

# Humboldt County

## LIBRARY

Humboldt County Library  
Board of Trustees  
Board Minutes  
March 19, 2025  
Humboldt County Library- Meeting Room, Teleconference or Video Conference

### Attendance:

**Board Members present:** Andrea Bryant, Rick McComb, Debbie Ames, Macie Dendary  
**Staff Present:** Jessica Anderson, Elizabeth Robinson

**Meeting Notice Report:** The Director reported that the meeting notice had been duly posted at the Humboldt County Library, and Humboldt County Website.

1. **Call to Order:** Trustee Bryant called the meeting to order at 5:15 pm.
2. **Public Comments:** No public comment at this time.
3. **Consent Agenda:**
  - a. **Minutes from February 19th, 2025, meeting:**
  - b. **Routine Expenditures for February 2025:**
  - c. **Current Budget Report for February 2025:**Trustee Ames moved to approve the consent agenda as presented. All voted aye and the motion carried.
4. **DIRECTOR'S REPORT: (FOR INFORMATION ONLY) – Information on Current Library News/updates.** – Director Anderson stated that more funds were received for Collection Development and that the funds were spent on Toni Boxes. The children's department was planning for the 6<sup>th</sup> annual Science Fair that SSR Marigold is funding. Marigold donated \$500.00 to the Science Fair. The children's department also hosted pi day, and both staff members Jayme Wells and Megan Toala got pie thrown in the face. Staff member Karin Carrillo is doing a Hot Chocolate Bomb program for children and one for adults. Staff have been trying to do more tech programming so that we can get more stats for the end of the year bibliostat that is submitted to the state. Director Anderson let the trustees know that the grant for SLP art programming was approved by the County Commissioners. Director Anderson gave some examples of the art programming that will be offered during the Summer Learning Program this year which includes: fimo clay, jewelry and beading, floral arranging, sculpture and landscape painting.
5. **Discussion and Possible Action on Reviewing and Updating the Library General Policies: Fines and Fees: (FOR DISCUSSION AND POSSIBLE ACTION)** – Director Anderson stated that the only change she made to this policy was that she added that the use of the Cricut equipment is free. There were no monetary changes to the fines and fees. Trustee Ames moved to approve the Updated Library General Policies: Fines and Fees. All voted aye and the motion carried.
6. **Library 2026 Fiscal Year Budget: (FOR DISCUSSION AND POSSIBLE ACTION)** – Director Anderson brought forward the final budget that was sent in to the commissioners for the 2026 fiscal year budget year. Trustee Dendary moved to approve the final library 2026 fiscal year budget. All voted aye and the motion carried.
7. **NV State Trustee Training: (FOR INFORMATION ONLY)** - Director Anderson read Chapter 5 of the training on The Board and Policy Making, and then the trustees did a short quiz.
8. **Future Agenda Items and Meeting Dates. Discussion and Possible Action.** The board will next meet on April 16th, 2025, at 5:15 pm.
9. **Public Comments:** No Public Comment at this time.
10. **Adjournment.** The Board adjourned at 5:46 pm.