

Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS
Humboldt County Board of Commissioners Regular Meeting
Monday, October 17, 2022
8:30 AM:

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

Click here to join the meeting:
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Or by phone: +1 775-446-0241, Conference ID: 493 675 423#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Monday, October 17, 2022

STAFF REPORT

Staff Report

[HUMBOLDT COUNTY COMMISSIONERS -10-17-22 STAFF REPORT.pdf](#)

1.CALL TO ORDER

2.PLEDGE OF ALLEGIANCE

3.PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4.APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget

Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; September 19, 2022 (Regular Meeting); and October 3, 2022. Discussion and possible action.

4.A.Minutes

[HCC090920unapprovedUNOFFICIAL.pdf](#)

[HCC100322unapprovedUNOFFICIAL.pdf](#)

5.APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR OCTOBER 3, 2022 THROUGH OCTOBER 17, 2022 (FOR POSSIBLE ACTION)

6.HUMBOLDT MUSEUM REQUEST TO DECORATE COURTHOUSE FOR HOLIDAY SEASON (FOR POSSIBLE ACTION) AND AN UPDATE ON UPCOMING EVENTS (INFORMATION ONLY) - A) Consideration, discussion and possible approval of a request from Humboldt Museum Executive Director Dana Toth to decorate the Courthouse for the upcoming holiday season. Discussion and possible action.

B) Ms. Toth will give an update on upcoming holiday events involving the museum. Information only.

6.A.Staff Agenda Request - Museum/Courthouse decorations

[Staff Agenda Request - Museum.pdf](#)

[Haunted Bridge Street logo \(1\).pdf](#)

[Haunted Bridge Street \(11 x 8.5 in\) no vendor link.pdf](#)

7.COMPROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2022 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA). Information Only.

8.ASSESSOR'S OFFICE: GIS DEPARTMENT UPDATE (INFORMATION ONLY) - The Assessor's Office and the GIS Department will update the Commission on the department's strategic goals and plans. Information only.

8.A.Staff Memo - GIS Strategic Plan

[Staff Report - GIS Strategic Plan.pdf](#)

[GIS five yr plan.pdf](#)

9.SET TO PUBLIC HEARING: (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to Set to Public Hearing for a future date to be determined by the County Clerk for the following:

- A) RH-22-17 Zone change request submitted by Regional Planning Commission on behalf of B. Wilkinson and B. Calhoun et al to change the C (Commercial) zoning designation to M-3 (Open Land Use) zoning designation on property located at 195 US Hwy 95, McDermitt, NV (APN 03-0594-55). Discussion and possible action.
- B) RH-22-18 Zone change request submitted by Regional Planning Commission on behalf of B. Wilkinson and B. Calhoun et al to change the C (Commercial) zoning designation to M-3 (Open Land Use) zoning designation on property located off US Hwy 95, McDermitt, NV (APN 03-0594-54). Discussion and possible action.
- C) RH-22-19 Zone change request submitted by Regional Planning Commission on behalf of Donn L. Sakurada to change the C (Commercial) zoning designation to M-1 (Industrial) zoning designation on property located N of I-80/S of the RR tracks (APN 05-0555-06). Discussion and possible action.
- D) RH-22-20 Zone change request submitted by Regional Planning Commission on behalf of Amerigas Propane LP change the C (Commercial) zoning designation to GC (General Commercial) zoning designation on property located at 3400 W Winnemucca Blvd/W Winnemucca Blvd (APN 10-0102-01 & 02). Discussion and possible action.
- E) RH-22-21 Zone change request submitted by Regional Planning Commission on behalf of Blake Lambert and Gail E. Lambert to change the C (Commercial) zoning designation to M-3 (Open Land Use) zoning designation on property located at 24990 N US Hwy 95, Orovada, NV (APN 03-0421-17). Discussion and possible action.
- F) RH-22-22 Zone change request submitted by Regional Planning Commission on behalf of PWD Winnemucca, LLC to change the C (Commercial) zoning designation to GC (General Commercial) zoning designation on property located at 3575 & 3545 W Winnemucca Blvd/W Winnemucca Blvd (APN 10-0071-006, 13 & 03). Discussion and possible action.

9.A.Planning Dept - Set to Public Hearing

[Agenda Report - RH-22-17,18,19,20,21,22.pdf](#)

10.PLANNING DEPARTMENT: APPROVAL OF FINAL DIVISION OF LAND INTO LARGE PARCELS (POSSIBLE ACTION) - Consideration, discussion and possible approval of a final division of land into large parcels submitted by Desert Mountain Surveying as agent for FI Properties, LLC per NRS 278.472. The site is located 2.5-miles southeast along Valhalla Road, Assessor's parcel # 05-0201-06. Discussion and possible action.

10.A.Planning Dept. LP-22-01

[LP-22-01 Memo to HCC.pdf](#)

11.PUBLIC WORKS DEPARTMENT: APPROVAL OF PEARL CAMP PERPETUAL RIGHT-OF-WAY (FOR POSSIBLE ACTION) / GENERAL ROAD PROJECTS (FOR INFORMATION ONLY) - A) Request approval of a perpetual Right-of-Way grant with the BLM for Pearl Camp Road and to allow the Public Works Director to sign the grant document. Discussion and possible action.

B) A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

11.A.Agenda Report - Pearl Camp Road ROW

[Staff Report Pearl Camp RoW grant 10052022.pdf](#)

[BLM RoW Grant - Pearl Camp 10052022.PDF](#)

12.MARIGOLD LETTER OF SUPPORT FOR MARIGOLD-VALMY EXPANSION (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a letter of support for Marigold-Valmy Expansion – Reference NVN065034 – 3809/1792 (NVW010.31). Discussion and possible action.

12.A.Agenda Request - Marigold letter of support

[Staff Agenda Memo - Marigold Letter of Support.pdf](#)

[Marigold support ltr hd.pdf](#)

13.ANDY RIEBER PROFESSIONAL SERVICES RETAINER AGREEMENT SECOND AMENDMENT (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a second amendment for a professional services agreement between Humboldt County and Andy Rieber for consulting services with respect to Wild Horse and Burro Management, Natural Resources, Desert Land Entries (DLEs), Public Land Use Planning and Land Use Plan Amendments (LUPAs), the Federal Land Policy and Management Act (FLPMA), Sagebrush Focal Areas (SFAs), and other public lands issues. The second amendment will set a new "not to exceed" amount of \$150,000 and extend the agreement for three years and ending on November 9, 2026. Discussion and possible action.

13.A.Staff Agenda Request - Rieber Agreement Amendment

[Rieber Amendment 11-17-2022 REQUEST FORM.pdf](#)

[Revised 2022-10-17 DRAFT AMENDMENT ANDREA RIEBER- updated 150k final.pdf](#)

14.HUMAN RESOURCES: APPROVAL OF AGREEMENT WITH CPS HR CONSULTING FOR EMPLOYEE ENGAGEMENT SERVICES (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval of a request from the Assistant County Manager/Human Resources Director to enter into an agreement with CPS HR Consulting for Employee Engagement Services that includes the development of an employee engagement survey that will be used to collect responses from Humboldt County employees to measure overall employment satisfaction. The agreement would be for an amount not to exceed \$12,500. Discussion and possible action.

14.A.HR - Climate Survey Request

[Staff Agenda Survey.pdf](#)

[Climate Survey Proposal-Pontifex.pdf](#)

[Humboldt Co NV October 2022.pdf](#)

15. APPROVAL OF APPRAISER PROPOSALS TO CONDUCT APPRAISAL OF DELONG PROPERTY FOR EXPANSION OF HUMBOLDT COUNTY REGIONAL LANDFILL (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to conduct two appraisals on Parcel Number 06-0401-44, to establish the value of the parcel for the possible acquisition of land for the expansion of the Humboldt County Regional Landfill in an amount not to exceed \$9,000. NRS 244.2795 requires that the board of county commissioners have property appraised, by two qualified appraisers from the county's established list of appraisers, prior to acquiring or selling land per 244.275 (2). Discussion and possible action.

15.A. Agenda Request - Landfill Appraisal

[Staff Agenda Request - Landfill Appraisal.pdf](#)

[Stafford Fee for Appraisal of DeLong Property-Landfill.pdf](#)

[Buckholz Appraisal Confirmation and Proposal -DeLong for Landfill Expansion.pdf](#)

[Parcel 06-0401-44 DeLong.pdf](#)

16. REQUEST TO APPROVE BLM MEMORANDUM OF UNDERSTANDING FOR A PROPOSED TRAIL IMPROVEMENT PROJECT AT WATER CANYON RECREATION AREA (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a Memorandum of Understanding (MOU) (#NVW-010000-0027) with the Bureau of Land Management (BLM) and to authorize either Chairman Jim French or County Manager Dave Mendiola to sign the memorandum pending review by the District Attorney's office. The BLM is in the baseline data collection and document preparation phase for a proposed trail improvement project at Water Canyon Recreation Area (WCRA). The BLM intends to replace a bridge and establish an outdoor classroom and resurfacing of the trail to expand community education opportunities and to make the trail more accessible to the public. Discussion and possible action.

16.A. Agenda Request - BLM MOU Water Canyon Nature Trail

[Agenda Request - BLM Nature Trail MOU.pdf](#)

[WCRA Nature Trail MOU 10-17-2022.pdf](#)

17. APPROVAL OF GRAZING REGULATIONS AMENDMENT COMMENTS LETTER (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a comments letter for the Revisions of the BLM Grazing Regulation 43 CFR Part 4100 dated September 2020, which are due on Thursday, October 13, 2022. The comments were reviewed by Commissioner Cerri and County Manager Dave Mendiola prior to submittal. Request is being made to allow either Chairman Jim French or County Manager Dave Mendiola to sign the letter, whomever is available, prior to the deadline. Discussion and possible action.

17.A. Grazing Regulations Comments

[Grazing regulations Revision 11-17-2022 REQUEST FORM.pdf](#)

18. MISCELLANEOUS REPORTS AND CORRESPONDENCE - 1) Other information and upcoming meetings

October 25, 2022 Winnemucca City Council Meeting
November 7, 2022 Humboldt County Commission Meeting
November 8, 2022 Winnemucca City Council Meeting
November 10, 2022 Regional Planning Commission Meeting
November 21, 2022 Humboldt County Commission Meeting
November 22, 2022 Winnemucca City Council Meeting

2)Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

19.FUTURE AGENDA ITEMS

20.PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

21.ADJOURNMENT

22.NOTICE: - The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

Click here to join the meeting:
[JOIN](#)

Or by phone: +1 775-446-0241, Conference ID: 493 675 423#

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the county manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Administrator's office is the location where the supporting material is available to the public.

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at 8:45 A.M. By: MC

Humboldt County Website: www.hcnv.us at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov A.M. By: _____

MEETING DATE: October 17, 2022 POSTED BY: MICHELLE COOK

DATE POSTED: October 12, 2022

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

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