



Humboldt County Board of Commissioners
Monday, March 6, 2023
Meeting Minutes

Those present were Chairman Ken Tipton, Commissioners Ron Cerri, Jesse Hill, Tom Hoss and Mark Evatz, Deputy District Attorney Michael Macdonald, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman Tipton called the regular meeting to order at 8:30 a.m. in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All in attendance recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Tipton asked for public comment. Dick Robie offered public comment requesting the Commission's support and agreement for acquiring the M60 Tank that will be discussed later in the meeting; he continued detailing the tanks historical usage and noted that the Veterans' organizations support this request; he further noted that the site serves as a tourist attraction.

Skip Hammargren offered public comment in support of the tank being placed in Veterans' Park noting that this is a unique opportunity; he further offered that, if the Commission does have an interest, he would be willing to reach out to trucking companies to see if one would give a break on the cost of moving the tank and suggested that the Vietnam Veterans would be willing to work on the location for placement.

Debra Gay offered public comment regarding the lithium mine and the transloading facility proposed to be located at airport asking why we would want to do this as no taxes will be received, noting the truck traffic increase that will result on the roads by the airport and the number of chemicals involved commenting that it is not if, but when, we will have catastrophe; she noted the situation which occurred in Ohio and the failure of federal and state agencies to respond and questioned what would occur here in the same situation; she stated that this is not a good plan to place this at the airport that this needs to be move out further into the county as it is too close to people, that chemicals will leach in to the water and air noting other locations where that has occurred; she stated that she wants to know how many of the Commissioners are for this being placed at the airport though she hopes none are, as they have family and animals that will be impacted; she stated again that it is not if, but when, we have catastrophe; she requested that the County push the City to not allow for this, to not put it where proposed, as it does not belong there.

Christina Kenison appeared before the Commission and offered public comment stating that her understanding is that the airport is ran by both city and county so there is a responsibility to listen to the public and their concerns and for the county to help with dealing with the city; that based on her research the city manager/airport manager Alicia Heiser has filed with FFA requests to change items at the airport with no input from the County Commission, the Airport Board, the public or residents, that back to 2019

there have been non-agendized discussions that a company was interested in putting a transloading site at the airport to include updates which also were not on the agenda; that in 2021 Lithium Nevada was identified as being interested but that she kept the information to herself. Ms. Kenison continued noting that this is public land and part of the land falls under the protection of the FFA and commented on those protections and the location of the spur to a runway and the impact of that, issues with the storage that will occur at the site, the potential for other mines to use the spur as well and the concerns with that and the impact of the site on other usages at the airport; she stated that she feels that this has been done behind the county's back and that she wants the county to look into the situation; she noted concerns with there being ethics violations, the right to be protected by those we elected and that the city and county have been meeting behind closed doors to bring something dangerous to the community with no knowledge by the public; she commented on the need to step up or it will get worse.

Cheryl Montgomery appeared before the Commission and offered public comment stating that there should be some type of rent control for senior citizens and commented on the facility she resides in commenting that they are pricing senior citizens out of the facility so there needs to be protection as there are seniors who will end up homeless; she continued indicating that the management of the facility will not discuss or meet with them and that they have raised the cost to use up the amount of the increase for seniors received to their social security amount; she again voiced concern that there is nothing here to protect senior citizens; she stated that this increase will occur on April 1st but that rents have been increased multiple times in the past in violation of some rental agreements.

No further public comment offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September

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30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; and February 21, 2023. No minutes submitted for consideration.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR FEBRUARY 21, 2023, THROUGH MARCH 6, 2023: The following motion was made by Commissioner Hill and passed unanimously:

To approve the expenditures for February 21, 2023 through March 6, 2023.

APPOINTMENT OF MEMBERS TO SPECIAL DISTRICTS AND BOARDS AND TO DESIGNATE THE OROVADA COMMUNITY SERVICES BOARD AS AN APPOINTED ONLY BOARD: Consideration, discussion and possible approval of the following board reappointments/appointments:

Orovada Fire Protection District Board - Jake Uhlmann – Appoint to Seat A with term to expire January 6, 2025, Jess Frey – Appoint to Seat B with term to expire January 6, 2025 and Bryce Brumley – Appoint to Seat C with term to expire January 6, 2025. The following motion was made by Commissioner Evatz and passed unanimously:

To appoint or re-appoint to the Orovada Fire Protection District Board Jake Uhlmann, Jess Frey and Bryce Brumley to their identified seats as noted with terms to expire January 2025.

Commissioner Cerri asked about the terms expiring all at the same time. Clerk Spero explained that occurs because these are elected seats and they can only be appointed until the next regularly scheduled election.

Orovada Community Services District Board - Tawnya Root – Appoint to Seat A with term to expire January, 2025, Clay Smithy(sic) – Appoint to Seat B with term to expire January, 2025, Donald Brumley – Appoint to Seat C with term to expire January, 2025, Troy Rodriguez – Appoint to Seat D with term to expire January, 2025 and Jan Schade – Appoint to Seat E with term to expire January, 2025. The following motion was made by Commissioner Evatz:

To appoint to the Orovada Community Services District Board Tawnya Root, Clay Smithy, Donald Brumley, Troy Rodriguez and Jan Schade to the appropriate seats as noted with terms to expire in January of 2025.

Commissioner Hoss asked if these are new appointments or re-appointments. Clerk Spero responded. Commissioner Cerri noted that the appointee to seat B was Clay Smith not Smithy. The following amended motion was made by Commissioner Evatz and passed unanimously:

To appoint to the Orovada Community Services District Board Tawnya Root, Clay Smith, Donald Brumley, Troy Rodriguez and Jan Schade to the appropriate seats as noted with terms to expire in January of 2025.

Consideration, discussion and possible approval of a request to designate the Orovada Community Services Board as an "appointed only" board instead of an elected board per NRS 244.164: Manager Mendiola explained that this was not action that could be taken today as this action requires the adoption of an ordinance, so the matter would be brought back for that process. Deputy District Attorney Macdonald explained that the action needed today would be to give staff direction to proceed with that process. Commissioner Cerri provided the background on this process and why it was added to statute; he questioned if this action should not apply to all the boards in the communities. Clerk Spero noted the language of the statute which requires a request from the district board itself unless there are no members available for appointment but noted that other boards are looking at the process. The following motion was made by Commissioner Cerri and passed unanimously:

To direct the District Attorney's Office and County Manager to move forward with creating an ordinance to designate the Orovada Community Services Board as an appointed only board.

WINNEMUCCA DOMESTIC VIOLENCE SHELTER REQUEST TO PLACE PINWHEELS ON COURTHOUSE LAWN AND TO USE COURTHOUSE PARKING LOT FOR RELATED ACTIVITIES: Consideration, discussion and possible approval of a request from Winnemucca Domestic Violence Shelter (WDVS) to utilize the lawn at the Courthouse to place Pinwheels and a banner for display throughout the month of April 2023 to bring awareness of child abuse to the community, and to utilize the parking lot across the street for booths to host children's activities, speakers, and a few food trucks on April 1, 2023. The event would start @ 2:00 PM ending @ 4:00PM, vendors will start set up between 11:00AM – 1:00PM. Pinwheels and banner will be removed by April 28, 2023. The following motion was made by Commissioner Hill and passed unanimously:

To approve the request as outlined with WDVS as submitted.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

REQUEST TO APPROVE AUDIT DESIGNATION: Consideration, discussion and possible approval to designate Drake, Rose & Associates as the Auditor for Humboldt County for the 2023 Fiscal Year. Comptroller Rackley reviewed the request for the Commission. The following motion was made by Commissioner Evatz and passed unanimously:

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To approve the designation of Drake, Rose and Associates as the auditor for Humboldt County for the 2023 fiscal year.

CORRECTIVE PLAN OF ACTION: Consideration, discussion and possible approval of the Corrective Plan of Action to violations of law or regulation as identified in the Fiscal Year 2023 audit. A copy of the proposed letter from the Commission to the Nevada Department of Taxation setting forth the Corrective Action Plan for Audit Violations identified in the 2022 audit was included on the on-line agenda for review (see attached). Comptroller Rackley reviewed the findings and associated corrective plan of actions. Chairman Tipton asked if the Comptroller Rackley was comfortable with the plan as presented. Comptroller Rackley confirmed that she was. Commissioner Hoss asked who was responsible for making sure these actions occur. Comptroller Rackley responded that the ultimate responsibility lies with the Commission. Commissioner Evatz asked about the staffing situation in the Clerk's Office. Clerk Spero responded. Commissioner Evatz asked about the time frame for submission of restitution. Comptroller Rackley responded. Commissioner Hill asked about the violation involving the Golconda Water Board and the plan of action identified. Comptroller Rackley responded. Commissioner Hill asked about grants position as to whether there is a clear and concise job description and whether direction is missing. Manager Mendiola responded. Commissioner Hill commented on the need to take a hard look at the grants we are seeking and the value of those grants with the management level. Commissioner Evatz asked about a performance review plan being put in place. Comptroller Rackley noted which items will actually appear on next year's audit as well and explained. Commissioner Hill noted the need for the Commission to be kept informed about the status of the action plans. The following motion was made by Commissioner Hill and passed unanimously:

To approve the corrective plan of action to the violations identified in the fiscal year 2022.

APPROVAL OF THE AMERICAN RESCUE PLAN ACT PROJECT AND EXPENDITURE PLAN: Consideration, discussion and possible action to approve the revised American Rescue Plan Act Project and Expenditure Plan. A copy of the Comptroller's Staff Report detailing the information on the funding and expenditure plan as amended was included on the on-line agenda for review (see attached). Comptroller Rackley explained the funding as well as how it may be spent and has been spent; she reviewed the revised plan for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

To approve the revised American Rescue Plan Act Project and Expenditure Plan as presented today on the sheet.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 03/06/2023

through June 30, 2023), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley reviewed the December CTX figures for the Board.

KINGS RIVER COMMUNITY BOARD REQUEST TO CONTRACT WITH RECREATION TODAY TO INSTALL NEW PLAYGROUND EQUIPMENT: Consideration, discussion and possible approval for the Kings River Community Board to contract with Recreation Today to install new playground equipment in Kings River Community Center, in an amount not to exceed \$99,995. Public Works Director Don Kalkoske appeared before the Commission on behalf of the Community Board and reviewed the request for the Commission. Commissioner Hill asked if another bid was received for this project. Director Kalkoske responded that there was but the cost was higher. Director Kalkoske responded to a question from Chairman Tipton as to the surface that will be used under the equipment. The following motion was made by Commissioner Hill and passed unanimously:

To approve the contact with Recreation Today in an amount not to exceed \$99,995.00 to install new playground equipment at the Kings River Community Center.

TREASURER: Treasurer Rhona Lecumberry appeared before the Commission.

REQUEST TO APPROVE A RESOLUTION TO SELL THE DELINQUENT TAX PROPERTIES AT THE 2023 AUCTION: Consideration, discussion and possible approval of a Resolution requesting to sell the delinquent tax properties at the 2023 auction. A copy of the proposed Resolution and a list of delinquent properties were included on the on-line agenda for review (see attached). Treasurer Lecumberry reviewed the request for the Commission noting that three properties have been redeemed, Assessor's Parcel Numbers 06-0104-02, 07-0231-56 and 14-0095-06 which will need to be noted in any motion offered and stating that all statutory requirements have been met; she noted the date and time of the auction. Commissioner Cerri asked about the use of an on-line auction service. Treasurer Lecumberry responded. Commissioner Evatz asked how the auction is advertised. Treasurer Lecumberry responded.

The following motion was made by Commissioner Hill and passed unanimously:

To approve a resolution to sell the delinquent tax properties as named on the sheet with the exception of numbers 06-0104-02, 07-0231-56 and 14-0095-06, with those three parcel numbers having had the taxes paid and so should be removed from the list.

(Resolution No. 03-06-23)

PUBLIC WORKS DEPARTMENT: Director Don Kalkoske appeared before the Commission.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action

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may be taken. Director Kalkoske reported on the difficulty of purchasing vehicles currently and the plan to take over a lease on a current Sheriff's Office lease with the lease amount being available in the current budget; the Nevada Rural Water Association annual conference and his plan to send three employees to said event to get certifications and road grading occurring in County. Discussion ensued regarding snow removal and the status of sand. Commissioner Evatz asked about the manner in which drainage is reviewed. Director Kalkoske responded. Commissioner Hoss asked about the Sno-Cat. Director Kalkoske responded. Commissioner Hoss commented on issues with the Sno-Cat during a rescue situation. Director Kalkoske noted that there had been overheating issues with the unit and explained. Commissioner Hill noted the prior discussion on purchasing a new Sno-Cat but thanked the Public Works Department for repairing the current unit and thanked the Technology Department for their continued confidence in and use of the unit.

SHERIFF: Sheriff Angel Cardenas, Captain Sean Wilkin and Sergeant Rick Ponce appeared before the Commission.

REQUEST TO APPROVE TO PURCHASE BODY CAMERAS FROM MOTOROLA: Consideration, discussion and possible approval of the following a request to purchase to replace body cameras from Motorola to replace current body cameras, pending review and approval of the District Attorney's Office. The first-year Fiscal impact will be \$ 64,668.85 with an additional cost of \$ 38,901.10 over four years for an amount not to exceed \$220,273.25 for the five-year contract. Chairman Tipton asked if action can be taken that will impact future budgets. Deputy District Attorney Macdonald responded that the contract can be approved today with the amounts identified as needing to be included in future budgets. Sheriff Cardenas and Captain Wilkin offered comment including the issues with the current system as it is outdated and the impact that is having on the Technology Department, other options that were reviewed and the benefits of the current proposal. Sergeant Ponce provided a handout to the Commission for their review related to the quote/proposal provided by Motorola Solutions. Sergeant Ponce reviewed a power point presentation related to the body camera requirements, how they work, the use for both patrol and detention, compliance issues with the current system and proposed corrective action. Commissioner Cerri asked how this fits in with the current budget. Comptroller Rackley responded explaining how the costs for the 9-1-1 lines have been transferred to the 9-1-1 Fund freeing up funding within the Sheriff's budget to cover these costs. Discussion ensued as to what would occur with the old body cameras. Commissioner Evatz asked if the Technology Department is supportive of this request. Captain Wilken responded that the Technology Department has been part of this discussion. Commissioner Hill asked if the bandwidth of the current internet has been checked and whether it will impact other county services.

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Captain Wilken responded. The following motion was made by Commissioner Hill and passed unanimously:

To approve the purchase pending review and approval of the District Attorney's Office for the purchase of the cameras for a payment \$64,668.85 coming out of this year's budget with the additional cost of \$38,901.10 over the next four-years for a total amount not to exceed \$220,273.25 for the five-year contract.

TO PURCHASE BALLISTIC VESTS: Consideration, discussion and possible approval of the following a request to purchase outer vest carriers with ballistic panels and plates for all sworn personnel in a one-time purchase not to exceed approximately \$16,000. Item tabled.

TO SUSPEND CURRENT CELL PHONE STIPEND TO PROVIDE AGENCY PHONES TO SWORN PERSONNEL: Consideration, discussion and possible approval of the following a request to suspend current cell phone stipend and provide agency cellular phones to all sworn personnel in an amount of approximately \$9.00 per month per sworn member. Item tabled.

TO ADVERTISE WITH YESCO: Consideration, discussion and possible approval of the following: An agreement for outdoor advertising for employment with the Humboldt County Sheriff's Office with Yesco Outdoor Advertising in an amount not exceeding \$7,250.00, and subject to the District Attorney's review and approval. Sheriff Cardenas offered comment as to the request noting the current difficulty in hiring and that they are looking at other ways to advertise. Captain Wilkin reviewed the request for the Commission. After discussion the following motion was made by Commissioner Evatz and passed unanimously:

To approve an agreement for outdoor advertising for employment with the Humboldt County Sheriff's Office with an approved vendor, either Yesco Outdoor Advertising or Saunders, in an amount not exceeding \$7,250.00 per year and subject to the District Attorney's review and approval.

Manager Mendiola asked that items B and C be tabled as they need to re-open negotiations with the Law Enforcement group as these amounts are part of the current contract. The following motion was made by Commissioner Hill and passed unanimously:

To table items B and C at this point until it is brought back.

Chairman Tipton recessed the meeting at 10:21 a.m. reconvening at 10:32 a.m.

Chairman Tipton stated that the Board would move to item 16 on the agenda at this time.

COUNTY MANAGER'S OFFICE: Human Resources Director/Assistant County Manager Abel del Real-Nava appeared before the Commission.

APPROVAL TO FILL VACANCY IN BUILDING & SAFETY DEPARTMENT WITH FULL-TIME POSITION TO BE SHARED BETWEEN THE BUILDING & SAFETY AND REGIONAL PLANNING DEPARTMENTS: Consideration, discussion, and possible approval of a request from the County Manager's Office to fill a vacancy in the Building & Safety Department with a full-time Administrative Clerk IV Hybrid position to be shared between the Building & Safety and Regional Planning Departments. Approval of this request will improve customer service through continuous coverage in both departments and creates opportunities for process improvements. Director del Real-Nava reviewed the request for the Commission. Commissioner Hill commented on the need for the County to make sure that services are available to the public. Commissioner Cerri concurred stating that he recognized the difficulty of having only one employee in an office; he stated that he likes the fact that this is a shared position. Commissioner Hoss concurred with the prior comments. Commissioner Evatz also agreed noting the benefit of cross-training and how that may assist with future hiring. Chairman Tipton offered his agreement with the comments. The following motion was made by Commissioner Hill and passed unanimously:

To approve the request from the County Manager's Office to fill a vacancy in the Building & Safety Department with a full-time Administrative Clerk IV Hybrid position to be shared between the Building & Safety and Regional Planning Departments.

HUMAN RESOURCES: Human Resources Director Abel del Real-Nava appeared before the Commission. APPROVAL OF CLASSIFICATION & COMPENSTAION STUDY PROPOSAL FROM PONTIFEX CONSULTING GROUP, LLC FOR AN ORGANIZATION- WIDE CLASSIFICATION & COMPENSATION STUDY: Consideration, discussion, and possible action on a classification & compensation study proposal from Pontifex Group, LLC for an organization-wide classification & compensation study for an amount not to exceed \$28,750.00. The classification study will obtain descriptive information about the work in classified positions which will result in updated or new classifications to match current duties and responsibilities. The compensation study will review internal equity (pay relationships between positions) and external competitiveness (pay relationships with labor market competitors). This study helps Humboldt County achieve human resources objectives such as employee recruitment, retention, pay satisfaction and managing labor costs. Director del Real-Nava reviewed the request for the Commission. Comptroller Rackley offered comment on the benefit of doing this now due to negotiations planned for next year, the benefit of having a third-party handle it and the current issues occurring with bringing new employees in at a higher classification to meet salary requests. Chairman Tipton noted that during negotiations it was indicated that a study would occur. Commissioner Cerri asked what the impact would be with the current salaries. Director del Real-Nava explained what would occur with the process. Discussion ensued as to

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who the comparison counties would be. Pete Ronza with the Pontifex Consulting Group, LLC appeared before the Commission (via Teams) and explained their process. Commissioner Hill noted concerns with impact on salaries and asked how adjustments would occur. Mr. Ronza explained how it would work with a collective bargaining situation. Commissioner Hoss asked about the success of these studies in keeping employees. Mr. Ronza responded. Commissioner Evatz asked the difference between a study and an analysis and the cost difference between the two which was substantial and questioned if we will get what we need by going with the lower cost proposal. Director del Real-Nava responded. Commissioner Evatz asked what the time-line for the process is and how the results will be shared with the employees. Mr. Ronza responded. Commissioner Evatz offered comment on the need to have a plan in place. Betty Lawrence (via a text) offered comment on the benefit of this company of the two proposals received. The following motion was made by Commissioner Evatz and passed unanimously:

To approve a compensation and classification study for Humboldt County and that study be completed by Pontifex Consulting Group, LLC for the amount not to exceed \$28,750.00 which includes follow-up support over the next year to Abel, members of the management team and Human Resources.

CONFLICT COUNSEL SERVICES RATES INCREASE: Consideration, discussion and possible action regarding an increase in the hourly allowable rate for Department of Indigent Defense Conflict Counsel from \$100/hr to \$150/hr. Manager Mendiola reviewed the request for the Commission. Commissioner Hill asked how this would impact budgets. Manager Mendiola responded. The following motion was made by Commissioner Hill and passed unanimously:

To approve an increase in the hourly allowable rate for Department of Indigent Defense Conflict Counsel from \$100.00 an hour up to \$150.00 an hour.

CONSIDERATION OF ACQUIRING AN M-60 MILITARY TANK AND SETTING IT AT THE VETERANS PARK NEAR US95 AND BENGOCHEA CIRCLE: Consideration, discussion and possible action regarding acquiring an M-60 military tank from the Sierra Army Depot. The cost to transport the equipment will be approximately \$6,000. The cost for civil work to set the tank in place is approximately \$1,500. Dick Robie and Skip Hammargren appeared before the Commission. Mr. Robie commented as to how the transport cost was determined. Mr. Hammargren commented that, if there is interest by the Commission to proceed with this, he would reach out to a Randy Maga to see if he could transport for less. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

To acquire a M-60 military tank and setting it at the Veterans' Park near US95 and Bengochea Circle in an amount not to exceed \$7,500.00 for transport to and placement of the tank at the park.

Chairman Tipton stated the Board would now return to item 13 on the agenda.

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REQUEST TO APPROVE SCOPING COMMENTS FOR WESTERN SOLAR PEIS/RMP: Consideration, discussion and possible approval of scoping comments for the Bureau of Land Management's Preliminary Engineering (sic - Environmental) Impact Statement/Resource Management Plan for solar projects in the western United States. These scoping comments are due on March 1, 2023; thus, the County Manager's office has submitted the comments to meet the deadline. If there are edits to the comments, we can re-submit any changes. Manager Mendiola reviewed the request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

To approve the scoping comments for Western Solar Preliminary EIS and RMP, Resource Management Plan, the scoping comments are due March 1, 2023 and have the County Manager submit the comments by that deadline.

REQUEST TO APPROVE PURCHASE OF CHAIRS FOR THE COURTHOUSE MEETING ROOM: Consideration, discussion and possible approval of 3 guest chairs and 7 traditional executive chairs to replace chairs in the Courthouse Meeting Room in an amount not to exceed \$5,478.94 from National Business Furniture. Discussion ensued. Chairman Tipton stated that this item would be tabled for further research into other options.

REVIEW OF LEGISLATIVE BILLS AND BILL DRAFT REQUESTS (BDR) THAT WILL BE TAKEN UP IN THE 2023 NEVADA LEGISLATURE: Consideration, discussion and possible action regarding Senate and House Bills as well as Bill Draft Requests (BDR's) being considered by the Nevada Legislature. The Humboldt County Commissioners may approve letters of support or opposition and resolutions to bills during this agenda item. AB 68 related to China Spring and AB 102 related to prohibiting hunting contests of certain of animals were noted on the agenda. Manager Mendiola reviewed the following bills before the Legislature including SB 51 related to Commission salaries, AB 213 a housing bill related to zoning, AB 95 signature qualification for candidates, SB 162 polling sites within detention facilities and SB 64 which allows Commissioners to appoint school board members. Discussion ensued regarding the ability of the Commission to offer comment on bills that they have concerns about and the language content of some of the bills. Chairman Tipton asked how the Commission would like to proceed as to sending letters related to AB 213, SB 51, AB95, SB 162 and SB 64. The following motion was made by Commissioner Evatz and passed unanimously:

As read by Chairman Tipton, the bills, that we direct staff or County Manager, in conjunction with the Chairman representing the Board, that we author up letters of opposition, if appropriate, or support but in this case opposition, for those bill as referred to.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

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Other information and upcoming meetings: Chairman Tipton noted the following upcoming meetings March 7, 2023 Winnemucca City Council Meeting, March 16, 2023 Regional Planning Commission Meeting, March 13, 2023 Winnemucca Regional Airport Meeting, March 20, 2023, Humboldt County Commissioners Meeting and March 28, 2023 Humboldt General Hospital Meeting. Chairman Tipton further noted a special Commission meeting on March 10, 2023.

Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Hill reported on meetings he attended including for the Humboldt Development Authority and the Paradise Valley Conservation District. Discussion ensued regarding the proposed closure of the local conservation camp and the potential impact of current proposed legislation on that. Commissioner Hoss offered no report. Commissioner Evatz offered comment on a Mormon Cricket meeting he had attended noting the need to share information to the public on who to contact in the County with cricket concerns. Manager Mendiola offered comment on the system in place for the process. Commissioner Cerri stated that he did not have any meetings but that he was supposed to have a meeting related to the Santa Rosa Forage Management Project; he offered comment on the purpose of the project. Chairman Tipton offered no report.

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Mendiola stated he would have Nevada Rural Housing come before the Commission. Commissioner Hill asked for more information as to how these facilities work. Manager Mendiola commented on what he had learned to this point based on his conversation with Nevada Rural Housing representatives. Discussion ensued. Discussion ensued regarding converting local governing boards to appointed boards and who might be able to pursue that process. Discussion ensued regarding the upcoming Lithium Nevada community meeting, the ability to have Lithium Nevada representatives appear before the Commission to include their technical people as opposed to their sales people and upcoming meetings scheduled for the Concerns Citizens of Orovada/Kings River related to Lithium Nevada. Commissioner Hoss asked that plans for replacing the current county manager be placed on the agenda for discussion given the time-line for Manager Mendiola's retirement.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

ADJOURNMENT: Chairman Tipton adjourned the meeting at 12:22 p.m.

ATTEST:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 03/20/2023)

Ken Tipton, Chair
Jesse Hill, Vice Chair
Ron Cerri, Commissioner
Tom Hoss, Commissioner
Mark Evatz, Commissioner

Humboldt County, Nevada Board of Commissioners



March 6, 2023

State of Nevada – Department of Taxation
Keri Gransbery, Budget Analyst
Local Government Finance
1550 E. College Parkway, Suite 115
Carson City, NV 89706-7921

Subject: Corrective Action Plan for Audit Violations

During the presentation of the Fiscal Year 2022 audited Financial Statements for Humboldt County by our auditors Drake, Rose & Associates, it was identified that there was one audit violation noted on page 38 and 159 of the financial statements which need to be addressed.

Per NRS 354.6245, within 60 days after delivery of the annual audit to the local government, the governing body shall advise the Department of Taxation what action has been taken to prevent recurrence of violation of law or regulation and to correct each continuing violation.

The plan for corrective action is as follows:

Expenditures Exceeded Appropriations

Finding Summary: Actual expenditures in the Golconda Water District Fund exceeded appropriations by \$16,587 an apparent violation of NRS 354.626.

Corrective Plan of Action: This was a result of the Golconda Water District Board paying an unbudgeted monthly salary and also due to large invoices from SPB utilities received and paid after July 1st. The Comptroller will maintain communication with the Golconda Water District Board to ensure that any unbudgeted payments are communicated prior to May of each year to allow time for budget augmentation to avoid over expenditure in the future.

Finding Summary: Actual expenditures in the Star City Water Fund exceeded appropriations by \$93,565 an apparent violation of NRS 354.626.

Corrective Plan of Action: This was a result of the Depreciation of Fixed Assets which is posted after July 1st. The Comptroller will increase the amount budgeted for Depreciation to avoid over expenditure in the future.

Approval of Board Minutes

Finding Summary: The Board of Commissioners of Humboldt County did not approve all minutes of their meetings within the latter of 45 days of the meeting or their next meeting, an apparent violation of NRS 241.035.

Corrective Plan of Action: The County Clerk will prepare current meeting minutes to conform with the 45-day requirement prior to working on outstanding minutes which are not complete. Once staffing is full within the Clerk’s Office training another employee to handle County Commission duties to alternate meetings to allow for more time to complete minutes. The County will continue efforts to find an outside service to work on the outstanding minutes.

Timely Remittance of Restitution Payments

Finding Summary: The control system at the District Attorney’s office is not sufficient to ensure timely and accurate remittance of court-ordered restitution payments. Restitution payments received by the County are not being remitted to victims in a timely manner.

Corrective Plan of Action: The response of the Humboldt County District Attorney’s Office to the financial statement finding regarding restitution. Spring of 2021, the Nevada Parole and Probation took back the responsibility of collecting and distributing restitution for victims in new and future cases involving a felony and gross misdemeanor. Fall of 2021, Union Township Justice Court began providing information directly to the Humboldt County Treasurer’s Office so that the Treasurer’s Office will collect and distribute restitution for victims in new and future misdemeanor cases. Therefore, the District Attorney’s Office is not responsible for the receipt or distribution of restitution that is ordered from the Fall of 2021 forward or any future criminal matters. The District Attorney’s Office will continue to disburse payments which are collected in older criminal cases with balances remaining.

Since the auditor made the financial statement finding for the previous year, the District Attorney’s Office has conducted an internal audit reviewing restitution accounts beginning with 2005 through 2021. Several items were identified where payments had been made but not disbursed. This Office then submitted a list of their findings to the Comptroller’s Office. Once the Comptroller is able to review their records and confirms the findings of the District Attorney’s office are accurate, payments will be disbursed.

Grants

Finding Summary: Internal control procedures at the County should be sufficient to ensure that all grant receipts are reported correctly in the financial records, and that sufficient information is obtained relative to the activity in order to prepare a complete and accurate Schedule of Expenditure of Federal Awards.

Corrective Plan of Action: The Grants Coordinator will continue to improve policies and procedures to strengthen internal controls over the county's grants. The Grants Coordinator will meet with staff to gather information in order to review and reconcile quarterly expenditures and monitor progress accordingly. It will be possible to evaluate the performance of existing awards and identify upcoming awards and funding. This will enable complete reporting on the Schedule of Expenditures of Federal Awards for the single audit.

Child Support Enforcement – Allowable Costs / Cost Principles

Finding Summary: The County did not establish and maintain effective internal control over the reimbursement requests for this program, resulting in reimbursement requests being submitted with incorrect amounts and requiring revisions. This is the result of the grant manager not having sufficient knowledge of the allowable grant expenditures, inaccurate collection of financial data, clerical errors in the reimbursements, insufficient communications between the grant manager and the grantor agency, inconsistent updating of internal records, and lack of timely updates to the information system to implement grantor-required changes for future reimbursements, also potentially resulting in incorrect matching calculations.

Corrective Plan of Action: The response of the Humboldt County District Attorney's Office to the financial statement findings regarding Child Support Enforcement Grant, this office has contacted the State of Nevada (grantor agency) and has requested clarification of the expectations they are requiring for monthly reporting. This Office has also begun the process of cross training the Child Support Coordinator in preparing and submitting the monthly billing reports. This will also ensure that reports are reviewed by another individual prior to submitting the billings to the State of Nevada for reimbursement for accuracy. In addition, The Grants Coordinator will maintain communication with staff monthly in order to monitor the performance of the reporting process. Discrepancies in the financial claims will be identified and the Grants Coordinator will work closely with State officials in order to resolve them. As a result, the Grants Coordinator will be able to work with staff and provide guidance and training in order to avoid errors.

It has been moved to adopt the plan of corrective action as cited above and direct the Comptroller to forward this plan to the State of Nevada Department of Taxation.

Commission Chairman, Ken Tipton
Humboldt County Board of Commissioners



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.hcnv.us

STAFF REPORT

DATE: Thursday, February 23, 2023
TO: County Commission
FROM: ARPA Funds Committee
SUBJECT: ARPA Project and Expenditure Report
REQUESTED AGENDA DATE: March 6, 2023

SUMMARY

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus Local Fiscal Recovery Funds. This program is intended to provide support to local governments in responding to the economic and public health impacts of COVID-19. The ARPA Funds Committee comprised of Commissioner Ken Tipton, Comptroller Gina Rackley and Grants Coordinator Rachelle Piquet, have reached out to the rural areas of our county to see how these funds could be used to help their communities in addition to identifying approved projects within Humboldt County to be included in the Project and Expenditure Report Plan.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

Our annual report is due to the US Treasury in April and to bring forward change requests to the plan.

PREVIOUS ACTION

Previously Revised on 09/19/2022.

BACKGROUND

Humboldt County has received a total of \$3,269,224 of which \$878,378.60 has been spent to date and \$322,981.34 is currently available for future awards.

FISCAL IMPACT

The fiscal impact to the County will be neutral as the grant revenue received will be used to offset the approved project expenses. This will cover the period of time of March 2021 through December 2024 with approved projects that may not be completed until December 2026.

RECOMMENDATION

Recommend to approve the Project and Expenditure Plan

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

ARPA Project and Expenditure Spending Plan.
Itemized list of changes to the Plan.

POSSIBLE MOTION

Move to approve the American Rescue Plan Act, Project and Expenditure spending plan as presented by the ARPA Funds Committee.



**HUMBOLDT COUNTY
AMERICAN RESCUE PLAN ACT
PROJECT AND EXPENDITURE PLAN**

ORIGINAL Approved Amount	9/19/2022 REVISED Approved Amount	3/6/2023 PROPOSED REVISION	Actual Amount Spent thru 02/28/2023
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Total Grant Award: \$ 3,269,224.00 \$ 878,378.60

To Respond to the COVID-19 public health emergency or its negative impacts:

Kings River						
Bleachers and Portable Stage	\$ 18,000.00		\$ 17,933.05	\$ 17,933.05	\$ 17,933.05	Complete
Playground Equipment	\$ -		\$ -	\$ 99,995.00	\$ -	
Paradise Valley						
Playground Equipment	\$ -		\$ -	\$ 99,995.00	\$ -	
Golconda						
Park Improvements	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00	\$ -	
Denio						
HVAC for Hall	\$ 286,980.00		\$ 326,800.00	\$ 326,800.00	\$ 150,800.00	Complete
Community Hall Restroom	\$ 7,226.17		\$ 7,226.17	\$ 7,226.17	\$ 7,226.17	
Playground Equipment at Community Hall	\$ 5,500.00		\$ 5,500.00	\$ 5,500.00		
Park Public Restroom	\$ 162,773.83		\$ -	\$ -		
Juvenile Center						
Transitional Housing Kitchen	\$ 650,000.00		\$ 650,000.00	\$ 650,000.00		
Events Complex						
Shower / Bathrooms	\$ 275,000.00		\$ 300,000.00	\$ 300,000.00	\$ 17,308.31	
Humboldt County School District						
Repair to Norma Drive	\$ -		\$ -	\$ 34,417.00	\$ -	
Humboldt Museum						
Elevator Compliance Repairs	\$ -		\$ -	\$ 23,081.11	\$ -	
Bathroom Touchless Upgrades	\$ -		\$ -	\$ 3,605.58	\$ -	
County						
Dr. Stringham	\$ 340,000.00		\$ 160,000.00	\$ 160,000.00	\$ 96,000.00	
Nicole Maher	\$ 175,000.00		\$ 80,000.00	\$ 80,000.00	\$ 50,012.00	
HVAC in Commission Meeting Room	\$ 35,000.00		\$ 35,000.00	\$ 35,000.00		
COVID Testing & Vaccinations	\$ 170,000.00		\$ 170,000.00	\$ 5,000.00	\$ 158.36	
Nurse at Jail	\$ 125,000.00		\$ 125,000.00	\$ 125,000.00	\$ 74,475.00	
Permanent plexi-glass barrier Clerk's office	\$ 10,000.00		\$ 10,000.00	\$ 10,000.00		
COBRA Premiums	\$ 4,800.00		\$ 4,775.40	\$ 4,775.40	\$ 4,775.40	Complete
Contact Tracer thru July	\$ 21,668.09		\$ 21,668.09	\$ 21,668.09	\$ 21,668.09	Complete
PPE / Sanitation / Social Distancing / Misc	\$ 9,735.91		\$ 10,000.00	\$ 5,000.00	\$ 2,295.96	

Invest in Water, Sewer, and Broadband Infrastructure:

Golconda Water Fire Hydrants (qty 30)	\$ 100,000.00		\$ 100,000.00	\$ 100,000.00		Complete
McDermitt Sewer repair	\$ 500,000.00		\$ 500,000.00	\$ 388,866.26	\$ 388,866.26	
Grass Valley Sewer Engineer Study	\$ 275,000.00		\$ 275,000.00	\$ 275,000.00		
Secondary Fiber Point for Internet	\$ 47,540.00		\$ 47,540.00	\$ 47,540.00		
Pueblo Fire Water Tank			\$ 69,840.00	\$ 69,840.00	\$ 46,860.00	

TOTAL \$ 3,269,224.00 \$ 2,966,282.71 \$ 2,946,242.66 \$ 878,378.60
Available for future awards: \$ 322,981.34

Proposed changes to the American Rescue Plan Act Project and Expenditure Plan:

Additions:

Kings River	Playground Equipment	\$ 99,995.00
Paradise Valley	Playground Equipment	\$ 99,995.00
Humboldt Co School District	Norma Drive Road Improvements	\$ 34,417.00
Humboldt Museum	Elevator Compliance Repairs	\$ 23,081.11
Humboldt Museum	Bathroom Touchless Upgrades	\$ 3,605.58

Deletions:

None		\$ -
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Deletions:

Reduce McDermitt Sewer Repair to Actual		<111,133.74>
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**Parcel List for
April 2023 Delinquent Tax Auction**

Parcel Number	Prior Owners	Tax Amount Owed as of 3/6/23	Acreage	Location
05-0272-07	Calixte, Abdias	\$ 414.86	38.98	Lot 7 S17 T37N R34E
05-0361-06	West Coast Mines Inc	\$ 2,460.99	555.40	Within S1 T36N R36E
05-0441-01	Rabineau, Calvin & Anita, Trustees	\$ 595.88	72.57	Within S6 T35N R35E
05-0496-02	Holt, David Harold	\$ 627.15	60.28	Lot 2 S29 T35N R36E
05-0496-03	Holt, David H	\$ 544.39	40.16	Lot 3 S29 T35N R36E
05-0591-17	Mayo, Richard A. & Beth Janet	\$ 393.59	10.00	Within S35 T35N R36E
05-0684-14	Cabansag, Joseph / Estrella / Isaiah I.	\$ 554.39	40.59	Constitution Rd.
Redeemed 06-0104-02	Tashjian, Rose / Doris / Richard et al	\$ 672.70	10.00	Within S2 T39N R38E
06-0126-06	Osborg, Wayne R. & Pamela M.	\$ 653.84	10.00	Within S11 T39N R38E
06-0156-08	Daniels, Mary Ross	\$ 756.25	4.98	Paradise Valley Est #1
06-0181-32	Regan, Lester C. & Bertha M.	\$ 852.84	10.00	Paradise Valley Est #1
06-0498-31	Atimba LLC	\$ 594.20	4.92	Beretta Dr.
Redeemed 07-0231-56	Steggeman, Anna	\$ 361.18	2.50	Valmy
07-0314-14	Aurora Montviews Hts Ltd Prt	\$ 480.36	39.73	Lot 14 S7 T36N R44E
07-0421-17	Rabineau, Calvin & Anita, Trustees	\$ 598.94	40.00	Within S20 T34N R44E
07-0421-19	Rabineau, Calvin & Anita, Trustees	\$ 598.94	40.00	Within S20 T34N R44E
07-0691-05	Holt, David Harold	\$ 436.55	40.00	Lot 5 S27N T33N R42E
08-0072-13	Garwood, Mariko	\$ 301.52	0.16	N Farren Ave, Golconda
08-0073-16 *	Andrade, Alberto & Huendy	\$ 1,484.43	0.16	N Adelaide Ave, Golconda
08-0113-20 *	Sabesky, Grant	\$ 964.39	0.16	Golconda
08-0113-23 *	Sabesky, Grant	\$ 1,089.12	0.16	N Adelaide Ave, Golconda
08-0131-01	Mikyas, Abayneh	\$ 324.79	0.03	Golconda
13-0411-14	Mullaly, S. / Price, R. / Brown, S.	\$ 4,991.60	0.39	6370 Bonanza Dr.
14-0022-07	McCarthy, Francis J & Patricia M, Trustees	\$ 643.61	4.77	Tule Way
Redeemed 14-0095-06	Perry, Jolinda / Perry, Dustin	\$ 2,193.85	5.34	8180 Alta Ave.
14-0242-15	Orgel, Lee & Leatrice / Chain, Sam & Barbara	\$ 766.61	4.85	Moose Dr.
14-0242-16	Orgel, Lee & Leatrice / Chain, Sam & Barbara	\$ 766.61	4.58	Grass Valley Rchs #3
14-0281-14	Lavoie, Mike L.	\$ 450.81	4.55	Roma Dr.
14-0284-04	Sharfman, Irving Harold, Trustee	\$ 450.81	4.68	Ann Dr.
14-0284-10	Stone, Krystal	\$ 440.81	4.68	10930 Stakel Dr.

* Held over from prior auctions as they did not sell

\$ 26,466.01

Notice of Public Meeting
Humboldt County Board of Commissioners Regular Meeting
Monday, March 6, 2023
8:30 AM

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

Click here to join the meeting:
[JOIN](#)

Or by phone: +1 775-446-0241, ID: 858 083 311#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020;

March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; and February 21, 2023. Discussion and possible action.

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR FEBRUARY 21, 2023, THROUGH MARCH 6, 2023 (FOR POSSIBLE ACTION)
6. APPOINTMENT OF MEMBERS TO SPECIAL DISTRICTS AND BOARDS AND TO DESIGNATE THE OROVADA COMMUNITY SERVICES BOARD AS AN APPOINTED ONLY BOARD (FOR POSSIBLE ACTION)

A. Consideration, discussion and possible approval of the following board reappointments/appointments:

Orovada Fire Protection District Board

Jake Uhlmann – Appoint to Seat A with term to expire January 6, 2025

Jess Frey – Appoint to Seat B with term to expire January 6, 2025

Bryce Brumley – Appoint to Seat C with term to expire January 6, 2025

Orovada Community Services District Board

Tawnya Root – Appoint to Seat A with term to expire January, 2025

Clay Smithy – Appoint to Seat B with term to expire January, 2025

Donald Brumley – Appoint to Seat C with term to expire January, 2025

Troy Rodriguez – Appoint to Seat D with term to expire January, 2025

Jan Schade – Appoint to Seat E with term to expire January, 2025

B. Consideration, discussion and possible approval of a request to designate the Orovada Community Services Board as an "appointed only" board instead of an elected board per NRS 244.164. Discussion and possible action.

6.A) Staff Memo - Board appointments and Request

[Staff Memo - Orovada Board appointments.pdf](#)

[Staff Memo - Orovada Community Board Request.pdf](#)

[Orovada Fire board_ltr.pdf](#)

[ReappointmentLetter23_Orovada Svc Board.pdf](#)

[LettertoCommissioners-Orovada Svc Board.pdf](#)

[NRS244.164 converting board to appointees.pdf](#)

7. WINNEMUCCA DOMESTIC VIOLENCE SHELTER REQUEST TO PLACE PINWHEELS ON COURTHOUSE LAWN AND TO USE COURTHOUSE PARKING LOT FOR RELATED ACTIVITIES (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request from Winnemucca Domestic Violence Shelter (WDVS) to utilize the lawn at the Courthouse to place Pinwheels and a banner for display throughout the month of April 2023 to bring awareness of child abuse to the community, and to utilize the parking lot across the street for booths to host children's activities, speakers, and a few food trucks on April 1, 2023. The event would start @ 2:00 PM ending @ 4:00PM, vendors will start set up between 11:00AM – 1:00PM. Pinwheels and banner will be removed by April 28, 2023. Discussion and possible action.

7.A) Staff Memo - WDVS request

[Agenda Request For Pinwheels for Prevention_Party in the Park](#)

[2023_County Commission.pdf](#)

8. COMPTROLLER: REQUEST TO APPROVE AUDIT DESIGNATION AND CORRECTIVE PLAN OF ACTION / APPROVAL OF THE AMERICAN RESCUE PLAN ACT PROJECT AND EXPENDITURE PLAN (FOR POSSIBLE ACTION) AND FINANCIAL REPORT (INFORMATIONAL ONLY)

A. Consideration, discussion and possible approval to designate Drake, Rose & Associates as the Auditor for Humboldt County for the 2023 Fiscal Year. Discussion and possible action.

B. Consideration, discussion and possible approval of the Corrective Plan of Action to violations of law or regulation as identified in the Fiscal Year 2023 audit. Discussion and possible action.

C. Consideration, discussion and possible action to approve the revised American Rescue Plan Act Project and Expenditure Plan. Discussion and possible action.

D. Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the

American Rescue Plan Act (ARPA) and other funding available to the County.
Information Only.

8.A) Staff Memo - Comptroller

[Staff Report Auditor Designation.pdf](#)
[Staff Report Corrective Plan of Action.pdf](#)
[Corrective Plan of Action.pdf](#)
[Staff Report ARPA Project and Expenditure Plan 3.6.23.pdf](#)
[Proposed Changes to the Project and Expenditure Plan.pdf](#)
[Project and Expenditure Plan Update Spending 3.6.23.pdf](#)

9. KINGS RIVER COMMUNITY BOARD REQUEST TO CONTRACT WITH RECREATION TODAY TO INSTALL NEW PLAYGROUND EQUIPMENT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval for the Kings River Community Board to contract with Recreation Today to install new playground equipment in Kings River Community Center, in an amount not to exceed \$99,995. Discussion and possible action.

9.A) Staff Memo - Kings River Equipment Request

[Staff Report for Kings River Community Playground 02232023.pdf](#)
[Quote Kings River.pdf](#)

10. TREASURER: REQUEST TO APPROVE A RESOLUTION TO SELL THE DELINQUENT TAX PROPERTIES AT THE 2023 AUCTION (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a Resolution requesting to sell the delinquent tax properties at the 2023 auction. Discussion and possible action.

10.A) Staff Memo - Resolution to sell delinquent tax properties

[Staff Report - 2023 Resolution to Sell.pdf](#)
[2023 Resolution to Sell.pdf](#)
[2023 List of Parcels - Resolution to Sell.pdf](#)

11. PUBLIC WORKS DEPARTMENT: GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

12. SHERIFF: REQUEST TO APPROVE TO PURCHASE BODY CAMERAS FROM MOTOROLA / TO PURCHASE BALLISTIC VESTS / SUSPEND CURRENT CELL PHONE STIPEND TO PROVIDE AGENCY PHONES TO SWORN PERSONNEL AND TO ADVERTISE WITH YESCO (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of the following:

- A. A request to purchase to replace body cameras from Motorola to replace current

body cameras, pending review and approval of the District Attorney's Office. The first-year Fiscal impact will be \$ 64,668.85 with an additional cost of \$ 38,901.10 over four years for an amount not to exceed \$220,273.25 for the five-year contract. Discussion and possible action.

- B. A request to purchase outer vest carriers with ballistic panels and plates for all sworn personnel in a one-time purchase not to exceed approximately \$16,000. Discussion and possible action.
- C. A request to suspend current cell phone stipend and provide agency cellular phones to all sworn personnel in an amount of approximately \$9.00 per month per sworn member. Discussion and possible action.
- D. An agreement for outdoor advertising for employment with the Humboldt County Sheriff's Office with Yesco Outdoor Advertising in an amount not exceeding \$7,250.00, and subject to the District Attorney's review and approval. Discussion and possible action.

12.A) Staff Memo - Sheriff - Requests

[Staff Report - Motorola.pdf](#)
[Sheriff's Office - Vest Purchase.pdf](#)
[Sheriff's Office - Cellular Phone.pdf](#)
[Sheriff's Office Agenda Item - YESCO.pdf](#)

13. COUNTY MANAGER'S OFFICE: APPROVAL TO FILL VACANCY IN BUILDING & SAFETY DEPARTMENT WITH FULL-TIME POSITION TO BE SHARED BETWEEN THE BUILDING & SAFETY AND REGIONAL PLANNING DEPARTMENTS (FOR POSSIBLE ACTION)

Consideration, discussion, and possible approval of a request from the County Manager's Office to fill a vacancy in the Building & Safety Department with a full-time *Administrative Clerk IV Hybrid* position to be shared between the Building & Safety and Regional Planning Departments. Approval of this request will improve customer service through continuous coverage in both departments and creates opportunities for process improvements. For possible approval.

13.A) Staff Report

[20221228 Staff Report for Request for Administrative Clerk IV Hybrid Position.pdf](#)

13.B) Job Description for Administrative Clerk IV

[Hybrid Administrative Clerk IV \(Hybrid\).pdf](#)

14. HUMAN RESOURCES: APPROVAL OF CLASSIFICATION & COMPENSTAION STUDY PROPOSAL FROM PONTIFEX CONSULTING GROUP, LLC FOR AN ORGANIZATION-WIDE CLASSIFICATION & COMPENSATION STUDY (FOR POSSIBLE ACTION)

Consideration, discussion, and possible action on a classification & compensation study proposal from Pontifex Group, LLC for an organization-wide classification & compensation study for an amount not to exceed \$28,750.00. The classification study will

obtain descriptive information about the work in classified positions which will result in updated or new classifications to match current duties and responsibilities. The compensation study will review internal equity (pay relationships between positions) and external competitiveness (pay relationships with labor market competitors). This study helps Humboldt County achieve human resources objectives such as employee recruitment, retention, pay satisfaction and managing labor costs. For Discussion and Possible Action.

14.A) Staff Report

[20221228 Staff Report for Request for Approval of Classification & Compensation Study Proposal from Pontifex Consulting Group, LLC.pdf](#)

14.B) Classification & Compensation Study Proposals

[20230227 Classification & Compensation Study Proposal from Pontifex Consulting Group, LLC.pdf](#)
[20230221 Classification & Compensation Study Proposal from CPS HR Consulting.pdf](#)

15. CONFLICT COUNSEL SERVICES RATES INCREASE (FOR POSSIBLE ACTION) Consideration, discussion and possible action regarding an increase in the hourly allowable rate for Department of Indigent Defense Conflict Counsel from \$100/hr to \$150/hr. Discussion and possible action.

15.A) Staff Memo - Conflict Counsel Rates

[Conflict Counsel Rate Increase STAFF REPORT.pdf](#)

16. CONSIDERATION OF ACQUIRING AN M-60 MILITARY TANK AND SETTING IT AT THE VETERANS PARK NEAR US95 AND BENGOCHEA CIRCLE (FOR POSSIBLE ACTION)

Consideration, discussion and possible action regarding acquiring an M-60 military tank from the Sierra Army Depot. The cost to transport the equipment will be approximately \$6,000. The cost for civil work to set the tank in place is approximately \$1,500. Discussion and possible action.

16.A) Staff Memo - M60 Tank Acquisition

[Agenda Request M60 Tank Acquisition 2-06-23.pdf](#)

17. REQUEST TO APPROVE SCOPING COMMENTS FOR WESTERN SOLAR PEIS/RMP (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of scoping comments for the Bureau of Land Management's Preliminary Engineering Impact Statement/Resource Management Plan for solar projects in the western United States. These scoping comments are due on March 1, 2023; thus, the County Manager's office has submitted the comments to meet the deadline. If there are edits to the comments, we can re-submit any changes. Discussion and possible action.

17.A) Staff Memo - Solar PEIS scoping comments

[Staff Report Scoping Comments Western Solar 2-28-23.pdf](#)

[Humboldt County Scoping Comments - Western Solar PEISRMP.pdf](#)

18. REQUEST TO APPROVE PURCHASE OF CHAIRS FOR THE COURTHOUSE MEETING ROOM (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of 3 guest chairs and 7 traditional executive chairs to replace chairs in the Courthouse Meeting Room in an amount not to exceed \$5,478.94 from National Business Furniture. Discussion and possible action.

18.A) Staff Memo - Chairs for Courthouse Meeting
Room [Staff Memo - Chair Replace Request.pdf](#)
[QL310536.pdf](#)

19. REVIEW OF LEGISLATIVE BILLS AND BILL DRAFT REQUESTS (BDR) THAT WILL BE TAKEN UP IN THE 2023 NEVADA LEGISLATURE (FOR POSSIBLE ACTION)

Consideration, discussion and possible action regarding Senate and House Bills as well as Bill Draft Requests (BDR's) being considered by the Nevada Legislature. The Humboldt County Commissioners may approve letters of support or opposition and resolutions to bills during this agenda item. For possible action.

- A. AB68 - Related to China Spring
- B. AB102 - Related to prohibiting hunting contests of certain animals

19.A) Staff Memos - AB68 & AB102

[China Spring Support-AB68-2-24-23 Rev1.pdf](#)
[China Spring Support-AB68-2-24-23 Rev1 Signed.pdf](#)
[Hunting Contest Ltr_draft1.pdf](#)
[Coyote Contests Resolution_2023.pdf](#)
[AB102.pdf](#)

20. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings

March 7, Winnemucca City Council Meeting
March 9, 2023 Regional Planning Commission Meeting
March 13, 2023 Winnemucca Regional Airport Meeting
March 20, 2023 Humboldt County Commissioners Meeting
March 28, 2023 Humboldt General Hospital Meeting

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin

Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

21. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

22. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

23. ADJOURNMENT

24. NOTICE:

The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynev.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynev.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775-623-6300 is the designated person from

whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 9:00 A.M. By: MC

Humboldt County Website: <https://www.humboldtcountynv.gov/> at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: March 6, 2023 **POSTED BY:** MICHELLE COOK

DATE POSTED: March 1, 2023

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

- fax: (202) 690-7422; or
- email: intake@usda.gov

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