



Humboldt County Board of Commissioners
October 2, 2023 at 8:30 AM
Meeting Minutes

Those present were Vice-Chairman Jesse Hill, Commissioners Ron Cerri, Tom Hoss and Mark Evatz, District Attorney Kevin Pasquale, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero. Chairman Ken Tipton was not in attendance.

CALL TO ORDER: Vice-Chairman Hill called the regular meeting to order in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Vice-Chairman Hill asked for public comment; none offered.

APPROVAL OF MINUTES: No minutes submitted for consideration.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR SEPTEMBER 18, 2023 THROUGH OCTOBER 2, 2023:

The following motion was made by Commissioner Evatz and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

To approve the expenditures for Humboldt County for the period of September 18, 2023 through October 2, 2023.

CLERK'S OFFICE: Humboldt County Clerk Tami Rae Spero and Deputy County Clerk Jessica Koepke appeared before for the Commission.

RECOGNITION OF THE TWO WINNERS FOR THE "I VOTED" STICKER ART DESIGN CONTEST FOR THE 2024 ELECTION

CYCLE: Deputy County Clerk Jessica Koepke will introduce the two winners of the 2nd Bi-Annual "I Voted" Sticker Art Design Contest for the 2024 Election Cycle. Natalie Reves, the winner for the 5th through 8th grade category, appeared before the Commission and was presented a plaque and a chamber check for her winning design. Laci Fentress the winner for the 9th through 12th grade category was not in attendance.

SHERIFF: Under Sheriff Damon Kuskie appeared before the Commission.

LIQUOR BOARD: Under Sheriff Kuskie called the Liquor Board to Order at 8:38 a.m. for the consideration, discussion and possible approval of the request for a special liquor license on behalf of Kim Petersen for the Lazy P Farm of Terror event on October 13-14, October 20-21 and October 27-28, 2023. Under Sheriff Kuskie reviewed the request and recommended approval. Commissioner Hoss offered comment on the Spook Night event which occurs at the same time and questioned a concern about conflict related to applicant Petersen. Commissioner Evatz voiced the same concern about the conflict with the Spook Night event. Discussion ensued. Commissioner Hoss commented on a request for mats for the arena for Spook Night due to the number of people who will be participating. Vice-Chairman Hill noted the importance of sticking with the agenda item which is related to a liquor license. The following motion was made by Commissioner Evatz and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

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To approve the request for a special liquor license on behalf of Kim Petersen for the Lazy P Farm of Terror for the dates noted on the agenda.

Under Sheriff Kuskie adjourned the Liquor Board meeting at 8:44 a.m.

PUEBLO RURAL FIRE PROTECTION DISTRICT:

INTRODUCTION AND SET FOR PUBLIC HEARING THE PROPOSED ORDINANCE TO ALLOW THE BOARD OF COUNTY COMMISSIONERS TO APPOINT THE BOARD MEMBERS OF THE FIRE PROTECTION DISTRICT INSTEAD OF BEING ELECTED BY VOTERS: Consideration, discussion and possible action to introduce and set for public hearing an ordinance to add Chapter 13.40 Pueblo Rural Fire Protection District to Title 13 Public Services of the Humboldt County Code, to allow the directors of the fire protection district to be appointed by the Board of County Commissioners instead of being elected by the voters within the District, to set the terms of the appointed office of the directors, to set annual compensation for each director at zero dollars (\$0), and to address other matters properly related thereto. Vice-Chairman Hill read the title of the item to be set to public hearing. Commissioner Cerri noted concern with the five-person board and discussion ensued. Discussion ensued regarding the compensation language. The following motion was made by Commissioner Cerri and passed with Vice-Chairman Hill, Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

To approve the set to for public hearing a proposal for the Board of County Commissioners to appoint the Pueblo Fire Protection District instead of being elected by the voters.

OROVADA RURAL FIRE PROTECTION DISTRICT:

INTRODUCTION AND SET FOR PUBLIC HEARING THE PROPOSED ORDINANCE TO ALLOW THE BOARD OF COUNTY COMMISSIONERS TO APPOINT THE BOARD MEMBERS OF THE FIRE PROTECTION DISTRICT INSTEAD OF BEING ELECTED BY VOTERS: Consideration, discussion and possible action to introduce and set for public hearing an ordinance to add Chapter 13.44 Orovada Rural Fire Protection District to Title 13 Public Services of the Humboldt County Code, to allow the directors of the fire protection district to be appointed by the Board of County Commissioners instead of being elected by the voters within the District, to set the terms of the appointed office of the directors, to set annual compensation for each director at zero dollars (\$0), and to address other matters properly related thereto. Vice-Chairman Hill read the title of the item set to public hearing. The following motion was made by Commissioner Cerri and passed with Vice-Chairman Hill, Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

To set a public hearing for the proposed ordinance to allow the Board of County Commissioners to appoint the board members of the Fire Protection District instead of being elected by the voters for Orovada Rural Fire Protection District.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

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FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley reviewed the July distribution of CTX; she reported on the Paradise Valley Park playground equipment and the receipt of the information related as to the HVAC system for the Orovada Community Hall and issues with some of the Gold Country meters with her recommendation to use ARPA funding to address said issues; she noted the need to work with the community of Golconda as to their plan for ARPA funding. Discussion ensued regarding the CTX distribution.

ASSESSOR: Assessor Andy Heiser appeared before the Commission.

REQUEST TO ENTER INTO CONTRACT WITH SIDWELL TO HOST AND BACKUP GIS DATA: Consideration, discussion and possible approval to enter into contract with Sidwell to host and backup GIS data. The first-year total to migrate and store the data will be \$19,760. \$14,400 for Sidwell to host the data and \$5,360 for them to complete the migration of data to their servers. The second-year cost for them to host the data will be \$15,120. This contract will be renewed automatically each year after the initial two-year contract until canceled as per the termination clause contained in the contract. Assessor Heiser reviewed the request for the Commission noting his request that this funding come from the IT budget. Commissioner Evatz asked about the purpose of backing up. Assessor Heiser responded explaining what had occurred previously with issues in backing up the data. Discussion ensued regarding how the data is backed up as well as the how the programs are budgeted for. Vice-Chairman Hill asked whether IT is on board with using cloud servers and including those in their budget. Assessor Heiser commented on a meeting with IT and the lack of follow-up by the department. Manager Mendiola responded noting the correspondence which had occurred; he continued stating that IT Manager Mike DeTullio is not opposed to this request and there is no issue with including in the IT budget but noting that augmentation may be needed. Assessor Heiser commented on his response to the correspondence from the IT Manager. Discussion ensued regarding the funding. Vice-Chairman Hill commented on his frustration with departments that have needs for data and we spend a lot of money on IT but then we have discussion on work arounds; he questioned what is occurring and questioned whether the system is broken. IT Manager DeTullio, appearing via Teams, and stated that he is fully supportive of a cloud move but noting concerns as to what is occurring here as to whether a server is being bought that they will host or is it actually cloud service that is being purchased as that can impact his support as he does not believe we need another server as this can be handled in-house; he responded to Vice-Chairman Hill's question stating that the system is not broken and explained what is occurring with migrating three networks to the new server which will result in a more secure domain; discussion ensued regarding the options available including that, while Manager DeTullio is in support of the cloud, the County has the

infrastructure to support the services available today and discussion had occurred as to buying another server and that route could still be taken. Manager DeTullio state that he is not sure what had occurred between him asking for the Data and Assessor Heiser stating that he was going to go with the cloud, so that can be picked up again, but he does not believe purchasing a server for someone else to host and paying the support contract for that is really in the county's best interest financially. Vice-Chairman Hill agreed that he does not want to pay for services twice but he also wants the Assessor to feel like he can do his job. Assessor Heiser commented on a prior issue in 2021 with a camera backup with the IT Department which resulted in him having to pay an outside vendor for that service and that is what he is asking for today as that is what would make him feel comfortable and that is what he would like to ask for today. Commissioner Evatz noted his disappointment that this conversation is occurring before the Commission rather than between Manager DeTullio and the Assessor over the last few months; he stated, for the record, that if IT is going to have these detailed responses available at the Commission meetings during an agenda item, that they should try to ensure that these discussions are robust and timely with the department heads before they come before the Commission. Commissioner Cerri asked about the cost of using Sidwell versus having this done internally Assessor Heiser responded. Commissioner Cerri noted his concern that these costs are not budgeted but questioned if the Assessor's Tech Fund can cover the cost. Assessor Heiser confirmed the funds were available in his Tech Fund but that he would prefer not to use them; he agreed that he could cover the cost for this year but not going forward and referred to the statutory language for the usage of the Fund. Commissioner Cerri stated that he would agree to the cost being covered for this year by the Assessor's Tech Fund but included in the IT budget going forward rather than having to go the augmentation way. Vice-Chairman Hill offered comment noting concern that this is centered around data storage which, theoretically, should be taken care of in house with money that has already been appropriated; that he can see where Assessor Heiser is frustrated in trying to make sure his data is properly secured and running into road blocks with IT which appears to point to a deeper-rooted problem than just where to put this data. Based on a question from Vice-Chairman Hill, Manager DeTullio explained the difference between cloud-based storage offered by a vendor, the purchase of another server by the Assessor which is not hosted on the county's on the county's data center but where IT is responsible for the upkeep and the original option of having a server hosted by IT Services; he continued suggesting that the deeper-rooted issues that was alluded to is that there are trust issues between the Assessor and Technology Services, with some pre-dating him as well as Assessor Heiser; he stated that he believes they are trying to get to the bottom of that and commented on this particular situation and what had occurred; he agreed with Commissioner Evatz's point that this conversation should have absolutely taken place ahead of time but, unfortunately, due to the lack of trust between the departments a wall has been put up which he and Assessor Heiser have been trying to break down for some time now but it keeps being build back up, he agreed

that is something the two departments need to work on moving forward; but he stated his opinion that for this particular request for a server being hosted by somebody else that is not the best idea; he would support either cloud storage or purchasing a new server for the Assessor's benefit or moving the data to the storage that is available with IT now. Vice-Chairman Hill stated that he would like to see those walls broke down and that we do what is best for the County and save some money as well as seeing the departments get along and work together break down walls, do what is best for the county, play well together. Assessor Heiser explained why the hosting by Sidwell was better than cloud based as it was significantly more expensive going the cloud route. Vice-Chairman Hill asked if this is time-sensitive. Assessor Heiser noted the time that this request has been out there and his attempts to work with IT. Commissioner Hoss asked for more explanation on the fees involved and what happens if there are changes in the future. Assessor Heiser responded. Commissioner Hoss noted that this has been an ongoing thing since he has been on the Commission; that IT keeps saying it can be done but he questions why it hasn't been done; Assessor Heiser responded. Commissioner Evatz asked about IT's budget status. Manager DeTullio stated he would need to look at that. Commissioner Evatz suggested a future agenda item to address the issues that are being discussed. The following motion was made by Commissioner Evatz:

That we proceed with a contract with Sidwell to host and backup GIS data for the Assessor's Office for the first-year amount of \$19,760.00 which includes both the hosting and migration and the second year of \$15,120.00 and that amount is to come out of IT's budget.

Commissioner Cerri noted his issues with the budget and requested that it be paid for out of the Assessor's Technology Fund. Discussion ensued. Manager DeTullio offered comment on the status of IT's budget in response to a prior question from Commissioner Evatz. Vice-Chairman Hill stated the he wants to support the Assessor but he also wants all departments to get along and his concern is this is a work around as two departments cannot see eye to eye and that is wrong, that this needs to be housed with IT as that is their job. Vice-Chairman Hill called Commissioner Evatz's motion to a vote and it resulted as a tie vote with Commissioners Hoss and Evatz voting aye and Vice-Chairman Hill and Commissioner Cerri voting nay with Chairman Tipton being absent; said motion failed to pass. Manager Mendiola suggested that he meet with the parties to discuss this and other issues and bring this back at a later time.

Vice-Chairman Hill recessed the meeting at 9:39 a.m. reconvening at 9:49 a.m.

CTA: Gary Glassing with CTA and Joaquin Padilla, Facilities Manager, appeared before the Commission
FACILITIES OPERATIONS BUILDING DESIGN UPDATE AND APPROVAL TO MOVE FORWARD WITH FINAL DESIGN:
Consideration, discussion and possible approval of any modifications to the final design plans of the new Facility Operations shop that will be located on the City/County owned property at Sage Heights and to direct Cushing Terrel Architects to move forward with final design and construction documents to prepare project for going out

to bid for construction. Vice-Chairman Hill offered comment on prior discussions and steps related to this proposal. Manager Mendiola offered comment on the location identified for this proposal and the City's approval to use an area that they have used for storage. Mr. Glassing reviewed the plan for the building. Vice-Chairman Hill offered comment on the discussions held by the committee in relation to the building. Discussion ensued as to the areas identified, the need for a break room and a conference room, the number of office spaces, the plan for the prior facility space, the costs associated with bringing utilities in and the funding available, the welding and plumbing areas and possible changes and what is needed and how storage will be addressed. Commissioner Hoss voiced concern about the cost of the proposal and discussion ensued. Manager Mendiola offered comment as to where this proposal stands and the need to make a decision so the plans can be put out to determine the actual cost; he noted the availability of funds for this project. Commissioner Evatz commented on the opportunity to address the situation in the basement and the ability to set the buildings & grounds department up for a successful location. Vice-Chairman Hill offered comment in support of the request. Commissioner Cerri noted the concern with the work area in the basement of the courthouse. Discussion ensued as to the custodial division remaining in the courthouse. The following motion was made by Commissioner Evatz and passed with Vice-Chairman Hill and Commissioners Cerri, and Evatz voting aye, Commissioner Hoss voting nay and Chairman Tipton being absent: *To approve the modifications presented in the final design plans for the new facilities operations shop that will be located at the City/County owned property as Sage Heights and that we direct CTA to move forward with final design and construction and preparation of construction documents so we can go out to bid and get this project moving forward and completed.*

PUBLIC WORKS DEPARTMENT: Public Works Director Don Kalkoske appeared before the Commission.

APPROVAL TO PURCHASE PIPE: Consideration, discussion and possible approval to purchase pipe for stockpile from Ferguson Plumbing Supply in an amount not to exceed \$26,860.00. Director Kalkoske reviewed the request for the Commission. After discussion the following motion was made by Commissioner Evatz and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent: *To approve the Public Works Department's request.*

APPROVAL TO PURCHASE DUMP BED: Consideration, discussion and possible approval for a request to purchase a dump bed from Pape' Kenworth in an amount not to exceed \$34,900.00. Director Kalkoske reviewed the request for the Commission. Commissioner Evatz offered comment on his concerns with adding additional equipment when it is not in the budget. Commissioner Cerri noted his understanding of the need for additional equipment and asked about costs for modifications to add the bed to an existing unity. Director Kalkoske responded. Commissioner Evatz asked about the bids received. Director Kalkoske responded. After discussion the following

motion was made by Commissioner Cerri and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

To approve the request to purchase a dump bed from Pape' Kenworth in an amount not to exceed \$34,900.00.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Kalkoske reported on the Gold Country Water system and issues with reading meters and what has been looked at to address the issues; that Star City is going okay; that the slurry project in Orovada is complete; the status of the fence project on Lambert; the plan for placing porta potties and dumpsters along 95 for the annular eclipse event; the status of the closure to the road to the top of Winnemucca Mountain for the annular eclipse event; road work on Jungo Road, Heckman Lane and work towards Grass Valley, road work on Dutch Flat due to potato harvest, work in the Paradise Valley area, the cleaning of ditches and replacement of pipes in the Kings River area, road work on Leonard Creek including addressing the back slopes and planned work for the McDermitt area. Vice-Chairman Hill asked about the situation with the meters and how that might impact the residents. Director Kalkoske responded. Vice-Chairman Hill asked about who requires access to the top of the mountain. Director Kalkoske responded. Commissioner Hoss asked about the impact of the potato harvest. Director Kalkoske responded. Commissioner Cerri asked about the status of the agreement with Hycroft on Jungo Road. Director Kalkoske responded. Vice-Chairman Hill noted that he has seen the department out sweeping roads and such and he appreciates that. Director Kalkoske noted concerns with obtaining salt due to staffing shortages.

Vice-Chairman Hill recessed the meeting at 10:50 a.m. reconvening at 10:59 a.m.

EMERGENCY MANAGER: Carol Lynn, Emergency Manager, appeared before the Commission.

UPDATE ON ECLIPSE PREPARATIONS AND THE FEMA/FCC ALERT SYSTEM TEST: Emergency Manager Carol Lynn will present an update regarding preparations for the solar eclipse on October 14, 2023 and the upcoming FEMA & FCC Nationwide Alert System test. Manager Lynn reviewed the plan for the closure of the road to the top of Winnemucca Mountain, staging of government agencies, the public service announcements related to issues such as wild fire risks, the increase of staffing for State Police along the route of the eclipse, the plan for NDOT to put electronic signs out, that the county is not sponsoring any viewing events, the availability of paid parking at the events center and a possible event at that location, the rental of the museum parking lot by the astronomical association, that the County PIO is putting messaging out through various sources as to safety and what the eclipse is and what is occurring at the airport. Discussion ensued regarding the availability of the parks, the time frame for the visitors and the BLM's status as to the fire season.

Manager Lynn continued discussing the FEMA/FCC Alert System Test and what is planned. Discussion ensued.

ACCEPTANCE OF THE 2023 NEVADA WATER CONSERVATION INFRASTRUCTURE INITIATIVE GRANT AWARD: Consideration, discussion and possible approval to accept and execute the 2023 Nevada Water Conservation Infrastructure Initiative \$5 million-dollar grant award for the Grass Valley Nitrate Mitigation and Waste Water Treatment Project, pending review and approval of the District Attorney's Office. Manager Mendiola offered comment on the prior actions related to this request. Commissioner Evatz asked what occurs if we accept the grant and it can't be done. Manager Mendiola responded. Commissioner Cerri asked if this involved in-kind match costs. Manager Mendiola responded. Commissioner Cerri asked if this was reimbursable type project. Manager Mendiola responded. David Pulley of Dowl Engineering offered comment on the time frame for the project. Discussion ensued regarding inspection requirements. Vice-Chairman Hill asked if it is determined that this will involve the City's facility would this be a waste of money. Mr. Pulley responded. After discussion the following motion was made by Commissioner Evatz and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

To accept and execute the 2023 Nevada Water Conservation Infrastructure Initiative five million dollar grant award for the Grass Valley nitrate Mitigation and Waste Water Treatment Project pending review and approval of the District Attorney's Office.

APPROVE DOWL ENGINEERING TO BEGIN PROFESSIONAL DESIGN WORK ON THE COLLECTION AND POSSIBLE WASTE-WATER TREATMENT FACILITY: Consideration, discussion and possible approval to engage with DOWL Engineering to begin professional design work for the collection and waste-water treatment facility in Grass Valley and to utilize the results of the revised Preliminary Engineering Report (PER) currently underway that will consider the alternative to move effluent from Grass Valley to the City of Winnemucca waste-water treatment facility and/or build a new facility in the Grass Valley area. David Pulley of Dowl Engineering appeared before the Commission. Manager Mendiola reviewed the request for the Commission. Commissioner Evatz asked if both alternatives would be considered or, if the city agrees, would that be the only option pursued. Discussion ensued. Vice-Chairman Hill and Commissioner Evatz voiced their support for the use of the city's facility being the focus, if all possible. Mr. Pulley responded that they are trying to utilize the resources they have but noted other issues that have to be looked at. Commissioner Hoss noted concern with pursuing a study prior to determining if the City will be involved. Manager Mendiola responded. After discussion the following motion was made by Commissioner Evatz and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

To continue our engagement.

APPROVAL OF LEGAL SERVICES ENGAGEMENT LETTER FROM SCHROEDER LAW TO ESTABLISH A WATER RIGHTS RULE AND WILL SERVE PROCESS FOR COUNTY OWNED WATER RIGHTS: Consideration, discussion and possible

approval of an engagement letter with Schroeder Law for legal services related to establishing a Water Rights Rule and Will Serve process for the sale or use of Humboldt County water rights. Manager Mendiola reviewed the request for the Commission. Commissioner Hoss stated his agreement that this needs to be done but questioned how current users would be protected if the water is drawn out and asked that concern be included in the process. Commissioner Evatz noted the over appropriation of water basins is a concern that needs to be addressed. Manager Mendiola concurred that we need both a process and a notification related to the will serve process and explained. Commissioner Cerri offered comment on the responsibilities of the State Water Engineer's Office. After discussion the following motion was made by Commissioner Cerri and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

To approve the legal services engagement letter form with Schroeder Law to establish a water rights rule and will serve process for county owned water rights that we purchased in an amount not to exceed \$10,000.00.

COUNTY MANAGER: County Manager Dave Mendiola appeared before the Commission.

REQUEST TO BUY OUT LEASE ON FORD EXPLORER: Consideration, discussion and possible approval to buy out the lease on the 2017 Ford Explorer in an amount not to exceed \$1,411.91. Manager Mendiola reviewed the request for the Commission. After discussion the following motion was made by Commissioner Evatz and passed with Vice-Chairman Hill and Commissioners Cerri, Hoss and Evatz voting aye and Chairman Tipton being absent:

To approve the buy-out of the lease on the 2017 Ford Explorer in an amount not to exceed \$1,411.91.

HUMAN RESOURCES: Human Resources Director Kellie Kranovich appeared before the Commission.

UPDATE ON EFFORTS REGARDING THE RECRUITMENT FOR THE POSITION OF COUNTY MANAGER:

Human Resource Director Kellie Kranovich will provide updates regarding the on-going recruitment efforts to fill the County Manager's position. Director Kranovich provided an update on the process. Commissioner Hoss noted his concern that this is not being put out internally and discussion ensued. Commissioner Hoss stated that he thinks it is wrong to take this out prior to opening it internally.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

1. Other information and upcoming meetings: The following upcoming meetings were noted on the agenda: October 10, 2023 Winnemucca City Council Meeting, October 12, 2023 Regional Planning Committee Meeting, October 16, 2023 Humboldt County Board of Commissioners Meeting, October 24, 2023 Winnemucca City Council Meeting and October 24, 2023 Humboldt General Hospital Board Meeting.

2. Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Cerri noted his attendance at the annual NACO conference. Vice-Chairman Hill reported on a Humboldt Development Authority meeting, his attendance at the annual NACO conference and an upcoming Paradise Valley Conservation

District meeting. Commissioner Evatz noted an upcoming SLUPAC meeting and stated that he would be attending the next County Commission meeting virtually.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Vice-Chairman Hill asked that the Manager reach out to the Sheriff' Office to make sure they are in contact with the Public Works Department and the Emergency Manager related to the eclipse event and noted the need to reach out to the Commission if there is any need. Commissioner Evatz asked for an item related to the earlier discussion as to IT and their support and interaction; he asked to see a department list of outstanding issues that need resolution between the various departments and IT to see if a timely resolution can be facilitated and to ensure that IT is providing the best and most accurate timely support of all departments but especially those that are engaged in aspects of revenue generation/collection for the County as that seems to be the crux for most of the issues; he additionally asked for an Assessor/GIS update to follow-up on what was discussed today; he again asked that the land swap proposal in Elko County be brought before the Commission for input. Manager Mendiola offered comment on what had been discussed at NACO related to the land swap proposal but noted that no one seems to have a solid idea as to what it is about and that he had also reached out to Federal representatives to provide information to the Commission. Commissioner Cerri offered comment. Commissioner Evatz asked that information be obtained and noted his concerns with what is occurring. Commissioner Cerri asked about the status of the County Natural Resources Committee. Manager Mendiola responded. Commissioner Cerri offered comment as to why it is critical to get this group going.

PUBLIC COMMENT: Vice-Chairman Hill asked for public comment. Christine Kenison appeared before the Commission and offered public comment and asked for clarity on some things; she stated that the County has joint ownership of the airport but does not participate in the management, is that correct. Vice-Chairman Hill noted that as this was public comment, the Commission could not engage in discussion as that would be in violation of the Open Meeting Law. Mrs. Kenison noted the language on the agenda and stated that she has requested a discussion item be placed on the agenda but that has not occurred and asked why. She continued noting the public concerns and the lack of answers being provided. Vice-Chairman Hill suggested that individuals could reach out to the Commissioners individually. Manager Mendiola commented on the requests for inclusion on the agenda as well as the public meeting which was held and the opportunity to be heard again. Vice-Chairman Hill stated that Mrs. Kennison is now over three minutes. Mrs. Kenison continued stating that the Commission has made it clear that they do not care and commented on what she has provided to the Board and that information is being hidden from the Commission and the corruption of the system.

No further public comment offered.

ADJOURNMENT: Vice-Chairman Hill adjourned the meeting at 12:10 p.m.

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ATTEST:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 3/18/24)

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Monday, October 2, 2023
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

VIRTUAL AND IN PERSON
Commission Meeting Room is Open

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
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Or by phone: +1 775-446-0241, Conference ID: 486 569 127#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)
Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17,

2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; February 21, 2023; March 20, 2023; March 27 & 28, 2023 (Budget Hearing); May 1, 2023, July 10, 2023; July 24, 2023; August 1, 2023; August 21, 2023; September 5, 2023; and September 18, 2023. Discussion and possible action.

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR SEPTEMBER 18, 2023 THROUGH OCTOBER 2, 2023 (FOR POSSIBLE ACTION)
6. CLERK'S OFFICE: RECOGNITION OF THE TWO WINNERS FOR THE "I VOTED" STICKER ART DESIGN CONTEST FOR THE 2024 ELECTION CYCLE (INFORMATION ONLY)

Deputy County Clerk Jessica Koepke will introduce the two winners of the 2nd Bi-Annual "I Voted" Sticker Art Design Contest for the 2024 Election Cycle. Information only.

6.A) Clerk

Staff Agenda Report - I Voted Sticker Art Design Contest - October 2, 2023.pdf

7. SHERIFF: LIQUOR BOARD (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of the request for a special liquor license on behalf of Kim Petersen for the Lazy P Farm of Terror event on October 13-14, October 20-21 and October 27-28, 2023. Undersheriff Kuskie will be presenting. Discussion and possible action.

7.A) Liquor Board

Staff Report Special Liquor License-Lazy P Farm of Terror.pdf

8. PUEBLO RURAL FIRE PROTECTION DISTRICT: INTRODUCTION AND SET FOR PUBLIC HEARING THE PROPOSED ORDINANCE TO ALLOW THE BOARD OF COUNTY COMMISSIONERS TO APPOINT THE BOARD MEMBERS OF THE FIRE PROTECTION DISTRICT INSTEAD OF BEING ELECTED BY VOTERS (FOR POSSIBLE ACTION)

Consideration, discussion and possible action to introduce and set for public hearing an ordinance to add Chapter 13.40 Pueblo Rural Fire Protection District to Title 13 Public Services of the Humboldt County Code, to allow the directors of the fire protection district to be appointed by the Board of County Commissioners instead of being elected by the voters within the District, to set the terms of the appointed office of the directors, to set annual compensation for each director at zero dollars (\$0), and to address other matters properly related thereto. Discussion and possible action.

8.A) Pueblo Fire District

Ordinance - Pueblo Fire District appointed board_draft1.pdf

9. OROVADA RURAL FIRE PROTECTION DISTRICT: INTRODUCTION AND SET FOR PUBLIC HEARING THE PROPOSED ORDINANCE TO ALLOW THE BOARD OF COUNTY COMMISSIONERS TO APPOINT THE BOARD MEMBERS OF THE FIRE PROTECTION DISTRICT INSTEAD OF BEING ELECTED BY VOTERS (FOR POSSIBLE ACTION)

Consideration, discussion and possible action to introduce and set for public hearing an ordinance to add Chapter 13.44 Orovada Rural Fire Protection District to Title 13 Public Services of the Humboldt County Code, to allow the directors of the fire protection district to be appointed by the Board of County Commissioners instead of being elected by the voters within the District, to set the terms of the appointed office of the directors, to set annual compensation for each director at zero dollars (\$0), and to address other matters properly related thereto. Discussion and possible action.

9.A) Orovada Rural Fire

Ordinance - Orovada Fire District appointed board.pdf

10. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

11. ASSESSOR: REQUEST TO ENTER INTO CONTRACT WITH SIDWELL TO HOST AND BACKUP GIS DATA (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to enter into contract with Sidwell to host and backup GIS data. The first-year total to migrate and store the data will be \$19,760. \$14,400 for Sidwell to host the data and \$5,360 for them to complete the migration of data to their servers. The second-year cost for them to host the data will be \$15,120. This contract will be renewed automatically each year after the initial two-year contract until canceled as per the termination clause contained in the contract. Discussion and possible action.

11.A) Assessor

Staff Report - GIS Data Hosting and Backup Contract.pdf

Humboldt County - GIS Database Migration and Hosting Services_09122023.pdf

12. CTA: FACILITIES OPERATIONS BUILDING DESIGN UPDATE AND APPROVAL TO MOVE FORWARD WITH FINAL DESIGN (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of any modifications to the final design plans of the new Facility Operations shop that will be located on the City/County owned property at Sage Heights and to direct Cushing Terrel Architects to move forward with final design and construction documents to prepare project for going out to bid for construction. Discussion and possible action

12.A) Facility Operations Design Approval

Agenda Request Facilities Operation Building Design.pdf

Slide Deck_ Commissioners Meeting_03.20.2023.pdf

HC_MAINTBLDG_08.31.2023 updated.pdf

13. PUBLIC WORKS DEPARTMENT: APPROVAL TO PURCHASE PIPE, APPROVAL TO PURCHASE DUMP BED (FOR POSSIBLE ACTION) AND GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

A. Consideration, discussion and possible approval to purchase pipe for stockpile from Ferguson Plumbing Supply in an amount not to exceed \$26,860. Discussion and possible action.

B. Consideration, discussion and possible approval for a request to purchase a dump bed from Pape' Kenworth in an amount not to exceed \$34,900. Discussion and possible action.

C. A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

13.A) Public Works

Staff Report HDPE Stock 10022023 package.pdf

Staff Report PW Dump Bed Purchase Package 10022023.pdf

14. EMERGENCY MANAGER: UPDATE ON ECLIPSE PREPARATIONS AND THE FEMA/FCC ALERT SYSTEM TEST (INFORMATION ONLY)

Emergency Manager Carol Lynn will present an update regarding preparations for the solar eclipse on October 14, 2023 and the upcoming FEMA & FCC Nationwide Alert System test. For information only.

14.A) Emergency Manager

10-2-23 Staff Agenda - ECLIPSE & FEMA.pdf

FEMA and FCC Plan Nationwide Emergency Alert Test for Oct 4 2023.pdf

15. ACCEPTANCE OF THE 2023 NEVADA WATER CONSERVATION INFRASTRUCTURE INITIATIVE GRANT AWARD AND APPROVE DOWL ENGINEERING TO BEGIN PROFESSIONAL DESIGN WORK ON THE COLLECTION AND POSSIBLE WASTE-WATER TREATMENT FACILITY (FOR POSSIBLE ACTION)

A) Consideration, discussion and possible approval to accept and execute the 2023 Nevada Water Conservation Infrastructure Initiative \$5 million-dollar grant award for the Grass Valley Nitrate Mitigation and Waste Water Treatment Project, pending review and approval of the District Attorney's Office. Discussion and possible action.

B) Consideration, discussion and possible approval to engage with DOWL Engineering to begin professional design work for the collection and waste-water treatment facility in Grass Valley and to utilize the results of the revised Preliminary Engineering Report (PER) currently underway that will consider the alternative to move effluent from Grass Valley to the City of Winnemucca waste-water treatment facility and/or build a new facility in the Grass Valley area. Discussion and possible action.

15.A) Infrastructure Award
Oct22023_Agenda
Request_SRF_GVWW_AwardAcceptance.pdf 844 Grass Valley
Nitrate Agreement.pdf
844 Humboldt County Grass Valley Nitrate.pdf

16. APPROVAL OF LEGAL SERVICES ENGAGEMENT LETTER FROM SCHROEDER LAW TO ESTABLISH A WATER RIGHTS RULE AND WILL SERVE PROCESS FOR COUNTY OWNED WATER RIGHTS (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of an engagement letter with Schroeder Law for legal services related to establishing a Water Rights Rule and Will Serve process for the sale or use of Humboldt County water rights. Discussion and possible action.

16.A) Schroeder Law
SLO to Humboldt County (Dave Mendiola) re Contract for Legal Services.pdf

17. COUNTY MANAGER: REQUEST TO BUY OUT LEASE ON FORD EXPLORER (DISCUSSION AND POSSIBLE ACTION)

Consideration, discussion and possible approval to buy out the lease on the 2017 Ford Explorer in an amount not to exceed \$1,411.91. Discussion and possible action.

17.A) Ford Explorer Buyout
Agenda Request Ford Explorer Lease Buyout.pdf
Purchase Option 22HQHQ Humboldt C 9-22-23.pdf

18. HUMAN RESOURCES: UPDATE ON EFFORTS REGARDING THE RECRUITMENT FOR THE POSITION OF COUNTY MANAGER (FOR POSSIBLE ACTION)

Human Resource Director Kellie Kranovich will provide updates regarding the on-going recruitment efforts to fill the County Manager's position. Discussion and possible action.

19. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings

October 10, 2023 Winnemucca City Council Meeting

October 12, 2023 Regional Planning Committee Meeting

October 16, 2023 Humboldt County Board of Commissioners Meeting

October 24, 2023 Winnemucca City Council Meeting

October 24, 2023 Humboldt General Hospital Board Meeting

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

20. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

21. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

22. ADJOURNMENT

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: September 27, 2023

DATE POSTED: October 2, 2023 **POSTED BY:** MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

fax: (202) 690-7422; or

email: intake@usda.gov

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