



**Humboldt County Board of Commissioners  
Tuesday, January 17, 2023  
Meeting Minutes**

Those present were Chairman Ken Tipton, Commissioners Ron Cerri, Jesse Hill, Tom Hoss and Mark Evatz, Deputy District Attorney Michael Macdonald, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero (via Teams).

CALL TO ORDER: Chairman Tipton called the regular meeting to order at 8:34 a.m. in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All in attendance recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Tipton asked for public comment; none offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; December 29, 2022; and January 3, 2023. Chairman Tipton asked for corrections for the minutes of December 29, 2022; none offered. The following motion was made by Commissioner Hill and passed

unanimously (with notation that Commissioner Evatz was not a member of the Commission at the time and was just voting to approve minutes per legal direction):

*To approve the minutes for December 29, 2022.*

Chairman Tipton asked for corrections for the minutes of January 3, 2023. The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the minutes as presented.*

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR JANUARY 3, 2023 THROUGH JANUARY 17, 2023: The following motion was made by Commissioner Cerri and passed unanimously:

*To approve the expenditures from January 3, 2023 to January 17, 2023.*

ADMINISTRATOR:

ANNUAL SERVICE AWARDS PRESENTATION: Annual Service Awards presentation to Humboldt County officials and employees who have reached their 5, 10, 15, 20, and 25 years of service as of December 31, 2022: Chairman Tipton and Manager Mendiola presented service awards to the following recipients - Sonny Bengoa (25 years), Ramon Vaca (25 years), Nancy Jurad (25 years), Angel Cardenas (20 years), Darrin Quilici (20 years), Allen Armstrong (20 years), Sonia Ramirez (20 years), Maureen Macdonald (15 years), Matthew Stermitz (15 years), Michelle Hammond-Allen (15 years), Karrie Garcia (10 years), Kyle Ebert (10 years), Sasha Zurcher (10 years), Nancy Johnson (10 years), Christopher Sjoblom (10 years), Elizabeth Robinson (10 years), Julia Dendary (5 years), Holly Gallian (5 years), Matthew Lott (5 years), Torrey Sheen (5 years), Sean Wilkin (5 years), Jessica Aguiar-Koepke (5 years), Shauna Tolotti (5 years), Andrew Heiser (5 years), Melissa Hope-Knox (5 years), Karin Cooney (5 years), Gretchen Migas (5 years), Courtney Klassen (5 years) and Danielle Franklin (5 years).

REAPPOINTMENT AND/OR APPOINTMENT OF MEMBERS TO SPECIAL DISTRICTS AND BOARDS:

Consideration, discussion and possible approval of the following board reappointments/appointments: Orovada GID Chuck Knox – Appoint to Seat A with term to expire January 6, 2025, Troy Rodriguez – Appoint to Seat B with term to expire January 6, 2025, Don Mertens – Appoint to Seat C with term to expire January 6, 2025 and Kyle Negus – Appoint to Seat D with term to expire January 6, 2025. The following motion was made by Commissioner Cerri and passed unanimously:

*To re-appoint the members as read into the record by the Chairman to the Orovada GID.*

PROCLAMATION SUPPORTING FOUR CHAPLAINS SUNDAY: Consideration, discussion, and possible approval of a proclamation to support Four Chaplains Sunday, February 5, 2023 in Humboldt County, and for Chairman Ken Tipton to sign the resolution. The Proclamation is to commemorate the sinking of the troopship U.S. Army Transport U.S.A.T Dorchester, which carried to their deaths four U.S. Army

Chaplains of three faiths, who gave their life jackets to four soldiers and thus sacrificed their own lives to save the lives of others and stood united in prayer as the ship went down. They were Chaplains Lt. George L. Fox, Lt. Alexander D. Goode, Lt. Johnny P. Washington, and Lt. Clark V. Poling. A copy of the proposed Proclamation was included on the on-line agenda for review. The following motion was made by Commissioner Hill and passed unanimously:

*To approve the signing of the Proclamation for February 5<sup>th</sup>.*

*(Proclamation No. 01-17-23)*

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Comptroller Rackley explained what is occurring with the Compensated Absences Fund; she continued commenting on the investigation into the recent CTX funds and the opioid funding received.

TREASURER'S OFFICE: Treasurer Rhona Lecumberry appeared before the Commission.

TAX ROLL ADJUSTMENT: Consideration, discussion and possible approval pursuant to NRS 361.768 to direct the Treasurer to adjust the Real Property Tax Rolls for Lawrence and Denise McKinnon for a credit of \$107.27 for APN: 16-0584-08 for FY2022-2023. Treasurer Lecumberry reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

*To direct the Treasurer to adjust the Real Property Tax Rolls for Lawrence and Denise McKinnon for a credit of \$107.27 for APN: 16-0584-08 for FY2022-2023.*

COOPERATIVE EXTENSION: Cooperative Extension Agent Brad Schultz and Sharon Barton appeared before the Commission.

REQUEST TO WAIVE ATTRITION POLICY: Consideration, discussion and possible approval of a request to waive the attrition policy to hire a part-time 4-H program assistant. Agent Schultz reviewed the request for the Commission. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*To approve the waiver the of the attrition policy and allow them to start the venture to hire this position.*

ASSESSOR: Assessor Andy Heiser appeared before the Commission.

REQUEST TO AMEND PICTOMETRY AGREEMENT: Consideration, discussion and possible approval to amend the previous agreement with Pictometry to opt out of the fifth flight schedule for 2023. Assessor

Heiser reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

*To amend the Pictometry Agreement to opt out of the 2023 flight due to it overlapping with the new contract.*

LIBRARY: Library Director Jessica Anderson appeared before the Commission.

REQUEST TO WAIVE ATTRITION POLICY: Consideration, discussion and possible approval to waive the attrition policy to hire for the position of Library Assistant. The position will become vacant January 20, 2023. Director Anderson reviewed the request for the Commission noting the employee leaving is the only bi-lingual employee. The following motion was made by Commissioner Evatz and passed unanimously:

*To approve the waiver of the attrition policy to allow the pursuit and hiring of a library assistant as stated in the agenda.*

SET TO PUBLIC HEARING: Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for the following:

RH-22-23 - Zone change request submitted by Richard Schofield to change the RR-13 MH (Rural Ranchette 13,000 sf minimum lot size with mobile home overlay) zoning designation to GC (General Commercial) zoning designation. Subject property is located off Grass Valley Road between Valley Way and Dusty Way; assessor's parcel #10-0347- 03. Chairman Tipton read the title of the item to be set to public hearing. The following motion was made by Commissioner Cerri and passed unanimously:

*To set to public hearing RH-22-23 at a time to be determined by the Clerk's Office.*

RH- 22-24 - Zone change request submitted by Regional Planning Commission on behalf of T Quarter Circle Ranches, Inc. to change the C/CH (Commercial/Highway Commercial) zoning designation to AG-5/CH (General Agriculture 5-acre minimum lot size/Highway Commercial) zoning designation. Subject property is located N of I-80; assessor's parcel #13-0061-13. Chairman Tipton read the title of the item to be set to public hearing. The following motion was made by Commissioner Cerri and passed unanimously:

*To set to public hearing RH-22-24 at a time to be determined by the Clerk's Office.*

RH-22- 25 – Zone change request submitted by Regional Planning Commission on behalf of Pilot Travel Centers, LLC to change the C (Commercial) zoning designation to CH (Highway Commercial) zoning designation. Subject property is located at 5625 West Winnemucca Boulevard/I-80 Interchange; assessor's parcel #13-0081-04. 15. Chairman Tipton read the title of the item to be set to public hearing. The following motion was made by Commissioner Cerri and passed unanimously:

*To set to public hearing RH-22-25 at a time to be determined by the Clerk's Office.*

PUBLIC WORKS DEPARTMENT: Public Works Director Don Kalkoske appeared before the Commission.

LAMBERT DRIVE UPDATE: Consideration, discussion and possible action regarding Lambert Road Bridge. Director Kalkoske reviewed what is being looked at to address the situation with the bridge including considering doing a hydraulic study which would look at the whole infrastructure of that portion of the river but after discussion with engineers and considering similar capacities with what is there now with the bridge/box culvert that would be adequate so a full blown study would not be needed; so the thought is to replace with corrugated metal pipe or poly pipe whatever can be obtained at this time in comparable capacity sizing to alleviate the issue; he noted that he planned to go down this week to look at what would be best. Lorne Lyon appeared before the Commission and provided hand outs to the Commission; he began reviewing the ones regarding the mag chloride and excess product situation on the road which created the damage; he further noted problems with the manner in which the Road Department is grading the road as to the crown. Commissioner Evatz asked about the manner in which the roads are graded. Director Kalkoske responded. Mr. Lyon addressed the Board regarding his experience/knowledge as to road grading. Chairman Tipton noted that the agenda item is related to the bridge not the road. Mr. Lyon responded that he had requested both items to be on the agenda as the road caused the issue. Commissioner Hoss concurred and explained that Mr. Lyon could request that the item be on a future agenda. Mr. Lyon continued commenting on the mag chloride situation and the issues which are caused by the product as well as the issue with road base being stacked on the bridge. Commissioner Cerri commented that how the issue occurred does not matter now as the determination has been made to replace. Mr. Lyon commented on the culverts in place and how the bridge was built to be 20% over the highest flood. Commissioner Hoss noted that what is being said is that the bridge can be replaced with culverts; he asked Mr. Lyon about the amount of water which runs through the area. Mr. Lyon responded. Commissioner Evatz suggested that, to ensure that this matter is remediated once and for all, this be done in a comprehensive manner to include information on a 100-year event and an upstream study and to be properly designed and sized for that flow with proper construction specs including Q-A and Q-C work to be done as it is built so, if it is built by the County, there would be someone there to make sure it was done in the proper manner; additionally he asked that it then be maintained in a proper manner with a necessary updates to the county manual. Commissioner Hill asked if the sides were finished on the bridge. Mr. Lyon responded. Commissioner Hill stated that he believes it was overbuilt and explained. Discussion ensued regarding the situation upstream, water studies which could show what is needed, what the cost would be to replace a bridge

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similar to what is in place and what might be found with other bridges in the County. Mr. Lyon noted the need for a petition to stop using mag chloride on Lambert and that the proper type of gravel to be used on the road. Discussion ensued regarding the gravel used on county roads. Per a query from Commissioner Evatz, Deputy District Attorney Macdonald noted the ability to put discussion about the road on a future agenda to be considered at a future meeting. Director Kalkoske commented on what the options are on the bridge issue including obtaining costs for a hydraulic study to bring back to the Commission for consideration as to that or just installing pipes. Commissioner Evatz offered comment on his previous suggestion as to determining what will actually correct the problem and the cost of that. Gary Lambert appeared before the Commission and commented on the number of people in the area and the manner in which the bridge was put in and provided information on the area above the bridge; he offered that he does not see cause for a full-structured bridge at the spot; he continued commenting on the situation including a request for gravel on the entire road as it is too slippery. Commissioner Hill offered comment that the County needs to do something and that he believes the recommendation from the Director is sufficient; he stated that at this point he is not in favor of a full hydraulic study. Discussion ensued. Commissioner Hill explained why he is in favor of culverts. Mr. Lyon offered comment on Chimney Dam and the flooding in the area. Discussion ensued regarding culverts and what would be required. Commissioner Cerri stated that he is in favor of having the County Road Superintendent look into it but that he is not in favor of paying a couple of million dollars for a bridge. Commissioner Evatz agreed but asked Director Kalkoske to make sure that the Commissioners sitting at the table in 40 years aren't having to deal with this again so that the culverts be properly sized and that the science be behind what we do to address the issue; he suggested that some basic studies should not have a high cost. Commissioner Hoss thanked Mr. Lyon and Mr. Lambert for coming in and stated that he thinks we should allow the Road Foreman time to go through and put culverts in which he thinks that we can make it work. Commission Hill asked that we set time standards to this. Commissioner Cerri asked if there is a load limit on bridge. Mr. Lambert responded that the bridge is built for big loads. Commissioner Cerri questioned that, if the bridge is bad, should we put up a signage load limit. Discussion ensued including issues with that to allow for services for the residents, signage, and the possible removal of the aggregate. The following motion was made by Commissioner Hill:

*To direct the county superintendent to go with his recommendation of seeing what studies are available for past flow and possibility destruction of the old structure and the installing of culverts adequate to the flow needed and to provide a report in two meetings.*

Commissioner Cerri offered that the County can't just ignore the concern with the safety so he asked Director Kalkoske to have someone look at it as now that it has been brought to the Commission's attention it can't be ignored. Commissioner Hill responded that the County will be taking action now so he does not believe we are ignoring it as we have acknowledged the situation. Commissioner Cerri asked if the motion could allow for the Public Works Director to take a look at the issue and report at the next meet. Commissioner Hill offered the following amended motion:

*To direct the county superintendent to go with his recommendation of seeing what studies are available for past flow and possibility destruction of the old structure and the installing of culverts adequate to the flow needed and to provide a report in two meetings and to include Commissioner Cerri's concerns as to the capacity/integrity of the bridge and to request that Director Kalkoske report back at the next meeting with his professional opinion as to how time-sensitive it is.*

Discussion ensued regarding the removal of the aggregate. After discussion Chairman Tipton called Commissioner Hill's motion to a vote and it passed unanimously.

Commissioner Hoss noted the mag chloride petition received from Mr. Lyon and requested the necessary research be done by the County and the matter be brought back as a separate item. Manager Mendiola responded that he was in receipt of the petitions and will put them on an agenda. Mr. Lyon commented on his concern with the aggregate on the bridge.

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Kalkoske reported on road work due to the weather and the SCATS/OSHA inspection. Commissioner Evatz offered a compliment on the conditions of the roads.

Chairman Tipton recessed the meeting at 10:06 a.m. reconvening at 10:14 a.m.

911 SURCHARGE COMMITTEE: Sheriff Angel Cardenas and Under Sheriff Damon Kuskie appeared before the Commission

BOARD MEMBER APPOINTMENT: Consideration, discussion and possible approval pursuant to Humboldt County Code 8.44.030 to appoint Damon Kuskie as the Humboldt County Sheriff's designee to the Humboldt County 911 Surcharge Advisory Committee Board to serve out the remaining two (2) year term ending December 31, 2023. The following motion was made by Commissioner Hill and passed unanimously:

*To appoint Under Sheriff Damon Kuskie to the Humboldt County 911 Surcharge Advisory Committee Board to serve out the remaining two (2) year term ending December 31, 2023.*

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UPDATE ON THE HUMBOLDT COUNTY SHOOTING PARK R&PP CONVEYANCE LEASE TO ALLOW FOR AN EXPANDED 100 (1000)-YARD RANGE: Consideration, discussion and possible action regarding an application submitted to the Department of the Interior, Bureau of Land Management, for a Recreation & Public Purposes Lease submitted originally in 2018 to allow a safety buffer area for a new 1000 - yard shooting range. The Environmental Assessment was completed in early 2022 and was sent to Washington, DC for final approvals, however, the county has had no updates. Manager Mendiola reviewed the request noting that Congressman Amodei is looking into this and the matter has also been referred to Senator Cortez-Masto's Office. Commissioner Cerri asked about contact with the State BLM Office. Discussion ensued.

DISCUSSION REGARDING POSSIBLE RETREAT AGENDA FOR 2023: Economic Development Presentations (Information Only), Lithium Nevada Thacker Pass Update (Information Only), Ormat Baltazor Hot Springs Geothermal Project (Information Only), Update Capital Projects Discussion and Updates (For Possible Action), Library ADA Bathroom Renovation Project (Information Only), Facilities Management (Buildings & Grounds) Shop Update (For Possible Action), Justice Court Improvement Project Update Current Project Updates (For Information Only), Gold Country Acquisition and Water Banking/Purchase Update Grass Valley Nitrate Project Funding Update (Information Only), Formation of County Advisory Boards Discussion (For Possible Action), and Public Lands and Natural Resources Advisory Board/Committee Noxious Weeds Management Advisory Board/Committee (For Possible Action). Chairman Tipton asked that all information be provided related to the Gold Country Water item as he would like to make sure that no county funds are being used. Commissioner Cerri asked that discussion occur regarding creating a GID to allow for the users to manage the system. Commissioner Hoss asked as to what is expected with the economic development presentations. Discussion ensued. Manager Mendiola reviewed the items identified for the retreat agenda. Discussion ensued regarding including discussion about the purchase of the additional water rights offered by Gold Country. Commissioner Evatz asked about inclusion of an item regarding the Commission including meeting functions. Commissioner Hoss asked about inclusion of discussion about the sulfur unloading at the airport discussed at the City Council meeting.

#### MISCELLANEOUS REPORTS AND CORRESPONDENCE:

1. Other information and upcoming meetings - January 24, 2023 Humboldt County Commission Special Meeting -Senator Ira Hansen, Assemblywoman Alexis Hansen and Assemblywoman Shondra Summers-Armstrong, January 24, 2023 Humboldt General Hospital Board Meeting, January 30 & 31 (if needed), 2023 Humboldt County Commission Retreat, February 6, 2023 Humboldt County Commission Meeting,

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February 7, 2023 Winnemucca City Council Meeting, and February 13, 2023 Winnemucca Regional Airport Meeting.

2. Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Hill reported on an opioid committee meeting, a Paradise Valley Conservation District meeting and noted an upcoming Humboldt Development Authority meeting. Commissioner Hoss reported on an Airport Board meeting, a Museum Board meeting, a Central Nevada Water Authority meeting and noted an upcoming Landfill Committee meeting. Commissioner Evatz noted an upcoming SLUPAC meeting and a Landfill Committee meeting. Commissioner Cerri reported on the Humboldt Foundation meeting and commented on upcoming public hearings related to solar being held by the BLM. Discussion ensued. Chairman Tipton reported on a Hospital Board meeting and noted an upcoming NACO meeting and a Sage Grouse strategy meeting

FUTURE AGENDA ITEMS: Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination. Manager Mendiola noted the inclusion of discussion about mag chloride on Lambert Road and the two petitions submitted today, the addition of an item to the retreat agenda as noted by Commissioner Evatz. Chairman Tipton asked that the mag chloride or gravel issue on Lambert Lane be included. Manager Mendiola will work to allow some options for that including working with legal on the language. Commissioner Evatz asked that Director Kalkoske provide information on the training of his operators which will help to educate the public. Commissioner Hoss asked that Public Works Director let the Commission know the county stance on mag chloride and how used; he further asked that discussion needs to begin related the County Manager position with Manager Mendiola's retirement coming in the future. Discussion ensued. Commissioner Cerri commented on the need to discuss employee vehicle usage. Manager Mendiola offered comment. Discussion ensued.

PUBLIC COMMENT: Chairman Tipton asked for public comment. Commissioner Hill offered comment regarding the City Council meeting related to the item about the railroad spur at the industrial park and his concerns about its impact on county residents; he stated that the Commission has an obligation to the county citizens as there are a lot of citizens in that area that are impacted by what is done at the park so he believes we need to be transparent with them , whether it is an education seminar as to what this is about or something else; not to take sides or whatever, but we do have an obligation to our citizens, as all of that city owned property out there is encompassed by county residents, so whether it be a joint meeting or on our own agenda he believes we have an obligation to talk about it for the record. Chairman Tipton offered comment on the possibility of running out of ground to use for future

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development. Commissioner Hill agreed that was part of it but he does believe we should have some skin in the game even though it is City ground to offer a voice for county residents and educate and get the truth out there including the need to look at safe guards. Chairman Tipton agreed that this Board should at least be involved with comments to the City. Commissioner Hoss commented that it was not clear who would be in control of the site or what other chemicals will be off-loaded there so it definitely needs to be looked at. Commissioner Evatz suggested that a presentation with a question and answer part be included at the retreat. No further public comment offered.

ADJOURNMENT: Chairman Tipton adjourned the meeting at 11:03 a.m.

ATTEST:  Clerk      APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 1/17/23 )

Notice of Public Meeting  
Humboldt County Board of Commissioners Regular Meeting  
**Tuesday, January 17, 2023**  
**8:30 AM**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street, Winnemucca, Nevada 89445

**Click here to join the meeting:**  
[JOIN](#)

**Or by phone: +1 775-446-0241, ID: 180 069 712#**

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT:

General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION)

Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint

Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); November 7, 2022; November 21, 2022; December 12, 2022; December 29, 2022; and January 3, 2023. Discussion and possible action.

4.A) Minutes - HCC010323 & HCC122922

[HCC010323unapprovedUNOFFICIAL.pdf](#)

[HCC122922unapprovedUNOFFICIAL.pdf](#)

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR JANUARY 3, 2023 THROUGH JANUARY 17, 2023 (FOR POSSIBLE ACTION)

6. ADMINISTRATOR: ANNUAL SERVICE AWARDS PRESENTATION (FOR INFORMATION ONLY)

Annual Service Awards presentation to Humboldt County officials and employees who have reached their 5, 10, 15, 20, and 25 years of service as of December 31, 2022. For information only.

7. REAPPOINTMENT AND/OR APPOINTMENT OF MEMBERS TO SPECIAL DISTRICTS AND BOARDS (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of the following board reappointments/appointments:

**Orovada GID**

Chuck Knox – Appoint to Seat A with term to expire January 6, 2025

Troy Rodriguez – Appoint to Seat B with term to expire January 6, 2025

Don Mertens – Appoint to Seat C with term to expire January 6, 2025

Kyle Negus – Appoint to Seat D with term to expire January 6, 2025

7.A) Staff Memo - Board Reappointment-Orovada GID

[Staff Memo Board Reappointments.pdf](#)

[Orovada GID Itr\\_1-17-23.pdf](#)

8. PROCLAMATION SUPPORTING FOUR CHAPLAINS SUNDAY (FOR POSSIBLE ACTION)

Consideration, discussion, and possible approval of a proclamation to support Four Chaplains Sunday, February 5, 2023 in Humboldt County, and for Chairman Ken Tipton

to sign the resolution. The Proclamation is to commemorate the sinking of the troopship U.S. Army Transport U.S.A.T Dorchester, which carried to their deaths four U.S. Army Chaplains of three faiths, who gave their life jackets to four soldiers and thus sacrificed their own lives to save the lives of others and stood united in prayer as the ship went down. They were Chaplains Lt. George L. Fox, Lt. Alexander D. Goode, Lt. Johnny P. Washington, and Lt. Clark V. Poling. Discussion and possible action.

8.A) Four Chaplains Proclamation

[2023 Four Chaplains Sunday - RES size.pdf](#)

9. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY)

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA) and other funding available to the County. Information Only.

10. TREASURER'S OFFICE: TAX ROLL ADJUSTMENT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval pursuant to NRS 361.768 to direct the Treasurer to adjust the Real Property Tax Rolls for Lawrence and Denise McKinnon for a credit of \$107.27 for APN: 16-0584-08 for FY2022-2023. Discussion and possible action.

10.A) Treasurer Roll Adjustment

[Roll Corrections 16-0584-08.pdf](#)

11. COOPERATIVE EXTENSION REQUEST TO WAIVE ATTRITION POLICY (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval of a request to waive the attrition policy to hire a part-time 4-H program assistant. Discussion and possible action.

11.A) Staff Memo - Extension Request

[Agenda Request Form - Extension office request to waive attrition policy for replacing Holly Gallian.pdf](#)

[HCSD Rurals School Impact Presentation 2021 - 2022 And Fall 2022 Semester RD.pdf](#)

12. ASSESSOR: REQUEST TO AMEND PICTOMETRY AGREEMENT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to amend the previous agreement with Pictometry to opt out of the fifth flight schedule for 2023. Discussion and possible action.

12.A) Assessor Memo - Amend Pictometry Agreement

[Staff Report - Amendment of Agreement Pictometry.pdf](#)

[NV Humboldt County\\_Pictometry Amendment - Fifth Project Termination\\_1-5-23.pdf](#)

13. LIBRARY REQUEST TO WAIVE ATTRITION POLICY (DISCUSSION AND POSSIBLE ACTION)

Consideration, discussion and possible approval to waive the attrition policy to hire for the position of Library Assistant. The position will become vacant January 20, 2023.

Discussion and possible action.

13.A) Staff Memo - Library

[Staff Memo - Library.pdf](#)

14. SET TO PUBLIC HEARING: (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for the following:

**RH-22-23** - Zone change request submitted by Richard Schofield to change the RR-13 MH (Rural Ranchette 13,000 sf minimum lot size with mobile home overlay) zoning designation to GC (General Commercial) zoning designation. Subject property is located off Grass Valley Road between Valley Way and Dusty Way; assessor's parcel #10-0347-03. Discussion and possible action.

**RH- 22-24** - Zone change request submitted by Regional Planning Commission on behalf of T Quarter Circle Ranches, Inc. to change the C/CH (Commercial/Highway Commercial) zoning designation to AG-5/CH (General Agriculture 5-acre minimum lot size/Highway Commercial) zoning designation. Subject property is located N of I-80; assessor's parcel #13-0061-13. Discussion and possible action.

**RH-22- 25** – Zone change request submitted by Regional Planning Commission on behalf of Pilot Travel Centers, LLC to change the C (Commercial) zoning designation to CH (Highway Commercial) zoning designation. Subject property is located at 5625 West Winnemucca Boulevard/I-80 Interchange; assessor's parcel #13-0081-04. Discussion and possible action.

14.A) Staff Memo - Planning RH 22-23, 24 & 25

[Staff Memo - Planning RH-22-23,24 & 25.dotx.pdf](#)

15. PUBLIC WORKS DEPARTMENT: LAMBERT DRIVE UPDATE (FOR POSSIBLE ACTION) AND GENERAL ROAD PROJECTS (FOR INFORMATION ONLY)

- a. Consideration, discussion and possible action regarding Lambert Road Bridge. Discussion and possible action.
- b. A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

15.A) Staff Memo - Lambert Drive

[Lambert Dr Bridge-Box Rehab 01112023.pdf](#)

16. 911 SURCHARGE COMMITTEE BOARD MEMBER APPOINTMENT (FOR POSSIBLE ACTION)

Consideration, discussion and possible approval pursuant to Humboldt County Code

8.44.030 to appoint Damon Kuskie as the Humboldt County Sheriff's designee to the Humboldt County 911 Surcharge Advisory Committee Board to serve out the remaining two (2) year term ending December 31, 2023. Discussion and possible action.

16.A) Staff Memo - Sheriff's Office - 911 Surcharge Committee Appointment  
[STAFF REPORT - 911 Surcharge Committee Chairperson.pdf](#)

17. UPDATE ON THE HUMBOLDT COUNTY SHOOTING PARK R&PP  
CONVEYANCE LEASE TO ALLOW FOR AN EXPANDED 100-YARD RANGE  
(FOR POSSIBLE ACTION)

Consideration, discussion and possible action regarding an application submitted to the Department of the Interior, Bureau of Land Management, for a Recreation & Public Purposes Lease submitted originally in 2018 to allow a safety buffer area for a new 100-yard shooting range. The Environmental Assessment was completed in early 2022 and was sent to Washington, DC for final approvals, however, the county has had no updates. Discussion and possible action.

18. DISCUSSION REGARDING POSSIBLE RETREAT AGENDA FOR 2023  
(FOR POSSIBLE ACTION)

Economic Development Presentations (Information Only)

Lithium Nevada Thacker Pass Update (Information Only)

Ormat Baltazor Hot Springs Geothermal Project (Information Only)

Update Capital Projects Discussion and Updates (For Possible

Action) Library ADA Bathroom Renovation Project (Information Only)

Facilities Management (Blngs & Grnds) Shop Update (For Possible Action)

Justice Court Improvement Project Update Current Project Updates (For Information Only)

Gold Country Acquisition and Water Banking/Purchase Update Grass Valley Nitrate Project Funding Update (Information Only)

Formation of County Advisory Boards Discussion (For Possible Action)

Public Lands and Natural Resources Advisory Board/Committee Noxious

Weeds Management Advisory Board/Committee (For Possible Action)

19. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1. Other information and upcoming meetings

January 24, 2023 Humboldt County Commission Special Meeting -Senator Ira Hansen, Assemblywoman Alexis Hansen and Assemblywoman Shondra Summers-Armstrong  
January 24, 2023 Humboldt General Hospital Board Meeting  
January 30 & 31 (if needed), 2023 Humboldt County Commission Retreat  
February 6, 2023 Humboldt County Commission Meeting  
February 7, 2023 Winnemucca City Council Meeting  
February 13, 2023 Winnemucca Regional Airport Meeting

2. Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

20. FUTURE AGENDA ITEMS

Whether an item will be placed on a future agenda will be subject to the chairman and/or legal counsel's determination.

21. PUBLIC COMMENT:

Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

22. ADJOURNMENT

23. NOTICE:

The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link located on the first page of this agenda.

Members of the public may make a public comment at the meeting without being

physically present by emailing [publiccomment@humboldtcountynv.gov](mailto:publiccomment@humboldtcountynv.gov) prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.humboldtcountynv.gov/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the County Manager's Office located at 50 West 5th Street, Winnemucca, Nevada, telephone number 775- 623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public.

Notice: The Board may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015.

## CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at  
9:00 A.M. By: MC

Humboldt County Website: [www.hcnv.us](http://www.hcnv.us) at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov). \_\_\_\_\_ A.M. By: \_\_\_\_\_  
MEETING DATE: January 17, 2023 DATE POSTED: January 11, 2023

POSTED BY: MICHELLE COOK

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting the County Manager's Office, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination [Complaint Form, AD-3027, found online at \[http://www.ascr.usda.gov/complaint\\\_filing\\\_cust.html\]\(http://www.ascr.usda.gov/complaint\_filing\_cust.html\)](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;  
fax: (202) 690-7422; or

email: [intake@usda.gov](mailto:intake@usda.gov)

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