

Humboldt County

LIBRARY

Humboldt County Library
Board of Trustees
Board Minutes
December 21, 2017
Humboldt County Library

Attendance:

Board Members present: Mary Agnes Boni, Barbara Duncan, Susan Putnam (via phone) and Georgette Olsen.

Board Members absent: Mary Beene

Staff Members present: Cyndi O and Jessica Anderson

Other Attendees: Mike MacDonald, Humboldt County DA, Anthony Gordon, Humboldt County Assistant DA, and Abel del Real-Nava, Humboldt HR Director, Gina Rackley, Humboldt County Comptroller

Meeting Notice Report: Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, Humboldt County Website.

1. **Call to order:** The meeting was called to order by Barbara Duncan at 5:01 p.m.
2. **Public Comment and Discussion:** Shawn Nelson reported there was no lawsuit against the County despite rumors
3. **Review, discussion and possible approval of minutes from the 15 August 2017 special meeting and 12 December 2017 special meeting (For Discussion and Possible Action):** Barbara Duncan moved to approve the minutes of the 12 December meeting. All votes aye and the motion carried. Trustees discussed the 15 August meeting and various mistakes therein. Director reported that the corrections were submitted and we are waiting on the revisions.
4. **Review and approval of routine expenditures for December 2017 (For Discussion and Possible Action):** Georgette Olsen motioned to approve the routine expenditures as presented. All voted aye and the motion carried.

5. **Discussion and possible action to appoint Interim Library Director, effective January 2, 2018, including discussion and possible action on the amount of compensation, the duties and responsibilities of the position, and other terms regarding employment (For Discussion and Possible Action):** Mary Agnes motioned to appoint Jessica Anderson Interim Director on 1 January, 2018 at a salary of 3139.99. All voted aye and the motion carried.
6. **Discussion and possible action regarding the procedure to recruit and interview applicants for the Library Director position, including whether to use a third party to assist with the process (For Discussion and Possible Action):** Barbara Duncan motioned to use POOL/PACT for the search, recruitment and hiring process with Mary Agnes Boni seconding. All voted aye and the motion carried.
7. **Discussion and possible action regarding the use of temporary employees provided through Manpower and the duties and responsibilities of the temporary employees (For Discussion and Possible Action):** Abel voiced concerns regarding hiring a formerly terminated employee through Manpower as well as asserting that the Library Director went against the County Commission in hiring a third Manpower person. Library Director clarified that the County Commission agenda item was to request two waivers to the attrition policy and that the Commission's action was to deny those waivers. The suggestion from a County Commissioner to try Manpower was not a directive. There was discussion about communication and why the County Administration never asked the Library Director about the situation. There was an agreement that the County and Library need better communication in the future. No action was taken.
8. **Public Comments:** Brian Scottholder talked about the positive changes in the library and his regret to see the Library Director Cyndi leave under such circumstances. Shawn Nelson cautioned against succumbing to vicious rumors and encouraged the Library Board to make a good decision on their next hire.
9. **Adjournment:** The Board adjourned at 6:04 p.m.

Respectfully Submitted