

Notice of Public Meeting  
HUMBOLDT COUNTY BOARD OF COMMISSIONERS  
Humboldt County Board of Commissioners Regular Meeting  
**Tuesday, January 19, 2021**  
**9:30 AM:**

Humboldt County Courthouse Meeting Room 201  
50 West Fifth Street, Winnemucca, Nevada 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

**Agenda - Tuesday, January 19, 2021**

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Or by phone: 1-702-935-0127, Phone Conference ID: 56648868 #

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.
4. STAFF REPORT (INFORMATIONAL ONLY)
  - 4.A. REPORT  
  
[Cty. Commission STAFF REPORT 01-19-21.pdf](#)
5. APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for March 28-29, 2016; January 17, 2017 (Joint); February 6, 2017 (Special); March 6, 2017; March 20, 2017; March 27, 2017 (Budget Hearing); April 3, 2017; April 17, 2017; May 1, 2017 (Joint); May 15, 2017; June 5, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018 ; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing);

April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019, March 25 (Budget Hearings); April 1, 2019; May 6, 2019; May 20, 2019; June 3, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 16, 2019; October 21, 2019; November 4, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); January 30, 2020; February 3, 2020, February 18, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020; April 23, 2020 (Special); May 4, 2020; July 20, 2020; August 17, 2020; August 20, 2020 (Special); September 8, 2020; September 21, 2020; September 30, 2020; October 5, 2020 (Special Joint); October 5, 2020; November 9, 2020, November 13, 2020 (Special Canvass); November 23, 2020; December 10, 2020, December 14, 2020 and January 4, 2021. Discussion and possible action.

5.A. Minutes

6. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR JANUARY 5, 2021 THROUGH JANUARY 19, 2021 AND REQUEST CLERK TO CERTIFY THE VOTE (FOR POSSIBLE ACTION)

6.A. Expenditures

7. MISCELLANEOUS REPORTS AND CORRESPONDENCE

1) Other information and upcoming meetings

January 25, 2021: County Commissioners Retreat;  
February 8, 2021: County Commissioners Meeting;  
February 8, 2021: Regional Airport Board Meeting;  
February 11, 2021: Regional Planning Commission Meeting;  
February 22, 2021: Humboldt County Commission Meeting;

2) Reports from Commissioners regarding other Boards and Committees on which they serve, including National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

8. FISCAL YEAR 2020 AUDIT REPORT (FOR POSSIBLE ACTION) - A presentation by Drake, Rose & Associates regarding the 2020 Fiscal Year Audit for Humboldt County, including any findings and a request to accept the audit. Discussion and possible action.

8.A. Audit

9. COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2021 (July 1, 2020 through June 30, 2021), including possible impacts of the COVID-19 response in the county and an update on the Coronavirus Relief Funds from the State of Nevada. Information Only.

9.A. [Financial Report - 2nd Qtr.  
2nd Qtr. FY21 Report to Depts.pdf](#)

10. CONSENT AGENDA (ANY ITEM APPEARING ON THE CONSENT AGENDA CAN BE PULLED DOWN AND DISCUSSED IN DETAIL) (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action on a Television/Radio Assessment refund request from Barbara Pope of McDermitt. This request was referred to the Technical Services Department to determine whether or not TV/radio signals can be received at the residence. Staff determined that TV channels can be received at that location and recommend that the request for refund be denied. Discussion and possible action.
  - 10.A. TV TAX REFUND REQUEST  
[Application denied.pdf](#)
  
11. APPOINTMENT TO REGIONAL PLANNING COMMISSION FOR VACANT SEAT (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action to appoint Kevin Chatfield or Brady Rupp to the vacant seat on the Regional Planning Commission to serve the remainder of the four-year term that began July 1, 2020 and will expire July 30, 2024". Discussion and possible action.
  - 11.A. Appointment  
[Kevin Chatfield.pdf](#)  
  
[Brady Rupp.pdf](#)
  
12. APPOINTMENT OF MARIA ANDERSON TO HUMBOLDT DEVELOPMENT AUTHORITY BOARD (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action to appoint Maria Anderson, of Lithium Nevada, to the vacant Industrial-Mining and Renewal resources representative seat on the Humboldt Development Authority Board with said term ending June 30, 2021. Discussion and possible action.
  - 12.A. Appointment-HDA  
[2021 HDA Bd Members and Terms.pdf](#)
  
13. RE-APPOINTMENT OF HANK DUFURRENA, STEVE EGGER, JOHN PETER, MIKE JEFFRIES, AND RYAN DUFURRENA TO THE PUEBLO RURAL FIRE PROTECTION BOARD (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action regarding a request from the members of the Pueblo Rural Fire Protection Board, Hank Dufurrena, Steve Egger, John Peter, Mike Jeffries, and Ryan Dufurrena, to be re-appointed to the Pueblo Rural Fire Protection Board for 2-year terms, ending Monday January 2nd, 2023. Discussion and possible action.
  - 13.A. LETTER  
[Pueblo Fire District re-appointments.pdf](#)
  
14. HEALTHCARE SELF-FUNDING PRESENTATION AND POSSIBLE DIRECTION (FOR POSSIBLE ACTION) - Consideration, discussion and possible action regarding a request by the Humboldt County Insurance Benefits Committee (County & City) to provide direction on a plan to move forward with a self-funding health insurance plan from CAS and request a formal proposal, which has been under consideration for two years by the committee. With the current state of insurance in the nation and the constantly rising costs, it is believed that this approach will provide a mechanism to save the county over the long haul and potentially provide an opportunity to provide more comprehensive coverage for our employees. Discussion and possible action.

- 14.A. CAS  
[CAS Presents to Humboldt County - City of Winnemucca .pdf](#)
15. PUBLIC WORKS DEPARTMENT: APPROVAL TO HIRE A WATER/WASTEWATER SPECIALIST / WAIVER OF ATTRITION POLICY ROAD MAINTENANCE EQUIPMENT OPERATOR (FOR POSSIBLE ACTION)/GENERAL ROAD PROJECTS (FOR INFORMATION ONLY) -
- A) Consideration, discussion, and possible action to hire a Senior Water/Wastewater Specialist, Water/Wastewater Specialist II, or Water/Wastewater Specialist I which has been vacant in excess of 120 days and has been budgeted and approved for the 2020-21 Fiscal year. Discussion and possible action.
- B) Consideration, discussion, and possible action on a request to waive the attrition policy for one Road Maintenance Equipment Operator position which became vacant on 1/04/2021 (and another becoming vacant in March 2021 due to retirement. Both of these positions are budgeted and approved in the 2020-21 Budget. Discussion and possible action.
- C) A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Information Only.
- 15.A. MEMO  
[Water-wastewater hiring authorization memo to commission December 2020.pdf](#)  
[January 2021 Equip Operator Request.pdf](#)
16. REQUEST FOR A WAIVER TO THE ATTRITION POLICY FOR THE ADMINISTRATIVE CLERK III POSITION. (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action on a request for a waiver of the attrition policy for an upcoming vacancy of the Administrative Clerk III position due to the retirement of Brenda Keating on April 2, 2021. This is a WCVA position and totally funded by WCVA funds. Discussion and possible action.
- 16.A. WAIVER  
[Waiver memo.pdf](#)
17. AG DISTRICT 3 REQUEST TO AWARD GRADING AND BASE ROCK PROJECT (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action to approve a request from Kim Peterson, Convention & Visitors Authority Director, on behalf of the Ag District 3 Board to award a bid to Hunewill Construction, low bidder, for the grading and placement of base rock and compaction for campgrounds C&D in an amount not to exceed \$86,172.00. The project was approved in the FY21 budget for Ag District 3 in the amount of \$90,000. Discussion and possible action.
- 17.A. Bid Approval  
[01072021092308-0001.pdf](#)
18. WCVA & AG DISTRICT 3 APPROVAL OF ASPHALT SURFACING BID FOR BARN 4 AND 5 AT WINNEMUCCA EVENTS COMPLEX (FOR POSSIBLE ACTION) - Consideration, discussion and possible action regarding a request to install asphalt under barns 4 & 5 at the Winnemucca Events

Complex as part of an upgrade to accommodate new events at the site. Hunewill Construction was the only bid received in an amount not to exceed \$57,339. Discussion and possible action.

18.A. Asphalt  
[01062021154926-0001.pdf](#)

19. PROCLAMATION SUPPORTING FOUR CHAPLAINS SUNDAY (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval of a proclamation to support Four Chaplains Sunday, February 7, 2021 in Humboldt County, to commemorate the sinking of the troopship U.S. Army Transport U.S.A.T Dorchester, which carried to their deaths four U.S. Army Chaplains of three faiths, who gave their life jackets to four soldiers and thus sacrificed their own lives to save the lives of others and stood united in prayer as the ship went down. They were Chaplains Lt. George L. Fox, Lt. Alexander D. Goode, Lt. Johnny P. Washington, and Lt. Clark V. Poling. Discussion and possible action.

19.A. PROCLAMATION  
[2021 Four Chaplains Sunday - RES size.pdf](#)

20. SHERIFF'S OFFICE: WAIVER OF THE ATTRITION POLICY - Consideration of, discussion, and possible action regarding a waiver of the County attrition policy for two deputy positions approved and budgeted for the Fiscal Year 2020-2021 in the Sheriff's Office. These positions will replace detention Deputy Stark who was promoted to Sergeant on October 5, 2020, and Detention Deputy Mendoza who transferred to patrol on December 14, 2020. for discussion and possible action.

20.A. MEMO  
[01-19-2021 Waiver of Attrition - Mendoza-Stark.pdf](#)

21. COMMUNITY HEALTH NURSE REQUEST FOR ASSISTANCE (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action regarding a request from the County Health Nurse Marsha Foreman for securing a facility for COVID 19 Vaccinations, for vaccinators and direct County Manager Dave Mendiola to work closely with Captain Wilkin, Ms. Foreman, and other providers to remove any road blocks to securing financial and other resources, equipment and facilities to complete the vaccination rollout as quickly as possible. Discussion and possible action.

22. CONSIDERATION OF COVERING COSTS ASSOCIATED WITH COVID MITIGATION POST CARES ACT FUNDING (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action to approve the expenditure of county funds for waste water testing, contact tracers, and Personal Protective Equipment (PPE's) for local businesses and citizens in an amount not to exceed \$50,000, and Direct County Manager Mendiola to identify funding sources to recoup the costs to cover contractors, personnel, equipment, facility costs and other resources that have been necessary in mitigating the impact of Covid-19. This funding is necessary to support activities that had been covered by Cares Act funding that ended on December 30, 2020. Discussion and possible action.

23. AMENDMENT #01 TO INTERLOCAL AGREEMENT FOR COUNTY DIESEL FUEL TAX (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action to enter into an agreement that amends and revises the scope of work & deliverables to the interlocal agreement between Humboldt County and the State of Nevada Department of Motor Vehicles ("DMV") based on the enactment of ordinance No. 11-06-20 and more specifically chapter 3.21 "Diesel Fuel Tax" in the

Humboldt County ("HCC") to allow the DMV to perform all functions incidental to the administration and operation of HCC ordinance 3.21.

Discussion and possible action.

23.A. Amendment

[Diesel Tax Ordinance Humboldt County \(1\).PDF](#)

[Exhibit A and Attachment A Humboldt County Approved 2001 \(old agreement\) \(1\).pdf](#)

[Attachment B Humboldt County Scope of Work 12-02-20.pdf](#)

[Humboldt County Fuel Tax Amendment 1.pdf](#)

24. FUTURE AGENDA ITEMS

25. PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

26. ADJOURNMENT

27. NOTICE: Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the state law requirement that public notice agendas be posted at physical locations within the State of Nevada is suspended. This agenda has been physically posted at the locations noted above and electronically posted at (<https://www.hcnv.us>). Pursuant to Section 3 of Directive 006, the state law requirement that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended until April 16, 2020. Pursuant to section 1 of directive 10, the March 12, 2020 Declaration of Emergency is extended to April 30, 2020 and all Directives promulgated pursuant to the Declaration of Emergency shall be in force for the duration that the Declaration of Emergency is in effect, unless specifically terminated by a subsequent order. Pursuant to directive 016, section 6, Directive 006 is extended until May 15 unless specifically terminated or extended by subsequent directives. Pursuant to Directive 018, section 23, Directive 016 and all Directives incorporated by reference within Directive 016 with specific expiration dates are extended until May 30, 2020. Pursuant to section 37 of Directive 21 states, Directive 018 and all Directives incorporated by reference within Directive 018 with specific expiration dates are extended until June 30, 2020. Pursuant to section 3 of directive 26, directive 006 is extended until July 31, 2020. Pursuant to section 4 of Directive 029, all directives promulgated pursuant to the March 12, 2020 Declaration of Emergency or subsections thereof set to expire on July 31, 2020, shall remain in effect for duration of the current state of emergency, unless terminated prior to that date by a subsequent directive or operation of law associated with lifting the Declaration of Emergency. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link. To join the meeting, CTRL Click on the link:

[JOIN](#)

Or by phone: 1-702-935-0127, Phone Conference ID: 56648868 #

Members of the public may make a public comment at the meeting without being physically present by emailing [publiccomment@humboldtcountynv.gov](mailto:publiccomment@humboldtcountynv.gov) prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without

being physically present by accessing the meeting through the internet connection at the Microsoft Teams link above.

The administrative assistant at the County Manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Manager's Office is the location where the supporting material is available to the public. Pursuant to Section 5 of Directive 006, the state law requirement that physical locations be available for the public to receive supporting material for public meetings is suspended.

Staff reports are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) and are available to the general public at the same time the materials are provided to the Board."


Supporting materials for the meeting that were available at the time of agenda posting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page).

If supporting material is not included at the time of posting, you may contact the County Manager's Office to request the information as said info is available to the general public at the same time the materials are provided to the Board"

**NOTICE:** The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

**CERTIFICATE OF POSTING**

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
Humboldt County Library: 85 E. 5th St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
County Annex: 4th & Bridge St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
Winnemucca City Hall: 4th & Melarkey St. at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
Humboldt County Website: [www.hcnv.us](http://www.hcnv.us) at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov). \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: January 19, 2021 POSTED BY:   
K. Bannister

DATE POSTED: January 13, 2021

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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