

# Humboldt County

## LIBRARY

Humboldt County Library  
Board of Trustees  
Board Minutes  
July 16, 2025  
Humboldt County Library- Meeting Room, Teleconference or Video Conference

### Attendance:

**Board Members present:** Debbie Ames, Becca Fitzgerald, Andrea Bryant  
**Staff Present:** Jessica Anderson, Elizabeth Robinson

**Meeting Notice Report:** The Director reported that the meeting notice had been duly posted at the Humboldt County Library and the Humboldt County Website.

1. **Call to Order:** Trustee Bryant called the meeting to order at 5:15 pm.
2. **Public Comments:** No public comment at this time.
3. **Consent Agenda:**
  - a. **Minutes from June 18th, 2025, meeting:**
  - b. **Routine Expenditures for June 2025:**
  - c. **Current Budget Report for June 2025:**

Trustee Fitzgerald moved to approve the consent agenda as presented. All voted aye, and the motion carried.

4. **DIRECTOR'S REPORT: (FOR INFORMATION ONLY) – Information on Current Library News/updates.** – Director Anderson stated that the completion rate for week 1 of the Summer Learning Program had surpassed last year's numbers. Director Anderson informed the trustees that new employee Michelle Gonzalez would be starting part-time in the teen space the following Monday. With Michelle starting, the library would now be fully staffed. There has been an excellent turnout for the art programs this summer. Director Anderson shared pictures in the posted report. Staff member Megan Toala put on an escape room that had about 20 kids show up to experience. Director Anderson stated that she would have completed stats for the program at the next meeting. Director Anderson let the board know that her public library certification was now permanent.
5. **Consideration, Discussion and Possible Action on Electing a New Chairperson and Vice Chairperson for the Library Board of Trustees: (FOR CONSIDERATION, DISCUSSION AND POSSIBLE ACTION)** – Trustee Bryant moved to make Trustee Fitzgerald Chairperson and Trustee Ames Vice Chairperson. All voted aye, and the motion carried.
6. **NV State Trustee Training: (FOR INFORMATION ONLY)** – Director Anderson read through Chapter 8 for Library Board Meetings. The trustees then took a short quiz.
7. **Future Agenda Items and Meeting Dates. Discussion and Possible Action.** The board will next meet on August 20th, 2025, at 5:15 pm.
8. **Public Comments:** Trustee Bryant stated that she was impressed with how the Director and Assistant Director handle the budget.
9. **Adjournment.** The Board adjourned at 5:48 pm.