

Humboldt County

LIBRARY

Humboldt County Library

Board of Trustees

Board Minutes

January 19, 2016

Humboldt County Library Nevada Room

Attendance:

Board Members present: Susan Putnam, Mary Beene, Debbie Stone, and Barbara Duncan

Board Members absent: Dale Mentaberry

Staff Members present: Leanne Autrey, Jessica Dyk, Sherry Ranf, and Cynthia O

Other Attendees: Nate Blanton, Gabrielle Carr, Louis and Joyce Mendiola

Meeting Notice Report: Cyndi O reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, Humboldt County Website.

1. **Call to order:** The meeting was called to order at 6:00 p.m. by Susan Putnam.
2. **Public Comment and Discussion:** The public provided input upon various ideas regarding the memorial area.
3. **Minutes:** Mary Beene made a motion to approve December's minutes. Barbara Duncan provided a second to that motion. All voted aye.
4. **Expenditures:** Debbie Stone made a motion to approve the routine expenditures of November and December 2015. Barbara Duncan provided a second to that motion. All voted aye.
5. **Front Area Remodel and Memorial:** Nate Blanton presented the board with an update on his progress on the front area remodel and offered potential suggestions for the

memorial including the idea of an ornate bench. Debbie Stone made a motion to request Nate Blanton to research design options for the memorial area and report back to the library board. Mary Beene provided a second to that motion. All voted aye.

6. **Nevada Library Association Presentation Report:** Jessica Dyk reported on her presentation on STEM, STEAM and Makerspace on a Shoestring at the Nevada Library Association.
7. **Annual Report:** The annual report was tabled until the next board meeting.
8. **Memorial Fund Monies:** Discussion of the Memorial Fund Monies was tabled until the next board meeting.
9. **Library Policy:** Susan Putnam tabled the discussion of library policy until the next board meeting.
10. **Library Website:** Cyndi O, the Library Director, presented the new library webpage to the library board.
11. **Edge Assessment:** Progress on the status of the Edge Assessment was discussed by Cyndi O.
12. **Denio Library Expansion:** Sherry Ranf provided updates regarding the Dunsmore property and possible options on the expansion of the Denio Library. She is currently waiting for appraisals and proposals. The topic of the Denio Library expansion was tabled until the next board meeting.
13. **Interior Reorganization:** This agenda item was tabled until the next library board meeting.
14. **Collection Maintenance:** Mary Beene made a motion to approve library staff to sell saleable books and to donate the rest of the materials to Better World Books. Barbara Duncan provided a second to that motion. All voted aye.
15. **Friends of the Library group:** The topic of creating a Friends of the Library group was briefly discussed.
16. **Staff Development:** Cynthia O, Library Director, discussed having some staff attend an ALA class on collection development. She is preparing to fill three full-time positions at the main branch of the Humboldt County Library.
17. **Board Retreat:** Topics to be discussed at the board retreat include: the budget, Denio expansion, interior reorganization, and collection maintenance. Barbara Duncan made a motion to have the board retreat on February 6, 2016 at 9:00 a.m. with a location to be announced. Mary Beene provided a second to that motion. All voted aye.

18. **February and March Board Meetings:** The next library board meeting will be held on February 16, 2016, at 6:00 p.m. in the Nevada Room of the Humboldt County Library. The library board meeting in March is scheduled for March 22, 2016 at 6:00 p.m. in the Nevada Room of the Humboldt County Library.

19. **Adjournment:** The Board adjourned at 7:55 p.m.

Respectfully Submitted