

Humboldt County

LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
March 19, 2024
Humboldt County Library- Meeting Room, Teleconference or Video Conference

Attendance:

Board Members present: Georgette Olsen, Andrea Bryant, Andrea Fetterly, Becca Fitzgerald

Staff Present: Jessica Anderson, Elizabeth Robinson

Meeting Notice Report: The Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, and Humboldt County Website.

1. **Call to Order:** Trustee Bryant called the meeting to order at 5:01 pm.
2. **Public Comments:** No public comment at this time.
3. **Consent Agenda:**
 - a. **Minutes from February 20th, 2024, meeting:**
 - b. **Routine Expenditures for February 2024:**
 - c. **Current Budget Report for February:**
 - d. **Stats for FY 2024- January & February 2024**

Trustee Olsen asked to pull the minutes from the February meeting. Trustee Olsen pointed out a spelling error and requested the name of the video for the trustee short takes be included in the minutes.

Trustee Olsen moved to approve the amended Consent Agenda. All voted aye and the motion carried.

4. **DIRECTOR'S REPORT: (FOR INFORMATION ONLY) – Information on Current Library News/updates.** – Director Anderson let the board know that an old employee, Hannah Buerman, was back at the Denio Library. Trustee Olsen asked if she would be taking over for Kristen Baker when she leaves. Director Anderson stated that when Hannah comes back from scheduled leave, she will be taking over Kristen's position. Director Anderson explained that the main branch library was running a little short staffed as two employees had recently been let go. The attrition policy had been waived for one position at the last commissioner meeting so she could start looking for a replacement, and she would be going back before the commissioners again to ask for the second position. Director Anderson let the board know that at the last commissioner meeting the security cameras for the branches were approved. LSTA grants would be changing a little for 2025 FY. The \$10,000 mini grants that the library does every year would still be the same amount but there would now be two cycles. So, there is a possibility of \$20,000 for grants. The Nevada Arts Council is starting up the traveling arts exhibits again, and the library will be hosting one from April 18th- June 17th, 2024. The library Annual Science Fair will be the week before in the meeting room, with 27 participants signed up this year. Marigold mine is sponsoring the program and providing the prizes. There were 223 people at the library for the Monster Truck program. It was standing room only. Director Anderson let the board know that budget hearings would be the following week.
5. **Library 2025 Fiscal Year Budget: (FOR DISCUSSION AND POSSIBLE ACTION)** – Director Anderson hasn't made any changes to the budget. The library would be absorbing e-rate into the current budget. Director Anderson told the trustees that the library used to have 14 full-time equivalent staff and now there are 12 full-time equivalent staff. She doesn't expect any issues when she goes before the commissioners at the budget hearing when asking for a part time employee, and waivers to the attrition policy for replacing the 2 terminated employees. Trustee Fitzgerald moved to approve the library 2025 FY budget and B-1 form as presented. All voted aye and the motion carried.

- 6. E-Rate 2025 Fiscal Year Description of Services: (FOR INFORMATION ONLY)** – Director Anderson explained that the bookmobile is the only big change to this item. The problem with the bookmobile internet is the service. There are only about 3 places that the bookmobile goes where they get decent internet service. Director Anderson stated that right now the library pays about \$8.00 a month for the internet service with the discount from e-rate. The price would increase to about \$98.00 a month. Trustee Fitzgerald asked why the increase and Director Anderson stated that the increase would be due to changing from cellular internet to satellite internet. The new internet would be through SpaceX internet. Trustee Fitzgerald asked if there was a contract for the new internet in case it doesn't work, and we would like to change it again. Director Anderson stated that yes, we could change again in the future, the library would just have to do the e-rate process again and put out an RFP to get quotes for other internet companies. There would be no change in the price for the branch internet.
- 7. Short Takes for Trustees: (FOR INFORMATION ONLY)** - Trustees watched a short video on Intellectual Freedom, offered through ALA.
- 8. Future Agenda Items and Meeting Dates. Discussion and Possible Action.** The board will next meet on April 16th, 2024, at 5:00 pm.
- 9. Public Comments:** No public comment at this time.
- 10. Adjournment.** The Board adjourned at 6:06 pm.