

Notice of Public Meeting  
HUMBOLDT COUNTY BOARD OF COMMISSIONERS  
Humboldt County Board of Commissioners Regular Meeting  
**Tuesday, September 06, 2022**  
**8:30 AM:**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street, Winnemucca, Nevada 89445

**Click here to join the meeting:**  
**[JOIN](#)**

**Or by phone: +1 775-446-0241, Conference ID: 589 546 344#**

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

**Agenda - Tuesday, September 6, 2022**

STAFF REPORT  
Staff Report

[County Commission Meeting 09-06-2022 STAFF REPORT.pdf](#)

1.CALL TO ORDER

2.PLEDGE OF ALLEGIANCE

3.PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; December 13, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022; May 2, 2022; May 16, 2022; May 19, 2022 (Special); August 8, 2022; August 22, 2022; and August 29 (Special Meeting-Grass Valley Nitrate). Discussion and possible action.

4.A. Minutes - 08082022

[HCC121321unapprovedUNOFFICIAL.pdf](#)

[HCC080822unapprovedUNOFFICIAL.pdf](#)

[HCC082222unapprovedUNOFFICIAL.pdf](#)

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR AUGUST 22, 2022 THROUGH SEPTEMBER 6, 2022 (FOR POSSIBLE ACTION)

6. PROCLAMATION: DECLARING FRIDAY, SEPTEMBER 16, 2022 AS POW/MIA RECOGNITION DAY IN HUMBOLDT COUNTY (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval to adopt a Resolution recognizing September 16, 2022 as "POW / MIA Recognition Day in Humboldt County, Nevada." Discussion and possible action.

6.A. Staff Memo - POW/MIA Resolution

[POW-MIA Staff Agenda Memo.pdf](#)

[POW MIA 2022 Recognition Day Proclamation\\_final.pdf](#)

7. PRESENTATION REGARDING THE FOSTER HOME CRISIS (INFORMATION ONLY) - Members of the 6th Judicial District Community Improvement Council will update the Board on the foster home crisis and the lack of foster homes in Winnemucca resulting in children being placed hundreds of miles away from parents, schools, home and community, as well as solutions to get parents engaged in services so children are not removed. Information only.

7.A. Staff Memo - Foster Home Presentation

[Staff Report CIC 9.6.22.pdf](#)

[CIC presentation to HC BCC 9.6.22.pptx](#)

8.COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2023 (July 1, 2022 through June 30, 2023), including an update on the American Rescue Plan Act (ARPA). Information Only.

9.DENIO COMMUNITY HALL REQUEST FOR APPROVAL TO INSTALL A NEW HVAC SYSTEM (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a request to contract with Flores Heating and Air to install a new HVAC system in the Denio Community Hall in an amount not to exceed \$326,800. Discussion and possible action.

9.A.Staff Memo - Denio Community Hall HVAC

[Denio Hall HVAC-Staff Report.pdf](#)

[Request for Proposal-Flores Heating & Air Bid Package.pdf](#)

[Flores Heating & Air Original Bid.pdf](#)

10.BUILDINGS & GROUNDS REQUEST TO REPLACE COMPRESSOR (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to contract with A-1 Commercial Services Company for the emergency replacement of a burned-out compressor at the Humboldt County Courthouse in an amount not to exceed \$27,715. Discussion and possible action.

10.A.Staff Memo - A-1 Commercial compressor replacement

[Staff Report - A1 Commercial and Invoice Compressor.pdf](#)

11.10:00 A.M. PUBLIC HEARING: (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of a zone change request submitted by Regional Planning Commission for the following:

A) RH-22-11 – Zone change request by Regional Planning Commission on behalf of Daniel & Kathleen Brooks to change the C (Commercial) zoning designation to GC (General Commercial) zoning designation. Subject property is located at 4570 W Winnemucca Boulevard; assessor's parcel #13-0043-26. Discussion and possible action.

B) RH-22-12 – Zone change request submitted by Regional Planning Commission on behalf of Daniel and Kathleen Brooks to change the C (Commercial) zoning designation to NC-R (Neighborhood Commercial/Rural District) zoning designation. Subject property is located off Debra Lane; assessor's parcel #13-0043-27. Discussion and possible action.

C) RH-22-13 – Zone change request submitted by Regional Planning Commission on behalf of Stacy D. Miller to change the C (Commercial) zoning designation to M-3 (Open Land Use) zoning designation. Subject property is located west of US 95 N; assessor's parcel #06-0332-16. Discussion and possible action.

D) RH-22-14 – Zone change request submitted by Regional Planning Commission on behalf of T Quarter Circle Ranches, LLC to change the C (Commercial) zoning designation to AG-5 (General agriculture 5-acre minimum lot size) zoning designation. Subject property is located at T Quarter Circle Road/ 4245 T Quarter Circle Road; assessor's parcel #'s 13-0011-03 and 04. Discussion and possible action.

E) RH-22-16 – Zone change request submitted by Regional Planning Commission on behalf of the Bureau of Land Management to change the C (Commercial) zoning designation to CH (Highway Commercial) zoning designation on property located N of I-80/W Winnemucca Boulevard; assessor's parcel #13-0061-05. Discussion and possible action.

11.A. Staff Memos - Zone Change Requests

[RH-22-11.pdf](#)

[RH-22-12.pdf](#)

[RH-22-13.pdf](#)

[RH-22-14.pdf](#)

[RH-22-16.pdf](#)

12.10:00 A.M. PUBLIC HEARING: GOLCONDA NUISANCE COMPLAINT (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action per Humboldt County Code (HCC) 8.04.010 to determine whether a nuisance exists and if so order the nuisance be abated or provide more time to property owner before determining whether a nuisance exists, related to a nuisance complaint filed against property located at 30 East 5th Street, Golconda, NV, Assessor's Parcel Number 08-0291-08 and owned by Roberta Lynn Sparks. Discussion and possible action.

12.A. Staff Memo - Golconda Nuisance Update

[Golconda Nuisance 9-06-2022.pdf](#)

13. PUBLIC WORKS DEPARTMENT: GENERAL ROAD PROJECTS (FOR INFORMATION ONLY) - A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

14. TECH SERVICES DEPARTMENT REQUEST TO PURCHASE AND REPLACE EQUIPMENT, TO PURCHASE THERMOBOND SHELTERS, TO MOVE FORWARD WITH RFP PROCESS FOR A SNOW CAT, AND TO APPROVE LEASE AGREEMENT FOR PUBLIC SAFETY COMMUNICATION RELAY SITE (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of the following:

- A) A request to purchase computer equipment to replace computers with expired warranty, out of service or new hardware from Dell in an amount not to exceed \$35,992.64. Discussion and possible action.
- B) A request to approve the purchase of two additional network switches from ConvergeOne in an amount not to exceed \$38,000. Discussion and possible action.
- C) A request to approve the purchase of a TMon LNX (S/N 9290) Hardware Refresh from DPS Telecom in an amount not to exceed \$7,126 plus shipping which is to be determined. Discussion and possible action.
- D) A request to make a bundled purchase of Public Safety Communication Site Shelters from Thermobond Buildings for the Double H site in an amount not to exceed \$562,500, and Eagle Creek and McDermit sites in an amount not to exceed \$515,620 each, for a total amount not to exceed \$1,593,740. Discussion and possible action.

E) A request to approve moving forward with the RFP process to purchase a Snow Cat in an amount not to exceed \$240,000. Discussion and possible action.

F) A request to approve a lease agreement for a Public Safety Communication Relay Site on Toby and Kristee Brinkerhoff's ranch between Humboldt County and the Brinkerhoff's in an annual amount not to exceed \$1,200. Discussion and possible action.

14.A.Tech Services Staff Memo - Equipment purchases and Lease Agreement

[Staff Report - FY22-23 TSD Initial Computer Equip Purchase.pdf](#)

[Staff Report - FY2022-23 ConvergeOne Switch Purchase.pdf](#)

[Staff Report - FY2022-23 DPS TMon LNX Hardware Refresh Purchase.pdf](#)

[Staff Report - Thermobond Building Purchase for HH, Eagle Creek & McDermitt.pdf](#)

[Staff Report - TSD Move Forward with RFP for Snowcat Purchase.pdf](#)

[Staff Report - Lease Agree - Brinkerhoff.pdf](#)

[FY22-23 Dell Summary & Quotes.pdf](#)

[Quote - ConvergeOne - Humboldt County - C9500-48Y4C.pdf](#)

[DPS QUOTE - proposal QA41000 1 - TMON LNX HARDWARE REFRESH.pdf](#)

[Tech Svcs Thermobond Quotes.pdf](#)

[Budget Proposal - Snow Cat Purchase.pdf](#)

[Brinkerhoff Lease and Site Diagram.pdf](#)

15.HUMAN RESOURCES: APPOINTMENT OF MICHAEL D. COLDIRON TO THE POSITION OF BUILDING OFFICIAL (FOR POSSIBLE ACTION) - Consideration, discussion and possible action regarding a request by the Assistant County Manager/Human Resources Director to appoint Michael D. Coldiron as the new Building Official effective October 3, 2022 with an annual salary not to exceed \$91,000.00 annually. This request follows a recommendation from the Building Official Interview Committee for advancement of Mr. Coldiron to the Board of Commissioners for Appointment. For possible action.

15.A.Staff Report, Cover Letter, and Resume

[20220830 Staff Report for Appointment of Michael Coldiron to Position of Building Official.pdf](#)

[Cover Letter & Resume from Michael D Coldiron Redacted.pdf](#)

16.MISCELLANEOUS REPORTS AND CORRESPONDENCE - 1)Other information and upcoming meetings

September 6, 2022 Winnemucca City Council Meeting  
September 8, 2022 Regional Planning Commission Meeting  
September 12, 2022 Regional Airport Board Meeting  
September 19, 2022 Humboldt County Commission Meeting

2)Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

#### 17.FUTURE AGENDA ITEMS

18.PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

#### 19.ADJOURNMENT

20.NOTICE: - The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

**Click here to join the meeting:**  
[JOIN](#)

**Or by phone: +1 775-446-0241, Conference ID: 589 546 344#**

Members of the public may make a public comment at the meeting without being physically present by emailing [publiccomment@humboldtcountynv.gov](mailto:publiccomment@humboldtcountynv.gov) prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the county manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Administrator's office is the location where the supporting material is available to the public.

**NOTICE:** The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

**CERTIFICATE OF POSTING**

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.; Rooms 201, 205, & 207 at 8:55 A.M. By: MC

Humboldt County Website: [www.hcnv.us](http://www.hcnv.us) at \_\_\_\_\_ A.M. By: \_\_\_\_\_

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov) \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: September 6, 2022 POSTED BY: MICHELLE COOK

DATE POSTED: August 31, 2022

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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