



**Humboldt County Board of Commissioners**  
**September 18, 2023 at 8:30 AM**  
**Meeting Minutes**

Those present were Chairman Ken Tipton, Commissioners Ron Cerri, Jesse Hill, and Mark Evatz, Deputy District Attorney Michael Macdonald, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero. Commissioner Tom Hoss was not in attendance.

CALL TO ORDER: Chairman Tipton called the regular meeting to order in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes. No minutes submitted for consideration.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR SEPTEMBER 5, 2023, THROUGH SEPTEMBER 18, 2023: The following motion was made by Commissioner Hill and passed with Chairman Tipton and Commissioners Cerri, Hill and Evatz voting aye and Commissioner Hoss being absent:

*To approve the expenditures for Humboldt County for September 5<sup>th</sup> through September 18<sup>th</sup>.*

CONSENT AGENDA: (Any item appearing on the Consent Agenda can be pulled down and discussed in detail). The following Roll Adjustments were submitted for consideration - 02-0521-02/Deer Creek Ranch; 13-0626-03/Humboldt County-Gold Country; 13-0396-08/Humboldt County-Gold Country. The following motion was made by Commissioner Cerri and passed with Chairman Tipton and Commissioners Cerri, Hill and Evatz voting aye and Commissioner Hoss being absent:

*To approve the consent agenda as presented.*

COST ESTIMATE UPDATES AND POSSIBLE FUNDING SOURCES FOR JUSTICE CENTER/HVAC/ENTRYWAY & ADULT DETENTION FACILITY: Assessor Andy Heiser, Treasurer Rhona Lecumberry and Comptroller Gina Rackley appeared before the Commission.

A) Humboldt County Comptroller Gina Rackley, Treasurer Rhona Lecumberry and Assessor Andy Heiser will provide an overview of current funding sources and possible projections of revenues as sources of funding for large capital projects. Comptroller Rackley reviewed a power point presentation that explained how the Nevada Property Tax System Works in Nevada. Treasurer Lecumberry reviewed the impact of increasing the County tax rate by 5 or 10-cents both within the abatement and outside the abatement which requires the issue going to a vote of the people. Assessor Heiser explained that the values are reassessed annually based on a question from Commissioner Evatz. Treasurer Lecumberry continued explaining the impact of a tax rate increase with questions and answers occurring during the

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presentation. Assessor Heiser reviewed the revenue of the current mines noting that they do not have an idea of what Lithium will contribute with questions and answers occurring during the presentation. Comptroller Rackley continued reviewing the current funds available including LATCF funds, PILT and both courts contributions; issues that are impacting the ability to project what is available including the current public safety/communication project, the new buildings & grounds building, that property taxes are very volatile and the pending class and comp study that has an unknown impact at this time. Discussion ensued regarding the ability to raise sales tax and the impact of going to a vote of the people or remaining with in the abatement, the ability to project current expenditures versus income for the future and what impacts that ability, discussion ensued regarding the funding identified and the manner in which it can be used and where the funding for the courts is generated from. Manager Mendiola offered comment on what he was looking for with this presentation.

B) Angela Hansen, Cushing Terrell Architects (CTA) and Jeff Lampkin, Public Finance Infrastructure Corporation (PFIC) will provide an update on cost estimates for four current capital projects that have been under consideration and a possible approach to funding one or all of these projects as an alternative to raising taxes. Ms. Hansen and Mr. Lampkin appeared before the Commission. Ms. Hansen reviewed a power point presentation entitled Cost Updates and possible Funding Sources for the Justice Center, HVAC improvements, entry upgrades for the existing courthouse as well as the Adult Detention Center. Manager Mendiola commented on the information gained from the master plan for the Courthouse and what has occurred since that plan was formulated and what is needed now. Ms. Hansen continued with her review including the planning and the cost estimate for the court facility, the HVAC upgrades including the current situation with the system and the cost estimate for replacement, the ADA compliance situation with accessing the court facilities and the cost estimate and the cost estimate for construction of a new detention facility. Mr. Lampkin addressed the funding side of things and how the process works with PFIC including the options available to the County including the payments both including the Detention Center and without that project; questions and answers occurred regarding how the rates stay once the financing closes, the ability to re-negotiate if rates decrease and the ability to pre-pay. Discussion ensued regarding the age of the current facility, how the PFIC company is structured, if the prevailing wage requirement applies to PFIC and what occurs if the County defaults.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding

available to the County. Comptroller Rackley stated that she had no further information to provide. Commissioner Evatz asked if the Commission chose to proceed with one of the projects how would that be handled. Comptroller Rackley responded. Discussion ensued regarding the Orovada HVAC project including the status of the ARPA funds.

CAPITAL ASSET CHECKLIST: Consideration, discussion and possible action to approve the revised Capital Asset Checklist. Manager Mendiola reviewed the request for the Commission including the current checklist as well as what he wants to add to the form. Discussion ensued regarding as to whether this form has been provided to the department heads and additional information to be included on the form. Commissioner Hill asked that this go back before the department heads for their input. The following motion was made by Commissioner Evatz:

*To update the checklist to incorporate the feedback that has been given including modifications or additional line items and that Manager Mendiola puts it in front of the department heads at one of the department head meetings to have them provide their feedback and input as well to make sure that the final product has their buy in across the board.*

Discussion ensued regarding the time-line for Management Team meetings. After discussion the following amended motion was made by Commissioner Evatz and passed with Chairman Tipton and Commissioners Cerri, Hill and Evatz voting aye and Commissioner Hoss being absent:

*To update the checklist to incorporate the feedback that has been given including modifications or additional line items and that Manager Mendiola puts it in front of the department at one of the department head meetings to have them provide their feedback and input as well to make sure that the final product has their buy in across the board and to have this information back before the Commission by the middle of October.*

Chairman Tipton recessed the meeting at 9:45 a.m. reconvening at 9:53 a.m.

HiTECH MINERALS PRESENTATION: Representatives from HiTech Minerals will update the Commissioners on the McDermitt Lithium Project. Brett Marsh with HiTech Minerals appeared before the Commission via Teams. Mr. Marsh presented a power point presentation on the McDermitt Lithium Project including information related to HiTech Minerals Inc. and Jindalee Resources, where this project fits, why lithium is important and why exploration is occurring in the US, "simplified" general project timeline, location and exploration progress, McDermitt studies occurring as the make their way through the NEPA process and the next steps related to exploration. A question and answer period ensued including discussion on the number of employees for the exploration process, the location for the employees as to residences; discussion which is occurring with the communities impacted as well as the Tribe, which BLM District is

being worked with, property purchased by HiTech as a residence in McDermitt and the purpose of that property, whether there was an existing mine operation on the site, who the engineering contractor is and where they are working out of, what type of extrication process would be used, that uranium is not part of the exploration project and what is the water source in McDermitt. Chairman Tipton asked for a periodic update for the Commission as the project progresses.

CLERK'S OFFICE: County Clerk Tami Rae Spero appeared before the Commission.

REQUEST TO USE THE COUNTY MEETING ROOM FOR THE 2024 PRESIDENTIAL PRIMARY ELECTION ACTIVITIES AND TO CALL A SPECIAL MEETING TO CANVASS AND CERTIFY THE ELECTION: Consideration, discussion and possible approval of a request to use the County Meeting Room for the 2024 Presidential Primary Election activities and to request for the Humboldt County Board of Commissioners to call a special meeting for Friday, February 16, 2024, for canvass and certification of the election. Clerk Spero reviewed the request for the Commission. The following motion was made by Commissioner Evatz and passed with Chairman Tipton and Commissioners Cerri, Hill and Evatz voting aye and Commissioner Hoss being absent:

*To approve the request from the County Clerk's Office for the County Meeting Room for the 2024 Presidential Primary Election activities and to call a special meeting to canvass and certify the election as presented in the agenda and by the Clerk.*

LIBRARY: Library Director Jessica Anderson appeared before the Commission.

COOPERATIVE AGREEMENT WITH THE STATE LIBRARY: Consideration, discussion and possible approval of a Cooperative Agreement between the Humboldt County Library, by and through the Board of County Commissioners of Humboldt County and the State Library in an amount not to exceed more than an estimated \$18,000 in FY24; \$18,000 in FY25; \$18,000 in FY26 and \$18,000 in FY27 per fiscal year. Director Anderson reviewed the request for the Commission. The following motion was made by Commissioner Evatz and passed with Chairman Tipton and Commissioners Cerri, Hill and Evatz voting aye and Commissioner Hoss being absent:

*To approve the cooperative agreement with the State Library and the Humboldt County Library and the Board of County Commissioners in an amount not to exceed \$18,000.00 for fiscal years 24,25,26 and 27.*

REQUEST TO USE THE COURTHOUSE PARKING LOT: Consideration, discussion and possible approval for a request to use the Courthouse Parking Lot for the Trunk or Treat event scheduled for Wednesday, October 25th. The event is scheduled for 5:30pm-6:30pm, but vehicles will need to be able to start setting up at 4pm. Director Anderson reviewed the request for the Commission. After discussion the following motion

was made by Commissioner Hill and passed with Chairman Tipton and Commissioners Cerri, Hill and Evatz voting aye and Commissioner Hoss being absent:

*For approval of the request to use the courthouse parking lot for the trunk or treat event scheduled for Wednesday, October 25<sup>th</sup>; the event is scheduled from 5:30 to 6:30 and the vehicles will need to be moved by 4:00 p.m. for set up.*

PUBLIC WORKS DEPARTMENT: Public Works Director Don Kalkoske appeared before the Commission.

REQUEST TO WAIVE ATTRITION POLICY: Consideration, discussion and possible approval to waive the attrition policy to hire for a Road Maintenance Equipment Operator due to a vacancy in September. Director Kalkoske reviewed the request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed with Chairman Tipton and Commissioners Cerri, Hill and Evatz voting aye and Commissioner Hoss being absent:

*To approve the waiver of the attrition policy for the Public Works Department to hire a road maintenance equipment operator.*

REQUEST TO PURCHASE A SANDER & PLOW UNIT: Consideration, discussion and possible approval to purchase a sander and plow unit from Pape' Equipment in an amount not to exceed \$30,840.00 plus freight cost. Director Kalkoske reviewed the request for the Commission noting that quotes had been solicited from Tech Equipment, Silver State International and Pape' Kenworth with two quotes received back with Kenworth being a lower price but they were missing some of the specified items and the quote from Tech Equipment which included all specified items and so that was the recommendation. Discussion ensued regarding the language on the agenda which identified Pape' but the result had been that Pape' had not included all specified items; Deputy District Attorney Macdonald stated that it was okay to proceed and offered suggested language. Commissioner Hill noted that none of the quotes were included as part of the supporting documentation and asked for that in the future. Director Kalkoske confirmed they would be provided in the future. The following motion was made by Commissioner Evatz and passed with Chairman Tipton and Commissioners Cerri, Hill and Evatz voting aye and Commissioner Hoss being absent:

*To approve the purchase of a sander and plow unit from the appropriate vendor, which in this case, is Tech because it met all the specifications as laid out in the request for proposal in an amount not to exceed \$30,840,00 plus freight and cost, freight on board Winnemucca.*

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action

may be taken. Director Kalkoske reported on work on Jungo Road, Dutch Flat Road, road work in Kings River, Paradise and Denio, work at the Denio airport and continued work planning for the eclipse. Discussion ensued regarding the Lambert fencing and the landfill transfer stations.

ASSESSOR: Assessor Andy Heiser and GIS Technician Jessica Smith appeared before the Commission.

GIS DEPARTMENT HUB SITE: The Assessor's Office will provide information regarding the GIS Department's Hub Site, which allows visitors to the County's website to view all of the interactive maps, Public Request Forms, Assessor's Plat Map and PDF maps in one central location. Technician Smith reviewed the site for the Commission. Discussion ensued regarding the cost for usage, the ability to add items/update and the benefit to the community.

Chairman Tipton recessed the meeting at 11:00 a.m. reconvening at 11:05 a.m.

TECHNOLOGY SERVICES DEPT: Technology Services Director Ric Grantham appeared before the Commission.

UPDATE ON DEPARTMENT AND HUMBOLDT TV DISTRICT PROJECTS: Technology Services Director Ric Grantham will update the Commissioners regarding department projects and Humboldt County TV District projects. Director Grantham offered a review including the status of positions open, the network being supported information, the number of projects with IT only not including the Public Safety Project, the work with the new approved core acquisition, the domain migration status, the migration of the public safety communications to a layer 3 project, a presentation by the Technology Manager to the Cybersecurity State Task Force including possible grant funding for a new firewall and the impounding of computers due to viruses. Discussion ensued regarding the virus situation. Discussion ensued regarding the ability to handle the review of the thermal bond buildings virtually.

Director Grantham continued reporting on the Communications Department including the McDermitt, Eagle Creek, Double H, Trident and Buckskin sites, the plan to bring an RFP forward for the civil work at Eagle Creek and a generator issue at Saipan. Discussion ensued regarding work occurring at Eagle Creek by ComNet and other projects pending for them. Chairman Tipton asked how much longer this project will continue and the estimated cost. Manager Mendiola responded including information provided by CSI related to the costs up to fiscal year 26. Chairman Tipton noted concern that the project will never end and will have a cost. Director Grantham indicated that the build out of infrastructure will finish but it is correct that the technology will continue to change.

Director Grantham continued reporting on the TV District regarding changes to the transmission of data, the work to obtain translator boxes for testing purposes and the potential costs for the improvement.

Director Grantham noted information received from vendors that there will be another large price hike coming. Commissioner Evatz noted the ability to say no and negotiate the price down which he would expect; he commented that he will not necessarily approve something unless it is justified and needed. Director Grantham noted that one of the things he prides himself on is using things until they are dead but some times there is no way around that to move forward.

FACILITIES OPERATIONS: Facilities Manager Joaquin Padilla, Adrian Gonzalez, Maintenance Operations Supervisor and Administrative Clerk Rebecca Azumendi appeared before the Commission.

REQUEST TO APPROVE AND ACCEPT PROPOSAL: Consideration, discussion and possible approval of a request for approval and to accept the proposal from Belfor Property Restoration to complete the repairs on the exterior of the Professional Building in an amount not to exceed \$32,561.91. Manager Padilla noted the difficulty of obtaining quotes for this project but indicated that one had been received late; he provided a copy of said quote to the Commission from Great Nevada Painting, L.C.; he continued reviewing the quotes received and requested approval for the quote from Belfor. Manager Mendiola offered comment indicated that the insurer had chosen Belfor to do the work on the interior which had a claim for the damage and this is for the exterior. Manager Padilla noted the local contractors contacted that did not provide quotes. Commissioner Hill commented that he had reached out to Great of Nevada to obtain a hard quote; he stated his appreciation for the effort to obtain two quotes and that it looks like due diligence has been done; he questioned the portion related to plumbing. Discussion ensued regarding whether the other side had been inspected and if the front of the building had been looked at, if a planned preventative maintenance schedule for the tops of the flat-top buildings had been discussed and whether an insurance claim will be made for the exterior. The following motion was made by Commissioner Hill:

*To approve the request to accept the proposal from Belfor Property Restoration to complete the repairs on the exterior of the professional building in an amount not to exceed \$32,561.91 with a request that the Facilities Manager would reach out with the square footage of the front of the building and see what it would cost to have the plaster done on the front to curb any issue with different colors, to make it the same color, same texture and if it is over \$5,000.00 bring it back to the Board.*

Discussion ensued regarding the insurance claim and how this could impact the process. Following said discussion Commissioner Hill's motion was called to a vote and passed with Chairman Tipton and Commissioners Cerri, Hill and Evatz voting aye and Commissioner Hoss being absent.

SHERIFF: Under Sheriff Damon Kuskie appeared before the Commission.

LIQUOR BOARD: Under Sheriff Kuskie convened the Liquor Board at 11:47 a.m. Sheriff Cardenas reviewed requests for special liquor licenses on behalf of Bryn Echevarria for the Paradise Valley Community Crab

Feed and for Walter Cooley for the Winnemucca Lodge 19 Free and Accepted Masons for the 2nd Annual Sagebrush Sounds Music Festival Event on September 23, 2023 and recommended approval.

The following motion was made by Commissioner Tipton, was seconded and passed with Commissioners Tipton, Hill, Cerri and Evatz voting aye and Commissioner Hoss being absent:

*To approve the request for the special liquor license on behalf of Bryn Echevarria for the Paradise Valley Community Crab Feed and also for Walter Cooley for the Winnemucca Lodge 19 Free and Accepted Masons for the second annual Sagebrush Sounds Music Festival event on September 23, 2023.*

Under Sheriff Kuskie reviewed a request for deletion of a Liquor License for Jennifer Mayo-Scott for Ike's Market in Golconda as the business has closed. The following motion was made by Commissioner Tipton, was seconded and passed with Commissioners Tipton, Hill, Cerri and Evatz voting aye and Commissioner Hoss being absent:

*To approve for deletion of the liquor license for Jennifer Mayo Scott for Ike's Market in Golconda.*

Under Sheriff Kuskie adjourned the Liquor Board meeting at 11:49 a.m.

COUNTY MANAGER RECRUITMENT: Human Resources Director Kellie Kranovich appeared before the Commission

DISCUSSION REGARDING THE RECRUITMENT FOR COUNTY MANAGER DAVE MENDIOLA'S REPLACEMENT IN MARCH 2024: Consideration, discussion and possible action to approve the job description and timeline for the County Manager's position. Discussion ensued regarding the language of the job description. The following motion was made by Commissioner Cerri and passed with Chairman Tipton and Commissioners Cerri, Hill and Evatz voting aye and Commissioner Hoss being absent:

*To approve the job description for recruitment for County Manager with changes.*

Director Kranovich commented on the proposed time line. Commissioner Evatz asked that a standing agenda item be placed on the Commission agenda to allow action on recommendations by the sub-committee so as not to delay the process. Discussion ensued regarding the sub-committee process including that the meetings are subject to the Open Meeting Law and what that involves including the ability of the applicants to hear other applicants' interviews. The following motion was made by Commissioner Cerri and passed with Chairman Tipton and Commissioners Cerri, Hill and Evatz voting aye and Commissioner Hoss being absent:

*To approve the P and C Recruiting timeline as of September 1, 2023.*

Chairman Tipton recessed the meeting at 12:03 p.m. reconvening at 12:06 p.m.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

Other information and upcoming meetings: Chairman Tipton noted the following upcoming meetings -

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October 2, 2023 Humboldt County Board of Commissioners Meeting, October 10, 2023 Winnemucca City Council Meeting, October 12, 2023 Regional Planning Committee Meeting, October 16, 2023 Humboldt County Board of Commissioners Meeting, October 24, 2023 Winnemucca City Council Meeting and October 24, 2023 Humboldt General Hospital Board Meeting. Chairman Tipton noted the annual NACO conference in Elko which is upcoming.

Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Hill noted an upcoming Central Nevada Regional Water Authority meeting and a Humboldt Development Authority meeting and indicated that he had missed the last Paradise Valley Conservation District meeting. Discussion ensued regarding the supervisor position which Joe Sikking had stepped down from and Davy Kern had been elected to. Commissioner Evatz noted an upcoming SLUPAC meeting. Commissioner Cerri reported on a meeting with Senator Cortez Masto where he had taken her and members of her staff on a tour of the Santa Rosas, to view the Thacker Pass area where the mine will be located and that she had met with the Thacker Pass Concerned Citizens Group; a meeting with the Public Lands Council in Pendleton and a Humboldt River Water Authority meeting; he noted an upcoming WCVA meeting. Chairman Tipton reported on a NACo and WIR meeting in Washington D.C. as well as meetings with local legislators about issues relative to our community including the full/permanent funding of PILT and the need to reconfirm the SRS funding; he noted an upcoming WIR meeting and the NACO conference. Commissioner Cerri commented on his appearance on Nevada Newsmakers related to the Lithium mine. Chairman Tipton commented on the presentation he gave to WIR related to PILT. Discussion ensued regarding PILT. Commissioner Cerri offered comment on the potential government shutdown in September. Manager Mendiola reported that notification from the Nevada Division of Water Resources relative to the Grass Valley Project that approval has been received for five million for non-construction activities and noted other commitments received and funds being sought; he updated the Commission on the revised preliminary engineering report for the Winnemucca waste water treatment facility. Commissioner Evatz asked for an update on this matter on a future agenda. Manager Mendiola responded with what he is planning for an update to include a joint meeting with the City. Chairman Tipton noted that he will not be here for either meeting in October.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Mendiola noted that the procurement checklist will be brought back and an item for the county manager recruitment process. Commissioner Evatz asked for an update from the Emergency Manager about the eclipse situation and an update on the man camp

for the lithium mine as well as the need to agendize an item related to the land swap related to Wine Cup Gamble and a position letter from the Commission.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

ADJOURNMENT: Chairman Tipton adjourned the meeting at 12:37 p.m.

ATTEST:  Clerk      APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 11-20-23)

Notice of Public Meeting  
Humboldt County Board of Commissioners Regular Meeting  
**Monday, September 18, 2023**  
**8:30 AM**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street, Winnemucca, Nevada 89445

**VIRTUAL AND IN PERSON**  
**Commission Meeting Room is Open**

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

**Click here to join the meeting:**

**[JOIN](#)**

**Or by phone: +1 775-446-0241, Conference ID: 486 569 127#**

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August

5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; February 21, 2023; March 20, 2023; March 27 & 28, 2023 (Budget Hearing); May 1, 2023, July 10, 2023; July 24, 2023; August 1, 2023; August 21, 2023; and September 5, 2023. Discussion and possible action.

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR SEPTEMBER 5, 2023, THROUGH SEPTEMBER 18, 2023 (FOR POSSIBLE ACTION)
6. CONSENT AGENDA (Any item appearing on the Consent Agenda can be pulled down and discussed in detail) (FOR POSSIBLE ACTION)

Any item appearing on the Consent Agenda can be pulled down and discussed in detail. Discussion and possible action.

6.A) Consent

[02-0521-02 Roll Adjustment.pdf](#)

[13-0626-03 Roll Correction.pdf](#)

[13-0396-08 Roll Correction.pdf](#)

7. COST ESTIMATE UPDATES AND POSSIBLE FUNDING SOURCES FOR JUSTICE CENTER/HVAC/ENTRYWAY & ADULT DETENTION FACILITY (FOR POSSIBLE ACTION)

A) Humboldt County Comptroller Gina Rackley, Treasurer Rhona Lecumberry and Assessor Andy Heiser will provide an overview of current funding sources and possible projections of revenues as sources of funding for large capital projects.

B) Angela Hansen, Cushing Terrell Architects (CTA) and Jeff Lampkin, Public Finance Infrastructure Corporation (PFIC) will provide an update on cost estimates for four current capital projects that have been under consideration and a possible approach to funding one or all of these projects as an alternative to raising taxes. Discussion and possible action.

7.A) Funding

[Agenda Request - Capital Projects Update-Funding Mechanism.pdf](#) [Courthouse Entry ADA and Building Core Upgrades.pdf](#) [Humboldt County Detention Facility\\_2023 Costs.pdf](#) [Humboldt County, NV - PFIC Rev Development Approach 091023.pdf](#) [Humboldt Ex. Courts HVAC upgrades\\_2023.pdf](#) [Justice Facility 2023 Costs.pdf](#)

8. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

9. CAPITAL ASSET CHECKLIST (FOR POSSIBLE ACTION)

Consideration, discussion and possible action to approve the revised Capital Asset Checklist. Discussion and possible action.

9.A) Capital Asset & Procurement Checklist

[Capital Asset Checklist 2023.pdf](#) [Capital Asset Checklist Template 2023.pdf](#) [Procurement Policy FINAL 6.12.18.pdf](#)

10. HI-TECH MINERALS PRESENTATION (INFORMATION ONLY)

Representatives from HiTech Minerals will update the Commissioners on the McDermitt Lithium Project. Information only.

10.A) HiTech Minerals [HiTechMinerals.pdf](#)

[HumboldtCountyHiTechProjectIntro\\_Sep182023\\_v1.pdf](#)

11. CLERK'S OFFICE: REQUEST TO USE THE COUNTY MEETING ROOM FOR THE 2024 PRESIDENTIAL PRIMARY ELECTION ACTIVITIES AND TO CALL A SPECIAL MEETING TO CANVASS AND CERTIFY THE ELECTION (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request to use the County Meeting Room for the 2024 Presidential Primary Election activities and to request for the Humboldt County Board of Commissioners to call a special meeting for Friday, February 16, 2024, for canvass and certification of the election. Discussion and possible action.

11.A) Clerk

[Clerk Request - Mtg. Room.pdf](#)

12. LIBRARY: COOPERATIVE AGREEMENT WITH THE STATE LIBRARY AND REQUEST TO USE THE COURTHOUSE PARKING LOT (FOR POSSIBLE ACTION)

A. Consideration, discussion and possible approval of a Cooperative Agreement between the Humboldt County Library, by and through the Board of County Commissioners of Humboldt County and the State Library in an amount not to

exceed more than an estimated \$18,000 in FY24; \$18,000 in FY25; \$18,000 in FY26 and \$18,000 in FY27 per fiscal year. Discussion and possible action.

- B. Consideration, discussion and possible approval for a request to use the Courthouse Parking Lot for the Trunk or Treat event scheduled for Wednesday, October 25<sup>th</sup>. The event is scheduled for 5:30pm-6:30pm, but vehicles will need to be able to start setting up at 4pm. Discussion and possible action.

12.A) Library

[Library - CoOp Agreement.pdf](#)

[FY24-27 Scope of Cooperative Action for MemberContracts.pdf](#)

[CoOp and HUMBOLDT County Library 2024 -2027 COOPERATIVE.pdf](#)

[Trunk or Treat.pdf](#)

13. PUBLIC WORKS DEPARTMENT: REQUEST TO WAIVE ATTRITION POLICY; REQUEST TO PURCHASE A SANDER & PLOW UNIT (FOR POSSIBLE ACTION); AND GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

- A. Consideration, discussion and possible approval to waive the attrition policy to hire for a Road Maintenance Equipment Operator due to a vacancy in September. Discussion and possible action.
- B. Consideration, discussion and possible approval to purchase a sander and plow unit from Pape' Equipment in an amount not to exceed \$30,840.00 plus freight cost. Discussion and possible action.
- C. A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

13.A) Public Works

[Staff Report Attrition Policy Waiver 09172023.pdf](#)

[Staff Report PW Sander & Plow 09182023.pdf](#)

14. ASSESSOR: GIS DEPARTMENT HUB SITE (FOR INFORMATION ONLY)

The Assessor's Office will provide information regarding the GIS Department's Hub Site, which allows visitors to the County's website to view all of the interactive maps, Public Request Forms, Assessor's Plat Map and PDF maps in one central location. Information only.

14.A) Assessor's Office

[Assessor - Hub Site.pdf](#)

15. TECHNOLOGY SERVICES DEPT: UPDATE ON DEPARTMENT AND HUMBOLDT TV DISTRICT PROJECTS (INFORMATION ONLY)

Technology Services Director Ric Grantham will update the Commissioners regarding department projects and Humboldt County TV District projects. Information only.

15.A) Tech Services

[TSD & TV Dist Updates.pdf](#)

16. FACILITIES OPERATIONS: REQUEST TO APPROVE AND ACCEPT PROPOSAL FROM BELFOR PROPERTY RESTORATION (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request for approval and to accept the proposal from Belfor Property Restoration to complete the repairs on the exterior of the Professional Building in an amount not to exceed \$32,561.91. Discussion and possible action.

16.A) Facilities Operations

[Staff Report- Professional Bldg Repairs and Proposal.pdf](#)

17. SHERIFF: LIQUOR BOARD (FOR POSSIBLE ACTION)

Sheriff Cardenas is requesting that the Humboldt County Liquor Board be convened for the following:

- A. Consideration, discussion and possible approval for a request for a special liquor license on behalf of Bryn Echevarria for the Paradise Valley Community Crab Feed and also for Walter Cooley for the Winnemucca Lodge 19 Free and Accepted Masons for the 2<sup>nd</sup> Annual Sagebrush Sounds Music Festival Event on September 23, 2023. Discussion and possible action.
- B. Consideration, discussion and possible approval for a deletion of a Liquor License for Jennifer Mayo-Scott for Ike's Market in Golconda. Business has closed. Discussion and possible action.

17.A) Liquor Board

[Staff Report Special Liquor License and Deletion - Paradise Valley Crb Feed - Masons-Ike's Market.pdf](#)

18. COUNTY MANAGER RECRUITMENT: DISCUSSION REGARDING THE RECRUITMENT FOR COUNTY MANAGER DAVE MENDIOLA'S REPLACEMENT IN MARCH 2024 (FOR POSSIBLE ACTION)

Consideration, discussion and possible action to approve the job description and timeline for the County Manager's position. Discussion and possible action.

18.A) County Manager's Job Description

[County Manager Replacement.pdf](#)  
[County Manager Job Description\\_Revised.pdf](#)  
[P&C Recruiting Timeline.pdf](#)

19. MISCELLANEOUS REPORTS AND CORRESPONDENCE

- 1. Other information and upcoming meetings

October 2, 2023 Humboldt County Board of Commissioners Meeting

October 10, 2023 Winnemucca City Council Meeting

October 12, 2023 Regional Planning Committee Meeting

October 16, 2023 Humboldt County Board of Commissioners Meeting

October 24, 2023 Winnemucca City Council Meeting

October 24, 2023 Humboldt General Hospital Board Meeting

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

20. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

21. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

22. ADJOURNMENT

23. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing [publiccomment@humboldtcountynv.gov](mailto:publiccomment@humboldtcountynv.gov) prior to 8:00 a.m.

on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

# CERTIFICATE OF POSTING

**PLACES POSTED:** Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcounynv.gov> at \_\_\_\_\_ A.M. By: \_\_\_\_\_

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov). \_\_\_\_\_ A.M. By: \_\_\_\_\_

**MEETING DATE:** September 18, 2023

**DATE POSTED:** September 13, 2023 **POSTED BY:** MICHELLE COOK

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. **EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

fax: (202) 690-7422; or

email: [intake@usda.gov](mailto:intake@usda.gov)

USDA is an equal opportunity provider, employer, and lender.



# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
Winnemucca, Nevada 89445  
[www.humboldtcountynv.gov](http://www.humboldtcountynv.gov)

## STAFF REPORT

**DATE:** Monday, September 11, 2023  
**TO:** County Commission  
**FROM:** Don Kalkoske, Public Works Director  
**SUBJECT:** Purchase and installation of new shop heaters  
**REQUESTED AGENDA DATE:** September 18, 2023

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### SUMMARY

Earlier this year, the Public Works Department was approved to purchase a used truck with the intention of adding a sander and plow to the unit. We have since solicited quotes for sander & plow units for this.

### WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

To assure work is done prior to winter 2023/2024.

### PREVIOUS ACTION

Budget approval.

### BACKGROUND

We solicited quotes from TEC Equipment, Silver State International, and Pape' Kenworth to supply and possibly install a new sander and plow unit on a recently purchased unit. With that, we received two quotes back.

### FISCAL IMPACT

This purchase is scheduled to be taken from our approved machinery budget item.

### RECOMMENDATION

With the two quotes received, the lowest (Pape' Kenworth) did not include a vibrator for the sander bed and came in at \$29,031.07 plus freight. The second quote (TEC Equipment), included all specified items and came was \$30,840.00, plus freight. With that, we have requested Pape' Kenworth verify that their quote includes all specified items, however to assure we can obtain the equipment prior to winter 2023/2024, we recommend approval of the value of the second quote.

### LIST SUPPORTING DOCUMENTS IF APPLICABLE:

None

**POSSIBLE MOTION**

Should the Board agree with Staff's recommendation; a possible motion would be: "Move to approve the purchase of a sander & plow unit, in an amount not to exceed \$30,840.00 plus freight."



# HUMBOLDT COUNTY

50 W. 5<sup>th</sup> Street  
Winnemucca, Nevada 89445  
[www.hcnv.us](http://www.hcnv.us)

## STAFF REPORT

**DATE:** Tuesday, September 12, 2023  
**TO:** County Commission  
**FROM:** Joaquin Padilla, Facility Operations  
**SUBJECT:** Request for Approval to Accept the Proposal Presented by Belfor Property Restoration to Complete the Repairs on the Exterior of the Professional Building.

**REQUESTED AGENDA DATE:** September 18, 2023

---

### SUMMARY

Facility Operations is requesting approval to accept the proposal presented by Belfor Property Restoration to complete the repairs on the exterior of the Professional Building.

### WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

For approval to accept the proposal presented by Belfor Property Restoration to complete the repairs on the exterior of the Professional Building in an amount no to exceed \$32,561.91. Two proposals were obtained, one from Belfor in an amount not to exceed \$32,561.91 and the other from Great of Nevada in a total amount not to exceed \$33,000.00. Great of Nevada's quote was a verbal quote only. Contact was made with Big G Construction via phone and scope of work was sent via email and no quote was ever obtained. Voicemails were left with JR Builders with no call back ever received. Belfor is already contracted to repair the interior through Davies. We are not responsible for the interior repair expenses, but exterior expenses will be our responsibility. Although not on the proposal, spoke with Pat Drescher with Belfor and they offer a standard 5-year workmanship and materials warranty.

### PREVIOUS ACTION

None

### BACKGROUND

The Professional Building was built in 1956, making it 67 years old. The materials effected are the original materials with the year of the building. Approximately May 25, 2023 and early June 2023, Winnemucca had several thunderstorms. There was a report of water damage in the interior of the building after these storms. Converse Consultants did an asbestos and mold inspection. There was no asbestos present, but there were signs of mold growing on the surface of the plaster board (sheetrock) backing, above the ceiling where impacted by the moisture. Mold was visible in the areas of where the sheetrock fell from the ceiling. Heavy rain fall caused damage to the sheetrock in one office, the sheetrock in another section of the building, caused paint peeling on one wall, and other offices had wet walls and wet carpet. It was initially thought

to have come from the roof however, Tim Samaniego with Garland, Inc did not find any signs of tears, rips, or damage to the roof membrane. Tim performed a water test in the primary internal drain, metal coping cap system, and vent pipes with no water leaks occurring. A test to the exterior secondary overflow drain was also conducted and this resulted in severe leaks inside the building within five (5) minutes of testing. It was found that the exterior drain pipe was compacted with debris. The exterior leader head filled with water and entered the building in openings of the exterior wall. It was recommended by Tim Samaniego with Garland to remove the exterior leader head and drain pipe, properly repair all opening in the exterior wall, re-stucco the exterior wall, paint the exterior with elastomeric paint, and reinstall exterior pipe, and insure there are no openings in the wall for water to enter. Exterior repairs will need to be completed before interior repairs can take place.

**FISCAL IMPACT**

Expenditure of an amount not to exceed \$32,561.91 from the approved 2023-2024 fiscal year budget for the Building and Grounds Department Special Projects.

**RECOMMENDATION**

It is recommended that this request to approve the proposal presented by Belfor Property Restoration to complete the repairs on the exterior of the Professional Building.

**LIST SUPPORTING DOCUMENTS IF APPLICABLE:**

Garland's Inspection Report, Garland Industry Recommendation, Proposal from Belfor.

**POSSIBLE MOTION**

Motion to approve Facility Operation's request, as presented, to accept the proposal from Belfor Property Restoration to complete the repairs on the exterior of the Professional Building in an amount not to exceed \$32,561.91.

# Construction Bid Form



## Owner Information

## Contractor Information

Name	<u>Professional Building</u>	Company	<u>Great of Nevada Painting L.C.</u>
Address	<u></u>	Name	<u>Luis Vazquez</u>
City, State ZIP	<u>winnemucca</u>	Address	<u>135 Staci Way</u>
Phone	<u></u>	City, State ZIP	<u>Sun Valley, NV 89433</u>
Email	<u></u>	Phone	<u>(775) 682-1138</u>
		Email	<u>info@greatofnevadapainting.com</u>
Project name	<u>exterior stucco repair/paint</u>	Completion date	<u>TBD</u>

## Scope of Work

Great of Nevada painting will pressure wash entire building where paint will be applied . Mask anything needed to be protected from paint . Prime all patches that we repair . Spray and back roll with elastomeric waterproof finish paint . One color only .  
Condition of materials as covered by the existing stucco / plaster are not known and , this will remain an open item pending full discovery upon removal of original stucco/plaster . Additionally , transitions from the corners (front of building and rear) will remain open pending condition of pre-existing lathe and the ability to tie into this material to provide a clean and definitive transition at each corner . All material should be disposed of properly .

## Address

Great Of Nevada Painting will leave the premises neat and clean upon completion of work . 50% deposit at starting the project and final payment will be due upon completion and acceptance of job .

## Company Proposal

Great Of Nevada Painting will complete the job assigned for \$38,750 including materials .

<u>-</u>	<u>8/18/2023</u>
Submitted by (Company Representative)	Date

**Owner Acceptance**

I, Owner Name, do accept the above scope of work, proposed to be completed by Completion Date for the amount of Total Amount.

---

**Submitted by (home owner or authorized representative)**

**Date**

drywall, taping and texture is initiated within thirty days' period.



**SHERWIN  
WILLIAMS.**

# Loxon® XP Waterproofing Masonry Coating-Flat

LX11-50 Series

## CHARACTERISTICS

Loxon XP is an exterior, high build coating that provides excellent flexibility, durability and weather resistance. This product will protect against wind-driven rain when used on concrete, CMU, stucco and shotcrete-gunite. It is highly alkali and efflorescence resistant. This may be applied to a surface with a pH of 6 to 13.

Apply directly to fresh concrete (at least 7 days old). Shotcrete/gunite surfaces may be painted after 3 days.

Can be applied over high pH (up to 13) substrates, no primer required.

Can be applied down to 35°F.

Color: Most Colors

1 coat system, brush, roller, or spray applied, coverage per coat:

Wet mils: 14.5-18.5  
Dry mils: 6.5-8.4  
Coverage sq. ft. per gallon 85-110

Can be applied up to 40 mils wet. Coverage will vary with the substrate and the texture. Coverage on porous & rough stucco 80 square feet per gallon.

Drying Schedule @ 50% RH: temperature and humidity dependent.

	@35-45°F	@ 45°F+
Touch:	6 hrs	4 hrs
Recoat:	24-48 hrs	24 hrs

Drying time is temperature, humidity, and film thickness dependent.

Finish: 0-10 units @ 85°

Tinting with CCE only:

Base	oz per gallon	Strength
Extra White	0-6	SherColor
Deep Base	4-12	SherColor
Ultradeep	10-12	SherColor
Light Yellow	0-12	SherColor

Extra White LX11W0051  
(may vary by color)

V.O.C. (less exempt solvents):

less than 50 grams per litre; 0.42 lbs. per gallon  
As per 40 CFR 59.406

Volume Solids: 45 ± 2%  
Weight Solids: 61 ± 2%  
Weight per Gallon: 11.46 lb  
Flash Point: N.A.  
Vehicle Type: Proprietary Acrylic  
Shelf Life: 36 months, unopened

**Mildew Resistant:**

This coating contains agents which inhibit the growth of mildew on the surface of this coating film. Passes ASTM D3273/D3274

## COMPLIANCE

As of 2/4/2022, Complies with:

OTC	Yes
OTC Phase II	Yes
S.C.A.Q.M.D	Yes
CARB	Yes
CARB SCM 2007	Yes
CARB SCM 2020	Yes
Canada	Yes
LEED® v4 & v4.1 Emissions	N.A.
LEED® v4 & v4.1 V.O.C.	Yes
EPD-NSF® Certified	No
MIR-Manufacturer Inventory	No
MPI®	Yes
SWRI®- Wall Coating	Yes

## APPLICATION

Temperature: minimum 35°F

The following is a guide. Changes in pressures and tip sizes may be needed for proper spray characteristics. Always purge spray equipment before use with listed reducer. Any reduction must be compatible with the existing environmental and application conditions.

Reducer: Do not reduce

Airless Spray:  
Pressure 2300 p.s.i.  
Tip .021 inch  
Brush Use a nylon/polyester brush

Roller Cover Use a ½ to 1½ inch nap synthetic roller cover.

The substrate and its condition will determine the application procedure. Considerations to minimize pinholes:

- 2 coat application with overnight drying between coats
- Spray application with backrolling
- Power rolling

Spray and backroll on porous & rough stucco to achieve required film build and a pin-hole free surface.

When the air temperature is at 35°F, substrates may be colder. Prior to painting, check to be sure the air, surface, and material temperatures are above 35°F and at least 5°F above the dew point. Avoid using if rain or snow is expected within 2-3 hours.

Do not apply at air or surface temperatures below 35°F or when air or surface temperatures may drop below 35°F within 48 hours.

Do not reduce.

## APPLICATION TIPS

For proper waterproofing performance and to resist alkalis, 2 coats of the coating **MUST** be applied between 14.5 -18.5 mils wet per coat.

A total dry film thickness of 13 - 16.8 mils of topcoat and a surface with 10 or less pinholes per square foot is required for a waterproofing system.

For extremely porous block a coat of Loxon Block Surfacer may be required to achieve a pinhole free surface.

For rehabilitating existing concrete water tanks, additional products may be used.

## RECOMMENDED SYSTEMS

Concrete, Stucco, Concrete Block, CMU, Split-face Block, and other Cementitious surfaces

1 coat Loxon Acrylic Block Surfacer (if needed) or Loxon Conditioner (if needed)

1-2 coats Loxon XP

Previously Coated in good condition:

After power washing, apply 1 coat of Loxon XP over the surface.

Incidental Wood:

1 coat Exterior Latex Wood Primer-  
2 coats Loxon XP

Incidental Metal:

(steel, galvanized, or aluminum):  
1 coat Pro Industrial Pro-Cryl Primer  
1-2 coats Loxon XP

Waterproofing System:

- Two coats of topcoat
- 6.5 to 8.4 mils d.f.t. per coat
- 13 to 16.8 mils total dry film thickness
- 10 or less pinholes per square foot

# Loxon® XP

## Waterproofing Masonry Coating-Flat

### SURFACE PREPARATION

**WARNING!** Removal of old paint by sanding, scraping or other means may generate dust or fumes that contain lead. Exposure to lead dust or fumes may cause brain damage or other adverse health effects, especially in children or pregnant women. Controlling exposure to lead or other hazardous substances requires the use of proper protective equipment, such as a properly fitted respirator (NIOSH approved) and proper containment and cleanup. For more information, call the National Lead Information Center at 1-800-424-LEAD (in US) or contact your local health authority.

Remove all surface contamination by washing with an appropriate cleaner, rinse thoroughly and allow to dry. Scrape and sand peeled or checked paint to a sound surface. Sand glossy surfaces dull. Seal stains from water, smoke, ink, pencil, grease, etc. with the appropriate primer-sealer. Recognize that any surface preparation short of total removal of the old coating may compromise the service length of the system.

#### **Concrete, CMU, Stucco:**

On tilt-up and poured-in-place concrete, commercial detergents and sandblasting may be necessary to remove sealers, release compounds, and to provide an anchor pattern. Concrete and mortar must be cured at least 7 days at 75°F. Fill bugholes, air pockets, cracks, and other voids with an elastomeric patch or sealant. Rough surfaces can be filled to provide a smooth surface.

#### **Incidental Metal:**

Wash to remove any oil, grease, or other surface contamination. All corrosion must be removed with sandpaper, wire brush, or other abrading method. Primer required.

#### **Incidental Wood:**

Sand any exposed wood to a fresh surface. Patch all holes and imperfections with a wood filler or putty and sand smooth. All patched areas must be primed. Primer required.

**Sealing and Patching**—After cleaning the surface thoroughly, prime the concrete surface with Loxon XP, apply an elastomeric patch or sealant if needed, allow to dry, then topcoat.

To improve the performance, consider:

- Use caution when preparing the substrate to create a uniform surface.
- Cracks, crevices, and through-wall openings must be patched with an elastomeric patch or sealant.
- Fill voids and openings around window and doors with an elastomeric patch or sealant.
- Stripe coat all inside and outside corners and edges with 1 coat of Loxon XP coating.

### SURFACE PREPARATION

#### **Mildew:**

Prior to attempting to remove mildew, it is always recommended to test any cleaner on a small, inconspicuous area prior to use. Bleach and bleaching type cleaners may damage or discolor existing paint films. Bleach alternative cleaning solutions may be advised.

Mildew may be removed before painting by washing with a solution of 1 part liquid bleach and 3 parts water. Apply the solution and scrub the mildewed area. Allow the solution to remain on the surface for 10 minutes. Rinse thoroughly with water and allow the surface to dry before painting. Wear protective eyewear, waterproof gloves, and protective clothing. Quickly wash off any of the mixture that comes in contact with your skin. Do not add detergents or ammonia to the bleach-water solution.

### PHYSICAL PROPERTIES

Do not paint on wet surfaces.

#### **LX11W0051**

**Wind-Driven Rain Test:** Pass  
Method: ASTM D6904 7 day cure

2 coats Loxon XP @ 8.1 mils d.f.t. per coat  
**Water Vapor Permeance:**

(perms) 18.03 grains/h-ft<sup>2</sup>-in Hg.  
Method: ASTM D1653 7 day cure @ 73°F & 50% RH: Method B, Condition A-Wet cup

2 coats Loxon XP @ 8.1 mils d.f.t. per coat

**Elongation:** 312%  
Method: ASTM D412, 7 day cure @ 72°F

2 coats Loxon XP @ 8.1 mils d.f.t. per coat  
**Tensile Strength:** 295 p.s.i.

Method: ASTM D412, 7 day cure @ 72°F & 50% RH 20 inch per minute

2 coats Loxon XP @ 8.1 mils d.f.t. per coat  
**Flexibility:**

Method: ASTM D522, 9 mils d.f.t., 1 day cure  
Result: Pass 1/8 inch

**Alkali Resistance:**  
Method: ASTM D1308, 7 day cure, 11.25 mils d.f.t.

Result: Pass

**Chloride Ion Permeability:**  
Result: 243 coulombs

Result: "Very Low" Permeability Class  
**CO<sub>2</sub> Diffusion (anti-carbonation):**

Method: ASTM F2476  
Result: 344 meters

equivalent air thickness >50 meters to pass  
8.0 g/m<sup>2</sup>/24 hrs

**Crack Bridging: Class A5** Pass  
Method: EN 1062-7 Method A

Result: up to 2.5 mm @ -10°C

**Efflorescence:**  
Method: ASTM D7072-19

1 coat, 1 day cure, 7.2 d.f.t.  
Result: Pass

**Adhesion:**  
Method: ASTM D4541

2 coats, 7 day cure, 7.2 d.f.t. per coat  
Result: 375 average p.s.i.

### CAUTIONS

For exterior use only.

Protect from freezing.

Non-photochemically reactive.

Not for use on horizontal surfaces (floors, roofs, decks, etc.) where water will collect.

Not for use below grade. Will not withstand hydrostatic pressure.

Before using, carefully read **CAUTIONS** on label.

**ZINC.** Use only with adequate ventilation. To avoid overexposure, open windows and doors or use other means to ensure fresh air entry during application and drying. If you experience eye watering, headaches, or dizziness, increase fresh air, or wear respiratory protection (NIOSH approved) or leave the area. Avoid contact with eyes and skin. Wash hands after using. Keep container closed when not in use. Do not transfer contents to other containers for storage. **FIRST AID:** In case of eye contact, flush thoroughly with large amounts of water. Get medical attention if irritation persists. If swallowed, call Poison Control Center, hospital emergency room, or physician immediately. **WARNING:** This product contains chemicals known to the State of California to cause cancer and high defects or other reproductive harm. **DO NOT TAKE INTERNALLY. KEEP OUT OF THE REACH OF CHILDREN.**

HOTW 2/4/2022  
FRC, SP

LX11W0051 27 00

### CLEANUP INFORMATION

Clean spills, spatters, hands and tools immediately after use with soap and warm water. After cleaning, flush spray equipment with a compliant cleanup solvent to prevent rusting of the equipment. Follow manufacturer's safety recommendations when using solvents.



**SHERWIN  
WILLIAMS.**

# Current Loxon XP

*GREAT OF NEVADA PAINTING*

Quote Presented By:  
**Jason Hiatt**  
**SALES- Sales Representative PC**  
**Property Management Senior**

1-775-750-9639  
[jason.w.hiatt@sherwin.com](mailto:jason.w.hiatt@sherwin.com)

**SHERWIN-WILLIAMS**  
1286 DISC DR  
SPARKS, NV 89436 0693  
(775) 354-2700

September 12, 2023