



Humboldt County Board of Commissioners
May 17, 2021 at 8:30 AM
Meeting Minutes

Those present were Chairman Ron Cerri, Commissioners Jim French, Ken Tipton, Jesse Hill and Tom Hoss, Deputy District Attorney Wendy Maddox, County Manager Dave Mendiola and Clerk of the Board Tami Rae Spero (via Teams).

CALL TO ORDER: Chairman Cerri called the regular meeting to order in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

STAFF REPORT: Staff report provided to the Board (see attached).

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman Cerri asked for public comment; none offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 28-29, 2016; January 17, 2017 (Joint); February 6, 2017 (Special); March 6, 2017; March 20, 2017; March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 5, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018 ; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019, March 25 (Budget Hearings); April 1, 2019; May 6, 2019; May 20, 2019; June 3, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 16, 2019; October 21, 2019; November 4, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); January 30, 2020; February 3, 2020, February 18, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020; April 23, 2020 (Special); May 4, 2020; July 20, 2020; August 17, 2020; August 20, 2020 (Special); September 8, 2020; September 21, 2020; September 30, 2020; October 5, 2020 (Special Joint); November 9, 2020, November 13, 2020 (Special Canvass); November 23, 2020; December 10, 2020, December 14, 2020; January 4, 2021, January 19, 2021, January 25, 2021 (Special), February 8, 2021, February 22, 2021 (Special Joint); February 22, 2021, March 8, 2021; March 22, 2021, April 5, 2021, April 19, 2021, and May 3, 2021. Chairman Cerri asked for corrections for the minutes of May 3, 2021; none offered. The following motion was made by Commissioner French and passed :

To approve the May 3, 2021 minutes as presented.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR MAY 4, 2021 THROUGH MAY 17, 2021: Commissioner Hoss inquired about the nine items identified as miscellaneous in one of the funds.

Comptroller Rackley will review and get back with Commissioner Hoss to explain what the payments are related to. The following motion was made by Commissioner Tipton and passed unanimously:

To approve expenditures as presented.

MISCELLANEOUS REPORTS AND CORRESPONDENCE:

1)Other information and upcoming meetings: Chairman Cerri noted the following upcoming meetings: June 7, 2021 Humboldt County Commission Meeting, June 3, 2021 Regional Planning Commission, June 14, 2021 Regional Airport Board Meeting and June 21, 2021 Humboldt County Commission Meeting.

2)Reports from Commissioners regarding other Boards and Committees on which they serve: Commissioner Hill stated that he had attended a Paradise Valley Conservation District meeting and that he had attended the RPC meeting due to an item which citizens had approached him about regarding a wildlife center proposed for the area and explained what had occurred with that. Discussion ensued regarding the proposal. Commissioner Hoss reported on an Airport Board meeting and commented on the discussion which had occurred with the RPC on the wildlife proposal. Commissioner Tipton reported on the Legislative Bill Draft meetings and the status of proposed legislation. Commissioner French reported that he had attended the National Drug Court event that the Commission had been invited to by Judge Montero on Monday, that he had participated in the NVWorks CEO interview workshop and that he would be attending the Public Lands/Natural Resources meeting and a Nevada Association County Officials Board of Directors' meeting. Chairman Cerri reported on a Humboldt River Basin Water Authority meeting and the Thacker Pass Concerned Citizen Committee in Orovada; he noted that the cricket EA has been approved for treatment of crickets and the maps have been provided indicating where they will be treating and commented on the need for the State and Federal levels to assist with treatment or the rangeland will be lost.

UPDATE FROM ROBIN GRAY AND NEVADA STATE ENTOMOLOGIST ON INSECT CONTROL WITHIN HUMBOLDT COUNTY:

A) A presentation from Robin Gray regarding mosquito and black fly mitigation and control: Robin Gray appeared before the Commission and discussed how dry the year is and its impact on the river and water levels in various areas and what is being done to address potential mosquito issues; he continued discussing the level and treatment of black flies in the area, the difference between treating black flies and mosquitos and the difference between treating larvae and full-grown infestations. Discussion ensued regarding the type of treatment and number of treatment locations being done for black flies; Ms. Gray noted that she was no longer working with Lander County based on a question from Commissioner French.

B) A presentation from Dan Murphy and Alana Wild on Mormon cricket mitigation and control: Dan Murphy, Plant Health Safeguarding Specialist and State Plant Health Director Alana Wild appeared before the Commission via Teams. Director Wild reviewed information received and proposed treatment plans including a request for cost-sharing by private land owners, the areas planned for treatment and what types of treatments will be used. Discussion ensued regarding coordination with other entities that are treating, the status of bids for aerial spraying, the request to coordinate both treatment and aerial spraying with Humboldt County, the amount of time available before the chemical treatment is no longer effective, how can the process be moved up to address the issue earlier to make the process more effective, the ability to arrange to treat in areas that are unexpected based on cricket movement, why the number of aerial spraying is limited and how said spray is done.

COMPTROLLER: Comptroller Gina Rackley appeared before the Commission (via Teams).

FINANCIAL REPORT: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2021 (July 1, 2020 through June 30, 2021), including possible impacts of the COVID-19 response in the county and an update on the Coronavirus Relief Funds from the Federal Government. Comptroller Rackley reviewed the ending fund balances for all counties noting that only three showed a decline for the last fiscal year, as well as charts depicting Humboldt County Revenues and Expenditures and comparisons. Comptroller Rackley reported on when the Net Proceeds and PILT funding will be received.

UPDATE ON COVID-19 FUNDING GUIDELINES: Update from Humboldt County Comptroller Gina Rackley regarding new guidelines for COVID-19 funds and the possible use for the Humboldt County Landfill well and other infrastructure projects. Comptroller Rackley reported that the request for the first half of the funds have been requested but not yet received; she noted that the ability to use the funds for the landfill well is a qualifying expenditure, the time frame for spending the funds, that the committee would like to bring forth a budget for the use of the funds and the need to discuss how the funds should be used. Discussion ensued regarding the amount of funding to be received, the uses approved for the funds and that the funds will be received in two halves, the first in May of 2021 and the second in May of 2022.

RESOLUTIONS TO ADOPT TAX RATES:

A) Consideration, discussion, and possible adoption of a Resolution levying the Tax Rates required for Humboldt County for the 2021-2022 Fiscal Year. A copy of the proposed Resolution was included on the on-line agenda for review. Comptroller Rackley reviewed the request for the Commission. The following motion was made by Commissioner French and passed unanimously:

To adopt a resolution levying the tax rates required for Humboldt County for

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2021-22 as presented.

(Resolution No. 05-17-21)

B) Consideration, discussion, and possible adoption of a Resolution levying the Tax Rate required for the 2021-2022 Fiscal Year for the Cooperative Extension Fund. A copy of the proposed Resolution was included on the on-line agenda for review. Comptroller Rackley reviewed the request for the Commission. The following motion was made by Commissioner French and passed unanimously:

For the adoption of a resolution levying the tax rate required for the 2021-22 fiscal year for the Cooperative Extension Fund as presented.

(Resolution No. 05-17-21a)

INSURANCE BENEFITS COMMITTEE RECOMMENDATION TO STAY WITH FULLY FUNDED HEALTHCARE PLAN FOR FY 2022: Consideration, discussion and possible approval to accept a proposal from Hometown Health for a rate pass for fiscal year 2022 and to stay with our current fully funded approach to healthcare benefits for employees of Humboldt County. Manager Mendiola reviewed the request for the Commission noting some concerns with some significant claims recently and how that could impact the move to a self-funded plan, that Hometown Health has provided a pass on an increase for the year and the continued efforts to bring other entities into the proposal; he noted that the recommendation is to remain with the current health care plan. The following motion was made by Commissioner French and passed unanimously:

To approve and accept a proposal from Hometown Health for a rate pass for fiscal year 2022 and to stay with our current fully funded approach to health care for employees.

TREASURER: Treasurer Rhona Lecumberry appeared before the Commission.

RETURN OF SALE RESOLUTION AND AUCTION RESULTS: Consideration, discussion, and possible approval of a Return of Sale Resolution and Auction Results based on the results of the public auction held on April 19, 2021. The described real property held by Rhona Lecumberry, as County Treasurer and Ex-Officio Tax Receiver of Humboldt County, Nevada was sold to the persons or entities listed for the total sum of \$484,835.00, which were the highest and best bids for the same and the whole amount bid and paid for said property. A copy of the proposed Resolution and a copy of the Delinquent Tax Auction results (see attached) were included on the on-line agenda for review. Treasurer Lecumberry reviewed the sale information for the Commission. The following motion was made by Commissioner French and passed unanimously:

To approve the return of sale resolution and auction results as presented.

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(Resolution No. 05-17-21b)

Chairman Cerri indicated that the Commission would move to item 19 related to the Wildfire Protection Plan at this time as the representative from the Nevada Division of Forestry had arrived.

REQUEST TO INCREASE COUNTY CREDIT CARD LIMIT AND ISSUE ADDITIONAL COUNTY CREDIT CARDS:

Consideration, discussion, and possible approval to increase the county credit card limit to \$16,000, and issue three additional cards for Buildings and Grounds, Technology Services Department, and the Public Defender Office. Manager Mendiola reviewed the request for the Commission including the proposal for a new card for the Public Defender's Office which is related to changes put in place by the Indigent Defense Council. Public Defender Matt Stermitz appeared before the Commission and reviewed the purpose for the card for his office. Discussion ensued related to the limits on each card and which departments are being added. Treasurer Lecumberry reviewed the County's credit card policy for the Board. Commissioner French commented that as long as the policy and internal controls are being followed he does not see an issue with this and commented on the benefit of the ability to conduct business more efficiently. Commissioner Hoss asked how this will help address the concerns of not receiving the information from the departments who are using the cards. Manager Mendiola commented on what has been occurring and the efforts on his part to track down the information from the departments using his card. Treasurer Lecumberry addressed the current process. Commissioner Tipton suggested that, if this is approved, and someone is not following the policy, the card could be taken away and the department head could be written up. Chairman Cerri commented on his concerns with the IT Department receiving a card and his ongoing concerns with the IT budget. Commissioner Hill noted concerns about misuse as well as the ease to order parts rather than explore repair; he noted his support for the Public Defender card. Manager Mendiola commented on the efforts put into finding the best prices and the changes in the manner that vendors accept payment as many no longer allow personal accounts or purchase orders. Commissioner French commented on the importance of the policy and the internal controls that are in place but stated that he believes there is an internal control issue with the number assigned, to say the County Manager's card, being circulated among multiple users whereas with a card assigned to individual departments they have the responsibility to manage those cards and purchases; he further commented on the on the changes in the manner that vendors take payment now. Buildings & Grounds Director Enoc Gaitan appeared before the Commission and explained the benefits of having a credit card, noting for example, the use in purchasing parts for the aging HVAC system in the courthouse and what he has had to go through to use a county card which has resulted in him using his personal card on occasion. Commissioner French asked Treasurer Lecumberry if she would suggest any different internal controls.

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Treasurer Lecumberry stated that she believes the controls/policy are sufficient but noted her agreement with Chairman Cerri about the concern that if it is an unallowable expense it has already been paid for but that there are options within the policy to allow for those types of expenses to become the responsibility of the purchaser. Commissioner Hoss commented on the trail provided by Purchase Orders and the need for that trail and his concern that the proper paperwork will not be handled as required though he does agree with the card for the Public Defender. Commissioner Hill stated that he does not support department heads using their own cards so he would be for this with a limit on the amount; he further stated the need to trust our department heads and the need to hold them accountable. Commissioner French noted the ability to see what is spent on the credit card statement with the expenditures and agreed that he also does not support employees having to use their own cards. Chairman Cerri offered that he does not believe it is that big of an imposition to go ask a holder of a card to use theirs. Commissioner Tipton agreed but he noted the time that would be saved in having cards in these departments. Comptroller Rackley commented on the manner in which she reviews the statements and that she has no problem with questioning employees if need be; she commented on issues she has seen and her opinion of issuing additional cards; she also noted the ability to approve a lower limit for the cards. Commissioner Tipton voiced a concern that they will purchase on-line as it would be easier rather than buying locally which he would not be in favor of. Chairman Cerri commented on his continued concern with issuing the additional cards noting that he does agree the Public Defender's Office needs a card but worries that this will lead to all departments wanting credit cards. Discussion ensued regarding who has cards and who had cards and which departments use the cards regularly that belong to the County Manager or the County Comptroller. IT Director Tim Henigin appeared via Teams and explained what the IT department uses the credit card for and how having a card issued to the department will reduce administrative time. Commissioner Hill noted that he does trust the department heads but he does have some concerns about the ease of purchases. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

To give a credit card with a limit of \$2,000.00 to the Public Defender's Office and credit cards to Buildings & Grounds and Tech Services each with a \$1,000.00 limit.

Chairman Cerri recessed the meeting at 10:50 a.m. reconvening at 10:57 a.m.

Chairman Cerri stated that the Commission would move to item 18 as it is a public hearing set to for 10:30 a.m. and it is now 10:57 a.m.

PUBLIC WORKS DEPARTMENT: Public Works Director Don Kalkoske appeared before the Commission via Teams.

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GENERAL ROAD PROJECTS: A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Director Kalkoske reported on the start of the dust control project this week, work occurring in Kings River and Orovada area in preparation for the dust control project, road work in the Grass Valley area, on Bird Lane, Tycana, Sand Pass, Second Amendment Road, Pedroli, roads in the sand dunes area, that the crew will go back out to work on Jungo following the dust control project, work being done on the Weso crossing due to the railroad project, road patching in the Orovada and McDermitt areas, road work on roads in Leonard Creek and the Denio area, cattle guard/pipe replacement on Alder Creek, work on Greeley Crossing and pipe work in various locations. Commissioner Tipton asked if the work that the railroad is doing on the crossings will tear up the work just done by the Road Department at the Herschell crossing. Director Kalkoske responded that he will not know until they get to that crossing; he continued discussing the need to address the cattle guard in the same area once the dust control project is completed. Commissioner French stated that he would like any remediation including the cattle guard to be on the front burner as he does not want the issue starting up again. Director Kalkoske agreed.

PLANNING DEPARTMENT: Betty Lawrence, Senior Planning Technician, appeared via Teams and John H. Milton, III of Desert Mountain Surveying representing Amato-Y LLC appeared before the Commission.

FINAL DIVISION OF LAND INTO PARCEL MAP: Consideration, discussion, and possible approval for the final division of land into Large Parcel Map submitted and prepared by Desert Mountain Surveying for Amato-Y, LLC. The site is located 1-mile NW of Elevenmile Well Road, 8 miles NE of Red House Road, Section 1, T36N, R43E, M.D.B.&M. in Humboldt County Nevada. Assessor's parcel #07-0301-05. Included on the on-line agenda for review was a memorandum from the Planning Department reviewing the request as well as a copy of the Staff Report recommending approval including maps of the area. Mrs. Lawrence reviewed the request for the Commission. Discussion ensued regarding the language included on the map. The following motion was made by Commissioner French and passed unanimously:

To approve the final division of land into a large parcel map as submitted and prepared by Desert Mountain Surveying for Amato-Y, LLC; the site is located one-mile northwest of Elevenmile Well Road, eight miles northeast of Red House Road, Section one, T36N, R43E, M.D.B.&M. in Humboldt County, Nevada, Assessor's Parcel Number 07-0301-05.

SET TO PUBLIC HEARING:

ZONE CHANGE REQUEST: Consideration, discussion and possible approval of zone change request submitted by Dave Mendiola, County Manager, to rezone property RH-21-07 from RR-1.25 (Rural

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Ranchette 1.25-acre minimum lot size) district to P-F (Public Facilities) district. Subject property is located at 3097 Jupiter Street; assessor's parcel #13-0445-46. Chairman Cerri read the title of the item to be set to public hearing. Manager Mendiola explained the purpose of this item. The following motion was made by Commissioner Tipton and passed unanimously:

To set to public hearing to rezone property RH-21-07 from RR-1.25, Rural Ranchette 1.25-acre minimum lot size district to P-F, Public Facilities, district; subject property is located at 3097 Jupiter Street, Assessor's Parcel Number 13-0445-46 at a date and time that works for the clerk and administration.

10:30 A.M. PUBLIC HEARING:

FISCAL YEAR 2021-2022 FINAL BUDGETS: Consideration, discussion, and possible changes to the fiscal year 2021-2022 Tentative Budgets for Humboldt County and possible approval of the Fiscal Year 2021-2022 Final Budgets for Humboldt County. Public Hearings will also be conducted simultaneously on the Denio TV District, Golconda Fire District, Golconda Water District, Humboldt Fire District, Kings River General Improvement District, McDermitt Fire District, McDermitt General Improvement District, Orovada Community Services District, Orovada Fire District, Orovada General Improvement District, Orovada Rodent Control District, Paradise Valley Fire District, Paradise Valley Sewer District, Paradise Valley Weed Control District, Pueblo Fire District, Quinn River TV District, and Winnemucca Rural Fire District. Chairman Cerri read the title of the item set to public hearing. Comptroller Rackley reviewed the revised budget numbers for the Commission including that the General Fund expenditures have been reduced by \$280,656.00 which was mainly due to the cuts made by the Sheriff and the Buildings and Grounds department as well as the reduction of the workers comp mod factor; that the General Fund revenues are conservatively projected at \$16,767,694.00 and expenditures are projected at \$24,542,495.00 for a difference of \$7,774,801.00; that salaries and benefits make up \$16,214,266.00 of the General Fund budget or 66%; that the Indigent and Indigent Medical Funds were both increased by \$125,000.00 each to be able to absorb the possible increase in payments in convalescent care payments to the State as was discussed at the last meeting; the Capital Projects Fund expense was increased by \$2,749,000.00 for the approved projects; the Building Reserve Fund expense was increased by \$1,500,000.00 for the Buildings & Grounds building; that the County's assessed value has been estimated at \$1,888,368,432.00 including Net Proceeds of Mines amount of \$876,160,992.00 which is an increase of 32.8% from the prior fiscal year; that this will equal \$6,581,721.00 tax dollars received but that she has elected to use a much more conservative dollar amount of \$1,250,000.00 given the uncertainties of the legislative session joint resolutions that have yet to be heard. Comptroller Rackley reviewed the

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requirements for the public hearing and explained why the special districts were included. The following motion was made by Commissioner French:

To approve the 2021-2022 final budget for Humboldt County.

Chairman Cerri asked if this would be the final budget or the tentative. Comptroller Rackley explained that it is tentative but once approved it is final. Commissioner Hill commented on the amount the expenditures exceeded the revenues by and stated that he was not comfortable with that. Commissioner Hoss agreed that he is not comfortable with the amount either and questioned how the budgets and funding for the fire districts work. Comptroller Rackley explained that the districts are their own taxing entity and are not associated with the General Fund. Commissioner Hill asked what would happen if the Commission did not approve this budget. Comptroller Rackley explained the options of increasing the revenues to the State's projections or removing budgeted items and augmenting the budget later. Commissioner Hill stated that he hated to see this trend continue of being this much over and creating the risk of layoffs and the risk of raising taxes. Commissioner French offered comments related to his experience with budgets in his years on the Commission stating that he is comfortable with this action based on what has occurred in prior years and on the need to look at the historical averages for budgets; he noted the need to consider discussing items such as a reduction of services, lay-offs or tax increases if the Legislature takes any action on items such as Net Proceeds that negatively impact the County; he further noted that any item over \$5,000.00 is required to come before the Commission for approval and, if there are funding concerns, those can be denied at that time. Chairman Cerri agreed that he is not comfortable with the manner in which we are now budgeting but that it will be up to the Commission to review expenses going forward. Commissioner Hill again stated that he is still not comfortable with this budget amount. Comptroller Rackley commented on CTX and the need to monitor that. Commissioner Tipton noted the process that is in place for dealing with the reduction in the General Fund. Comptroller Rackley agreed and reviewed those triggering amounts and what occurs with those triggers. Discussion ensued. Comptroller Rackley commented on what she monitors related to expenditures compared to revenues. Chairman Cerri noted that one item that increased the budget was Capital Improvements which do not need to be done. Commissioner Hill noted the information provided by Commissioner French that items over \$5,000.00 will come back before the Commission for approval and stated that does address some of his concern. Commissioner Hoss asked why not take the Capital Fund Projects out now. Comptroller Rackley responded as to how that could occur and what would need to happen if they decided to pursue a Capital Project later. Chairman Cerri called Commissioner French's

motion to a vote and it passed with Chairman Cerri and Commissioners French and Tipton voting aye and Commissioners Hill and Hoss voting nay.

Comptroller Rackley offered thanks for assistance with the budget to her staff, the County department heads and Elected Officials as well as the Board of Commissioners.

NEVADA DIVISION OF FORESTRY: Marcus Lesbo, Fire Management Officer with the Nevada Division of Forestry appeared before the Commission.

WILDLAND FIRE PROTECTION PROGRAM ANNUAL INTERLOCAL CONTRACT AND OPERATING PLAN: Consideration, discussion and possible approval of the 2021-2023 Wildland Fire Protection Program interlocal Contract and the 2021 Operating Plan between the State of Nevada, Division of Forestry and Humboldt County to provide fire protection services at a cost of \$139,956.00 for State Fiscal Year 2022 and \$139,956.00 for State Fiscal Year 2023, not to exceed \$279,912.00 pending review and approval of the District Attorney's Office. Copies of the proposed Interlocal Contract and the Operating Plan were included on the on-line agenda for review. Mr. Lesbo reviewed the request for the Commission including what had occurred to bring the costs in slightly less this year. Chairman Cerri asked about the availability of the Conservation Camp fire crews. Mr. Lesbo responded that he does not have that information available right now but that he does have fire crews available. Mr. Lesbo commented on what is included in the operating plan. Deputy District Attorney Maddox commented that no action is required on the operating plan. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve the 2021-2023 Wildland Fire Protection Program Interlocal Contract
And the 2021 Operating Plan between the State of Nevada, Division of Forestry and
Humboldt County to provide fire protection services at a cost of \$139,956.00 for State
fiscal year 2022 and \$139,956.00 for State fiscal year 20223, not to exceed \$279,912.00
pending review and approval of the District Attorney's Office.*

HARRISON ENGINEERING AGREEMENT FOR PUBLIC SAFETY COMMUNICATIONS PHASE 2: Consideration, discussion and possible approval of an agreement with Harrison Engineering for the planning and design services for the Phase 2 Public Safety Communication sites in northern Humboldt County, including McDermitt, Double H, Eagle Creek and Saipan Peak. The agreement is for a period of three years and will not exceed \$200,000 pending review and approval by the District Attorney's office. A copy of the proposed revised Services Agreement was included on the on-line agenda for review. Manager Mendiola reviewed the request for the Commission. Discussion ensued regarding whether the Covid funding could be used for this project. The following motion was made by Commissioner Tipton and passed unanimously:

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To approve the agreement with Harrison Engineering for the planning and design services for the Phase 2 Public Safety Communication sites in northern Humboldt County including McDermitt, Double H, Eagle Creek and Saipan Peak; the agreement is for a period of three years and will not exceed \$200,000.00 pending review and approval by the District Attorney's Office.

911 SURCHARGE COMMITTEE REQUEST TO APPROVE THE NETWRIX PRICE QUOTE: Consideration, discussion, and possible action regarding the 911 Surcharge Committee request to purchase the annual audit and file activity software license required for compliance when tracking data for body cameras in an amount not to exceed \$6,175.11. Copies of the Netwrix quotes were included on the on-line agenda for review. Under Sheriff Kevin Malone appeared before the Commission in his capacity as the Chairman of the 911 Surcharge Committee and reviewed the request for the Commission. IT Director Tim Henigin appeared via Teams and explained what these software programs do. Chairman Cerri asked about other software programs being moved into the IT budget. Manager Mendiola confirmed that was the case but that this item fits within the definition of what the 911 funds can be used for and so it is being covered via that fund. Under Sheriff Malone commented on the 5- year Plan. Deputy District Attorney Maddox noted the statutory language that allowed for this purchase. After discussion the following motion was made by Commissioner French and passed unanimously:

To approve the request from the Surcharge Committee to purchase the annual audit and file activity software licensing required for compliance when tracking data for body cameras in an amount not to exceed \$6,175.11.

WCVA: WCVA Director Kim Petersen and Terry Boyle, Chairman of the WCVA Board appeared before the Commission.

WAIVER OF THE ATTRITION POLICY FOR THE ADMINISTRATIVE CLERK IV POSITION AT THE WINNEMUCCA CONVENTION CENTER: Consideration of, discussion and possible action regarding a waiver of the County attrition policy for the Administrative Clerk IV position at the Winnemucca Convention Center office. Director Petersen reviewed the request for the Commission. Chairman Cerri commented on the need to fill the position pointing out that the cost is contained in the WCVA budget but as the employees are County employees this request must come before the Commission. Discussion ensued regarding what the position handles and the plan to reclassify this position in the future. After discussion the following motion was made by Commissioner French and passed unanimously:

To grant the waiver to the attrition policy for the Administrative Clerk IV position at the Winnemucca Convention Center office.

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APPOINTMENT OF COMMISSIONERS TO HUMBOLDT MUSEUM BOARD/EMERGENCY MANAGER HIRING COMMITTEE/NEVADA COMMISSION ON AGING ADVISORY BODY: Consideration, discussion, and possible approval to:

A) Appoint a Commissioner to the vacant seat on the Humboldt Museum Board: Commissioner Hoss offered to serve on the Museum Board. The following motion was made by Commissioner French and passed unanimously:

To appoint Commissioner Hoss to the museum board seat.

B) Appoint a Commissioner to sit on the Emergency Manager hiring committee: Commissioner Hill offered to serve on the hiring committee. The following motion was made by Commissioner French and passed unanimously:

To appoint Commissioner Hill to sit on the emergency management hiring committee.

C) Appoint a Commissioner to the Nevada Commission on Aging Advisory Body: Commissioner French offered to serve. The following motion was made by Commissioner Hill and passed unanimously:

To put Jim French's name forward for the Commission on Aging to the Governor's Office and see where it goes from there.

HUMAN RESOURCES: Human Resources Director Abel del Real-Nava appeared before the Commission via Teams.

APPROVAL OF REQUEST TO WAIVE HUMBOLDT COUNTY'S ATTRITION POLICY FOR PART-TIME ADMINISTRATIVE CLERK I POSITION: Consideration, discussion, and possible approval of a request from Abel del Real-Nava, Assistant County Manager/Human Resources Director for a waiver of the attrition policy in anticipation of a vacancy in the Human Resources Department at the end of the current fiscal year. The position will be part-time at 20 hours per week, Administrative Clerk I, with no Public Employees' Retirement System of Nevada (PERS) or health insurance benefits, as tentatively approved in the County's 2021-2022 fiscal year budget. Included on the on-line agenda was a letter reviewing the request from Abel del Real-Nava, Human Resources Director. Director del Real-Nava reviewed the request for the Commission. Commissioner Tipton suggested that given the newly hired Administrative Clerk in the Manager's Office he believed that this hire should wait to see how that person works out to cover additional duties. Based on a question from Commissioner Hoss, Director del Real-Nava reviewed the proposed duties for the position and discussed the training involved. Commissioner Hoss commented on the reference to training this individual for a full-time position. Director del Real-Nava responded indicating that increasing this position to full-time would only occur if the salary was budgeted for and with Commission approval. Chairman Cerri referred to the new secretary and asked if they see her having

the time or ability to pick up some of these duties. Manager Mendiola responded noting the duties that the position has assumed already but agreed that an employee could always be asked to do more. Chairman Cerri stated that he believes this office should lead by example and as the Board has asked other departments to go by the attrition policy it would seem that should occur for this position so that is a concern for him. Commissioner Hill noted that an approval would not be adding a position just replacing a position that is becoming vacant. Commissioner Hoss stated that he supports following the attrition policy. Director del Real-Nava noted that the position being requested is part-time with no benefits so there is a cost savings and stated his concern with the impact of not filling the position on service levels; he respectfully requested approval to fill the position. Chairman Cerri asked how the duties were handled prior to this position being created. Director del Real-Nava responded. Commissioner Tipton stated that he could see some need. Discussion ensued regarding the hours and the salary. The following motion was made by Commissioner Tipton:

To deny at this time and let it come back in the normal process.

Discussion ensued regarding the time frame for bringing the request back and whether to shorten to the ninety days as is allowed for public safety. Commissioner Tipton withdrew his motion. After further discussion the following motion was made by Commissioner Tipton and passed unanimously:

To deny this request and that we allow the normal attrition policy to prevail and if that does not work out they can come back in the interim and plead their case.

APPROVAL OF ENGAGEMENT LETTER WITH SCHROEDER LAW FIRM FOR LAND USE REVIEW: Consideration, discussion and possible action to engage Alan Schroeder and Therese Ure Stix with Schroeder Law Offices, PC for legal services related to reviewing and providing comments to the Sheldon National Wildlife Refuge and other land use documents for incorporation as part of the Humboldt County Master Plan. Deputy District Attorney Maddox reviewed the request for the Commission. Commissioner French asked questions regarding the engagement of Mr. Schroeder as well as Ms. Stix. Deputy District Attorney Maddox responded. Commissioner French noted the cost and asked if Mr. Schroeder could handle it on his own. Deputy District Attorney Maddox explained that due to the time required for this project Mr. Schroeder has requested Ms. Stix's assistance and that this would just be for the Sheldon portion. Discussion ensued. The following motion was made by Commissioner Tipton:

To engage Alan Schroeder and Therese Ure with Schroeder Law Offices, PC for legal services related to reviewing and providing comments to the Sheldon National Wildlife Refuge and other land use documents for incorporation

as part of the Humboldt County Master Plan in an amount not to exceed \$10,000.00 without further review from the Humboldt County Commission.

Commissioner French stated that he would like to see the County stay with Schroeder Law, if possible, due to their background and expertise in land issues. Commissioner Tipton agreed noting that is why he added the language related to review by the Commission.

Chairman Cerri called Commissioner Tipton's motion to a vote and it passed unanimously.

FUTURE AGENDA ITEMS: Manager Mendiola noting the previously set public hearing for the re-zone and his plan to have APHIS provide an update following the cricket treatment. Commissioner French asked that the Nevada Division of Wildlife be asked to present an annual update for the Commission on their projects in the County.

PUBLIC COMMENT: Chairman Cerri asked for public comment; none offered.

ADJOURNMENT: Chairman Cerri adjourned the meeting at 12:51 p.m.

ATTEST:  Clerk APPROVED:  Chairman

(Minutes approved by the Commission and signed by the Chairman on 6/7/2021)

****STAFF REPORT**STAFF REPORT**STAFF REPORT****
Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS
Humboldt County Board of Commissioners Regular Meeting
Monday, May 17, 2021
8:30 AM:

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, May 17, 2021

1.STAFF REPORT

2.CALL TO ORDER

3.PLEDGE OF ALLEGIANCE

4.PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

5.APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 28-29, 2016; January 17, 2017 (Joint); February 6, 2017 (Special); March 6, 2017; March 20, 2017; March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 5, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018 ; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019, March 25 (Budget Hearings); April 1, 2019; May 6, 2019; May 20, 2019; June 3, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 16, 2019; October 21, 2019; November 4, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); January 30, 2020; February 3, 2020, February 18, 2020;

March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020; April 23, 2020 (Special); May 4, 2020; July 20, 2020; August 17, 2020; August 20, 2020 (Special); September 8, 2020; September 21, 2020; September 30, 2020; October 5, 2020 (Special Joint); November 9, 2020, November 13, 2020 (Special Canvass); November 23, 2020; December 10, 2020, December 14, 2020; January 4, 2021, January 19, 2021, January 25, 2021 (Special), February 8, 2021, February 22, 2021 (Special Joint); February 22, 2021, March 8, 2021; March 22, 2021, April 5, 2021, April 19, 2021, and May 3, 2021.

5.A.Minutes

HCC050321unapprovedUNOFFICIAL.pdf

6.APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR MAY 4, 2021 THROUGH MAY 17, 2021 (FOR POSSIBLE ACTION)

7.MISCELLANEOUS REPORTS AND CORRESPONDENCE -

1)Other information and upcoming meetings

June 7, 2021 Humboldt County Commission Meeting
June 3, 2021 Regional Planning Commission
June 14, 2021 Regional Airport Board Meeting
June 21, 2021 Humboldt County Commission Meeting

2)Reports from Commissioners regarding other Boards and Committees on which they serve, including National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

8.UPDATE FROM ROBIN GRAY AND NEVADA STATE ENTOMOLOGIST ON INSECT CONTROL WITHIN HUMBOLDT COUNTY (FOR INFORMATION ONLY) -

A) A presentation from Robin Gray regarding mosquito and black fly mitigation and control. For Information Only.

****Robin will provide an update on the status of black fly and mosquito control efforts in Humboldt County.**

B) A presentation by Alana Wilde and Dan Murphey on Mormon cricket mitigation and control. Information only.

****Alana and Dan will provide an update on the annual Environmental Assessment that the State conducts as part of NEPA for treatment of Mormon Cricket populations throughout the state. The report will focus on Humboldt County efforts. Apparently, the NEPSA process ended last week and they are putting the final touches on the detail to do an aerial spraying this year. Alana will also provide the explanation for why they missed last years aerial spray and why going forward there should not be an issue meeting the deadlines in the future.**

9.COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2021 (July 1, 2020 through June 30, 2021), including possible impacts of the COVID-19 response in the county and an update on the Coronavirus Relief Funds from the Federal Government. Information Only.

10.COMPTROLLER: UPDATE ON COVID-19 FUNDING GUIDELINES (INFORMATION ONLY) - Update from Humboldt County Comptroller Gina Rackley regarding new guidelines for COVID-19 funds and the possible use for the Humboldt County Landfill well and other infrastructure projects. Information only.

****New directions have finally been handed down regarding the criteria that must be met to qualify for the Recovery Act funds. Gina will report on both the funding that was approved (I believe \$3.8 million) and the details.**

11.COMPTROLLER: RESOLUTIONS TO ADOPT TAX RATES (FOR POSSIBLE ACTION) -

A) Consideration, discussion, and possible adoption of a Resolution levying the Tax Rates required for Humboldt County for the 2021-2022 Fiscal Year. Discussion and possible action.

****This is an annual rite of passage for the Commission to adopt the tax rates that will apply for Fiscal Year 2022. As you recall Gina came before the Board a month or so ago and asked if there was any desire by the Commission to increase or decrease any tax assessments for the new fiscal year. The Board wanted to keep tax rates the same. This Resolution adopts them into law for the new year. This is for the overall budget as well as all of the General Improvement and Special Districts as well.**

B) Consideration, discussion, and possible adoption of a Resolution levying the Tax Rate required for the 2021-2022 Fiscal Year for the Cooperative Extension Fund. Discussion and possible action.

****Same issues as above, however, we have to do the Cooperative Extension separately.**

11.A.Resolutions

[Resolution levying fiscal year 2022 taxes.pdf](#)

[Resolution levying Co-Op Tax Rate FY22.pdf](#)

12.INSURANCE BENEFITS COMMITTEE RECOMMENDATION TO STAY WITH FULLY FUNDED HEALTHCARE PLAN FOR FY 2022 (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to accept a proposal from Hometown Health for a rate pass for fiscal year 2022 and to stay with our current fully funded approach to healthcare benefits for employees of Humboldt County. Discussion and possible action.

****As you heard at our last meeting the recommendation from the Insurance Benefits Committee is to stay with the current arrangement with Hometown Health. There are several reasons for this decision, including the fact that we had two high claims months in late 2020 and then again last month. While we have found a way to eliminate those large claims going forward,**

the committee feels like it is best to stay the course at this time. In addition, we are going to take a run at joining forces with HGH in their effort to go self-funded as well. If we can join together it will provide more leverage and cost savings from providers and will provide more time to level our claims. This will mean no change for our employees for their health care coverage and providers.

13.TREASURER: RETURN OF SALE RESOLUTION AND AUCTION RESULTS (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval of a Return of Sale Resolution and Auction Results based on the results of the public auction held on April 19, 2021. The described real property held by Rhona Lecumberry, as County Treasurer and Ex-Officio Tax Receiver of Humboldt County, Nevada was sold to the persons or entities listed for the total sum of \$484,835.00, which were the highest and best bids for the same and the whole amount bid and paid for said property. For possible action.

****After cancelling the auction in2020 due to the pandemic, Rhona had an outstanding year with this auction, including some properties in Golconda that we had had on the books for many years with no tax revenues.**

Keep in mind that the property owners still have a year to claim the property and pay the delinquent fines or claim their share of the profits, thus, we cannot utilize the funds at this time. This time next year, we will see what has come in and have some actual dollars to report that will come back into the county coffers.

13.A.Resolution
[Return of Sale Resolution.pdf](#)
[2021 Auction Results.pdf](#)

14.REQUEST TO INCREASE COUNTY CREDIT CARD LIMIT AND ISSUE ADDITIONAL COUNTY CREDIT CARDS (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval to increase the county credit card limit to \$16,000, and issue three additional cards for Buildings and Grounds, Technology Services Department, and the Public Defender Office. Discussion and possible action.

****This is the second or third time that I have come before the Board to request additional credit cards for specific departments. It has been nearly four years since we adopted the credit card program and it has been very successful. Due to the fact that many vendors have gone to online sales (especially since the CV-19 pandemic) we have been forced to share cards amongst departments. The main issue for me is that these departments use the credit card assigned to me. I have to chase the departments around for receipts and make sure that we get the forms filled out when the statement arrives each month. For me, the biggest issue is that departments make these purchases and I have to assume that they are legitimate (they always have been) but if I sign off on the authorization form without checking with them to confirm the authenticity, then I personally am liable. I have confidence in our management team that they will utilize the card appropriately and submit their receipts and authorizations in a timely manner. The new card that I am requesting is for the Public Defender. Due to new policies adopted by the Department of Indigent defense, the PD will have the ability to order his own witnesses and investigators where the courts handled that in the past. Thus, he needs a way to buy airline tickets and other forms of transportation or to pay for services rendered.**

The current limit is \$10,000 for the county card. I am recommending an increase of \$6000 so that we can apply \$2,000 to each new card.

15.PUBLIC WORKS DEPARTMENT: GENERAL ROAD PROJECTS (FOR INFORMATION ONLY) - A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

16.PLANNING DEPARTMENT: FINAL DIVISION OF LAND INTO PARCEL MAP (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval for the final division of land into Large Parcel Map submitted by prepared by Desert Mountain Surveying for Amato-Y, LLC. The site is located 1 mile NW of Elevenmile Well Road, 8 miles NE of Red House Road, Section 1, T36N, R43E, M.D.B.&M. in Humboldt County Nevada. Assessor's parcel #07-0301-05. Discussion and possible action.

****Betty Lawrence, along with Desert Mountain Surveying will provide the details of this Large Parcel Map submittal. See the attachment below for the Planning Department Staff Report**

16.A.LP-21-01 Final Division of Land Into Large Parcel Map
[LP-21-01 Final Map Memo.pdf](#)

17.SET TO PUBLIC HEARING: ZONE CHANGE REQUEST (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of zone change request submitted by Dave Mendiola, County Manager, to rezone property RH-21-07 from RR-1.25 (Rural Ranchette 1.25 acre minimum lot size) district to P-F (Public Facilities) district. Subject property is located at 3097 Jupiter Street; assessor's parcel #13-0445-46. Discussion and possible action.

****This a "Set To" only for the Star City parcel to rezone it to Public Facility since the acquisition of the Star City Water system by the county. This parcel contains the well house and other appurtenances**

17.A.RH-21-07

18.10:30 A.M. PUBLIC HEARING - FISCAL YEAR 2021-2022 FINAL BUDGETS (FOR POSSIBLE ACTION) - Consideration, discussion, and possible changes to the fiscal year 2021-2022 Tentative Budgets for Humboldt County and possible approval of the Fiscal Year 2021-2022 Final Budgets for Humboldt County. Public Hearings will also be conducted simultaneously on the Denio TV District, Golconda Fire District, Golconda Water District, Humboldt Fire District, Kings River General Improvement District, McDermitt Fire District, McDermitt General Improvement District, Orovada Community Services District, Orovada Fire District, Orovada General Improvement District, Orovada Rodent Control District, Paradise Valley Fire District, Paradise Valley Sewer District, Paradise Valley Weed Control District, Pueblo Fire District, Quinn River TV District, and Winnemucca Rural Fire District . Discussion and possible action.

****This hearing will focus on the approval of the final budgets (from the tentative budgets) that were approved earlier. This approval will be for the Humboldt county budget as well as all of the special and general improvement districts throughout the county.**

If you recall Gina mentioned that she has to have her final budgets into the state by the end of May. If something happens in the final days of the legislature that could impact our budget significantly, we will be allowed to come back and make adjustment in June.

18.A.Tentative Budget

<https://www.humboldtcountynv.gov/ArchiveCenter/ViewFile/Item/494>

19.NEVADA DIVISION OF FORESTRY: WILDLAND FIRE PROTECTION PROGRAM ANNUAL INTERLOCAL CONTRACT AND OPERATING PLAN(FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of the 2021-2023 Wildland Fire Protection Program interlocal Contract and the 2021 Operating Plan between the State of Nevada, Division of Forestry and Humboldt County to provide fire protection services at a cost of \$139,956.00 for State Fiscal Year 2022 and \$139,956.00 for State Fiscal Year 2023, not to exceed \$279,912.00 pending review and approval of the District Attorney's Office. Discussion and possible action.

****The Nevada Division of Forestry provides what I would call an insurance policy to the counties that covers any costs for fire management where private lands are burned. Without this agreement, the county would be responsible for all costs associated with a fire that started on private land and/or burned private land that started on public land. This could cost millions with a single incident. The Martin Fire alone would have cost the county well over a million dollars. This agreement is insuring our residents that the county has them covered.**

This agreement used to be year-to-year. Approximately three years ago they went to a new formula to assess the counties. Under the old system we had no idea how they came up with the amount, thus we asked them to provide better detail as to how they arrived at their assessments. NDF came back with a detailed formula that was based on only three years of data, which included the Martin Fire year, which increased our rate significantly. Humboldt County went from paying \$100,000 annually to \$208,000. We rejected the offer and eventually negotiated the cost down to \$150,000. This was the assessment over the last two years. What is in front of you today is the new biennial agreement covering Fire Seasons 2021 (current) and 2022. The new assessments are now based on 5-years of data, thus our rate has come down to \$139,000.

In addition to covering our costs, NDF does all of the collection of fire expense data and scrubs it for accuracy. They then work closely with me to assure us that all of the expenses were legitimate and accurate. It has been a great program for us as it also engages us in the off-season as well as to what went well and what went wrong so that we can constantly improve our response to wild fires.

19.A.Interlocal Contract

[Humboldt County Interlocal Contract 2021 - 2023.pdf](#)

19.B.Operating Plan

[Humboldt County OP 2021 - 2023.pdf](#)

20.HARRISON ENGINEERING AGREEMENT FOR PUBLIC SAFETY COMMUNICATIONS PHASE 2 (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of an agreement with Harrison Engineering for the planning and design services for the Phase 2 Public Safety Communication sites in northern Humboldt County, including McDermitt, Double H, Eagle Creek

and Saipan Peak. The agreement is for a period of three years and will not exceed \$200,000 pending review and approval by the District Attorney's office. Discussion and possible action.

****Harrison Engineering has been doing work for the county for many years. They do the geotechnical surveys that assist in planning new tower sites, much like an architect would do the design drawings for a new building. Harrison did the work for the Winnemucca Mountain, Sports Complex and Rose Creek sites as well. The original agreement expired last year as it was a one-year agreement. I am asking for a three-year agreement in the amount of \$200,000 as the public safety communications project will continue for at least another three years, which means we will spend the \$200,000 over the course of the next three fiscal years.**

20.A.HARRISON AGREEMENT

Revised FY 2017-2018 Harrison Engineering Professional Services Agreement
03.29.19 rev05-07-21.docx

21.911 SURCHARGE COMMITTEE REQUEST TO APPROVE THE NETWRIX PRICE QUOTE (FOR DISCUSSION AND POSSIBLE ACTION) - Consideration, discussion, and possible action regarding the 911 Surcharge Committee request to purchase the annual audit and file activity software license required for compliance when tracking data for body cameras in an amount not to exceed \$6,175.11. Discussion and possible action.

****This is another software license that qualifies to be paid under the 911 Surcharge Fund. This product is essential to insure we protect critical information from the Body Cameras for auditing purposes.**

21.A.QUOTE

4-2-21 Netwrix quote.pdf

21.B.Netwrix Quote

4-2-21 Netwrix quote.pdf

22.WCVA WAIVER OF THE ATTRITION POLICY FOR THE ADMINISTRATIVE CLERK IV POSITION AT THE WINNEMUCCA CONVENTION CENTER (FOR POSSIBLE ACTION) - Consideration of, discussion and possible action regarding a waiver of the County attrition policy for the Administrative Clerk IV position at the Winnemucca Convention Center office. Discussion and possible action.

****Self-explanatory**

22.A.WCVA-Letter

04282021154148-0001.pdf

23.APPOINTMENT OF COMMISSIONERS TO HUMBOLDT MUSEUM BOARD/EMERGENCY MANAGER HIRING COMMITTEE/NEVADA COMMISSION ON AGING ADVISORY BODY (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval to appoint a Commissioner to the vacant seat on the Humboldt Museum Board and to appoint a Commissioner to sit on the Emergency Manager hiring committee, and Nevada Commission on Aging Advisory Body. Discussion and possible action.

****The Board will appoint (based on the May 3 meeting) Jesse to the Emergency Manager Hiring Committee for upcoming interviews.**

You will also need to appoint one the Commissioners to the Museum Board and one to the Nevada Commission on Aging Advisory Board. This is a new one for the county commission.

23.A.Appointment - Humboldt Museum

23.B.Appointment-Emergency Manager

23.C.Commission on Aging
[COA Recruitment Info Flyer 4 29 21.pdf](#)

24.HUMAN RESOURCES: APPROVAL OF REQUEST TO WAIVE HUMBOLDT COUNTY'S ATTRITION POLICY FOR PART-TIME ADMINISTRATIVE CLERK I POSITION (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval of a request from Abel del Real-Nava, Assistant County Manager/Human Resources Director for a waiver of the attrition policy in anticipation of a vacancy in the Human Resources Department at the end of the current fiscal year. The position will be part-time at 20 hours per week, Administrative Clerk I, with no Public Employees' Retirement System of Nevada (PERS) or health insurance benefits, as tentatively approved in the County's 2021-2022 fiscal year budget. Discussion and possible action.

****Abel and I are asking that we waive the attrition policy for this position as our current part-time employee Emma will be transitioning to the Clerk's office in a full-time position on July 1. We would simply like to start the recruitment process now so that we have a little more time to find the right person. The new employee will not start until July 1 so there is no cost for waiving this.**

24.A.Waiver
[20210505 Letter to Board of Commissioners Regarding Waiver of Attrition Policy.pdf](#)

25.APPROVAL OF ENGAGEMENT LETTER WITH SCHROEDER LAW FIRM FOR LAND USE REVIEW (FOR POSSIBLE ACTION) - Consideration, discussion and possible action to engage Alan Schroeder and Therese Ure with Schroeder Law Offices, PC for legal services related to reviewing and providing comments to the Sheldon National Wildlife Refuge and other land use documents for incorporation as part of the Humboldt County master plan. Discussion and possible action.

****The Commission has been working with Andy Rieber for the last two years on land use policy updates and we believe we need to have a legal review done for all of our updated documents to insure we are not putting the county into legal jeopardy. Schroeder Law (specifically Alan Schroeder) is outstanding in this field and we simply want to approve a letter of engagement for his services over the next two years as we wrap up this effort to update the documents and the master plan.**

26.FUTURE AGENDA ITEMS

27.PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this

agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

28.ADJOURNMENT

29.NOTICE: - Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the state law requirement that public notice agendas be posted at physical locations within the State of Nevada is suspended. This agenda has been physically posted at the locations noted above and electronically posted at (<https://www.hcnv.us>). Pursuant to Section 3 of Directive 006, the state law requirement that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended until April 16, 2020. Pursuant to section 1 of directive 10, the March 12, 2020 Declaration of Emergency is extended to April 30, 2020 and all Directives promulgated pursuant to the Declaration of Emergency shall be in force for the duration that the Declaration of Emergency is in effect, unless specifically terminated by a subsequent order. Pursuant to directive 016, section 6, Directive 006 is extended until May 15 unless specifically terminated or extended by subsequent directives. Pursuant to Directive 018, section 23, Directive 016 and all Directives incorporated by reference within Directive 016 with specific expiration dates are extended until May 30, 2020. Pursuant to section 37 of Directive 21 states, Directive 018 and all Directives incorporated by reference within Directive 018 with specific expiration dates are extended until June 30, 2020. Pursuant to section 3 of directive 26, directive 006 is extended until July 31, 2020. Pursuant to section 4 of Directive 029, all directives promulgated pursuant to the March 12, 2020 Declaration of Emergency or subsections thereof set to expire on July 31, 2020, shall remain in effect for duration of the current state of emergency, unless terminated prior to that date by a subsequent directive or operation of law associated with lifting the Declaration of Emergency. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link. To join the meeting, CTRL Click on the link above. Should the meeting lose internet connection, the meeting will continue in person.

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at the Microsoft Teams link above.

The administrative assistant at the County Manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public. Pursuant to Section 5 of Directive 006, the state law requirement that physical locations be available for the public to receive supporting material for public meetings is suspended. Staff reports and supporting material for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) and are available to the general public at the same time the materials are provided to the Board.

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at _____ A.M. By: _____
Humboldt County Library: 85 E. 5th St. at _____ A.M. By: _____
County Annex: 4th & Bridge St. at _____ A.M. By: _____
Winnemucca City Hall: 4th & Melarkey St. at _____ A.M. By: _____
Humboldt County Website: www.hcnv.us at _____ A.M. By: _____
State of Nevada Website: www.notice.nv.gov _____ A.M. By: _____

MEETING DATE: May 17, 2021 POSTED BY: _____

DATE POSTED: _____

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program_intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.

2021

HUMBOLDT COUNTY DELINQUENT TAX AUCTION

Date Deed Recorded: May 10, 2021

Parcel #	Previous Owner	Successful Bidder	Minimum Sale Price	Actual Sale price	Excess Proceeds
05-0201-03	Playtime Pictures LLC	Fahad Arif	2,900.00	95,201.00	90,644.32
05-0366-09	Paul & Sons Towing Inc.	Kent Taylor	800.00	26,655.00	24,548.29
05-0405-01	Daniel T. Morgan	Larry Snyder	800.00	9,000.00	7,156.66
05-0485-07	Thomas Grant	Richard Marozay	300.00	5,600.00	4,045.21
05-0521-10	Janice B. Suhr	***Did not sell***	700.00	-	-
05-0572-08	Robert F. Marklejohn	Kemba Anderson	800.00	5,909.00	4,382.66
05-0582-01	Connie E. & Wilma J. Gilmore	Eugene Lorange	900.00	5,500.00	3,911.44
05-0671-07	Oneworld LLC	Larry Snyder	800.00	7,618.00	6,038.79
05-0684-13	Lu Chen	Kay Metsker	800.00	8,366.00	6,588.01
05-0694-02	E. Way E. Prohl, D. & M. Cleary / C. Stupp	Kay Metsker	900.00	5,111.00	7,128.69
05-0792-01	Duane Varner	Jasmail Singh	600.00	9,988.00	8,156.86
06-0048-09	Susan Shaw & Daelynn Hogan	Barry Stanglone	500.00	7,411.00	6,008.32
06-0095-04	Patricia Barrett & J. Hughes Jr.	Kristin Leilani Reed Page	1,300.00	26,055.00	23,418.14
06-0104-06	George & Violet L. Bain	Erica Gillis	900.00	10,100.00	8,000.00
06-0124-05	Rachel J. Jones	Mark Fontaine	800.00	6,600.00	4,976.83
06-0142-09	Memory Rose Chastham	Mark Fontaine	700.00	5,077.00	3,694.46
06-0142-11	Memory Rose Chastham	Todd VanDehey	900.00	6,500.00	4,799.66
06-0251-27	Kenneth Elliott	Todd VanDehey	800.00	6,878.00	5,497.26
06-0602-03	Gordon & Brenda McKissock	Todd VanDehey	900.00	8,351.00	6,407.93
06-0671-15	Ferrero Investments Inc.	Erica Gillis	1,200.00	9,126.00	6,900.00
07-0354-44	V. N. Bellue / C. Neal / J. Leest / B. B. Harris	Walt Moody	800.00	12,699.00	10,554.29
08-0051-11	Michael Patrick O'Brien	Ross Amato	700.00	3,750.00	2,514.05
08-0051-12	Michelle Hatz	Erica Gillis	600.00	1,005.00	123.88
08-0062-10	Paul Sabesky	Erica Gillis	1,000.00	1,000.00	-
08-0062-18	Jake Dixon	Erica Gillis	1,000.00	1,000.00	-
08-0063-13	Paul Sabesky	Erica Gillis	1,000.00	1,000.00	-
08-0063-14	Paul Sabesky	Erica Gillis	1,000.00	1,000.00	-
08-0069-17	Michael Eloy Conte	Erica Gillis	1,300.00	1,300.00	-
08-0071-14	Jake Kenny Dixon & Ailen Marquez	Erica Gillis	1,100.00	1,100.00	-
08-0071-16	Jake Kenny Dixon & Ailen Marquez	Erica Gillis	1,100.00	1,100.00	-
08-0071-25	Wayne Lloy	Erica Gillis	800.00	800.00	-
08-0072-12	Kenneth D. Johnson & Lucy Dell Vallo	Erica Gillis	500.00	600.00	-
08-0072-14	Walter Blake Hudson	Erica Gillis	600.00	800.00	-
08-0073-12	Deltha Lee O'Neal III	***Did not sell***	700.00	-	-
08-0073-16	Alberto & Huandy Andrade	***Did not sell***	1,400.00	-	-
08-0103-06	Robert E. Hicks & James M. Hicks III	Mike Kinrade	600.00	3,544.00	2,437.58
08-0113-05	Earl Wilson	Kemba Anderson	500.00	1,300.00	453.23
08-0113-18	Mike Roberts	***Did not sell***	1,200.00	-	-
08-0113-20	Grant Sabesky	***Did not sell***	900.00	-	-

08-0113-25	Grant Sabesky	***Did not sell***	1,000.00	-	-
08-0121-14	Roopam Sharma	Erica Gillis	600.00	1,000.00	128.35
08-0122-16	Nancy Shertley	Ross Amato	600.00	1,426.00	530.75
08-0123-06	Jake Kenny Dixon & Ailen Marquez	Mark Fontaine	1,100.00	1,100.00	-
08-0123-08	Jake Kenny Dixon & Ailen Marquez	Mark Fontaine	1,100.00	1,100.00	-
08-0123-11	J. P. Brehmer & C. A. Bacungan	Mark Fontaine	1,400.00	1,400.00	-
08-0123-13	John P. Brehmer & Christopher A. Bacungan	Mark Fontaine	1,400.00	1,400.00	-
08-0191-08	Leonard & Charelyn Clark	Ben Harris	600.00	1,205.00	308.61
08-0323-11	Shu Ho	Ben Harris	1,200.00	1,300.00	-
13-0235-01	Juanita A. & James C. Diemer	Gregory Sheldon	800.00	6,350.00	4,726.40
14-0022-11	Harold D. Anderson	Maurice Barry	800.00	6,200.00	4,639.17
14-0231-01	Alfredo A. Galati	Doug Nushart	800.00	6,100.00	4,556.14
14-0251-06	Johnny Cox	Mark Fontaine	2,700.00	20,300.00	16,256.68
14-0272-08	Leanna Marie Rodriguez & Michael G. Parker	Craig Butcher	800.00	5,734.00	4,236.47
14-0272-11	Joanne L. Chandler & Barbara J. Hammon	Mark Fontaine	700.00	5,277.00	3,834.10
14-0272-12	Joanne L. Chandler & Barbara J. Hammon	Mark Fontaine	700.00	5,277.00	3,834.10
14-0281-02	Ruth Durnuck	Mark Fontaine	700.00	5,101.00	3,741.57
14-0331-03	David K. Thornburg	Alethea Crawford	1,100.00	13,222.00	10,857.95
16-0251-29	Great Basin Bank of Nevada	Lee Giblin	13,100.00	100,101.00	65,356.72