

# Humboldt County

## LIBRARY

Humboldt County Library  
Board of Trustees  
Board Minutes  
November 13, 2018  
Meeting Room

### Attendance:

**Board Members present:** Susan Putnam, Georgette Olsen, Mary Agnes Boni, Rick McComb, and Lesley Haas

**Staff Members present:** Jessica Anderson

**Legal Counsel present:** Wendy Maddox

**Meeting Notice Report:** Director reported that the meeting notice had been duly posted at the Humboldt County Courthouse, Humboldt County Library, County Annex, Winnemucca City Hall, and Humboldt County Website.

1. **Call to order:** The meeting was called to order at 5:00pm.
2. **Public Comment and Discussion:** There was no public comment at this time.
3. **Consent Agenda:**
  - a. **minutes from October 18, 2018 Meeting:** as amended, Rick motioned to approve, all aye.
  - b. **routine expenditures for October 11, 2018 – November 9, 2018:** Georgette motioned to approve, all aye.
4. **Information and updates from the Denio Branch Library (Information Only):**

The search continues for a contractor to visit Denio, Michael Clay has expressed interest but not been out to see the property.
5. **Discussion and possible action on closing the library on Monday, December 24<sup>th</sup> (Discussion and Possible Action):** Rick motioned that the library close Monday, December 24<sup>th</sup>, all aye.

6. **Assignment of members to committees for the Board Retreat, including possible committees for Board By-Laws, Policy updates, Trustee training discussion & homework, and more(Discussion and possible action):** Jessica took on policy updates and Rick & Georgette to work on by-Laws for the board.
7. **Future Agenda Items & next meeting dates, including items for the Retreat agenda (Discussion Only):** The Library Board of Trustees will convene on Friday December 7, 2018 at 8:30am for the Retreat and again on Tuesday December 18, 2018 at 5pm for their regular meeting.
8. **Public Comment and Discussion:** There was no public comment at this time.
9. **Adjournment:** The Board adjourned at 6:05pm

**Respectfully Submitted**