

Humboldt County

LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
September 21, 2021
Humboldt County Library- Meeting Room, Teleconference or Video Conference

Attendance:

Board Members present: Georgette Olsen, Andrea Bryant, Rick McComb, Lesley Haas

Staff Present: Jessica Anderson, Elizabeth Robinson, Amanda Harris, Tanner Ames

Legal Counsel present: Anthony Gordon

Other: Sherry Ranf

Meeting Notice Report: Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, and Humboldt County Website.

1. **Call to Order:** The meeting was called to order at 5:30 pm.
2. **Public Comments:** No public comment at this time.
3. **INTRODUCTION OF NEW LIBRARY BOARD TRUSTEE, ANDREA BRYANT. (NO ACTION)** All trustees greeted Andrea Bryant who is replacing former trustee Mary Agnes Boni.
4. **Consent Agenda:**
 - a. **Minutes from August 17, 2021 meeting:** Trustee Olsen moved to approve minutes for the August 17, 2021 meeting. All voted aye and the motion carried.
 - b. **Routine Expenditures for August 2021:** Trustee McComb asked what the \$9,800.00 for furniture was for. Director Anderson explained that they were from LSTA funds for opening back up from COVID closures with easily sanitized furniture. Trustee McComb moved to approve the routine expenditures for August 2021. All voted aye and the motion carried.
 - c. **Current Budget Report:** Trustee Olsen moved to approve the current budget report. All voted aye and the motion carried.
 - d. **Current Grant Report:** Trustee Olsen moved to approve the current grant report. All voted aye and the motion carried.
5. **DIRECTOR'S REPORT: (FOR POSSIBLE ACTION) – For consideration, discussion, and possible action of approving the Director's Report for September 2021.** Trustee McComb commented on the number of checkouts that Bookmobile does. Director Anderson commented that the bookmobile has the best circulation of any of the branches with the smallest collection, and that on average every year the bookmobile collection circulates 3.5 times. Trustee Olsen commented on how well the turn out for teen programming looks. Director Anderson stated that our teen attendance has been great lately. Director Anderson let the trustees know that the library would be doing Trunk or Treat again this year, as well as a new program called Yoga in the Park. Director Anderson also let the trustees know that the Phonebooth rooms and the Solar Panel Bench have been ordered and should be on their way soon. Director Anderson stated that CSLP is doing a virtual Summer Learning Conference this year and that staff members Jasmine Mendoza and Jayme Wells would be able to go to that conference. Trustee Haas moved to approve the Director's Report for September 2021. All voted aye and the motion carried.

- 6. INFORMATION ONLY FROM THE DENIO FRIENDS OF THE LIBRARY: (FOR INFORMATION ONLY)** Sherry Ranf stated that they had a community yard sale and raised about \$1,000.00. Sherry also let the trustees know that Sato consulting came out and took some samples from the Denio Annex building to check for asbestos, and should have the results in the upcoming week. Sherry let the trustees know that she has been in contact with Architect Catherine Wines and has been informed that she is in contact with Michael Shepard and they are working together to on the electrical and plumbing plans for the Annex building. Trustee Olsen asked if there would be an added expense for these plans. Sherry Ranf stated that there may be an added expense. Director Anderson explained that the library still owes an additional 10% to the architect from the original price. Sherry Ranf asked if Director Anderson had asked anyone about leasing a County building. Director Anderson stated that she would have to talk to County Manager Dave Mendiola and that he had been on vacation so she has not had that conversation yet. Trustee McComb asked how the exterior of the Denio buildings were holding up with the weather. Sherry Ranf stated that they were holding up pretty well and any issues that they had had been addressed by the County Buildings and Grounds.
- 7. Future Agenda Items and Meeting Dates. Discussion and Possible Action.** The board will next meet on October 12, 2021 at 5:30 pm.
- 8. Public Comments:** No public comments at this time.
- 9. Adjournment.** The Board adjourned at 6:00 pm.