



Humboldt County Board of Commissioners
August 7, 2023 at 8:30 AM
Meeting Minutes

Those present were Chairman Ken Tipton, Commissioners Ron Cerri, Jesse Hill, Tom Hoss and Mark Evatz, Deputy District Attorney Michael Macdonald, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Tipton called the regular meeting to order in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; February 21, 2023; March 20, 2023; March 27 & 28, 2023 (Budget Hearing); May 1, 2023, July 10, 2023; and July 24, 2023. No minutes submitted for consideration.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR JULY 24, 2023 THROUGH AUGUST 7, 2023:

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The following motion was made by Commissioner Cerri and passed unanimously:

To approve the expenditures for July 24, 2023 through August 7, 2023.

CONSENT AGENDA: Any item appearing on the Consent Agenda can be pulled down and discussed in detail. Treasurer's Office - Tax Roll 05-0562-06 Roll Adjustment, 16-0251-17 Roll Adjustment, 16-0251-38 Roll Adjustment, 16-0251-39 Roll Adjustment.

The following motion was made by Commissioner Cerri and passed unanimously:

To approve the Consent Agenda as presented.

PRESENTATION FROM BLM WINNEMUCCA DISTRICT MANAGER: Sam Burton, BLM Winnemucca District Manager, will update the Commissioners on BLM projects. BLM Winnemucca District Manager Sam Burton appeared before the Commission and reported on the interviews for field managers, a review of road maintenance issues including the prioritizing of repairs and work being done, a restructuring of BLM law enforcement, information on Inflation Reduction Act projects including discussion as to what the projects include and what agencies are involved, work by the Black Rock Office as to preparation for the Burning Man event, for the Humboldt River Field Office work is occurring on the Orovada Fire Station, an update on the Orovada School land transfer, a tentatively wild horse gather in December for Humboldt County including discussion as to the location, information on fire and aviation including the return of the Field Management Officer, ongoing work on the local wildfire risk assessments, the small fires addressed but an expectation for an extended fire season, the status of geothermal projects on BLM lands and why some are paused related to water permits and which are still moving forward, discussion on public lands and solar projects status, discussion with lack of fire breaks on US 95 based on concern voiced by Commissioner Cerri, the status of firefighting resources as to some being out of district but that there still is adequate coverage including two air seats.

CLERK:

SET TO PUBLIC HEARING: Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by staff the following: A nuisance complaint filed against property located at 3570 Mark Lane, Winnemucca, NV and owned by Elias & Diana Galvan. Complainant was not present. Property owner Diana Galvan present in the audience. Chairman Tipton read the title of the item set to public hearing. Clerk Spero noted what has been presented to the Commission including what has been provided by the property owner as to their actions to abate the potential nuisance. Deputy District Attorney Macdonald reviewed the Commission's options recommending that, if substantive discussion is needed, a public hearing be set. Discussion ensued regarding the need to set the matter to public hearing. Deputy District Attorney Macdonald suggested that further investigation needs to be done to

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determine if the registrations provided address the vehicles identified. Discussion continued including that a determination had been made by the investigations that the build-up of sand was not in violation of the nuisance code and the language of the code regarding vehicles being used for storage. Chairman Tipton suggested that confirmation needs to be received that the registrations received need to be verified back to the vehicles shown for the next meeting. Commissioner Hoss asked that the District Attorney look into the outstanding complaint in the Paradise Ranchos area and report back to the Commission. Commissioner Cerri indicated that based on the photos provided the site looks pretty clean to him. Commissioner Hill stated with verification as to whether the vehicles are exemptions this is a not a non-issue. Commissioner Evatz concurred but offered comment on the need to enforce the requirement to have the vehicles either registered or screened with a fence so as not open up issues in the future with those that may not keep things as well organized. Chairman Tipton called for a motion. The following motion was made by Commissioner Hill:

To continue this nuisance complaint on to our next agenda with the information of the three vehicles in question whether they violate county code, one being a box storage van, one being a farm use vehicle and one being a parts vehicle; whether there are exemptions under County Code to allow for those three vehicles to be on property unregistered; with those answers we can make an informed decision at the next meeting or if they are in violation we can notify the property owner to take care of the issue prior to the next meeting and the Board can then make a decision on this matter.

Discussion ensued regarding the motion and the status of the vehicles that are unregistered. Chairman Tipton asked if the property owner wished to address the Board. Clerk Spero asked legal counsel if Mrs. Galvan would need to be sworn as this is not a public hearing. Deputy District Attorney Macdonald responded that while it is not technically a public hearing it would not hurt to swear her in prior to addressing the Commission.

Diana Galvan, duly sworn, offered comment on steps taken to register the vehicles and the status of the vehicles and why the three vehicles in question are not registered and her efforts to do so including discussions with DMV, the Sheriff's Office, the Clerk and the County Manager. Clerk Spero commented that, per discussion with Deputy District Attorney Bell, she had been told that she could not determine that no nuisance existed unless it was very clear cut, that otherwise it would need to come before this Board. Commissioner Hill offered the following amended motion:

That this is not a nuisance and will not continue to public hearing.

Commissioner Evatz asked for clarification that there are two that qualify as vehicles and one that does not. Clerk Spero indicated that there is not a definition of what qualifies as a vehicle in the Code but it

may exist in statute which the code is modeled after. Commissioner Evatz noted his concern if the rules are being bent on how that could impact other properties which are not so organized taking advantage of that. Chairman Tipton called Commissioner Hill's motion to a vote and it passed unanimously.

Deputy District Attorney Macdonald offered comment on Commissioner Hoss' request for further information on the nuisance in the Paradise Estates area and on revisiting the nuisance ordinance stating that he will follow up and keep the County Manager and the County Commission informed. Chairman Tipton asked what a reasonable amount of time for that would be. Deputy District Attorney Macdonald stated that was unknown given what he is currently working on but that he could provide an update at the next meeting but that he is not sure on the time frame for completing anything.

PLANNING:

SET TO PUBLIC HEARING: Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by staff the following:

A. RH-23-31 - submitted by Regional Planning Commission on behalf of Ronald E. Schrempp and Ronald J. Schrempp to change the C (Commercial) zoning designation to NC-R (Neighborhood Commercial – Rural) zoning designation. Subject property is located at 4850, 4830, 4760 and 4720 W Winnemucca Boulevard; assessor's parcel #'s 13-0053-34, 35, 36, and 37. Chairman Tipton read the title of the item to be set to public hearing. The following motion was made by Commissioner Hill and passed unanimously:

To set to RH-23-31 as read into the record by the Chairman.

B. RH-23-34 – Zone Change request submitted by Justin Rost on behalf Nevada RE 123 to change the C (Commercial) zoning designation to NC-R (Neighborhood Commercial - Rural) zoning designation. Subject property is located at 7035 Grass Valley Road; assessor's parcel # 13-0522-12. Chairman Tipton read the title of the item set to public hearing. The following motion was made by Commissioner Hill and passed unanimously:

To set to public hearing RH-23-34 as just read into the record by the Chairman.

C. RH-23-35 – Zone change request submitted by Robert Kennerson on behalf of Ordination of Heliotropes, LLC to change the M-3 (Open Land Use) zoning designation to CH (Highway Commercial) zoning designation. Subject property is located off US Hwy 40, Golconda, NV; assessor's parcel #08-0271-14. Chairman Tipton read the title of the item set to public hearing. The following motion was made by Commissioner Hill and passed unanimously:

To set to public hearing RH-23-35 as read into the record by the Chairman.

9:00 A.M. PUBLIC HEARING: Manager Mendiola noted that this item's detail was missed on the agenda and that it has been re-published for the public hearing at the first meeting in September.

WINNEMUCCA EVENTS COMPLEX: WCVA Director Kim Petersen appeared before the Commission.

REQUEST TO PURCHASE ONE CLUB CAR CARRYALL 700 AND TWO CLUB CAR CARRYALL 500: Consideration, discussion and possible approval to purchase from Cartbarn one (1) Club Car Carryall 700 in the amount of \$19,602.36 and two (2) Club Car Carryall 500 in the amount of \$16,971.85 each (\$33,943.70) for a total of \$53,546.06. Director Petersen reviewed the request for the Commission. Discussion ensued. Commissioner Hoss commented on the ability to obtain these vehicles from a local vendor and questioned why this did not go out to bid and why a local provider was not contacted; that he considers this a good concept he is not interested given that they can be obtained locally. Director Petersen explained what he had done to obtain the costs indicating that while this company is headquartered back east this is a Nevada company and that he had previously obtained costs from Sonoma and they had been higher. Commissioner Hoss noted the amount that Sonoma puts back into the community. Comptroller Gina Rackley asked about the need for two quotes as this is over \$50,000.00 per county policy. Deputy District Attorney Macdonald responded. Commissioner Evatz offered his support for giving the local company a chance at this. Commissioner Cerri stated that he sees no problem with getting a second quote unless there is something specific about these that are a better fit. Commissioner Hill noted his concern with support vehicles as opposed to utility vehicles but that he does support shopping local and giving a local business a shot at it; he commented on the benefits of a fully capped vehicle. Commissioner Cerri noted another local vendor. Director Petersen stated that he would go out and do that. Discussion ensued regarding what needs to be looked at, including seating and traffic controls.

The following motion was made by Commissioner Hill and passed unanimously:

To table this item and bring it back with a bid from Sonoma Cycle and a bid from Empire or with an indication that they're not interested in bidding on them.

Commissioner Evatz asked that detailed information be provided so that the comparison is the same. Commissioner Hill concurred.

Chairman Tipton called Commissioner Hill's motion to a vote which passed unanimously.

Commissioner Evatz directed Director Petersen to come well prepared with the necessary comparisons, so we don't play out our hand with numbers being out there to the public and then ask for additional proposals.

Director Petersen noted that he had previously requested clarification from the District Attorney's Office as to whether this was permitted but has not yet received a response as per NRS it does appear that it is.

UPGRADE OUTDOOR GRANDSTAND LIGHTING: Consideration, discussion and possible approval to upgrade the Grandstand lighting from Gamma Electric in an amount not to exceed \$56,863. Director Petersen reviewed the request for the Commission. Discussion ensued. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the Gamma Electric bid for the grandstand lighting enhancement improvement replacement project in an amount not to exceed \$56,863.00 with a targeted completion date prior to the Tri-County Fair.

PURCHASE A WATER TRUCK: Consideration, discussion and possible approval to purchase a used water truck from Tom Tuohy in an amount not to exceed \$37,500. Director Petersen reviewed the request for the Commission. Discussion ensued. The following motion was made by Commissioner Hill and passed unanimously:

To approve the request from WEC to purchase the 2023 water truck for \$37,500.00.

Chairman Tipton recessed the meeting at 9:40 a.m. reconvening at 9:48 a.m.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley reviewed the status of the FY23 Fiscal Year noting that expenditures currently exceed revenues, an update on outstanding projects with the Sheriff's Office, the Public Works Department and the Buildings & Grounds Department. Commissioner Evatz asked what the total cost of those projects would be. Comptroller Rackley stated that she would provide that by the end of the day. Comptroller Rackley continued reviewing the May CTX revenues; she commented on the status of ARPA obligated/spent in comparison to other locations. Discussion ensued regarding the projects which occurred, additional steps taken as to the Orovada Community Hall HVAC project, the cause for the reduction in Net Proceeds, the possible ongoing impact of that reduction and the timeframe for the ARPA projects.

TREASURER: Treasurer Rhona Lecumberry appeared before the Commission.

QUARTERLY FINANCIAL INVESTMENT REPORT FOR PERIOD ENDING JUNE 30, 2023:

Consideration, discussion, and possible action to accept the 4th quarter fiscal year 2022-23 investment report from Humboldt County Treasurer Rhona Lecumberry. Treasurer Lecumberry reviewed the information for the Commission.

ASSESSOR: Assessor Andy Heiser appeared before the Commission.

REQUEST TO MOVE FORWARD WITH RS2477 ROAD DESIGNATION PROJECT: Consideration, discussion and possible approval to move forward with designating potential RS2477 qualifying roads within Humboldt County. Assessor Heiser reviewed the request for the Commission including information as to the roads identified by Mr. Elkins during his project identifying RS2477 roads, what is being proposed as to outsourcing the project, what is involved in validating the roads, the process including notice and public hearings, the adoption of the roads as minor county roads and how that may impact the need to maintain and that this will impact other individuals and departments. Discussion ensued including the goal to keep federal lands open with identified RS2477 roads but that there needs to be caution when it comes to private lands, that it will take a tremendous amount of effort to identify public from private including input from property owners, the need for public meetings, that it will be time-consuming, expensive and controversial. Assessor Heiser explained how his GIS Tech would take this project on. Commissioner Cerri disagreed that just being on a map prior to 1977 makes a road a RS2477 road and explained. Assessor Heiser commented on what his understanding is as to how other counties are vetting these types of roads, but he agreed between federal and private is the tricky part but explained why it would be nice to have a resolution. Deputy District Attorney Macdonald offered comment noting prior litigation related clarify road easements in the Jackson Mountain area; that from the standpoint of putting the County in a better position should something come up but that this will be an intensive process. Commissioner Cerri commented on the difficulties of dealing with the private side of things. Chairman Tipton suggested that perhaps in a resolution those issues could be covered. Assessor Heiser asked that, if the Commission approves moving forward with this but have concerns, those roads be noted and marked as concerns or potential concerns and that clear definitions are provided. Discussion ensued about access law, questions related to competing interests with private property owners, possible legislative action from prior sessions, the need to start somewhere, that currently there will be no additional cost as the GIS Tech will work on it and the estimate is four and six months, the process to include public hearings and notice, whether to do it as a whole or to break it into more manageable pieces. Discussion continued. Emergency Manager Carol Lynn offered comment via Teams and spoke in support of moving forward with this project. The following motion was made by Commissioner Evatz and passed unanimously:

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To move forward with utilizing the Assessor's Office to move forward with identification of potential designation of RS 2477 qualifying roads within Humboldt County and establishing the detailed checklist that led to the qualification as well as a proposed sectional or regional or zoning approach to measure our progress towards the end game here.

JUVENILE SERVICES: Juvenile Services Director Pauline Salla appeared before the Commission via Teams.

REQUEST TO APPROVE CONTRACT FOR A KITCHEN EXPANSION FOR THE TRANSITIONAL LIVING CENTER: Consideration, discussion and possible approval of a contract with JR Builders for the buildout of a full kitchen, washroom, mudroom, and closet for the Transitional Living Center in an amount not to exceed \$146,880. The previously approved contract was only a partial amount of the total contract. Director Salla reviewed the request for the Commission. Commissioner Hill asked, given the increase in cost, how that impacts the budget. Director Salla explained that there are sufficient funds in the budget noting that this is a shared cost between ARPA, the Juvenile budget and the District Court budget and explaining the timeframe for the project. Discussion ensued regarding the timeline for this project noting that it is not set in stone, what Mr. Burhans provides for the project as the manager and what the total cost is and what the project includes. The following motion was made by Commissioner Hill and passed unanimously:

To approve the contract with JR Builders for not to exceed \$146,880.00.

PUBLIC WORKS DEPARTMENT: Director Don Kalkoske appeared before the Commission.

REQUEST TO PURCHASE AND INSTALL NEW SHOP HEATERS: Consideration, discussion and possible approval to purchase and install new shop heaters from Flores Heating in an amount not to exceed \$16,800.00. Director Kalkoske reviewed the request for the Commission including the difficulties in obtaining a quote for the project including that one possible quote is still outstanding. Discussion ensued regarding the status of the additional quote. Commissioner Hill suggested that the item be tabled to see if there is an additional quote. Commissioner Evatz suggested that any project include a completion date. Commissioner Hoss stated that we need to move on this and explained his reasons; he suggested that there could be concerns with not awarding this including, if a bid has been provided, will it discourage the vendor from providing future quotes, if we just go out to obtain another quote; he suggested that we need to look at the process for these RFPs. Chairman Tipton agreed noting that this is within the department's budget and Director Kalkoske did request other bids. Commissioner Hill offered comment on the moral obligation to award this as we have put the proposal amount out to the public which is unfair. Commissioner Evatz noted his concerns that we are doing this again with posting

numbers for a capital purchase or project without having sufficient information and data; he noted his concern that a project completion date be included. Commissioner Hill noted the importance of the RFPs being specific as to what is requested including detail as to what is being provided for comparison purposes. After discussion the following motion was made by Commissioner Hill and passed unanimously:

To approve the purchase of the new shop heaters from Flores Heating in the amount not to exceed \$16,800.00 with the inclusion of a timeline on acceptance of the proposal of a committed completion date.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Kalkoske updated the Board on the Lambert Bridge project, the watering, grading and mowing of roads and the planning meeting held related to the eclipse event that is upcoming. Discussion ensued regarding the potential impact of the event on the roads and locations in the County.

Chairman Tipton recessed the meeting at 11:08 a.m. reconvening at 11:17 a.m.

SHERIFF'S OFFICE: Sheriff Angel Cardenas, Under Sheriff Damon Kuskie and Captain Jeremy Peters appeared before the Commission.

DENTENTION CENTER REQUEST TO PURCHASE TEK 84 BODY SCANNING SYSTEM: Consideration, discussion and possible approval to purchase a TEK 84 body scanning system from STVS in an amount not to exceed \$163,000.00. The system will allow all deputies to scan detainees within the Detention Center for concealed weapons, narcotics or any other device that may be concealed inside a human body. Captain Peters offered comment noting discussion which had occurred at the budget hearing and explained his efforts to find another quote for the equipment. Commissioner Hill asked what this equipment will provide as to protection for the public and the staff; Captain Peters responded. After discussion the following motion was made by Commissioner Cerri:

To approve the purchase of a TEK 84 body scanning system from STVS in an amount not to exceed \$163,000.00.

Captain Peters noted that STVS was the other company which did not provide a bid, that TEK 84 is the company that the purchase will be from. The following amended motion was made by Commissioner Cerri and passed unanimously:

To approve the purchase of a TEK 84 body scanning system in an amount not to exceed \$163,000.00.

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LIQUOR BOARD: Under Sheriff Kuskie called the Liquor Board meeting to order at 11:26 a.m. Under Sheriff Kuskie reviewed the following 4th quarter 2023 liquor license renewals for the Board and recommended approval: Chloe Dufurrena - Say When Inc.; Denio Junction - Denio Junction; Giovanni & Shannon Giordano - Sawtooth Station; Gurjot Singh - BJ's Market LLC; Jeffery Siegel - Diamond Inn Bar; Jennifer Mayo-Scott - Ike's Market; Joginder Lal - McDermitt Gas Lean Motel; Juanita Kennedy or Dennis Acorda - Paradise Valley Bar & Grill; Majinder Singh & Kirandeep Kaur - A-1 Fuel Stop, Inc.; Micaela Fregoso - Pilot Travel Center; Norman Calhoun Jr & Barry Wilkinson - Quinn River Merc LLC; Saif Orahah / SMO Fuels Inc - Valmy Chevron SMO Fuels; Ted Rookstool - Windspur Supply; William Firth - Water Hole #1 and a special liquor license for Brian Ford and the Back Burner Smoke Haus for the 2nd Annual Sagebrush Sounds Music Festival on September 23, 2023 also recommending approval. The following motion was made by Commissioner Evatz, was seconded and passed unanimously:

To approve the liquor license request as presented by the Under Sheriff for the fourteen businesses listed here and the proprietors as well as the special liquor license for Brian Ford for the Back Burner Smoke Haus for the second annual Sagebrush Sounds Music Festival on September 23, 2023.

Under Sheriff Kuskie adjourned the Liquor Board meeting at 11:27 a.m.

TECHNOLOGY SERVICES: Mike DeTullio, Technology Services Manager, appeared before the Commission via Teams.

REQUEST TO PURCHASE NETWORK SWITCHES FOR PUBLIC SAFETY SITES: Consideration, discussion and possible approval to purchase five network switches from ConvergeOne for Humboldt County's Public Safety Communication Sites, in the amount of \$47,541.10 plus shipping costs to be determined. Manager DeTullio reviewed the request for the Commission. The following motion was made by Commissioner Cerri:

To approve the purchase of five network switches from ConvergeOne for Humboldt County's Public Safety Communication sites in the amount of \$47,541.10 plus shipping cost to be determined.

Commissioner Evatz asked for clarification as to the only way that the Cisco purchase works can only be done through ConvergeOne. Manager DeTullio explained the need to select a Cisco partner and how the process works and the benefits of the process. Chairman Tipton called Commissioner Cerri's motion to a vote and it passed unanimously.

FACILITIES OPERATIONS: Facilities Operations Director Joaquin Padilla, Adrian Gonzalez, Buildings & Grounds Supervisor and Rebecca Azurmendi, Administrative Clerk appeared before the Commission.

REQUEST TO APPROVE PROPOSAL FROM HAMS HEATING & COOLING TO REPLACE HVAC AT VETERANS HALL: Consideration, discussion and possible approval to accept a proposal from HAMS Heating &

Cooling to complete the replacement of two air conditioning and heating units at the Veterans Hall in an amount not to exceed \$28,123. This expenditure qualifies under the ARPA funds. Included on the on-line agenda for review was a staff report detailing the request including the quotes received from A-1 Commercial Service Company, Inc., Amos HVAC, Flores Heating & Air Conditioning and Hams Heating and Cooling with a recommendation to accept the proposal from Hams Heating and Cooling. Director Padilla reviewed the request for the Commission including reviewing the four quotes received and explaining his reason for choosing the Hams proposal. Commissioner Hill stated that this is an example of choosing and picking contractors based on what we think we want because they chose the right part but what we need to do is put specifics in the request for proposal so all contractors are bidding the same stuff and it also allows for control over what is being put into our systems and create unity; he noted other issues that should be weeded out before it comes to the Commission including an unlicensed contractor with their numbers being included and that should not be put out into the public if they are unlicensed, as well as certain comments which give the impression that we are handpicking vendors versus a specific RFP. Director Padilla explained how he made the choice. Commissioner Hill responded that if a certain system is what is wanted than that should be specified in the RFP so all contractors can bid that so that is where the appearance of handpicking occurs. Deputy District Attorney Macdonald stated his understanding of Commissioner Hill's concerns but explained that the County is prohibited from putting together specs that reduce the possible quotes or bids to a specific vendor or type of equipment, so we have to be cautious when putting RFPs together. Commissioner Hill agreed but we need to specify what we are looking for and looking at the comments received that say we are rejecting because we aren't familiar with parts is unfair especially when we are not specifying specs on what we are looking for; he concluded by stating that we need to get better at these RFPs. Commissioner Cerri agreed but noted the cost difference and asked what the differences are and if that is sufficient to reject the low bid. Director Padilla explained how the contractors were taken to the site to get the specs for replacement with a unit of the same quality. Commissioner Hoss asked if the requirements for the facility were determined as opposed to just replacing what is already there. Manager Mendiola offered comment on what is usually done but suggested that when RHP comes to town they could do a review of the needs. Discussion ensued. Commissioner Evatz commented on what licensed contractors should be able to do and that we should go with the lowest cost provider as long as their proposal meets the needs, and they are properly licensed; he noted the cost difference between the lowest RFP and the one being proposed. Commissioner Hill noted that he had contacted the Contractor's Board, and no license could be verified for the business with the lowest proposal.

Director Padilla noted that Ham's had the second lowest proposal. Commissioner Hoss asked if all the proposals include the removal of the current unit. Director Padilla stated that it is not in the proposals, but it is part of the job and he had specified it. Deputy District Attorney Macdonald commented on the requirements of the statute as to awarding bids and what could be considered by the Board for the award. The following motion was made by Commissioner Hill and passed unanimously:

To accept a proposal from Hams Heating and Cooling to complete the replacement of two AC and heating units at the Veterans Hall not to exceed \$28,123.00 and that this expenditure does qualify for ARPA funding.

DEPARTMENT UPDATE: Facilities Operations Director Joaquin Padilla will update the Board on projects within the department, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Padilla reviewed the status of the detention facility projects noting that the current administration does not want to move forward on the shower and carpeting projects, the roofing projects, the parking lot projects, the status of staffing and hiring and uniform changes for staff. Commissioner Hill complemented the uniform change and asked for clarification on the decision of the new administration to not proceed with the detention center projects. Discussion ensued. Commissioner Hill asked for clarification on the contract for the floors and the termination of that contract. Commissioner Evatz asked about the project suggesting that if a project needs to be done, it needs to be done. Based on the questions, Chairman Tipton asked that an update from the Sheriff be provided on the projects. Commissioner Cerri asked about the status of the new buildings and grounds building. Director Padilla and Manager Mendiola reviewed the status. Commissioner Hill asked about the status of ground maintenance with the retirement of the individual that maintained properties. Director Padilla responded. Commissioner Hill stated for the record, he was not trying to drum up business but, as a professional in the field, he wanted to make sure the grounds would be covered. Ms. Azumendi responded to an earlier question from the Commission indicating that the amount left to spend for fiscal year 23 projects was \$165,104.00.

COUNTY MANAGER:

DISCUSSION REGARDING THE RECRUITMENT FOR COUNTY MANAGER DAVE MENDIOLA'S REPLACEMENT IN MARCH 2024: Consideration, discussion and possible action to establish a process and timeframe for the recruitment of a replacement for County Manager Dave Mendiola's retirement in late March 2024. We are actively seeking two companies to present to the Commission. Matthew Fallon with Volt Workforce Solutions appeared before the Commission via Teams explaining what services Volt provides.

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Commissioner Hoss commented that we do not need to go nationwide, that they have people in Reno/Sparks and that they come highly recommended. Commissioner Evatz asked about this type of recruitment in Nevada. Mr. Fallon responded. Commissioner Evatz asked if the company is familiar with the mining/ranching community in Northern Nevada. Mr. Fallon responded. Manager Mendiola explained the plan to bring proposals back at the August 21st meeting noting that he will provide the information to Mr. Fallon on how to submit a proposal; he noted that he had reached out to two others, and they had declined to submit a proposal. Commissioner Evatz asked that information on the two companies that declined to offer proposals be provided at the August 21st meeting.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

1. Other information and upcoming meetings: The following meetings were noted by Chairman Tipton - August 8, 2023 Winnemucca City Council, August 10, 2023 Regional Planning Committee Meeting, August 14, 2023 Winnemucca City Council Meeting, August 21, 2023 Humboldt County Board of Commissioners Meeting and August 22, 2023 Humboldt General Hospital Board Meeting. Discussion ensued regarding the schedule for Commission meetings in October; it was determined the meetings would remain on the first and third Mondays.

Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Hill commented on a meeting he had attended related to the courthouse renovation project. Commissioner Hoss reported on a Museum Board meeting. Commissioner Evatz reported on a SLUPAC meeting. Commissioner Cerri reported on a meeting he had with BLM, a Humboldt River Water Authority Board meeting and a meeting in McDermitt about the new proposed lithium mine in McDermitt held by the BLM. Chairman Tipton offered comment on the BLM meeting and reported on a Hospital Board meeting. Commissioner Cerri asked about the status of the ADA work for the courthouse. Manager Mendiola responded. Discussion ensued.

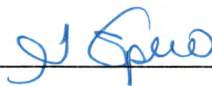
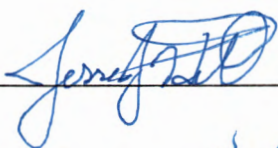
FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Mendiola noted follow-up on the nuisance ordinance, public hearings for re-zone applications, additional proposals for the Events Complex, information on the procurement policy, Sheriff's Office update on change in detention center projects and the determination not to pursue certain projects, proposals for the county manager position and a presentation about the BLM project in Oregon. Commissioner Hill asked about the beautification project and maintenance plans. Commissioner Evatz commented on the need for guidelines and a checklist for RFPs, an update on proposed closures of the conservation camps and how to organize emergency services for the October 14th weekend, if needed. Commissioner Cerri requested an update

on the HVAC project at the Orovada Community Hall. Commissioner Evatz asked that the Vail BLM be included on the report on the proposed lithium project in Oregon, suggesting they could appear virtually.

PUBLIC COMMENT: Chairman Tipton asked for public comment. Galen Hope appeared before the Commission and offered public comment related to the nuisance complaint that he filed stating that he believes that his complaint actually fits very well with the duty of maintaining property in the nuisance complaint form; he read the language of the Code noting the reasons the fence had been installed and that it had only been installed five years ago; that his concern was with the diminution of value and explained and asked if he is misunderstanding the language of Code. Chairman Tipton explained that during public comment the Commission cannot respond. Mr. Hope asked to be placed on a future agenda for discussion on the nuisance as this is an exact example of what the Code addresses. Chairman Tipton referred the question to legal counsel as the item was already voted on. District Attorney Macdonald stated that action was taken by the Board that a nuisance did not exist to warrant setting to public hearing; he offered to meet with Mr. Hope to discuss the matter.

Chairman Tipton commented on the loss of Mrs. Mendiola and expressed his condolences. Commissioner Evatz noted an upcoming Boys & Girls fundraiser and a Mule Deer Summit on August 17th, 18th and 19th. No further public comment was offered.

ADJOURNMENT: Chairman Tipton adjourned the meeting at 12:49 p.m.

ATTEST:  Clerk APPROVED:  Chairman
(Minutes approved by the Commission and signed by the Chairman on 3/18/24)

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Monday, August 7, 2023
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

VIRTUAL AND IN PERSON
Commission Meeting Room is Open

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:

[JOIN](#)

Or by phone: +1 775-446-0241, Conference ID: 486 569 127#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020;

January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; February 21, 2023; March 20, 2023; March 27 & 28, 2023 (Budget Hearing); May 1, 2023, July 10, 2023; and July 24, 2023. Discussion and possible action.

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR JULY 24, 2023 THROUGH AUGUST 7, 2023 (FOR POSSIBLE ACTION)

6. CONSENT AGENDA (FOR POSSIBLE ACTION)

Any item appearing on the Consent Agenda can be pulled down and discussed in detail. Discussion and possible action.

6.A) Consent Agenda - Treasurer's Office - Tax Roll

[05-0562-06 Roll Adjustment.pdf](#)

[16-0251-17 Roll Adjustment.pdf](#)

[16-0251-38 Roll Adjustment.pdf](#)

[16-0251-39 Roll Adjustment.pdf](#)

7. PRESENTATION FROM BLM WINNEMUCCA DISTRICT MANAGER (INFORMATION ONLY)

Sam Burton, BLM Winnemucca District Manager, will update the Commissioners on BLM projects. Information only.

7.A) BLM Presentation

[BLM Presentation August 7_2023.pdf](#)

8. CLERK: SET TO PUBLIC HEARING: (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by staff the following:

- A. A nuisance complaint filed against property located at 3570 Mark Lane, Winnemucca, NV and owned by Elias & Diana Galvan. Discussion and possible action.

- 8.A) Clerk - Galvan Nuisance
[Staff Agenda Report Nuisance - Galvan.pdf](#)
[Galvan PH Packet.pdf](#)

9. PLANNING: SET TO PUBLIC HEARING: (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by staff the following:

- A. **RH-23-31** - submitted by Regional Planning Commission on behalf of Ronald E. Schrempp and Ronald J. Schrempp to change the C (Commercial) zoning designation to NC-R (Neighborhood Commercial – Rural) zoning designation. Subject property is located at 4850, 4830, 4760 and 4720 W Winnemucca Boulevard; assessor's parcel #'s 13-0053-34, 35, 36, and 37. Discussion and possible action.
- B. **RH-23-34** – Zone Change request submitted by Justin Rost on behalf Nevada RE 123 to change the C (Commercial) zoning designation to NC-R (Neighborhood Commercial - Rural) zoning designation. Subject property is located at 7035 Grass Valley Road; assessor's parcel # 13-0522-12. Discussion and possible action.
- C. **RH-23-35** – Zone change request submitted by Robert Kennerson on behalf of Ordination of Heliotropes, LLC to change the M-3 (Open Land Use) zoning designation to CH (Highway Commercial) zoning designation. Subject property is located off US Hwy 40, Golconda, NV; assessor's parcel #08-0271-14. Discussion and possible action.

- 9.A) Planning - Set to Public Hearing Request - RH-23-31; 34 and 35
[Planning Report_RH-23-31,34,35.pdf](#)

10. 9:00 A.M. PUBLIC HEARING: (FOR POSSIBLE ACTION)

11. WINNEMUCCA EVENTS COMPLEX: REQUEST TO PURCHASE ONE CLUB CAR CARRYALL 700 AND TWO CLUB CAR CARRYALL 500, UPGRADE OUTDOOR GRANDSTAND LIGHTING, PURCHASE A WATER TRUCK (FOR POSSIBLE ACTION)

- A. Consideration, discussion and possible approval to purchase from Cartbarn one (1) Club Car Carryall 700 in the amount of \$19,602.36 and two (2) Club Car Carryall 500 in the amount of \$16,971.85 each (\$33,943.70) for a total of \$53,546.06. Discussion and possible action.
- B. Consideration, discussion and possible approval to upgrade the Grandstand lighting from Gamma Electric in an amount not to exceed \$56,863. Discussion and possible action.
- C. Consideration, discussion and possible approval to purchase a used water truck from Tom Tuohy in an amount not to exceed \$37,500. Discussion and possible action.

- 11.A) WEC: Request to Purchase UTVS
[Staff Agenda Request WEC UTVs 2023 with attachments.pdf](#)

[Agenda Request Form WEC Grandstand Lighting 2023 with supporting documents.pdf](#)

[Agenda Request Form WEC Water Truck 2023 with supporting documents.pdf](#)

12. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2024 (July 1, 2023 through June 30, 2024), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

13. TREASURER: QUARTERTLY FINANCIAL INVESTMENT REPORT FOR PERIOD ENDING JUNE 30, 2023 (FOR INFORMATION ONLY)

Consideration, discussion, and possible action to accept the 4th quarter fiscal year 2022-23 investment report from Humboldt County Treasurer Rhona Lecumberry. Information only.

13.A) Treasurer - 4th Quarter report

[Staff Report 4Q23.pdf](#)

[Quarterly Financial Report - 6-30-23.pdf](#)

14. ASSESSOR'S OFFICE: REQUEST TO MOVE FORWARD WITH RS2477 ROAD DESIGNATION PROJECT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to move forward with designating potential RS2477 qualifying roads within Humboldt County. Discussion and possible action.

14.A) Assessor - RS2477 Road Designation Project

[Assessor_Staff Report - RS2477.pdf](#)

[RS2477.pdf](#)

15. JUVENILE SERVICES: REQUEST TO APPROVE CONTRACT FOR A KITCHEN EXPANSION FOR THE TRANSITIONAL LIVING CENTER (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a contract with JR Builders for the buildout of a full kitchen, washroom, mudroom, and closet for the Transitional Living Center in an amount not to exceed \$146,880. The previously approved contract was only a partial amount of the total contract. Discussion and possible action.

15.A) Juvenile Services - Kitchen Buildout Request

[Juvenile Services - Kitchen Buildout Contract.pdf](#)

[JR Builder Juvenile Svcs Contract.pdf](#)

16. PUBLIC WORKS DEPARTMENT: REQUEST TO PURCHASE AND INSTALL NEW SHOP HEATERS (DISCUSSION AND POSSIBLE ACTION) GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

A. Consideration, discussion and possible approval to purchase and install new shop heaters from Flores Heating in an amount not to exceed \$16,800. Discussion and

possible action.

- B. A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Information only.

16.A) Public Works - Shop Heaters

[Staff Report Shop Heaters 08072023.pdf](#)

17. SHERIFF'S OFFICE: DENTENTION CENTER REQUEST TO PURCHASE TEK 84 BODY SCANNING SYSTEM (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase a TEK 84 body scanning system from STVS in an amount not to exceed \$163,000.00. The system will allow all deputies to scan detainees within the Detention Center for concealed weapons, narcotics or any other device that may be concealed inside a human body. Discussion and possible action.

17.A) Sheriff - Body Scan System Request

[Sheriff - Body scanner agenda request.pdf](#)

[TEK84 body scanner quote.pdf](#)

18. SHERIFF: LIQUOR BOARD (FOR POSSIBLE ACTION)

- A. Discussion, consideration and possible approval of the requests through Sheriff Cardenas to the Liquor Board of 4th quarter liquor licenses for year 2023 for the following businesses:

1	Chloe Dufurrena	Say When Inc.
2	Denio Junction	Denio Junction
3	Giovanni & Shannon Giordano	Sawtooth Station
4	Gurjot Singh	BJ's Market LLC
5	Jeffery Siegel	Diamond Inn Bar
6	Jennifer Mayo-Scott	Ike's Market
7	Joginder Lal	McDermitt Gas Lean Motel
8	Juanita Kennedy or Dennis Acorda	Paradise Valley Bar & Grill
9	Majinder Singh & Kirandeep Kaur	A-1 Fuel Stop, Inc
10	Micaela Fregoso	Pilot Travel Center
11	Norman Calhoun Jr & Barry Wilkinson	Quinn River Merc LLC
12	Saif Oraha / SMO Fuels Inc	Valmy Chevron SMO Fuels
13	Ted Rookstool	Windspur Supply
14	William Firth	Water Hole #1

NOTE: All licenses are set to expire September 30, 2023.

- B. Discussion, consideration and possible approval of the request through Sheriff Cardenas to the Liquor Board of the special liquor license for Brian Ford and the Back

Burner Smoke Haus for the 2nd Annual Sagebrush Sounds Music Festival on September 23, 2023.

18.A) Sheriff: Liquor Board - 4th Quarter 2022-2023

[2023 4th Quarter Liquor Licenses.pdf](#)

[Staff Report - Special Liquor License-Sagebrush Sounds Music Festival.pdf](#)

19. TECHNOLOGY SERVICES: REQUEST TO PURCHASE NETWORK SWITCHES FOR PUBLIC SAFETY SITES (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to purchase five network switches from ConvergeOne for Humboldt County's Public Safety Communication Sites, in the amount of \$47,541.10 plus shipping costs to be determined. Discussion and possible action.

19.A) Tech Memo - Switch Purchase

[Memo - TSD SWITCH PURCHASE FOR PUB SAFETY UPGRADE_rev.pdf](#)

[CONVERGEONE QUOTE - Humboldt County -C9300L-48P-A_rev.pdf](#)

20. FACILITIES OPERATIONS: REQUEST TO APPROVE PROPOSAL FROM HAMS HEATING & COOLING TO REPLACE HVAC AT VETERANS HALL (FOR POSSIBLE ACTION) AND A DEPARTMENT UPDATE (INFORMATION ONLY)

A. Consideration, discussion and possible approval to accept a proposal from HAMS Heating & Cooling to complete the replacement of two air conditioning and heating units at the Veterans Hall in an amount not to exceed \$28,123. This expenditure qualifies under the ARPA funds. Discussion and possible action.

B. Facilities Operations Director Joaquin Padilla will update the Board on projects within the department, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Information only.

20.A) Staff Memo - Veterans Hall HVAC proposal and department update

[Staff Report- AC and Heating Units Replacement Veteran's Hall and Proposals.pdf](#)

[Staff Report- Informational of Department.pdf](#)

21. COUNTY MANAGER: DISCUSSION REGARDING THE RECRUITMENT FOR COUNTY MANAGER DAVE MENDIOLA'S REPLACEMENT IN MARCH 2024. (FOR POSSIBLE ACTION)

Consideration, discussion and possible action to establish a process and timeframe for the recruitment of a replacement for County Manager Dave Mendiola's retirement in late March 2024. We are actively seeking two companies to present to the Commission. Discussion and possible action.

22. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings

August 8, 2023 Winnemucca City Council

August 10, 2023 Regional Planning Committee Meeting

August 14, 2023 Winnemucca City Council Meeting

August 21, 2023 Humboldt County Board of Commissioners Meeting

August 22, 2023 Humboldt General Hospital Board Meeting

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

23. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

24. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

25. ADJOURNMENT

26. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov> at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: August 7, 2023

DATE POSTED: August 2, 2023 POSTED BY: MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring

to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made. **EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

fax: (202) 690-7422; or

email: intake@usda.gov

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