

Humboldt County

LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
January 21, 2026
Humboldt County Library- Meeting Room, Teleconference or Video Conference

Attendance:

Board Members present: Debbie Ames, Andrea Bryant, Macie Dendary, Rick McComb

Staff Present: Jessica Anderson, Elizabeth Robinson

Meeting Notice Report: The Director reported that the meeting notice had been duly posted at the Humboldt County Library and the Humboldt County Website.

1. **Call to Order:** Trustee Ames called the meeting to order at 5:15 pm.

2. **Public Comments:** No public comment at this time.

3. **Consent Agenda:**

a. **Minutes from December 17th, 2025, meeting:**

b. **Routine Expenditures for December 2025:**

c. **Current Budget Report for December 2025:**

Trustee McComb asked whether the budget line item for insurance could specify the type of insurance being paid for.

Director Anderson stated that she would have to ask the County Comptroller if there was a way to do that. Trustee Bryant made a motion to approve the consent agenda as presented. All voted aye, and the motion carried.

4. **DIRECTOR'S REPORT: (FOR INFORMATION ONLY) – Information on Current Library News/updates.** – Direct Anderson did a library wrap of all the top circulating items in the library. She let the board know that staff member Nate Neuenschwander would be taking a Class B license course to become the backup bookmobile driver. Denio staff member Hannah Edwards gave her notice, and today would be her last day. Director Anderson appeared before the Commissioners to request a waiver of the attrition policy, which was approved, so that the position will be going out to the public. The PLA conference is scheduled for April in Minneapolis, and Director Anderson is considering sending two staff members with state funding. She might be able to send three, depending on funding options and state permission. Another conference scheduled this year that she is looking to send staff to is the ALA conference in Chicago, and there is also the ARSL conference in Alabama. Director Anderson has applied for a grant to update the library's meeting spaces and will hear back in March whether it will be approved. Summer learning planning will begin this month, with the theme Unearth a Story. There will be a lot of focus on local and Nevada history preservation since this year is the 205th anniversary of America. Upcoming fiscal-year grants we would like to focus on this year will be to digitize our special collections, such as oral histories and yearbooks.

5. **Preliminary Library 2027 Fiscal Year Budget: (FOR DISCUSSION AND POSSIBLE ACTION)** – The county has contracted with past County Comptroller Gina Rackley to help with this year's budget. Director Anderson stated that not much has changed in her preliminary budget. Postage has been lowered from \$3000.00 to \$2000.00 because the library does not use all of the budgeted postage, as the state reimburses the library if the funds are applied for. There is no budget for special department projects this year, as Director Anderson is applying for a grant to update the meeting spaces. Director Anderson hasn't raised anything in the budget. There are two departments with library budgets: I.T. and Building and Grounds. In the I.T. budget, Director Anderson is requesting Adobe licenses for all staff. In the Buildings and Grounds budget, she is requesting updates or replacements for the HVAC units, a new garage door, paint for the Denio building, and flooring in the teen space. Director Anderson will have to go before the Commissioners to defend those budgets as well. Trustee Bryant made a motion to approve the preliminary 2027 library budget.

6. **Future Agenda Items and Meeting Dates. Discussion and Possible Action.** The board will next meet on February 18th, 2026, at 5:15 pm.

7. **Public Comments:** No public comment at this time.

8. **Adjournment.** The Board adjourned at 5:45 pm.