

Humboldt County

LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
November 16, 2021
Humboldt County Library- Meeting Room, Teleconference or Video Conference

Attendance:

Board Members present: Georgette Olsen, Rick McComb, Andrea Bryant, Andrea Fetterly

Staff Present: Jessica Anderson, Elizabeth Robinson, Amanda Harris

Legal Counsel present: Wendy Maddox

Other: Sherry Ranf

Meeting Notice Report: Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, and Humboldt County Website.

1. **Call to Order:** The meeting was called to order at 5:30 pm.
2. **Public Comments:** No public comment at this time.
3. **Consent Agenda:**
 - a. **Minutes from October 12, 2021 meeting:** Trustee Olsen moved to approve minutes for the October 12, 2021 meeting. All voted aye and the motion carried.
 - b. **Routine Expenditures for October 2021:** Trustee Olsen moved to approve routine expenditures for October 2021. All voted aye and the motion carried.
 - c. **Current Budget Report:** Trustee Olsen moved to approve the current budget report. All voted aye and the motion carried.
 - d. **Current Grant Report:** Trustee Olsen moved to approve the current grant report. All voted aye and the motion carried.
4. **DIRECTOR'S REPORT: (FOR POSSIBLE ACTION) – For consideration, discussion, and possible action of approving the Director's Report for October 2021.** Trustee Olsen asked for more information on the ARSL conference that Director Anderson attended. Director Anderson stated that it was great and that she was on the Leadership track so she didn't get to choose what programs she attended this year. Director Anderson stated that ARSL will be in Chattanooga, TN next year. Director Anderson explained that she was starting a project called 50 cups of coffee, an idea she took away from the ARSL conference. This project will involve interviewing community members outside of the library about what their interests are and what they think some community needs are. Trustee McComb asked if there was standard questions and Director Anderson stated that yes, she had a set of standard questions that she pulled directly from the class she attended. Trustee Fetterly asked for an example of the questions that Director Anderson would be asking. Director Anderson stated that one such question would be, what their connection to Winnemucca is, how long they have lived her, what an idealized Winnemucca would be to them. Trustee Olsen asked how the Jayme Wells and Jasmynes Mendoza's ARSL presentation went. Director Anderson stated that it went really well, and that they did get a lot of feedback and comments with people who were interacting with the video. Trustee McComb asked what their presentation was on. Director Anderson explained that their presentation was on STEM programming and was called STREAM lining your programming, which stands for Science, Technology, Reading, Engineering, Arts, and Math. Trustee Olsen asked if there was any talk of censorship in the library at the ARSL conference this year due to events that are currently going on in our country. Director Anderson stated that yes there were conversations about it since it has been a big issue and libraries are concerned about it. Trustee Bryant asked how a challenged book is handled at this library. Director Anderson explained that if a book is challenged by the

public here or even a staff member that the book will stay on the shelf while an evaluation form is gone through for the item in question. If the item in question doesn't meet the requirements in the Collection Development Policy then we would pull it off the shelves. Trustee McComb asked if anyone has ever complained about restrictions to web access and sites that are blocked. Director Anderson stated that it has happened and that the way that is handled is a ticket is sent to I.T. and as long as the content is not what can be considered pornographic in nature it would be unblocked. Director Anderson stated that the county does have web filtering but that it is the least restrictive kind we can get, but that library does have to have it because the library receives federal grant funding. Director Anderson let the know trustees that she received an email from Dana Toth regarding the Denio Annex building and possible Historic Status. The Denio Annex building and Library are two of three original buildings that are in Denio and were previously in Oregon but were moved over state lines into Nevada. Director Anderson stated that there are two types of status that can be applied for, which are Federal and State and that we can't apply for both. Trustee McComb moved to approve the Director's report for October 2021. All voted aye and the motion carried.

5. **INFORMATION ONLY FROM THE DENIO FRIENDS OF THE LIBRARY: (FOR INFORMATION ONLY)** Amanda Harris asked if the second person for Denio was going to be hired soon. Director Anderson stated that she was waiting for the attrition policy to be up on that position before it went back before the commissioners for approval to hire. There was some discussion on what to do about the Denio Annex project. Legal Counsel Wendy Maddox stepped in and let the board know that this was not on the agenda and suggested that this be put on a future agenda for discussion, or a face to face meeting.
6. **UPCOMING LIBRARY DIRECTOR EVALUATION: (FOR INFORMATION ONLY)** Trustee McComb stated that all trustees should have received copies of the employee evaluations that were emailed out. Director Anderson stated that if the board had any questions or hadn't received the evaluations to contact Assistant Director Robinson. Assistant Director Robinson would be emailing Director Anderson's previous year evaluation along with a blank copy of the evaluation form.
7. **Future Agenda Items and Meeting Dates. Discussion and Possible Action.** The board will next meet on December 21st, 2021 at 5:30 pm.
8. **Public Comments:** No public comments at this time.
9. **LIBRARY WALK THROUGH: (FOR INFORMATION ONLY)** Director Anderson and Assistant Director Robinson did a walk through of the library with the Trustees.
10. **Adjournment.** The Board adjourned at 6:06 pm.