



Humboldt County Board of Commissioners
Monday, March 27, 2023 & Tuesday, March 28, 2023
Budget Hearings Minutes

Those present were Chairman Ken Tipton, Commissioners Jesse Hill, Ron Cerri, Tom Hoss and Mark Evatz, Deputy District Attorney Michael Macdonald, County Manager Dave Mendiola, Comptroller Gina Rackley and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Tipton called the budget hearings to order at 8: 30 a.m. in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All in attendance recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

FISCAL YEAR 2023-24 BUDGET WORKSHOP: This meeting is the first public hearing on the fiscal year 2023-24 budgets. The Board of County Commissioners is required to hold budget hearings in accordance with NRS 354.596. The county offices, departments, and boards will present and discuss their fiscal year 2023-24 budget proposals with the Board of County Commissioners during the budget workshops. The budget workshops may include the presentation, review, and discussion of revenues, expenditures, and transfers to and from county funds, and specific funding requests including, but not limited to, additions or deletions to personnel, equipment, supplies, and services used or received. The Board of County Commissioners may take action for tentative approval of the proposed budget, but all budgets are subject to final approval and action at the time final budgets are submitted.

NOTE: Miscellaneous General Fund Budgets will be reviewed as time permits throughout the meeting.

FISCAL YEAR 2023-24 BUDGET OVERVIEW BY COUNTY MANAGER AND COMPTROLLER/AUDITOR: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), and an overview of the FY2024 budget. County Manager Dave Mendiola will provide his annual budget message. County Manager Mendiola spoke to his annual budget message (see attached). Comptroller Rackley spoke to her annual message (see attached).

ASSESSOR (100-007)/ASSESSOR TECHNOLOGY FUND (217): Assessor Andy Heiser appeared before the Commission.

Assessor (007): Assessor Heiser reviewed his budget request for the Commission noting that his proposed budget included a new GIS Tech but he is removing that at this time and will look at other alternatives; he continued explaining the addition of funding in the salary line-item related to a salary increase for his Deeds Clerk. Assessor Heiser continued reviewing increases associated with his budget as to Services & Supplies including an IBM service contract, ink and paper costs, an increase in Travel & Training and an

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increase to Contracts/Agreements for a sketch program. Chairman Tipton asked about the salary increase. Assessor Heiser responded. Commissioner Hoss asked why we hire employees above salary requirements which impacts current employees. Assessor Heiser responded. Commissioner Hoss commented on questions he has to hiring practices. Commissioner Evatz asked about the amount included for benefits. Comptroller Rackley responded. The following motion was made by Commissioner Cerri:

To tentatively approve the Assessor's Budget.

Commissioner Evatz asked for an amendment as to the reduction provided.

Commissioner Cerri offered the following amended motion which passed unanimously:

To tentatively approve the Assessor's Budget with the adjustment of removing the requested new GID position.

Commissioner Evatz asked about the year-to-date activity. Comptroller Rackley responded.

Assessor Technology Fund (217): Assessor Heiser reviewed the usage of this Fund as well as the plan for this budget year including the inclusion of a cloud service to maintain the back-up for his data due to IT not responding to his concerns. Commissioner Cerri asked what occurs with this Fund if it is not spent. Comptroller Rackley responded explaining but noting the use of these funds by both the current and prior Assessor to benefit other departments. Commissioner Cerri asked about the number of contracts included in this Fund. Assessor Heiser responded. Commissioner Cerri asked about the amount generated by this Fund and questioned if it is sufficient to cover the costs of the contracts and cover the other needs of the Assessor. Comptroller Rackley commented on the amount this Fund has received in the past and the impact of the removal of certain Net Proceed funds. Commissioner Cerri again asked how long this Fund can continue to cover the costs of contracts noting the approval at the prior meeting of a contract for flights and the costs. Assessor Heiser responded. Commissioner Hill asked if all internal avenues for the back-up have been exhausted. Assessor Heiser responded that he had not heard back from the Tech Department so he chose to proceed in this manner. Commissioner Hill noted his concern that it cannot be addressed internally. Commissioner Hoss noted his concerns as well and the cost associated with the request. Commissioner Evatz asked about this Department's involvement with the Planning Department. Assessor Heiser responded. Commissioner Evatz asked about the impact when Planning is not open. Assessor Heiser responded. Commissioner Evatz noted the ability to address these issues during the budget hearings. The following motion was made by Commissioner Cerri and passed unanimously

To tentatively approve the Assessor's Technology Fund as presented.

COOPERATIVE EXTENSION (203): Cooperative Extension Agent Brad Schultz appeared before the Commission. Mr. Schultz reviewed his budget request for the Commission. Discussion ensued regarding the funding request for exploring an indoor 4-H arena/livestock barn, the facility grant proposal, the metal siding request, how the funding is managed, the need for storage at the facility, noxious weed program funding and when that activity occurs, the proposed reconstruction of the outhouse and questions related to the need to keep the 4-H cabin. The following motion was made by Commissioner Hill and passed unanimously

To tentatively approve the Cooperative Extension budget as presented.

6TH JUDICIAL DISTRICT COURT (FUND 205): District Court Judge Michael R. Montero and Juvenile Services Director Pauline Salla appeared before the Commission.

Juvenile Probation (034): Director Salla reviewed the budget request for the Commission including the addition of an employee which has possible grant funding associated, the required salary/benefit increases, an increase to overtime, utility costs increase related to transitional housing and capital projects included. Discussion ensued regarding the increase to the cost of the insurance, programs that do not show expenditures and the need to maintain said programs, vehicle costs, vacancies in the department and the salary line-item and the proposed position and licensing. Commissioner Hoss asked how the amounts are determined and who checks the figures. Comptroller Rackley responded. Director Salla commented on the impact of two full-time probation officers being open in this budget cycle and the length of time to find and hire those positions and how that impacts the budget. Comptroller Rackley offered comment as to the impact of open positions on the budget requests/spent. The following motion was made by Commissioner Hill and passed unanimously:

To tentatively approve the Juvenile Probation budget as presented.

District Court (043): Judge Montero reviewed the District Court's budget request for the Commission including funds built in as a safeguard against potential high-profile/costly jury trials, the proposal to retain and pay a portion of the cost for a service tech one position, funding included for a court improvement project, funds included to assist the Human Services Department, funding assistance that the Court has provided other departments and proposed Capital Outlay funding. Discussion ensued regarding where funding is included, the funding included in the courts line-items including State funding, impacts on the budget based on employee changes and what occurs in the courts, how the service tech position will be supervised, the grant coordinator position and how it is involved in the courts. Commissioner Hoss noted concerns with the budgeted amount. Judge Montero responded. Comptroller Rackley offered comment on the manner in which the Court Fund is handled. Judge Montero offered comment on prior reductions

in revenues into the Court Fund. The following motion was made by Commissioner Hill and passed unanimously:

To tentatively approve the District Court budget as presented.

Law Library (045): Judge Montero reviewed the request for the Commission. Discussion ensued regarding the funding for this line-item and how the funding is spent. Commissioner Cerri asked how things are for the District Court as to space. Judge Montero responded. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the Law Library budget as presented, tentatively.

Specialty Courts (208): Judge Montero reviewed the budget request for the Commission. Commissioner Evatz asked about the miscellaneous and contractual line-items noting concern with the titles when looking at the amount received and spent. Judge Montero responded. Discussion ensued. The following motion was made by Commissioner Hill and passed unanimously:

To tentatively approve the Specialty Courts budget.

Chairman Tipton recessed the meeting at 10:30 a.m. reconvening at 10:40 a.m.

GENERAL FUND (100): Manager Mendiola reviewed the General Fund budget requests for the Commission.

Commissioners (001): Manager Mendiola reviewed the request for the Commission. Discussion ensued regarding the increase to Dues & Assessments and the Capital Outlay purpose with a suggestion by Commissioner Evatz to remove the \$30,000.00 if it is not budgeted. Commissioner Hoss asked about the status of Commissioner salaries in the Legislature. Comptroller Rackley responded. Commissioner Hoss asked who signed the budget request. Manager Mendiola responded that Assistant County Manager del Real-Nava had signed as they had worked on the request together. The following motion was made by Commissioner Evatz:

To tentatively approve the Commission budget portion of the 23-24 budget.

Chairman Tipton asked if Commissioner Evatz would amend his motion to include the removal of the Capital Outlay amount of \$30,000.00.

The following amended motion was made by Commission Evatz and passed unanimously:

To tentatively approve the Commission budget portion of the 23-24 budget with an adjustment on the Capital Outlay removing \$30,000.00.

Administration (002): Manager Mendiola reviewed the budget request noting the increase to salaries with the move of the full cost of the Grants Coordinator's salary to this budget, based on a prior agreement

that the Court would cover one-half the cost of the position for three years, as well as the increase to the Training line-item. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the County Manager's budget as presented.

Personnel (014): Manager Mendiola reviewed the budget request for the Commission. Commissioner Evatz asked about the Professional Services line-item. Manager Mendiola responded. The following motion was made by Commissioner Hill and passed unanimously:

To tentatively approve the Personnel budget as presented.

Other General Government (015): Manager Mendiola reviewed the request for the Commission and offered comment as to the use of this line-item. Comptroller Rackley offered comment on the expenditures including ARPA funding, insurance costs and Compensated Absences. Manager Mendiola noted the ability to use this line-item for costs associated with the Senior Citizens funding deficiency. Discussion ensued regarding the amounts associated with individual line items. Commissioner Hill asked that the Commission Grant be increased to \$50,000.00 to cover the cost concerns for the senior citizens to include a reduction of \$10,000.00 to the Miscellaneous line item. Per a query from Commissioner Cerri Comptroller Rackley explained what expenses are paid for from the Commission Special Projects. Discussion ensued regarding how to handle the request related to the senior citizen issue. Discussion ensued as to creating a line-item related to the Shooting Range expenses and Senior Citizens issues, removing the funding from Commissioner Special Projects, reducing the Water Plan line-item to \$5,000.00, the amount identified for counsel. Grants Coordinator Rachelle Piquet offered comment (via Teams) on grant funding requirements. After discussion the following motion was made by Commissioner Evatz:

To approve the tentative Other General Government budget as presented with modification to the line-item of Miscellaneous from \$100,000.00 to \$80,000.00, the Commission Special Projects line-item from \$20,000.00 to \$2,500.00, the Water Plan from \$10,000.00 to \$5,000.00 and the introduction of a line-item for Senior Meal Assistance of \$80,000.00 and the creation of a Shooting Park Assistance line-item at \$2,500.00.

Discussion ensued regarding the shooting park costs. The following amended motion was made by Commissioner Evatz:

To approve the tentative Other General Government budget as presented with modification to the line-item of Miscellaneous from \$100,000.00 to \$80,000.00, the Commission Special Projects line-item from \$20,000.00 to \$2,500.00, the Water Plan from \$10,000.00 to \$5,000.00 and the introduction of a line-item

for Senior Meal Assistance of \$80,000.00 and the creation of a Shooting Park Assistance line-item at \$5,000.00 to cover the costs for garbage collection, porta-potty pumping and noxious weed control.

Commissioner Cerri asked what the total is for savings in this line item. Comptroller Rackley reviewed the reduction of \$20,000.00 for the Miscellaneous line-item, a reduction of \$17,500.00 for the Commission Special Projects line-item, a reduction of \$5,000.00 for the Water Plan and increases of \$5,000.00 for the Shooting Park and \$80,000.00 for the Senior Citizens. Chairman Tipton called Commissioner Evatz's motion to a vote and it passed unanimously.

Insect Control (061): Comptroller Rackley reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Insect Control budget as presented tentatively.

Intergovernmental (086): Comptroller Rackley reviewed the request for the Commission. Commissioner Cerri asked about the animal control costs. Comptroller Rackley responded. Discussion ensued regarding the Airport line-item. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the Intergovernmental budget as presented.

EMERGENCY MANAGEMENT (100-036): Emergency Manager Carol Lynn appeared before the Commission. Manager Lynn reviewed the budget request for the Commission. Commissioner Cerri asked about grant funding. Comptroller Rackley responded. The following motion was made by Commissioner Hoss and passed unanimously:

To tentatively approve the budget presented to the Commission by Emergency Management.

Chairman Tipton recessed the meeting at 12:00 p.m. reconvening at 12:05 p.m.

NV 95-80 RDA (Rural Development Authority) (220): Economic Development Officer Michelle Hammond-Allen appeared before the Commission. Officer Hammond-Allen reviewed the budget request for the Commission. Discussion ensued regarding the grant funding within this budget. After discussion the following motion was made by Commissioner Hill and passed unanimously:

To tentatively approve the NV95-80 RDA budget.

HUMAN SERVICES (201 AND 211): Human Services Director Denni Byrd appeared before the Commission. Director Byrd offered comment on the Court support for her budget.

Indigent Services (201): Director Byrd reviewed the budget request for the Commission including indicating that she is fully staffed with the ability to handle the salaries of staff within her budget, the need for overtime, vehicle costs, travel & training and that she is still looking for grant funding. Discussion ensued. The following motion was made by Commissioner Evatz and passed unanimously:

That the term "tentative" refers to all motions for the rest of the day.

The following motion was made by Commissioner Evatz and passed unanimously

To approve tentatively the budget as submitted for Human Services for 23-24 as presented.

Indigent Medical (211): Discussion ensued regarding the history and use of this budget. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Indigent Medical budget as presented, tentatively.

Chairman Tipton indicated that the Commission would move to items 14 and 15 on the agenda for the Treasurer and Recorder at this time.

COUNTY CLERK (004): County Clerk Tami Rae Spero appeared before the Commission.

Clerk (004): Clerk Spero reviewed her budget request for the Commission. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the Department 004 Clerk's budget for the 23-24 fiscal year, tentatively.

Elections (003): Clerk Spero reviewed her budget request for the Commission. The following motion was made by Commissioner Evatz and passed unanimously:

To approve Department 003 Elections as proposed for fiscal year 23-24, tentatively.

Chairman Tipton recessed the meeting at 1:05 p.m. reconvening at 1:40 p.m. and moving to item 18 on the agenda for the Justice Court at this time.

TREASURER (005): Treasurer Rhona Lecumberry appeared before the Commission. Treasurer Lecumberry reviewed her budget request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Treasurer's budget as presented, tentatively.

RECORDER (100-006): Recorder Tia Lange appeared before the Commission.

Recorder (100-006): Recorder Lange reviewed her budget request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Recorder's budget as presented, tentatively.

Recorder Technology Fund: Recorder Lange explained the use of the Technology Fund for large preservation projects.

Recorder Lange offered comment on a proposal for a wall/separator for the Recorder's Office and the Building Department that will be included in the Building & Grounds Department budget proposal. Discussion ensued.

COMPTROLLER/AUDITOR (100-010): Comptroller Gina Rackley appeared before the Commission.

Comptroller/Auditor (100-010): Comptroller Rackley reviewed her budget request for the Commission.

The following motion was made by Commissioner Cerri and passed unanimously:

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To tentatively approve the Comptroller's budget 100-010 as proposed.

Rural Street Lights (100-051): Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the Rural Street Lights budget as presented.

Public Health Nurse (100-060): Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Public Health Nurse budget, tentatively.

Other Culture & Recreation (100-071): Comptroller Rackley stated that this budget has no funding and explained what had occurred in the past with checks not being cashed by Oregon related to the Virgin Valley recreation area but noting that the budget line-item is maintained in case there is a request in the future. No action taken.

Community Support (100-080): To include consideration, discussion and possible action to increase Pleasant Senior Center funding to cover food expenses. Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the Community Support budget as presented.

Stabilization Fund (206): Comptroller Rackley explained why there is no budget presented for this item based on statutory language as well as the current balance in the Fund which is sufficient to meet the obligation. No action taken.

Genetic Marker Test (213): Comptroller Rackley reviewed the budget as proposed for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Genetic Marker Test budget, tentatively.

Unemployment Compensation (214): Comptroller Rackley reviewed the budget as proposed for the Commission. The following motion was made by Commissioner Evatz and passed unanimously:

To approve Fund 214 the Unemployment Compensation for the 23-24 fiscal year, tentatively.

Payment in Lieu of Taxes (PILT) (215): Comptroller Rackley explained how the budget works for this Fund. No action taken.

Compensated Absences (216): Comptroller Rackley reviewed the budget as proposed for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve Fund 216 Compensated Absences as presented.

Capital Projects (301): Manager Mendiola reviewed the budget as proposed for the Commission including review of the ongoing Public Safety Project within the Communications Department that is included in this budget. Discussion ensued regarding the outstanding equipment and infrastructure at the sites.

Commissioner Evatz questioned the amount budgeted compared to what is being spent and asked for an explanation. Discussion ensued. Commissioner Hoss asked about the approval for the shelter noting that this type of shelter would not be used going forward and asked that we look at that; he questioned why this has taken so long. Manager Mendiola responded that this is incorrect that the shelter will continue to be used going forward. Discussion ensued about the Commission's concern with product being purchased and sitting and other issues. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Capital Projects budget as presented, tentatively.

Building Reserve (302): Manager Mendiola explained the purpose of this Fund to save for large projects in the future which hasn't been being done and reviewed the projects in his proposed budget; he discussed the projects that are outstanding, what is available for funding and what needs to be considered. Commissioner Cerri offered comment noting that he does not want funds transferred from LATC funding or PILT at this time to allow for those funds to be available elsewhere, if necessary, and explained. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

To approve the Building Reserve Fund budget for 1.5 mill, tentatively.

Debt Service Fund (400): Comptroller Rackley indicated that the County has no debt so there is no budget for the Fund. No action taken.

Solid Waste Management (502): Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Evatz and passed unanimously:

To approve Fund 502 Solid Waste Management for fiscal year 23-24 tentatively.

Additional Request: Consideration, discussion and possible action to transfer funds from the General Fund to the following: Self-pay Fund and/or Extraordinary Repairs and Maintenance Fund, which will be needed to be established to launch the new insurance plan and set-aside money for specific expenditures. No discussion or action taken on this item.

Chairman Tipton recessed the meeting at 3:35 p.m. reconvening at 3:45 p.m.

SHERIFF'S OFFICE: Sheriff Angel Cardenas, Under Sheriff Damon Kuskie, Captain Sean Wilkin and Captain Jeremy Peters appeared on behalf of the Sheriff's Office.

Patrol (100-030): Captain Wilkin reviewed the proposed budget for the Commission including the request for the addition of a part-time Animal Control Tech. Commissioner Hill asked about the City personnel. Captain Wilkin responded. Commissioner Hill stated his support as it would increase the County's ability for patrol. Commissioner Cerri noted his problem with this request as this Department is funded by

County taxpayers but this service is not available throughout the County. Captain Wilkin responded. Chairman Tipton asked how long until the position is turned into full-time. Captain Wilkin responded explaining why it wouldn't be changed to full-time. Chairman Tipton commented on his concern about adding positions. Sheriff Cardenas offered comment on the types of calls being received noting that due to the size of the County there would be no way that one or one and a half animal control officers could cover the entire County. Captain Wilkin explained how the Office responds to complaints. Commissioner Cerri asked, if the City has the situations, why doesn't the City cover this. Captain Wilkin responded. Commissioner Hill offered his concurrence with Commissioner Cerri's concerns. Commissioner Evatz asked about responses by the Sheriff's Office. Captain Wilkin responded. Based on questions, Captain Wilkin explained the responsibilities that would be assigned to this position. Commissioner Cerri noted his concern for hiring someone to take care of a city facility. Commissioner Hoss offered comment. Discussion ensued regarding concerns about county tax payers not all receiving animal control services. Commissioner Evatz asked about the amount budgeted compared to what has been spent. Sheriff Cardenas noted that the cell phone allowance amount is being withdrawn which is more than the cost associated for the requested position. Commissioner Cerri stated that he cannot support the position request but that he does support the rest of the budget. The following motion was made by Commissioner Evatz:

To approve Department 030 Sheriff under the 24 fiscal year and that we approve it contingent upon negotiation with the City that they up their share of the cost to \$21,000.00.

Comptroller Rackley noted that the City already has a position in place. Captain Peters reviewed the boundaries of dog control district for the Commission as well as what is covered by County Ordinance and what services are provided to the rural areas. Discussion ensued. Commissioner Evatz withdrew his motion. The following motion was made by Commissioner Hill:

To approve the budget as presented, tentatively.

Commissioner Cerri stated that while he supported the budget he would not vote to approve due to his issues with the position. Chairman Tipton called Commissioner Hill's motion to a vote which passed with Chairman Tipton and Commissioners Hill and Evatz voting aye and Commissioners Cerri and Hoss voting nay.

Detention (100-031): Captain Peters reviewed the budget request for the Commission. Under Sheriff Kuskie noted that the budget for salaries will decrease in this item while going up in the Dispatch item due as the Central Control operators are being transferred to the Dispatch budget. Captain Peters continued reviewing the request noting the increase in food costs; he reviewed the request for a body scanner.

Commissioner Hill asked if this would be used to scan visitors. Captain Peters explained the use. Discussion ensued regarding Inmate Medical the amount budgeted, the use and the ability to reduce the amount. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the Department 031 Detention as presented for fiscal year 24, tentatively.

Dispatch (100-032): Under Sheriff Kuskie reviewed the budget request for the Commission. Commissioner Evatz asked about the amount budgeted for salaries. Comptroller Rackley responded. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Sheriff's Dispatch budget, tentatively.

Task Force (100-037): Captain Wilkin reviewed the budget request for the Commission noting this is status quo from the prior year. The following motion was made by Commissioner Hill:

To approve the Task Force budget as presented, tentatively.

Discussion ensued regarding the salary line-item. Following discussion, Chairman Tipton called Commissioner Hill's motion to a vote and it passed unanimously.

911 Enhancement (218): Comptroller Rackley reviewed the budget request for the Commission explaining how this budget was created using the current five-year plan. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the 911 Enhancement Fund as presented.

JUSTICE COURT (100-042): Justice of the Peace Jim Loveless and Court Administrator Carmen Garcia appeared before the Commission.

Justice Court (100-042): Justice of the Peace Loveless reviewed the budget request for the Commission. Commissioner Evatz asked about the amounts spent in the line-items for juries, transcripts and security. Justice of the Peace Loveless responded. Deputy District Attorney Macdonald offered comment on the jury process for Justice Court. Chairman Tipton asked about the funding identified for Pretrial Services. Justice of the Peace Loveless responded. Discussion ensued regarding the ability of Justice Court to hold jury trials in their current location. Commissioner Evatz offered comment on certain line-items being possibly reduced. Justice of the Peace Loveless responded. Commissioner Evatz offered suggestions as to reductions in the budget as proposed. Discussion ensued regarding the costs related to juries. After discussion as to the language the following motion was made by Commissioner Evatz and passed unanimously:

To approve Department 042 as proposed with a change to Substitute Judge to \$20,000.00, Printing and Advertising to 0, Transcripts to \$12,500.00 and Security to \$40,000.00, tentatively.

Administrative Assessment (209): Justice of the Peace Loveless reviewed the budget request and usage of this Fund. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the Administrative Assessment budget tentatively.

Administrative Assessment/Court Facilities (219): Justice of the Peace Loveless reviewed the budget request for the Commission noting this is funding being reserved for the proposed court renovation/building. Discussion ensued regarding the history of the renovation/building proposal. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Administrative Assessment/Court Facilities budget as proposed, tentatively.

PLANNING (100-011): Senior Planning Technician Betty Lawrence appeared before the Commission via Teams. Mrs. Lawrence reviewed the budget request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Planning budget, tentatively.

BUILDING INSPECTOR (100) (100-040): Building Inspector, Tyler Anderson appeared before the Commission. Mr. Anderson reviewed the budget request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Building & Safety budget, tentatively.

BUILDINGS & GROUNDS (100-009): Facilities Manager Joaquin Padilla and Rebecca Azumendi, Administrative Clerk appeared before the Commission. Manager Padilla reviewed the budget request for the Commission. Commissioner Cerri asked about the request for additional vehicles. Manager Padilla responded. Commissioner Hill asked about the employee request and it was noted that the position is already part of the budget, not a vacancy. Manager Padilla commented on the vehicle needs for the Department (see attached). Discussion ensued including the concerns with all employees having their own vehicles. Commissioner Evatz asked about the levels of some line-items based on the use. Commissioner Cerri commented on the vehicle issue. The Board agreed to reduce the Vehicle line-item by \$44,000.00. Discussion ensued regarding the costs for the vehicles and that the one approved last year has not yet been purchased. Discussion ensued regarding vehicle purchase. Discussion ensued regarding the proposed Special Projects (see attached). Chairman Tipton suggested that the funds for the demolition projects be held until Michelle Hammond-Allen can figure out the Brownsfield question and that the carpet removal be included in the tentative budget and the situation be discussed with the Sheriff. Ms. Azumendi reviewed the projects that still need to be accomplished this year. Commissioner Cerri asked about using Cooperative Extension funding for the weed project. Comptroller Rackley stated that Extension funding cannot be used for this purpose. Discussion ensued with Manager Padilla who

explained exactly what is envisioned and it does not just involve weed spraying. Commissioner Evatz asked about paying for this project this fiscal year. Ms. Azumendi noted that most of the projects have been coming in over budget so it is unknown if funding would be available. The Board agreed to remove the \$15,000.00 for the separation wall and \$7,000.00 for the weed control, leaving the Special Projects line-item at \$528,000.00. Commissioner Hoss asked, if the costs should come out of the Technology Department budget as these are communication sites. Technology Department Director Ric Grantham appeared before the Commission and offered comment. Discussion ensued regarding whether this is the appropriate Department for this project. Manager Mendiola reviewed the contract services (see attached). Discussion ensued. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the facilities budget with changes as outlined by the Comptroller including the Special Department Projects reducing that to \$528,000.00 removing the wall and weeds projects and removing the vehicle request reducing the vehicle line-item to \$52,923.00, tentatively.

PUBLIC DEFENDER (100-048): Public Defender Matt Stermitz appeared before the Commission. Mr. Stermitz reviewed the budget request for the Commission. Discussion ensued as to how the State reimburses certain costs. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the Public Defender's budget as presented, tentatively.

ALTERNATE PUBLIC DEFENDER (100-049): Alternate Public Defender Maureen McQuillan appeared before the Commission. Ms. McQuillan reviewed the budget request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively the Alternate Public Defender's budget as presented.

DISTRICT ATTORNEY (100-040): District Attorney Kevin Pasquale and Office Manager Nancy Jurad appeared before the Commission.

District Attorney (100-040): District Attorney Pasquale reviewed the budget request for the Commission including a request for approval of funding for an on-call stipend, an additional legal secretary position and an investigator position which he would consider reducing to part-time. Commissioner Hoss asked about the books line-item noting that the Court's books and publications line-item are way down. District Attorney Pasquale and Mrs. Jurad responded. Commissioner Hill asked about the reduction in the investigator hours. District Attorney Pasquale responded. Commissioner Evatz asked about how the new position is in the system. Comptroller Rackley responded. Discussion ensued regarding what is included in the increase for the salary portion. The following motion was made by Commissioner Evatz:

To approve Department 040 District Attorney Criminal Division as presented, tentatively.

Commissioner Cerri asked if Commissioner Evatz would amend his motion to reflect the reduction of hours for the Investigator position. Deputy District Attorney Macdonald clarified that a reduction in hours would reduce the benefits cost. Comptroller Rackley confirmed that was correct. Commissioner Evatz offered the following amended motion which passed unanimously:

To approve Department 040 District Attorney Criminal Division as presented with the reduction of the investigator position from a full-time position to a part-time position, sixty to thirty and whatever rolls out as to the benefits accordingly, tentatively.

Child Support (100-041): District Attorney Pasquale reviewed the budget request for the Commission including the request for a new position. Commissioner Cerri asked if the person is moved up will the that position be filled. District Attorney Pasquale stated that he was not sure, as if the duties could be covered, the position will not be filled but that needs to be looked at. Commissioner Cerri stated that he would prefer the position not be filled. Mrs. Jurad agreed but that they need to make sure all duties can be covered. Commissioner Evatz commented that he sees their service duties will go up in the future not go down. After discussion the following motion was made by Commissioner Hill and passed unanimously:

To approve the Child Support division budget, tentatively.

Commissioner Cerri asked about office space availability. Discussion ensued.

Check Restitution (210): Comptroller Rackley explained how this budget is managed. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the Check Restitution budget tentatively as presented.

LIBRARY: Library Director Jessica Anderson appeared before the Commission.

Library (207): Director Anderson reviewed the budget request for the Commission. Commissioner Hill asked about the amount identified for Books and Publications line-item. Director Anderson responded. Commissioner Evatz asked about the Contingency line-item. Comptroller Rackley responded noting a prior error as to how the Denio Library Project was coded and explaining why it cannot be changed at this time. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Library budget as presented, tentatively.

Library Memorial Fund (740): Director Anderson reviewed the budget proposal for this Fund. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the Library Memorial Fund as presented.

REVIEW AND POSSIBLE REVISIONS OF WORKSHOP ACTIONS AND TO CONSIDER THE NEED TO RECONVENE ON TUESDAY, MARCH 28, 2023: Consideration, discussion, and possible actions based on review of the

decisions made during the hearing, including, but not limited to revisions to individual budgets, and a determination to continue the hearings into Tuesday, March 28, 2023 (if necessary). Comptroller Rackley reviewed the budgets remaining for consideration, discussion and possible action. Chairman Tipton stated that the Commission would reconvene at 10:00 a.m. tomorrow. The following motion was made by Commissioner Hill and passed unanimously:

To recess until 10:00 a.m. tomorrow.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

Chairman Tipton recessed the meeting at 6:54 p.m. to reconvene at 10:00 a.m. on Tuesday, March 28, 2023.

CONTINUED FISCAL YEAR 2023-24 BUDGET WORKSHOP: Those present were Chairman Ken Tipton, Commissioners Jesse Hill, Ron Cerri, Tom Hoss and Mark Evatz, Deputy District Attorney Michael Macdonald, County Manager Dave Mendiola, Comptroller Gina Rackley and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Tipton called the budget hearings to order at 10:00 a.m. in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All in attendance recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Tipton asked for public comment. Clerk Spero offered public comment as to her attendance at a conference for the U.S. Election Assistance Commission which will result in her not being in attendance at the Commission's April 17th meeting; she noted her appointment as the State representative to the U.S. Election Assistance Commission Standards Board and Deputy Jessica Koepke's appointment to the U.S. Election Assistance Commission Bylaws Committee. No further public comment offered.

TECHNOLOGY SERVICES DEPARTMENT:

Computer Systems (100-008): Director Grantham reviewed the budget request for the Commission including the changes since submission of the original budget proposal; he continued detailing the line-item requests including increases, decreases, proposed travel and training and the software request which includes a correction in the amount. Discussion ensued regarding the need for additional information on the budget changes for better clarification for the Commission. Commissioner Evatz suggested that training should only occur if there is regulation requirements or program changes and offered suggestions for methods to train to reduce the costs. Commissioner Hoss noted concerns about training attendance with the Department being short-staffed and the impact on services. Discussion ensued regarding training options. Commissioner Hill asked about the camera request including the cloud storage and inquired

about storage options. Director Grantham stated those items had been removed. Commissioner Hill noted his confusion and his issue with Director Grantham bringing in these changes the day of the budget hearing which results in confusion. Commissioner Hoss noted his issues with the changes being provided today; he asked about the amounts left in the current budget. Director Grantham responded. Discussion ensued regarding the contracts. Comptroller Rackley noted the importance of software contract tracking due to upcoming changes via GASB for governmental financial reporting. Commissioner Evatz directed that the amount identified in the rent line-item be removed as there is not confirmation that rent is required. It was noted that the amount input into Computer Network line-item was entered incorrectly, it needs to be placed in the Computer Equipment line-item. Director Grantham explained the increase in the Computer Equipment line-item including replacement requirements for servers, hardware, network switches noting that he will provide explanation notes to the Commission. Chairman Tipton asked if there will ever be an end to the growth of the Department. Director Grantham stated no and explained. Discussion ensued. Comptroller Rackley commented on the direction of software toward cloud storage and why that is occurring. Director Grantham offered comment on the concerns with cloud storage. Comptroller Rackley reviewed the reductions offered including a reduction Contracts & Agreements to \$661,450.00 a reduction of \$88,804.00, a reduction to Special Department Projects to \$70,920.00 a reduction of \$34,080.00, moving the amount in Computer Network to Computer Equipment and reducing that request to \$360,700.00 for a reduction of \$20,000.00 and removing rent in the amount of \$5,000.00 for a total reduction in the budget of \$147,884.00. Commissioner Evatz offered the following proposed cuts to reduce Services & Supplies from \$50,000.00 to \$40,000.00, Training from \$50,000.00 to \$35,000.00, Computer Equipment \$360,000.00 to \$300,000.00 and Special Department Projects \$70,000.00 to \$50,000.00. Director Grantham noted that the camera project previously approved has not been deducted from the current budget as well as a project for the District Court related to networking that will cost \$20,000.00. The following motion was made by Commissioner Evatz:

To approve Department 008 Computer Systems as presented with the adjustments as read into the record by Comptroller Rackley, tentatively.

Discussion ensued regarding the reductions to the Contracts and Agreements line-item with Commissioner Hoss asking that additional information be provided as to what the contracts and agreements are for. Chairman Tipton agreed and asked Director Grantham to bring that information to the Commission. Chairman Tipton called Commissioner Evatz's motion to a vote and it passed unanimously. Discussion ensued regarding the need for an explanation of the contracts. Comptroller

Rackley reviewed the additional reductions offered by Commissioner Evatz resulting in a savings of \$254,750.00 for a total budget of \$1,756,090.00.

Communications (100-012): Director Grantham reviewed the budget request for the Commission. Discussion ensued regarding the training line-item with Chairman Tipton requesting that the requirements for training such as from OSHA be looked at. Commissioner Hill stated that he would ask for Director Grantham to justify the training, if he is more comfortable with training more often than justify it but make sure that we are not overdoing it but that he is again comfortable with the amount offered. Director Grantham stated his support for the training provided. Commissioner Evatz noting for the record that he is not advocating sending people out that are not trained, if certified training is needed, so be it, but what he is asking Director Grantham to do is to be a little more deliberate in the strategies for training and look for creative ways to lower that budget; that he knows if someone is sent out that is not trained properly the person accountable will be Director Grantham. Commissioner Evatz asked about professional services. Director Grantham responded. Commissioner Evatz proposed based on the history that the Professional Services line-item go to \$15,000.00 and that the Travel & Training line-item go to \$20,000.00. Comptroller Rackley reviewed the changes offered as a reduction to Travel & Training to \$20,000.00 for a reduction of \$9,750.00 and reducing the Professional Services line-item to \$25,000.00 which is a reduction of \$10,000.00, which takes the Department's budget request to \$448,120.00. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Communications' budget tentatively with the cuts that were noted by the Comptroller.

Computer Systems (100-008) CONTINUED: Commissioner Cerri noted confusion on the totals on the Technology Services Department Telephone request form for the IT budget as the total of \$60,240.00 but it does not include all items listed and should be \$107,393.00. Discussion ensued as the amount was incorrect. Director Grantham reviewed what the items listed are on the Telephone listing. Based on the determination that the amount submitted was incorrect the following amended motion was made by Commissioner Evatz and passed unanimously:

To approve Department 008 Computer Systems as presented with the adjustments as read into the record by Comptroller Rackley, tentatively, to include the corrected math of that column to \$107,393.00 based on the spending year to date would put it at about \$100,000.00, so \$107,292.00 is probably appropriate in the line-item.

Humboldt TV District (501): Director Grantham reviewed the budget request for the Commission. Discussion ensued the need to buy new TV transmission equipment, the purchase of the leased vehicle,

the amount in depreciation and the amount identified for services and supplies. The following motion was made by Commissioner Cerri and passed unanimously:

To approve the Humboldt TV District budget, tentatively.

Commissioner Cerri asked about the need for new TV equipment. Director Grantham explained including why the equipment is being purchased now.

Quinn River TV (709): Director Grantham reviewed the budget request for the Commission. The following motion was made by Commissioner Evatz and passed unanimously:

To approve Fund 709 Quinn River TV budget as presented, tentatively.

Denio TV (710): Director Grantham reviewed the budget request for the Commission. Comptroller Rackley commented on the need to dissolve this department but concerns as to what is involved with that process. The following motion was made by Commissioner Evatz and passed unanimously:

To approve the Denio TV budget as presented, tentatively.

Chairman Tipton asked Director Grantham to return with more information on the computer systems. Director Grantham confirmed that he would.

Chairman Tipton recessed the meeting at 11:43 a.m. reconvening at 11:50 a.m.

PUBLIC WORKS DEPARTMENT (202): Director Don Kalkoske appeared before the Commission.

Discussion ensued as the next two items were not included on the agenda provided to the Commissioners as part of their budget packets but was included on the agenda as posted and published to the County's website. Deputy District Attorney Macdonald confirmed that the Board could proceed with the two items.

A. Consideration, discussion and possible approval to waive the attrition policy to hire a Water/Wastewater Technician. Director Kalkoske reviewed his request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

To waive the attrition policy for the Water/Wastewater Tech for the Public Works Department.

B. Consideration, discussion and possible approval to solicit quotes from equipment dealerships to purchase a belly dump pup trailer in an amount not to exceed \$50,000. Director Kalkoske reviewed the request for the Commission noting that the funds are included in his current budget. The following amended motion was made by Commissioner Hill and passed unanimously:

To approve an additional \$50,000.00 to purchase whole set up, pup and train.

Road Fund (202): Director Kalkoske reviewed his budget request for the Commission including the line-items increased. Commissioner Evatz asked what is used to determine the fuel cost. Director Kalkoske responded. Discussion ensued. Chairman Tipton asked about the Travel & Training item. Director Kalkoske responded. Discussion ensued. Commissioner Evatz asked about the Equipment Rental line-

item. Director Kalkoske responded. Commissioner Evatz asked about the Special Department Projects. Director Kalkoske responded. Discussion ensued regarding the crushing projects planned and what will be done this year and what is proposed for next year. Commissioner Evatz questioned the ability to reduce the Special Department Projects line-item. Director Kalkoske responded with his concerns related to reduction. Commissioner Hill commented on the unknowns related to this line-item and suggested that, for transparency, that perhaps the crushing should go under a different line-item. Discussion ensued regarding crushing projects planned this fiscal year. Discussion ensued regarding the need for additional funding in the case of emergency, the purpose of the water issues line-item, what the RTC funds can and cannot be used for and that Dust Control has been moved to RTC. Director Kalkoske reviewed the Machinery line-item request. Discussion ensued including equipment is being purchased in the current fiscal year, difficulties with purchasing equipment currently, fencing projects and other items planned for this budget request. Commission Hill again noted his concern with transparency for the Special Department Projects line-item as he believes the line-item is more predictable but agreed with the need for a contingency. Comptroller Rackley stated if that is the direction of the Commission she could create a line-item for crushing. Commissioner Cerri noted his concern with asking that everyone spend everything they are budgeting. Commissioner Hoss concurred on the need to be clearer as to the Special Department Projects line-item. Commissioner Evatz commented on Director Kalkoske's job, which is to manage his department so to put in the number he needs and then manage to that number and if he does not need to spend it don't; he commented that across all the Departments, with three months to go in the current budget year, stuff in budget is not being aggressively pursued which, to him, this means it wasn't really needed; he again referenced the Public Works budget and what hasn't been accomplished and noted the need to include justification for not spending budgeted amounts. Director Kalkoske offered comments as to how the concerns related to the economy put the brakes on many items. Chairman Tipton offered comment on his understanding of the economic issues and their impact on spending as well as the need for contingency funds noting that he is pretty comfortable with the Special Projects line-item and explained. Commissioner Hill noted his understanding of Director Kalkoske's frustrations. Commissioner Evatz asked what prevents Director Kalkoske from coming into the first Monday in January to ask for approval to purchase all items. Director Kalkoske responded. Commissioner Cerri stated his appreciation for the way it is done and explained. The following motion was made by Commissioner Hill and passed unanimously:

To approve the road fund budget as presented, tentatively.

REGIONAL TRANSPORTATION FUND (204):

03/27/2023

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City (204-052): Comptroller Rackley reviewed a breakout of the Fund balance for the RTC including the amounts for each entity; she continued reviewing what is requested to be budgeted for the City.

County (204-053): Director Kalkoske reviewed the request for the County RTC budget. Discussion ensued regarding diesel tax revenue. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the RTC, Regional Transportation budget as presented.

GENERAL IMPROVEMENT DISTRICTS:

Paradise Sewer (708): Director Kalkoske reviewed the budget request for the Commission. Comptroller Rackley commented on depreciation. The following motion was made by Commissioner Cerri and passed unanimously:

To tentatively approve the Paradise Sewer budget as presented.

Star City Water (503): Director Kalkoske reviewed the budget request for the Commission. Based on a question from Chairman Tipton about the total amount budgeted, Comptroller Rackley explained. Commissioner Cerri asked about the amount of the salary line-item. Director Kalkoske responded. Discussion ensued. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Star City Water budget, tentatively.

McDermitt Water (760): Director Kalkoske reviewed the budget request for the Commission. Commissioner Evatz asked what the line-item Short Lived Asset was for. Comptroller Rackley explained. The following motion was made by Commissioner Evatz and passed unanimously:

To approve 760 McDermitt Water budget as presented, tentatively.

McDermitt Sewer (761): Director Kalkoske reviewed the budget request for the Commission. The following motion was made by Commissioner Evatz:

To approve 761 for Public Works McDermitt Sewer.

Commissioner Hoss asked about the ability to stay up with repairs with the budget as presented. Director Kalkoske responded. Discussion ensued. Chairman Tipton called Commissioner Evatz's motion to a vote, and it passed unanimously.

Chairman Tipton recessed the meeting at 12:59 p.m. reconvening at 1:25 p.m.

WINNEMUCCA EVENTS COMPLEX FUND (212): Winnemucca Convention and Visitor's Authority Director Kim Petersen and Ag District 3 Chairman Kent Maher appeared before the Commission.

Ag District 3 (212-070): Director Petersen reviewed the budget request for the Commission including what will be left over from the current budget and explained why that had occurred. Chairman Tipton asked what order these projected were listed. Director Petersen responded that they are in order of

preference. Chairman Tipton asked about possible grant funding for the lighting requests. Director Petersen stated he could follow up but that he is not aware of anything. Commissioner Cerri asked about the security camera request noting a similar request in the Technology Department's budget. Director Petersen responded that they work separately and explained what the current system is and what is being requested. Commissioner Cerri asked about the funding in the Ag District 3 Fund. Comptroller Rackley responded. Director Petersen offered comment on what is expected to be received and the return of any funding not used. Commissioner Evatz asked questions regarding the grandstand, advertising on the bucking chutes and the potential for solar panels for power. Director Petersen responded and discussion ensued. Commissioner Hoss asked about the funding for this Fund. Comptroller Rackley reviewed the monies going into the Fund and the revenue amounts by type. Commissioner Hill stated that he was happy to see preventative maintenance and offered comment on the portable bucking chutes and noted concerns with items stacked at the site. Chairman Tipton asked if a back-up generator had been considered and suggested that it should be considered for the next budget year. Discussion ensued. Commissioner Hill suggested a switch or renting a back-up generator. Commissioner Hoss asked about the new UTV and the new pick-up suggesting that maybe two pick-ups would be better explaining. Director Petersen responded. Discussion ensued. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Ag District 3 budget, tentatively.

Indoor Events Center (212-073): Director Petersen reviewed the budget request for the Commission. Chairman Tipton asked about use of the room tax. Chairman Maher responded. Commissioner Cerri asked about the Room Tax line-item on the budget proposal. Director Petersen responded. The following motion was made by Commissioner Hill and passed unanimously:

To approve the Indoor Events Center budget, tentatively.

Director Petersen addressed the Commission about the situation with the Event Center Concession/Meeting Room Extension that is included on the Short- and Long-Term Capital Project List explaining that the WCVA is working on seeking grants to assist with the costs for this project as well as other methods of payment being considered. Director Petersen commented on a plan related to the Junior Livestock Barn Replacement. Director Petersen commented on a portable restroom/shower unit that they are expecting. Commissioner Hoss asked why local vendors aren't used for the big events. Director Petersen responded. Comptroller Rackley commented on what had occurred with the State Wrestling event. Discussion ensued.

REVIEW AND POSSIBLE REVISIONS OF WORKSHOP ACTIONS AND TO CONSIDER THE NEED TO RECONVENE ON TUESDAY, MARCH 28, 2023: Consideration, discussion, and possible actions based on review of the decisions made during the hearing, including, but not limited to revisions to individual budgets, and a determination to continue the hearings into Tuesday, March 28, 2023 (if necessary). Chairman Tipton asked if anyone wanted to revisit any of the items previously discussed. Commissioner Hill commented on the Sheriff's Office request. Commissioner Cerri questioned the transfer of the central control personnel to Dispatch which did not result in a reduction in the Detention Center budget. Comptroller Rackley commented. Commissioner Evatz commented on having the Department present; he asked what the next steps are, as this is tentative. Comptroller Rackley responded. Commissioner Hill noted his experience in the past and how it will be helpful to have the actual numbers as opposed to the projections. Commissioner Hoss asked the Comptroller to explain how the budget gets to this point. Comptroller Rackley responded. Commissioner Hoss suggested that someone look at it before the Commission receives it. Discussion ensued. Chairman Tipton stated that he likes doing this. Commissioner Hoss clarified that the process of bringing it before the Commission would still occur, but he suggested having someone look at the requests prior to coming before the Board to review what is being proposed. Commissioner Evatz offered comment. Discussion ensued. Commissioner Cerri suggested spreading the budget process out over a period of time beginning at the start of the year. Discussion ensued about the budget process and what the status is following this process. Discussion regarding the rest of the process related to revenues ensued.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

ADJOURNMENT: Chairman Tipton adjourned the meeting at 2:48 p.m.

ATTEST:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 3-18-24)

Notice of Public Meeting
Humboldt County Board of Commissioners Budget Hearings
Monday, March 27, 2023
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

Click here to join the meeting:
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Or by phone: +1 775-446-0241, ID: 784 557 173#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. FISCAL YEAR 2023-24 BUDGET WORKSHOP (FOR POSSIBLE ACTION)

This meeting is the first public hearing on the fiscal year 2023-24 budgets. The Board of County Commissioners is required to hold budget hearings in accordance with NRS 354.596. The county offices, departments, and boards will present and discuss their fiscal year 2023-24 budget proposals with the Board of County Commissioners during the

budget workshops. The budget workshops may include the presentation, review, and discussion of revenues, expenditures, and transfers to and from county funds, and specific funding requests including, but not limited to, additions or deletions to personnel, equipment, supplies, and services used or received. The Board of County Commissioners may take action for tentative approval of the proposed budget, but all budgets are subject to final approval and action at the time final budgets are submitted.

NOTE: Miscellaneous General Fund Budgets will be reviewed as time permits throughout the meeting.

5. FISCAL YEAR 2023-24 BUDGET OVERVIEW BY COUNTY MANAGER AND COMPTROLLER/AUDITOR (FOR POSSIBLE ACTION)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), and an overview of the FY2024 budget. County Manager Dave Mendiola will provide his annual budget message. Information Only.

6. ASSESSOR (100-007)/ASSESSOR TECHNOLOGY FUND (217) (FOR POSSIBLE ACTION)

- A. Assessor (007)
- B. Assessor Technology Fund (217)

7. COOPERATIVE EXTENSION (203) (FOR POSSIBLE ACTION)

8. 6TH JUDICIAL DISTRICT COURT (FUND 205) (FOR POSSIBLE ACTION)

- A. Juvenile Probation (034)
- B. District Court (043)
- C. Law Library (045)
- D. Specialty Court (208)

*** This may be delayed until later in the day or a later date depending on the Judge's court calendar.

9. GENERAL FUND (100) (FOR POSSIBLE ACTION)

- A. Commissioners (001)
- B. Administration (002)
- C. Personnel (014)
- D. Other General Government (015)

- E. Insect Control (061)
- F. Intergovernmental (086)

10. EMERGENCY MANAGEMENT (100-036) (FOR POSSIBLE ACTION)

11. 95-80 RDA (220) (FOR POSSIBLE ACTION)

12. HUMAN SERVICES (201 AND 211) (FOR POSSIBLE ACTION)

- A. Indigent Services (202)
- B. Indigent Medical (211)

13. CLERK (004) (FOR POSSIBLE ACTION)

- A. Clerk (004)
- B. Elections (003)

14. TREASURER (005) (FOR POSSIBLE ACTION)

15. RECORDER (100-006) (FOR POSSIBLE ACTION)

- A. Recorder (100-006)
- B. Recorder Technology Fund

16. COMPTROLLER/AUDITOR (100-010) (FOR POSSIBLE ACTION)

- A. Comptroller/Auditor (100-010)
- B. Rural Street Lights (100-051)
- C. Public Health Nurse (100-060)
- D. Other Culture & Recreation (100-071)
- E. Community Support (100-080)

- Consideration, discussion and possible action to increase Pleasant Senior Center funding to cover food expenses. Discussion and possible action.

- F. Stabilization Fund (206)
- G. Genetic Marker Test (213)
- H. Unemployment Compensation (214)
- I. Payment in Lieu of Taxes (PILT) (215)
- J. Compensated Absences (216)

- K. Capital Projects (301)
- L. Building Reserve (302)
- M. Debt Service Fund (400)
- N. Solid Waste Management (502)
- O. Consideration, discussion and possible action to transfer funds from the General Fund to the following:

-- Self-pay Fund and/or Extraordinary Repairs and Maintenance Fund, which will be needed to be established to launch the new insurance plan and set-aside money for specific expenditures. Discussion and possible action.

- 17. SHERIFF'S OFFICE (FOR POSSIBLE ACTION)
 - A. Patrol (100-030)
 - B. Detention (100-031)
 - C. Dispatch (100-032)
 - D. Task Force (100-037)
 - E. 911 Enhancement (218)
- 18. JUSTICE COURT (100-042) (FOR POSSIBLE ACTION)
 - A. Justice Court (100-042)
 - B. Administrative Assessment (209)
 - C. Administrative Assistant/Court Facilities (219)
- 19. PLANNING (100-011) (FOR POSSIBLE ACTION)
- 20. BUILDINGS & GROUNDS (100-009) (FOR POSSIBLE ACTION)
- 21. TECHNOLOGY SERVICES DEPARTMENT - COMPUTER SYSTEMS (100-008) AND COMMUNICATIONS (100-012)/HUMBOLDT TV DISTRICT (501)/QUINN RIVER TV (709)/DENIO TV (710) (FOR POSSIBLE ACTION)
 - A. Computer Systems (100-008)
 - B. Communications (100-012)
 - C. Humboldt TV District (501)
 - D. Quinn River TV District (709)
 - E. Denio TV District (710)
- 22. DISTRICT ATTORNEY (100-040) (FOR POSSIBLE ACTION)
 - A. District Attorney (100-040)
 - B. Child Support (100-041)
 - C. Check Restitution (210)
- 23. BUILDING INSPECTOR (100) (100-040) (FOR POSSIBLE ACTION)

24. PUBLIC DEFENDER (100-048) (FOR POSSIBLE ACTION)
25. ALTERNATE PUBLIC DEFENDER (100-049) (FOR POSSIBLE ACTION)
26. PUBLIC WORKS DEPARTMENT (202) (FOR POSSIBLE ACTION)
 - A. Consideration, discussion and possible approval to waive the attrition policy to hire a Water/Wastewater Technician. Discussion and possible action.
 - B. Consideration, discussion and possible approval to solicit quotes from equipment dealerships to purchase a belly dump pup trailer in an amount not to exceed \$50,000. Discussion and possible action.
 - C. Road Fund (202)
 - D. Regional Transportation Fund (204)
 - E. City (204-052)
 - F. County (204-053)
 - G. Paradise Sewer (708)
 - H. Star City Water (503)
 - I. McDermitt Water (760)
 - J. McDermitt Sewer (761)

26.A) Staff Memo - Public Works Request to Waive Attrition
[Staff Report Attrition Policy Waiver 03202023 Water-Wastewater Tech.pdf](#)
[Staff Report Used Belly Dump Pup 03212023.pdf](#)

27. LIBRARY (207)/LIBRARY MEMORIAL FUND (740) (FOR POSSIBLE ACTION)
 - A. Library (207)
 - B. Library Memorial Fund (740)
28. WINNEMUCCA EVENTS COMPLEX FUND (212) (FOR POSSIBLE ACTION)
 - A. Ag District 3 (212-070)
 - B. Indoor Events Center (212-073)
29. REVIEW AND POSSIBLE REVISIONS OF WORKSHOP ACTIONS AND TO CONSIDER THE NEED TO RECONVENE ON TUESDAY, MARCH 28, 2023 (FOR POSSIBLE ACTION)

Consideration, discussion, and possible actions based on review of the decisions made during the hearing, including, but not limited to revisions to individual budgets, and a determination to continue the hearings into Tuesday, March 28, 2023 (if necessary). Discussion and possible action.

30. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

31. ADJOURNMENT

32. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynev.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov/> at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: March 27, 2023 **POSTED BY:** MICHELLE COOK

DATE POSTED: March 22, 2023

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

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(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

- fax: (202) 690-7422; or
- email: intake@usda.gov

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Notice of Public Meeting
Humboldt County Board of Commissioners Budget Hearings
Tuesday, March 28, 2023
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

Click here to join the meeting:
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All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. FISCAL YEAR 2023-24 BUDGET WORKSHOP (FOR POSSIBLE ACTION)

This meeting is the first public hearing on the fiscal year 2023-24 budgets. The Board of County Commissioners is required to hold budget hearings in accordance with NRS 354.596. The county offices, departments, and boards will present and discuss their fiscal year 2023-24 budget proposals with the Board of County Commissioners during the

budget workshops. The budget workshops may include the presentation, review, and discussion of revenues, expenditures, and transfers to and from county funds, and specific funding requests including, but not limited to, additions or deletions to personnel, equipment, supplies, and services used or received. The Board of County Commissioners may take action for tentative approval of the proposed budget, but all budgets are subject to final approval and action at the time final budgets are submitted.

NOTE: Miscellaneous General Fund Budgets will be reviewed as time permits throughout the meeting.

5. FISCAL YEAR 2023-24 BUDGET OVERVIEW BY COUNTY MANAGER AND COMPTROLLER/AUDITOR (FOR POSSIBLE ACTION)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), and an overview of the FY2024 budget. County Manager Dave Mendiola will provide his annual budget message. Information Only.

6. ASSESSOR (100-007)/ASSESSOR TECHNOLOGY FUND (217) (FOR POSSIBLE ACTION)

- A. Assessor (007)
- B. Assessor Technology Fund (217)

7. COOPERATIVE EXTENSION (203) (FOR POSSIBLE ACTION)

8. 6TH JUDICIAL DISTRICT COURT (FUND 205) (FOR POSSIBLE ACTION)

- A. Juvenile Probation (034)
- B. District Court (043)
- C. Law Library (045)
- D. Specialty Court (208)

*** This may be delayed until later in the day or a later date depending on the Judge's court calendar.

9. GENERAL FUND (100) (FOR POSSIBLE ACTION)

- A. Commissioners (001)
- B. Administration (002)
- C. Personnel (014)
- D. Other General Government (015)

- E. Insect Control (061)
- F. Intergovernmental (086)

10. EMERGENCY MANAGEMENT (100-036) (FOR POSSIBLE ACTION)

11. 95-80 RDA (220) (FOR POSSIBLE ACTION)

12. HUMAN SERVICES (201 AND 211) (FOR POSSIBLE ACTION)

- A. Indigent Services (202)
- B. Indigent Medical (211)

13. CLERK (004) (FOR POSSIBLE ACTION)

- A. Clerk (004)
- B. Elections (003)

14. TREASURER (005) (FOR POSSIBLE ACTION)

15. RECORDER (100-006) (FOR POSSIBLE ACTION)

- A. Recorder (100-006)
- B. Recorder Technology Fund

16. COMPTROLLER/AUDITOR (100-010) (FOR POSSIBLE ACTION)

- A. Comptroller/Auditor (100-010)
- B. Rural Street Lights (100-051)
- C. Public Health Nurse (100-060)
- D. Other Culture & Recreation (100-071)
- E. Community Support (100-080)
 - Consideration, discussion and possible action to increase Pleasant Senior Center funding to cover food expenses. Discussion and possible action.
- F. Stabilization Fund (206)
- G. Genetic Marker Test (213)
- H. Unemployment Compensation (214)
- I. Payment in Lieu of Taxes (PILT) (215)
- J. Compensated Absences (216)

- K. Capital Projects (301)
- L. Building Reserve (302)
- M. Debt Service Fund (400)
- N. Solid Waste Management (502)
- O. Consideration, discussion and possible action to transfer funds from the General Fund to the following:

-- Self-pay Fund and/or Extraordinary Repairs and Maintenance Fund, which will be needed to be established to launch the new insurance plan and set-aside money for specific expenditures. Discussion and possible action.

- 17. SHERIFF'S OFFICE (FOR POSSIBLE ACTION)
 - A. Patrol (100-030)
 - B. Detention (100-031)
 - C. Dispatch (100-032)
 - D. Task Force (100-037)
 - E. 911 Enhancement (218)
- 18. JUSTICE COURT (100-042) (FOR POSSIBLE ACTION)
 - A. Justice Court (100-042)
 - B. Administrative Assessment (209)
 - C. Administrative Assistant/Court Facilities (219)
- 19. PLANNING (100-011) (FOR POSSIBLE ACTION)
- 20. BUILDINGS & GROUNDS (100-009) (FOR POSSIBLE ACTION)
- 21. TECHNOLOGY SERVICES DEPARTMENT - COMPUTER SYSTEMS (100-008) AND COMMUNICATIONS (100-012)/HUMBOLDT TV DISTRICT (501)/QUINN RIVER TV (709)/DENIO TV (710) (FOR POSSIBLE ACTION)
 - A. Computer Systems (100-008)
 - B. Communications (100-012)
 - C. Humboldt TV District (501)
 - D. Quinn River TV District (709)
 - E. Denio TV District 710)
- 22. DISTRICT ATTORNEY (100-040) (FOR POSSIBLE ACTION)
 - A. District Attorney (100-040)
 - B. Child Support (100-041)
 - C. Check Restitution (210)
- 23. BUILDING INSPECTOR (100) (100-040) (FOR POSSIBLE ACTION)

- 24. PUBLIC DEFENDER (100-048) (FOR POSSIBLE ACTION)
- 25. ALTERNATE PUBLIC DEFENDER (100-049) (FOR POSSIBLE ACTION)
- 26. PUBLIC WORKS DEPARTMENT (202) (FOR POSSIBLE ACTION)
 - A. Consideration, discussion and possible approval to waive the attrition policy to hire a Water/Wastewater Technician. Discussion and possible action.
 - B. Consideration, discussion and possible approval to solicit quotes from equipment dealerships to purchase a belly dump pup trailer in an amount not to exceed \$50,000. Discussion and possible action.
 - C.
 - D. Road Fund (202)
 - E. Regional Transportation Fund (204)
 - F. City (204-052)
 - G. County (204-053)
 - H. Paradise Sewer (708)
 - I. Star City Water (503)
 - J. McDermitt Water (760)
 - K. McDermitt Sewer (761)

26.A) Staff Memo - Public Works Waive Attrition
[Staff Report Attrition Policy Waiver 03202023 Water-Wastewater Tech.pdf](#)
[Staff Report Used Belly Dump Pup 03212023.pdf](#)

- 27. LIBRARY (207)/LIBRARY MEMORIAL FUND (740) (FOR POSSIBLE ACTION)
 - A. Library (207)
 - B. Library Memorial Fund (740)
- 28. WINNEMUCCA EVENTS COMPLEX FUND (212) (FOR POSSIBLE ACTION)
 - A. Ag District 3 (212-070)
 - B. Indoor Events Center (212-073)
- 29. REVIEW AND POSSIBLE REVISIONS OF WORKSHOP ACTIONS AND TO CONSIDER THE NEED TO RECONVENE ON TUESDAY, MARCH 28, 2023 (FOR POSSIBLE ACTION)

Consideration, discussion, and possible actions based on review of the decisions made during the hearing, including, but not limited to revisions to individual budgets, and a determination to continue the hearings into Tuesday, March 28, 2023 (if necessary). Discussion and possible action.

30. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically

included on the agenda as an item upon which action may be taken.

31. ADJOURNMENT

32. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynev.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov/> at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: March 28, 2023 **POSTED BY:** MICHELLE COOK

DATE POSTED: March 22, 2023

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a *program discrimination complaint*, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

- fax: (202) 690-7422; or
- email: intake@usda.gov

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VEHICLE LEASE/PURCHASE

DEPARTMENT: FACILITY OPERATIONS
FISCAL YEAR: 2023-2024
SUBMITTED BY: JOAQUIN PADILLA

ITEM DESCRIPTION	\$ BUDGET REQUEST
Current Vehicle Lease Agreement	\$ 8,900.00
Purchase or Lease for Used Truck Regular Cab with Utility Box and Rack	\$ 44,023.00
TOTAL	\$ 52,923.00