



**Humboldt County Board of Commissioners  
Monday, April 4, 2022, at 8:32 a.m.  
Meeting/Budget Hearing Minutes**

Those present were Chairman Jim French, Commissioners Ken Tipton, Ron Cerri, Jesse Hill and Tom Hoss, District Attorney Michael Macdonald, Deputy District Attorney Wendy Maddox (via Teams), County Manager Dave Mendiola, Comptroller Gina Rackley and Clerk of the Board Tami Rae Spero.

CALL TO ORDER: Chairman French called the regular meeting/budget hearings to order in the regular place of meeting at the County Meeting Room #201, Courthouse, Winnemucca, Nevada.

PLEDGE OF ALLEGIANCE: All present recited the Pledge of Allegiance.

PUBLIC COMMENT: Chairman French asked for public comment. Ella Hight, Chairperson of the Golconda Water Board, appeared before the Commission and commented on issues occurring with the Water Board with three members choosing to resign last week; she noted a pending project that will require action of the Board; that a letter of intent from someone who has agreed to join has been provided to the County Manager's Office; her concerns with one of the individuals who resigned who had served as the secretary/treasurer for the Board and the need to obtain the information maintained by the person and find someone who will serve in that capacity. Chairman French asked if the Board had quorum; Ms. Hight responded that with the appointment of the new person there would be quorum. District Attorney Macdonald indicated that he and Deputy District Attorney Maddox will work with Ms. Hight to confirm the process that needs to be done to get things squared away. Ms. Hight asked if the appointment would need to appear on a future agenda or if, there would be an alternative, as the issue is time-sensitive. Chairman French responded that it would need to be placed on an agenda but questioned if an emergency meeting could occur. District Attorney Macdonald responded that he did not believe that this matter would fall within the definition for having an emergency meeting so any agenda would need to be posted for the three-days as required by the Open Meeting Law. Ms. Hight stated that she would request that any contact come from someone who is not working with those that are trying to remove her. Discussion ensued as to how the Board was created. No further public comment offered.

APPROVAL OF MINUTES: Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018;

October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 8, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 7, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; December 13, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, and March 21, 2022. No minutes submitted for consideration.

APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR MARCH 21, 2022 THROUGH APRIL 4, 2022: The following motion was made by Commissioner Tipton and passed unanimously:

*To approve the expenditures from March 21, 2022 through April 4, 2022 as presented.*

HUMAN RESOURCES: Human Resources Director Abel del Real-Nava appeared before the Commission.

APPOINTMENT OF DENNI BYRD AS HUMBOLDT COUNTY HUMAN RESOURCES DIRECTOR: Consideration, discussion and possible appointment of Denni Byrd as Humboldt County Human Services Director with a starting salary of \$83,860.97 annually. Director del Real-Nava commented on the interviews which had occurred and the selection of Mrs. Byrd for the position. Discussion ensued regarding the salary range for the position. Commissioner Hoss commented on the cost difference in the salary range between the original position and this new director position. Chairman French responded. Discussion ensued regarding the second position in the department. The following motion was made by Commissioner Hill and passed unanimously:

*To appoint Denni Byrd as Humboldt County Human Services Director with a starting salary of \$83,860.97 annually.*

SHERIFF: Undersheriff Kevin Malone appeared before the Commission.

REQUEST TO ADD THE DONATE LIFE FLAG TO THE FLAG POLE LOCATED AT THE HUMBOLDT COUNTY COURT HOUSE: Consideration, discussion and possible approval to add the Donate Life Flag to the flag

pole located at the Humboldt County Court House. The flag would be placed under the Nevada State Flag. Undersheriff Malone reviewed the request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

*To approve the addition of the Donate Life Flag to the flag pole located at the Humboldt County Court House with the flag being placed under the U.S. Flag and the Nevada State Flag to run the full month of April.*

REQUEST TO APPROVE HANSFORD CONSULTING APPRAISAL PROPOSAL: Consideration, discussion and possible approval of an appraisal proposal of Gold Country Water system from Hansford Consulting in an amount not to exceed \$12,000. Manager Mendiola reviewed the request for the Commission explaining that this cost is reimbursable by the State Revolving Fund. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve the appraisal proposal of Gold Country Water system from Hansford Consulting in an amount not to exceed \$12,000.00.*

FISCAL YEAR 2022-23 BUDGET WORKSHOP: This meeting is the first public hearing on the fiscal year 2022-23 budgets. The Board of County Commissioners is required to hold budget hearings in accordance with NRS 354.596. The county offices, departments, and boards will present and discuss their fiscal year 2022-23 budget proposals with the Board of County Commissioners during the budget workshops. The budget workshops may include the presentation, review, and discussion of revenues, expenditures, and transfers to and from county funds, and specific funding requests including, but not limited to, additions or deletions to personnel, equipment, supplies, and services used or received. The Board of County Commissioners may take action for tentative approval of the proposed budget, but all budgets are subject to final approval and action at the time final budgets are submitted.

NOTE: Miscellaneous General Fund Budgets will be reviewed as time permits throughout the meeting.

FISCAL YEAR 2022-23 BUDGET OVERVIEW BY COUNTY MANAGER AND COMPTROLLER/AUDITOR: Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2022 (July 1, 2021 through June 30, 2022), and an overview of the FY2023 budget. County Manager Dave Mendiola will provide his annual budget message. Manager Mendiola reviewed his annual budget message for the Commission (see attached). Comptroller Rackley offered comments on her budget message (see attached). Discussion ensued regarding the CTX projection and January's CTX receipts. Commissioner Hill asked about the creation of a fund for courthouse maintenance/repairs and stated his support for the creation of said fund.

Commissioner Tipton concurred. Commissioner Hoss asked about the amount by which the expenditures exceed revenues and how that compares to last year. Comptroller Rackley responded.

ASSESSOR: Assessor Andy Heiser appeared before the Commission.

ASSESSOR (100-007): Assessor Heiser reviewed his budget request for the Commission. Commissioner Hoss noted that the Assessor lowered his budget last year and has maintained that this year which he appreciated. Chairman French noted for the record, that there are a number of managers/elected officials that have taken the opportunity to shave their budgets back to last year as the Assessor did and he offered his thanks for that as he knows that can be hard. The following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Assessor's budget as presented.*

ASSESSOR TECHNOLOGY FUND (217): Assessor Heiser reviewed the request for the Commission. Commissioner Tipton noted the need to use these funds. Assessor Heiser responded as to his plans for this fund. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To approve the Assessor's Tech Fund number 217 as presented tentatively.*

COOPERATIVE EXTENSION: No representative for Cooperative Extension present.

COOPERATIVE EXTENSION (203): Chairman French noted discussion he had with Cooperative Extension Agent Brad Schultz regarding his budget. Manager Mendiola reviewed the request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Cooperative Extension budget as presented.*

DISTRICT COURT: District Judge Michael R. Montero and Juvenile Services Director Pauline Salla appeared before the Commission.

6TH JUDICIAL DISTRICT COURT (FUND 205):

A) Juvenile Probation (034): Director Salla reviewed the request for the Commission. Chairman French asked about the transitional housing project and what the impact would be to the community if that project was not completed. Director Salla responded. Commissioner Cerri asked about the special projects category and asked what was being included in that as the amounts spent in the past do not match the amount budgeted. Director Salla responded explaining the efforts to obtain a new control panel and what is involved with the project which she is estimating to come in between \$70,000.00 and \$80,000.00. The following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Juvenile Probation budget as presented.*

B) District Court (043): Judge Montero reviewed the request for the Commission but noted that the court improvement project may not be in the right location within the budget; he continued that the only other new item within his budget is the Court Appointed Special Advocate (CASA) program which is a state requirement that is being implemented here and for which funding was required. Discussion ensued regarding the various issues identified related to the court expansion project including options being considered and the Court's fiscal commitment to the project based on the status of the ending fund balance. Judge Montero noted that the District Court is only one-third of this project and voiced his concerns about the commitment and how it impacts the ending fund balance for the Court Fund. Commissioner Cerri noted his concerns about making a fiscal commitment to this project if the County's funds decline. Judge Montero noted that the Courts would continue to work even with the restrictions. Commissioner Hill commented on the importance of strategic planning. The following motion was made by Commissioner Tipton and passed unanimously:

*To tentatively approve the District Court budget number 043 as presented.*

C) Law Library (045): Judge Montero reviewed the budget request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Law Library budget as presented.*

D) Specialty Court (Fund 208): Judge Montero reviewed the budget request for the Commission. Comptroller Rackley offered comment these budgets including the total request and what is included in that funding. The following motion was made by Commissioner Hill and passed unanimously:

*To tentatively approve the Specialty Court budget.*

COUNTY MANAGER: Manager Dave Mendiola appeared before the Commission.

GENERAL FUND (100):

Commissioners (001): Manager Mendiola reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To approve the Commission budget 001 tentatively as presented.*

Administration (002): Manager Mendiola reviewed the budget request for the Commission noting that the travel line item could be reduced by \$5,000.00 which would result in the line item being \$13,200.00. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To tentatively approve the Administration budget 002 with a reduction in Travel & Training down to \$13,200.00.*

Personnel (014): Manager Mendiola reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

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*To tentatively approve the Personnel budget as presented.*

Other General Government (015): Manager Mendiola reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To approve Other General Government 015 tentatively as presented.*

Chairman French recessed the meeting at 10:12 a.m. reconvening at 10:20 a.m.

Insect Control (061): Manager Mendiola reviewed the budget request for the Commission including a requested increase in the funding to \$100,000.00. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Insect Control budget as presented.*

Intergovernmental (086): Comptroller Rackley reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*To approve the Intergovernmental budget tentatively.*

Emergency Management (036): Manager Mendiola reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To approve 036 Emergency Management tentatively as presented.*

95-80 RDA (FUND 220): Manager Mendiola reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To approve the 95-80 RDA Fund 220 tentatively as presented.*

HUMAN SERVICES: Manager Dave Mendiola appeared before the Commission.

INDIGENT SERVICES (201): Manager Mendiola reviewed the budget request for the Commission. Discussion ensued regarding the new costs associated with personnel as well as the increase due to the re-configuration of the department as a whole. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*To tentatively approve the 201 Indigent Services.*

INDIGENT MEDICAL (211): Manager Mendiola reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*To tentatively approve the 200 Indigent Medical.*

CLERK: County Clerk Tami Rae Spero appeared before the Commission.

CLERK (004): Clerk Spero reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Clerk's budget as presented.*

ELECTIONS (003): Clerk Spero reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To tentatively approve the Elections' budget 003 as presented.*

TREASURER: County Treasurer Rhona Lecumberry appeared before the Commission.

TREASURER (005): Treasurer Lecumberry reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To approve tentatively the Treasurer's budget 005.*

RECORDER: Recorder Debbie Engstrom appeared before the Commission.

RECORDER/ RECORDER TECHNOLOGY FUND (100-006): Recorder Engstrom reviewed the budget request for the Commission. Comptroller Rackley noted that there will be a reduction in the salary portion of this budget as Recorder Engstrom is not seeking reelection. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To tentatively approve the Recorder's budget number 006 as presented.*

It was noted that the Technology Fund is included in the Recorder's budget and does not require separate action.

COMPTROLLER/AUDITOR:

A) Comptroller/Auditor (100-010): Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve the Comptroller/Auditor budget number 010 as presented tentatively.*

B) Rural Street Lights (100-051): Comptroller Rackley reviewed the budget request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

*To tentatively approve the Rural Street Lights budget.*

C) Public Health Nurse (100-060): Manager Mendiola reviewed the budget request for the Commission. Comptroller Rackley noted that line item 52030 is related to the Vital Records Registrar and that cost is duplicated in another budget so the \$2,400.00 can be removed from this budget. The following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Public Health Nurse budget as presented minus the \$2,400.00 under salaries.*

D) Other Culture & Recreation (100-071): Comptroller Rackley stated there was no budget being submitted for this item and explained that this was removed when the State could not identify where the funding went as it had previously been associated with the Virgin Valley campground. Discussion ensued

regarding the need to leave this item in as it is no longer being used. Comptroller Rackley suggested for historical purposes it might be best to leave it in.

E) Community Support (100-080): Comptroller Rackley reviewed the request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Community Support budget 100-080.*

F) Stabilization Fund (206): Comptroller Rackley reviewed the request for the Commission noting that the amount that is included could be raised if the Board wants to but noted that the funds can only be used in case of a natural disaster. Discussion ensued regarding what the funds can be used for and whether it could be used to cover the costs of earthquake insurance costs. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Stabilization Fund as presented.*

G) Genetic Marker Test (213): Comptroller Rackley reviewed the request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To tentatively approve the Genetic Marker Test budget 213 as presented.*

H) Unemployment Compensation (214): Comptroller Rackley reviewed the request for the Commission. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*To tentatively approve the Unemployment Compensation budget 214.*

I) Payment in Lieu of Taxes (PILT) (215): Comptroller Rackley reviewed the request for the Commission noting that she has not accounted for any transfers so this item may need to be considered following those budget requests. Chairman French stated that this item would be tabled until later in the budget hearings.

The Commission returned to this item at 6:16 p.m. Comptroller Rackley reviewed the options available for this Fund including the need to transfer \$875,000.00 to the Road Fund. Chairman French commented that the Board still does not have the information from negotiations with the employee units and suggested that action on this item wait until further information is received. Discussion ensued regarding the question of creating the new fund for building expenses and the plan to consider that when the information on the court project is presented. Comptroller Rackley noted that a 31% increase has been received from Hometown Health and the current budget includes the current rates.

J) Compensated Absences (216): Comptroller Rackley reviewed the request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To tentatively approve the Compensated Absences number 216 as presented.*

K) Capital Projects (301): Manager Mendiola reviewed the request for the Commission including the following proposed projects: the Courtroom renovation, the courthouse entry, the public safety communications project, the buildings & grounds shop, the library bathroom/ADA upgrades, the library roof and the adult detention bathroom renovation and his belief that the court project needs to be pursued. Commissioner Hill noted his concern with the costs associated with the court situation and the need to look to where the funding can be found. Commissioner Hill asked about the status of the Detention Center bathroom project. Buildings & Grounds Director Enoc Gaitan appeared before the Commission and explained that it had been put to the side as the direction from the County Manager was that all projects could not be accomplished in one year so that is why it is being moved into the next fiscal year. Chairman French stated that getting the wood/paint shop out of the basement is important and needs to be a priority. Commissioner Hill explained what has been done to move the project forward but noted that a decision on the courthouse project also needs to be made. Commissioner Cerri stated that he would like to see the list narrowed down. Chairman French suggested that the projects in the works need to be completed prior to adding new projects. Captain Chris Lininger of the Sheriff's Office commented on the need for the bathroom renovation at the Detention Center. Commissioner Hill commented that the list as presented does not seem unattainable to him and reviewed. Commissioner Tipton asked if the courtroom renovation/entry could be placed in the new fund. Comptroller Rackley agreed and further suggested that the buildings & grounds building be placed in the Building Reserve Fund. Comptroller Cerri asked where the funds would come from for each of these projects. Manager Mendiola reviewed his suggestions. Discussion ensued regarding the funding including concerns about spending ending fund balance. Commissioner Hoss suggested that what needs to be considered is what can the Board do now rather than what can be done later. Discussion ensued regarding the time line for budget approval. Manager Mendiola offered suggestions on prioritizing items within this budget. After discussion the following motion was made by Commissioner Hoss and passed unanimously:

*That the Public Safety Communications Project for \$1,250,000.00 get done, that the buildings & grounds shop for \$1,000,000.00 gets done, that the library bathroom/ADA upgrades for \$281,868.00 get done, that the library roof for \$79,000.00 get done and the detention center bathroom renovation for \$200,000.00 get done.*

Chairman French asked for clarification if the building & grounds building project would remain in this budget. Commissioner Hoss responded that the buildings & grounds building would be transferred to the Building Reserve Fund and offered the following amended motion:

*That the Public Safety Communications Project for \$1,250,000.00 get done, that the*

*library bathroom/ADA upgrades for \$281,868.00 get done, that the library roof for \$79,000.00 get done and the detention center bathroom renovation for \$200,000.00 get done.*

It was agreed that a special meeting would be held to discuss the court project and gain more information. Following discussion Chairman French called Commissioner Hoss' amended motion to a vote and it passed unanimously.

LUNCH BREAK (NOON TO 1 PM APPROXIMATE):

Chairman French recessed the meeting for lunch at 12:10 p.m. reconvening at 12:42 p.m.

L) Building Reserve (302): Comptroller Rackley reviewed the request for the Commission noting the transfer of the \$1,000,000.00 for the buildings & grounds building to this fund. Clarification was provided to the Clerk as to the motion on the prior item related to this transfer. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve the Building Reserve Fund 302 as presented with the \$1,000,000.00 moved into it for the buildings & grounds building, tentatively.*

M) Debt Service Fund (400): Comptroller Rackley noted that the County has no debt so this item is informational only.

N) Solid Waste Management (502): Comptroller Rackley reviewed the request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To approve the Solid Waste Management Fund 502 as presented tentatively.*

O) Consideration, discussion and possible action to transfer funds from the General Fund to the following: Self-pay Fund and/or Extraordinary Repairs and Maintenance Fund, which will be needed to be established to launch the new insurance plan and set-aside money for specific capital expenditures. Discussion ensued regarding this proposal. Commissioner Hill noted his concern with creating another fund but stated his agreement if the Comptroller is recommending this. Chairman French concurred. Commissioner Cerri voiced his opposition to creating a new fund as the Building Reserve Fund is available for this purpose. Chairman French noted the possible concern for Judge Montero in providing funding that could be diverted to another use. Comptroller Rackley noted the ability for the District Court's contribution being transferred following the expenditure to confirm that the money is going to the courthouse project. Commissioner Hill offered comment on why he supports the creation of the fund as it keeps us accountable to pool the money and get the project done. Discussion ensued. Chairman French suggested that this item be tabled for further discussion in conjunction with the court project discussion. The Board concurred.

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SHERIFF'S OFFICE: Sheriff Mike Allen, Undersheriff Kevin Malone, Captain Sean Wilkin and Captain Chris Lininger appeared before the Commission.

Patrol (100-030): Sheriff Allen reviewed the budget request for the Commission. Chairman French asked what the result would be if the Office could not enter into the IA PRO and Q-HIT programs. Sheriff Allen responded and discussion ensued. Captain Wilkin commented on the IA PRO noting that this system protects the County and our insurers from liability. Commissioner Hoss noted concerns with the support that would be provided. Discussion ensued. Chairman French asked about the new position requested. Sheriff Allen responded about the issues that the rotating door situation with the courts is causing the agency and the strain that it is causing on the patrol division. Commissioner Cerri commented on the importance of additional coverage for the evidence vault. Commissioner Tipton asked if there are sufficient duties for an additional person. Sheriff Allen responded explaining what duties this individual would be assigned to. Commissioner Tipton commented on his concerns with the budget increase to salaries. Captain Wilkin explained how the duties related to evidence are handled and how that impacts other duties of the office. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

*To approve the Sheriff's Patrol budget tentatively as presented.*

Detention (100-031): Sheriff Allen reviewed the budget request for the Commission including the request for three additional deputies related to a court decision related to direct supervision as well as new hearing time line requirements. Captain Lininger offered comment on why supervision has to be done in person as opposed to electronically. Discussion ensued. Commissioner Cerri asked if two positions would be sufficient. Captain Lininger said it would help. Commissioner Cerri commented on the potential increase to costs from the COLAs and merits and his concern with that. Chairman French noted his concern that filling only two positions creates a liability with POOL/PACT that would be his concern. Captain Lininger noted that the long-term solution is building a new jail to meet the mandates; he commented on the impact for accommodating the increase in hearings. Discussion ensued. Commissioner Hill stated his support for giving them what we can to help. Chairman French commented saying that he does not see an alternative though he is concerned. Commissioner Tipton suggested that two be approved and they can see how that goes. Discussion ensued. The following motion was made by Commissioner Hill and passed unanimously:

*To tentatively approve the Detention budget with the change of approving only two additional employees.*

Comptroller Rackley asked for clarification as to whether to leave the funding for the third position or to remove the funds. Chairman French suggested that the amount remain in the budget as the Commission does not have to fill the position. Chairman French called Commissioner Hill's motion to a vote and it passed unanimously.

Dispatch (100-032): Sheriff Allen reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To tentatively approve the Dispatch budget 032 as presented.*

Task Force (100-037): Sheriff Allen reviewed the Task Force budget request for the Commission. The following motion was made by Commissioner Hill and passed unanimously:

*To tentatively approve the Task Force budget.*

911 Enhancement (218): Comptroller Rackley offered comment on the request from the 9-1-1 Committee to use monies from the fund to purchase body cams and issues identified with that based on a decision from the FCC but noted that there is not enough revenue to purchase both the body cams and to fund the 9-1-1 phone service which had been transferred to this Fund. Undersheriff Malone reviewed the request noting the issue with the FCC and the possibility of the Legislature amending the language for what is allowed through these funds as to body cams; he noted that the increase in the 9-1-1 surcharge to a \$1.00 was based on the plan for purchase of body cams and so, if that is not occurring, action should be taken to take the fee back to its original amount; he continued reviewing the rest of the budget request. Comptroller Rackley stated that the tentative budget as presented is in alignment with the 5-year master plan but if, the 9-1-1 committee makes any changes to the request, she will bring this budget back before the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve the 9-1-1 Enhancement 218 tentatively.*

JUSTICE COURT: Justice of the Peace Jim Loveless appeared before the Commission.

JUSTICE COURT (100-042): Justice of the Peace Loveless reviewed the Justice Court budget for the Commission but noted his concern with the costs identified for pre-trial services and changes that have been identified which would result in those funds not being required. Manager Mendiola and Comptroller Rackley suggested the funds remain in the budget until everything is figured out as if it is not needed it won't be spent. The following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Justice Court budget as presented.*

Administrative Assessment (209): Justice of the Peace Loveless reviewed the Administrative Assessment budget for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

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*To tentatively approve the Administrative Assessment budget as presented.*

Administrative Assessment/Court Facilities (219): Justice of the Peace Loveless reviewed the budget for Fund 219 for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve Administrative Assessment/Court Facilities 219 as presented tentatively.*

BUILDINGS & GROUNDS: Buildings & Grounds Director Enoc Gaitan and Chief Building Engineer Jeff Tindall appeared before the Commission.

BUILDINGS & GROUNDS (100-009): Manager Mendiola offered comment on how this budget will be presented related to critical and non-critical. Manager Gaitan reviewed the non-critical projects submitted (see attached). Commissioner Tipton asked about the difference in price between the generators identified for the Detention Center and the Juvenile facility. Director Gaitan responded. Technology Services Director Ric Grantham appeared before the Commission and spoke in support of the secondary backup generator at the Dispatch Center identifying the issues that concern him. Chairman French asked about a mobile generator. Mr. Tindall responded and Director Gaitan responded. Mr. Tindall noted that the request for a generator at Juvenile is a replacement and the older one could be kept as a back-up. Discussion ensued regarding the number of hours on the current equipment. Discussion ensued regarding the request for a fire alarm system at the library. Commissioner Hill stated that while the generators are on the non-critical list he sees them as critical to our infrastructure to keep things going but he does not know if they can both be done this cycle. Chairman French agreed but suggested that a new one at the juvenile facility is not as critical as the one at the Dispatch Center which is protecting expensive equipment.

Discussion ensued regarding the critical project list submitted (see attached). Chairman French asked about the need for the drop ceiling at the library. Director Gaitan and Mr. Tindall responded. Commissioner Hill noted the amount of work done to the library recently and questioned whether, based on those projects, should some of the other departments' requests be considered. Commissioner Hill commented that he believes the ceiling, new lighting and fire alarm projects for the library are one project but he suggests doing that as a future project. The Board agreed to move the Dispatch Center generator request from the non-critical to the critical list and remove the drop ceiling and replace light fixtures along with the alarm system for the library from this year's budget and place it in next year's projects.

Director Gaitan reviewed the equipment and vehicles budget requests for the Commission. The Board concurred with cutting the Grasshopper mower turbine blower attachment. Director Gaitan reviewed the request for two new pickup trucks. Commissioner Hill asked if they would agree to one.

Director Gaitan responded yes as they still have a vacant position. Commissioner Tipton asked why the request isn't for both vehicles with the utility box and rack. Discussion ensued. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*To tentatively approve the Buildings & Grounds budget with a reduction discussed here today of \$255,018.00.*

PLANNING: County Manager Mendiola appeared before the Commission on behalf of this department.

PLANNING (100-011): Manager Mendiola reviewed the budget request for the Commission. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

*To approve the Planning budget tentatively for 22-23.*

Chairman French recessed the meeting at 3:21 p.m. reconvening at 3:27 p.m.

TECHNOLOGY SERVICES DEPARTMENT: Technology Services Director Ric Grantham appeared before the Commission.

COMPUTER SYSTEMS (100-008): Director Grantham reviewed the Computer Systems budget request for the Commission. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*To tentatively approve the Computer Systems budget.*

COMMUNICATIONS (100-012): Director Grantham reviewed the Communications' budget request for the Commission; he detailed the issues with the current Sno-Cat and the request for a new one. Discussion ensued regarding the usage of the Sno-Cat, the potential for purchasing used or re-furbished, the time the vehicle sits idle, the possibility of grants given the use for search and rescue, the possibility of a share agreement with another entity and the concerns about priority, the possibility of using the Polaris in place of the Sno-Cat and the difficulties with that and the difficulty of leasing and the costs associated. Commissioner Hoss noted his concerns with the cost for this piece of equipment. Chairman French asked if there is a log of how often this rig is used by other entities and noted his concern that Communications is financing equipment for other entities. Commissioner Cerri noted that he had found used Sno-Cats on-line and suggested an amount be approved with direction that used/refurbished be considered. Commissioner Hill asked if the cost could be shared with other departments such as the Sheriff's Office. Chairman French agreed and commented how NDOW used to handle it and stated that he was not pleased with this department shouldering the cost. Manager Mendiola noted that the Sheriff's Office is also General Fund so there would not be a savings. Director Grantham stated that as much as lives depend on this he cringes at purchasing a used vehicle as it would have the potential for major hazards. Commissioner Hill agreed that something needs to be done as the vehicle is not supported any longer and

there are no parts. Manager Mendiola suggested that, given that we are at the end of a snow season, approve it as is and direct Director Grantham to do further research and try and bring back a lower amount. Commissioner Tipton asked that Southwest Gas be contacted to see if some kind of agreement could be reached. Commissioner Hill asked that additional information be brought forward regarding used vehicles. Based on the discussion which ensued, District Attorney Macdonald noted that the purchase is not being approved here, the funds are just being identified, so it must still come back before the Commission for approval. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*To tentatively approve the Communications budget.*

Chairman French stated his understanding that this item would be looked at in May when the final budget is considered.

HUMBOLDT TV DISTRICT (501): Director Grantham reviewed the Humboldt TV District budget request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Humboldt TV District budget as presented.*

QUINN RIVER TV (709): Director Grantham reviewed the Quinn River TV District budget request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Quinn River TV budget as presented.*

DENIO TV (710): Director Grantham reviewed the Denio TV District budget request for the Commission. Discussion ensued regarding the need to dissolve this district and how that would be handled and why signal is not available in the area. Comptroller Rackley noted that \$2,000.00 had been included that could cover the cost of notification if the process to dissolve occurred. The following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Denio TV District budget as presented.*

DISTRICT ATTORNEY: District Attorney Michael Macdonald appeared before the Commission.

District Attorney (100-040): District Attorney Macdonald reviewed the District Attorney budget request for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve the District Attorney's budget 100-040 as presented tentatively.*

Child Support (100-041): District Attorney Macdonald reviewed the Child Support budget request for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Child Support Enforcement budget as presented.*

Check Restitution (210): District Attorney Macdonald reviewed the Check Restitution budget request for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

*To approve the Check Restitution budget 210 as presented tentatively.*

BUILDING INSPECTOR: Manager Mendiola appeared before the Commission on behalf of this department.

BUILDING INSPECTOR (100-040): Manager Mendiola reviewed the budget request for the Building Inspector for the Commission. The following motion was made by Commissioner Tipton and passed unanimously:

*To tentatively approve the Building Inspector budget.*

PUBLIC DEFENDER: Public Defender Matt Stermitz appeared before the Commission.

PUBLIC DEFENDER (100-048): Public Defender Stermitz reviewed the budget request for the Public Defender for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Public Defender's budget as presented.*

ALTERNATE PUBLIC DEFENDER: Manager Dave Mendiola appeared before the Commission on behalf of this department.

ALTERNATE PUBLIC DEFENDER (100-049): Manager Mendiola reviewed the budget request for the Alternate Public Defender for the Commission. The following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Alternate Public Defender's budget.*

PUBLIC WORKS DEPARTMENT (202): Public Works Director Don Kalkoske appeared before the Commission.

Road Fund (202): Director Kalkoske reviewed the Road Department's budget request for the Commission including the capital outlay request (see attached) noting the requests for a storage building for the Golconda property and new housing for the Denio property which he would suggest moving to the Capital Projects line item for future consideration. Discussion ensued regarding the motor grader, the fencing request, the truck/tractor, the belly dump, the storage building in Golconda and the possibility of using a conex box or boxes. Discussion ensued regarding the motor grader, the fencing, belly dumps, the tanks the pavement pad and the housing. Discussion ensued regarding the vehicle requests. Commissioner Tipton suggested that money should be put aside for fencing. Commissioner Hoss asked about the dozer. Director Kalkoske responded. Discussion ensued regarding the dozer. Commissioner Hill identified the following items for removal: the dozer, the mini/compact excavator, the 2,000-gallon water truck and the storage building for Golconda. Discussion ensued regarding the housing for the Denio property and putting the pad into the special projects line item. The following motion was made by Commissioner Tipton and passed unanimously:

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*To tentatively approve the motor grader, a truck/tractor, the fencing for the Golconda yard and the Winnemucca shop, a used water pump, a ten-yard dump truck with plow/sander, a belly dump trailer, a belly dump pup trailer, two frac tanks, the new newer housing for the Denio property, the lease costs through October 2<sup>nd</sup> of this year and the two new pickups and to pull the cost amounts from the spreadsheet provided.*

Regional Transportation Fund (204):

County (204-053): Director Kalkoske reviewed the budget request for the County's Regional Transportation Fund budget including road maintenance and dust control projects. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To approve the Regional Transportation Fund 204-053 as presented tentatively.*

Chairman French recessed the meeting at 5:32 p.m. reconvening at 5:37 p.m.

City (204-052): Comptroller Rackley noted the City's requested amount but indicated that no action is required on behalf of the County for this item.

Paradise Sewer (708): Director Kalkoske reviewed the budget request for Paradise Sewer for the Commission. Discussion ensued regarding the depletion of this fund and the need for a rate study. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Paradise Valley Sewer budget as presented.*

Star City Water (503): Director Kalkoske reviewed the budget request for Star City Water for the Commission. After discussion the following motion was made by Commissioner Cerri and passed unanimously:

*To tentatively approve the Star City Water budget as presented.*

McDermitt Water (760): Director Kalkoske reviewed the budget request for McDermitt Water for the Commission. After discussion the following motion was made by Commissioner Tipton and passed unanimously:

*To tentatively approve the McDermitt Water budget.*

McDermitt Sewer (761): Director Kalkoske reviewed the budget request for McDermitt Sewer for the Commission. Discussion ensued regarding the status of the sewer line project. After discussion the following motion was made by Commissioner Hill and passed unanimously:

*To tentatively approve the McDermitt Sewer budget.*

LIBRARY: Library Director Jessica Anderson appeared before the Commission.



(Minutes approved by the Commission and signed by the Chairman on 4/18/22 )

Notice of Public Meeting  
HUMBOLDT COUNTY BOARD OF COMMISSIONERS REGULAR MEETING AND BUDGET HEARINGS  
Humboldt County Board of Commissioners Special Meeting and Budget Hearings

**Monday, April 04, 2022**

**8:30 AM:**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street, Winnemucca, Nevada 89445

**VIRTUAL AND IN PERSON**  
**Commission Meeting Room is Open**  
**(Limited Seating Due to Distancing Requirements)**

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

**Click here to join the meeting:**

**[JOIN](#)**

**Or by phone: +1 775-446-0241, Conference ID: 361 642 708#**

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

**Agenda - Monday, April 4, 2022**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget

Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 8, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 7, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; December 13, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, and March 21, 2022. Discussion and possible action.

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR MARCH 21, 2022 THROUGH APRIL 4, 2022 (FOR POSSIBLE ACTION)

6. HUMAN RESOURCES: APPOINTMENT OF DENNI BYRD AS HUMBOLDT COUNTY HUMAN RESOURCES DIRECTOR (FOR POSSIBLE ACTION) - Consideration, discussion and possible appointment of Denni Byrd as Humboldt County Human Services Director with a starting salary of \$83,860.97 annually. Discussion and possible action.

Human Resources Staff Memo and Resume

[20220325 Staff Report for Appointment of Denni J. Byrd to Human Services Director Position.pdf](#)

[Resume for Byrd, Denni J. - Redacted.pdf](#)

7. SHERIFF: REQUEST TO ADD THE DONATE LIFE FLAG TO THE FLAG POLE LOCATED AT THE HUMBOLDT COUNTY COURT HOUSE (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to add the Donate Life Flag to the flag pole located at the Humboldt County Court House. The flag would be placed under the Nevada State Flag. Discussion and possible action.

Staff Memo - April 2022 National Donate Life Month Support Documents

[Staff Memo - Donate Life Month.pdf](#)

[2022-NDLM-Donation-and-Transplantation-Statistics-.pdf](#)

[DonateLifeMonth-GeneralPartners-Flyer.pdf](#)

8. REQUEST TO APPROVE HANSFORD CONSULTING APPRAISAL PROPOSAL (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of an appraisal proposal of Gold Country Water system from Hansford Consulting in an amount not to exceed \$12,000. Discussion and possible action.

Staff Memo - Hansford Consulting Appraisal of Gold Country Water

[Staff Agenda - Hansford Consulting Appraisal of Gold Country Water.pdf](#)

[200337 HEC Proposal - Gold Country.pdf](#)

9.FISCAL YEAR 2022-23 BUDGET WORKSHOP (FOR POSSIBLE ACTION) - This meeting is the first public hearing on the fiscal year 2022-23 budgets. The Board of County Commissioners is required to hold budget hearings in accordance with NRS 354.596. The county offices, departments, and boards will present and discuss their fiscal year 2022-23 budget proposals with the Board of County Commissioners during the budget workshops. The budget workshops may include the presentation, review, and discussion of revenues, expenditures, and transfers to and from county funds, and specific funding requests including, but not limited to, additions or deletions to personnel, equipment, supplies, and services used or received. The Board of County Commissioners may take action for tentative approval of the proposed budget, but all budgets are subject to final approval and action at the time final budgets are submitted.

NOTE: Miscellaneous General Fund Budgets will be reviewed as time permits throughout the meeting.

10.FISCAL YEAR 2022-23 BUDGET OVERVIEW BY COUNTY MANAGER AND  
COMPTROLLER/AUDITOR (FOR POSSIBLE ACTION) -

Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2022 (July 1, 2021 through June 30, 2022), and an overview of the FY2023 budget. County Manager Dave Mendiola will provide his annual budget message. Information Only.

Comptroller Rackley and County Manager Mendiola's Remarks  
[Comptrollers Budget Message for Budget Workshop.pdf](#)

[Fiscal Year 2022-2023 Manager Budget Message.pdf](#)

11.ASSASSOR (100-007)/ASSESSOR TECHNOLOGY FUND (217) (FOR POSSIBLE ACTION) -

- A) Assessor
- B) Assessor Technology Fund

12.COOPERATIVE EXTENSION (203) (FOR POSSIBLE ACTION)

13.6TH JUDICIAL DISTRICT COURT (FUND 205) (FOR POSSIBLE ACTION) -

- A) Juvenile Probation (034)
- B) District Court (043)
- C) Law Library (045)
- D) Specialty Court (Fund 208)

\*\*This may be delayed until later in the day or a later date depending on the judge's court calendar.

14.GENERAL FUND (100) (FOR POSSIBLE ACTION) -

- Commissioners (001)
- Administration (002)
- Personnel (014)
- Other General Government (015)
- Insect Control (061)
- Intergovernmental (086)
- Emergency Management (036)

15.95-80 RDA (FUND 220) AND HUMAN SERVICES (FUND 201 AND 211) (FOR POSSIBLE ACTION)

- A) 95-80 RDA
- B ) Human Services
  - Indigent Services (201)
  - Indigent Medical (211)

16.CLERK (004) (FOR POSSIBLE ACTION) -

- A) Clerk (004)
- B) Elections (003)

17.TREASURER (005) (FOR POSSIBLE ACTION)

18.RECORDER (100-006) (FOR POSSIBLE ACTION) -

- A) Recorder (100-006)
- B) Recorder Technology Fund

19.COMPTROLLER/AUDITOR (100-010) (FOR POSSIBLE ACTION) -

- A) Comptroller/Auditor (100-010)
- B) Rural Street Lights (100-051)
- C) Public Health Nurse (100-060)
- D) Other Culture & Recreation (100-071)
- E) Community Support (100-080)
- F) Stabilization Fund (206)
- G) Genetic Marker Test (213)
- H) Unemployment Compensation (214)
- I) Payment in Lieu of Taxes (PILT) (215)
- J) Compensated Absences (216)
- K) Capital Projects (301)
- L) Building Reserve (302)
- M) Debt Service Fund (400)
- N) Solid Waste Management (502)

O) Consideration, discussion and possible action to transfer funds from the General Fund to the following:

- Self-pay Fund and/or Extraordinary Repairs and Maintenance Fund, which will be needed to be established to launch the new insurance plan and set-aside money for specific capital expenditures. Discussion and possible action.

20.SHERIFF'S OFFICE (FOR POSSIBLE ACTION) -

Patrol (100-030)  
Detention (100-031)  
Dispatch (100-032)  
Task Force (100-037)  
911 Enhancement (218)

21.JUSTICE COURT (100-042) (FOR POSSIBLE ACTION) -

Justice Court (100-042)  
Administrative Assessment (209)  
Administrative Assistant/Court Facilities (219)

22.BUILDINGS & GROUNDS (100-009) (FOR POSSIBLE ACTION)

23.PLANNING (100-011) (FOR POSSIBLE ACTION)

24.TECHNOLOGY SERVICES DEPARTMENT - COMPUTER SYSTEMS (100-008) AND COMMUNICATIONS (100-012)/HUMBOLDT TV DISTRICT (501)/QUINN RIVER TV (709)/DENIO TV (710) (FOR POSSIBLE ACTION) -

Computer Systems (100-008)  
Communications (100-012)  
Humboldt TV District (501)  
Quinn River TV District (709)  
Denio TV District (710)

25.LUNCH BREAK (NOON TO 1 PM APPROXIMATE)

26.DISTRICT ATTORNEY (100-040) (FOR POSSIBLE ACTION) -

District Attorney (100-040)  
Child Support (100-041)  
Check Restitution (210)

27.BUILDING INSPECTOR (100) (100-040) (FOR POSSIBLE ACTION)

28.PUBLIC DEFENDER (100-048) (FOR POSSIBLE ACTION)

29.ALTERNATE PUBLIC DEFENDER (100-049) (FOR POSSIBLE ACTION)

30.PUBLIC WORKS DEPARTMENT (202) (FOR POSSIBLE ACTION) -

Road Fund (202)  
Regional Transportation Fund (204)  
City (204-052)  
County (204-053)  
Paradise Sewer (708)  
Star City Water (503)  
McDermitt Water (760)  
McDermitt Sewer (761)

31.LIBRARY (207)/LIBRARY MEMORIAL FUND (740) (FOR POSSIBLE ACTION) -

Library (207)  
Library Memorial Fund (740)

32.WINNEMUCCA EVENTS COMPLEX FUND (212) (FOR POSSIBLE ACTION) -

AG District 3 (212-070)  
Indoor Events Center (212-073)

33.REVIEW AND POSSIBLE REVISIONS OF WORKSHOP ACTIONS AND NEED TO RECONVENE ON TUESDAY, APRIL 5, 2022 (FOR POSSIBLE ACTION) - Consideration, discussion, and possible actions based on review of the decisions made during the hearing, including, but not limited to revisions to individual budgets, and a determination to continue the hearings into Tuesday, April 5, 2022 (if necessary). Discussion and possible action.

34.PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

35.ADJOURNMENT

36.NOTICE: - The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a

physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

**VIRTUAL AND IN PERSON  
Commission Meeting Room is Open  
(Limited Seating Due to Distancing Requirements)**

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

**Click here to join the meeting:**

**[JOIN](#)**

**Or by phone: +1 775-446-0241, Conference ID: 361 642 708#**

Members of the public may make a public comment at the meeting without being physically present by emailing [publiccomment@humboldtcountynv.gov](mailto:publiccomment@humboldtcountynv.gov) prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the county manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Administrator's office is the location where the supporting material is available to the public.

**NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015**

**CERTIFICATE OF POSTING**

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 8:45 A.M. By: MC  
Humboldt County Website: www.hcnv.us at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
State of Nevada Website: www.notice.nv.gov. \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: April 4, 2022 POSTED BY: MICHELLE COOK

DATE POSTED: March 30, 2022

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

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To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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County Manager,

Dave Mendiola

Assistant County Manager/  
Human Resources Director,

Abel del Real-Nava, cMBA,  
IPMA-SCP, SHRM-CP

Humboldt County Courthouse  
50 West Fifth Street Room 205  
Winnemucca, Nevada 89445

## County Manager's Office Humboldt County, Nevada



March 28, 2022

### Fiscal Year 2022-2023 Budget Message

Dear County Commissioners and Management Team,

At the January 24, 2022 County Commission Retreat the Board discussed the key priorities and direction for the County Manager. The following is the take away from that discussion and the key drivers for budget planning regarding the 2022-2023 fiscal year.

- 1) Justice & District Court Renovation and Courthouse Entry Renovation
- 2) Grass Valley Nitrate Mitigation/Waste Water Treatment Facility (WWTF) Project
- 3) Gold Country Water Acquisition as part of Nitrate Mitigation Project
- 4) Complete Land Use Planning Chapters as part of County Master Plan

Fiscal Years 2021 and 2022 were two of the strangest years any of us have ever lived through. Covid-19 took center stage in our lives and also in the county government's activity. Federal Cares Act (Covid-19) funding in 2020-21 and the American Recovery Planning Act in 2021 funneled dollars into the county to assist in the cost of battling the pandemic in our county. The targets of the ARPA funds have been identified and the efforts are under way to utilize those funds for everything from rebuilding a damaged sewer line in McDermitt to community projects throughout the county. Mentally and physically, the pandemic has been a major challenge and many people have lost their lives to the virus. Those who survived the illness are still experiencing mental health and physical issues. As of this writing, cases in Humboldt County have slowed to a small stream and the prognosis appears to be good long-term, not just in Humboldt County, but all over the world.

From a fiscal perspective, Humboldt County was able to weather the storm with very little impact. As a matter of fact, the county ended the fiscal year 2021 with a \$1.3 million surplus. That came on the heel of a \$716,000 surplus in fiscal year 2020. The FY2021 audit revealed that the county's General Fund had an ending fund balance of \$17,500,440, a rebound of more than \$2 million from Fiscal year 2018.

While that information is encouraging, there is a new challenge on the horizon for the county - inflation! The Consumer Price Index (CPI) has been on the rise since mid-2021 and currently is hovering around 8%. As a result, the cost of living for all Humboldt County residents has risen and is being felt in the form of higher prices for everything from food, fuel, rent, and utilities. That same daunting reality is what faces Humboldt County with respect to the "cost of doing business." In less than a year the projected cost of renovating our District and Justice Courts went from \$3.5 million to \$6 million and the projects seem to go up with every day and week. Vendors that historically provided a proposal that included a guarantee on the price for 30-60 days, no longer will guarantee a proposal for more than a few days. Utilities for the county are projected to go up between 20-30%. Fuel prices and the cost of upgrading infrastructure have seen historic cost increases.

The Board of Commissioners made a major decision in 2021 to commit to several capital projects, including a courtroom renovation, a courthouse entry way upgrade, a new buildings & grounds shop, a project to build a waste water treatment facility and hook up well over 500 home and businesses in Grass Valley and the continued upgrade to the public safety communications system in the northern part of the county. Between the ongoing pandemic and the rising costs and availability of goods, these projects saw very little progress. Thus, these projects will be back on the budget projections for the FY2023 hearing.

Fortunately, the county has done a good job of putting some funding aside to assist with these projects, but it is not near enough to complete them all. The scope of the courtroom renovations, the public safety communication and the Grass Valley projects will take 2-3 budget cycles, thus the county can stretch the expenses over 2-3 years. The challenge for the Board will be to decide which projects should take precedence.

County Assessor Andy Heiser is in the midst of a massive migration from our legacy system to a new platform for assessing real and personal property taxes, an effort that has been under way for nearly three years. This software transition effects many offices, including the Treasurer and the Building and Safety office. Andy has done a tremendous job of working with the vendor and this will be a big accomplishment when all is completed.

There are only a few budgets that are showing large increase requests. The Assessor Technology Fund is requesting an additional 25% (\$122,500), which is justified in my mind as he is attempting to upgrade his flight area for revalues this year and is updating software from ArcMap to ArcPro and many other changes. These changes will ensure that our property valuations are both fair and accurate.

Juvenile Services is requesting an increase of 16.6%(\$379,993), \$300,000 of which will be covered by 6<sup>th</sup> Judicial District (a non-general fund budget). This is to add a kitchen and washroom to the new transitional housing unit that is now open. Wages and benefits make up the remainder of the increase.

Sixth Judicial District is requesting an increase of 48% (\$1,087,713). This increase is the \$1 million dollars that the Judge has committed to the courtroom renovation project from the districts ending fund balance. In addition, Judge Montero is working with the Nevada Supreme Court to get approval of ARPA funds that were provided to the Supreme Court and separate from the other funding that the State received or will receive. We are hopeful that any funding from the Supreme Court will reduce the impact on the districts ending fund balance or be used to reduce the outlay from the general fund to improve the courtrooms and offices.

The Sheriff's office is requesting an increase of 14.9% (499,038) for the Adult Detention facility as a new 9<sup>th</sup> Circuit court ruling requires additional staffing. In the past, some agencies were allowed to bypass this requirement. The court made this requirement mandatory for all detention facilities.

Public Works Department is requesting a 16.7% (\$724,916) increase. This is due to the need to replace a motor grader (\$350,000), several pickup trucks and an additional truck and tractor in this fiscal year to improve efficiency of our operators. Of course, another major contributor is the cost of parts, utilities and fuel to operate this department.

Buildings and Grounds is also requesting a significant increase of 32.25% (\$579,813). These additional costs include greater costs in utilities for all of our buildings, fuel, parts and also several capital projects. In addition, wages and benefits are up by \$60,000 due to an additional full-time equivalent approved by the Commissioners, a request to purchase 2 additional vehicles (Currently 6 technicians and only four vehicles) as well as an additional \$279,360 in projects that the department believes is critical and another

\$263,654 that the department believe can wait another year. I asked the director to include these in the budget to make the Commission aware of them in case the Board feels like these need to be added to the critical list.

We have also increased the Insect Control budget by an additional 30% (\$75,000) in anticipation of additional costs to mitigate Mosquitoes, black flies and crickets in the county.

Accessing new vehicles is another challenge for the county as both fleet vehicles, which the county depended upon for the past 4+ year have all but disappeared as automobile manufacturers work to get their workforce back in place and their assembly lines back to capacity.

The labor market is also more competitive than ever before as the county strives to find exceptional candidates. While the talent pool is quite good and people are beginning to show signs of migrating following the pandemic, the costs of securing these individuals has gone up as competition from the mines and new businesses coming into the market have also seen significant changes. More important than salaries and benefits, the biggest challenge for the county and every other employer in Humboldt County is housing. We, like most every part of the nation, were behind the curve with housing inventory without considering the new businesses that are expected to come to the county. The need will grow ever more daunting as the new Thacker Pass lithium mine near Orovada and the Salmon farm on the Pershing-Humboldt county line will create as many as 600 new jobs once they go online (in 2-3 years). In the meantime, the combined operations will bring in over 1,000 construction jobs.

The good news is that Jan Morrison, the County/City Economic Development Officer has been sowing seeds with developers, builders and investors for more than three years and a number of very exciting projects are already under way to increase the production of single-family homes, townhomes, and RV Parks. In addition, the possibility of new apartment building projects is ever closer to a reality.

In February 2022, the County Commissioners participated in a budget training workshop. This training was very helpful to understand where the county revenues come from and how government finance works. The main goal was to show that while the budgeting process seems to suggest that there is always a large "projected shortfall" following the budget hearing, the data confirms that the budgeting process results (technically) in a balanced budget. This means that some years there is a shortfall in revenues vs expenditures and others (like the past three years) there is a surplus of revenues over expenditures.

One of the recommendations that came out of the training session was to consider establishing a new fund specifically for Unexpected Repairs and Maintenance. This would be a fund where revenues are directed on an annual basis to provide needed funds for repairs or maintenance that are not budgeted, but become an issue in the middle of the fiscal period. The county currently has the Building Reserve Fund, which is a set aside for future building projects.

The current Board of Commissioners have done an excellent job of building the ending fund balance in the general fund (Currently over \$17 million) as this is what keeps the county whole in years when expenditures exceed revenues. Expenditures have crept higher over the years, primarily driven by wages and benefits, but it is also due to the general cost of doing business, especially as it pertains to the rising costs mentioned earlier in this report. In addition, the county has been very aggressive in upgrading the public safety communication system and that priority will continue.

As County Manager, I am very proud of the work done by our elected officials and management team to make the funds available go as far as possible to serve the community. In addition, our employees have been our #1 asset as they always bargain in good faith with respect to their collective bargaining

agreements. While it would be easy for them to demand extreme concessions from the county, they always come down on the side of the "team" and the good of the community.

Sincerely,

Dave Mendiola  
County Manager



## Humboldt County Comptroller / Auditor

TEL 775.623.6467  
FAX 775.623.6449  
EMAIL [gina.rackley@humboldtcountynv.gov](mailto:gina.rackley@humboldtcountynv.gov)  
WEBSITE [www.hcnv.us](http://www.hcnv.us)

**Gina Rackley**  
Comptroller / Auditor  
50 W. 5<sup>th</sup> Street #203  
Winnemucca, NV 89445

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To: Humboldt County Board of Commissioners  
From: Gina Rackley, Comptroller  
Subject: Comptroller's Budget Message for Fiscal Year 2022-2023

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The General Fund is the County's largest and most comprehensive fund encompassing a wide variety of functions and programs. Humboldt County's 2022-2023 Budget reflects a General Fund in which estimated revenues, excluding grants, equal \$18,608,894 and budgeted expenditures and other financing uses are \$26,529,129 for a deficit of <\$7,920,235>. This is an increase in expenses of \$1,536,134 over Fiscal Year 2022.

For the purposes of property tax and consolidated tax figures I have used 95% of the State's Final Tax Projections. The State has projected Net Proceeds to be \$3.7 million and I have opted to use 50% of that amount, of which \$998,000 would go to the General Fund. Historically I have budgeted \$1,250,000 so this amount is slightly higher than years past. Net Proceeds are not distributed until the last week of May each fiscal year so that makes it a little challenging to project in March of 2022 what would be received in May of 2023 so I would rather error on the side caution and budget a conservative amount.

For the salary and benefits projections, I have used a 4% COLA and a 2.5% merit increase. We are currently still meeting with both employee associations so these are for projection purposes only and in no way do they reflect intent by either management or the associations. There are 33 vacant positions included in this years' budget requests, some are vacant budgeted positions and some are new, they are listed on the attached sheet.

We are expecting to receive the second allocation of ARPA funds in April in the amount of \$1,634,612. Projects identified in the expenditure plan are beginning to be completed and there are some expenses paid out. This money is not identified as revenue until which time the funds are spent. The funds are posted to the liability account deferred revenue when received.

Total budget expenditure requests across all funds are up \$6,202,719 over the 2021-2022 Final Budget. Total Fiscal Year to Date (03/24/22) actual expenditures are \$24,336,422 (48%) and we are currently positioned at 70% of the fiscal year elapsed, so we are sitting in a good expenditure position right now.

It is anticipated that the County will utilize a portion of unassigned fund balance to maintain the level of services that our citizens have become accustomed to over the last several years. However, it is anticipated that the actual ending fund balance will be greater since historically the County has not spent 100% of its expenditure appropriations.

Many of the Capital Projects that you approved in the FY22 budget have not been completed, such as the Building & Grounds new building (\$1.5M), Courtroom Renovation (\$3M), Ramp (\$800K), and Showers at the Detention Center (\$200K). These items are again in the Capital Projects budget for FY23 (tab 32).

As presented by our auditor's, the General Fund ending balance as of June 30, 2021 was \$17,500,440. An increase of \$1,354,987 from FY2020. The ending fund balance remains between \$15M and \$16M and as previously mentioned we have not yet received Net Proceeds for the fiscal year. Given the strong ending fund balance that you have strived to build and knowing that we have significant capital projects that need to be completed, I am recommending for consideration a new fund for extraordinary maintenance, repair or improvement of capital projects. Pursuant to NRS 354.6105; the money in the fund may only be used for the extraordinary maintenance, repair or improvement of capital projects or facilities. The money in that fund may not revert to any other fund or be a surplus for any purpose other than the purpose specified. Transferring money from the General Fund to this newly created fund would earmark those dollars for these projects and could not be used for anything else.

Humboldt County maintains a balance of \$1,050,843 in the County's stabilization fund as authorized by NRS 354.6115. The money in this fund can only be used to mitigate the effects of natural disasters (tab 27).

I look forward to these upcoming budget hearings and working with you all again to adopt a budget that works to benefit the citizens and taxpayers of Humboldt County.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gina Rackley".

Gina Rackley



Payroll Set: Payroll Set 01 - 01

Budget Year: 2022-2023 Budget - 2022-2023 Budget

Vacant	Employee Number	Employee Name	SSN	Employee Status	Department	Pay Type	Category	Bargaining Unit	Pay Cycle	Cycles/Year
✓		Building Official		Active	033 - BUILDING INSPECTOR	Salary	Full Time	Exempt Employees - Exempt ...	Biweekly	26
✓	PBEMP00137	Case Mgr FTC		Active	208 - DRUG COURT	Hourly	Full Time	Exempt Employees - Exempt ...	Biweekly	26
✓	PBEMP00123	Central Control		Active	031 - DETENTION	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00124	Central Control		Active	031 - DETENTION	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00122	Deputy		Active	031 - DETENTION	Hourly	Full Time	HCLEA - Humboldt County Law...	Biweekly	26
✓	PBEMP00120	Dispatcher		Active	032 - DISPATCH	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00119	Dispatcher		Active	032 - DISPATCH	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00118	Dispatcher		Active	032 - DISPATCH	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00121	Dispatcher		Active	032 - DISPATCH	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00135	Dispatcher PT		Active	032 - DISPATCH	Hourly	Part Time	Exempt Employees - Exempt ...	Biweekly	26
✓	PBEMP00116	Equip Operator		Active	202 - ROAD DEPARTMENT	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00114	Equip Operator		Active	202 - ROAD DEPARTMENT	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00115	Equip Operator		Active	202 - ROAD DEPARTMENT	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00139	Fairgrounds Attendant		Active	070 - FAIRGROUNDS	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00140	Fairgrounds Attendant		Active	070 - FAIRGROUNDS	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00131	HR Assistant		Active	002 - COUNTY MANAGER	Hourly	Full Time	Exempt Employees - Exempt ...	Biweekly	26
✓	0190	Human Services Director		Active	201 - INDIGENT	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓		Library Asst PT Denio		Active	072 - LIBRARY	Salary	Part Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00117	Maint Engineer		Active	009 - BUILDING & GROUN...	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00146	NEW DETENTION DEPUTY		Active	031 - DETENTION	Hourly	Full Time	HCLEA - Humboldt County Law...	Biweekly	26
✓	PBEMP00147	NEW DETENTION DEPUTY		Active	031 - DETENTION	Hourly	Full Time	HCLEA - Humboldt County Law...	Biweekly	26
✓	PBEMP00148	NEW DETENTION DEPUTY		Active	031 - DETENTION	Hourly	Full Time	HCLEA - Humboldt County Law...	Biweekly	26
✓	PBEMP00145	NEW PATROL DEPUTY		Active	030 - SHERIFF	Hourly	Full Time	HCLEA - Humboldt County Law...	Biweekly	26
✓	PBEMP00149	NEW Water/Wasterwater Spec		Active	202 - ROAD DEPARTMENT	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00136	Pretrial Svc Case Mgr		Active	208 - DRUG COURT	Hourly	Part Time	Exempt Employees - Exempt ...	Biweekly	26
✓	PBEMP00125	Probation Officer		Active	034 - JUVENILE PROBATION	Hourly	Full Time	Exempt Employees - Exempt ...	Biweekly	26
✓	PBEMP00126	Probation Officer		Active	034 - JUVENILE PROBATION	Hourly	Full Time	Exempt Employees - Exempt ...	Biweekly	26
✓	PBEMP00134	Public Guardian		Active	201 - INDIGENT	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00130	Res Tech PT		Active	034 - JUVENILE PROBATION	Hourly	Part Time	-	Biweekly	26
✓	PBEMP00138	Tech Svs Mgr		Active	008 - IT / COMPUTER DEPA...	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00128	Technician		Active	008 - IT / COMPUTER DEPA...	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00127	Technician III		Active	008 - IT / COMPUTER DEPA...	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26
✓	PBEMP00129	VOID		Terminated	008 - IT / COMPUTER DEPA...	Hourly	Full Time	HCEA - Humboldt County Emp...	Biweekly	26

Count: 33

## OVERVIEW OF ALL DEPARTMENTS

### GENERAL FUND

Department	FY2022 Budget	FY2023 Dept Request	Increase/Decrease	
Alternate Public Defender	247,640	274,790	10.96%	27,150
Assessor	814,200	814,383	0.02%	183
Building & Grounds	1,797,983	2,377,796	32.25%	579,813
Building Inspector	425,400	402,290	-5.43%	(23,110)
Child Support	507,710	533,220	5.02%	25,510
Clerk	552,570	536,020	-3.00%	(16,550)
Communications	423,287	695,648	64.34%	272,361
Commissioners	339,175	341,750	0.76%	2,575
Community Support	1,125,000	1,125,000	0.00%	-
Comptroller	464,815	456,190	-1.86%	(8,625)
Computer Systems	1,796,037	1,561,574	-13.05%	(234,463)
County Manager	648,177	603,493	-6.89%	(44,684)
Detention	3,306,220	3,849,708	16.44%	543,488
Dispatch	1,369,325	1,273,116	-7.03%	(96,209)
District Attorney	1,638,440	1,637,020	-0.09%	(1,420)
Elections	75,000	75,000	0.00%	-
Emergency Management	92,000	125,400	36.30%	33,400
Insect Control	250,000	325,000	30.00%	75,000
Intergovernmental	675,000	675,000	0.00%	-
Justice Court	751,965	829,940	10.37%	77,975
Other Culture & Recreation	-	-	0.00%	-
Other General Gov't	1,534,000	1,518,500	-1.01%	(15,500)
Personnel	37,500	37,500	0.00%	-
Planning	118,295	124,520	5.26%	6,225
Public Defender	337,590	377,340	11.77%	39,750
Public Health Nurse	183,185	186,595	1.86%	3,410
Recorder	428,135	438,660	2.46%	10,525
Rural Street Lights	40,000	40,000	0.00%	-
Sheriff	4,456,047	4,763,693	6.90%	307,646
Task Force	183,559	174,283	-5.05%	(9,276)
Treasurer	374,740	355,700	-5.08%	(19,040)
<b>Total for Fund =</b>			<b>186.25%</b>	<b>1,536,134</b>
911 Enhancement Fund	190,000	160,450	100.00%	(29,550)
Admin Assessment Fund	60,000	60,000	0.00%	-
AA / Court Facilities Fund	350,000	350,000	0.00%	-
Assessor Tech Fund	476,200	598,700	25.72%	122,500
Capital Projects Fund	3,817,000	5,595,868	46.60%	1,778,868
Cooperative Extension Fund	434,725	439,703	1.15%	4,978
Denio TV Fund	2,000	2,000	0.00%	-
Humboldt TV Fund	367,030	360,390	-1.81%	(6,640)
Indigent Services Fund	705,495	828,940	17.50%	123,445
Indigent Medical Fund	932,603	911,919	-2.22%	(20,684)
Library Fund	1,101,722	1,102,470	0.07%	748

Library Memorial Fund	18,000	10,000	-44.44%	(8,000)
McDermitt Sewer Fund	187,181	185,870	-0.70%	(1,311)
McDermitt Water Fund	214,087	220,100	2.81%	6,013
NV 95-80 RDA Fund	-	185,720	100.00%	185,720
Paradise Sewer Fund	34,116	51,875	52.05%	17,759
Quinn River TV Fund	20,720	20,720	0.00%	-
Road Fund	4,324,563	5,039,480	16.53%	714,917
RTC County Fund	1,650,000	1,675,000	1.52%	25,000
Solid Waste Fund	985,006	980,150	-0.49%	(4,856)
Star City Water Fund	186,585	202,230	8.38%	15,645

### Events Complex Fund

Department	FY2022 Budget	FY2023 Dept Request	Increase/Decrease	
Ag District #3	1,210,078	1,359,600	12.36%	149,522
Indoor Events Center	1,801,525	1,765,925	-1.98%	(35,600)
<b>Total for Fund =</b>			<b>10.38%</b>	<b>113,922</b>

### Sixth Judicial District Fund

Department	FY2022 Budget	FY2023 Dept Request	Increase/Decrease	
Juvenile Services	2,289,776	2,671,594	16.67%	381,818
District Court	2,258,574	3,350,380	48.34%	1,091,806
Law Library	50,000	50,000	0.00%	-
<b>Total for Fund =</b>			<b>65.02%</b>	<b>1,473,624</b>
Specialty Courts	1,401,338	1,759,297	25.54%	357,959

SPECIAL PROJECTS

DEPARTMENT: BUILDING AND GROUNDS  
 FISCAL YEAR: 2022 - 2023  
 SUBMITTED BY: ENOC GAITAN

ITEM DESCRIPTION	\$ BUDGET REQUEST
<b>Critical Projects-Must Be Done</b>	
Restore the Courthouse east wing roof with White knight Plus water proof aliphatic urethane coating ✓	\$ 89,000.00
Fill in cracks, seal, and paint stripes to multiple county parking lots ( Courthouse, Da's / Child support, Annex building, Ju ✓	\$ 61,360.00
Paint County areas ✓	\$ 5,000.00
Install a new drop ceiling T- bar system across the first floor new addition at the Humboldt County Library ✓	\$ 30,000.00
Upgrade the existing light fixtures across the first floor new addition at the humboldt County Library ✓	\$ 35,000.00
Remove and replace the existing leaking shingle roof at the McDermitt Library ✓	\$ 35,000.00
Repair the small roof system at the Winnemucca mountain communication room. ✓	\$ 24,000.00
<b>TOTAL</b>	<b>\$ 279,360.00</b>

SPECIAL PROJECTS

DEPARTMENT: BUILDING AND GROUNDS  
 FISCAL YEAR: 2022 - 2023  
 SUBMITTED BY: ENOC GAITAN

ITEM DESCRIPTION	\$ BUDGET REQUEST
<b>Non-Critical Projects-Informational Projects</b>	
Clean and remove water stain on the brick wall around the Courthouse building.	\$19,800.00
Adding a secondary backup generator at the Dispatch center <i>move to critical</i>	\$117,841.00
Clean and remove water stain on the brick wall at the Jail Detention center building.	\$6,900.00
Repair and paint around the Juvenile dentention center exterior stucco wall.	\$23,650.00
Remove and install a new backup generator at the Juvenile Detention Center	\$38,657.00
Install a new fire alarm system at the Humboldt County Library	\$56,806.00
<b>TOTAL</b>	<b>\$263,654.00</b>

**CAPITAL OUTLAY AND SPECIAL PROJECTS**

<b>DEPARTMENT: Public Works (Roads)</b>	
<b>FISCAL YEAR: 2022 - 2023</b>	
<b>SUBMITTED BY: Don Kalkoske</b>	
ITEM DESCRIPTION	\$ BUDGET REQUEST
✓ Motor Grader	\$ 350,000.00
✓ Truck/Tractor	\$ 75,000.00
Fencing at Golconda Yard and Winnemucca Shop	\$ 100,000.00
Water Pump (Used)	\$ 20,000.00
Road Equipment/Materials storage building for Golconda property	\$ 110,000.00
Dozer (Used) (Current is 1981)	\$ 100,000.00
Mini/Compact Excavator	\$ 45,000.00
2000 Gallon water truck (Used)	\$ 30,000.00
✓ 10 Yard dump truck with plow/sander	\$ 150,000.00
Belly Dump Trailer	\$ 60,000.00
Belly Dump Pup Trailer	\$ 55,000.00
Frac Tanks (2 ea)	\$ 55,000.00
Pavement pad at PW Shop for Salt/Sand	\$ 40,000.00
✓ New(er) housing for Denio Property	\$ 100,000.00
<b>VEHICLES</b>	
Existing Lease Pick Ups (2) each (Lease ends 10/2022)	\$ 6,500.00
✓ New HD pickup (purchase 2 each)	\$ 95,000.00
<b>TOTAL</b>	<b>\$ 1,391,500.00</b>

# Winnemucca

*There's More Than Meets The Eye.*

March 10, 2022.

Humboldt County Commission  
Humboldt County Courthouse  
50 E. Fifth Street  
Winnemucca, Nevada 89445

Re: Agricultural District #3 Capital Budget

Dear Commissioners:

The Agricultural District #3 Board respectively submits the capital budget for Fiscal Year 2023. As you know, the Winnemucca Events Complex has been a one-of-kind investment for our community, generating millions of dollars in economic benefit for local businesses, and providing residents with a first-class event venue. While the Complex has hosted a remarkable number of diverse events over the years, near-constant use has placed considerable stress on its facilities, equipment and staff. As a result, several substantial capital improvement projects are now needed to protect our investment.

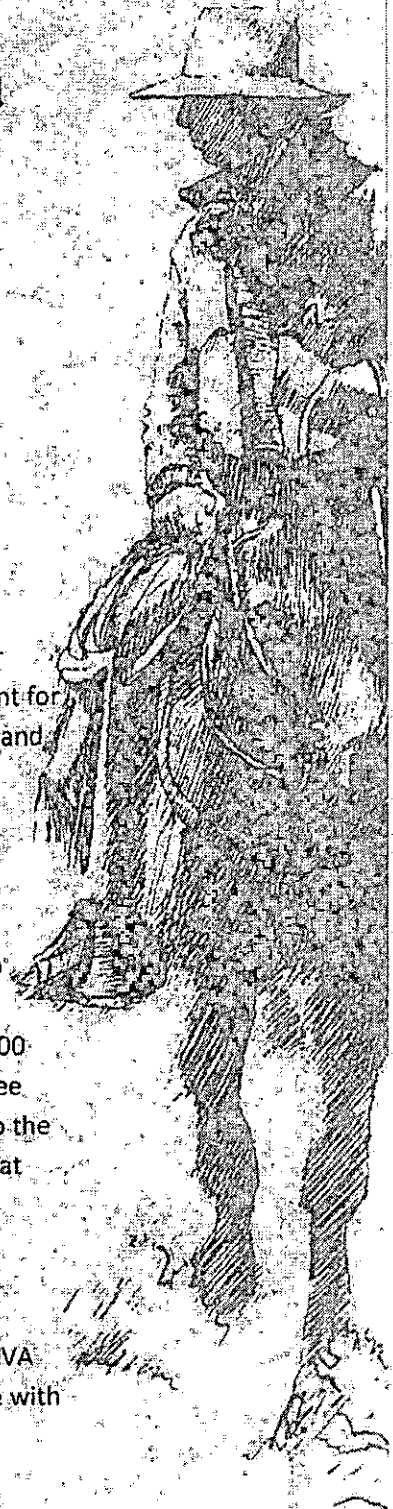
As you are aware, the Winnemucca Convention & Visitors Authority Board continues to commit 2% of all room tax revenues generated within the city and county to the Winnemucca Events Complex Fund. These funds have ranged from \$375,000 to \$398,000 annually; depending on the effect that high fuel prices have on travel over the next three months, the WCVA is on target to generate over \$450,000 this fiscal year. In addition to the new funds generated, the Ag District #3 also has reserved funds from previous years that may be applied to upcoming projects.

The Ag District #3 was tasked with daily oversight of the Winnemucca Events Complex decades ago and members have taken its management, budgeting, and planning very seriously. As a collaborative team, between the Humboldt County Commission, the WCVA and the Ag District #3, we are confident we can ensure this facility remains competitive with other venues throughout Nevada and the West.

Thank you for your support. We look forward to meeting and discussing the immediate needs of the Winnemucca Events Complex.

Sincerely,

  
Kim D. Petersen, Director  
Agricultural District #3



Winnemucca  
Events Complex

50 W. Winnemucca Blvd.

Winnemucca, NV 89445

800-962-2638

775-623-5071

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Email [information@winnemucca.nv.us](mailto:information@winnemucca.nv.us)

[www.winnemucca.nv.us](http://www.winnemucca.nv.us)

## FY 2022/2023

### CAPITAL OUTLAY PROJECTS – DESCRIPTION & JUSTIFICATION

#### **Ag District #3-070**

**1. Buddy Vacuum Trailer. \$50,000.**

As we have shared with the Commission on several occasions, the availability of temporary staffing continues to hamper our ability to rapidly transition from one event to the next. As a result of direct funding from the Winnemucca Convention & Visitors Authority Board, the Ag. District #3 Board has just ordered a vacuum trailer designed to remove shavings and manure from the horse stalls. We are told that using the vacuum will dramatically reduce temporary staffing needs. Staff will be testing the equipment to see if it will accomplish what we need for our application. If it does, due to the large number of stalls that need to be cleaned following each livestock event, the Ag. #3 Board believes that a second unit will be necessary. \$50,000 has been included in our budget to cover the cost for the purchase and shipping of a second unit.

**2. Event Center Parking Lot Lighting Upgrade/Retrofit. \$38,000.**

To accommodate larger events over the past few years the Ag. District #3 Board has substantially expanded its footprint on the facilities. In doing so, we are now left with many high-traffic areas that are not illuminated at night. This has created safety issues for the movement of vehicles, participants, spectators, and livestock. The estimate of \$38,000 is to upgrade some of the current lighting to LED and to add additional fixtures on the backside of existing light poles doubling the area of illumination in and adjacent to the main Event Center parking lot.

**3. Move and Compact Stockpiled Dirt to Pavilion Warm-Up Arena. \$22,000.**

Adding the Pavilion a few years back required the necessity to build a quick arena for horse warm-up purposes. The area is currently located at the east end of the pavilion in some-what of a hole which is subject to flooding during rainy weather. To make the arena more functional and improve drainage and accessibility, we are looking to raise the level of the arena utilizing stockpiled dirt from a previous project. We are estimating the cost to move the dirt from the East end of the property to the pavilion to be \$22,000.

**4. Hoofbeats Horse Stall Cover Retrofit. \$185,000.**

The snow that fell during the Ranch Hand Rodeo was a reminder of why we need to continue retrofitting our existing non-covered stalls with panels and gates that will accept permanent metal roofs. Contestants were very upset that their horses were housed in uncovered stalls. If we are to continue hosting events during the winter months, the need for additional covered stalls must be addressed. Currently, we have 583 covered stalls which were substantially full during the 2022 Ranch Hand Rodeo. During SSIR we are obligated to provide a minimum of 730 covered stalls. In the past we have made up the difference with shade tarps which are costly and require substantial labor to install and to remove

and can become a safety issue when winds are high. We are hopeful to cover 100 more stalls during FY 2022/23. The \$185,000 estimate includes the stall and gate panels to accept the roof, 2"x6"x16' roof joists, metal roof sheeting, screws, panel clamps, construction of a base rock pad, and labor to install roofing materials.

**5. Expand East End Paved Parking Lot. \$98,000.**

Increase the existing parking lot east of the Event Center by 2,850 square yards to accommodate the addition of approximately 100 paved parking spots. Obviously, due to the rapidly increasing oil prices at this time, we are making our best guess as to the future costs to pave and stripe the lot.

**6. Misc. Gate & Panels**

To be used to replace gates and panels that are damaged each year in the normal operation of the facility.

**FY 2022/2023  
Ag District #3 Capital Projects List**

**Ag District #3 - 073**

1.	
2.	

Total      \$ \_\_\_\_\_ -

**Ag District #3 - 070**

1.	Buddy Vacuum Trailer	\$ 50,000.00
2.	EC Parking Lot Lighting Upgrade/Retro	\$38,000.00
3.	Relocate and Compact Stockpile Dirt to Pavillion Warm-Up Arena	\$22,000.00
4.	Hoofbeats Horse Stall Cover Retrofit	\$185,000.00
5.	Expand East End Paved Parking Lot	\$ 98,000.00
6.	Misc Livestock Panels & Gates	\$ 10,000.00
7.		
8.		
9.		

Total      \$ 403,000.00

**Grand Total      \$403,000.00**