



Humboldt County Board of Commissioners
Monday, June 6, 2022, at 8:56 a.m.
Meeting Minutes

Those present were Chairman Jim French, Commissioners Ron Cerri, Jesse Hill, and Tom Hoss, Deputy District Attorney Wendy Maddox, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero. Commissioner Ken Tipton was not in attendance.

CALL TO ORDER: Chairman French called the regular meeting to order in a special place of meeting at the Winnemucca City Council Chambers, City Hall, Winnemucca, Nevada.

STAFF REPORT: Staff report provided to the Board (see attached).

PLEDGE OF ALLEGIANCE: All in attendance recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman French asked for public comment. Linda Roman, appeared before the Commission, and offered public comment regarding her renting, from Humboldt County, a house on Melarkey Street for 32 years and the issues with the house that need repaired and the response from the County that it did not need to be done as the house is to be torn down, that she had reached out to the County Manager but that she had no response and no one is addressing the problems, that because the rent is low she has put money into the house but there are things she can't fix and the county is not fixing those and that while she understands it can be torn down she does not feel it should be to just not fix it. Chairman French responded commenting on the expansion of the courts issue and how that would impact the area the home is located in; he stated that this matter cannot have action as it is not included on the agenda but said the issue would be discussed with the County Manager. Manager Mendiola commented that an assessment will be done and that he hopes to have that on the next meeting for Commission consideration.

Deputy District Attorney Maddox commented on behalf of Tammy Jenkins, who works in the DA's Office, on the serious and dangerous issue that exists at the intersection of Bridge Street and 5th Street at the cross walk as people don't stop. Chairman French noted an issue he had earlier this year at that location. No further public comment

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special);

August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 7, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; December 13, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022, May 2, 2022, May 16, 2022, and May 19, 2022 (Special). No minutes submitted for consideration. Commissioner Hoss requested that information be included with the minutes of May 19, 2022 regarding discussion he had with Manager Mendiola related to an \$800,000.00 item for Buildings & Grounds. Chairman French requested that when those minutes come up for approval please flag that request.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR MAY 16, 2022 THROUGH JUNE 6, 2022: The following motion was made by Commissioner Cerri and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To approve the expenditures for Humboldt County for May 16, 2022 through June 6, 2022.

Commissioner Hill asked about an expenditure for Sage Petroleum. Manager Mendiola stated that he did not know what the expenditure was related to but that he would look into it.

RESOLUTION TERMINATING THE DECLARATION OF AN EMERGENCY DUE TO COVID-19: Consideration, discussion and possible approval of a Resolution terminating the declaration of an emergency due to COVID 19. A copy of the proposed Resolution was included on the on-line agenda for review. Manager Mendiola reviewed the request for the Commission and read the proposed resolution. The following motion was made by Commissioner Hill and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To adopt the Resolution terminating the declaration of an emergency due to Covid 19 pandemic.

(Resolution No. 06-06-22)

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission.

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2022 (July 1, 2021 through June 30, 2022), including an update on the American Rescue Plan Act (ARPA). Comptroller Rackley stated that the fiscal year 22 Net Proceeds had been received and reviewed amounts. Comptroller Rackley continued reviewing general fund revenues noting that we are over budgeted revenues and that expenditures are currently under the budgeted amount; she continued reviewing the March CTX revenue report.

CAPITAL PURCHASE: Public Works Director Don Kalkoske and Comptroller Gina Rackley appeared before the Commission.

PEDESTRIAN CROSSING SIGNS: Consideration, discussion and possible approval to purchase solar powered flashing lights for the pedestrian cross walk on Bridge Street from Safety Supply & Sign in the amount not to exceed \$14,583.60. Included on the on-line agenda for review were quotes from Safety Supply & Sign Co. Inc. and Statewide Traffic Safety & Signs and a staff report recommending approval for purchase from Safety Supply & Sign as their product is of better quality and easier to program. Director Kalkoske reviewed the request for the Commission. Chairman French asked if the City had been included in the discussion as it is a City street. Comptroller Rackley confirmed that the Council had taken action in support of this request. Discussion ensued regarding the placement of the sign and concerns about not covering all corners, the current budget limitations, ability to add two push button poles on the other corners, possible funding from the Pool/Pact risk assessment grant and the maintenance responsibility. The following motion was made by Commissioner Hill and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To approve the solar powered flashing lights for the pedestrian cross walk on Bridge Street from Safety Supply and Sign in an amount not to exceed \$14,583.60.

CLOSED SESSION: Pursuant to NRS 288.220 (1), any negotiation or informal discussion between a local government employer and an employee organization or employees as individuals, whether conducted by the governing body or through a representative or representatives and/ or NRS 288.220 (4) any meeting of the governing body of a local government employer with its management representative or representatives. Commissioner Hill offered the following motion which passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To adjourn to closed session for this part of the meeting.

The meeting went into closed session at 9:32 a.m.

The following motion was made by Commissioner Hill and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To come out of closed session.

The Commissioner returned to open session at 10:13 a.m.

Chairman French recessed the meeting at 10:13 a.m. reconvening at 10:18 a.m.

LABOR RELATIONS: Human Resources Director Abel del Real-Nava appeared before the Commission.

APPROVAL OF SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH THE HUMBOLDT COUNTY EMPLOYEES' ASSOCIATION: Consideration, discussion, and possible action on a request from Abel del Real-Nava, Assistant County Manager/Human Resources Director for approval of a successor collective bargaining agreement with the Humboldt County Employees' Association (HCEA) following a tentative collective bargaining agreement being reached by the County and HCEA negotiating teams on May 24, 2022. If approved by the Board, the collective bargaining agreement will be effective beginning on July 1, 2022 for two years. Included on the on-line agenda for review was a copy of the proposed 2022-2024 Agreement between the County of Humboldt and the Humboldt County Employees' Association. Director del Real-Nava reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To approve the Successor Collective Bargaining Agreement with the Humboldt County Employees' Association with the agreement becoming effective July 1, 2022 for two years.

APPROVAL OF SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH THE HUMBOLDT COUNTY LAW ENFORCEMENT ASSOCIATION: Consideration, discussion, and possible action on a request from Abel del Real-Nava, Assistant County Manager/Human Resources Director for approval of a successor collective bargaining agreement with the Humboldt County Law Enforcement Association following a tentative collective bargaining agreement being reached by the County and HCLEA negotiating teams on May 17, 2022. If approved by the Board, the collective bargaining agreement will be effective beginning on July 1, 2022 for two years. Included on the on-line agenda for review was a copy of the proposed 2022-2024 Agreement between the County of Humboldt and the Humboldt County Law Enforcement Association for review. Director del Real-Nava reviewed the request for the Commission. Director del Real-Nava offered thanks to those involved in the negotiation process. The following motion was made by Commissioner Cerri and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To approve the successor collective bargaining agreement negotiated with the Humboldt County Law Enforcement Association with the agreement becoming effective on July 1, 2022 for two-years.

NEVADA RURAL HOUSING AUTHORITY: RESOLUTION AND APPROVAL TO TRANSFER THE 2022 PRIVATE ACTIVITY BOND VOLUME CAP TO NEVADA RURAL HOUSING AUTHORITY: Consideration, discussion, and possible approval of a Resolution to transfer the Humboldt County 2022 Private Activity Bond Volume Cap in the amount of \$487,026.41 to the Nevada Rural Housing Authority (NRHA) for its single-family programs in 2022 pursuant to NAC 348A.180. Katie Koleman from NRHA appeared before the Commission. Manager Mendiola reviewed the request for the Commission. Communications Director Koleman offered background on the Home At Last program in Humboldt County and how the program works; she spoke in support of the transfer of the private activity bond volume cap. Chairman French asked about the amount of the cap indicated on the agenda. Director Koleman agreed that the amount in the Resolution is the correct amount. The following motion was made by Commissioner Cerri and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To transfer the unused private activity bond volume cap to Nevada Rural Housing Authority in the amount of \$487,023.41.

(Resolution No. 06-06-22a)

DESERT MOUNTAIN SURVEY: REQUEST TO WAIVE IMPROVEMENT STANDARDS FOR PARCEL MAP PH-22-28: Consideration, discussion and possible approval of a petition for an exception of the development standards as set forth in Humboldt County Code (HCC) 16.32.170 as the following condition exist pursuant to HCC 16.04.220 for the Chris and Sonja Mitchell Parcel Map, PH-22-28, specifically the requirement for paving, curb and gutter, and sidewalks on Ada Vista Drive. Currently Ada Vista is a graveled road with no improvements. Included on the on-line agenda for review was a copy of the Staff Report for PH-22-28 with map. John H. Milton, III of Desert Mountain Surveying appeared before the Commission as representative for Chris and Sonja Mitchell. Mr. Milton reviewed the request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To approve the waiver of the county improvement standards for the Chris and Sonja Mitchell parcel map PH-22-28 requiring paving, curb and gutter and sidewalks on Ada Vista Drive.

Chairman French stated that the Commission would move to item 15 on the agenda as it is time for a public hearing.

PUBLIC WORKS DEPARTMENT: Public Works Director Don Kalkoske appeared before the Commission via Teams.

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GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Kalkoske informed the Commission that on June 17th Cyanco would be conducting an emergency planning exercise on Jungo Road which will result in a detour. He reported that the dust control project is ongoing.

PLANNING: Senior Planning Technician Betty Lawrence appeared before the Commission.

10:00 A.M. PUBLIC HEARING: Consideration, discussion and possible approval of a zone change request submitted by Regional Planning Commission on behalf of the D J Nicholson & K L Brightman to rezone property from C (Commercial) zoning district to CH (Highway Commercial). The parcel is located North of E. Winnemucca Blvd/I-80 Interchange; assessor's parcel #10-0261-01. Included on the on-line agenda for review was a copy of the Planning Department's Staff Report with the application and maps included, a copy of the Notice of Public Hearing and a copy of the proposed Ordinance. Chairman French read the title of the item set to public hearing. Mrs. Lawrence noted that this is continuation of the clean-up on the C zoning. Chairman French asked for public comment; none offered. The following motion was made by Commissioner Hill and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To approve the zone-change request submitted by the Regional Planning Commission on behalf of D J Nicholson and K L Brightman to rezone property from C, Commercial to CH, Highway Commercial on a parcel located north of East Winnemucca Boulevard/I-80 Interchange, Assessor's Parcel Number 10-0261-01.

(Ordinance No. 06-06-22)

Chairman French stated that the Commission would now return to item 14 on the agenda.

COUNTY RECORDER: Recorder Debbie Engstrom appeared before the Board.

APPROVAL OF SERVICE AGREEMENT WITH KOFILTE TECHNOLOGIES: Consideration, discussion and possible approval of a service agreement with Kofilte Technologies for preserving and maintaining County records in an amount not to exceed \$87,139.50, and pending the District Attorney's Office review and approval. Included on the on-line agenda for review was a copy of the proposed Kofilte Technologies, Inc. and Humboldt County, NV Service Agreement. Recorder Engstrom reviewed the request for the Commission noting that the item had been approved as part of the budget and her technology fund will cover the cost. The following motion was made by Commissioner Hill and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

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To approve the service agreement with Kofile Technologies for preserving and maintaining county records in an amount not to exceed \$87,139.50 pending the District Attorney's review and approval.

SHERIFF'S OFFICE: Sheriff Mike Allen appeared before the Commission.

ACCEPTANCE OF THE STATE EMERGENCY RESPONSE COMMISSION GRANT: Consideration, discussion and possible approval to accept the State of Emergency Response Commission's ("SERC") OPTE to fund Humboldt County's Local Emergency Planning Committee (LEPC). The SERC OPTE (Operations, Planning, Training, Equipment) Grant will provide up to \$24,913.00 for equipment and \$4,000.00 for operations. Total grant award \$28,913.00. Sheriff Allen reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To accept the 2023 State Emergency Response Commission's OPTE award in the amount of \$24,913.00 for training and for operations in a total amount of \$28,913.00.

LIQUOR BOARD: Sheriff Allen convened the Humboldt County Liquor Board at 10:49 a.m. Sheriff Allen reviewed the request for a Special Event Liquor License on behalf of Back Burner Smoke Haus – Brian Ford for July 3, 2022 for the McDermitt Community Center Dance and recommended approval. The following motion was made by Commissioner Cerri and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To approve a special liquor license applicant Brian Ford for Back Burner Smoke Haus for July 3 2022 for the McDermitt Community Center dance.

Sheriff Allen adjourned the meeting of the Liquor Board at 10:51 a.m.

TECHNOLOGY SERVICES DEPARTMENT: Communications Director Ric Grantham appeared before the Commission.

AGREEMENT FOR ELECTRIC SERVICE: Consideration, discussion and possible approval of an agreement with Harney Electric to provide electric power to the Eagle Creek Communication Site as result of additional power upgrades with a \$10.00 membership fee and a minimum monthly charge of \$34.00. Included on the on-line agenda for review was a copy of the proposed Agreement for Electric Service. Director Grantham reviewed the request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To approve the agreement for electrical service with Harney Electric to provide power at the Eagle Creek Communication Site with a \$10.00 membership fee and a minimum monthly charge of \$34.00.

Director Grantham updated the Commission on the receipt of radios for public safety project. Commissioner Hoss asked about the expenditure for training. Director Grantham responded.

ANDY RIEBER PROFESSIONAL SERVICES RETAINER AGREEMENT AMENDMENT: Consideration, discussion and possible approval of a professional service agreement amendment between Humboldt County and Andy Rieber for consulting services with respect to Wild Horse and Burro Management, Natural Resources, Desert Land Entries (DLEs), Land Use Planning and Land Use Plan Amendments (LUPAs), the Federal Land Policy and Management Act (FLPMA), Sagebrush Focal Areas (SFAs), and other public lands issues. The amendment will increase hourly fee from \$130/hour to \$150/hour and the travel fee from \$65/hour to \$70/hour. Included on the on-line agenda for review was a copy of the original agreement as previously amended and a copy of the proposed second amended agreement. Manager Mendiola reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To approve an amendment between Andrea Rieber and Humboldt County to increase her hourly rate for services from \$130 per hour to \$150 per hour and to increase her travel fees from \$65 per hour to \$70 per hour.

APPROVAL AND EXECUTION OF OPIOID SETTLEMENT AMENDMENT 2 TO THE ONE NEVADA AGREEMENT ON OPIOID RECOVERIES: Consideration, discussion and possible approval and execution of Amendment No. 2 to the One Nevada Agreement on Allocation of Opioid Recoveries settlement payout. Manager Mendiola reviewed the request for the Commission noting this is just a portion of those defendants included in the lawsuit. Discussion ensued regarding the amount to be received and how the funds can be spent. The following motion was made by Commissioner Hill passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To approve the execution of Amendment Number Two to the One Nevada Agreement on Allocation of Opioid Recoveries settlement payout.

WINNEMUCCA CONVENTION & VISITORS AUTHORITY: WCVA Director Kim Petersen appeared before the Commission.

REQUEST TO WAIVE ATTRITION POLICY: Consideration, discussion and possible approval to waive the County's attrition policy to hire for the position of Marketing and Sales Coordinator. Director Petersen reported on the recent High School/Junior High School Rodeo and plans to seek a five-year contract for the event and provided an update on the improvements to the parking lots; he continued reviewing the request for the waiver of attrition policy for the Commission noting that the funding is via the WCVA.

Commissioner Cerri commented on a new events center opening in Fallon and the potential impact of that on Humboldt's facility. Commissioner Hill commented on why this is a critical position. The following motion was made by Commissioner Hill and passed with Chairman French and Commissioners Cerri, Hill and Hoss voting aye and Commissioner Tipton being absent:

To waive the attrition policy for the Convention and Visitors Authority to start the hiring process for a Marketing and Sales Coordinator.

COUNTY MANAGER: Assistant County Manager Abel del Real-Nava appeared before the Commission.

REQUEST TO WAIVE THE ATTRITION POLICY FOR THE CHIEF BUILDING ENGINEER POSITION WITHIN

BUILDINGS AND GROUNDS: Consideration, discussion and possible approval to waive the attrition policy to hire for a Chief Building Engineer position within the Buildings and Grounds Department. Assistant Manager del Real-Nava reviewed the request for the Commission. Commissioner Hill asked why this position is being filled but the Director is not being filled and what is the plan for fixing the department going forward. Assistant Manager del Real-Nava responded detailing the plan for this department with restructuring. Commissioner Hill stated that he wants to see the whole picture before hiring for this position. Commissioner Hoss agreed and stated that he needs to see the plan. Assistant Manager del Real-Nava and Manager Mendiola explained what is being considered. Discussion ensued including concerns about the staffing situation given that it is summer and there is a lot going on in this department, how the duties are currently being handled, how this process could impact current staff members, the need to know the long-term goal for this department before filling management positions, how long will the restructuring will take, that there is currently an entry level position being recruited for and how the recruitment for Building Director and Chief Engineer could proceed. Discussion ensued regarding what the motion should be. Based on concerns voiced by the Commissioners, Chairman French tabled this item at this time.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

- 1) Other information and upcoming meetings: The following upcoming meetings were noted on the agenda - June 7, 2022 Winnemucca City Council Meeting, June 9, 2022 Regional Planning Commission Meeting, June 13, 2022 Winnemucca Municipal Airport Meeting and June 20, 2022 Humboldt County Commission Meeting.
- 2) Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Hill reported on a meeting of the Paradise Valley Conservation District. Commissioner Hoss reported that he had attended a special Museum Board meeting, related to the donation of the land by the city for museum expansion, his attendance at the staff recognition

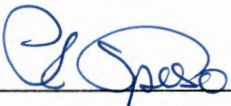
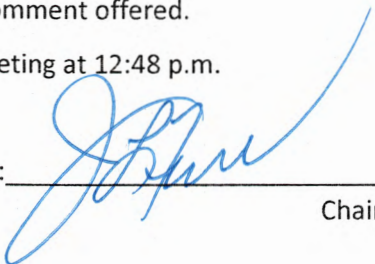
event for Humboldt School District staff, a courthouse renovation meeting and a City Council meeting at which the land acquisition by the museum was discussed. Commissioner Cerri reported on his participation in a call with Laura Granier and Andy Reiber related to the proposed wild horse/burro facility for Paradise Valley and his presentation at the Memorial Day event at the cemetery. Chairman French commented on what has and is occurring with the proposed facility in Paradise Valley. Commissioner Cerri offered comment on his concerns with the plan as to flooding and how that would be handled. Chairman French reported on the Western Interstate Region Conference and the State Lands Use Planning Advisory Committee meeting. Discussion ensued regarding lithium issues in Nevada including new processes and new locations being looked at.

FUTURE AGENDA ITEMS: Manager Mendiola responded to Commissioner Hoss' earlier query about the Sage Petroleum expenditure indicating that it was for fuel delivery for the emergency generators. Chairman French asked about the tabling of the expenditure items earlier during the GID meeting. Manager Mendiola responded that we are going to leave as is, and bring them back at the next meeting. Manager Mendiola reviewed the following items for future agendas including information on the 543 Melarkey Street house repairs, the possible need for additional equipment for the crosswalks at Bridge and 5th Street, new set to & public hearings as noted earlier and an item for discussion as to the future appointment of a Commissioner to SLUPAC. Commissioner Cerri asked for investigation as to the situation in McDermitt as to whether there is any action the County can take for recouping costs.

PUBLIC COMMENT: Chairman French asked for public comment. Commissioner Hoss asked for clarification as to the BLM item contained in the staff report. Manager Mendiola responded that the item regarding Pueblo Fire is out but the item related to the shooting range has not dropped yet but once it does he will bring it before the Commission for comments. Commissioner Hoss asked about the reference in the weekly report as to the water system in Grass Valley and he asked about the status with Gold Country and questioned if the Commission has given approval to pursue this issue. Chairman French suggested that might be something for a future agenda, an overview of Gold Country. Manager Mendiola responded that there is really nothing to report as the only thing going on now is the appraisal which won't be available until late June, so that might be the time to bring an overview forward and other than that it has been just looking at what would need to be done including discussion with the State Revolving Fund so we can prepare to get in applications for that, actually we are in the que for funding and the only cost is for the appraisal and once that is received, that with what the State Revolving Fund will cover and the refinancing of debt will come before the Board. Commissioner Cerri commented on the need to look

at a general improvement district or an assessment district for that area so the taxpayers do not have to shoulder the cost and explained. No further public comment offered.

ADJOURNMENT: Chairman French adjourned the meeting at 12:48 p.m.

ATTEST:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 8/8/2022)

Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS REGULAR MEETING
Humboldt County Board of Commissioners Regular Meeting
Monday, June 06, 2022
8:45 AM:

Winnemucca City Hall
90 WEST 4TH ST.
WINNEMUCCA, NV 89445

**VIRTUAL AND IN PERSON
Commission Meeting Room is Open**

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
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Or by phone: +1 775-446-0241, Conference ID: 326 828 374#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, June 6, 2022

STAFF REPORT
Report

06-06-22 STAFF REPORT HUMBOLDT COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING.pdf

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no

9. CLOSED SESSION (FOR INFORMATION ONLY) - Pursuant to NRS 288.220 (1), any negotiation or informal discussion between a local government employer and an employee organization or employees as individuals, whether conducted by the governing body or through a representative or representatives and/ or NRS 288.220 (4) any meeting of the governing body of a local government employer with its management representative or representatives. For Information Only.

10. LABOR RELATIONS: APPROVAL OF SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH THE HUMBOLDT COUNTY EMPLOYEES' ASSOCIATION (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action on a request from Abel del Real-Nava, Assistant County Manager/Human Resources Director for approval of a successor collective bargaining agreement with the Humboldt County Employees' Association (HCEA) following a tentative collective bargaining agreement being reached by the County and HCEA negotiating teams on May 24, 2022. If approved by the Board, the collective bargaining agreement will be effective beginning on July 1, 2022 for two years. For discussion and possible action.

10.A. Staff Memo - HCEA Agreement

[20220526 - Memorandum -Staff Report for Negotiated Successor General Unit Collective Bargaining Agreement.pdf](#)

[2022-2024 FINAL DRAFT Agreement between the County of Humboldt and the Humboldt Employees' Association with Markup.pdf](#)

[2022-2024 FINAL DRAFT Agreement between the County of Humboldt and the Humboldt Employees' Association with No Markup.pdf](#)

11. LABOR RELATIONS: APPROVAL OF SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH THE HUMBOLDT COUNTY LAW ENFORCEMENT ASSOCIATION (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action on a request from Abel del Real-Nava, Assistant County Manager/Human Resources Director for approval of a successor collective bargaining agreement with the Humboldt County Law Enforcement Association following a tentative collective bargaining agreement being reached by the County and HCLEA negotiating teams on May 17, 2022. If approved by the Board, the collective bargaining agreement will be effective beginning on July 1, 2022 for two years. For discussion and possible action.

11.A. Staff Memo - HCLEA Agreement

[20220524 - Memorandum -Staff Report for Negotiated Successor Law Enforcement Unit Collective Bargaining Agreement.pdf](#)

[2022-2024 FINAL DRAFT Agreement between the County of Humboldt and the Humboldt County Law Enforcement Association with Markup.pdf](#)

[2022-2024 FINAL DRAFT Agreement between the County of Humboldt and the Humboldt County Law Enforcement Association with No Markup.pdf](#)

12. NEVADA RURAL HOUSING AUTHORITY: RESOLUTION AND APPROVAL TO TRANSFER THE 2022 PRIVATE ACTIVITY BOND VOLUME CAP TO NEVADA RURAL HOUSING AUTHORITY (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval of a Resolution to transfer the Humboldt County 2022 Private Activity Bond Volume Cap in the amount of \$487,026.41 to the Nevada Rural Housing Authority (NRHA) for its single-family programs in 2022 pursuant to NAC 348A.180. Discussion and possible action.

12.A. Staff Memo - NRHA Bond Cap Resolution and Support Documents

[Staff Memo - NRHA Bond Cap Resolution.pdf](#)

22. WINNEMUCCA CONVENTION & VISITORS AUTHORITY: REQUEST TO WAIVE ATTRITION POLICY (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to waive the County's attrition policy to hire for the position of Marketing and Sales Coordinator. Discussion and possible action.

22.A. Staff Memo - Request to Hire

[Staff Agenda Report Template - WCVA Marketing and Sales Coordinator.pdf](#)

[Marketing and Sales Coordinator Job Bulletin.pdf](#)

23. REQUEST TO WAIVE THE ATTRITION POLICY FOR THE CHIEF BUILDING ENGINEER POSITION WITHIN BUILDINGS AND GROUNDS (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to waive the attrition policy to hire for a Chief Building Engineer position within the Buildings and Grounds Department. Discussion and possible action.

23.A. Waiver of Attrition Policy

[Staff Report for Waiver of Attrition Policy - Chief Building Engineer.pdf](#)

24. MISCELLANEOUS REPORTS AND CORRESPONDENCE - 1) Other information and upcoming meetings

June 7, 2022 Winnemucca City Council Meeting

June 9, 2022 Regional Planning Commission Meeting

June 13, 2022 Winnemucca Municipal Airport Meeting

June 20, 2022 Humboldt County Commission Meeting

2) Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

25. FUTURE AGENDA ITEMS

26. PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

27. ADJOURNMENT

28. NOTICE: - The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Winnemucca City Hall, 90 West Fourth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

Humboldt County Board Of Commissioners Regular Meeting

June 6, 2022

Page 8

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 8:45 A.M. By: MC

Humboldt County Website: www.hcnv.us at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov _____ A.M. By: _____

MEETING DATE: June 6, 2022 POSTED BY: MICHELLE COOK

DATE POSTED: June 1, 2022

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

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- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

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****STAFF REPORT**STAFF REPORT**STAFF REPORT****
Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS REGULAR MEETING
Humboldt County Board of Commissioners Regular Meeting
Monday, June 06, 2022
8:45 AM:

Winnemucca City Hall
90 WEST 4TH ST.
WINNEMUCCA, NV 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, June 6, 2022

STAFF REPORT

1.CALL TO ORDER

2.PLEDGE OF ALLEGIANCE

3.PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4.APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing);

BACKGROUND

Click or tap here to enter text.

March 12, 2020, Steve Sisolak, Governor of the State of Nevada, issued a Declaration of Emergency to facilitate the State's response to the COVID-19 pandemic. On March 13, 2020, then-President of the United States, Donald J. Trump, declared a nationwide emergency pursuant to Sec. 501(6) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"). On May 19, 2022 Governor Sisolak signed The Proclamation Terminating Declaration of Emergency for COVID-19, effective at 12:01 a.m. on May 20, 2022.

FISCAL IMPACT

N/A

RECOMMENDATION

Staff recommends the approve the County's Resolution to Terminate the Emergency Response to COVID-19 which was approved at the March 19, 2020 Special Meeting.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

County Resolution Ending Emergency Response

POSSIBLE MOTION

Motion to approve the County's Resolution to Terminate the Emergency Response to COVID-19 which was approved at the March 19, 2020 Special Meeting.

SUMMARY: A RESOLUTION OF THE HUMBOLDT COUNTY BOARD OF COUNTY COMMISSIONERS TERMINATING THE DECLARATION OF AN EMERGENCY IN RESPONSE TO COVID-19, A RESPIRATORY ILLNESS NAMED AFTER THE CORONAVIRUS DISEASE, AND OTHER MATTERS PROPERLY RELATING THERETO.

RESOLUTION NUMBER: _____

WHEREAS, on March 12, 2020, Governor Steve Sisolak issued a Declaration of Emergency to facilitate the State's response to the COVID-19 pandemic; and

WHEREAS, on March 13, 2020, then-President of the United States, Donald J. Trump, declared a nationwide emergency pursuant to Sec. 501(6) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the "Stafford Act"); and

WHEREAS, the Humboldt County Board of Commissioners called an emergency meeting on March 19, 2020 at 4:30p.m. to declare that an emergency existed due to COVID 19, and;

WHEREAS, in late December 2020, Nevada began distributing COVID-19 vaccines, and there is now an abundant supply of vaccines; and

WHEREAS, Nevada is receiving regular supplies of monoclonal antibodies and other therapeutics to treat those who contract COVID-19; and

8.CAPITAL PURCHASE: PEDESTRIAN CROSSING SIGNS (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to purchase solar powered flashing lights for the pedestrian cross walk on Bridge Street from Safety Supply & Sign in the amount not to exceed \$14,583.60. Discussion and possible action.

DATE: Wednesday, May 11, 2022
TO: County Commission
FROM: Gina Rackley, Comptroller
SUBJECT: Capital Purchase, Pedestrian Crossing Signs
REQUESTED AGENDA DATE: June 6, 2022

SUMMARY

Several near-miss pedestrian incidents have occurred involving employees, students and members of the public on Bridge St. We believe that solar powered flashing lights will bring greater driver awareness when pedestrians are in the crosswalk and hopefully avoid someone from getting hit.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

This was budgeted for in the current fiscal year and recently another incident occurred resulting in a driver slamming on the breaks to keep from hitting the pedestrian in the crosswalk.

PREVIOUS ACTION

County Commissioners approved this expense in the Building and Grounds, Special Department Projects budget line item.

BACKGROUND

FISCAL IMPACT
\$14,583.60

RECOMMENDATION

With the assistance of Public Works Supervisor, Don Kalkoske, two solicitations were received. Relying upon his expertise we are recommending going with the quote from Safety Supply & Sign in the amount of \$14,583.60 as it is better quality and easier to program. Capital Purchase is still under budget.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Quotes from Safety Supply & Sign (\$14,583.60) and Statewide Traffic Safety & Signs (\$10,892.14).

POSSIBLE MOTION

Move to approve the purchase of pedestrian crossing signs from Safety Supply & Sign in the amount not to exceed \$14,583.60.

8.A. Staff Memo - Pedestrian Safety Signs - Brochure and Quotes
[Staff Report Pedestrian Crossing Signs.pdf](#)

[Brochure and Quotes.pdf](#)

9.CLOSED SESSION (FOR INFORMATION ONLY) - Pursuant to NRS 288.220 (1), any negotiation or informal discussion between a local government employer and an employee organization or employees as individuals, whether conducted by the governing body or through a representative or representatives and/ or NRS 288.220 (4) any meeting of the governing body of a local government employer with its management representative or representatives. For Information Only.

by the percentage the Association would have to split with the County.

7.5.2. Eligibility. Each employee is eligible for an annual merit salary step after the completion of twenty-six (26) complete payroll periods of employment if the employee has demonstrated standard or above standard job performance as contemplated in 7.4.1 and as determined by the employee's supervisor and department head or his/her designee. The merit increase shall be granted upon completion of an approved performance appraisal form by the supervisor recommending approval by the County Manager and receipt of that approval. When approved, the increase shall be effective on the first of the pay period following the employee's anniversary date of current position. If performance appraisals are completed post appraisal date recommending approval, the merit increase will be retroactive to first pay period following the employee's anniversary date at current position. If the performance appraisal is not completed within 60 days after an employee's anniversary date, regardless of standard, the employee will receive the merit increase retroactive to the first pay period following the employee's anniversary date, unless performance could not be reasonably measured for more than half of the evaluation period. Performance appraisals will ordinarily be completed within thirty (30) days prior to the completion of twenty-six (26) payroll periods. The content of a performance appraisal and any decisions based upon such content may be appealed only through the grievance procedure to the County Manager level. The decision of the County Manager shall be final and binding.

7.9.2. Education Incentive Program Funding and Employee Expectations.

A. Class work will be completed on the employee's own time.

B. The total reimbursement paid by the County to all employees for education under this section in any fiscal year shall not exceed twenty thousand dollars (\$20,000.00)\$45,000, nor shall any employee be reimbursed more than three thousand dollars (\$3,000.00)\$4,500 in any fiscal year. Classes will be approved for reimbursement on a first come first paid basis, based on the date of initial application for approval, until funds are exhausted.

C. Reimbursement shall be for actual cost of tuition and registration for a class in an amount not to exceed five hundred dollars (\$500.00)\$700 per class. Employees shall present evidence of completion of the course with a grade of "CB" or better, overall grade point average (GPA) of 3.0, and evidence that verifies that credits receivedPage 3 of 7 by the completed course will go towards satisfying approved degree requirements.

D. Non-graded classes are not eligible for book reimbursement.

7.9.4. Repayment Upon Separation. Members that terminate from County employment, voluntarily or involuntary, will reimburse the County for the educational reimbursements paid to them under this program from the date of last reimbursement received by the member in accordance with the following;

1. 100% repayment to the County if a member terminates within 1 year,
2. 50% repayment to the County if a member terminates within 2 years, and
3. 25% repayment to the County if a member terminates within 3 years.

Members will not be required to reimburse the County after 3 years. Members participating in the program who accept positions within the County not represented by the association will continue to adhere to this article. The purpose of repayment is to protect the County's investment and eliminate fraud.

13.1. Holidays Enumerated. The following days are declared to be legal holidays for County government offices:

New Year's Day
Nevada Day
Martin Luther King's Birthday
Veterans Day
President's Day
Thanksgiving Day
Memorial Day
Day after Thanksgiving Day
Independence Day
Christmas Day
Labor Day

In addition to the above holidays, any other day that may be appointed by the President of the United States as a National Holiday, the Governor of Nevada and/or the Board of County Commissioners of Humboldt County shall be a paid holiday for County employees.

Pursuant to NRS 236.015, the following days are declared to be legal holidays for County governmental offices:

January 1 (New Year's Day)
Nevada Day
Martin Luther King, Jr.'s birthday
November 11 (Veterans Day)
Washington's birthday
Fourth Thursday in November (Thanksgiving Day)
Last Monday in May (Memorial Day)
Friday following the fourth Thursday in November (Family Day)
July 4 (Independence Day)
December 25 (Christmas Day)
First Monday in September (Labor Day)

2 Entire section, spanning about 8 pages, removed, and replaced with the underlined language.

In lieu of the County recognizing Juneteenth as a paid holiday for members, the County will add a one-time deposit of four annual leave hours to each members' annual leave bank in Fiscal Year 2022-2023.

6. Article 15 – Overtime Compensation

15.5 Accrual of Compensatory Time. Dispatch and Central Control employees may, upon approval of the Sheriff, accrue compensatory time off (CTO) in-lieu of pay for overtime worked. Road Maintenance and Water/Wastewater employees, upon approval of the Public Works Director, accrue compensatory time off (CTO) in-lieu of pay for overtime worked. All compensatory time off shall be accrued at the rate of one and one half (1 ½) hour of CTO for each hour of overtime worked. No employee may accumulate more than forty (40) hours of compensatory time. When forty (40) hours is reached, the employee must use some of the accumulated time before accumulating any additional compensatory time.

7. Article 27 – Term of Agreement

2. 2022-2024 FINAL DRAFT Agreement between the County of Humboldt and the Humboldt County Employees' Association with No Markup.

Possible Motion

"I move to approve the successor collective bargaining agreement with the Humboldt County Employees' Association. The agreement will be effective beginning on July 1, 2022 for two year."

10.A. Staff Memo - HCEA Agreement

[20220526 - Memorandum -Staff Report for Negotiated Successor General Unit Collective Bargaining Agreement.pdf](#)

[2022-2024 FINAL DRAFT Agreement between the County of Humboldt and the Humboldt Employees' Association with Markup.pdf](#)

[2022-2024 FINAL DRAFT Agreement between the County of Humboldt and the Humboldt Employees' Association with No Markup.pdf](#)

11. LABOR RELATIONS: APPROVAL OF SUCCESSOR COLLECTIVE BARGAINING AGREEMENT WITH THE HUMBOLDT COUNTY LAW ENFORCEMENT ASSOCIATION (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action on a request from Abel del Real-Nava, Assistant County Manager/Human Resources Director for approval of a successor collective bargaining agreement with the Humboldt County Law Enforcement Association following a tentative collective bargaining agreement being reached by the County and HCLEA negotiating teams on May 17, 2022. If approved by the Board, the collective bargaining agreement will be effective beginning on July 1, 2022 for two years. For discussion and possible action.

Date: May 26, 2022

To: Humboldt County Board of Commissioners

From: Abel del Real-Nava, Assistant County Manager/Human Resources Director

Subject: Staff Report for Negotiated Successor Law Enforcement Collective Bargaining Agreement

Summary

The County has successfully negotiated a two-year collective bargaining agreement (CBA) with the Humboldt County Law Enforcement Association (HCLEA). The negotiated CBA is pending ratification by HCLEA's membership as of the writing of memorandum and will come before you for approval at your regular meeting on June 6, 2022. The following are negotiated changes to the existing agreement tentatively agreed to;

2. Article 7 – Wages and Monetary Benefits

7.1.1 Effective and retroactive to the pay period containing July 1, 2021 2022, the County agrees to increase the amounts listed in this unit's salary schedule by a 3.25% 3.5% Cost of Living Adjustment (COLA).

Effective and retroactive to the pay period containing July 1, 2023, the County agrees to increase the amounts listed in this unit's salary schedule by a 0% Cost of Living Adjustment (COLA). The County will increase the COLA amount for fiscal year 2023-2024 by the percentage the Association would have to split with the County in accordance with Article 7.2.3 of this Agreement.

All employees covered by this agreement with a hire date on or before July 1, 2023, will receive a one-time \$5,000.00 payment on July 7, 2023.

Independence Day
Labor Day
Nevada Day
Veterans Day
Thanksgiving Day
Day after Thanksgiving Day
Christmas Day
New Year's Day
Martin Luther King's Birthday
President's Day
Memorial Day

The County expects the Nevada Legislature to pass legislation to declare Juneteenth National Independence Day (Juneteenth) a state holiday during the 2023 legislative session. If the Nevada Legislature does not pass legislation to declare Juneteenth a state holiday, the County will treat the days Juneteenth would otherwise be celebrated as a recognized holiday in accordance with NRS 236 fiscal years 2022-2023 and 2023-2024.

5. Article 16 – Overtime Compensation

16.5 Accrual of Compensatory Time. Employees may, upon approval of the Sheriff, accrue compensatory time off in-lieu of pay for overtime worked. All compensatory time off shall be accrued at the rate of one and one half (1½) hours of compensatory time off for each hour of overtime worked. No employee may accumulate more than eighty (80) 100 hours compensatory time. When eighty (80) 100 hours is reached the employee must use some of the accumulated time before accumulating any additional compensatory time.

6. Article 17 – Disciplinary Action

17.2 Classifications of Discipline. Oral reprimands, written reprimands, suspensions with pay and suspensions without pay for two shifts sixteen hours (16) or fewer shall be considered Minor Disciplinary Actions. Suspensions without pay for more than sixteen hours (16) two shifts, disciplinary demotions, and discharges shall be considered Severe Disciplinary Actions.

Why this is being brought before the Board now:

The current CBA with HCELA expires on midnight June 30, 2022. Additionally, NRS 288.153(1) requires the approval of any new, extended or modified collective bargaining agreement by the governing board.

Previous Action

The Board approved the current collective bargaining agreement with HCLEA at their regular meeting on June 7, 2021. Page 4 of 5

Background

HCLEA provided notice to the County of its desire to negotiate a successor agreement on January 7, 2022 as required by NRS 288.180 (1). The County and HCLEA held 4 collective bargaining negotiation meetings;

1. March 1, 2022,
2. April 7, 2022,
3. April 19, 2022, and
4. May 17, 2022.

Fiscal Impact

TO: County Commission
FROM: Diane Arvizo, Director of Homeownership Programs
SUBJECT: Private Activity Bond Cap (PABC) - 2022
REQUESTED AGENDA DATE: June 6, 2022

SUMMARY

In 2006, Nevada Rural Housing Authority launched the Home At Last™ Down Payment Assistance program funded by Private Activity Bond Cap. Humboldt County has been contributing to the program since the beginning. Nevada Rural Housing Authority is requesting any unused 2022 PABC from Humboldt County. Nevada Rural Housing Authority has helped 253 families in Humboldt County with over \$42.1 Million in combined down payment assistance and affordable mortgage loans.

NOTE: This is not actual dollars, this is authorization from the IRS to issue bonds. The Department of Business & Industry is the conduit issuer for debt involving volume cap.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

The PABC must be committed to a program no later than August 31st. If the PABC is not committed by the deadline date, it will be reverted back to the state of Nevada.

PREVIOUS ACTION

Since 2006, Humboldt County has transferred over \$4.9 million in PABC to Nevada Rural Housing Authority.

BACKGROUND

The transfer of the PABC to Nevada Rural Housing Authority affords homeownership opportunities for all rural Nevadans. Since 2006, the Home At Last program has helped over 10,000 families by funding over \$2.1 Billion in affordable mortgages, \$60 Million in down payment assistance, and \$35 Million in federal tax savings. In Humboldt County, 253 residents have participated in the Home At Last program since 2006.

FISCAL IMPACT

None

RECOMMENDATION

Transfer any unused Private Activity Bond Cap to Nevada Rural Housing Authority.

LIST SUPPORTING DOCUMENTS IF APPLICABLE: Page 2 of 2

Request Letter and Resolution

POSSIBLE MOTION

Transfer any unused Private Activity Bond Cap to Nevada Rural Housing Authority

12.A. Staff Memo - NRHA Bond Cap Resolution and Support Documents
[Staff Memo - NRHA Bond Cap Resolution.pdf](#)

[PABC 2022 Request Humboldt County.pdf](#)

13. DESERT MOUNTAIN SURVEY: REQUEST TO WAIVE IMPROVEMENT STANDARDS FOR PARCEL MAP PH-22-28 (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a petition for an exception of the development standards as set forth in Humboldt County Code (HCC) 16.32.170 as the following condition exist pursuant to HCC 16.04.220 for the Chris and Sonja Mitchell Parcel Map, PH-22-28, specifically the requirement for paving, curb and

J Nicholson & K L Brightman to rezone property from C (Commercial) zoning district to CH (Highway Commercial). The parcel is located North of E. Winnemucca Blvd/I-80 Interchange; assessor's parcel #10-0261-01. Discussion and possible action.

STATUS REPORT
RH-22-06

1. SUBJECT:

A zone change request submitted by Regional Planning Commission on behalf of the D J Nicholson & K L Brightman to rezone property from C (Commercial) zoning district to CH (Highway Commercial).

2. LOCATION:

The parcel is located North of E. Winnemucca Blvd/I-80 Interchange; assessor's parcel #10-0261-01.

3. BACKGROUND INFORMATION:

There are no previous applications on this parcel.

Proposed Zoning: CH (Highway Commercial)

Master Plan: COMM (Commercial)

Lot Area: 2.140 acres +

Access: Access to the property could possibly be from E. Winnemucca Blvd.

Utilities:

NV Energy currently supplies electricity to this area.
Property would be served by individual well and septic system.

Response From Referrals:

No comments received from referrals as of April 6, 2022.

Applicable Regulations:

The C zoning is no longer a recognized zoning designation in Humboldt County.

The CH zoning district allows convenience stores, motels, service stations, restaurants, fruit stands, signs. The following uses are allowed with the issuance of a conditional use permit: RV parks, billboards, auto repair shops, casinos, emergency service buildings. Prohibited uses are residential uses, all industrial uses. The minimum lot size is 6,000 square feet with; the minimum lot frontage is sixty (60) feet. The setbacks for this zoning district are fifteen (15) feet front, zero (0) feet sides and five (5) feet rear.

4. ANALYSIS & FINDINGS:

A. The Regional Planning Commission upon its own motion may initiate amendments and changes to the land use plan. (Humboldt County Code Chapter 17.71.020(A).

B. This area is zoned for commercial uses with CH zoning designations. The Master Plan for this property is COMM (Commercial). This zone change from C to CH would not impact the uses on properties adjacent to this property. There is no information to indicate this action will be detrimental to properties surrounding or adjacent to the area requested for the zone change.

C. This zone change to CH conforms to the Master Plan designation of COMM for this area.

BACKGROUND

As explained during my budget process I would like to enter into an agreement with Kofile to preserve a group of our records that are currently not filmed or backed up in any way.

FISCAL IMPACT

The cost for this project is \$87,139.50 to be paid for with my Technology funds.

RECOMMENDATION

Sign agreement with Kofile.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Service Agreement attached.

POSSIBLE MOTION

Approve the signing of the Service Agreement between Humboldt County and Kofile for the preservation of the records listed in Schedule A Statement of Work

16.A. Staff Memo - Kofile Service Agreement
Staff Memo - Recorder.pdf

Humboldt County Imaging Contract May 2022.pdf

17. SHERIFF'S OFFICE: ACCEPTANCE OF THE STATE EMERGENCY RESPONSE COMMISSION

GRANT (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to accept the State of Emergency Response Commission's ("SERC") OPTE to fund Humboldt County's Local Emergency Planning Committee (LEPC). The SERC OPTE (Operations, Planning, Training, Equipment) Grant will provide up to \$24,913.00 for equipment and \$4,000.00 for operations. Total grant award \$28,913.00. Discussion and possible action.

DATE: Tuesday, May 31, 2022

TO: County Commission

FROM: Mike Allen, Sheriff

SUBJECT: Request to Accept LEPC Grant

REQUESTED AGENDA DATE: June 6, 2022

SUMMARY

Acceptance of the attached LEPC Grants

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

Each year when LEPC Grants are awarded Humboldt County Sheriff, Mike Allen, presents awards to the Humboldt County Commissioners for acceptance.

PREVIOUS ACTION

N/A

BACKGROUND

The State Emergency Response Commission (SERC) provides grant funding to eligible Local Emergency Planning Committees (LEPCs) in support of its mission to, "Protect the citizens of the State of Nevada against the negative effects of hazardous materials." Grant funding must support local hazardous materials emergency response plans and must relate to the risk analysis contained in the plans. Grants are made to any eligible LEPC or state agency to further response capabilities of first responders to hazardous materials incidents. Funding may be requested to train, equip, and/or improve local planning for such contingencies.

RECOMMENDATION

1. To approve Special Event Liquor License to Back Burner Smoke Haus – Brian Ford for the Special Event on July 3, 2022 at the McDermitt Community Center

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

1. Application for Liquor License – Submitted by Brian Ford

POSSIBLE MOTION

Consideration, discussion and possible approval for a Special Event Liquor License for applicant Brian Ford – Back Burner Smoke Haus Special Event on July 3, 2022 for the Dance at the McDermitt Community Center

18.A. Staff Memo - Backburner Smoke Haus Application
[Staff Memo - Liquor Board - Backburner Smokehaus.pdf](#)

[BACKBURNERSMOKEHAUS2022_Redacted.pdf](#)

19. TECHNOLOGY SERVICES DEPARTMENT: AGREEMENT FOR ELECTRIC SERVICE (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of an agreement with Harney Electric to provide electric power to the Eagle Creek Communication Site as result of additional power upgrades with a \$10.00 membership fee and a minimum monthly charge of \$34.00. Discussion and possible action.

DATE: Wednesday, May 25, 2022

TO: County Commission

FROM: Ric Grantham, Technology Services Department

SUBJECT: Request for Chairman or Vice Chairman to sign an Agreement for Electric Service with Harney Electric Resulting from the Additional Power Upgrade at Eagle Creek Communication Site

REQUESTED AGENDA DATE: June 6, 2022

SUMMARY

The Technology Services Department is requesting the Chairman and/or Vice Chairman to sign an Agreement for Electric Service with Harney Electric resulting from the additional power upgrades at the Eagle Creek Communication Site.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

To request the Chairman or Vice Chairman to sign an Agreement for Electrical Service with Harney Electric resulting from the additional power upgrade at Eagle Creek Communication Site.

PREVIOUS ACTION

On June 7, 2021 this Commission approved an initial power upgrade at the Eagle Creek communication site. Gamma Electric replaced the existing transformer, breaker and cable/wire, with higher capacity transformer, breaker and cable/wire due to an insufficient power supply causing the breaker to trip resulting in the loss of public safety communication.

On May 16, 2022 this Commission approved to contract Harney Electric Cooperative, Inc. and Curtis Machinery, Inc., in an approximate total amount of Forty-Eight Thousand Eight Hundred Nineteen Dollars (\$48,819.00), to make additional upgrades to the power at the Eagle Creek Communication Site

The Eagle Creek Communication Site is a Public Safety Communication Site as well as a Quinn River TV Site that has been in existence for more than 20 years. Because Humboldt County does not own the

agreement amendment between Humboldt County and Andy Rieber for consulting services with respect to Wild Horse and Burro Management, Natural Resources, Desert Land Entries (DLEs), Land Use Planning and Land Use Plan Amendments (LUPAs), the Federal Land Policy and Management Act (FLPMA), Sagebrush Focal Areas (SFAs), and other public lands issues. The amendment will increase hourly fee from \$130/hour to \$150/hour and the travel fee from \$65/hour to \$70/hour. Discussion and possible action.

DATE: Thursday, May 26, 2022
TO: County Commission
FROM: Dave Mendiola, County Manager
SUBJECT: Amendment to Professional Services Agreement with Andrea Rieber for Land Use Consulting Services
REQUESTED AGENDA DATE: June 6, 2022

SUMMARY

Andy has been under contract since 2016. Her agreement was updated in 2020 and is still in place with plenty of funds still available.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

Andy has come to the Commission to request an amendment to the current agreement to change the hourly rate from \$130/hour to \$150/Hour and to increase the travel fee from \$65/Hour to \$70/Hour.

PREVIOUS ACTION

Andy was first contracted in 2016 and we have updated her agreement on three different occasions.

BACKGROUND

Andy provides invaluable research and knowledge for Land Use Policy. With her input the Commission has updated nearly 80% of it Land Use Policies.

FISCAL IMPACT

While this will increase the hourly rate, she is not asking for an increase in her "Not to Exceed" amount.

RECOMMENDATION

Approve the amendment for Andrea Rieber.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Amendment
Current Agreement

POSSIBLE MOTION

Motion to approve an amendment between Andrea Rieber and Humboldt County to increase her hourly rate for services from \$130/Hour to \$150/Hour and to increase her travel fees from \$65/Hour to \$70/Hour.

20.A.Staff Memo - Rieber Amendment

[Rieber Amendment 06-06-2022 STAFF REPORT.pdf](#)

[Revised 2022-06-06 AMENDMENT ANDREA RIEBER.pdf](#)

21. APPROVAL AND EXECUTION OF OPIOID SETTLEMENT AMENDMENT 2 TO THE ONE NEVADA AGREEMENT ON OPIOID RECOVERIES (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval and execution of Amendment No. 2 to the One Nevada Agreement on Allocation of Opioid Recoveries settlement payout. Discussion and possible action.

[Opioid Estimated Settlement Amounts - Signatories to One Nevada pg. 1.pdf](#)

[Opioid Estimated Settlement Amounts - Signatories to One Nevada pg. 2-31.pdf](#)

22.WINNEMUCCA CONVENTION & VISITORS AUTHORITY: REQUEST TO WAIVE ATTRITION POLICY (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to waive the County's attrition policy to hire for the position of Marketing and Sales Coordinator. Discussion and possible action.

DATE: Wednesday, May 18, 2022
TO: County Commission
FROM: Kim Petersen, WCVA
SUBJECT: Request for Waiver of Humboldt County Attrition Policy
REQUESTED AGENDA DATE: 06/06/2022

SUMMARY

The Winnemucca Convention & Visitors Authority (WCVA) has been informed that Ms. Michelle Hammond-Allen will be relinquishing her position as Marketing & Sales Coordinator for the WCVA effective May 28, 2022, to take the Economic Development Officer position. The WCVA is requesting a waiver of the attrition policy to immediately begin the hiring process to find a suitable candidate to take on this vital role.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

The Marketing & Sales Coordinator is key to the ongoing success required to promote Winnemucca as a destination for a variety of events and activities through a strategic and highly coordinated multi-media marketing campaign. Even a short vacancy in this position will disrupt the flow of targeted promotional information. An extended vacancy will adversely affect the long-term success of future events and activities and Winnemucca's overall economy.

PREVIOUS ACTION

none

BACKGROUND

The Marketing & Sales Coordinator position was established by the WCVA in 2007 to market Winnemucca as a destination for events and travelers and to attract new events to town.

FISCAL IMPACT

The WCVA operates on its own budget, filling this position will not have any impact on Humboldt County's budget. Failing to expedite the filling of this position will have a negative impact on event attendance, local sales and various tax revenues in the future.

RECOMMENDATION

The WCVA recommends approving our request to waive the Humboldt County Attrition Policy for the Marketing & Sales Coordinator position.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Marketing & Sales Coordinator description

POSSIBLE MOTION

Move to approve the request from the WCVA to waive the Humboldt County Attrition Policy in regard to the Marketing & Sales Coordinator position.

24. MISCELLANEOUS REPORTS AND CORRESPONDENCE - 1) Other information and upcoming meetings

June 7, 2022 Winnemucca City Council Meeting
June 9, 2022 Regional Planning Commission Meeting
June 13, 2022 Winnemucca Municipal Airport Meeting
June 20, 2022 Humboldt County Commission Meeting

2) Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

25. FUTURE AGENDA ITEMS

26. PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

27. ADJOURNMENT

28. NOTICE: - The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Winnemucca City Hall, 90 West Fourth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

VIRTUAL AND IN PERSON
Commission Meeting Room is Open
(Limited Seating Due to Distancing Requirements)

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
[JOIN](#)

Or by phone: +1 775-446-0241, Conference ID:

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at _____ A.M. By: _____
Humboldt County Library: 85 E. 5th St. at _____ A.M. By: _____
County Annex: 4th & Bridge St. at _____ A.M. By: _____
Winnemucca City Hall: 4th & Melarkey St. at _____ A.M. By: _____
Humboldt County Website: www.hcnv.us at _____ A.M. By: _____
State of Nevada Website: www.notice.nv.gov _____ A.M. By: _____

MEETING DATE: June 6, 2022 POSTED BY: _____

DATE POSTED: _____

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

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