

Humboldt County

LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
May 24, 2022
Humboldt County Library- Meeting Room, Teleconference or Video Conference

Attendance:

Board Members present: Georgette Olsen, Andrea Bryant, Andrea Fetterly, Lesley Haas, Rick McComb
Staff Present: Jessica Anderson
Legal Counsel present: Wendy Maddox

Meeting Notice Report: Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, and Humboldt County Website.

1. **Call to Order:** The meeting was called to order at 5:02 pm.
2. **Public Comments:** No public comment at this time.
3. **Consent Agenda:** Trustee Olsen made a motion to approve the consent agenda. All voted aye and the motion carried.
 - a. **Minutes from April 19, 2022 meeting:**
 - b. **Routine Expenditures for April 2022:**
 - c. **Current Budget Report:**
 - d. **Current Grant Report:**
4. **DIRECTOR'S REPORT: (FOR POSSIBLE ACTION) – For consideration, discussion, and possible action of approving the Director's Report for the month of April 2022.** Director Anderson mentioned that staff member Tanner Ames Mother's Day program had a great turnout. Trustee McComb asked for clarification on what some of the pictures were in the report. Trustee Haas moved to approve the Director's report for April 2022. All voted aye and the motion carried.
5. **Consideration, Discussion and Possible Action on Approving Director Anderson's Education Plan for Public Library Recertification For 2022 And 2025. (FOR CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION) –** Director Anderson stated that each recertification was 3 years which is why she would be discussing 2022 and 2025. Trustee McComb mentioned one typo that should be fixed. Director Anderson showed some examples of webinars that she would be taking in the future for her recertification in 2025. Trustee Olsen asked what the requirements for recertification were. Director Anderson stated that she needed 3 semesters or courses of continuing education, or 5 units of continuing education, or any combination of the two. Trustee Haas motioned to approve the 2022 Educational Plan for Recertification for Director Anderson with the minor correction. All voted aye and the motion carried.
6. **Consideration, Discussion, and Possible Action on Approving the Updated General Policy: Section 2: Collection Management, Ethics Policy, Interlibrary Loan, Reserves, and Fines and Payments. (FOR CONSIDERATION, DISCUSSION AND POSSIBLE ACTION) –** Trustee Olsen made a comment that there were not that many changes. Director Anderson stated that the one change that wasn't just a clarification was changing the amount of Interlibrary Loans allowed from 3 to 5. Trustee Haas moved to approve the updated General Policy: Section 2. All voted aye and the motion carried.
7. **Future Agenda Items and Meeting Dates. Discussion and Possible Action.** The board will next meet on July 12th, 2022 at 4:30 pm.
8. **Public Comments:** No public comment at this time.
9. **Adjournment.** The Board adjourned at 5:29 pm.