman Tipton noted that he does see a difference with the IT department with a remote location as support is often offered remotely by IT staff though maybe, when a department head is being discussed, that is a little different; he offered comment that the vehicle situation may not be right and that it may be important for the person to live here; he noted that this probably should wait for the new county manager to be in place.

Commissioner Hill noted the upcoming retirement of the Department Head for this department and the possibility of Manager DeTullio moving up to manage all the departments including staff and that his belief is that, to fully manage the department, it is important that your boots be on the ground here as he cannot see how you can manage people remotely every day.

Manager Mendiola offered comment as to wanting to have the young staff have support with Manager DeTullio commuting in once a week noting that he is just trying to figure out a way to keep our staff growing and learning and, as so far it has been done remotely, he believes it could work. Commissioner Evatz agreed that IT support could be off-site but stated that the Manager should be on-site and explained. Commissioner Hill offered comment on possibility of a temporary assignment versus a blanket policy. Manager Mendiola responded that there is that option and it would need to come before the Commission. Comptroller Rackley offered comment on the ability of certain public works employees who take a vehicle home which results in a benefit to taxpayers monetarily; she offered comment on how allowing this in one department has resulted in requests from other departments for the same option. Chairman Tipton noted that these extended uses would need to come before the Commission. Commissioner Hoss asked

that this item be tabled until we have a new manager in place to obtain that person's opinion and offered said request as a motion:

*To table this item until we have a new manager in place to obtain that person's opinion.*

Commissioner Evatz asked if the current issue with this employee needs to be addressed. Commissioner Hill suggested that the item could come before the Commission on a future agenda as the current agenda item does not identify that discussion. District Attorney Pasquale agreed that specific discussion as to the one situation needs to be placed on an agenda. Chairman Tipton called Commissioner Hoss' motion to a vote and it passed unanimously.

Chairman Tipton stated that the Commission would return to item 10 on the agenda.

DISCUSSION OF THE 2024 COUNTY CALENDAR: Consideration, discussion, and possible approval of the 2024 County Manager's Calendar of Events, including dates for County Commission meetings and other internal events. Discussion ensued. Manager Mendiola stated that this matter would be brought back on the December meeting for final action.

HUMAN RESOURCES: Human Resources Director Kellie Kranovich appeared before the Commission.

UPDATE REGARDING THE RECRUITMENT FOR COUNTY MANAGER: Human Resource Director Kellie Kranovich will provide updates regarding the on-going recruitment efforts to fill the County Manager's position. Director Kranovich updated the Commission on the status of the process noting the upcoming meeting on November 28, 2023.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

Other information and upcoming meetings – Chairman Tipton noted the following dates - November 21, 2023 Winnemucca City Council Meeting, November 23 and 24, 2023 Thanksgiving Holiday - County Offices are Closed and November 28, 2023 Humboldt General Hospital Board Meeting.

Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Hill reported on the Nevada Conservation District annual meeting and a Humboldt Development Authority meeting. Commissioner Hoss reported on an Airport Board meeting and a Museum Board meeting. Commissioner Evatz offered no report. Commissioner Cerri reported on a WCVA meeting and commented on applications by the Humboldt River and Central Nevada Water authorities applying for ARPA funding which is available through the State and what the plan is for those funds as well as the use of snow making equipment in the Santa Rosa Mountains. Chairman Tipton reported on a meeting with the County Manager, a meeting with the Golconda Water District, a grazing rule meeting and a NACO Public Lands/Natural Resources meeting, his knowledge of a new rule related to National Asset Companies and concerns related to it and information related to acreage designated for solar in Nevada. Discussion

11/20/2023

Page **13** of **15**

ensued regarding how the solar energy will be pushed onto the grid. Chairman Tipton noted that NACO is interested in putting together a best practices for counties related to solar; he noted a study out of the University of Idaho related to grazing and sage grouse; he continued noting his attendance at a NACO meeting, a Humboldt General Hospital luncheon for Senator Hansen and Assemblywoman Hansen and a Cattleman's meeting.


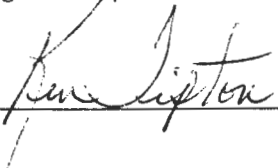
FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Mendiola noted the need to bring back the vehicle policy for the IT Manager, the Commission calendar and the recommendations for the County Manager position from the Subcommittee. Commissioner Evatz asked about the status of the Natural Resource Committee. Manager Mendiola responded. Discussion ensued. Commissioner Evatz asked about the status of the work camp in Humboldt. Manager Mendiola responded. Commissioner Evatz asked about an update on the Grass Valley wastewater management system. Manager Mendiola responded. Commissioner Hoss asked if the City has been told that the County is willing to help with any expansions on their wastewater treatment plant. Manager Mendiola responded. Commissioner Hoss commented on discussion with the Emergency Manager and her request to conduct a FEMA 191 course for the Commission and asked that an item be placed on an agenda for discussion. Commissioner Cerri asked if Manager Mendiola has a list of what he is working on and what the statuses are. Manager Mendiola responded.

PUBLIC COMMENT: Chairman Tipton asked for public comment. Christina Kenison appeared before the Commission and offered public comment on her query at the November 9<sup>th</sup> Regional Planning Commission about the need for Lithium Nevada to go before the Planning Commission for a variance or special use permit but she was told that there is no plan for them to go in front of the Planning Commission; that the Airport Board has said that they voted and approved a site plan review at their August meeting but that was not what was voted on; that she has a lot of questions about the zoning for the airport industrial district and what entails the project falling into those parameters, if it even does; she asked, if at any point, the question of the zoning or possible conditional use permits will come before the Commission, if it will be on an agenda or, if there is a way, for the public to come in front of the Commission and ask questions and find out; that Jamie Nicotera could not be here but that she had notified the City Council of a transloading facility close to I-80 which she had driven by and that the smell was overpowering, which is an example of what has been told to the Commission and the Council all along that this will become a hazard and a nuisance for the residents surrounding the airport and that they are seriously concerned about that. Mrs. Kenison continued stating that she wanted to make the Commission aware that at the

last City Council meeting, City Attorney Kent Maher stated that the County had no ownership of any property at the airport which she does not believe makes sense, that there are many things with this that don't make sense and they have brought it before the Commission numerous times and still no vote or anything for the citizens of the county, no concern about their concerns or property rights; that again it is very disappointing to see the lack of effort from the Commission and not protecting us.

Andy Heiser, Humboldt County Assessor, appeared before the Commission and offered public comment and informed the Commission related to an error related to Cyanco's personal property abatement not being applied last year or this year due to an error with the data conversion; he explained the fiscal aspect noting that there is no real money out and that he is bringing this before the Commission for transparency and to let them know that he and his Office made the mistake. No further public comment offered.

ADJOURNMENT: Chairman Tipton adjourned the meeting at 2:43 p.m.

ATTEST:  Clerk      APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 12-11-2023 )

Notice of Public Meeting  
Humboldt County Board of Commissioners Regular Meeting  
**Monday, November 20, 2023**  
**8:30 AM**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street, Winnemucca, Nevada 89445

**VIRTUAL AND IN PERSON**  
**Commission Meeting Room is Open**

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

**Click here to join the meeting:**

**[JOIN](#)**

**Or by phone: +1 775-446-0241, Conference ID: 110 976 49#**

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019;

November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; February 21, 2023; March 20, 2023; March 27 & 28, 2023 (Budget Hearing); May 1, 2023, July 10, 2023; July 24, 2023; August 1, 2023; August 21, 2023; September 5, 2023; September 18, 2023; October 2, 2023; October 16, 2023; and November 6, 2023. Discussion and possible action.

#### 4.A) Minutes

[HCC072423unapprovedUNOFFICIAL.pdf](#)

[HCC091823unapprovedUNOFFICIAL.pdf](#)

[HCC101623unapprovedUNOFFICIAL.pdf](#)

[HCC110623unapprovedUNOFFICIAL.pdf](#)

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR NOVEMBER 6, 2023 THROUGH NOVEMBER 20, 2023 (FOR POSSIBLE ACTION)
6. CLOSED SESSION: ASSESSOR'S OFFICE NOTICE OF APPEAL AND INFININET LLC DECISION BY REGIONAL PLANNING COMMISSION (FOR POSSIBLE ACTION)
  - A. CLOSED SESSION - Pursuant to NRS 241.015(3)(b)(2), to receive information from legal counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction, or advisory power, and to deliberate toward a decision on the matter, or both.

#### 6.A) Assessor's Appeal

[Staff Report - Notice of Appeal to Nevada Appellate Court.pdf](#)

7. 9:00 A.M. PUBLIC HEARING: AN APPEAL FILED BY NICK KARCHELLA REGARDING UH-23-13 (FOR POSSIBLE ACTION)

Consideration, discussion and possible action of an appeal filed by Nick Karchella regarding the vote, decision and findings of the Humboldt Regional Planning Commission at their September 14 meeting, 2023 meeting regarding the denial of a Conditional Use Permit Application, UH-23-13, submitted by Mr. Karchella on behalf of Infininet, LLC to allow placement of a 30 ft. high self-supporting tower equipped to function as an internet broadcast tower for residential and commercial use on property located at 10645 Reins Way, Assessor's Parcel Number 10-0627-05. Discussion and possible action.

7.A) Karchella Appeal

[Karchella\\_UH-23-13 Info to DA.pdf](#)

[Clerk Notice\\_UH-23-13.pdf](#)

8. ASSESSOR'S OFFICE: RESOLUTION DIRECTING THE COUNTY ASSESSOR TO TAKE CERTAIN ACTIONS REGARDING THE SECURED TAX ROLL (FOR POSSIBLE ACTION)

- A. Consideration, discussion, and possible action to authorize the District Attorney's Office to appeal the denial of its Petition for Judicial Review of the Nevada's State Board of Equalization's decision dated August 24, 2022, which adopted the Humboldt County Board of Equalization's decision dated February 24, 2022, pursuant to NRS 233B.135 and NRS 150 of the Nevada Administrative Procedure Act. Said authority shall include but is not limited to filing any associated or responsive pleadings, and engaging in settlement talks, while having the Assessor's Appeal pending in the Nevada Appellate Courts. Discussion and possible action.
- B. Consideration, discussion, and possible adoption of a Resolution requiring the Humboldt County Assessor to prepare a list of all taxpayers on the secured tax roll in the County and the total valuation of property on which they severally pay taxes and directing the Assessor to publish such list and valuations, on or before January 1, 2024, on the Humboldt County website, post the information in various locations throughout Humboldt County, and to otherwise comply with NRS Chapter 361.300. Discussion and possible action.

8.A) Assessor Resolution

[Resolution for the 2023-24 tax roll.pdf](#)

9. GRANT AND/OR CASH DONATION REQUEST FOR COMMUNITY SUPPORT (FOR POSSIBLE ACTION)

Consideration, discussion, and possible approval for grants and/or monetary donations to Silver State International Rodeo and the Boys & Girls Club of Winnemucca. The Commissioners requested that representatives from Silver State and the Boys & Girls Club be given an opportunity to discuss their projects. The total budget for said grants/donations is \$40,000 for FY 2023-24 with \$28,060 awarded to date. Discussion and possible action.

9.A) Silver State and Boys & Girls Club

[Staff Memo - Community Support Grant Awards 2023-24.pdf](#)

[Community Grant Apps\\_SSIR\\_BGC\\_FY23-24.pdf](#)

10. JUVENILE SERVICES: CRITICAL STAFF NEEDS REQUEST AND OPIOID NEEDS ASSESSMENT REPORT (FOR POSSIBLE ACTION)

- A. Consideration, discussion and possible approval of a request for the Commission to

determine a critical labor shortage to hire retired law enforcement or retired public servants to fill department vacancies. Discussion and possible action.

- B. Consideration, discussion and possible acceptance and approval of Opioid Litigation Needs Assessment Report and the Notice of Funding Opportunity Application. Discussion and possible action.

10.A) Critical Staff and Opioid Assessment Report

[Critical Staff Needs Declaration.pdf](#)  
[Staff - Opioid Needs Assessment Report.pdf](#)  
[Humboldt County Final Opioid Needs Assessment 110923.pdf](#)  
[NOFO Final.pdf](#)

11. PLANNING: SET TO PUBLIC HEARING FOR A ZONE CHANGE REQUEST SUBMITTED BY REGIONAL PLANNING COMMISSION ON BEHALF OF MARIA FRANCES LOPEZ (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for the following:

**RH-23-37** – Zone Change request submitted by Regional Planning Commission on behalf of Maria Frances Lopez to change the C (Commercial) zoning designation to GC (General Commercial) zoning designation. Subject property is located at 4400 W Winnemucca Boulevard; assessor's parcel # 13-0043-19. Discussion and possible action.

11.A) Zone Change Request

[RH-23-37.pdf](#)

12. STRACK NUISANCE COMPLAINT FOLLOW-UP (FOR POSSIBLE ACTION)

Consideration, discussion and possible action on a follow-up report per Humboldt County Code (HCC) 8.04.010, related to a nuisance complaint filed against property located at 3200 E. Donald Lane, Winnemucca, NV, Assessor's Parcel Number 14-0153-12 and owned by Bill Strack. Discussion and possible action.

12.A) Original Strack Documents

[Commission Packet - Strack -orig.07242023.pdf](#)  
[Photos\\_11-14-2023.pdf](#)

13. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

14. EMERGENCY MANAGER: REQUEST TO OFFICIALLY CLOSE THE MAY 1, 2023 DECLARATION OF EMERGENCY RELATED TO SPRING THAW FLOODING (FOR

POSSIBLE ACTION)

Consideration, discussion and possible approval to officially close the May 1, 2023, Declaration of Emergency addressing the spring thaw flooding that was occurring within the County. Discussion and possible action.

14.A) Emergency Manager

[11-20-23 Staff Agenda - FLOOD DECLARATION CLOSE.pdf](#)  
[Declaration 2023 Floods-Original.PDF](#)

15. PUBLIC WORKS DEPARTMENT: REQUEST TO PURCHASE MOBILE HOME;  
REQUEST TO DISPOSE OF TWO WALK-N-ROLL ATTACHMENTS (FOR  
POSSIBLE ACTION) GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

- A. Consideration, discussion and possible approval to purchase a mobile home to replace the current mobile home in Denio in an amount not to exceed \$150,430 from Solid Gold Homes, LLC with an additional cost associated with the purchase and installation estimated at \$30,000. Discussion and possible action.
- B. Consideration, discussion and possible approval to dispose of two "Walk-N-Roll" attachments to Washoe County per NRS 332.185. The units to be disposed of are 8-13 years old and were originally purchased for \$17,000. Discussion and possible action.
- C. A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

15.A) Mobile home and Walk-N-Rolls

[Denio Mobile Staff Report Package 11202023.pdf](#)  
[Staff Report - Walk-n-roll disposal 11062023.pdf](#)

16. TECHNOLOGY SERVICES: CSI TELECOMMUNICATIONS UPDATE (INFORMATION ONLY); BID AWARD FOR EAGLE CREEK; REQUEST TO PURCHASE THERMOBOND BUILDINGS (FOR POSSIBLE ACTION)

- A. A presentation by Humboldt Technology Services Director, Ric Grantham and CSI Telecommunications Inc. Lead Consulting Engineer Craig Trygstad, to update the Commissioners on the CSI Public Safety Communication Site Upgrades Project within Humboldt County and to discuss other technologies. For information only.
- B. Consideration, discussion and possible approval to award a contract for Eagle Creek Telecommunications Project Phase 1 bids to H. E. Hunewill Construction Co., Inc., for civil work, in an amount not to exceed \$202,036.84. Discussion and possible action.
- C. Consideration, discussion and possible approval to purchase Public Safety Communication Shelters form Thermobond Buildings, in an estimated amount of \$538,180.00 for the Eagle Creek site and \$577,081.00 for the Double H site, for a total estimated amount of \$1,115,261.00 and pay a 20% downpayment of \$223,052.20 upon submission of a purchase order for same. Discussion and possible action.

16.A) Eagle Creek

[TSD CSI Pub Safety Comm Site Upgrade Update.pdf](#)  
[CSI\\_Humboldt County Commissioners Presentation Nov 2023.pptx](#)  
[CSI\\_Project Cost Estimated Nov 2023 Update.xlsx](#)  
[TSD Request -Bid Award for Eagle Creek Phase 1.pdf](#)  
[Eagle Creek Bids-inclusive.pdf](#)  
[Agenda Request Form 2023 - TSD-Thermobond Bldgs for Eagle Creek & HH - 2nd Request.pdf](#)  
[Thermobond Quotes\\_inclusive.pdf](#)

17. FACILITIES OPERATIONS: REQUEST TO APPROVE AND ACCEPT PROPOSAL FOR TWO EVAPORATORS (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to accept the proposal presented by A1 Commercial Services to replace two (2) evaporators on the Detention Center walk-in freezer in an amount not to exceed \$13,500. Discussion and possible action. n

17.A) Evaporators

[Staff Report and Proposal-Evaporator Replacements for Detention Center Walk-in Freeze.pdf](#)

18. APPROVAL OF A LETTER OF CONCERN TO THE BUREAU OF LAND MANAGEMENT REGARDING A POSSIBLE LAND SWAP IN ELKO COUNTY (FOR POSSIBLE APPROVAL)

Consideration, discussion and possible approval of a letter concerning a proposed land swap in Elko County between the Bureau of Land Management and the Winecup/Gamble Ranch. Discussion and possible approval.

18.A) Land Swap Letter

[Agenda Request Winecup Gamble Letter 11-2023.pdf](#)  
[HCC\\_Winecup\\_ltr\\_draft.pdf](#)  
[Elko-Ltr.pdf](#)

19. CONSIDERATION OF A VEHICLE USE POLICY FOR INCLUSION IN THE HUMBOLDT COUNTY PERSONNEL POLICY (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a new vehicle use policy for inclusion in the current personnel policy to address the use of county vehicles. Discussion and possible action.

19.A) Vehicle Use Policy

[Agenda Request Vehicle Use Policy 11-2023.pdf](#)  
[Vehicle Use Policy 11-2023a.pdf](#)

20. DISCUSSION OF THE 2024 COUNTY CALENDAR (FOR POSSIBLE ACTION)

Consideration, discussion, and possible approval of the 2024 County Manager's Calendar of Events, including dates for County Commission meetings and other internal events -

Discussion and possible action.

20.A) Calendar - 2024

[2024 Calendar Grid\\_draft1.pdf](#)

21. HUMAN RESOURCES: UPDATE REGARDING THE RECRUITMENT FOR COUNTY MANAGER (FOR POSSIBLE ACTION)

Human Resource Director Kellie Kranovich will provide updates regarding the on-going recruitment efforts to fill the County Manager's position. Information only.

22. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings

November 21, 2023 Winnemucca City Council Meeting

November 23 and 24, 2023 Thanksgiving Holiday - County Offices are Closed

November 28, 2023 Humboldt General Hospital Board Meeting

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

23. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

24. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this

agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

25. ADJOURNMENT

26. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing [publiccomment@humboldtcountynev.gov](mailto:publiccomment@humboldtcountynev.gov) prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

# CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.; Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at \_\_\_\_\_ A.M. By: \_\_\_\_\_

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov), \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: November 20, 2023

DATE POSTED: November 15, 2023 POSTED BY: MICHELLE COOK

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

fax: (202) 590-7422; or

email: [intake@usda.gov](mailto:intake@usda.gov)

USDA is an equal opportunity provider, employer, and lender.