

Notice of Public Meeting
HUMBOLDT COUNTY BOARD OF COMMISSIONERS
Humboldt County Board of Commissioners Regular Meeting
Tuesday, January 18, 2022
8:30 AM:

Humboldt County Courthouse Meeting Room 201
50 West Fifth Street, Winnemucca, Nevada 89445

VIRTUAL AND IN PERSON
Commission Meeting Room is Open
(Limited Seating Due to Distancing Requirements)

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

Click here to join the meeting:
JOIN

Or by phone: +1 775-446-0241, Conference ID: 969 368 355#

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on the agenda; however, no action may be taken on Matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the Agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the Commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the Commission.

Agenda - Tuesday, January 18, 2022

STAFF REPORT

Staff Report

[County Commissioners Meeting STAFF REPORT 01-18-2022.pdf](#)

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no

action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4. APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for January 17, 2017; February 6, 2017 (Special); March 6, 2017; March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and Retreat); February 3, 2020; March 2, 2020; March 19, 2020; April 6, 2020; April 14, 2020 (Special); April 20, 2020; May 4, 2020; June 15, 2020 (Joint); July 17, 2020 (Special Joint); July 20, 2020; August 17, 2020; August 20, 2020 (Special Meeting); September 8, 2020; September 9, 2020 (Special); September 21, 2020; September 30, 2020 (Special); October 5, 2020 (Special Joint Meeting); October 19, 2020; November 9, 2020; November 13, 2020 (Special Canvass); November 23, 2020; December 14, 2020; January 4, 2021; January 25, 2021 (Special Meeting); February 8, 2021; February 22, 2021 (Special Joint Meeting); February 22, 2021; March 8, 2021; March 22, 2021; March 29, 2021 (Budgets); April 8, 2021 (Special Meeting); June 21, 2021; July 6, 2021; July 19, 2021; August 9, 2021; August 12, 2021 (Special Meeting); August 23, 2021; September 7, 2021; September 20, 2021; November 8, 2021; and November 22, 2021; December 13, 2021; and January 3, 2022. Discussion and possible action.

4.A. Minutes

[HCC011717unapproved.pdf](#)

[HCC020617unapprovedUNOFFICIAL.pdf](#)

[HCC030617unapproved.pdf](#)

5. APPROVAL OF EXPENDITURES FOR HUMBOLDT COUNTY FOR JANUARY 3, 2022 THROUGH JANUARY 18, 2022 (FOR POSSIBLE ACTION)

6. PROCLAMATION DECLARING FEBRUARY 2022 AS "NATIONAL RADON ACTION MONTH IN HUMBOLDT COUNTY, NEVADA" (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action to proclaim February 2022 as "National Radon Action Month in Humboldt County, Nevada", and for Chairman Jim French to sign the resolution. Discussion and possible action.

6.A. Radon Resolution

[Radon action month February 2022-RES.pdf](#)

7. PROCLAMATION SUPPORTING FOUR CHAPLAINS SUNDAY (FOR POSSIBLE ACTION) - Consideration, discussion, and possible approval of a proclamation to support Four Chaplains Sunday, February 6, 2022 in Humboldt County, and for Chairman Jim French to sign the resolution. The Proclamation is to commemorate the sinking of the troopship U.S. Army Transport U.S.A.T Dorchester, which carried to their deaths four U.S. Army Chaplains of three faiths, who gave their life jackets to four soldiers and thus sacrificed their own lives to save the lives of others and stood united in prayer as the ship went down. They were Chaplains Lt. George L. Fox, Lt.

Alexander D. Goode, Lt. Johnny P. Washington, and Lt. Clark V. Poling. Discussion and possible action.

7.A.Four Chaplains Proclamation

[2022 Four Chaplains Sunday.pdf](#)

8.COMPTROLLER: FINANCIAL REPORT (INFORMATIONAL ONLY) - Humboldt County Comptroller Gina Rackley will provide an overview of current conditions with respect to Humboldt County revenues and expenditures for fiscal year 2022 (July 1, 2021 through June 30, 2022), including possible impacts of the COVID-19 response in the county and an update on the American Recovery Act Funds. Information Only.

9.COUNTY CLERK: APPOINTMENT OF CHAIRMAN OF THE BOARD OF EQUALIZATION AND REAPPOINTMENT OF BOARD MEMBER (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval per requirements of NRS 361.340(4) for the Chairman of the Board of Commissioners to nominate Jim Bidart for re-appointment to the Humboldt County Board of Equalization for a four (4) year term to expire on December 31, 2025 and for designation of Commissioner Ron Cerri to serve as the Chairman of the County Board of Equalization. Discussion and possible action.

9.A.Clerk's Memo - BOE Appointments

[Agenda Request - BOE.pdf](#)

10.10:00 A.M. SET TO PUBLIC HEARING: REQUEST FOR ZONE CHANGES AND MASTER PLAN AMENDMENT(POSSIBLE ACTION) - Consideration, discussion and possible approval to set the following to public hearing at a time and date at the discretion of staff:

A) RH-21-16 – Zone change application submitted by Regional Planning Commission on behalf of David D. Selesnick Trust to change the C (Commercial) zoning designation to CH (Highway Commercial) zoning designation on property located at the E Winnemucca Blvd/I-80 Interchange; assessor's parcel #10-0262-01. – Discussion and possible action.

B) RH-21-17 - Zone change application submitted by Regional Planning Commission on behalf of Sawtooth RV, LLC to change the C (Commercial) zoning designation to M-3 (Open Land Use) zoning designation on property located at 24770 N US Hwy 95, Orovada, NV; assessor's parcel #03-0421-07. – Discussion and possible action.

C) RH-21-18 Zone Change application submitted by Regional Planning Commission on behalf of Sawtooth Properties, LLC to change the C (Commercial) zoning designation to CH (Highway Commercial) zoning designation on property located at 24810 N US Hwy 95, Ororvada, NV; assessor's parcel #03-0421-07 - Discussion and possible action.

D) RH-21-19 – Zone Change application submitted by Regional Planning Commission on behalf of the Maxl & Theresa Willis Trust to change the C (Commercial) zoning designation to CH (Highway Commercial) zoning designation on property located off SR 789, Golconda, NV; assessor's parcel #08-0402-01. – Discussion and possible action.

E) RH-21-20 – Zone Change application submitted by Regional Planning Commission on behalf of the Joseph D. Scott Trust to change the C (Commercial) zoning designation to CH (Highway Commercial) zoning designation on property located off SR 789, Golconda, NV; assessor's parcel #08-0611-04). – Discussion and possible action.

F) MP-21-03 - Master Plan Amendment application submitted by Desert Mountain Surveying as agent for ARJ Properties, LLC to amend the OSMU (Open Space Multiple Use) Master Plan

designation to COMM (Commercial) Master Plan designation. Subject property is located at the Rose Creek Interchange; assessor's parcel #'s 05-0481-01 & 052-0482-01. – Discussion and possible action.

G) RH-21-21 – Zone change application submitted by Desert Mountain Surveying as agent for ARJ Properties, LLC to change the M-3 (Open Land Use) zoning designation to Ch (Highway Commercial) zoning designation. Subject property is located at the Rose Creek Interchange; assessor's parcel #'s 05-0481-01 & 05-0482-01. – Discussion and possible action.

10.A.Planning Dept. Memo
[Planning Dept Staff Memo.pdf](#)

11.10:00 A.M. PUBLIC HEARING: RESOLUTION ON NUISANCE COMPLAINT (FOR POSSIBLE ACTION) - Consideration, discussion, and possible action per Humboldt County Code (HCC) 8.04.010, related to a nuisance complaint filed against property located at 7140 Jackson Road, Winnemucca, NV owned by Donn L. Sakurada; Assessor's Parcel Number 13-0541-16. Said action to include allowing the property owner more time to abate the nuisance and or request the District Attorney's office take legal action against the property owner. Discussion and possible action.

11.A.Sakurada Nuisance Documents
[Notice of Public Hearing 011822.pdf](#)

[Resolution 121321.pdf](#)

[Sakurada action plan 12-16-2021.pdf](#)

[Sakurada action plan 12-27-2021.pdf](#)

[Sakurada Plan of Action 12-20-21.pdf](#)

[Sakurada Plan of Action 12-30-2021.pdf](#)

[Staff Agenda Report - Sakurada Nuisance 09-10-2021.pdf](#)

[01-06-2022 Email-Progress Update.pdf](#)

[Add'l info from Mr. Sakurada from 12-20-21 call with T Spero.pdf](#)

[Assessors Record.pdf](#)

[Commission Packet - Sakurada.pdf](#)

[Sakurada 7140 Jackson Rd 1-6-2022 photos.pdf](#)

12.PUBLIC WORKS DEPARTMENT: MCDERMITT SEWER IMPROVEMENT PROJECT/JUNGO ROAD MAINTENANCE AGREEMENT AND GENERAL ROAD PROJECTS (FOR POSSIBLE ACTION) -

A)Consideration, discussion and possible approval for Scope of Work Agreement with Farr West Engineering in an amount not to exceed \$57,000, and subject to the District Attorney's Office review. This is Phase 1 of the project to connect property to the sewer system via an alternative route. Any system improvements must be completed by a licensed Professional Engineer and Farr West Engineering and their staff will be representing the County in that capacity, regarding this project. ARPA funds will be used to fund this phase of the project. Discussion and possible action.

B) Consideration, discussion and possible approval for an agreement with Hycroft Mine to continue the shared maintenance of Jungo Road, pending the District Attorney's review. Discussion and possible action.

B) A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Information only.

12.A. Public Works Memo - Hycroft Mine Jungo Road Maintenance Agreement
[FW Scope of work Staff Report 01112022.pdf](#)

[FarrWest SOW MCDS Imp Project Phase 1.pdf](#)

[Staff Report Jungo - Hycroft Maintenance Agreement Jan 2022.pdf](#)

[HuCo - Hycroft ROAD MAINTENANCE AGREEMENT 2022 DRAFT.pdf](#)

13. SHERIFF: REQUEST TO WAIVE ATTRITION POLICY AND ACCEPTANCE OF JAG GRANT AWARD (FOR POSSIBLE ACTION) - Consideration, discussion and possible action of the following:

A) To approve a waiver of the County's attrition policy to hire for a 911 Operator position which became available on December 27, 2021 following a dispatcher's resignation from Humboldt County Sheriff's Office Dispatch. Discussion and possible action.

B) To accept the Justice Assistance Grant (JAG) in the amount of \$40,000.00. The grant allows for continuation of narcotics enforcement in Humboldt County. Discussion and possible action.

13.A. Sheriff Staff Memo -Attrition Waiver and JAG Grant Award Documents
[Waiver of Attrition Dispatch Operator - Huitt.pdf](#)

[Staff Report - JAG Grant Award 2022.pdf](#)

[21-JAG-09 Signed Award.pdf](#)

14. SHERIFF: AGREEMENT WITH DR CHARLES STRINGHAM FOR ADULT DETENTION PHYSICIAN SERVICES (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval of an agreement between Humboldt County, a political subdivision of the State of Nevada, and Dr. Charles Stringham to provide physician services in the amount of \$2,000 per month at the adult detention facility temporarily until a new agreement can be completed with Humboldt General Hospital for similar services. Discussion and possible action.

14.A. Stringham Agreement

[Adult detention agreement 2022 Strighnam and Sheriff \(2\).pdf](#)

15. HUMAN RESOURCES REQUEST TO HIRE HUMAN SERVICES DIRECTOR AND DEPUTY PUBLIC GUARDIAN (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to open a recruitment to hire for the new positions of Human Services Director and Deputy Public Guardian. Job descriptions and corresponding salary ranges for the positions were approved by the Board of Commissioners at the regular meeting on January 3, 2022. For possible action.

15.A.HR Dept Memo - Request to Hire

[20220110 Staff Report for Request to Hire Human Services Director and Deputy Public Guardian.pdf](#)

16. TECHNOLOGY SERVICES REQUEST TO ENTER INTO CONTRACT WITH ALLIANCE DOCUMENT TECHNOLOGIES FOR PRINT DEVICES (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to enter into a 48-month contract with Alliance Document Technologies for county wide print devices that will deliver cost savings to the County. The cost of the contract is approximately \$5,543.71 per month and is pending the District Attorney's review and approval. Discussion and possible action.

16.A. Technology Services Memo - Alliance Proposal

[Staff Report - Alliance Proposed Solution.pdf](#)

[Alliance Managed Print Solution Proposal - 1-4-21.pdf](#)

17. BLM SAGE GROUSE COOPERATING AGENCY LETTER (FOR POSSIBLE ACTION) -

Consideration, discussion and possible approval of a letter to submit to the Nevada Deputy State Director, Alan Shepherd, requesting Cooperating Agency status for Humboldt County regarding the re-initiation of the NEPA process for a proposal to withdraw sagebrush focal areas (DOI-BLM-WO-WO3500-2016-0002-EIS). Discussion and possible action.

17.A. Sage grouse Letter

[Board of Commissioners letter head EIS Sagegrouse focal areas.pdf](#)

18. RETREAT AGENDA DISCUSSION (FOR INFORMATION ONLY) - Consideration and discussion regarding the agenda for the 2022 Humboldt County Commissioners Retreat agenda. The current plan is to cover the following topics during the session:

- 1) Justice/District Courtroom and Entry Remodel
- 2) Adjustments to Capital Projects Budget to consider other projects
- 3) Grass Valley Nitrate Mitigation Master Plan
- 4) Human Services Department Organization and Management
- 5) Nuisance Ordinance Update and Next Steps
- 6) Discussion of new Wells Fargo Credit Card program
- 7) Black Fly/Mosquito Mitigation Update

19. MISCELLANEOUS REPORTS AND CORRESPONDENCE - 1) Other information and upcoming meetings

January 24 & 25 (if needed), 2022 Humboldt County Commission Retreat
February 7, 2022 Humboldt County Commission Meeting
February 10, 2022 Regional Planning Commission Meeting
February 14, 2022 Regional Airport Board Meeting

2) Reports from Commissioners regarding other Boards and Committees on which they serve, including National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA),

Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning Steering Committee, Paradise Conservation District and the State Land Use Planning Advisory Council (SLUPAC).

20.FUTURE AGENDA ITEMS

21.PUBLIC COMMENT: - Public Comments: General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

22.ADJOURNMENT

23.NOTICE: - The public is welcome to attend the meeting electronically via Microsoft Teams or by appearing in person at the Humboldt County Courthouse Meeting Room 201 50 West Fifth Street, Winnemucca, Nevada 89445 at the time and date listed on the top of the agenda. There will be a physical location for the meeting; however, the meeting may be accessed electronically through an internet connection at Microsoft Teams link.

**VIRTUAL AND IN PERSON
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Or by phone: +1 775-446-0241, Conference ID: 969 368 355#

Members of the public may make a public comment at the meeting without being physically present by emailing publiccomment@humboldtcountynv.gov prior to 8:00 a.m. on the day of the meeting and messages received will be transcribed for entry into the record and provided to the Board for review. Members of the public may also make a public comment at the meeting without being physically present by accessing the meeting through the internet connection at Microsoft Teams link above.

Staff reports and supporting material posted for the meeting are available on the Humboldt County website at <https://www.hcnv.us/> (click on the "Government" link on the home page) if that information was available when the agenda was posted. If the supporting material/ staff report is not included in the agenda packet, it is available to the general public at the same time the materials are provided to the Board. The administrative assistant at the county manager's office located at 50 West 5th Street, Winnemucca Nevada, telephone number 775-623-6300 is the designated person from whom a member of the public may request the supporting material for this meeting and the County Administrator's office is the location where the supporting material is available to the public.



HUMBOLDT COUNTY

50 W. 5th Street
Winnemucca, Nevada 89445
www.hcnv.us

STAFF REPORT

DATE: Tuesday, January 11, 2022
TO: County Commission
FROM: Don Kalkoske, Public Works Director
SUBJECT: McDermitt Sewer Improvement, Phase 1
REQUESTED AGENDA DATE: January 18, 2022

SUMMARY

The Diamond A Motel and property residence were connected to the sewer system by a private sewer lateral that served several parcels. In mid 2021, one of the property owners along this line, severed the connection to the motel and residence. Since that time, the motel has been shut down due to lack of service and the residence is utilizing a portable lift station and collection system as approved by the County. This project will get the motel and residence hooked back up to the sewer system via an alternate route to the original, which bypasses any private lines/laterals.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

This is the next step in the project as we have discussed and agreed on alternatives, now we need to get the Engineer on board to complete the design, bid, build portion.

PREVIOUS ACTION

Approval of project alternatives on 12/13/2021 by the GID Board.

BACKGROUND

Farr West Engineering has been involved with several projects in McDermitt for both the water and wastewater systems. They know the systems and issues with the systems. We are calling this Phase 1, as ultimately a portion of this project will be utilized to address another issue the sewer system has with a mainline running beneath a large commercial structure. Any system improvements must be completed by a licensed Professional Engineer and Farr West Engineering and their staff will be representing the County in that capacity, regarding this project.

FISCAL IMPACT

The overall financial impact to the system is minimal as ARPA funds will be utilized for Phase 1.

RECOMMENDATION

Public Works recommends approval of the Farr West Engineering Scope of Work.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Farr West Scope of Work for the McDermitt Sewer Improvement Project, Phase 1

POSSIBLE MOTION

A possible motion would be; “Move to approve the Scope of Work with Farr West Engineering to provide project management, survey and mapping, engineering design, permitting support, bid support and construction administration of the McDermitt Sewer System Improvement Project, Phase 1, in an amount not to exceed \$57,000.”

STAFF REPORTSTAFF REPORT**STAFF REPORT****
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Agenda - Tuesday, January 18, 2022

STAFF REPORT

1.CALL TO ORDER

2.PLEDGE OF ALLEGIANCE

3.PUBLIC COMMENT - General public comment is designated for discussion only. The public has the opportunity to address the Commission on any matter not appearing on this agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken.

4.APPROVAL OF MINUTES (FOR POSSIBLE ACTION) - Discussion and action on correction/approval of minutes for discussion and action on correction/approval of minutes for January 17, 2017; February 6, 2017 (Special); March 6, 2017; March 27, 2017 (Budget Hearing); April 3, 2017; May 1, 2017 (Joint); May 15, 2017; June 19, 2017; July 10, 2017; August 7, 2017 (Joint); August 21, 2017; December 11, 2017 (Joint); January 16, 2018; January 29, 2018 (Retreat); February 5, 2018; February 20, 2018; March 5, 2018; April 2, 2018 (Budget Hearing); April 9, 2018; August 6, 2018; August 20, 2018; September 17, 2018; October 1, 2018; October 15, 2018; March 18, 2019; March 25, 2019 (Budget Hearings); April 1, 2019; May 6, 2019; May 15, 2019 (Special); May 20, 2019; June 3, 2019; June 17, 2019; June 25, 2019 (Special); August 5, 2019; August 19, 2019; September 3, 2019; September 16, 2019; October 21, 2019; November 4, 2019; November 25, 2019 (Special); December 16, 2019; January 6, 2020; January 21, 2020 (Combined Regular and

homes for radon, mitigate elevated levels of radon, and have new homes built with radon-reducing materials and features.

NOW, THEREFORE, the Humboldt County Board of Commissioners, do hereby proclaim February 2022, as "NATIONAL RADON ACTION MONTH" In Humboldt County, Nevada

ADOPTED this 18th day of January, 2022By: THE BOARD OF COUNTY COMMISSIONERS OF HUMBOLDT COUNTY

Jim French, Chairman
ATTEST:

Tami Rae Spero, County Clerk

6.A.Radon Resolution
[Radon action month February 2022-RES.pdf](#)

7.PROCLAMATION SUPPORTING FOUR CHAPLAINS SUNDAY (FOR POSSIBLE ACTION) -
Consideration, discussion, and possible approval of a proclamation to support Four Chaplains Sunday, February 6, 2022 in Humboldt County, and for Chairman Jim French to sign the resolution. The Proclamation is to commemorate the sinking of the troopship U.S. Army Transport U.S.A.T Dorchester, which carried to their deaths four U.S. Army Chaplains of three faiths, who gave their life jackets to four soldiers and thus sacrificed their own lives to save the lives of others and stood united in prayer as the ship went down. They were Chaplains Lt. George L. Fox, Lt. Alexander D. Goode, Lt. Johnny P. Washington, and Lt. Clark V. Poling. Discussion and possible action.

SUMMARY: A PROCLAMATION DECLARING FEBRUARY 6, 2022, AS "FOUR CHAPLAINS SUNDAY" IN HUMBOLDT COUNTY, NEVADA"

RESOLUTION NO.

WHEREAS, February 3, 2022, will mark the 79th anniversary of the sinking of the troopship U.S. Army Transport U.S.A.T. Dorchester, which carried to their deaths four U.S. Army Chaplains of three Faiths who stood united in prayer as the ship went down; and

WHEREAS, these four Chaplains, Roman Catholic, Jewish, and Protestant gave their own life jackets to four soldiers and thus sacrificed their own lives to save the lives of others; and

WHEREAS, the heroic deeds of Chaplains Lt. George L. Fox, Lt. Alexander D. Goode, Lt. Johnny P. Washington, and Lt. Clark V. Poling and their combined act of supreme devotion and sacrifice for American liberty and human freedom will be an inspiring and ever-shining example of real brotherhood for all time to the people of the United States and the world; and

WHEREAS, we must all see to it that their supreme sacrifice to the common cause of human freedom and justice for all shall not have been in vain;

NOW, THEREFORE, the Humboldt County Board of Commissioners, does hereby proclaim February 6, 2022 as

RECOMMENDATION

To re-appoint Jim Bidart to the Humboldt County Board of Equalization for a four-year term Expiring December 31, 2025 and to designate Commissioner Ron Cerri as the Chairman of the County Board of Equalization for 2022.

**LIST SUPPORTING DOCUMENTS IF APPLICABLE:
NIA**

POSSIBLE MOTION

To re-appoint Jim Bidart to the Humboldt County Board of Equalization for a four-year term Expiring December 31, 2025 and to designate Commissioner Ron Cerri as the Chairman of the County Board of Equalization for 2022

9.A.Clerk's Memo - BOE Appointments
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G) RH-21-21 – Zone change application submitted by Desert Mountain Surveying as agent for ARJ Properties, LLC to change the M-3 (Open Land Use) zoning designation to Ch (Highway

[Commission Packet - Sakurada.pdf](#)

[Sakurada_7140 Jackson Rd_1-6-2022_photos.pdf](#)

12.PUBLIC WORKS DEPARTMENT: MCDERMITT SEWER IMPROVEMENT PROJECT/JUNGO ROAD MAINTENANCE AGREEMENT AND GENERAL ROAD PROJECTS (FOR POSSIBLE ACTION) -

- A) Consideration, discussion and possible approval for Scope of Work Agreement with Farr West Engineering in an amount not to exceed \$57,000, and subject to the District Attorney's Office review. This is Phase 1 of the project to connect property to the sewer system via an alternative route. Any system improvements must be completed by a licensed Professional Engineer and Farr West Engineering and their staff will be representing the County in that capacity, regarding this project. ARPA funds will be used to fund this phase of the project. Discussion and possible action.

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TO: County Commission

FROM: Don Kalkoske, Public Works Director

SUBJECT: McDermitt Sewer Improvement, Phase 1

REQUESTED AGENDA DATE: January 18, 2022

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Public Works recommends approval of the Farr West Engineering Scope of Work.

LIST SUPPORTING DOCUMENTS IF APPLICABLE:

Farr West Scope of Work for the McDermitt Sewer Improvement Project, Phase 1

- C) A presentation by Humboldt County Public Works Director Don Kalkoske to update the Board on Road projects within Humboldt County, however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Information only.

****This is Don's bi-monthly report.**

12.A.Public Works Memo - Hycroft Mine Jungo Road Maintenance Agreement
[FW Scope of work Staff Report 01112022.pdf](#)

[FarrWest SOW MCDS Imp Project Phase 1.pdf](#)

[Staff Report Jungo - Hycroft Maintenance Agreement Jan 2022.pdf](#)

[HuCo - Hycroft ROAD MAINTENANCE AGREEMENT 2022 DRAFT.pdf](#)

13.SHERIFF: REQUEST TO WAIVE ATTRITION POLICY AND ACCEPTANCE OF JAG GRANT AWARD (FOR POSSIBLE ACTION) - Consideration, discussion and possible action of the following:

- A) To approve a waiver of the County's attrition policy to hire for a 911 Operator position which became available on December 27, 2021 following a dispatcher's resignation from Humboldt County Sheriff's Office Dispatch. Discussion and possible action.

DATE: Tuesday, January 4, 2022
TO: County Commission
FROM: Mike Allen, Sheriff
SUBJECT: 911 Operator (Dispatcher) Waiver of Attrition

REQUESTED AGENDA DATE: January 18, 2022

SUMMARY

A 911 Operator position became available on December 27, 2021 following Dispatcher Huitt's resignation from Humboldt County Sheriff's Office Dispatch.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

To fulfill mandatory staffing levels in Humboldt County Sheriff's Office Dispatch Center. Mandatory staffing levels are necessary to effectively manage incoming 911 calls, non-emergent calls and handle all radio traffic in Humboldt County.

PREVIOUS ACTION

N/A

BACKGROUND

Humboldt County Sheriff's Office Dispatch facility is the first line of contact for all responders in Humboldt County, a total of 16 different agencies and departments. The center has five consoles that operate 24/7/365.

FISCAL IMPACT

This is a budgeted position for the Humboldt County Sheriff's Office Dispatch Center

Staff Report - JAG Grant Award 2022.pdf

21-JAG-09 Signed Award.pdf

14. SHERIFF: AGREEMENT WITH DR CHARLES STRINGHAM FOR ADULT DETENTION PHYSICIAN SERVICES (FOR POSSIBLE ACTION)- Consideration, discussion and possible approval of an agreement between Humboldt County, a political subdivision of the State of Nevada, and Dr. Charles Stringham to provide physician services in the amount of \$2,000 per month at the adult detention facility temporarily until a new agreement can be completed with Humboldt General Hospital for similar services. Discussion and possible action.

****Recently, Humboldt General Hospital terminated an agreement with the Sheriff's office when they found out that their liability insurance carrier did not cover the work that their physician was providing to the adult detention facility for medical care for inmates. Since that time, the County Manager, Captain Chris Lininger, Marianne Dente from A& H Insurance met with POOL/PACT and discovered that the county is covered by a \$1 million rider that does cover the physician, whomever that may be. We will continue to work with RGH to renegotiate the agreement and once that is completed we will bring that agreement before the Commission for approval. In the meantime, we still have a need to provide medical services and Dr. Stringham has agreed to temporarily step in to assist the Sheriff's Office.**

14.A. Stringham Agreement

15.HUMAN RESOURCES REQUEST TO HIRE HUMAN SERVICES DIRECTOR AND DEPUTY PUBLIC GUARDIAN (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to open a recruitment to hire for the new positions of Human Services Director and Deputy Public Guardian. Job descriptions and corresponding salary ranges for the positions were approved by the Board of Commissioners at the regular meeting on January 3, 2022. For possible action.

Date: January 10, 2022

To: Humboldt County Board of Commissioners

From: Abel del Real-Nava, Assistant County Manager/Human Resources Director

Subject: Staff Report for Request to Hire Human Services Director and Deputy Public Guardian

Summary

I respectfully request approval to hire for the two new Human Services Department positions, Human Services Director and Deputy Public Guardian.

Why this is being brought before the Board now:

The current Human Services incumbent, Niki Linn, will be retiring on March 18, 2022.

Previous Action

At the Board of Commissioners regular meeting on January 3, 2022, the Board approved job Descriptions and corresponding salary ranges for the aforementioned new positions.

Background

The County Manager's Office, in conjunction with Human Resources, District Attorney's Office, County Clerk's Office, and Sixth Judicial District Court have worked together throughout various points of time over the last few years to discuss and work towards reforming our current Human Services practices to better meet the needs of the citizens of Humboldt County. In addition, the County has been inspired by Churchill County's Social Services Department, whose Social Services Director also serves as the Public Guardian for Churchill County. A similar model in

16. TECHNOLOGY SERVICES REQUEST TO ENTER INTO CONTRACT WITH ALLIANCE DOCUMENT TECHNOLOGIES FOR PRINT DEVICES (FOR POSSIBLE ACTION) - Consideration, discussion and possible approval to enter into a 48-month contract with Alliance Document Technologies for county wide print devices that will deliver cost savings to the County. The cost of the contract is approximately \$5,543.71 per month and is pending the District Attorney's review and approval. Discussion and possible action.

DATE: Friday, January 7, 2022

TO: County Commission

FROM: Ric Grantham, Director-Technology Services Department

SUBJECT: Approval to Enter into Contract With Alliance Document Technologies for Print Devices

REQUESTED AGENDA DATE: January 18, 2022

SUMMARY

The Technology Services Department is seeking approval to enter into a 48-month contract with Alliance Document Technologies for county wide print devices that will deliver cost savings to the County and provide an efficient solution that will ease labor input burdens on the Technology Services Department.

WHY ARE YOU BRINGING THIS BEFORE THE BOARD NOW:

For approval to enter into a 48-month contract with Alliance Document Technologies for county wide print devices in an approximate amount of \$5,543.71 per month.

PREVIOUS ACTION

None

BACKGROUND

The 36-month contract, on desktop devices, the County previously entered into with Alliance Document Technologies expired in June of 2020 and the renewal efforts have been hindered by Covid. There are also many expired large device leases that are requiring more service and these replacements were held off in anticipation of a fleet wide replacement. County wide department needs were surveyed and evaluated by the Technology Services Department and reviewed in conjunction with meter readings from all devices. As a result, it is being proposed that some departments will experience recommended consolidations to eliminate excess and underutilized devices. As of May 2021, 123 print devices of various makes and models were identified throughout the county, of those, 93 devices were on the expired contract and those devices are being proposed to be reduced to 40. The reduced number of devices will also consist of a reduced number of different device models. This reduction in devices and models will significantly increase the efficiency of the Technology Services Team members as they currently spend a significant amount of time addressing print device issues and will also allow the county to keep stores on hand of toner cartridges and commonly replaced parts resulting in better overall printing efficiency county wide by reducing the amount of down time due to waiting on parts and supplies. Also, a third-party provider of service on county devices, predominantly desktop devices, was discontinued due to that provider struggling to close calls in a timely fashion, the contract with Alliance Document Technologies will keep this from happening in the future. The main focus of this project is to deliver cost savings and provide an efficient solution that will ease labor burdens on the Technology Services Department.

FISCAL IMPACT

The fiscal impact of entering into this contract with Alliance Document Technologies will be an approximate savings to the county of approximately \$2,161.16 per month/\$25,933.92 annually. Historically, these expenditures have been paid by the respective county departments.

**Jim French, Chairman
Humboldt County Board of Commissioners**

17.A.Sage grouse Letter

Board of Commissioners letter head EIS Sagegrouse focal areas.pdf

18.RETREAT AGENDA DISCUSSION (FOR INFORMATION ONLY) - Consideration and discussion regarding the agenda for the 2022 Humboldt County Commissioners Retreat agenda. The current plan is to cover the following topics during the session:

- 1)Justice/District Courtroom and Entry Remodel
- 2)Adjustments to Capital Projects Budget to consider other projects
- 3)Grass Valley Nitrate Mitigation Master Plan
- 4)Human Services Department Organization and Management
- 5)Nuisance Ordinance Update and Next Steps
- 6)Discussion of new Wells Fargo Credit Card program
- 7)Black Fly/Mosquito Mitigation Update

****This is the current list of topics for the Commissioners to discuss at the 2022 Retreat.**

- **CTA, Mike Shepard, Commissioner Hill and myself will report on this project.**
- **The County Manager will discuss possibly using additional funds in the Capital Projects Fund for the Public Safety Communication project since the Courtroom and Entry project will be spread out over 3- budget cycles.**
- **FarrWest Engineering will provide an update on the Feasibility/Master Plan project to mitigate nitrate issues in the Grass Valley area. We will also discuss funding opportunities as a part of this update.**
- **Abel Del Real-Nava and County Manager Mendiola will discuss the organizational chart for the new Human Services Department.**
- **County Manager Mendiola and others will discuss the Nuisance Ordinance amendments currently under review.**
- **County Treasurer Rhona Lecumberry and Comptroller Gina Rackley will present a new Credit Card program available through Wells Fargo to replace the current program.**
- **County Manager Mendiola will provide an update on the efforts to replace Seven Valleys (Robin Gray) to Mosquito and Black Fly abatement.**

19.MISCELLANEOUS REPORTS AND CORRESPONDENCE - 1)Other information and upcoming meetings

January 24 & 25 (if needed), 2022 Humboldt County Commission Retreat
February 7, 2022 Humboldt County Commission Meeting
February 10, 2022 Regional Planning Commission Meeting
February 14, 2022 Regional Airport Board Meeting

2)Reports from Commissioners regarding other Boards and Committees on which they serve, including National Wild Horse & Burro Advisory Board, Nevada Association of Counties (NACO), Regional Airport Board, Humboldt River Basin Water Authority (HRBWA), Western Interstate Region (WIR), Legislative Interim Land Council, Humboldt Development Authority (HDA), Winnemucca Visitors & Convention Authority (WCVA), Hospital Board, Humboldt Foundation, Northeastern Nevada Regional Development District (NNRDA), Humboldt County Elk Planning

NOTICE: The County Commission may close the meeting to receive information from legal counsel pursuant to Nevada Revised Statutes 241.015

CERTIFICATE OF POSTING

PLACES POSTED: Humboldt Co. Courthouse, 50 W. 5th St.: Rooms 201, 205, & 207 at _____ A.M. By: _____

Humboldt County Library: 85 E. 5th St. at _____ A.M. By: _____

County Annex: 4th & Bridge St. at _____ A.M. By: _____

Winnemucca City Hall: 4th & Melarkey St. at _____ A.M. By: _____

Humboldt County Website: www.hcnv.us at _____ A.M. By: _____

State of Nevada Website: www.notice.nv.gov. _____ A.M. By: _____

MEETING DATE: January 18, 2022 POSTED BY: _____

DATE POSTED: _____

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at Commissioner meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Dave Mendiola, County Administrator, at 50 W. Fifth Street, Winnemucca, Nevada 89445, (775) 623-6300

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Humboldt County Administrator's Office at 623-6300 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc) should Contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

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- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

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