



Humboldt County Board of Commissioners
Monday, August 22, 2022, at 8:32 a.m.
Meeting Minutes

Those present were Chairman Jim French, Commissioners Ken Tipton (exited the meeting at 9:53 a.m.), Ron Cerri and Jesse Hill, Deputy District Attorney Wendy Maddox, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero. Commissioner Tom Hoss was not in attendance.

CALL TO ORDER: Chairman French called the regular meeting to order in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

STAFF REPORT: Staff report provided to the Board (see attached).

PLEDGE OF ALLEGIANCE: All in attendance recited the Pledge of Allegiance.

PUBIC COMMENT: Chairman French asked for public comment. Lorne Lyon appeared before the Commission and offered public comment noting his background in training and a meeting he had with Manager Mendiola and Public Works Director Kalkoske; he noted his prior request under NRS 239 for all training procedures for Humboldt County for motor graders which he had received and had found to be extremely lacking including that not one Commissioner having signed off the procedures, that they are fourteen years out of date with the max being four years, that there is no task training or operating procedures for any of the equipment which in violation of OSHA regulations and manufacturers' safety regulations; he continued noting that he had been at these meetings many times telling the Commission that they are not training their personnel correctly with the Commission just shining him on; he indicated that he had provided copies of what was used at Barrick as examples to bring things up to spec to the County Manager and that he would be requesting the records again in December but if nothing is done he will contact OSHA and Humboldt County will be cited; he stated that the Commission needs to start taking people seriously and indicated that Chairman French basically laughed in his face which is what made him angry; he stated that he had college degrees in engineering and asked Chairman French if he did. Chairman French noted that this is not a question and answer item and indicated that if Mr. Lyon had a statement to make he should make it. Mr. Lyon restated that he would do the records request again in December and the Commission had better get all departments up to snuff as he is going to do it department wide and if they are not up to snuff he will get ahold of OSHA. Chairman French asked for additional public comment; none offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5,

2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 7, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; December 13, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; May 19, 2022 (Special); and August 8, 2022. No minutes submitted for consideration.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR AUGUST 8, 2022 THROUGH AUGUST 22, 2022: The following motion was made by Commissioner Tipton and passed with Chairman French and Commissioners Tipton, Cerri and Hill voting aye and Commissioner Hoss being absent:

To approve the expenditures for August 8, 2022 through August 22, 2022 as presented.

COUNTY SURVEYOR REQUEST TO APPOINT AN ACTING COUNTY SURVEYOR: Consideration, discussion and possible approval for a request to appoint Timothy Grady, Professional Land Surveyor, as Acting County Surveyor pursuant to NRS 255.020 to review and approve a Certificate of Amendment for Desert Mountain Surveying. John Milton, III, with Desert Mountain Surveying appeared before the Commission and reviewed the request for Commission. The following motion was made by Commissioner Hill and passed with Chairman French and Commissioners Tipton, Cerri and Hill voting aye and Commissioner Hoss being absent:

To appoint Timothy Grady, Professional Land Surveyor, as Acting County Surveyor pursuant to NRS 255.020 to review and approve a Certificate of Amendment for Desert Mountain Surveying.

HUMBOLDT COUNTY HOSPITAL DISTRICT REQUEST TO PURCHASE EQUIPMENT: Consideration, discussion and possible approval of a request pursuant to NRS 450.665 for the Humboldt County Hospital District to incur indebtedness: (1) for the purchase of magnetic resonance imaging equipment used for patient

diagnostic procedures in a sum not to exceed \$1.66M to be paid over a period of five years with interest thereon at 2.29% per annum; and,

(2) for the purchase of robotic arm equipment used for orthopedic surgical procedures in a sum not to exceed \$1.3M to be paid over a period of seven years with interest thereon at 3.25% per annum.

Included on the on-line agenda for review was a memo from Hospital District Legal Counsel O. Kent Maher detailing the request. Humboldt General Hospital Chief Financial Officer Kim Plummer and Legal Counsel O. Kent Maher appeared before the Commission. Mr. Maher reviewed the request for the Commission noting prior approval by the Debt Management Commission and the requirements of Nevada Department of Taxation. Chairman French noted his discussion with Humboldt General Hospital's Chief Executive Officer Robyn Dunckhorst on this matter. Ms. Plummer explained that the equipment had already been purchased. Commissioner Cerri inquired whether this would increase the county debt or taxes. Mr. Maher responded no and explained. Commissioner Hill commented on this appearing before the Debt Management Commission and what had been discussed. After discussion the following motion was made by Commissioner Tipton and passed with Chairman French and Commissioners Tipton, Cerri and Hill voting aye and Commissioner Hoss being absent:

To approve the request pursuant to NRS 450.665 for the Humboldt County Hospital District to incur indebtedness for one – the purchase of magnetic resonance imaging equipment used for patient diagnostic procedures in a sum not to exceed \$1.66 million to be paid over a period of five years with interest thereon at 2.29% per annum and number two – for the purchase of robotic arm equipment used for orthopedic surgical procedures in a sum not to exceed \$1.3 million to be paid over a period of seven years with interest thereon at 3.25% per annum.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA). Comptroller Rackley stated that today is the final check run for fiscal year 2021-22 expenses and noted that she is waiting on the final CTX for fiscal year 2022; she commented that right now the County's expenditures exceed the revenues and that based on what she has been seeing with CTX she would expect that to remain but that given the current situation with costs this was not unexpected; she noted that the audit is upcoming and what is being done at this time related to that. Commissioner Cerri asked if we had eroded our ending fund balance. Comptroller Rackley confirmed that we had and explained.

SHERIFF: Sheriff Mike Allen appeared before the Board.

LIQUOR BOARD: Sheriff Allen convened the Humboldt County Liquor Board at 8:47 a.m. and presented the following 4th quarter Liquor Licenses for year 2022 for consideration, discussion and possible approval: Barry Wilkinson & Norman Calhoun Quinn - River Merc; J. Kennedy & D. Acorda - Paradise Valley Bar & Grill; Ted Rookstool - Windspur Supply; Giovanni & Shannon Giordano - Sawtooth Station; Parmjit Singh - BJ's Market; Nola Thomson - Club 40; Jeffery Siegel - Diamond Inn Bar; Micaela Fregoso - Pilot Travel Center; Kirandeep Kaur - A-1 Fuel Stop, Inc; Joginder Lal - McDermit Gas Lean Motel; Mateo Brambila - Valmy Chevron; Chloe Dufurrena - Say When Inc.; Page Anderson - Watering Hole #1 and Abby Thacker - Rocky View LLC. Sheriff Allen reviewed the request for the Board and recommended approval as all are in order. Commissioner Cerri noted that the Rocky View is closed and that Abby Thacker is not working there any longer. O. Kent Maher commented from the audience that the location may re-open so that is why they want to maintain the license and that Ms. Thacker is not the licensee she was just the representative. Discussion ensued. Commissioner Hill asked if the request can be amended. Sheriff Allen recommended that the Board authorize items 1 through 13 without the Rocky View and his Office will investigate the status of the Rocky View. The following motion was made by Chairman French, was seconded and passed with Chairman French and Commissioners Tipton, Cerri and Hill voting aye and Commissioner Hoss being absent:

To approve items one through thirteen excluding item fourteen.

Sheriff Allen reviewed requests for Special Event Liquor Licenses for Bryn Echevarria for the Paradise Valley Crab Feed on 11/12/22 and for Richard F. Gavica for the SRBC Basque Festival on 09/10/22 recommending approval as all information had been received. The following motion was made by Commissioner Hill, was seconded and passed with Chairman French and Commissioners Tipton, Cerri and Hill voting aye and Commissioner Hoss being absent:

To grant the one-time special events liquor licenses to Bryn Echevarria for the Paradise Valley Crab Feed on November 12, 2022 and for Richard F. Gavica for the SRBC Basque Festival on September 10, 2022.

Commissioner Tipton asked about the status of the Denio Junction liquor license. Sheriff Allen responded. Sheriff Allen adjourned the meeting of the Humboldt County Liquor Board at 8:54 a.m.

PUBLIC WORKS DEPARTMENT: Public Works Director Don Kalkoske appeared before the Commission (via Teams).

GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Kalkoske reported on work on Eden Valley Road and Pumpnickel Road noting

that the team may head out to Midas for a touch-up, that work is occurring on the backslopes in Kings River and Orovada, road work is occurring on Wingate Road and Pioneer Road in McDermitt, mowing is being done along Cordero Road, that they are working in the Denio area trying to keep things together, work is being done on Trout Creek due to blow outs from rains in the area, and work occurring on the lower end of Bottle Creek and Jungo at Sand Pass. Discussion ensued regarding the roads that were washed out and the status of the reestablishment of sewer service for the hotel in McDermitt. Chairman French asked Director Kalkoske to follow-up on the public comment received at the start of the meeting from Mr. Lyon.

LIBRARY: Library Director Jessica Anderson appeared before the Commission

REQUEST TO UPDATE MAIN BRANCH HOURS OF OPERATION: Consideration, discussion, and possible approval of a request from the Humboldt County Library to update the Library's Main Branch hours of operation. Director Anderson reviewed the request for the Commission. Discussion ensued. After discussion the following motion was made by Commissioner Cerri passed with Chairman French and Commissioners Tipton, Cerri and Hill voting aye and Commissioner Hoss being absent:

That the proposed updated operating hours for the Humboldt County Library be approved effective the week of September 5th, 2022.

AG DISTRICT #3: WCVA Director Kim Petersen and Ag District #3 Chairman O. Kent Maher appeared before the Commission.

REQUEST APPROVAL OF REAPPOINTMENT: Consideration, discussion and possible approval of the following: Reappointment of Tom Brown to the Ag. District #3 Rodeo Board to serve a four-year term to expire June 30, 2026. Director Kim Petersen reviewed the request for the Commission. The following motion was made by Commissioner Tipton and passed with Chairman French and Commissioners Tipton, Cerri and Hill voting aye and Commissioner Hoss being absent:

To re-appoint Tom Brown to the Ag. District #3 Rodeo Board to serve a four-year term to expire June 30, 2026.

EVENTS COMPLEX RESTROOM SHOWER PROPOSAL: Consideration, discussion and possible approval of the following: Request to accept a proposal from CXT Precast utilizing the remaining ARPA funds in the amount of \$261,330.00 to install a restroom-shower facility on the Winnemucca Events Complex and to approve the additional purchase and installation costs not to exceed \$95,070.00. Director Petersen reviewed the request for the Commission including the proposal to cover the costs with the \$95,070.00 coming from Ag. 3 funds. Discussion ensued with Comptroller Rackley regarding the ARPA funds and how that portion will be addressed; she noted that this project was in the original project submission approved

by the Commission but she commented that the plan will be brought back for consideration due to a change. Commissioner Cerri noted a project in Orovada for the installation of an additional water tank and observed that he would like to see ARPA funds spent in the rural areas as well as the City. Comptroller Rackley responded. Commissioner Hill asked about the cost as he did not have the specs for the proposed complex restrooms and questioned if now is the right time though he knows the facility needs updated. Mr. Maher responded noting that the costs will not go down and discussed what has occurred with the project as well as the costs. Director Petersen commented on what the plan provides for. The following motion was made by Commissioner Tipton:

To approve the \$286,400.00 purchase of the CXT Precast prefabricated concrete restroom/shower facility utilizing the remaining ARPA funds in the amount \$261,330.00, additionally, approving the expenditure of Ag District #3 FY 2022/23 funds in the amount of \$95,00.00 to pay the balance of the facility purchase and to cover the miscellaneous installation costs.

Discussion ensued based on a question from Commissioner Cerri regarding that this amount was included in the original ARPA approval and that the additional funds noted by the Comptroller would be as a result of other projects not proceeding. Chairman French called Commissioner Tipton's motion to a vote and it passed with Chairman French and Commissioners Tipton, Cerri and Hill voting aye and Commissioner Hoss being absent.

HUMAN RESOURCES & COMPTROLLER: Human Resources Director Abel del Real-Nava and Comptroller Gina Rackley appeared before the Commission.

REQUEST TO ENTER INTO A LICENSING AGREEMENT WITH GOVINVEST FOR USE OF THEIR LABOR COSTING SOFTWARE: Consideration, discussion, and possible action of a request to enter into a 5-year licensing agreement with GovInvest, for use of their labor costing software in an amount not to exceed \$60,256.31 for an agreement, but not prepaid, or \$50,000 for an agreement signed and prepaid, pending review and approval by the District Attorney's Office. The software will provide the County with the ability to run accurate projections for any benefits related proposal, be it from an association or management. A copy of the proposed agreement was included on the on-line agenda for review. Commissioner Tipton noted that he had discussed this request with the Comptroller and Human Resources Director and had viewed the proposal and he believes this would be beneficial during the collective bargaining negotiations. Appearing via Teams on behalf of GovInvest were Company President Jasmine Nachtigal-Fournier and Tom Day, Fiscal Sustainability Advocate. Ms. Nachtigal-Fournier reviewed information for the software including a demonstration of how the software functions. Comptroller Rackley reviewed the current process noting that it is cumbersome but that they make it work; she noted that this is not a need but a

want but explained why it would be very beneficial. Chairman French offered comment on the benefits of this program. Commissioner Cerri noted his concerns given that negotiations have just ended for two years so there would be a period of non-use and questioned the cost benefit of the program. Director del Real-Nava explained how the program could be used outside of negotiations. Comptroller Rackley noted how to use it for a comparison scenario to verify that the current program is working. Director del Real-Nava offered comment on the benefits of the program including the ability to negotiate faster and more effectively which could perhaps include negotiating longer term agreements. Commissioner Hill offered comment on the ability of this Board to see the total cost of ownership for a lot of things the Board approves so this may be a great tool to see the total cost of ownership so he asked if the program is capable of tracking ownership costs of equipment and/or software; he agreed that it does show the total cost of what is being negotiated. Comptroller Rackley responded. Chairman French commented on prior negotiations and what occurred with the attempt to determine the County's fiscal ability which had resulted in the use of hired guns on both sides rather than doing it in-house like is done now; he commented that he could see this tool ultimately paying for itself over time so he can see the value. Comptroller Rackley agreed that tools like this can assist in keeping additional representatives out of the room. Commissioner Cerri stated that he still has issues noting that the Board just heard that revenues are not covering expenses and while he understands how it would be useful he does not believe it is something we need to do now. Ms. Nachtigal-Fournier commented on the time needed to prepare for the negotiations including the time required for the onboarding process; she further noted the significant discount being offered and that the probability of getting that discount in the future is very low and explained that the software can be used for the budget process for labor calculations. Comptroller Rackley commented on the value of the training and webinars available with this company. Commissioner Tipton noted the need to look at the time saving which results in cost savings for staff salary for the Comptroller and the Human Resources Director and he noted the ability to use the software when revenue amounts for items like CTX come in to just plug those numbers in and see where it put us so the benefit is not just with labor negotiations. Director del Real-Nava commented on the information provided regarding staffing levels and how that could be utilized. Chairman French suggested the possible use during the Commission Retreat related to staffing requests and continued stating that he sees this as something that will save money and create better projections for our challenges in the future and so he was in favor of it. Commissioner Hill stated that he is having a hard time seeing the real time return on this investment and given Commissioner Cerri's comments, he agrees that this is a want right now not a need and while he sees how it would make things easier for the Comptroller, he noted the information received about the

expenditures exceeding the revenues; he asked Ms. Nachtigal-Fournier if this contract would need to be renegotiated in five years and for the full price; she responded yes but the pricing will be renegotiated at that time. Director del Real-Nava noted this proposal waives the implementation costs and explained; he observed that the cost will not compound as it is fixed and it is available in the County's ending fund balance; he stated that he believes that the value is there in the time savings for the Comptroller, the ability to provide more accurate projections to the union with the necessary backup for those projections and the benefits it would bring to fact finding; he stated that he believes the value that will be seen over five years will far outweigh today's initial investment. Manager Mendiola noted the potential benefit of this program during the budget process. Comptroller Rackley offered comment on the time-frame for negotiations. Commissioner Cerri commented that funding is just not available at this time and we need to make what we have work. Comptroller Rackley responded to a question from Commissioner Hill on the support assistance provided. Commissioner Tipton stated that he sees the value but that he is not prepared to move forward without consensus of the Board. Chairman French stated that the item has died for lack of a motion.

Chairman French recessed the meeting at 9:53 a.m. with Commissioner Tipton exiting the meeting at this time with Chairman French reconvening the meeting at 9:57 a.m. with Commissioners Cerri and Hill being present and Commissioners Tipton and Hoss not being present.

PUBLIC LANDS USE PLAN - APPROVAL OF THE CUSTOM & CULTURE ELEMENT OF COUNTY MASTER PLAN: Consideration, discussion and possible approval of the Custom & Culture element of the County's Public Lands Use Plan as part of the Humboldt County Master Plan, which provides background information related to the Custom & Culture of the County. A copy of the draft Custom and Culture dated 07/05/2022 was included on the on-line agenda for review. Chairman French reviewed the request noting that when SLUPAC met last week their packet included a copy of Humboldt County's Plan which was presented as a nice piece of work. Commissioner Cerri offered comment. The following motion was made by Commissioner Cerri and passed with Chairman French and Commissioners Cerri and Hill voting aye and Commissioners Tipton and Hoss being absent:

To approve the Custom and Culture chapters as part of the Humboldt County Public Lands Use Plan as part of the Humboldt County Master Plan.

APPROVAL OF MEMO OF UNDERSTANDING FOR OROVADA SCHOOL R&PP ENVIRONMENTAL ASSESSMENT: Consideration, discussion and possible approval of a Memo of Understanding between Humboldt County and the US Department of Interior Bureau of Land Management for the purpose of preparing and Environmental Assessment (EA) for the Orovada School R&PP EA, N-101143. The EA will

consider the environmental impact of building a new school for the students of Orovada and surrounding areas to be located on BLM land to avoid traffic on US 95. A copy of the proposed MOU was included on the on-line agenda for review. Commissioner Cerri reviewed the request for the Commission. Manager Mendiola explained that this is just the MOU for the County to be a cooperating agency as part of the RP&P process and offered his recommendation that Commissioner Cerri and School Superintendent David Jensen be the County's representatives in the process. Deputy District Attorney Maddox noted that the appointment of representatives is not included in the agenda language. Manager Mendiola responded that part of the Memo of Understanding is that we usually add two people to represent the County as part of it and there is a place in it where it states who will be involved. Deputy District Attorney stated that she had not reviewed the MOU but recommended that the motion follow the agenda language including review by the District Attorney's Office and that, if the representatives are part of the memo, that will cover it, it would not need to be an addition to the motion. The following motion was made by Commissioner Cerri and passed with Chairman French and Commissioners Cerri and Hill voting aye and Commissioners Tipton and Hoss being absent:

To approve a Memorandum of Understanding between Humboldt County and the Department of the Interior to be a cooperating agency for an Environmental Assessment for the new Orovada school to be located on public lands in Humboldt County and the designated cooperators on that would be myself, Commissioner Cerri, and hopefully Doctor Jensen who will also be asked to be a cooperator.

Based on direction from legal counsel the Board returned to this item following the Commission Reports and Commissioner Cerri offered the following amended motion which passed with Chairman French and Commissioners Cerri and Hill voting aye and Commissioners Tipton and Hoss being absent:

To approve a Memorandum of Understanding between Humboldt County and the Department of the Interior to be a cooperating agency for an Environmental Assessment for the new Orovada school to be located on public lands in Humboldt County.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

1) Other information and upcoming meetings: The following meetings were noted on the agenda - August 22, 2022 Humboldt County Commission Meeting, August 23, 2022 Winnemucca City Council Meeting, August 29, 2022 Humboldt County Commission Special Meeting (4:30 p.m. - 8:30 p.m. at Grass Valley Elementary School), September 6, 2022 Humboldt County Commission Meeting, September 6, 2022 Winnemucca City Council Meeting and the September 11, 2022 Regional Planning Commission Meeting.

2) Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Hill reported on Debt Management Commission meeting, a Broadband Action meeting,

and the interviews for building official positions. Commissioner Cerri reported on a WCVA meeting, a Humboldt River Basin Water Authority meeting via conference call regarding legislative issues and water permit applications and a phone call with NDOT about signage on 140 and the intersection of 95 and 293; he commented on a letter received from Boyd Hatch of the Forest Service in regards to Secured Rural School funding and the need to submit a plan. Manager Mendiola indicated that he had referred the query to the Treasurer who confirmed that a plan had been submitted. Chairman French offered comment on the traditional use of the funding. Commissioner Cerri noted that the plan was due by September. Chairman French reported on SLUPAC meeting at which discussion had occurred regarding the reduction of employees in state offices and the impact of that and the discussion on the status of RMPs and the rewriting of those; he further noted his attendance at a NV Works Executive Board meeting, Deputy District Attorney Maddox asked that the Commission return to item 15 on the agenda as upon her review the MOU does not include language for designating representatives so the motion as made goes beyond the agenda item and the MOU and so, in her opinion, would be a violation of the Open Meeting Law so she would ask that the motion strike all language except for approving the MOU; she noted it could come back later for the appointment of the representatives if necessary. Commissioner Cerri noted his understanding that representatives can be appointed without Commission action. Chairman French and Manager Mendiola concurred.

The Board returned to item 15 on the agenda.

FUTURE AGENDA ITEMS: Manager Mendiola reminded the Board about the special meeting on August 29th at 4:30 p.m. at Grass Valley School to discuss the Grass Valley nitrate issue and noted the upcoming annual NACO Conference which would require registration if Commissioners intended to attend.

PUBLIC COMMENT: Chairman French asked for public comment; none offered.

ADJOURNMENT: Chairman French adjourned the meeting at 10:35 a.m.

ATTEST:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 09-06-2022)

Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS
Humboldt County Board of Commissioners Regular Meeting
Monday, August 22, 2022
8:30 AM:

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

Click here to join the meeting:
[JOIN](#)

Or by phone: +1 775-446-0241, Conference ID: 949 597 561#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, August 22, 2022

STAFF REPORT

Staff Report

[HUMBOLDT COUNTY BOARD OF COMMISSIONERS - 2022-08-08 STAFF REPORT.pdf](#)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget

Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 7, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; December 13, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; May 19, 2022 (Special); and August 8, 2022.

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR AUGUST 8, 2022 THROUGH AUGUST 22, 2022 (FOR POSSIBLE ACTION)

6. COUNTY SURVEYOR REQUEST TO APPOINT AN ACTING COUNTY SURVEYOR (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval for a request to appoint Timothy Grady, Professional Land Surveyor, as Acting County Surveyor pursuant to NRS 255.020 to review and approve a Certificate of Amendment for Desert Mountain Surveying. Discussion and possible action.

6.A. Staff Memo - Acting County Surveyor

[Staff Memo - Surveyor.pdf](#)

7. HUMBOLDT COUNTY HOSPITAL DISTRICT REQUEST TO PURCHASE EQUIPMENT (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a request pursuant to NRS 450.665 for the Humboldt County Hospital District to incur indebtedness: (1) for the purchase of magnetic resonance imaging equipment used for patient diagnostic procedures in a sum not to exceed \$1.66M to be paid over a period of five years with interest thereon at 2.29% per annum; and, (2) for the purchase of robotic arm equipment used for orthopedic surgical procedures in a sum not to exceed \$1.3M to be paid over a period of seven years with interest thereon at 3.25% per annum. Discussion and possible action.

7.A. Staff Memo from Kent Maher

[Memo-CoClrk-CoMgr-med term agenda items-0822.pdf](#)

8. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA). Information Only.

9. SHERIFF: LIQUOR BOARD - Sheriff Allen is requesting that the Humboldt County Liquor Board be convened for consideration, discussion and possible approval of the following:

A) Sheriff Allen is requesting 4th quarter approval for fourteen (14) Liquor Licenses for year 2022.

1. Barry Wilkinson & Norman Calhoun Quinn - River Merc
2. J. Kennedy & D. Acorda - Paradise Valley Bar & Grill
3. Ted Rookstool - Windspur Supply
4. Giovanni & Shannon Giordano - Sawtooth Station
5. Parmjit Singh - BJ's Market
6. Nola Thomson - Club 40
7. Jeffery Siegel - Diamond Inn Bar
8. Micaela Fregoso - Pilot Travel Center
9. Kirandeep Kaur - A-1 Fuel Stop, Inc
10. Joginder Lal - McDermitt Gas Lean Motel
11. Mateo Brambila - Valmy Chevron
12. Chloe Dufurrena - Say When Inc.
13. Page Anderson - Watering Hole #1
14. Abby Thacker - Rocky View LLC.

B) One Special Event Liquor License to Bryn Echevarria for the Paradise Valley Crab Feed on 11/12/22 and one Special Event Liquor License to Richard F. Gavica for the SRBC Basque Festival on 09/10/22.

9.A.Sheriff: Liquor Board

[Staff Report 2022 4th Quarter Liquor License.pdf](#)

[2022PARADISEVALLEYCRABFEED Redacted.pdf](#)

[Basque Festival Redacted.pdf](#)

10.PUBLIC WORKS DEPARTMENT: GENERAL ROAD PROJECTS (FOR INFORMATION ONLY) - A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

11.LIBRARY REQUEST TO UPDATE MAIN BRANCH HOURS OF OPERATION (FOR DISCUSSION AND POSSIBLE ACTION) - Consideration, discussion, and possible approval of a request from the Humboldt County Library to update the Library's Main Branch hours of operation. Discussion and possible action.

11.A.Staff memo - Library Hours of Operation

[Staff Memo - Library Hours.pdf](#)

12.AG DISTRICT #3 REQUEST APPROVAL OF REAPPOINTMENT AND EVENTS COMPLEX RESTROOM SHOWER PROPOSAL (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of the following:

A) Reappointment of Tom Brown to the Ag. District #3 Rodeo Board to serve a four year term to expire June 30, 2026. Discussion and possible action.

B) Request to accept a proposal from CXT Precast utilizing the remaining ARPA funds in the amount of \$261,330.00 to install a restroom-shower facility on the Winnemucca Events Complex and to approve the additional purchase and installation costs not to exceed \$95,070.00. Discussion and possible action.

12.A. Staff Memo - Reappointment and Additional Restroom facility
[Staff Memo Board Reappointment.pdf](#)

[Staff Memo Template Restroom-Showers.pdf](#)

[Brown Reappointment 8.12.22.pdf](#)

13. HUMAN RESOURCES & COMPTROLLER: REQUEST TO ENTER INTO A LICENSING AGREEMENT WITH GOVINVEST FOR USE OF THEIR LABOR COSTING SOFTWARE (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action of a request to enter into a 5-year licensing agreement with GovInvest, for use of their labor costing software in an amount not to exceed \$60,256.31 for an agreement, but not prepaid, or \$50,000 for an agreement signed and prepaid, pending review and approval by the District Attorney's Office. The software will provide the County with the ability to run accurate projections for any benefits related proposal, be it from an association or management. Discussion and possible action.

13.A. Staff Report & Agreement for GovInvest
[20220816 Staff Report for Request to Purchase GovInvest Labor Costing Software.pdf](#)

[GovInvest Agreement HumboldtCountyNV 8.11.22.pdf](#)

[Humboldt County, NV GI - 8.9.22.pdf](#)

14. PUBLIC LANDS USE PLAN - APPROVAL OF THE CUSTOM & CULTURE ELEMENT OF COUNTY MASTER PLAN (FOR DISCUSSION AND POSSIBLE ACTION) - Consideration, discussion and possible approval of the Custom & Culture element of the County's Public Lands Use Plan as part of the Humboldt County Master Plan, which provides background information related to the Custom & Culture of the County. Discussion and possible action.

14.A. Staff Memo - Land Use Chapters - Custom/Culture/Recreation
[Staff Memo - Land Use Plan Custom Culture.pdf](#)

[Custom Culture 8-22-22 Draft1.pdf](#)

15. APPROVAL OF MEMO OF UNDERSTANDING FOR OROVADA SCHOOL R&PP ENVIRONMENTAL ASSESSMENT (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a Memo of Understanding between Humboldt County and the US Department of Interior Bureau of Land Management for the purpose of preparing and Environmental Assessment (EA) for the Orovada School R&PP EA, N-101143. The EA will consider the environmental impact of building a new school for the students of Orovada and surrounding areas to be located on BLM land to avoid traffic on US 95. Discussion and possible action.

15.A. BLM School MOU
[Staff Report - Orovada School MOU - 8-22-22.pdf](#)

[N101143 3rd-party EA prep MOU Humboldt County Orovada School.pdf](#)

16. MISCELLANEOUS REPORTS AND CORRESPONDENCE - 1) Other information and upcoming meetings

August 22, 2022 Humboldt County Commission Meeting
August 23, 2022 Winnemucca City Council Meeting
August 29, 2022 Humboldt County Commission Special Meeting (4:30 p.m. - 8:30 p.m. at Grass Valley Elementary School)
September 6, 2022 Humboldt County Commission Meeting
September 6, 2022 Winnemucca City Council Meeting
September 11, 2022 Regional Planning Commission

2) Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

17. FUTURE AGENDA ITEMS

18. PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

19. ADJOURNMENT

20. NOTICE: - The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

Click here to join the meeting:
[JOIN](#)

Or by phone: +1 775-446-0241, Conference ID: 949 597 561#

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is

not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the county manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Administrator's office is the location where the supporting material is available to the public.

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 8:30 A.M. By: MC
Humboldt County Website: www.hcnv.us at _____ A.M. By: _____
State of Nevada Website: www.notice.nv.gov _____ A.M. By: _____

MEETING DATE: August 22, 2022 POSTED BY: MICHELLE COOK

DATE POSTED: August 17, 2022

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.

****STAFF REPORT**STAFF REPORT**STAFF REORT****
Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS
Humboldt County Board of Commissioners Regular Meeting
Monday, August 22, 2022
8:30 AM:

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, August 22, 2022

STAFF REPORT

1.CALL TO ORDER

2.PLEDGE OF ALLEGIANCE

3.PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4.APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5,

2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 7, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; December 13, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022; March 21, 2022; May 2, 2022; May 16, 2022; May 19, 2022 (Special); and August 8, 2022.

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR AUGUST 8, 2022 THROUGH AUGUST 22, 2022 (FOR POSSIBLE ACTION)

6. COUNTY SURVEYOR REQUEST TO APPOINT AN ACTING COUNTY SURVEYOR (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval for a request to appoint Timothy Grady, Professional Land Surveyor, as Acting County Surveyor pursuant to NRS 255.020 to review and approve a Certificate of Amendment for Desert Mountain Surveying. Discussion and possible action.

STAFF REPORT

Summary: A request to have Timothy Grady, Professional Land Surveyor, appointed "Acting County Surveyor" to review and approve a Certificate of Amendment for Desert Mountain Surveying.

Why are you bringing this before the Board: I need to file a Certificate of Amendment to correct a recorded map.

Previous action: Timothy Grady has been appointed "Acting County Surveyor" twice before.

Background: If a Professional Land Surveyor wants to correct a recorded map, he needs to file a Certificate of Amendment. The certificate has to be approved by the "County Surveyor". There are only 3 active Professional Land Surveyors that I know of in Humboldt County, 2 work at Desert Mountain Surveying and Tim Grady works for Hunewill Construction and he is not in private practice.

Fiscal impact: None

Recommendation: Appoint Timothy Grady "Acting County Surveyor" for the purpose of reviewing and approving a Certificate of Amendment for Desert Mountain Surveying.

Supporting documents: NRS.278.473

Possible motion: Appoint Timothy Grady, Professional Land Surveyor "Acting County Surveyor for the purpose of approving a Certificate of Amendment for Desert Mountain Surveying.

6.A. Staff Memo - Acting County Surveyor

[Staff Memo - Surveyor.pdf](#)

7.HUMBOLDT COUNTY HOSPITAL DISTRICT REQUEST TO PURCHASE EQUIPMENT (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a request pursuant to NRS 450.665 for the Humboldt County Hospital District to incur indebtedness: (1) for the purchase of magnetic resonance imaging equipment used for patient diagnostic procedures in a sum not to exceed \$1.66M to be paid over a period of five years with interest thereon at 2.29% per annum; and, (2) for the purchase of robotic arm equipment used for orthopedic surgical procedures in a sum not to exceed \$1.3M to be paid over a period of seven years with interest thereon at 3.25% per annum. Discussion and possible action.

TO: County Clerk (tami.spero@humboldtcountynv.gov)
County Manager (dave.mendiola@humboldtcountynv.gov)

FROM: Hospital District Legal Counsel

DATE: August 4, 2022

RE: Hospital District medium-term obligations

The Hospital District ("District") governing board authorized two separate purchases of equipment which the Department of Taxation advised must be treated as medium-term obligations because the purchases are to be paid in installments, which Taxation regards as "borrowing" or "assumed indebtedness." In the case of the District borrowing or assuming indebtedness the board of trustees is required to obtain the approval of the debt management commission and the board of county commissioners. Accordingly, it is requested that the following agenda item be placed on (1) the debt management commission meeting agenda of August 17, 2022 and (2) the county commission meeting agenda of August 22, 2022. The agenda item is requested to read as follows: Request for approval pursuant to NRS 450.665 for the Humboldt County Hospital District to incur indebtedness: (1) for the purchase of magnetic resonance imaging equipment used for patient diagnostic procedures in a sum not to exceed \$1.66M to be paid over a period of five years with interest thereon at 2.29% per annum; and, (2) for the purchase of robotic arm equipment used for orthopedic surgical procedures in a sum not to exceed \$1.3M to be paid over a period of seven years with interest thereon at 3.25% per annum. There are no supporting or backup materials submitted with this memo; however, it is anticipated that the District Chief Financial Officer will be in attendance at both meetings to explain the transactions, and any available supporting or explanatory materials will be submitted for inclusion in the respective meeting packets.

If you have questions, please contact me. Thank you.

OKM/

xc: Hospital District CFO (plummerk@hghospital.org)
Hospital District CEO (dunckhorstr@hghospital.org)
District Attorney (mike.macdonald@humboldtcountynv.gov)
Deputy District Attorney (wendy.maddox@humboldtcountynv.gov)
Asst. County Manager (abel.del.real-nava@humboldtcountynv.gov)
County Administrative Specialist (michelle.cook@humboldtcountynv.gov)

7.A.Staff Memo from Kent Maher

[Memo-CoClrk-CoMgr-med term agenda items-0822.pdf](#)

8.COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA). Information Only.

9.SHERIFF: LIQUOR BOARD - Sheriff Allen is requesting that the Humboldt County Liquor Board be convened for consideration, discussion and possible approval of the following:

A) Sheriff Allen is requesting 4th quarter approval for fourteen (14) Liquor Licenses for year 2022.

1. Barry Wilkinson & Norman Calhoun Quinn - River Merc
2. J. Kennedy & D. Acorda - Paradise Valley Bar & Grill
3. Ted Rookstool - Windspur Supply
4. Giovanni & Shannon Giordano - Sawtooth Station
5. Parmjit Singh - BJ's Market
6. Nola Thomson - Club 40
7. Jeffery Siegel - Diamond Inn Bar
8. Micaela Fregoso - Pilot Travel Center
9. Kirandeep Kaur - A-1 Fuel Stop, Inc
10. Joginder Lal - McDermit Gas Lean Motel
11. Mateo Brambila - Valmy Chevron
12. Chloe Dufurrena - Say When Inc.
13. Page Anderson - Watering Hole #1
14. Abby Thacker - Rocky View LLC.

B) One Special Event Liquor License to Bryn Echevarria for the Paradise Valley Crab Feed on 11/12/22 and one Special Event Liquor License to Richard F. Gavica for the SRBC Basque Festival on 09/10/22.

9.A.Sheriff: Liquor Board

[Staff Report 2022 4th Quarter Liquor License.pdf](#)

[2022PARADISEVALLEYCRABFEED Redacted.pdf](#)

[Basque Festival Redacted.pdf](#)

10.PUBLIC WORKS DEPARTMENT: GENERAL ROAD PROJECTS (FOR INFORMATION ONLY) - A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

11.LIBRARY REQUEST TO UPDATE MAIN BRANCH HOURS OF OPERATION (FOR DISCUSSION AND POSSIBLE ACTION) - Consideration, discussion, and possible approval of a request from the Humboldt County Library to update the Library's Main Branch hours of operation. Discussion and possible action.

DATE: Wednesday, August 3rd, 2022
TO: Humboldt County Commissioners
FROM: Jessica Anderson, Library Director
SUBJECT: Request to accept updated Public Library Hours

SUMMARY

Consideration, discussion and possible action regarding a request from the Humboldt County Library Director, Jessica Anderson, and the board of Library Trustees to update the Library's Main Branch hours of operation to the following beginning the week of September 5th, 2022:

Sunday: CLOSED
Monday: 9 am – 6 pm
Tuesday: 9 am – 7 pm
Wednesday: 9 am – 7 pm
Thursday: 9 am – 6 pm
Friday: 9 am – 6 pm
Saturday: 9 am – 3 pm

COUNTY PRIORITY/GOAL SUPPORTED BY THIS ITEM

PREVIOUS ACTION

BACKGROUND

Current Library Hours differ on Tuesday, Wednesday, Friday and Saturday.
Current: Tuesday 9am-8pm, Wednesday 9am-8pm, Friday 9am-5pm, Saturday 10am-4pm
The change will see the library opening and closing with more consistent hours for the public. The late nights of 7pm is consistent with our neighbor libraries, such as Pershing and Elko, who only stay open until 7pm. We have noticed a lack of library use between 7pm-8pm from the public, and better coverage during morning hours would benefit both staff and the community.

FISCAL IMPACT

Staffing hours would not be affected, but utilities may benefit from the shorter night hours.

RECOMMENDATION

It is recommended that the proposed updated operating hours for the Humboldt County Library be approved, effective the week of September 5th, 2022.

POSSIBLE MOTION Should the Board agree with Staff's recommendation; a possible motion would be: "Move to approve the proposed updated operating hours for the Humboldt County Library be approved, effective the week of September 5th, 2022."

11.A. Staff memo - Library Hours of Operation
[Staff Memo - Library Hours.pdf](#)

12.AG DISTRICT #3 REQUEST APPROVAL OF REAPPOINTMENT AND EVENTS COMPLEX
RESTROOM SHOWER PROPOSAL (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of the following:

A) Reappointment of Tom Brown to the Ag. District #3 Rodeo Board to serve a four-year term to expire June 30, 2026. Discussion and possible action.

DATE: Tuesday, August 16, 2022
TO: County Commission
FROM: County Manager's Office
SUBJECT: Reappointment of Board Member

REQUESTED AGENDA DATE: August 22, 2022

SUMMARY

Approve the reappointment of Tom Brown to the Ag District #3 Rodeo Board to serve a four-year term set to expire June 30, 2026. The nominated persons term expired June 30, 2022.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW?

Board Member's term has expired.

PREVIOUS ACTION

Not applicable

BACKGROUND

These boards were created with the intent to assist their local communities in administering, maintaining and operating various public safety and improvements functions.

FISCAL IMPACT

N/A

RECOMMENDATION

To re-appoint Tom Brown to new a term on the Ag District #3 Rodeo Board.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Letters and emails requesting reappointments.

POSSIBLE MOTION

Move to approve the reappointment of Tom Brown to a new term.

- B) Request to accept a proposal from CXT Precast utilizing the remaining ARPA funds in the amount of \$261,330.00 to install a restroom-shower facility on the Winnemucca Events Complex and to approve the additional purchase and installation costs not to exceed \$95,070.00. Discussion and possible action.

DATE: Monday, August 15, 2022

TO: County Commission

FROM: Kim Petersen

Director, Winnemucca Events Complex

SUBJECT: Request for approval of Events Complex Restroom-Shower Proposal

REQUESTED AGENDA DATE: August 22, 2022

SUMMARY

With the expansion of facilities and usage on the Winnemucca Events Complex, there is considerable need for an additional Restroom/Shower facility strategically located on the east end of the complex. The Ag. District #3 Board is requesting the Humboldt County Commission to accept the purchase of a prefabricated concrete restroom/shower facility.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW?

County Policy required proposals for capital purchases to be approved by the County Commission.

PREVIOUS ACTION

The Ag. District #3 Board included the estimated cost to construct a new "stick-built" Restroom/Shower Facility in its FY2021/2022 Budget. The Commission approved this budget item in the amount of \$275,000 during the budget process. Since then, with assistance from Gina Rackley, Humboldt County Comptroller, the project has been approved to receive up to \$275,000 in ARPA grant funds to assist with the construction of the facility.

BACKGROUND

In April 2022, the Ag. District #3 Board solicited bids to construct a restroom/shower facility on the Winnemucca Events Complex. Unfortunately, the Ag. Board only received one (1) proposal in the amount of \$767,844. As a result of the cost coming in at three times the original budget amount, the Ag. Board rejected the bid. Due to the importance of having additional restrooms/showers on the complex, I was directed to research other options. Staff came across an email promoting prefabricated concrete restrooms, like the ones typically used by state or federal parks. We located two companies relatively close to Winnemucca and requested they submit a proposal. The proposals received were in the amount of:

1. CXT Precast \$286,400.00
2. Public Restroom Company \$465,000.00

Facility delivery time on both proposals is about 150 days.

The Ag. District #3 Board met to discuss these options and a motion was made to accept the CXT Precast proposal in the amount of \$286,400.00. As stated above, an American Rescue Plan Act (ARPA) grant was approved for \$275,000. Of that \$275,000, approximately \$13,670.00 has already been spent on consultant and architectural design fees for the original RFP, leaving \$261,330.00 available in ARPA funds. In addition to the cost of the structure (\$286,400.00), an amount of up to \$70,000.00 will be needed to prepare a pad, stub up electrical and plumbing; and pour a five-foot (5') wide walkway around the perimeter of the building once set in place. This is just an estimate as we won't know the exact cost until we receive the final installation drawings from the manufacturer.

FISCAL IMPACT

Cost of the prefabricated concrete restroom/shower facility \$286,400.00
Remaining ARPA grant funds (\$261,330.00)
Remaining purchase price due \$25,070.00
Estimated cost to complete installation \$70,000.00
Amount to be paid from Ag. District #3-070 Capital Fund \$95,070.00

RECOMMENDATION

For the Humboldt County Commissioners to approve the \$286,400.00 purchase of the CXT Precast prefabricated concrete restroom/shower facility utilizing the remaining ARPA funds in the amount of \$261,330.00. Additionally, approving the expenditure of Ag. District #3 FY 2022/23 070 funds in the amount of \$95,070.00 to pay the balance of (\$25,070) for the facility purchase and to cover the miscellaneous installation costs (\$70,000).

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

CXT Precast proposal
Public Restroom Company proposal
Rejected proposal for "Stick-Built" facility
State of Nevada, Department of Administration Memo regarding Prefabricated Concrete Buildings
Email from O. Kent Maher regarding Nevada Revised Statutes requirements
Winnemucca Events Complex map

POSSIBLE MOTION

Make a motion to accept Agricultural District #3's recommendation to accept the proposal from CXT Precast utilizing the remaining ARPA funds in the amount of \$261,330.00 to install a restroom-shower facility on the Winnemucca Events Complex and to approve the additional purchase and installation costs not to exceed \$95,070.00

12.A. Staff Memo - Reappointment and Additional Restroom facility
Staff Memo Board Reappointment.pdf

Staff Memo Template Restroom-Showers.pdf

Brown Reappointment 8.12.22.pdf

13. HUMAN RESOURCES & COMPTROLLER: REQUEST TO ENTER INTO A LICENSING AGREEMENT WITH GOVINVEST FOR USE OF THEIR LABOR COSTING SOFTWARE (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action of a request to enter into a 5-year licensing agreement with GovInvest, for use of their labor costing software in an amount not to exceed \$60,256.31 for an agreement, but not prepaid, or \$50,000 for an agreement signed and prepaid, pending review and approval by the District Attorney's Office. The software will provide the County with the ability to run accurate projections for any benefits related proposal, be it from an association or management. Discussion and possible action.

Date: August 16, 2022

To: Humboldt County Board of Commissioners

From: Abel del Real-Nava, Assistant County Manager/Human Resources Director &
Gina S. Rackley, Comptroller/Auditor

Subject: Staff Report for Request to Purchase GovInvest Labor Costing Software

Summary

Following demonstrations of GovInvest's labor costing software, staff respectfully requests approval of a multi-year agreement with GovInvest for use of this software to track costs more accurately for different labor groups, measure total compensation, and confidently validate results for trust-based decision-making. The Comptroller supports this purchase as it will make it easier and quicker to show the multiple year impact to the budget regarding the negotiating requests.

Why this is being brought before the Board now:

For a three- to five-year minimum agreement, GovInvest is offering Humboldt County a reduced annual fee, waiving of consumer price index fee increases annually, and waiving of the implementation fee. The software will integrate with the Tyler Incode software the Comptroller uses for financial and budget management. The benefit to the County is the ability to run accurate projections for any benefits related proposal, be it from an association or management. For example, if a bargaining unit or management propose a cost-of-living adjustment, the software will be able to accurately display the impact of the respective proposals over several years. The same goes for benefits that do not have a compounding effect, but nonetheless affect the budget.

Previous Action

N/A.

Background

- July 21, 2022
 - First demonstration of the product over Zoom.
- July 29, 2022
 - A second and more detailed demonstration was held. After the initial demonstration, Abel told the representative that our Comptroller should also view the demonstration, because of her role as the County's Chief Financial Officer and her key role in costing proposals that have a fiscal impact.
- August 10, 2022
 - Following that demonstration, a third demonstration of the product was requested so that included Commissioner Tipton. Staff felt it was important to get the perspective of a commissioner who has been involved in collective bargaining and for him to provide feedback.

Fiscal Impact

Discounted pricing for Humboldt County with a 3-year agreement;

• Annual Fee (No annual increase)	\$30,000.00
• Implementation Fee	\$0.00
• Total for discounted 3-year agreement	\$30,000.00

*\$38,050.00 price reduction from the Standard pricing over the 3-year period.

Discounted pricing for Humboldt County with a 5-year agreement;

• Annual Fee (No annual increase)	\$50,000.00
• Implementation Fee	\$0.00
• Total for discounted 3-year agreement	\$50,000.00

*\$65,512.63 price reduction from the Standard pricing over the 5-year period.

Recommendation

Staff recommends approval of a 5-year agreement with GovInvest for use of their labor costing software.

List of Supporting Documents (If Applicable)

- 20220809 Software Suite Proposal from GovInvest
- GovInvest Software as a Service (Saas) Licensing Agreement

Possible Motion

"I move to approve a five-year licensing agreement with GovInvest for use of their labor costing software in an amount not to exceed \$50,000.00."

13.A. Staff Report & Agreement for GovInvest

[20220816 Staff Report for Request to Purchase GovInvest Labor Costing Software.pdf](#)

[GovInvest Agreement HumboldtCountyNV 8.11.22.pdf](#)

[Humboldt County, NV GI - 8.9.22.pdf](#)

14. PUBLIC LANDS USE PLAN - APPROVAL OF THE CUSTOM & CULTURE ELEMENT OF COUNTY MASTER PLAN (FOR DISCUSSION AND POSSIBLE ACTION) - Consideration, discussion and possible approval of the Custom & Culture element of the County's Public Lands Use Plan as part of the Humboldt County Master Plan, which provides background information related to the Custom & Culture of the County. Discussion and possible action.

DATE: Tuesday, August 16, 2022
TO: County Commission
FROM: Dave Mendiola, County Manager
SUBJECT: Land Use Plan - Custom & Culture Chapters as part of the County Master Plan
REQUESTED AGENDA DATE: August 22, 2022

SUMMARY

For the past four+ years the Commission has been attempting to update the county land use management plans. This request is to consider and possibly approve the Custom & Culture.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW?

This chapter is another in a series of plans that we have been working with our consultants to update.

PREVIOUS ACTION

The Board has approved several other plans like Fire Management, Grazing and most recently the Wild Horse and Burro Management Plan.

BACKGROUND

The County established a Land Use Management (Master Plan) back in the late 1980's and the county has been working to update those plans in the last 4+years.

FISCAL IMPACT

There is no immediate fiscal impact of this plan.

RECOMMENDATION

To approve the plan

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Custom & Culture Chapter

POSSIBLE MOTION

Motion to approve the Custom & Culture Chapters as part of the Humboldt County Public Lands Use Plan as part of the Humboldt County Master Plan

14.A. Staff Memo - Land Use Chapters - Custom/Culture/Recreation
[Staff Memo - Land Use Plan Custom Culture Recreation.pdf](#)

[Custom Culture 8-22-22 Draft1.pdf](#)

[Recreation 8-22-22 Draft1.pdf](#)

15. APPROVAL OF MEMO OF UNDERSTANDING FOR OROVADA SCHOOL R&PP ENVIRONMENTAL ASSESSMENT (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a Memo of Understanding between Humboldt County and the US Department of Interior Bureau of Land Management for the purpose of preparing and Environmental Assessment (EA) for the Orovada School R&PP EA, N-101143. The EA will consider the environmental impact of building a new school for the students of Orovada and surrounding areas to be located on BLM land to avoid traffic on US 95. Discussion and possible action.

DATE: Tuesday, August 16, 2022

TO: County Commission

FROM: Dave Mendiola, County Manager

SUBJECT: Memo of Understanding between Humboldt County and the Department of the Interior to be a cooperating agency for an Environmental Assessment for the new Orovada School to be located on public lands in Humboldt County

REQUESTED AGENDA DATE: August 22, 2022

SUMMARY

As part of an agreement between Lithium Nevada and the Concerned Citizens of Orovada, LN has agreed to build a new school for the Orovada children to address of safety concerns for the children with the increasing traffic along this corridor and the added traffic that will result once the new lithium mine on Thacker Pass begins construction and during operation.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW?

The county has been asked to be a cooperating agency as part of the EA process and the County normally participates in these EA processes. We are looking for confirmation of the desire to join the EA process for this specific EA.

PREVIOUS ACTION

None

BACKGROUND

Since the announcement of the mines decision to move forward the citizens of Orovada and the surrounding area were concerned with mine traffic along SR293 that passes right by the current school, LN and the CCO began discussions regarding a new school that would be at another location

FISCAL IMPACT

There is no fiscal impact to Humboldt County

RECOMMENDATION

Approve the MOU for the Orovada EA MOU

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

MOU

Staff Report

POSSIBLE MOTION

Motion to approve the Memo of Understanding between Humboldt County and the Department of the Interior to be a cooperating agency for an Environmental Assessment for the new Orovada School to be located on public lands in Humboldt County

15.A.BLM School MOU

[Staff Report - Orovada School MOU - 8-22-22.pdf](#)

[N101143 3rd-party EA prep MOU Humboldt County Orovada School.pdf](#)

16.MISCELLANEOUS REPORTS AND CORRESPONDENCE - 1)Other information and upcoming meetings

August 22, 2022 Humboldt County Commission Meeting
August 23, 2022 Winnemucca City Council Meeting
August 29, 2022 Humboldt County Commission Special Meeting (4:30 p.m. - 8:30 p.m. at Grass Valley Elementary School)
September 6, 2022 Humboldt County Commission Meeting
September 6, 2022 Winnemucca City Council Meeting
September 11, 2022 Regional Planning Commission

2)Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

17.FUTURE AGENDA ITEMS

18.PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

19.ADJOURNMENT

20.NOTICE: - The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

Click here to join the meeting:
[JOIN](#)

Or by phone: +1 775-446-0241, Conference ID:

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the county manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Administrator's office is the location where the supporting material is available to the public.

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.; Rooms 201, 205, & 207 at _____ A.M. By: _____
Humboldt County Library: 85 E. 5th St. at _____ A.M. By: _____
County Annex: 4th & Bridge St. at _____ A.M. By: _____
Winnemucca City Hall: 4th & Melarkey St. at _____ A.M. By: _____
Humboldt County Website: www.hcnv.us at _____ A.M. By: _____
State of Nevada Website: www.notice.nv.gov, _____ A.M. By: _____

MEETING DATE: August 22, 2022 POSTED BY: _____

DATE POSTED: _____

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

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