

Notice of Public Meeting  
HUMBOLDT COUNTY BOARD OF COMMISSIONERS  
Humboldt County Board of Commissioners Regular Meeting  
**Monday, April 18, 2022**  
**8:30 AM:**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street, Winnemucca, Nevada 89445

**VIRTUAL AND IN PERSON**  
**Commission Meeting Room is Open**  
**(Limited Seating Due to Distancing Requirements)**

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

**Click here to join the meeting:**  
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**Or by phone: +1 775-446-0241, Conference ID: 800 234 996#**

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

**Agenda - Monday, April 18, 2022**

STAFF REPORT

Staff Report

[04-18-2022 CC MTG STAFF REPORT.pdf](#)

1.CALL TO ORDER

2.PLEDGE OF ALLEGIANCE

3.PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no

action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; September 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 8, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 7, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; December 13, 2021; January 3, 2022; January 24, 2022 (Commission Retreat), March 7, 2022, March 21, 2022, and April 4, 2022 (Budget Hearing). Discussion and possible action.

4.A. Minutes

[HCC03082021unapprovedUNOFFICIAL.pdf](#)

[HCC040422unapprovedUNOFFICIAL.pdf](#)

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR APRIL 5, 2022 THROUGH APRIL 18, 2022 (FOR POSSIBLE ACTION)

6. CONSENT AGENDA (ANY ITEM APPEARING ON THE CONSENT AGENDA CAN BE PULLED DOWN AND DISCUSSED IN DETAIL) (FOR POSSIBLE ACTION) - Board reappointments:

Paradise Valley Weed Board

Pete Marvel with a term set to expire April 30, 2025

Steve Lucas with a term set to expire April 30, 2023

Dan Gordon with a term set to expire April 30, 2025

Jerry Harper with a term set to expire April 30, 2024

Kade Crawford with a term set to expire April 30, 2025

6.A. Staff Memo - Letters of Interest

[Staff Memo Board Reappointments.pdf](#)

[Paradise Valley Weed Board Reappointments 4-18-2022.pdf](#)

7.APPOINTMENT OF RICHARD LEE TO THE BOARD OF TRUSTEES OF THE GOLCONDA WATER DISTRICT BOARD (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to appoint Richard Lee to the Golconda Water District Board Seat D to serve the remaining four (4) year term ending January 6, 2025. Discussion and possible action.

7.A.Staff Memo - Lee Letter of Intent

[Staff Memo Board - Lee Appointment.pdf](#)

[Richard Lee Golconda Water Board appointment request ltr.pdf](#)

8.BOYS & GIRLS CLUB OF WINNEMUCCA CDBG UPDATE (INFORMATION ONLY) - Boys and Girls Club of Winnemucca Executive Director Chad Peters will provide an update on the Community Development Block Grant (CDBG) they received in 2021. Information only.

8.A.Staff Memo - CDBG Update and Photos

[Staff Agenda Request BGCWIN.pdf](#)

[BGCWIN-photo2.jpg](#)

[BGCWIN\\_photo1.jpg](#)

9.COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2022 (July 1, 2021 through June 30, 2022), including an update on the American Rescue Plan Act (ARPA). Information Only.

10.JUVENILE SERVICES: REQUEST TO PLACE MENTAL HEALTH AWARENESS BANNER ON THE FRONT OF THE COURTHOUSE AND TO PLACE GREEN LIGHTS AROUND PILLARS (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to place a large mental health awareness banner on the front of the courthouse building over the doors facing Bridge Street. Also, permission is requested to place green lights around the pillars located in the same area. Discussion and possible

10.A.Staff Memo - Mental Health Awareness Banner

[Staff Memo - Mental Health Awareness Banner.pdf](#)

11.HUMAN RESOURCES: REQUEST FOR APPROVAL OF UPDATED DEPUTY PUBLIC GUARDIAN JOB DESCRIPTION AND RECRUITMENT (FOR POSSIBLE ACTION) - Consideration of, discussion and possible approval of a request from the Assistant County Manager/Human Resources Director on:

A. An update to the Deputy Public Guardian job description following review by Human Resources, Human Services, and Churchill County's Social Services Director to better reflect the duties the position will be performing. Discussion and possible action.

B. Open a recruitment for the Deputy Public Guardian position. At the Board's meeting on January 18, 2022, the Board expressed its desire to have a Human Services Director appointed prior to a recruitment for the Deputy Public Guardian position being opened to allow new director input into the hiring of the position. The incumbent director was appointed by the Board on April 4, 2022. Discussion and possible action.

11.A.Staff Memo - Updates to the Deputy Public Guardian Job Description

[20220407 Staff Report for Request to Approve Updated Deputy Public Guardian Job Description & Recruitment.pdf](#)

[Proposed Updates to Deputy Public Guardian Job Description with Markup.pdf](#)

[Proposed Updates to Deputy Public Guardian Job Description with No Markup.pdf](#)

12.HUMAN SERVICES: AGREEMENT FOR MEDICAID MATCH FUNDING WITH DIVISION OF HEALTH CARE FINANCING AND POLICY (DHCFP)(FOR POSSIBLE ACTION) -

Consideration, discussion and possible approval of an agreement with the State of Nevada, Department of Health and Human Services, Division of Health Care Financing and Policy (DHCFP) in an amount not to exceed \$1,058,404.47 for Fiscal Year 2022-2023. This interlocal contract provides administrative services necessary to operate the Medicaid County Match Program. The counties provide the non-federal share for medical and Medicaid administrative services. Discussion and possible action.

12.A.Staff Memo - Agreement - 25669

[Staff Memo - DHHS County Match Agreement.pdf](#)

[25669 Humboldt County Match Contract\(3\\_28\\_2022\).pdf](#)

13.TECHNOLOGY SERVICES: REQUEST FOR SIGNATURE ON BLM COMMUNICATION SITE LEASE FOR EAGLE CREEK COMMUNICATION SITE (FOR POSSIBLE ACTION) -

Consideration, discussion and possible approval for Chairman Jim French to sign a BLM Communication Site Lease (ROW) for the Eagle Creek Communication Site or give authorization to County Manager, Dave Mendiola, to sign the same. Discussion and possible action.

13.A.Staff Memo - BLM ROW - Eagle Creek Site

[Staff Memo - BLM ROW Eagle Creek Site.pdf](#)

[BLM ROW N-60666 - Eagle Creek - Draft.pdf](#)

14.PUBLIC WORKS DEPARTMENT: REQUEST TO HIRE WATER TECHNICIAN (FOR POSSIBLE ACTION) AND GENERAL ROAD PROJECTS (FOR INFORMATION ONLY) -

A) Consideration, discussion and possible approval to hire a Water/Wastewater Technician. This position was budgeted in the 2021/2022 FY. The workload is ever increasing with regulatory requirements and aging of systems and necessitates the need for this position. Discussion and possible action.

B) A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

14.A.Staff Memo - Request to Hire Water/Wastewater Technician

15.10:00 A.M. PUBLIC HEARING: (FOR POSSIBLE ACTION) - A) Consideration, discussion and possible approval of an Ordinance amending Humboldt County 6-1-78a changing the zoning classification for the following portions of Humboldt County, Nevada:

- RH-22-01 Zone change request submitted by Regional Planning Commission on behalf of T Quarter Circles Ranches, Inc to change the C (Commercial), CH (Highway Commercial) and AG-5

(General Agriculture 5-acre minimum lot size) zoning designation to CH (Commercial Highway) and AG-5 (General Agriculture 5-acre minimum lot size) zoning designation on property located at 4405 T Quarter Circle Road (APN 13-0031-01). Discussion and possible action.

- RH-22-02 Zone change request submitted by Regional Planning Commission on behalf of Reed, Inc to change the C (Commercial) zoning designation to GC (General Commercial) zoning designation on property located at 3600 W Winnemucca Blvd/W Winnemucca Blvd (APN 10-0072-05 &04). Discussion and possible action.

- RH-22-03 Zone change request submitted by Regional Planning Commission on behalf of Carol L. Aldous to change the C (Commercial) zoning designation to RR-1.25 (Rural Ranchette 1.25 acre minimum lot size) zoning designation on property located south of Debra Lane (APN 13-0043-03). Discussion and possible action.

- RH-22-04 Zone change request submitted by Regional Planning Commission on behalf of Foxhead, LLC to change the C (Commercial) zoning designation on a portion of this parcel to CH (Highway Commercial) zoning designation on property located north of W Winnemucca Blvd/I-80 (APN 13-0041-02). Discussion and possible action.

- RH-22-05 Zone change request submitted by Regional Planning Commission on behalf of BW Mechanical to change the C (Commercial) zoning designation on an undetermined portion of this parcel to AG-5 (General Agriculture 5-acre minimum lot size) zoning designation on property located at 4870 W Winnemucca Blvd (APN 13-0055-17). Discussion and possible action.

B) Consideration, discussion, and possible action per Humboldt County Code (HCC) 8.04.010, related to a nuisance complaint filed against property located at 7140 Jackson Road, Winnemucca, NV owned by Donn L. Sakurada; Assessor's Parcel Number 13-0541-16. The Commission set a requirement for the property owner to provide a proposal and timeframe for demolition or evidence that contractors were contacted and refused to bid to demolish. Said action to include allowing the property owner more time to abate the nuisance and or request the District Attorney's office take legal action against the property owner. Discussion and possible action.

15.A.Sakurada Nuisance Update

[RH-22-03 Public Hearing 4-18-2022.pdf](#)

[RH-22-04 Public Hearing 4-18-2022.pdf](#)

[RH-22-05 Public Hearing 4-18-2022.pdf](#)

[RH-22-01 Public Hearing 4-18-2022.pdf](#)

[RH-22-02 Public Hearing 4-18-2022.pdf](#)

[Staff Memo - Sakurada Nuisance.pdf](#)

[Sakurada Update\\_email\\_photos 4-18-2022.pdf](#)

16.BUILDINGS AND GROUNDS: REQUEST TO APPROVE PROPOSALS FOR THE DETENTION CENTER FLOORING, LIBRARY ROOF PROJECTS AND ASBESTOS REMOVAL FROM THE EAST/WEST QUONSET HUTS (FOR POSSIBLE ACTION) -

A) Consideration, discussion and possible approval of a proposal to replace the carpet in the Inmate Workers, Minimum, Medium, and Maximum Female and Male Inmate Dayrooms at the Detention Center in an approximate amount of \$20,744.00 proposed by Quality Floors & Paint, or to pull the

carpet and polish the concrete floors in an approximate amount of \$88,000.00 proposed by SI Legacy Commercial Floor Finishing or in an approximate amount of \$98,345.00 proposed by Creative Construction & Landscaping, LLC. Discuss and possible action.

B) Consideration, discussion and possible approval of a proposal to begin the process of restoring the Humboldt County Library Roof in an approximate amount of \$89,000.00. The Roof project will go through the County's bid process once approved. Discussion and possible action.

C) Consideration, discussion and possible approval of a contract with Advance Installations, Inc. to conduct asbestos abatement at the East and West Quonset Huts located at 3320 Bengochea Circle in an approximate amount of \$23,670.00. Discussion and possible action.

16.A. Staff Memo - Detention Center Floor Project

[Staff Report - Carpet Replacement Detention Center.pdf](#)

[Detention Center Project Breakdown and Proposals.pdf](#)

16.B. Staff Memo - Library Roof Restoration Project

[Staff Report - Library Roof Restoration Project.pdf](#)

[Library Roof Project Support Documents.pdf](#)

16.C. Staff Memo - Quonset Hut Asbestos Abatement

[Asbestos Abatement Staff Report.pdf](#)

[3220 Bengochea Circle- East-West Quonset Hut.pdf](#)

17. HUMBOLDT COUNTY DETENTION CENTER: REQUEST TO RENEW AGREEMENT WITH INTEGRATED TELEHEALTH SOLUTIONS FOR TELEHEALTH MENTAL HEALTH SERVICES (FOR POSSIBLE ACTION) -

Consideration, discussion and possible approval to renew a contract with Integrated Telehealth Solutions to provide telehealth mental health services at the Humboldt County Detention Center in an amount not to exceed \$5,400.00. Discussion and possible action.

17.A. Staff Memo - ITS Agreement

[STAFF REPORT - ITS.pdf](#)

[Small Guy \(ITS\) Telehealth and Humboldt County 22 \(003\) wnm edits \(accepted by ITS 3-16-22\).pdf](#)

18. COMMUNITY SUPPORT GRANT/CASH DONATION REQUESTS (FOR POSSIBLE ACTION) -

Consideration, discussion, and possible action to approve a grant and/or monetary donation to one or more of the applicants (as attached) that submitted a request to support community activities in Humboldt County. The total budget for said grants/donations is \$35,000 for FY 2022-23.

Discussion and possible action.

18.A. Staff Memo - Community Grant Awards and Support Documents

[Staff Memo - Community Support Grant Awards.pdf](#)

[2020-21 Applications.pdf](#)

[CC's Grants and Contributions 2021-22 FINAL AWARDS.pdf](#)

19. 2022/23 WATER BUDGET APPROVALS FOR HUMBOLDT COUNTY (FOR POSSIBLE ACTION) -

Consideration, discussion, and possible approval of the 2022-2023 Season Water Budgets as submitted by the State Engineer. Pursuant to NRS 533.280, each year the State Engineer is responsible for preparing budgets estimating the amount of money necessary to pay the expenses of various stream systems throughout the state. The budgets are then submitted to each Board of County Commissioners for certification as required by NRS 533.285. The levy must be charged against each water user who has a permit to appropriate water or a perfected water right, and the charge against each water user must be based upon the proportion which their water right bears to the aggregate water rights in the subject hydrographic basin. Discussion and possible action

19.A. Staff Memo - Water Budget Support Documents

[Staff Memo - Water Distribution Budget FY 2022-2023.pdf](#)

[Water Distribution Budget FY2022-2023\\_FINAL.pdf](#)

20. APPROVAL OF LAND USE PLANNING CHAPTERS (FOR POSSIBLE ACTION) -

Consideration, discussion and possible approval of the Sheldon National Wildlife Refuge and Special Designation Land Use Planning Chapters. Discussion and possible action.

20.A. Land Use Planning

[Staff Agenda Sheldon and Special Designations Chapters 4-18-2022.pdf](#)

[PROPOSED FINAL Sheldon Wildlife Refuge copy.pdf](#)

[PROPOSED FINAL - Special Designations copy.pdf](#)

21. RECOMMENDATION TO SUPPORT THE IRON POINT SOLAR, LLC TAX ABATEMENT APPLICATION (FOR POSSIBLE ACTION) -

A) Consideration, discussion and possible approval to notify Director David Bobzien of the Governor's Office of Energy that the Board intends to consider Iron Point Solar, LLC's application for a partial abatement of the taxes. Discussion and possible action.

B) Consideration, discussion and possible approval to support of the Iron Point Solar, LLC's application for a partial abatement of the taxes and to notify Director David Bobzien of the Board's recommendation. Discussion and possible action.

22. MISCELLANEOUS REPORTS AND CORRESPONDENCE - 1) Other information and upcoming meetings

May 2, 2022 Humboldt County Commission Meeting  
May 9, 2022 Regional Airport Board Meeting  
May 10, 2022 Winnemucca City Council Meeting  
May 12, 2022 Regional Planning Commission Meeting

2) Reports from Commissioners regarding other Boards and Committees on which they serve, including POOL/PACT Board, National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt

Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

## 23.FUTURE AGENDA ITEMS

24.PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

## 25.ADJOURNMENT

26.NOTICE: - The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

**VIRTUAL AND IN PERSON  
Commission Meeting Room is Open  
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[JOIN](#)

**Or by phone: +1 775-446-0241, Conference ID: 800 234 996#**

Members of the public may make a public comment at the meeting without being physically present by emailing [publiccomment@humboldtcountynv.gov](mailto:publiccomment@humboldtcountynv.gov) prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the county manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Administrator's office is the location where the supporting material is available to the public.



**NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015**

**CERTIFICATE OF POSTING**

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.; Rooms 201, 205, & 207 at 8:30 A.M. By: MC

Humboldt County Website: [www.hcnv.us](http://www.hcnv.us) at A.M. By:

State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov) A.M. By:

MEETING DATE: April 18, 2022 POSTED BY: MICHELLE COOK

DATE POSTED: April 113, 2022

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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