

207

Notice of Public Meeting  
HUMBOLDT COUNTY BOARD OF COMMISSIONERS  
Humboldt County Board of Commissioners Regular Meeting  
**Monday, April 05, 2021**  
**9:30 AM:**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street, Winnemucca, Nevada 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

**Agenda - Monday, April 5, 2021**

**VIRTUAL AND IN-PERSON**  
**Commission Meeting Room is Open**  
**(Limited Seating Due to Distancing Requirements)**  
**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

**Click here to join the meeting: [JOIN](#)**  
**Or by phone: 1-702-935-0127, Phone Conference ID: 206 746 644#**

1. STAFF REPORT

1.A. Staff Report

[04-05-2021 CC Mtg STAFF REPORT.pdf](#)

2. CALL TO ORDER

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

5. APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for March 28-29, 2016; January 17, 2017 (Joint); February 6, 2017 (Special); March 6, 2017; March 20, 2017; March 27,

2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 5, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018 ; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019, March 25 (Budget Hearings); April 1, 2019; May 6, 2019; May 20, 2019; June 3, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 16, 2019; October 21, 2019; November 4, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); January 30, 2020; February 3, 2020, February 18, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020; April 23, 2020 (Special); May 4, 2020; July 20, 2020; August 17, 2020; August 20, 2020 (Special); September 8, 2020; September 21, 2020; September 30, 2020; October 5, 2020 (Special Joint); November 9, 2020, November 13, 2020 (Special Canvass); November 23, 2020; December 10, 2020, December 14, 2020; January 4, 2021, January 19, 2021, January 25, 2021 (Special), February 8, 2021, February 22, 2021 (Special Joint); February 22, 2021, March 8, 2021, and March 22, 2021.

6. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR MARCH 23, 2021 THROUGH APRIL 5, 2021 (FOR POSSIBLE ACTION)

7. MISCELLANEOUS REPORTS AND CORRESPONDENCE -

1) Other information and upcoming meetings

April 8, 2021, County Health Board

April 11, 2021, Regional Planning Commission

April 12, 2021, Regional Airport Board Meeting

April 19, 2021 County Commission Meeting

2) Reports from Commissioners regarding other Boards and Committees on which they serve, including National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

8. CONSENT AGENDA (ANY ITEM APPEARING ON THE CONSENT AGENDA CAN BE PULLED DOWN AND DISCUSSED IN DETAIL) (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action on requests from John Arant for reappointment as the Business Representative, Brian Stone for reappointment as the Motel representative, and Terry Boyle for reappointment as the Hotel representative on the Winnemucca Convention and Visitors Authority for two-year terms expiring on the first Monday in January, 2023. Discussion and possible action.

8.A.REQUESTS

[Reappointments.pdf](#)



9. WEST COAST SALMON PRESENTATION (FOR INFORMATION ONLY) - A presentation by Ralph Runge, project manager for West Coast Salmon Nevada, to update the Board of Commissioners on the progress with their Atlantic Salmon farm facility. Informational only
10. LITHIUM NEVADA PRESENTATION (FOR INFORMATION ONLY) - Lithium Nevada presentation/update to the Humboldt County Board of Commissioners regarding Thacker Pass. Informational only.
11. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2021 (July 1, 2020 through June 30, 2021), including possible impacts of the COVID-19 response in the county and an update on the Coronavirus Relief Funds from the State of Nevada. Information Only.
12. DISTRICT COURT: AGREEMENT FOR IT PRO SERVICES AND MANAGED SERVICES WITH WIXNET, LLC (LOGICALLY) TO PROVIDE COURT WITH IT SERVICES. (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval of an agreement for the installation of IT hardware and software, as well as a monthly maintenance agreement with Wixnet LLC (Logically) to provide IT services to the District Court. Pro Services New Server Office 365 not to exceed \$19,224.00 and Managed Services Logicare maintenance plan of \$1,382.40 monthly for use by District Court staff in conducting their official duties and authorizing District Court Judge to sign. Discussion and Possible Action.
  - 12.A. MEMO
    - [Humboldt Pro Services 3.1.21 LOGICALLY.028331.v1.3.pdf](#)
    - [Humboldt Logicare SecureCare LOGICALLY.028299.v1.14.pdf](#)
    - [Master-Services-Agreement.pdf](#)
13. DISTRICT COURT: AGREEMENT FOR PURCHASE OF AUDIO/VIDEO CONFERENCING EQUIPMENT FROM SOUND PLANNING AV RE: LARGE COURTROOM, SMALL COURTROOM AND JURY ROOM (INFORMATION ONLY): - District Court is installing audio/video upgraded equipment and systems in the large and small courtrooms as well as the jury room with the assistance of Sound Planning AV to comply with social distancing requirements and COVID restrictions to be paid from grant funding in the amount of \$54,718.96 for use by District Court staff in conducting their official duties. (Information Only).
14. SET TO PUBLIC HEARING: - Consideration, discussion, and possible action to Set to Public Hearing for May 3, 2021 at 10:00 a.m. acceptance of comments on and possible awarding of up to \$57,850.00 of the Community Development Block Grant Coronavirus Funding. Discussion and possible action.
15. RESOLUTION: SENIOR TRANSIT GRANT APPLICATION AND ASSURANCES APPROVAL (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval of the Federal Grant Application, a Resolution authorizing the submittal of a proposal for the 2020-2021 Nevada Department of Transportation (NDOT) transit grant and the FY2021 certificate of assurances; to have the Chairman sign the resolution; authorizing County Manager Mendiola to execute and

submit the application and assurances on behalf of Humboldt County. Discussion and possible action.

15. A. BACKUP

[FY 2022 5311 Federal Grant App.pdf](#)

[FY21-certifications and assurances.pdf](#)

[Seniors Grant Resolution 2021.pdf](#)

16. 911 ADVISORY COMMITTEE: PURCHASE REQUEST (FOR POSSIBLE ACTION)

- Consideration, discussion, and possible action to accept the 911 Advisory Committees recommendation for the purchase of redaction equipment, software & support services from WATCHGUARD in an amount not to exceed \$ 11,635.00 and in accordance with NRS 244A.7645. Discussion and possible action.

17. BUILDING AND GROUNDS: WAIVER OF THE ATTRITION POLICY - Consideration, discussion, and possible action regarding a waiver of the County attrition policy to hire one Maintenance Engineer for the Building and Grounds Department due to a resignation by the current employee. Discussion and possible action.

17 A. STAFF REPORT

[Staff Report - Waive Attrition Policy and Re-Hire for W. Ruby Position.pdf](#)

18. BUILDING AND GROUNDS: SPECIAL PROJECTS - Consideration, discussion, and possible approval for Building and Grounds to proceed with the special projects previously approved by the Board, but postponed because of the pandemic. These include:

A) Approval of the rental of a temporary scaffolding system from BrandSafway Services, LLC, in an amount not to exceed \$46,200.00, approval of the painting of the main second-floor lobby area and the third floor/dome ceiling by Pristine Painting in an amount not to exceed \$9,007.00 and to approve replacement of some of the third floor/dome/skylight glass by Fast Glass in an amount not to exceed \$5,335.00. The scaffolding was approved in the FY 2020-2021 budget for Building and Grounds in the amount of \$36,000.00. However, from when the quote was first obtained to present the amount has increased. This scaffolding system is needed to complete these projects to eliminate all issues that we have in this area, including fixing the paint coming off, missing or faded skylight glass, and the electrical wiring. Once the temporary scaffolding system is rented and erected then building and grounds is seeking approval for the painting of the main second-floor lobby area and the third floor/dome ceiling. The building and grounds staff will be performing the electrical wire repairs. Attached are the quotes for the painting and glass replacement. Discussion and possible action.

B) Communication/Dispatch Center:

Approval for the purchase and installation of a complete secondary backup HVAC System from HAMS Heating A/C & Mechanical Services, in an amount not to exceed \$49,000.00. Currently, there is only one existing HVAC System. It is critical to install a complete secondary HVAC system for the Communication/Dispatch building to protect the facility from overheating, since the current HVAC system has failed a few times. Attached are the quotes for the HVAC System. Discussion and possible action.

C) Library:



Approval of the replacement of the sidewalk curb and gutter by Hunewill Construction in an amount not to exceed \$17,000.00. Replacement of this sidewalk is necessary because citizens and county employees have tripped and fallen. Shaving or grinding down the concrete would be too expensive; therefore, the recommendation is to replace it. Attached are copies of quotes for the concrete replacement. Discussion and possible action.

D) Annex Building: Approval of the replacement of the old exterior tile wall with a stucco wall system by Loyola Plastering in an amount not to exceed \$6,200.00. The stucco wall is necessary because the tile wall is falling off and considered a safety issue. Attached are copies of quotes for the stucco wall system. Discussion and possible action.

18.A. MEMO

[Final Special Project approval.pdf](#)

[Concrete Quote - Library Sidewalk Curb & Gutter.pdf](#)

[Email - Temporary Scaffolding System Responses from Newspaper Ads.pdf](#)

[Emails Re Classified Ad for Publication - Scaffold System - Humboldt Sun.pdf](#)

[Final Special Project approval.pdf](#)

[Glass Quote - Dome Glass Replace.pdf](#)

[HVAC Quote - Dispatch Bldg.pdf](#)

[Painting Quote - 2nd Fl & 3rd fl Dome.pdf](#)

[Proof of Publication - RGJ.pdf](#)

[Scaffold System Quotes.pdf](#)

[Stucco Quote - Annex Bldg.pdf](#)

19. BUILDING AND GROUNDS: REQUEST APPROVAL TO PURCHASE ONE 2022 CREWCAB 4WD PICKUP TRUCK (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval to purchase a base model, 4WD 2022 Crew Cab Pickup approved in the 2020-21 budget in an amount not to exceed \$35,000. Bids were received from Capital Ford, \$37,795.11; Humboldt Ford, 37,639.25; and Champion Chevrolet, \$34,261.60. Recommend acceptance of the lowest bid from Champion Chevrolet Reno at \$34,261.60. Discussion and possible action.

19.A. QUOTES

[Vehicle Purchase 2022 Chevrolet 350 Quotes.pdf](#)

20. LIBRARY: REQUEST TO ACCEPT A GRANT OF \$10,000.00 - Consideration, discussion, and possible action to accept a grant of \$10,000.00 from the Library Services and Technology Act and State Library and Archives in the support of Dramatic Play at the Humboldt County Library and match of \$1,000. The grant does require a 10% match (\$1000) that will come from the Library's book budget, to be spent on books supporting the Dramatic Play programming to be added to the library collection. Discussion and possible action.

20.A. MEMO

[Library Memo.pdf](#)

21. PUBLIC WORKS DEPARTMENT: GENERAL ROAD PROJECTS (FOR INFORMATION ONLY) - A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

22. HUMBOLDT COUNTY TV DISTRICT: REQUEST FOR APPROVAL TO TRANSFER MICROWAVE RELAY LICENSES THAT ARE NO LONGER NEEDED (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval to transfer Microwave Relay Licenses WPNI479 & WMV406 to PBS Studios in Reno. Humboldt County TV District no longer needs these licenses. All fees associated to this transfer will be paid by PBS Studios. Discussion and possible action.

22.A. RELAY LICENSES

[WMV406.pdf](#)

[WPNI479.pdf](#)

23. FUTURE AGENDA ITEMS

24. PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

25. ADJOURNMENT

NOTICE: Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the state law requirement that public notice agendas be posted at physical locations within the State of Nevada is suspended. This agenda has been physically posted at the locations noted above and electronically posted at (<https://www.hcnv.us>). Pursuant to Section 3 of Directive 006, the state law requirement that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended until April 16, 2020. Pursuant to section 1 of directive 10, the March 12, 2020 Declaration of Emergency is extended to April 30, 2020 and all Directives promulgated pursuant to the Declaration of Emergency shall be in force for the duration that the Declaration of Emergency is in effect, unless specifically terminated by a subsequent order. Pursuant to directive 016, section 6, Directive 006 is extended until May 15 unless specifically terminated or extended by subsequent directives. Pursuant to Directive 018, section 23, Directive 016 and all Directives incorporated by reference within Directive 016 with specific expiration dates are extended until May 30, 2020. Pursuant to section 37 of Directive 21 states, Directive 018 and all Directives incorporated by reference within Directive 018 with specific expiration dates are extended until June 30, 2020. Pursuant to section 3 of directive 26, directive 006 is extended until July 31, 2020. Pursuant to section 4 of Directive 029, all directives promulgated pursuant to the March 12, 2020 Declaration of Emergency or subsections thereof set to expire on July 31, 2020, shall remain in effect for duration of the current state of emergency, unless terminated prior to that date by a subsequent directive or operation of law associated with lifting the Declaration of Emergency. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link. To join the meeting, CTRL Click on the link.

Click here to join the meeting: [JOIN](#)  
Or by phone: 1-702-935-0127, Phone Conference ID: 206 746 644#

Members of the public may make a public comment at the meeting without being physically present by emailing [publiccomment@humboldtcountynv.gov](mailto:publiccomment@humboldtcountynv.gov) prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at the Microsoft Teams link above.

The administrative assistant at the County Manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public. Pursuant to Section 5 of Directive 006, the state law requirement that physical locations be available for the public to receive supporting material for public meetings is suspended. Staff reports and supporting material for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) and are available to the general public at the same time the materials are provided to the Board.

**NOTICE:** The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015



**CERTIFICATE OF POSTING**

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
Humboldt County Library: 85 E. 5th St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
County Annex: 4th & Bridge St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
Winnemucca City Hall: 4th & Melarkey St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
Humboldt County Website: [www.hcnv.us](http://www.hcnv.us) at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov) at \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: April 5, 2021

POSTED BY:

K. Bannister

DATE POSTED: March 31, 2021

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

USDA is an equal opportunity provider, employer, and lender.



**\*\*STAFF REPORT\*\*STAFF REPORT\*\*STAFF REPORT\*\***  
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**Agenda - Monday, April 5, 2021**

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3.PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

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2) Reports from Commissioners regarding other Boards and Committees on which they serve, including National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

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7.A. REQUESTS

[Reappointments.pdf](#)

**\*\*Self-explanatory**

8. WEST COAST SALMON PRESENTATION (FOR INFORMATION ONLY) - A presentation by Ralph Runge, project manager for West Coast Salmon Nevada, to update the Board of Commissioners on the progress with their Atlantic Salmon farm facility. Informational only.

**\*\*Ralph Runge will provide an update to the West Coast Salmon project at the Cosgrave Exit in Pershing County, to include projected ground-breaking activity, phases of the project, projected employment numbers and projected distribution of salmon for West Coast businesses.**

9.LITHIUM NEVADA PRESENTATION (FOR INFORMATION ONLY) - Lithium Nevada presentation/update to the Humboldt County Board of Commissioners regarding Thacker Pass. Informational only.

**\*\*This is the third of three presentations regarding the Thacker Pass Lithium project**

10.COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2021 (July 1, 2020 through June 30, 2021), including possible impacts of the COVID-19 response in the county and an update on the Coronavirus Relief Funds from the State of Nevada. Information Only.

11.DISTRICT COURT: AGREEMENT FOR IT PRO SERVICES AND MANAGED SERVICES WITH WIXNET, LLC (LOGICALLY) TO PROVIDE COURT WITH IT SERVICES. (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval of an agreement for the installation of IT hardware and software, as well as a monthly maintenance agreement with Wixnet LLC (Logically) to provide IT services to the District Court. Pro Services New Server Office 365 not to exceed \$19,224.00 and Managed Services Logicare maintenance plan of \$1,382.40 monthly for use by District Court staff in conducting their official duties and authorizing District Court Judge to sign. Discussion and Possible Action.

11.A.MEMO

[Humboldt Pro Services 3.1.21 LOGICALLY.028331.v1.3.pdf](#)

[Humboldt Logicare SecureCare LOGICALLY.028299.v1.14.pdf](#)

[Master-Services-Agreement.pdf](#)

**\*\*Judge Montero, Technology Services Director Ric Grantham and Assistant Tim Henigin (as well as Abel) have been discussing this for nearly a year. The Judge believes (via statute) that they should have their own IT staff as part of the separation of powers. The Judge has long been concerned that the courts information and activities should not be part of the county IT platform for the sake of privacy of the court and its clients, thus the proposal in front of you is to provide a separate IT team (third party) manage the courts network.**

While I understand the Judges position (and NRS statute regarding separation of powers), I do question whether the rural counties are in a position to add additional costs when we already have a team assisting the courts. Having said that, the third party IT company will have to work in concert with our Technology Services Department.

Approving this request will alleviate some of the workload on TSD, which will be helpful, however, there is not a lot to their portion of the network traffic and maintenance.

12.DISTRICT COURT: AGREEMENT FOR PURCHASE OF AUDIO/VIDEO CONFERENCING EQUIPMENT FROM SOUND PLANNING AV RE: LARGE COURTROOM, SMALL COURTROOM AND JURY ROOM (INFORMATION ONLY): - District Court is installing audio/video upgraded equipment and systems in the large and small courtrooms as well as the jury room with the assistance of Sound Planning AV to comply with social distancing requirements and COVID restrictions to be paid from grant funding in the amount of \$54,718.96 for use by District Court staff in conducting their official duties. (Information Only).



**\*\*The Judge is alerting the Commission to grant funding that became available through the Nevada Supreme Court and this system will be similar to the system utilized by the Commission in the meeting room to allow for hearings, trials, etc to be done remotely.**

13.SET TO PUBLIC HEARING: - Consideration, discussion, and possible action to Set to Public Hearing for May 3, 2021 at 10:00 a.m. acceptance of comments on and possible awarding up to \$57,850.00 of the Community Development Block Grant Coronavirus Funding. Discussion and possible action.

**\*\*This is the "Set To" Public Hearing for the CDBG grant funding that we discussed during the special Commissioners meeting on March 16, 2021. Normally we do not provide a specific date for the public hearing during the "set to", however, we need to set this for May 3, 2021 to meet specific timeframes for getting applications to the state.**

14.RESOLUTION: SENIOR TRANSIT GRANT APPLICATION AND ASSURANCES APPROVAL (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval of the Federal Grant Application, a Resolution authorizing the submittal of a proposal for the 2020-2021 Nevada Department of Transportation (NDOT) transit grant and the FY2021 certificate of assurances; to have the Chairman sign the resolution; authorizing County Manager Mendiola to execute and submit the application and assurances on behalf of Humboldt County. Discussion and possible action.

14.A.BACKUP

[FY 2022 5311 Federal Grant App.pdf](#)

[FY21-certifications and assurances.pdf](#)

**\*\*Every year, the Commission is required to approve the grant application for the senior center transit program. In addition, this year the grant requires a certificate of assurance. This is the funding that allows the operation of the senior center transit program.**

15.911 ADVISORY COMMITTEE: PURCHASE REQUEST (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action to accept the 911 Advisory Committees recommendation for the purchase of redaction equipment, software & support services from WATCHGUARD in an amount not to exceed \$ 11,635.00 and in accordance with NRS 244A.7645. Discussion and possible action.

**\*\*As you all know, the 911 Advisory Committee is charged with identifying critical software and equipment that is necessary to keep the dispatch (911) operation running smoothly and meeting all federal and state requirements. The Committee was formed and was required to construct a five-year capital projects plan. This acquisition is part of that ongoing plan. This equipment is paid through the 911 fund, revenues that come from the \$1 surcharge per month on all phones (cells and homes) in the county.**

16. BUILDING AND GROUNDS: WAIVER OF THE ATTRITION POLICY - Consideration, discussion, and possible action regarding a waiver of the County attrition policy to hire one Maintenance Engineer for the Building and Grounds Department due to a resignation by the current employee. Discussion and possible action.

16.A. STAFF REPORT

Staff Report - Waive Attrition Policy and Re-Hire for W. Ruby Position.pdf

**\*\*Wayne Ruby, who has been with the department for approximately 6-years, has resigned and thus the need to replace this key position.**

17. BUILDING AND GROUNDS: SPECIAL PROJECTS - Consideration, discussion, and possible approval for Building and Grounds to proceed with the special projects previously approved by the Board, but postponed because of the pandemic. These include:

**\*\*All of the projects below were approved as part of the FY20-21 budget and due to Covid and other issues are now being addressed.**

A.) Courthouse:

A scaffold system budgeted for \$36,000.00, final price \$46,200.00; painting the main second-floor lobby and third floor or DOME ceiling for \$9,007.00; and the skylight or DOME glass replacement budgeted for \$4,920.00, final price \$5,335.00. It is necessary to complete these projects to eliminate all issues that we have in this area, including fixing the paint coming off, missing or faded skylight glass, and the electrical wiring. Discussion and possible action.

**\*\*This has been a difficult challenge for B&G as the dome in the main courthouse lobby is quite high off the ground. We looked at renting a lift, however, the unit we need will either not fit between the doors or is too heavy and could damage the tile. Thus, the scaffolding system is the solution that was settled on. In addition, it will be stored once completed and be available for future work and maintenance.**

B.) Communication/Dispatch Center:

Complete a secondary backup HVAC System budgeted for \$49,000.00. Currently, there is only one existing HVAC System. It is critical to install a complete secondary HVAC system for the Communication/Dispatch building to protect the facility from overheating, since the current HVAC system has failed a few times. Discussion and possible action.

**\*\*The main challenge here is that we have hundreds of thousands of dollars of extremely valuable equipment that runs 911 dispatch and a critical failure of the single HVAC system could overheat these components. Thus, the need to provide a backup system.**

C.) Library:

Remove and replace the concrete sidewalk curb and gutter budgeted for \$ 17,000.00. Replacement of this sidewalk is necessary because citizens and county employees have tripped and fallen. Shaving or grinding down the concrete would be too expensive, therefore the recommendation is to replace it. Discussion and possible action.

**\*\*I actually have personal experience with this sidewalk as I tripped and took a header two years ago. Several years ago we looked at several options and we had a company that specialized in grinding and shaving in and they could do it but the cost was more expensive than just replacing it.**

D.) Annex Building:

Replace the existing old exterior tile wall with a stucco wall system \$6,200.00. The stucco wall is necessary because the tile wall is falling off and considered a safety issue. Discussion and possible action.

**\*\*This is the tile wall on the Annex Building on 4<sup>th</sup> Street and Bridge.**

17.A.MEMO

Final Special Project approval.pdf

18.BUILDING AND GROUNDS: REQUEST APPROVAL TO PURCHASE ONE 2022 CREWCAB 4WD PICKUP TRUCK (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval to purchase a base model, 4WD 2022 Crew Cab Pickup approved in the 2020-21 budget in the amount of \$35,000. Bids were received from Capital Ford, \$37,795.11; Humboldt Ford, 37,639.25; and Champion Chevrolet, \$34,261.60. Recommend acceptance of the lowest bid from Champion Chevrolet Reno at \$34,261.60. Discussion and possible action.

**\*\*This probably does not make sense to utilize the Fleet Management approach as it will take many years to put significant mileage on it.**

18.A.QUOTES

Vehicle Purchase 2022 Chevrolet 350 Quotes.pdf

19.LIBRARY: REQUEST TO ACCEPT A GRANT OF \$10,000.00 - Consideration, discussion, and possible action to acknowledge a mini-grant of \$10,000.00 from the Library Services and Technology Act and State Library and Archives in the support of Dramatic Play at the Humboldt County Library. The grant does require a 10% match (\$1000) that will come from the Library's book budget, to be spent on books supporting the Dramatic Play programming to be added to the library collection. Discussion and possible action.

**\*\*Self-Explanatory.**

19.A.MEMO

Library Memo.pdf

20.PUBLIC WORKS DEPARTMENT: GENERAL ROAD PROJECTS (FOR INFORMATION ONLY) - A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.



21.HUMBOLDT COUNTY TV DISTRICT: REQUEST FOR APPROVAL TO TRANSFER MICROWAVE RELAY LICENSES THAT ARE NO LONGER NEEDED (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval to transfer Microwave Relay Licenses WPNI479 & WMV406 to PBS Studios in Reno. Humboldt County TV District no longer needs these licenses. All fees associated to this transfer will be paid by PBS Studios. Discussion and possible action.

**\*\*Since we stopped utilizing the microwave mountain top system three years ago by utilizing Broadband, these licenses are no longer necessary for transferring television programming to the area for Humboldt Television.**

21.A.RELAY LICENSES

[WMV406.pdf](#)

[WPNI479.pdf](#)

22.FUTURE AGENDA ITEMS

23.PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

24.ADJOURNMENT

NOTICE: - Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the state law requirement that public notice agendas be posted at physical locations within the State of Nevada is suspended. This agenda has been physically posted at the locations noted above and electronically posted at (<https://www.hcnv.us>). Pursuant to Section 3 of Directive 006, the state law requirement that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended until April 16, 2020. Pursuant to section 1 of directive 10, the March 12, 2020 Declaration of Emergency is extended to April 30, 2020 and all Directives promulgated pursuant to the Declaration of Emergency shall be in force for the duration that the Declaration of Emergency is in effect, unless specifically terminated by a subsequent order. Pursuant to directive 016, section 6, Directive 006 is extended until May 15 unless specifically terminated or extended by subsequent directives. Pursuant to Directive 018, section 23, Directive 016 and all Directives incorporated by reference within Directive 016 with specific expiration dates are extended until May 30, 2020. Pursuant to section 37 of Directive 21 states, Directive 018 and all Directives incorporated by reference within Directive 018 with specific expiration dates are extended until June 30, 2020. Pursuant to section 3 of directive 26, directive 006 is extended until July 31, 2020. Pursuant to section 4 of Directive 029, all directives promulgated pursuant to the March 12, 2020 Declaration of Emergency or subsections thereof set to expire on July 31, 2020, shall remain in effect for duration of the current state of emergency, unless terminated prior to that date by a subsequent directive or operation of law associated with lifting the Declaration of Emergency. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link. To join the meeting, CTRL Click on the link above.

Members of the public may make a public comment at the meeting without being physically present by emailing [publiccomment@humboldtcountynv.gov](mailto:publiccomment@humboldtcountynv.gov) prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without

being physically present by accessing the meeting through the internet connection at the Microsoft Teams link above.

The administrative assistant at the County Manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public. Pursuant to Section 5 of Directive 006, the state law requirement that physical locations be available for the public to receive supporting material for public meetings is suspended. Staff reports and supporting material for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) and are available to the general public at the same time the materials are provided to the Board.

**NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015**

**CERTIFICATE OF POSTING**

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
Humboldt County Library: 85 E. 5th St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
County Annex: 4th & Bridge St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
Winnemucca City Hall: 4th & Melarkey St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
Humboldt County Website: [www.hcnv.us](http://www.hcnv.us) at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov) at \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: April 5, 2021 POSTED BY: \_\_\_\_\_

DATE POSTED: \_\_\_\_\_

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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