



**Humboldt County Board of Commissioners
Monday, October 3, 2022, at 8:30 a.m.
Meeting Minutes**

Those present were Vice-Chairman Ken Tipton, Commissioners Ron Cerri, Jesse Hill, and Tom Hoss; Deputy District Attorney Wendy Maddox, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero. Chairman Jim French was not in attendance.

CALL TO ORDER: Vice-Chairman Tipton called the regular meeting to order in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

STAFF REPORT: Staff report provided to the Board (see attached).

PLEDGE OF ALLEGIANCE: All in attendance recited the Pledge of Allegiance.

PUBLIC COMMENT: Vice-Chairman Tipton asked for public comment. None offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Joint Meeting); and September 19, 2022 (Regular Meeting). The following motion was made by Commissioner Hill and passed with Vice-Chairman Tipton and Commissioners Hill and Hoss voting aye and Chairman French being absent and Commissioner Cerri abstaining as he had not been in attendance:

To approve the September 19, 2022 joint meeting minutes.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR SEPTEMBER 19, 2022 THROUGH OCTOBER 3, 2022: The following motion was made by Commissioner Cerri and passed with Vice-Chairman Tipton and Commissioners Cerri, Hill and Hoss voting aye and Chairman French being absent:

To approve the expenditures for September 19th through October 3, 2022 as presented.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA). Comptroller Rackley reported that CTX is down 7% for July which is starting the fiscal year out in the negative and reviewed the numbers associated with the funding. Based on a question from Commissioner Hill, Comptroller Rackley explained what CTX includes and how it works.

RECORDER'S OFFICE: No representative present on behalf of the Recorder's Office.

REQUEST TO APPROVE PROPOSAL FROM KOFI TECHNOLOGIES: Consideration, discussion and possible approval of a proposal from Kofile Technologies in an amount not to exceed \$15,042.42 and authority of Recorder, Debbie Engstrom to sign accepting proposal. Kofile Technologies has discovered more pages than anticipated and needs additional funds to complete the project. The Recorder's Office is using money that is designated for technology services in the Recorder's Office pursuant to NRS 247.306. There will be no additional fiscal impact to the General Fund because of this increase. A copy of the proposal from Kofile was included on the on-line agenda for review. The following motion was made by Commissioner Hill:

To approve a proposal from Kofile Technologies in an amount not to exceed \$15,042.42.

Deputy District Attorney Maddox asked that Commissioner Hill's motion be amended to include language allowing the Recorder to sign the proposal. Commissioner Hill offered the following amended motion which passed with Vice-Chairman Tipton and Commissioners Cerri, Hill and Hoss voting aye and Chairman French being absent:

To approve a proposal from Kofile Technologies in an amount not to exceed \$15,042.42 and allow the Recorder to sign.

PUBLIC WORKS DEPARTMENT: Director Don Kalkoske appeared before the Commission.

APPROVAL TO PURCHASE FRAC TANKS: Consideration, discussion and possible approval to purchase and install two to four frac tanks in an amount not to exceed \$12,950.00 each. Director Kalkoske reviewed the request for the Commission noting the fact that this is a very good price which is why he is providing the option of two or four and the placement of the tanks including the new locations if the two additional

tanks are approved noting that they are used for both road maintenance and fire suppression. Discussion ensued regarding the cost-savings, the condition of the well at the Denio yard and additional costs for installation. After discussion the following motion was made by Commissioner Hill and passed with Vice-Chairman Tipton and Commissioners Cerri, Hill and Hoss voting aye and Chairman French being absent:

To approve the purchase and install of four frac tanks in an amount not to exceed \$12,950.00 each.

AUTHORIZATION TO SOLICIT QUOTES TO PURCHASE A BELLY DUMP MAIN TRAILER: A request to solicit quotes from equipment dealerships and to purchase a quality used belly dump main trailer from UsedFracTanks.com in an amount not to exceed \$60,000. Director Kalkoske reviewed the request for the Commission. Discussion ensued regarding that the agenda referenced that quotes would be solicited from UsedFracTanks.com which is not correct with Director Kalkoske confirming that they will not be soliciting quotes from UsedFracTanks.com. Deputy District Attorney Maddox indicated that as long as the staff report explains the item correctly, the Board can proceed. Director Kalkoske explained that they are seeking a used trailer and when looking at used items he must be able to move immediately. After discussion the following motion was made by Commissioner Hill and passed with Vice-Chairman Tipton and Commissioners Cerri, Hill and Hoss voting aye and Chairman French being absent:

To allow the Road Department to request and solicit quotes from equipment dealerships and purchase a quality used belly dump main trailer not to exceed \$60,000.00.

REQUEST TO DISPOSE OF COUNTY PROPERTY: A request to dispose of Humboldt County property pursuant to NRS 332.185 by auction. Included on the on-line agenda was a list of those items proposed to be disposed of (see attached). Commissioner Cerri asked how the auction is handled. Director Kalkoske responded. Discussion ensued regarding if the vehicles are offered to other departments and which departments are involved. Deputy District Attorney Maddox noted the two findings that need to be included in the motion. The following motion was made by Commissioner Cerri and passed with Vice-Chairman Tipton and Commissioners Cerri, Hill and Hoss voting aye and Chairman French being absent:

To approve the disposal of surplus county property by auction as detailed by staff report dated September 21, 2022 that these items are no longer needed for public use and it is in the best interest of Humboldt County.

GENERAL ROAD PROJECTS UPDATE: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Kalkoske updated the Commission on the status of the safety project at the shop including additional costs associated with the project and road work on various roads in the

10/03/2022

Page 3 of 6

County including Leonard Creek, Alder Creek, Jungo, Sand Pass and some in the Orovada/Kings River area; he noted the need to check on the status of Soldier Meadows road work by the BLM as it is anticipated the County will need to do some repairs on their portion due to the horse gather and the watering of roads due to the potato harvest. Commissioner Cerri commented that the roads in Orovada are in pretty good shape given the dryness and that the crews are doing a good job. Commissioner Hoss asked about reviewing the electrical situation at the shop. Director Kalkoske commented on what they can look at and the need to have an electrician to review the situation and that it has been discussed with Buildings & Grounds. Manager Mendiola commented on what the plan is by Buildings & Grounds for review of the electrical situation with the building.

MCDERMITT GENERAL IMPROVEMENT DISTRICT:

REQUEST TO UPDATE WELL #3 OWNERSHIP: Consideration, discussion and possible action to update ownership of APN 03-0599-05 Water Rights for Well 3 in McDermitt Water, Permit 85266, and to authorize the Chairman or Vice-Chairman and Barbara Ferguson to sign a Quit Claim Deed. This is requested by the Nevada Division of Water Resources State Engineers Office. The Permit is currently in the McDermitt Community Fund name. A Quit Claim Deed needs to be executed transferring the property and water rights from McDermitt Community Fund to Humboldt County, McDermitt GID. Deputy District Attorney Maddox noted that this item was handled at the McDermitt General Improvement District Board meeting earlier today. Vice-Chairman Tipton stated that no action is required on this item and the Commission would move to item 10 on the agenda.

SHERIFF: Sheriff Mike Allen and Captain Chris Lininger appeared before the Commission.

ACCEPTANCE OF GRANT FROM THE STATE OF NEVADA DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC & BEHAVIORAL HEALTH: Consideration, discussion and possible acceptance of a Grant from the State of Nevada Department of Health and Human Services Division of Public & Behavioral Health in the amount of \$143,622.00 for Nurses Salary and COVID testing supplies and authority of Sheriff Mike Allen to sign documents to effectuate the grant. Sheriff Allen and Captain Lininger reviewed the request for the Commission. Commissioner Cerri asked for the time-frame of the grant. Captain Lininger responded. The following motion was made by Commissioner Cerri and passed with Vice-Chairman Tipton and Commissioners Cerri, Hill and Hoss voting aye and Chairman French being absent:

To accept the grant awarded from the State of Nevada Department of Health and Human Services Division of Public and Behavioral Health for Humboldt County Detention Center in the amount of \$143,622.00.

LIQUOR BOARD: Sheriff Allen convened the Humboldt County Liquor Board at 9:11 a.m. for consideration, discussion and possible approval of the following - Special Event Liquor License on behalf of Back Burner

10/03/2022

Page 4 of 6

Smoke Haus – Brian Ford for Trade or Pay Party, Orovada Community Center on November 19, 2022. Sheriff Allen reviewed the request and recommended approval for the submitted license application. The following motion was made by Commissioner Cerri, was seconded and passed with Vice-Chairman Tipton and Commissioners Cerri, Hill and Hoss voting aye and Chairman French being absent:

To approve a special liquor license for applicant Brian Ford, Back Burner Smoke Haus, special event for the Trade or Pay Party in the Orovada Community Center on November 19, 2022.

Sheriff Allen adjourned the Liquor Board meeting at 9:13 a.m.

Vice-Chairman Tipton stated that the Commission would proceed to item 13 on the agenda as the Sheriff is involved in the matter.

TECHNOLOGY SERVICES DEPARTMENT: Mike DeTullio, Technology Services Manager, appeared before the Commission via Teams.

REQUEST TO WAIVE ATTRITION POLICY: Consideration, discussion and possible approval of a request to waive the attrition policy to hire a Technology Services Technician. The position will be vacant due to a staff resignation effective September 30, 2022. Director DeTullio reviewed the request. Commissioner Hill asked what services this individual was responsible for and how those services will be impacted. Manager DeTullio responded. Commissioner Hoss offered comments on the problems with the Technology Services Department related to the policies and he asked that they look at those. Manager Mendiola suggested that would need to go to another agenda but he does not believe that will impact proceeding with the hiring of this position but that he would be interested in hearing what the issues are. Commissioner Cerri asked about the need for this position to go through background checks. Manager Mendiola responded. Commissioner Cerri stated he is in favor of the waiver of the policy for this position. Discussion ensued regarding the time-frame for background checks and the process for hiring for these positions. After discussion the following motion was made by Commissioner Hoss and passed with Vice-Chairman Tipton and Commissioners Cerri, Hill and Hoss voting aye and Chairman French being absent:

To approve Technology Services Department's request to waive the Humboldt County Attrition Policy.

APPROVAL OF LAW ENFORCEMENT CHAPTER OF THE PUBLIC LAND USE PLAN: Consideration, discussion and possible approval of the Law Enforcement Chapter of the Public Land Use Plan, which will become part of the Humboldt County Master Plan. Manager Mendiola reviewed the request for the Commission. Sheriff Allen offered comment noting his recommendation would be to approve the Plan. Deputy District Attorney Maddox noted the need to use the term "Land Use Plan" not "Master Plan" as no changes are being made to the Master Plan. Commissioner Cerri offered comment on the proposal. Commissioner Hill asked if Carol Lynn as Emergency Manager was involved. Manager Mendiola responded that he does

10/03/2022

Page 5 of 6

not know. Sheriff Allen noted that the Search & Rescue falls under the Sheriff explaining that this is for law enforcement use and offered comment. Manager Mendiola stated that he would follow up on the question. The following motion was made by Commissioner Cerri and passed with Vice-Chairman Tipton and Commissioners Cerri, Hill and Hoss voting aye and Chairman French being absent:

To approve the Law Enforcement Chapter of the Land Use Plan.

Vice-Chairman Tipton stated that the Board would return to item 12 on the agenda.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

- 1) Other information and upcoming meetings: The following meetings were noted on the on-line agenda and listed by Vice-Chairman Tipton - October 10, 2022 Regional Airport Board Meeting, October 11, 2022 Winnemucca City Council Meeting, October 13, 2022 Regional Planning Commission Meeting, October 17, 2022 Humboldt County Commission Meeting and October 25, 2022 Winnemucca City Council Meeting.
- 2) Reports from Commissioners regarding other Boards and Committees on which they serve: No report offered by Commissioner Hill but he noted his attendance at the NACO Annual Conference. Commissioner Hoss reported on his attendance at a Central Nevada Regional Water Authority meeting. Commissioner Cerri reported on a meeting he and Manager Mendiola had with the BLM regarding various items and a WCVA meeting. Vice-Chairman Tipton reported on a Hospital Board meeting he had attended and noted his attendance at the NACO Annual Conference.

FUTURE AGENDA ITEMS: Manager Mendiola indicated the item that came out of today's meeting was Commissioner Hoss' request to discuss policies related to the Technology Services Department and suggested that he would meet with Commission Hoss to clarify what is being requested.

PUBLIC COMMENT: Vice-Chairman Tipton asked for public comment. Judy Quilici appeared before the Commission and thanked the Commission for using the mics; she continued asking about the number minutes listed on the agenda and questioned why they were outstanding. Clerk Spero responded and offered to meet with Mrs. Quilici to discuss the issue. No further public comment offered.

ADJOURNMENT: Vice-Chairman Tipton adjourned the meeting at 9:43 a.m.

ATTEST:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 10/17/2022)

Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS
Humboldt County Board of Commissioners Regular Meeting
Monday, October 03, 2022
8:30 AM:

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

Click here to join the meeting:
[JOIN](#)

Or by phone: +1 775-446-0241, Conference ID: 406 298 81#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, October 3, 2022

STAFF REPORT

Staff Report

[COUNTY COMMISSIONERS STAFF REPORT 10-03-2022.pdf](#)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August

7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Joint Meeting); and September 19, 2022 (Regular Meeting). Discussion and possible action.

4.A.HCCJoint091922 Minutes

[HCCJoint091922unapprovedUNOFFICIAL.pdf](#)

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR SEPTEMBER 19, 2022 THROUGH OCTOBER 3, 2022 (FOR POSSIBLE ACTION)

6. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA). Information Only.

7. RECORDER'S OFFICE: REQUEST TO APPROVE PROPOSAL FROM KOFI FILE TECHNOLOGIES (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a proposal from Kofile Technologies in an amount not to exceed \$15,042.42 and authority of Recorder, Debbie Engstrom to sign accepting proposal. Kofile Technologies has discovered more pages than anticipated and needs additional funds to complete the project. The Recorder's Office is using money that is designated for technology services in the Recorder's Office pursuant to NRS 247.306. There will be no additional fiscal impact to the General Fund because of this increase. Discussion and possible action.

7.A. Recorder's Office Staff Report _ Kofile Technologies Proposal

[Staff Agenda Request Sept 2022.pdf](#)

[Humboldt Recorder Overage 22 Sep 2022.pdf](#)

8. PUBLIC WORKS DEPARTMENT: APPROVAL TO PURCHASE FRAC TANKS / AUTHORIZATION TO SOLICIT QUOTES TO PURCHASE A BELLY DUMP MAIN TRAILER / REQUEST TO DISPOSE OF COUNTY PROPERTY (FOR POSSIBLE ACTION) AND GENERAL ROAD PROJECTS UPDATE (FOR INFORMATION ONLY) - A) Consideration, discussion and possible approval to purchase and install two to four frac tanks in an amount not to exceed \$12,950.00 each. Discussion and possible action.

- B) A request to solicit quotes from equipment dealerships and to purchase a quality used belly dump main trailer from UsedFracTanks.com in an amount not to exceed \$60,000. Discussion and possible action.
- C) A request to dispose of Humboldt County property pursuant to NRS 332.185 by auction. Discussion and possible action.
- D) A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

8.A.Public Works - Frac Tank, Belly Dump Purchase, Auction

[PW Frac Tank Staff Report 09202022.pdf](#)

[Staff Report Used Belly Dump Main 09212022.pdf](#)

[Staff Report Fall 2022 Auction 09272022.pdf](#)

- 9.MCDERMITT GID: REQUEST TO UPDATE WELL #3 OWNERSHIP (FOR POSSIBLE ACTION) - Consideration, discussion and possible action to update ownership of APN 03-0599-05 Water Rights for Well 3 in McDermitt Water, Permit 85266, and to authorize the Chairman or Vice-chairman and Barbara Ferguson to sign a Quit Claim Deed. This is requested by the Nevada Division of Water Resources State Engineers Office. The Permit is currently in the McDermitt Community Fund name. A Quit Claim Deed needs to be executed transferring the property and water rights from McDermitt Community Fund to Humboldt County, McDermitt GID. Discussion and possible action.

9.A.Staff Memo - McDermitt GID - Well 3 Quit Claim Deed

[Staff Report McDermit GID Well 3 quit claim.pdf](#)

[Quitclaim water rightPermit 85266.pdf](#)

[DWR Letter Permit 85266 \(1\).pdf](#)

- 10.SHERIFF: ACCEPTANCE OF GRANT FROM THE STATE OF NEVADA DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC & BEHAVIORAL HEALTH (FOR POSSIBLE ACTION) - Consideration, discussion and possible acceptance of a Grant from the State of Nevada Department of Health and Human Services Division of Public & Behavioral Health in the amount of \$143,622.00 for Nurses Salary and COVID testing supplies and authority of Sheriff Mike Allen to sign documents to effectuate the grant. Discussion and possible action.

10.A.Staff Report & Grant Documents

[Staff Report - Behavioral Health Grant.pdf](#)

- 11.SHERIFF: LIQUOR BOARD - Sheriff Allen is requesting that the Humboldt County Liquor Board be convened for consideration, discussion and possible approval of the following:

A. Special Event Liquor License on behalf of Back Burner Smoke Haus – Brian Ford for Trade or Pay Party, Orovada Community Center on November 19, 2022.

11.A.Staff Report - Liquor Board

[Staff Report Liquor Board - Backburner Smokehaus.pdf](#)

12. TECHNOLOGY SERVICES DEPARTMENT REQUEST TO WAIVE ATTRITION POLICY (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a request to waive the attrition policy to hire a Technology Services Technician. The position will be vacant due to a staff resignation effective September 30, 2022. Discussion and possible action.

12.A. Tech Svcs Staff Report - Waive Attrition Policy
[Staff Report - Waive Attrition Policy.pdf](#)

13. APPROVAL OF LAW ENFORCEMENT CHAPTER OF THE PUBLIC LAND USE PLAN (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of the Law Enforcement Chapter of the Public Land Use Plan, which will become part of the Humboldt County Master Plan. Discussion and possible action.

13.A. Staff Memo - Law Enforcement Chapter
[Staff Agenda - Law Enforcement.pdf](#)

[PROPOSED FINAL - Law Enforcement.pdf](#)

14. MISCELLANEOUS REPORTS AND CORRESPONDENCE - 1) Other information and upcoming meetings

October 10, 2022 Regional Airport Board Meeting
October 11, 2022 Winnemucca City Council Meeting
October 13, 2022 Regional Planning Commission Meeting
October 17, 2022 Humboldt County Commission Meeting
October 25, 2022 Winnemucca City Council Meeting

2) Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

15. FUTURE AGENDA ITEMS

16. PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

17. ADJOURNMENT

18. NOTICE: - The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street,

Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

Click here to join the meeting:

[JOIN](#)

Or by phone: +1 775-446-0241, Conference ID: 406 298 81#

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the county manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Administrator's office is the location where the supporting material is available to the public.

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 8:45 A.M. By: MC

MEETING DATE: October 3, 2022 POSTED BY: MICHELLE COOK

DATE POSTED: September 28, 2022

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.

****STAFF REPORT**STAFF REPORT**STAFF REPORT****
Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS
Humboldt County Board of Commissioners Regular Meeting
Monday, October 03, 2022
8:30 AM:

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, October 3, 2022

STAFF REPORT

1.CALL TO ORDER

2.PLEDGE OF ALLEGIANCE

3.PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4.APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5,

2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Joint Meeting); and September 19, 2022 (Regular Meeting). Discussion and possible action.

4.A.HCCJoint091922 Minutes

[HCCJoint091922unapprovedUNOFFICIAL.pdf](#)

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR SEPTEMBER 19, 2022 THROUGH OCTOBER 3, 2022 (FOR POSSIBLE ACTION)

6. COMPROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA). Information Only.

7. RECORDER'S OFFICE: REQUEST TO APPROVE PROPOSAL FROM KOFI FILE TECHNOLOGIES (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a proposal from Kofile Technologies in an amount not to exceed \$15,042.42. Kofile Technologies has discovered more pages than anticipated and needs additional funds to complete the project. The Recorder's Office is using money that is designated for technology services in the Recorder's Office pursuant to NRS 247.306. There will be no additional fiscal impact to the General Fund because of this increase. Discussion and possible action.

DATE: Friday, September 23, 2022
TO: County Commission
FROM: Debbie Engstrom
SUBJECT: File Scanning Overage

REQUESTED AGENDA DATE: October 3, 2022

SUMMARY

Proposal from Kofile Technologies increase cost

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

Kofile Technologies has come to a point in the previously approved project where they have discovered more pages than anticipated and need to charge an additional \$15,042.42 in order to complete the project.

PREVIOUS ACTION

The Board has approved this project, to be paid for with the Recorder's technology funds.

BACKGROUND

Prior estimate for the project was \$87,139.50. The additional funds will make the total project Cost \$102,181.92.

FISCAL IMPACT

We are using money that is designated for technology services in the Recorder's Office pursuant to NRS 247.306. There will be no additional fiscal impact to the General Fund because of this increase.

RECOMMENDATION

I would recommend that the Board does approve this additional increase to finish the project. Since Kofile already has all the files ready to scan it would cost a lot of additional time and money if we put this off until another time.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

File scanning overage proposal from Kofile Technologies

POSSIBLE MOTION

Motion to approve an additional payment of \$15,042.42 for completion of the file scanning project currently underway between Kofile Technologies and the Recorder's Office. This money will come from the Recorder's Technology Fund.

7.A.Recorder's Office Staff Report _ Kofile Technologies Proposal
Staff Agenda Request Sept 2022.pdf

Humboldt Recorder Overage 22 Sep 2022.pdf

8.PUBLIC WORKS DEPARTMENT: APPROVAL TO PURCHASE FRAC TANKS / AUTHORIZATION TO SOLICIT QUOTES TO PURCHASE A BELLY DUMP MAIN TRAILER / REQUEST TO DISPOSE OF COUNTY PROPERTY (FOR POSSIBLE ACTION) AND GENERAL ROAD PROJECTS UPDATE (FOR INFORMATION ONLY) -

A)Consideration, discussion and possible approval to purchase and install two to four frac tanks in an amount not to exceed \$12,950.00 each. Discussion and possible action.

DATE: Tuesday, September 20, 2022
TO: County Commission
FROM: Don Kalkoske
SUBJECT: Frac Tank Purchase

REQUESTED AGENDA DATE: October 3, 2022

SUMMARY

Over the past few years, Public Works has been addressing water source and usage issues for roadway maintenance activities. With that, we have installed above ground holding tanks (21,000 gallon) at two sites on Jungo Road, two sites on Midas Rd. and the Paradise Valley Fire House. The tanks we have installed have worked well and have also provided quick turnaround for fill-ups of tankers during grading or other maintenance work. These units can also be utilized for fire suppression and allow timely refill of trucks. With that, we are looking to purchase and install two or more tanks this year at existing well locations (Jungo Well #1, Paradise Ranchos Fire House, Denio Yard, New Pueblo Fire House (Denio)).

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

To assure acquisition, and installation of units prior to next summer.

PREVIOUS ACTION

Budgetary approval for the purchase of two (2) frac tanks.

BACKGROUND

With successful installation at previous locations, this has been something we have been planning, however other factors have allowed us to move this up the list of projects. With this, we solicited quotes for frac tanks and researched online sellers. UsedFracTanks.com provided exceptional pricing which is allowing us to consider purchasing 4 units and still stay within budgetary approval limit. This company has agreed to deliver and then invoice the County for the tanks, which limits our vulnerability on acquisitions and is the typical way other equipment purchases are done.

FISCAL IMPACT

As noted, this is a budgeted item and we have allotted \$55,000 for the acquisition of two (2) frac tanks, however with the pricing obtained from UsedFracTanks.com, we have the option to still stay within budget and obtain a total of 4 units to cover all our anticipated projects.

RECOMMENDATION

Public Works performed a search online of used frac tanks and found UsedFracTanks.com to be the most reasonable pricing for units delivered to Winnemucca. While we have never utilized this company before, they are willing to provide delivery of the units and then invoice the County. Their customer service and willingness to work with our billing and payment processes proves to be very beneficial to the Department.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

None

POSSIBLE MOTION

Should the Board agree with Staff's recommendation; a possible motion would be: "Move to approve the purchase of two (2), three(3) or four (4) from Usedfractanks.com in an amount not to exceed \$12,950.00 each."

B) A request to solicit quotes from equipment dealerships and to purchase a quality used belly dump main trailer in an amount not to exceed \$60,000. Discussion and possible action.

DATE: Wednesday, September 21, 2022

TO: Humboldt County Board of Commissioners

FROM: Don Kalkoske, Public Works Director

SUBJECT: Authorization to Solicit Quotes and Purchase a Used Belly Dump Trailer

SUMMARY

The Public Works Department is requesting to solicit quotes from equipment dealerships and to purchase a quality used belly dump main trailer.

COUNTY PRIORITY/GOAL SUPPORTED BY THIS ITEM

The Public Works Department has budgeted \$60,000.00 for the 2022-2023 FY to purchase belly dump main trailer to provide road maintenance and a standard level of service for the county tax payers and road users.

PREVIOUS ACTION

Budget approval

BACKGROUND

The Public Works department maintains the road system of Humboldt County and uses belly dump trailers for said maintenance. We currently have at least one belly dump main trailer (1987) that has been red tagged by mechanics for safety issues, and is in need of replacement. The issues noted on the unit include obsolete parts and significant rust through on the frame and other components. If approved for replacement, this unit will be auctioned as surplus. Solicitations have not been advertised, rather Public Works is requesting authorization to request at least 2 quotes pursuant to NRS 332.063 and to negotiate in good faith in the amount of no more than \$60,000.000 in the event that a prime piece of used equipment is discovered at a reputable dealer.

FISCAL IMPACT

In the 2022-2023 Budget, the Public Works Department has allocated \$60,000.00 for the purchase of a new belly dump main trailer. With increasing costs and availability of units, we have decided to review used options.

RECOMMENDATION

No quotes have been received at this time for the trailers, however, for the County economy and efficiency, the Public Works Department recommends that the County be prepared to negotiate in good faith and to have the authority to purchase quality equipment when it is readily available as it is difficult to procure used equipment in a timely manner. Public Works will provide the quotes and comparable quotes of similar equipment if an acceptable unit is found. It is recommended that the Board of County Commissioners approve Public Works Department to purchase quality used belly dump main trailer for no more than \$60,000.00. While the amount requested is full budgetary approval, we anticipate a much lower cost if quality used units are found.

POSSIBLE MOTION Should the Board agree with Staff's recommendation; a possible motion would be: "move to approve the good faith negotiation and the purchase of a used belly dump main trailer not to exceed \$60,000.00"

C) A request to dispose of Humboldt County property pursuant to NRS 332.185 by auction. Discussion and possible action.

DATE: Wednesday, September 21, 2022.

TO: Humboldt County Board of Commissioners FROM: Don Kalkoske, Public Works Director
SUBJECT: Disposal of County Property

SUMMARY

The Public Works Department has acquired a collection of items and vehicles from various Departments including Public Works that are no longer of use, obsolete or beyond repair. We request to dispose of the property Per NRS 332.185 by auction.

PREVIOUS ACTION

Purchase approvals.

BACKGROUND

The Public Works Department periodically disposes of surplus, no longer needed for public use items. Since the last disposal auction in February 2022, other Departments and Public Works have identified several items that are no longer required, are un-repairable, or obsolete.

As of the date of this memo, below is a list of items proposed for disposal:

- Diamond Side Mower for Agricultural tractor – Public Works
- Old V-8 engine – Public Works
- Brake Lathe – Public Works
- Miscellaneous automotive parts for vehicles not in inventory – Public Works
- Jet JRD-700 Drill Press – Public Works (NDOT)

- Brake Lathe – Public Works (NDOT)
- Bumper Jack (air) – Public Works (NDOT)
- Misc. used non-working air/water hose reels and other small tools – Public Works
- Distributor Tester – Public Works (NDOT)
- Old LED shop lighting (240V) – Public Works
- Pesticide Fogger (non-working) – Mosquito Control
- Belly dump trailer tarp systems and parts – Public Works
- Misc. automotive/RV parts (Tailgates, refrigerator, seats) – Various
- GMC armored van (Unit 401) – HCSO (SWAT)
- 3000 gallon water truck tank – Public Works
- 1994 Chev. K1500 (Unit 402) – HCSO (SAR)
- 1993 F350 (Unit 442) – HCSO (SAR)
- Pickup bed trailer with shell – HCSO (SAR)

FISCAL IMPACT
Unknown

RECOMMENDATION

Public Works staff recommend disposal of the above noted items as the items are no longer utilized by Humboldt County. If during final inspection and preparation for auction, any of the vehicles are determined to be reliable for transportation, Public Works will solicit other Departments that may be able to utilize the vehicle(s) and will then be transferred appropriately.

POSSIBLE MOTION Should the Board agree with Staff's recommendation; a possible motion would be: "move to approve disposal of surplus county property by auction as detailed in the staff report dated September 21, 2022."

D) A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

8.A.Public Works - Frac Tank, Belly Dump Purchase, Auction
[PW Frac Tank Staff Report 09202022.pdf](#)

[Staff Report Used Belly Dump Main 09212022.pdf](#)

[Staff Report Fall 2022 Auction 09212022.pdf](#)

9.MCDERMITT GID: REQUEST TO UPDATE WELL #3 OWNERSHIP (FOR POSSIBLE ACTION) - Consideration, discussion and possible action to update ownership of APN 03-0599-05 Water Rights for Well 3 in McDermitt Water, Permit 85266, and to authorize the Chairman or Vice-chairman and Barbara Ferguson to sign a Quit Claim Deed. This is requested by the Nevada Division of Water Resources State Engineers Office. The Permit is currently in the McDermitt Community Fund name. A Quit Claim Deed needs to be executed transferring the property and water rights from McDermitt Community Fund to Humboldt County, McDermitt GID. Discussion and possible action.

DATE: Tuesday, September 27, 2022
TO: County Commissioners
FROM: Don Kalkoske – McDermitt GID
SUBJECT: APN 03-0599-05/ Water Rights Permit 85266 Well 3 Quit Claim Deed

REQUESTED AGENDA DATE: October 3, 2022

SUMMARY

Ownership of APN 03-0599-05 Water Rights for Well 3 in McDermitt Water, Permit 85266, requires an update of ownership. This is requested by the Nevada Division of Water Resources State Engineers Office. The Permit is currently in the McDermitt Community Fund name. A Quit Claim Deed needs to be executed transferring the property and water rights from McDermitt Community Fund to Humboldt County, McDermitt GID.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

A Quit Claim Deed needs to be executed, transferring ownership of the property and water rights from McDermitt Community Fund to Humboldt County, McDermitt GID

PREVIOUS ACTION

none

BACKGROUND

Don Kalkoske, Public Works Director was contacted by Desert Mountain Surveying regarding Well 3 in McDermitt, Nevada. John Milton with Desert Mountain Surveying submitted an application for extension of time for the Proof of Beneficial Use permit no 85266 on behalf of Humboldt County. Nevada Division of Water Resources replied with a letter stating that the permit is not in Humboldt County's name and that we have 60 days (until October 17, 2022) to update the ownership for the permit otherwise they will cancel the permit. It was found that no such documentation existed and that a Quit Claim Deed must be executed, recorded, and submitted with the change of ownership application to the State Engineer.

FISCAL IMPACT

October 17, 2022, McDermitt GID will no long be permitted to use Well 3 which will create undue stress on the water system.

RECOMMENDATION

It is recommended by the Public Works Department and the District Attorneys Office that the board allow for Commissioner Jim French and Barbara Ferguson, President of McDermitt Community Fund execute the Quit Claim Deed transferring ownership of the property and water rights.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Letter from the Division of Water Resources; Quit Claim Deed draft; and Permit 85266

POSSIBLE MOTION

Should the Board agree with Staff's recommendation; a possible motion would be: "move to approve the transfer of ownership of property and water rights by Commission Jim French and Barbara Ferguson executing a Quit Claim Deed "

A. Staff Memo - McDermitt GID - Well 3 Quit Claim Deed

[Staff Report McDermit GID Well 3 quit claim.pdf](#)

[Quitclaim water rightPermit 85266.pdf](#)

[DWR Letter Permit 85266 \(1\).pdf](#)

10.SHERIFF: ACCEPTANCE OF GRANT FROM THE STATE OF NEVADA DEPARTMENT OF HEALTH AND HUMAN SERVICES DIVISION OF PUBLIC & BEHAVIORAL HEALTH (FOR POSSIBLE

ACTION) - Consideration, discussion and possible acceptance of a Grant from the State of Nevada Department of Health and Human Services Division of Public & Behavioral Health in the amount of \$143,622.00 for Nurses Salary and COVID testing supplies. Discussion and possible action.

DATE: Tuesday, September 20, 2022
TO: County Commission
FROM: Captain Chris Lininger
SUBJECT: Behavioral Health Grant Award

REQUESTED AGENDA DATE: October 3, 2022

SUMMARY

The Humboldt County Sheriff's Office applied for and received a Grant from the State of Nevada Department of Health and Human Services Division of Public & Behavioral Health in the amount of \$143,622.00 for Nurses Salary and Covid testing supplies.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

The Humboldt County Sheriff's Office applied for and received a Grant from the State of Nevada Department of Health and Human Services Division of Public & Behavioral Health in the amount of \$143,622.00 for Nurses Salary and Covid testing supplies. This award is being presented for Humboldt County Commissioner Acceptance.

PREVIOUS ACTION

N/A

BACKGROUND

The Grant was specifically for Detention Centers in the State of Nevada for Covid mitigation.

FISCAL IMPACT

N/A

RECOMMENDATION

Approve Grant Award from the State of Nevada Department of Health and Human Services Division of Public & Behavioral Health for the Humboldt County Detention Center.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Attached Notice of Subaward

POSSIBLE MOTION

Motion to accept the grant award from the State of Nevada Department of Health and Human Services Division of Health and Human Services Division of Public & Behavioral Health for the Humboldt County Detention Center in the amount of \$143,622.00.

10.A. Staff Report & Grant Documents

[Staff Report - Behavioral Health Grant.pdf](#)

11.SHERIFF: LIQUOR BOARD - Sheriff Allen is requesting that the Humboldt County Liquor Board be convened for consideration, discussion and possible approval of the following:

- A. Special Event Liquor License on behalf of Back Burner Smoke Haus – Brian Ford for Trade or Pay Party, Orovada Community Center on November 19, 2022.

DATE: Tuesday, September 20, 2022
TO: County Commission
FROM: Mike Allen, Sheriff
SUBJECT: Liquor Board Convene – Special Event

REQUESTED AGENDA DATE: October 3, 2022

SUMMARY

Sheriff Allen is requesting that the Humboldt County Liquor Board be convened.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

1. Special Event Liquor License on behalf of Back Burner Smoke Haus – Brian Ford for Trade or Pay Party, Orovada Community Center. Nov. 19, 2022

PREVIOUS ACTION

N/A

BACKGROUND

HCC 5.32 Liquor Licenses

FISCAL IMPACT

N/A

RECOMMENDATION

1. To approve Special Event Liquor License to Back Burner Smoke Haus – Brian Ford for the Special Event on Nov. 19, 2022 at the Orovada Community Center

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

1. Application for Liquor License – Submitted by Brian Ford

POSSIBLE MOTION

Consideration, discussion and possible approval for a Special Event Liquor License for applicant Brian Ford – Back Burner Smoke Haus Special Event on Nov. 19, 2022 for the Trade or Pay Party, Orovada Community Center on Nov. 19, 2022.

- 11.A. Staff Report - Liquor Board
[Staff Report Liquor Board - Backburner Smokehaus.pdf](#)

12. TECHNOLOGY SERVICES DEPARTMENT REQUEST TO WAIVE ATTRITION POLICY (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a request to waive the attrition policy to hire a Technology Services Technician. The position will be vacant due to a staff resignation effective September 30, 2022. Discussion and possible action.

DATE: Thursday, September 22, 2022
TO: County Commission
FROM: Ric Grantham, Director, Technology Services Department
SUBJECT: Request for Waiver of the Humboldt County Attrition Policy

REQUESTED AGENDA DATE: October 3, 2022

SUMMARY

The Technology Services Department will have a Technology Services Technician position vacant as of September 30, 2022, due to a staff resignation.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

To request a waiver of the 120-day vacancy Humboldt County Attrition Policy.

PREVIOUS ACTION

None

BACKGROUND

The Technology Services Department will have one Technology Services Technician position vacant as of September 30, 2022, due to a staff resignation. This vacancy could adversely affect the production and efficiency of the department as there are limited other staff members to share the responsibilities of this position. While our team will handle the situation as well as they can with the personnel on hand, filling this vacancy will be instrumental in avoiding any lapses in production due to leave or other ongoing projects. Leaving this position unfilled will likely lead to postponed or delayed maintenance, repairs and special projects and/or cause the department to expend overtime pay funds that have not been budgeted for.

FISCAL IMPACT

This position is a budgeted position approved for fiscal year 2022-2023 for the IT Department.

RECOMMENDATION

It is recommended that the Humboldt County Attrition Policy be waived.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

None

POSSIBLE MOTION

Motion to approve Technology Services Department's request to waive the Humboldt County Attrition Policy.

12.A.Tech Svcs Staff Report - Waive Attrition Policy
[Staff Report - Waive Attrition Policy.pdf](#)

13.APPROVAL OF LAW ENFORCEMENT CHAPTER OF THE PUBLIC LAND USE PLAN (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of the Law Enforcement Chapter of the Public Land Use Plan, which will become part of the Humboldt County Master Plan. Discussion and possible action.

DATE: Tuesday, September 27, 2022
TO: County Commission
FROM: Dave Mendiola, County Manager
SUBJECT: Public Land Use Planning Chapters – Law Enforcement

REQUESTED AGENDA DATE: October 3, 2022

SUMMARY

The Humboldt County Commission has been working on updating the current public land use planning chapters. The Law Enforcement Chapter is now available to discuss and possibly approve.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

We have one new chapter ready to approve: Law Enforcement.

PREVIOUS ACTION

The Board approved the Water Plan, which was completed and approved in 2018. Since that time, we have updated some existing plans and have added several new chapters.

BACKGROUND

Click or tap here to enter text.

FISCAL IMPACT

No fiscal impact

RECOMMENDATION

To approve the Law Enforcement Chapter of the Public Land Use Plan.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Staff Report

Law Enforcement Chapter

POSSIBLE MOTION

Motion to approve the Law Enforcement public land use planning chapter.

13.A. Staff Memo - Law Enforcement Chapter
[Staff Agenda - Law Enforcement.pdf](#)

[PROPOSED FINAL - Law Enforcement.pdf](#)

14. MISCELLANEOUS REPORTS AND CORRESPONDENCE - 1) Other information and upcoming meetings

October 10, 2022 Regional Airport Board Meeting
October 11, 2022 Winnemucca City Council Meeting
October 13, 2022 Regional Planning Commission Meeting
October 17, 2022 Humboldt County Commission Meeting
October 25, 2022 Winnemucca City Council Meeting

2) Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

15. FUTURE AGENDA ITEMS

16. PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

17.ADJOURNMENT

17.NOTICE: - The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

VIRTUAL AND IN PERSON

Commission Meeting Room is Open
(Limited Seating Due to Distancing Requirements)

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
JOIN

Or by phone: +1 775-446-0241, Conference ID:

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the county manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Administrator's office is the location where the supporting material is available to the public.

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at _____ A.M. By: _____
Humboldt County Library: 85 E. 5th St. at _____ A.M. By: _____
County Annex: 4th & Bridge St. at _____ A.M. By: _____
Winnemucca City Hall: 4th & Melarkey St. at _____ A.M. By: _____
Humboldt County Website: www.hcnv.us at _____ A.M. By: _____
State of Nevada Website: www.notice.nv.gov at _____ A.M. By: _____

MEETING DATE: October 3, 2022 POSTED BY: _____

DATE POSTED: _____

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

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HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.hcnv.us

STAFF REPORT

BOARD MEETNG: October 3, 2022

DATE: Tuesday, September 27, 2022
TO: Humboldt County Board of Commissioners
FROM: Don Kalkoske, Public Works Director
SUBJECT: Disposal of County Property

SUMMARY

The Public Works Department has acquired a collection of items and vehicles from various Departments including Public Works that are no longer of use, obsolete or beyond repair. We request to dispose of the property Per NRS 332.185 by auction.

PREVIOUS ACTION

Purchase approvals.

BACKGROUND

The Public Works Department periodically disposes of surplus, no longer needed for public use items. Since the last disposal auction in February 2022, other Departments and Public Works have identified several items that are no longer required, are un-repairable, or obsolete.

As of the date of this memo, below is a list of items proposed for disposal:

- Diamond Side Mower for Agricultural tractor – Public Works
- Old V-8 engine – Public Works
- Brake Lathe – Public Works
- Miscellaneous automotive parts for vehicles not in inventory – Public Works
- Jet JRD-700 Drill Press – Public Works (NDOT)
- Brake Lathe – Public Works (NDOT)
- Bumper Jack (air) – Public Works (NDOT)
- Misc. used non-working air/water hose reels and other small tools – Public Works
- Distributor Tester – Public Works (NDOT)
- Old LED shop lighting (240V) – Public Works
- Pesticide Fogger (non-working) – Mosquito Control
- Belly dump trailer tarp systems and parts – Public Works
- Misc. automotive/RV parts (Tailgates, refrigerator, seats) – Various
- GMC armored van (Unit 401) – HCSO (SWAT)
- 3000 gallon water truck tank – Public Works
- 1994 Chev. K1500 (Unit 402) – HCSO (SAR)
- 1993 F350 (Unit 442) – HCSO (SAR)
- Pickup bed trailer with shell – HCSO (SAR)
- R12 refrigerant reclaiming – Public Works
- 2013 Chevrolet Tahoe (Unit 425) - HCSO

FISCAL IMPACT

Unknown

RECOMMENDATION

Public Works staff recommend disposal of the above noted items as the items are no longer utilized by Humboldt County. If during final inspection and preparation for auction, any of the vehicles are determined to be reliable for transportation, Public Works will solicit other Departments that may be able to utilize the vehicle(s) and will then be transferred appropriately.

POSSIBLE MOTION Should the Board agree with Staff's recommendation; a possible motion would be: "move to approve disposal of surplus County property by auction as detailed in the staff report dated September 21, 2022."

AGENDA ITEM #