

Humboldt County LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
May 16, 2023
Humboldt County Library- Meeting Room, Teleconference or Video Conference

Attendance:

Board Members present: Georgette Olsen, Andrea Bryant, Becca Fitzgerald, Andrea Fetterly, Rick McComb

Staff Present: Jessica Anderson, Elizabeth Robinson

Meeting Notice Report: Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, and Humboldt County Website.

1. **Call to Order:** The meeting was called to order at 6:00 pm.
2. **Public Comments:** No public comment at this time.
3. **Consent Agenda:** Trustee Olsen moved to approve a and b of the consent agenda as presented. All voted aye and the motion carried. Trustee McComb asked for the current budget report to be brought down. Trustee McComb asked about the budget amount in the Collection Development line item and if it was unusual that it has gone over budget. Director Anderson explained that the amount of \$5000.00 that she puts into the budget during budget season is just a place holder since she never knows how much exactly the state is going to give out for that grant. Trustee Olsen moved to approve the current budget report. All voted aye and the motion carried.
 - a. **Minutes from April 18th, 2023, meeting:**
 - b. **Routine Expenditures for April 2023:**
 - c. **Current Budget Report:**
4. **DIRECTOR'S REPORT: (FOR INFORMATION ONLY) – Information on Current Library News/updates.** – Director Anderson stated that the ramp at the front of the library is now accessible to the public. Buildings and Grounds brought in Michael Shepard to look at the crack in the ramp and he stated that the crack is fine and will not be a problem. Buildings and Grounds will also eventually be putting carpet on the ramp to make it look a little more presentable. Director Anderson stated that carpet can cover a lot of sins. Director Anderson also let the trustees know that Tammy Westergard and Mark Anderson from Lifeliqe visited the library and did some individualized training for staff about the Sandi Work Development Initiative. Director Anderson stated that the last position open for the McDermitt library has finally been filled with new employee Maxine Redstar. So, the library is now fully staffed. Director Anderson let the trustees know that we are in the final stages of planning of the Summer Learning Program, and a lot of orders have been sent out. Adult programming will start up in the summer that the library has received a grant for. Director Anderson explained that we have left one space open for a staff member or board member to go to the program, but she will be asking them to hand out surveys and to take pictures. Director Anderson also wanted to let the trustees know that the children's department and branches have all worked hard this year to bring in donations. Bookmobile has brought in \$315.00 along with all the hotdogs for her end party. Jayme has brought in \$2620.00 and several other in-kind donations, so she has practically paid for the whole program with donations. Trustee Fitzgerald asked how many spaces not including a staff or board member does the grant cover for the adult programming. Director Anderson stated that for each program there are at least 24 spots.

5. **Future Agenda Items and Meeting Dates. Discussion and Possible Action.** The board will next meet on June 20th, 2023, at 5:00 pm.
6. **Public Comments:** No public comment at this time.
7. **Adjournment.** The Board adjourned at 6:19 pm.